Great Crosby Catholic Primary School

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LM/lm 7th October 2025

Dear Parents/Carers,

Parents' Evening Autumn 2025 - Online Appointment Booking 6D

I would like to invite you to attend our face to face Parents' Evening. Appointments are available on **Tuesday 21st October from 3.30pm to 5.00pm or Thursday 23rd October from 3.30pm to 7.00pm**. The purpose of these meetings is to discuss your child's progress and how best to support them at home. Appointments will be 7 minutes long.

Appointments can be made via an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments will be available to book from 6pm on Wednesday 8th October. Appointments will close:

- on Monday 20th October at 12 noon for appointments on Tuesday 21st October
- on Wednesday 22nd October at 12 noon for appointments on Thursday 23rd October. If you wish to make any changes after this date please contact the school office.

Please visit https://greatcrosbycatholic.parentseveningsystem.co.uk to book your appointments. The link is available via the school website homepage by clicking the school cloud or via the Parents>Parents Evening page. You will login with your own name and email address and your child's name and date of birth. Please do not put in a title ie. Mr,Mrs,Ms or Miss as this can throw the system out.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mrs L Morton Headteacher