

April 2019



### **Bethany Hope Centre Summer Playroom Assistant**

**Contract Position -13 weeks**

**Weekly Hours: 35**

**Salary: \$14.50/hr**

**Objective:** To provide general support to the children's program in a variety of ways.

#### **Qualifications:**

- **Due to Canada Summer Job funding applicant must be 15-30 years of age**
- High school diploma required
- In-progress on a post-secondary diploma or degree in field of child-care or related field an asset
- Experience in children's programming an asset
- Experience with children and /or young parent families an asset
- Second language spoken an asset.
- Must be comfortable in an ever-changing environment and learn new tasks quickly
- Willingness to work within the mandate of the Salvation Army
- Current Criminal Police check required

**Supervision:** Directly responsible to the Director of Child and Youth Development

#### **General Service responsibilities:**

1. Support staff in a variety of core children's programs
2. Support the staff with snack preparation and clean up.
3. Support table activities and healthy relationships with and between parents and children.
4. Support summer events and activities
5. Support outdoor playground time
6. Support the evening Night Market on Fox program including activities for children
7. Other general staff duties as required.

#### **Organizational Responsibilities:**

1. Maintains accurate and timely statistics as required
2. Maintain accurate client files and information
3. Uphold the values reflected in the mission of The Salvation Army

To apply please submit your resume and cover letter by email ONLY to [sandra\\_randall@can.salvationarmy.org](mailto:sandra_randall@can.salvationarmy.org). No calls or personal visits.

Please indicate which position you are applying for. Only those selected for interview will be contacted.

**Closing date for Applications is May 10, 2019**