



PO BOX ### | Hudson, NY 12075

Board of Directors Commitment Form

As a member of The Christopher Kinney Memorial Foundation Board of Directors, I agree to the following during my tenure on the Board:

Participation in Board of Directors Meetings

Attend and actively participate in all meetings, unless an urgent matter prevents me from doing so.

Fundraising

- Make an annual personal financial contribution to the organization.
- Assist and participate in general campaign fundraising that may occur during the year.
- Attend and/or volunteer for the fundraising events that are held throughout the year.
- Make contact with at least 3 donor/corporate contacts for potential donations or underwriting commitments to the organization.

Committee Participation

Participate on at least one committee or work group.

Board Workshops

If necessary, attend an annual board workshop for development of and working relationships of the Directors, unless an urgent matter prevents me from doing so.

Board Development

Nominate at least one viable board candidate or key volunteer for the organization annually.

Notification and Response (on-going)

It is every board member's responsibility to stay in touch with the other Directors and Officers. If someone phones, faxes or emails you for information, it is your responsibility to respond in a timely and professional manner.

Conduct

Every member of the Board should conduct themselves in a professional manner at all times. Every member has an opinion and deserves to have the opportunity to express their opinions, thoughts and beliefs in a calm, rational, productive manner at any opportunity without fear of yelling, swearing, threats or intimidation.

- Be respectful
- Keep information discussed at board and committee meetings confidential.
- Support the collective decisions of the Board of Directors even if my individual opinion is different.

I agree to participate in all of the above board activities.

Printed Name:_____

Date:_____

Signature:_____

Position:_____