



Disclosure Policy

This policy outlines how Lucys lights handles disclosures relating to abuse, neglect, exploitation, or safeguarding concerns such as risk of self harm or suicide. Our priority is to maintain a safe, supportive environment in which all concerns are taken seriously and managed appropriately.

What is a disclosure

A disclosure is when a person shares information that indicates they may be experiencing, have experienced, or are at risk of abuse, neglect, exploitation, harm, or significant distress.

Confidentiality and information sharing

- Information shared with Lucys Lights will remain confidential wherever possible but safeguarding overrides confidentiality.
- Information from a disclosure is shared only on a need-to-know basis
- Any disclosure made to Lucys lights staff or volunteers will be shared with the safeguarding lead Millie Nicoll. In certain cases, information may also be shared with trustee Beccie Thornhill, who assists with safeguarding matters.

How we handle disclosures

- If there is an immediate risk to life or safety, we will contact emergency services immediately
- If there is no immediate risk, the concern may be referred to the local authority or other relevant agencies. We will also signpost individuals to additional support services where appropriate.
- With consent and where appropriate, we may contact the emergency contacts you have provided