

Zion Evangelical Lutheran Church – St. Timothy's Evangelical Lutheran Church Cemetery

Indsdale Cemetery – Bounded by Round Lake Road at TV Tower Road

Holmsdale Cemetery – Bounded by Boundary Road, Third Avenue and Hamilton
Road

Office - 454 Miller St, Pembroke, Ontario K8A 5Z4

Telephone: 613-732-8792

Email: zionoffice@nrtco.net

Price List

Effective date: 2023 October 15

Person in charge of day-to-day operations:

Co-Chair: John Tromp (613) 735-6240

Co-Chair: James MacKinnon (613) 735-5553

Plot Coordinator: Don Boldt

Administrator: June Frost

Office: (613) 732-8792

Home: (613) 732-3277

Explanation of Services – Lot/Grave Interment

Services that can be Purchased (Lot/Grave)

Services		Price
Sale of Lot (Grave) - Completion and filing of all documents necessary to carry out the services and supplies requested, including, but not limited to, researching available lots and preparation of Certificate of Interment Rights. - The Certificate of Interment Rights includes the right to erect a monument or marker, subject to the limitations described in the Contract and the Cemetery By-laws. - Provision of one (1) Certificate of Interment Rights per Lot. Note – No markers or monuments shall be placed on a lot until the interment/inurnment has taken place. - Note - The allowed sizes and information content of monuments and markers are stipulated in the Cemetery By-laws.	\$	See detailed list below

Services that are Purchased From Approved Supplier (Lot/Grave)

Services		Price
Lot (Grave) Opening and Closing – Casket (Adult or Child) – No Vault - Cemetery staff will contract with one or more approved companies or individuals to mark the location of the grave in advance of the grave site being prepared for interment of a casket, prepare the grave site for interment of a casket without a vault, and then close the site following interment. The ground over the site will be restored to a level surface. - For this service, it is assumed that the grave site has had no previous interments or inurnments. - Note – Cemetery staff may be present when the grave site is being opened and closed. - Note – If paid through the Purchaser's Contract with the Cemetery, the fee noted is what we are charged by the companies or individuals. There is no mark-up.	\$	To be paid directly to Approved Supplier(s) by Purchaser
Lot (Grave) Opening and Closing – Casket (Adult or Child) – With Vault - Cemetery staff will contract with one or more approved companies or individuals to mark the location of the grave in advance of the grave site being prepared for interment of a casket with a vault, prepare the grave site for interment of a casket with a vault, and then close the site following interment. The ground over the site will be restored to a level surface. - For this service, it is assumed that the grave site has had no previous interments or inurnments. - Note – Cemetery staff may be present when the grave site is being opened and closed. - Note – If paid through the Purchaser's Contract with the Cemetery, the fee noted is what we are charged by the companies or individuals. There is no mark-up.	\$	To be paid directly to Approved Supplier(s) by Purchaser

Lot (Grave) Opening and Closing - Urn • Cemetery staff will contract with one or more approved companies or individuals to mark the location of the grave in advance of the grave site for the inurnment of an urn, prepare the grave site for inurnment of an urn, and then close the site following inurnment. The ground over the site will be restored to a level surface. • For this service, it is assumed that the grave site has had either no previous interments, or the burial does not require the movement or relocation of previous interments or inurnment on the site. • Note – Cemetery staff may be present when the grave site is being opened and closed. • Note – If paid through the Purchaser's Contract with the Cemetery, the fee noted is what we are charged by the companies or individuals. There is no mark-up.	\$	To be paid directly to Approved Supplier by Purchaser
Lot (Grave) Moving Existing Casket or Urn (removal and re-interment of existing urns or casket to accommodate another burial on the lot) • Cemetery staff will contract with one or more approved companies or individuals to remove of an existing casket with or without a vault, or an urn, and then reinter the original casket/urn. • Note – This service only relates to the removal and re-interment of the original casket or urn to accommodate another burial on the lot. Separate fees apply for the interment of the new casket or urn. • Note – Cemetery staff may be present when the grave site is being opened and closed. • Note – If paid through the Purchaser's Contract with the Cemetery, the fee noted is what we are charged by the companies or individuals. There is no mark-up. • Note – The disinterment of the existing casket or urn will only take place once valid paperwork authorizing the disinterment has been received.	\$	To be paid directly to Approved Supplier by Purchaser
Disinterment/Di inurnment • Cemetery staff will contract with one or more approved companies or individuals to mark the location of the grave in advance, prepare the grave site for disinterment of a casket with or without vault, or an urn, and then close the site following the disinterment. The ground over the site will be restored to a level surface. • Note – Cemetery staff may be present when the grave site is being opened and closed. • Note – If paid through the Purchaser's Contract with the Cemetery, the fee noted is what we are charged by the companies or individuals. There is no mark-up. • Note – The disinterment will only take place once valid paperwork authorizing the disinterment has been received.	\$	To be paid directly to Approved Supplier by Purchaser

Marking the Location for Installation of Marker or Monument - Cemetery staff will contract with an approved company or individual to mark the location of the marker/monument in advance of the marker/monument, including its foundation, being installed. - Note – If paid through the Purchaser's Contract with the Cemetery, the fee noted is what we are charged by the company or individual. There is no mark-up.	\$	To be paid directly to Approved Supplier by Purchaser
Installation of Foundation, Monument or Marker - Cemetery staff do not install foundations, monuments or markers. Cemetery staff will provide the Purchaser with the name of an approved company to install the foundation, and manufacture and install the monument or marker. - Please note that the price charged by the monument/marker company includes an amount that is forwarded to the Cemetery Care and Maintenance Fund to cover the repair and upkeep of the monument/marker if no immediate family or successor rights holders are available.	\$	To be paid directly to Approved Supplier by Purchaser

Cemetery Staff Services that are Purchased From Cemetery (Lot/Grave)

Services		Price
Review of Monument or Marker prior to Manufacture We will review the Monument or Marker design, <u>before manufacture</u>, to ensure that it meets the requirements of the By-laws, including size and inscription.	\$	50.00
Inspection of Monument or Marker Foundation We will inspect the monument or marker foundation to ensure that it meets the requirements of the By-laws.	\$	No cost
Care and Maintenance Fee for Pre-1955 Purchased Lots A one-time Care and Maintenance fee will be applied on lots purchased prior to 1955 where no previous Care and Maintenance has been paid.	\$	280.00
Assisted Burials If directed by a delivery agent, as defined in the <i>Ontario Works Act, 1997</i>, staff will work with that agent to deliver the requested supply and service. Fees will be as listed in this Price List, subject to any restrictions as defined in the Act and associated Regulations (e.g., Section 89).	\$	As above

Explanation of Services – Columbarium Interment

Services that can be Purchased (Columbarium)

Services		Price
Sale of Niche • Completion and filing of all documents necessary to carry out the services and supplies requested, including, but not limited to, researching available niches and preparation of Certificate of Interment Rights. • The Certificate of Interment Rights includes the right to lettering on the niche shutter, subject to the limitations described in the Contract and the Cemetery By-laws. • Provision of one (1) Certificate of Interment Rights per niche. • Note – No more than one (1) niche can be pre-paid. • Note – No lettering shall be placed on the niche shutter until the inurnment has taken place. • Note - The allowed sizes and information content of the niche shutter lettering are stipulated in the Cemetery By-laws.	\$	See detailed list below

Services that are Purchased From Approved Supplier (Columbarium)

Services		Price
Niche Opening and Closing - Urn • Cemetery staff will contract with an approved company or individual to: ○ mark the location of the niche in advance of the niche being prepared for inurnment ○ open the niche for inurnment ○ close the niche following inurnment ○ mark the location of the niche in advance of the shutter being removed for manufacture of the lettering ○ inspect the niche shutter to ensure that it meets the requirements of the By-laws after the manufacture of the lettering. • For this service, it is assumed that the niche has had no previous inurnments, or the inurnment does not require the movement or relocation of a previous inurnment in the niche. • Note – If snow is required to be removed from in front of the niche for a winter inurnment, then an additional fee may be charged. • Note – If paid through the Purchaser's Contract with the Cemetery, the fee noted is what we are charged by the company or individual. There is no mark-up.	\$	To be paid directly to Approved Supplier by Purchaser

Niche Moving Existing Urn (removal and re-inurnment of existing Urn to accommodate another Urn) - Cemetery staff will contract with an approved company or individual to remove or move an urn, and then re-inurn the original urn. - Note – This service only relates to the removal and re-inurnment of the original urn to accommodate another urn. Separate fees apply for the inurnment of the new urn. The fee may be waived if the urn being moved is made of granite/marble or ceramic. - Note – If paid through the Purchaser's Contract with the Cemetery, the fee noted is what we are charged by the company or individual. There is no mark-up. - Note – The Di inurnment of the existing urn will only take place once valid paperwork authorizing the Di inurnment has been received.	\$	To be paid directly to Approved Supplier by Purchaser
Di inurnment - Cemetery staff will contract with an approved company or individual to prepare the niche for Di inurnment, remove the urn, clean up the niche, and then close the niche following the Di inurnment. - The niche shutter will also be required to be replaced by a second approved supplier. - Note – If paid through the Purchaser's Contract with the Cemetery, the fee noted is what we are charged by the company or individual. There is no mark-up. - Note – The Di inurnment will only take place once valid paperwork authorizing the Di inurnment has been received.	\$	To be paid directly to Approved Supplier by Purchaser
Lettering the Niche Shutter - Cemetery staff will provide the Purchaser with the name of an approved company or individual to manufacture the lettering on the niche shutter. - Please note that the price charged by the approved company or individual includes an amount that is forwarded to the Cemetery Care and Maintenance Fund to cover the repair and upkeep of the shutter if no immediate family or successor Interment Rights Holders are available.	\$	To be paid directly to Approved Supplier by Purchaser

Cemetery Staff Services that are Purchased at Cemetery (Columbarium)

Services		Price
Assisted Burials If directed by a delivery agent, as defined in the <i>Ontario Works Act, 1997</i>, staff will work with that agent to deliver the requested supply and service. Fees will be as listed in this Price List, subject to any restrictions as defined in the Act and associated Regulations (e.g., Section 89).	\$	As above

Explanation of Services – Other Services

Services that are Purchased From Approved Supplier
(Lot/Grave or Columbarium)

Services		Price
Marker and Monument Repair Cemetery staff do not repair monuments or markers on behalf of Interment Rights Holders. We would be pleased to provide you the names of Companies that do provide this service.	\$	To be paid directly to Approved Supplier by Purchaser
Niche Shutter Repair Cemetery staff do not repair shutters on behalf of Interment Rights Holders. We would be pleased to provide you the names of companies that do provide this service.	\$	To be paid directly to Approved Supplier by Purchaser

Cemetery Staff Services that are Purchased From Cemetery
(Lot/Grave or Columbarium)

Services		Price
Changes to Certificate of Interment Rights - Staff will review, and if accepted, make requested changes to the Certificate of Interment Rights, including transfer of ownership, and reissue of the Certificate. The old Certificate shall be handed back to the Cemetery Owner. - Note – The By-laws prohibit the resale of Interment Rights on the open market. An Interment Rights Holder can, however, transfer a certificate to a third party as long as there is no payment between the two parties. The two parties must endorse the old Certificate prior to handing back to the Cemetery representative.	\$	50.00
Issuing a Duplicate Certificate of Interment Rights - If an Interment Rights Holder cannot locate the original certificate, a duplicate certificate will be prepared and issued. The duplicate certificate will note that it replaces the original certificate. - Original Certificate of Interment Rights issued on or after 2012 July 01 - Original Certificate of Interment Rights issued before 2012 July 01	\$	50.00 100.00
Repurchasing of Lot (Grave) or Niche - The Cemetery may repurchase an unused lot (grave) or niche under the conditions specified in the Contract and By-laws. - Note – No administrative fee will be charged.	\$	As per Contract and By-laws

Lot (Grave) Restoration to Compliance If a Lot no longer meets the requirements of the Contract or Cemetery Bylaws, Cemetery staff will undertake whatever work is required (e.g., trim or remove shrubs) to bring the lot into compliance.	\$	At Cost
Researching Existing Graves, Plots or Niches Staff will research the historical records to provide requested information. Typical searches might include: names of people interred in a given grave/family plot or niche, dates of burial, etc.	\$	25.00/hr. Deposit of \$100.00 required
Extra Copies of Bylaws The purchaser of a niche is entitled to 1 free copy of the Cemetery By-laws. Additional copies can be provided for a fee.	\$	5.00 per copy
Facilities for Pre- or Post-Interment Gathering Zion Lutheran Church and St. Timothy's Lutheran Church have facilities that can be used for gatherings before or after the inurnment. Please contact either Church Office to make the necessary arrangement.	\$	N/A

Fees per Lot (Grave)

	Land Use	Care & Maintenance Fund Contribution (Perpetual Care)	Plot Coordinator Fee & Administration Fee	Total Interment Right Price
Purchase of Lot (Grave)				
One (1) Adult Lot (Grave) – Adult Interment - One 121.92 cm X 243.84 cm (4'x8') lot - Rights for 1 casket burial and/or up to 8 urn burials	\$620.00	\$280.00	Coordinator: \$150.00 Office: \$250.00	\$1300.00
One (1) Adult Lot (Grave) – Child Interment (12 years and under) - One 121.92 cm X 243.84 cm (4'x8') lot - Rights for 1 child casket and/or up to 8 urn burials - There is room for up to one more child casket.	\$100.00	\$280.00	Coordinator: \$150.00 Office: \$250.00	\$780.00
Inurnment in a Lot				
Inurnment Fee - Fee applicable for each inurnment up to a maximum of 8 per Adult Lot - A valid Certificate of Interment Rights, or a Court Order, must be produced to show that the person has Interment Rights to the lot before an inurnment shall take place.	\$0	\$0	Coordinator: \$150.00 Office: \$250.00	\$400.00

Fees per Columbarium Niche

	Niche Use	Care & Maintenance Fund Contribution (Perpetual Care)	Plot Coordinator Fee & Administration Fee	Total Interment Right Price
Purchase of Niche				
One (1) Columbarium Compartment (Niche)			Coordinator: \$100.00 Administration: \$100.00	
- Rights for a single inurnment - Top two (2) rows (Niches 1 through 12)	\$1,545.00	\$255.00		\$2000.00
Bottom two (2) rows (Niches 13 through 24)	\$1,375.00	\$225.00	Coordinator: \$100.00 Administration \$100.00	\$1800.00
Inurnments in a Niche				
Inurnment Fee - Fee applicable for each inurnment up to a maximum of 2 urns per niche - A valid Certificate of Interment Rights, or a Court Order, must be produced to show that the person has Interment Rights to the niche <u>before</u> an inurnment shall take place.	\$0	\$0	Coordinator: (Per Each Open/Close) \$100.00 Administration: \$100.00	\$200.00 Per Each Inurnment

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Notes

Taxes

Unless otherwise identified, all applicable taxes will be added to the prices indicated.

Disbursements

Disbursements are items arranged for and possibly paid for on your behalf by us. You are expected to pay for these items at the time the service is provided. The following are some items that are often identified as disbursements.

Grave Opening and Closing – this is a fee charged by the company or individual that we contract with to open and close the grave. This fee is set by the company or individual.

Niche Opening and Closing – this is a fee charged by the company or individual that we contract with to open and close the niche. This fee is set by the company or individual.

Payment and Financing

The following describes the method of payment for all services and supplies.

Payment

Unless otherwise specified, payment is due as follows:

- Lot or Niche – Payment due at time of purchase and the contract signed. The Certificate of Interment Rights will only be issued upon receipt of full payment.
- Contract – Payment in full is due within 30 days of the contract being signed; the contract shall be signed BEFORE any service is provided. A late payment fee of \$100 after 30 days will be assessed to the account.

Payment may be made by cash/cheque/E Transfer, payable to Zion Lutheran Church with “Cemetery” marked in the reference line.

Financing

We do not offer financing.

Resale of Lots or Niches

The Cemetery By-laws explicitly prohibit the resale of interment rights on the open market. Interment Rights Holders can request, in writing, that the Cemetery Board purchase back

- the lot only if there have been no previous interments in the lot or plot (2 or more adjoining lots), or
- the niche only if there have been no previous inurnments in the niche.

Contract Cancellation Fee

If a contract is cancelled after 30 days, a cancellation fee of 10% of the contract value up to a maximum of \$350 will be charged.

Additional Information

Cemetery staff are available to discuss and provide additional information, if requested.