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**Bethany Hope Centre Nourish Family Food Centre Program Coordinator**

**Compensation:** $18.50-$20.15 hr based on experience

FT permanent w/ RRSP and Benefits (after completion of probationary period)

Our mission is to support, equip and empower adults, youth and children in the Ottawa Region by building services, partnerships and a faith based community spirit with a primary focus on young parents and their children.

**Program Objective:** Through a variety of programs and community collaboration, this position will assist young parent families with young children meeting the following objectives

* Healthy Food Access
* Healthy Food Education and skills
* Healthy Food Advocacy within the greater community

**WORKING RELATIONSHIP(S)**

* Directly reports to Director of Child and Youth Development
* Works in collaboration with the Volunteer Coordinator, Nourish Assistant, summer students, placement students, volunteers
* Will plan funding activities with support of other staff members

**SKILLS AND QUALIFICATIONS**

1. Be willing to embrace and forward the values of a Good Food Organization as driven by Salvation Army values and the values of the Community Food Centers of Canada
2. A minimum of 2 years’ relevant experience in social services/community development/health/and/or nutrition preferred
3. Diploma/Degree in a related field preferred
4. Experience in supervision of volunteers or students an asset
5. Experience in cooking meals for/with groups an asset
6. Experience in supervising or implementing a garden program an asset
7. Proven understanding of the issues facing families living on low income
8. Proven understanding of nutritional issues of families living on low income.
9. Food health and safety informed and Food Handlers Certification
10. Proven ability to network with Community programs, donors, funders including local schools and shelters.
11. Grant writing experience is an asset
12. Experience in managing a food budget
13. Flexibility to deal with changing program needs
14. Strong assessment skills with the capacity to communicate results
15. Driver’s license and daily access to a vehicle
16. Able to lift weights of 30 lbs
17. Computer skills required (EXCEL, WORD etc)
18. Current Criminal Police Check
19. Excellent oral and written communication skill required, bilingual an asset
20. Excellent interpersonal, organizational skills and sound judgment
21. Willingness to work within the Christian mandate of The Salvation Army

**Please submit your cover letter and resume no later than Friday March 22, 2019**

**By email only to** [**Sandra\_randall@can.salvationarmy.org**](mailto:Sandra_randall@can.salvationarmy.org)

**Only applicants selected for an interview will be contacted.**