



**Kershaw Builders, Inc.**

1628 Dry Branch Rd.  
Lugoff, SC 29078  
(803)438-9672

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**EMPLOYMENT APPLICATION**

*Equal Opportunity Employer*

**APPLICANT INFORMATION**

<b>First Name</b>			<b>Last Name</b>			<b>Middle Initial</b>		
<b>Street Address</b>								
<b>City</b>				<b>State</b>			<b>Zip</b>	
<b>Phone Number</b>								
<b>Email Address</b>								
<b>Position Applied For:</b>								
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time								
<b>Date Available</b>					<b>Desired Salary</b>			
<b>Referred By</b>								

**EMPLOYMENT ELIGIBILITY**

Have you ever worked for Kershaw Builders?  YES  NO  
*If yes, when:*

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Do you have a reliable source of transportation to and from work?  YES  NO

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Are you a citizen of the United States?  YES  NO

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Are you legally eligible to work in the United States?  YES  NO

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Are you 18 years of age or older?  YES  NO

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Have you ever been convicted of a felony?  YES  NO  
*If yes, explain:*

**EDUCATION**

<b>High School</b>		<b>Address</b>	
From	To	Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>College</b>		<b>Address</b>	
From	To	Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Other</b>		<b>Address</b>	
From	To	Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	



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## EMPLOYMENT HISTORY

<b>Company</b>	From	To
Address	Phone	
Supervisor	May we contact? <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>	
Responsibilities		
Reason for Leaving	Beginning/Ending Salary	
<b>Company</b>	From	To
Address	Phone	
Supervisor	May we contact? <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>	
Responsibilities		
Reason for Leaving	Beginning/Ending Salary	
<b>Company</b>	From	To
Address	Phone	
Supervisor	May we contact? <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>	
Responsibilities		
Reason for Leaving	Beginning/Ending Salary	

## REFERENCES *please list three professional references*

<b>Full Name</b>	Relationship
Phone #	
<b>Full Name</b>	Relationship
Phone #	
<b>Full Name</b>	Relationship
Phone #	



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## MILITARY SERVICE

Are you a member of the Armed Services?  YES  NO

If yes, branch?	From	To
Rank at discharge		

## SKILLS AND QUALIFICATIONS

Special Training

Special Skills

Special Certifications

## DISCLAIMER AND SIGNATURE *please initial beside each statement*

\_\_\_\_\_ I certify facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for termination.

\_\_\_\_\_ I hereby authorize any of the persons or organizations listed in my application to give all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and release all such parties from all liability that may result from furnishing such information to you.

\_\_\_\_\_ In addition, I authorize you to request and receive such information. In consideration for my employment and my being considered for employment by your company, I agree to adhere to the rules and regulations of the company and hereby acknowledge that these rules and regulations may be changed by your company at any time, at the company's sole option and without any prior notice.

\_\_\_\_\_ I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

\_\_\_\_\_ This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disability Act (ADA) and other relevant federal and state laws.

\_\_\_\_\_ I understand that a consumer report and/or criminal record checks may be necessary prior to my employment. If such reports are required, I understand that, in compliance with federal laws, the company will provide me with a written notice regarding the use of these reports and will also obtain a separate written authorization from me to consent to these reports. I also understand that a poor credit history or conviction will not automatically result in disqualification from employment.

\_\_\_\_\_ I understand this application is not intended to and does not create a contract or offer of employment with Kershaw Builders. If hired, I understand employment is on an at-will basis and could be terminated at the will of the company or applicant at any time.

\_\_\_\_\_ I understand Kershaw Builders is an equal opportunity employer and does not discriminate in hiring based on federally protected classifications which include, but are not limited to race, color, national origin, ancestry, religion, gender, disability, veteran status, age, marital status or sexual orientation.

\_\_\_\_\_ In compliance with federal laws, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

**Signature:**

**Date:**