

Llano County ESD #2
Minutes of Meeting March 16, 2026

Commissioners Present: Tom Garrett, Cherity Lambright, Ron O'Brien, Jeff Taylor

1. Call Meeting to Order: Meeting was called to order at 6:15 pm and quorum established.
2. Public Comment: None.
3. Discuss and consider approval of February 16, 2026 regular meeting minutes: Cherity moved to approve the February 16, 2026 meeting minutes. Ron seconded the motion, and the motion passed 4-0.
4. Discuss and consider action on Texas Comptroller Special Purpose District Financial and Tax Reporting: Cherity discussed the Special Purpose District report with the Board and stated she would check with attorney on what should be turned in. Item tabled for the next meeting. No action taken.
5. Discuss and consider action on creation of Travel Expense Guidelines for Emergency Services District reimbursements: Ron recommended the District's placing a travel expense guideline before next year's SAFE-D Conference. Item tabled for the next meeting. No action taken.
6. Receive and consider action on ESD #2's monthly Financial and Expenditure Report – ESD Treasurer: Cherity reported on the District's finances and presented invoices for Singleton Clark's auditing services for \$3,340.00 and the Carlton Law Firm's legal services for \$519.00.

Cherity provided the Treasurer's Report as of February 28, 2026:

- a. Checking= \$380,609.06 Savings= \$35,384.30 Capital Equipment =\$45,435.62
- b. February Property Tax Collection = \$58,493.81 Interest Income= \$0
- c. Expenses = \$5,810.62
- d. Net gain/loss for February 2026 =\$52,683.19

Cherity moved to approve the Report the payment of invoices as presented. Ron seconded motion, and the motion passed 4-0.

7. Receive and consider action on BVFD Financial Reports – BVFD Treasurer
 - 7a – Financial Reports – No report. No action taken.
 - 7b – Monthly Call Report for February 2026 – There were 30 calls in the month of February. No action taken.
8. Discuss and consider action on Records Management Policy, including
 - 8a – Order Establishing Records Management Policy; and
 - 8b – Designation of Local Government Records Management Officer and Declaration of Compliance with Record Scheduling Requirement of the Local Government Records Act.

Ron read the Order Establishing Records Management Policy and will serve as Records Management Officer. Cherity moved to accept the Records Management Policy as presented and to have Ron as the Records Management Officer. Ron seconded the motion, and the motion passed 4-0.

9. Discuss and consider action on commissioner participation in upcoming SAFE-D Webinar. No action taken.
10. Discuss time, place, date and agenda items for next meeting (4-20-2026 scheduled); and The next meeting is scheduled for April 20th.

Adjourn: The meeting adjourned at 6:55 pm.

Approved April 20, 2026.