



THE MST INSTITUTE

Web Services Order Form

This Service Order is entered into between The MST Institute, and the client identified below, "Organization", as of the date accepted (the "Acceptance Date") by The MST Institute and will continue for the term specified.

ALL FIELDS MARKED WITH AN ASTERICK(*) ARE REQUIRED!

1. Identify the Organization below.

*Organization Name:	<hr/>
*Street Address:	<hr/>
*City:	<hr/>
*State/Province:	<hr/>
*Country:	<hr/>
*Zip Code:	<hr/>

2. Identify the Account Administrator (who will be the point of contact for your organization) below.

*Position:	<hr/>
*Contact 1 Name:	<hr/>
*Phone Number:	<hr/>
*Email:	<hr/>

3. If someone other than person identified above should receive invoices, please complete the following information for the entity/person to receive invoices.

Entity to Receive Invoice:	<hr/>
Main Contact Name:	<hr/>
Physical Address:	<hr/>
Email Address:	<hr/>

Please check the box in right column for each service requested.

4. Data Collection Service

Product/Service	Base Price	Request Service
TAM-R collection – comprehensive annual service	<p>\$6,000/team/year</p> <ul style="list-style-type: none"> • Monthly family TAM collection contact • Online TAM collection system access • CQI program and trouble-shooting assistance to improve collection rates • Active TAM collection rate monitoring and interventions in collaboration with the MST team to improve collection rates <p>Note. Requires a signed privacy agreement (BAA) on file with MST Services.</p>	
Online TAM collection system – unsupported agency access	<p>\$ TBD per month per team access</p> <p>Note. Requires a signed privacy agreement (BAA) on file with MST Services.</p>	

5. Enhanced User Access Service

Product/Service	Base Price	Request Service
Networks	\$300/Network/per Year	
Download Subscriber Access	\$1,800/org per year	
Case Upload Subscriber Access	\$1,800/org per year	

6. Data File

Product/Service	Base Price	Request Service
Clean Data Set	\$300 per file	

7. MSTI Assistance

Product/Service	Base Price	Request Service
Technical Assistance	\$110 per hr	

Term of Service and Method of Payment

Term of Service:

The term of service is one year and will automatically renew for successive one-year terms unless the Organization submits a written request to msti@mstinstitute.org to terminate the service. Service will be terminated 30 days following receipt of the request.

MSTI will bill for services on a Net 20 terms. The request for service will be accepted and dated once a signed order form has been received and a copy of the fully executed form will be returned to the primary contact.

MST Institute

Organization

Signature:

Signature:

Name:

Name:

Title:

Title:

**Signature
Date:**

**Acceptance
Date:**

**Please email completed forms to MST Institute at
msti@mstinstitute.org**