



**NALC Branch 1227
P.O. Box 4154
Wichita Falls, TX 76308
MINI-BID/HOLD DOWN/OPT REQUEST**

Pursuant to the provisions of Article 41.2.B.3,B.4 and B.5 I would like to exercise my seniority or relative standing to fill a temporary vacancy of a full-time assignment of five days or more.

Q&A #65- Newly appointed CCAs (with no former experiences as a career city letter carrier or city carrier transitional employee) must wait 60 calendar days from the date of appointment to submit a hold-down.

Carrier Technician positions are not available for opting as they are higher level assignments which are filled under Article 25 of the National Agreement. Auxiliary routes are not available as hold-downs because they are not full-time assignments.

Duration of Hold-Down. Article 41.2.B.5 provides that once a hold-down is awarded the opting employee "shall work that duty assignment for its duration." Meaning, it is ended upon the incumbent return, even if its only to perform part of the duties.

Per the Local Memorandum of Understanding all request must be submitted by the Thursday prior to the service week in which the vacancy is going to occur unless it's an unforeseen circumstance which hold-downs can be places within 24 hours, at the time of the known vacancy.

Date Submitted:_____

Carriers Name:_____

Route: _____ **First Choice**
_____ **Second Choice**
_____ **Third Choice**

Begin Date of OPT:_____

Seniority/Relative Standing Date:_____

Managements Receipt:_____ **Stewards Receipt:**_____

Date:_____ **Date:**_____