

## **Trailside PIE Meeting Minutes**

### **April 16, 2026**

We are looking for parents to commit to helping out during the 2026-2027 school year, whether it be for an ongoing role or a one time commitment. See highlighted roles below.

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### **Spring Bash (May 15 4:00 - 6:30pm)**

In-N-Out Burger is back this year! We will sell tickets for \$8. We are hoping to sell 800 tickets. We will keep \$6 of each ticket sold! We also have an ice cream food truck, and yard games provided by Adams County Block Party trailer. We need volunteers to make this event happen. Help is needed with:

- Picking up and returning Silent Disco headphones
- Day-of event support, set up and clean up
- Helping the In-N-Out line run smoothly by making sure people are getting in line at their designated times

Sign up link: <https://evite.me/j6MayAU6GQ>

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### **Immediate Need: 8th Grade Continuation**

Goal: 7th grade families plan the event so 8th grade families can enjoy it. We are hoping to create a NEW TRADITION with this model.

**We urgently need a lead coordinator and team support for:**

- Refreshments (cookies and lemonade)
- Decorations (balloons, backdrops)
- Student photos (coordinate, print, display)

A sign-up already exists and will be shared with 7th grade families.

(<https://evite.me/wD7RdQBT6Y>)

This event will not come together without volunteers stepping in now.

Next steps: Kristen has sent project plan and volunteer sign-up to Ms. Cerna, and reach out to Lynn, our photographer from last year. If he commits to this year, Trailside will do follow-up communications and planning with Lynn. Then Trailside can engage 7th grade families.

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## **2026–2027 PIE Roles (We Need Commitments Now)**

Several key roles are still open. These are essential to keeping PIE running:

- **Secretary (1 year): Liz Best & Susie Chau (Thank you Liz & Susie!!) ✓**
  - Notes, communication, social posts, email list
  - one of our major goals this year is to document well so that successive years are easier and handoff to new people is a breeze
  - 2–4 hours/month, partly remote
- **Treasurer (1 year): Steve Stefiuk (Thank you Steve!!) ✓**
  - Budget, tracking income/expenses, reconcile individual event budgets
  - 2–4 hours/month, mostly remote
- **Room Parent Coordinator (full year) : Still Available**
  - Recruit, support and communicate with Room Parents
  - Great role for introverts (and extroverts), who maybe want to be behind the scenes a little bit more
  - Lots of resources available for your use to make it easy
  - 1–2 hours/month, completely remote
- **Sunshine Committee Coordinator : Still Available**
  - Organize teacher meals, appreciation events, 4 coffee carts, Teacher Welcome Back Breakfast
  - Possibly a good role for introverts, who maybe want to be behind the scenes a little bit more (also great for extroverts)
    - Also good for someone who has more sporadic chunks of time they are available
  - Lots of resources available for your use to make it easy, and Sara Harrington (current Sunshine Coordinator) will support you each step of the way!
  - 1–2 hours/month

**If these roles are not filled, we will not be able to operate at the same level next year, as 3 of the members of our core PIE team have or are returning to work.**

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### **Flexible / Short-Term Opportunities**

These are great options if you cannot commit to a year-long commitment but still want to help in a very impactful way for a designated amount of time!

- **Kinderwolf Welcome Coordinator (August) : Still Available**
  - Would love to have 1st Grade families take the lead on this so they are able to welcome Kinder families
  - Maybe structuring differently so that it doesn't take as long
    - Ideas discussed:
      - Not having it on Back to School night
      - Breaking out the classes

- Parents verbalized really wanting a little 5-10 min orientation/info session about what to expect the first week of school
      - Perhaps admin can share this at the beginning of the event
  - 3 Kinder summertime playdates were offered in the summer last year and this was a great way for Kinder families to get to know one another
    - Also could involve 1st grade families so they could share their expertise and connect with new families
  - Ms. Carney did share that this year the teacher-led School Traditions Team was introducing a time for all students to visit the next grade (see the classrooms, meet the teachers, get some info about differences from their grade and the next)
    - This will allow students to feel more comfortable moving on to the next grade
- **Copy Maker (as-needed) : Still Available**
  - Intermittently make copies and deliver to teacher mailboxes as the team needs
    - Highly flexible to accommodate your availability
  - Can be shared by many people
- **Homecoming Coordinators (Fall) : Still Available**
  - **Float Coordinator-** form a team to design and build the Homecoming Float, usually the theme comes out 2-3 weeks before Homecoming in September
  - **Tailgate Coordinator-** decide what the Trailside booth will sell- we sold Aguas Frescas this year, it was a big hit, could be easy to do again!
    - coordinate supplies, volunteers, set up and clean up at Tailgate event
- **Fall Festival Committee Roles:**
  - Hoping to have Fall Festival on **October 2nd**, but date not locked in yet
  - **Event Sponsorship Coordinators- Erika McFarlane and Anna Guarnieri (Thank you Erika and Anna!)**
    - Erika planned to work with Wanderment Brewery for a monthly kick-back collaboration - May 14th
    - Coordinate with sponsors to get necessary info for our Sponsorship Directory, signs and banners
    - Communicate with sponsors about attending Fall Festival
    - Attend Fall Festival planning meetings
    - Time Commitment: 10-20 hours in Sept/Oct
  - **Bake Sale Coordinator: Still Available**
    - Solicit baked good donations from families and possibly local businesses
    - Price items and set them up for sale on day of
    - Attend Fall Festival planning meetings
    - Time Commitment: 6-8 hours in Sept or Oct (and day-of)
  - **Carnival Coordinator: Still Available**
    - Work with local carnival game vendor for delivery
    - Organize a team for set up and clean up of games
    - Work with PIE leadership to create a plan for high school volunteers to run the games during the event
    - Help plan other parts of the carnival such as facepainting, inflatables, etc.

- Attend multiple Fall Festival Planning Meetings
  - Time Commitment: 6-8 hours in Sept or Oct (and day-of)
  - **Food Coordinator: Still Available**
    - Attend Fall Festival Planning meetings
    - Order pizza, drinks and other supplies for sale at event
    - Coordinate a volunteer team to set up, serve and clean up
    - Pick up pizza and other supplies day of event
    - Help plan other on-site food such as popcorn/cotton candy
    - Time commitment: 4-6 hours in Sept/Oct (and day-of)
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### **Teacher Appreciation Week (May 4–8)**

- Highlights of the week include:
  - Chair massages for the teachers
  - a catered meal by a Trailside family
  - dirty soda bar
  - stocking the teachers lounge with school supplies
  - coffee cart
  - mini facials
- **We are aiming for strong family participation:**
  - Encourage your child to bring a note or drawing (Please bring cards and gifts on Monday May 4th)
  - Optional small gifts welcome (Please bring cards and gifts on Monday May 4th)
  - On Sunday afternoon we will be decorating the front walkway of the school with chalk messages and posters, time TBD and details will be sent out closer to date
  - **Volunteer opportunities:**
    - **Help with Friday coffee cart**
    - **Donate food or supplies**
      - <https://evite.me/WKhtFKfjAN>

Please help us make this a super special week for our amazing Trailside Teachers!

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### **Library Update**

- We had two book fairs and this year resulted in a 93% increase in funds, but we had trouble staffing both book fairs with volunteers. If we want to have two book fairs next year, we can be thoughtful about dates and try to space them out from other events so as not to cause volunteer fatigue.
- Over 300 new books added this year
- Continued need for volunteers (library help, projects)

- Kindergarten Pod Book Area- shelves are being purchased to house books that have been stuck away in closets to be made readily available to our littlest learners
  - New “Little Library” out front of school- take one/leave one model
    - Need someone to build it (it was just delivered)- **Liz Best volunteered her dad for this job! Thanks Liz and thanks to your dad!**
  - Last week of library–week of May 1st
  - Inventory to be done in August before school starts
  - Replacing missing books:
    - Families can purchase something from the Library Amazon Wishlist
      - Erika will provide the link to Jessie to send out
    - Families will be sent reminders of missing books in May
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## Bottom Line

PIE has grown into a large, active organization, and it takes all of us to keep it running. Our events and programs only happen when families get involved.

We’re currently looking for volunteers for upcoming events and leadership roles for next year. If you’ve been thinking about joining, now is the perfect time.

You’ll be supported every step of the way. We work as a team, and you won’t be doing it alone.

Interested or have questions? Reach out to Vanessa, Kristen, or Amanda in person or by email. It’s a fun, rewarding way to make a real impact in our school community!

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## Upcoming Events

- April 24: Superintendent Meeting @ Mapleton District Office (9am)
- May 4–8: Teacher Appreciation Week
- May 8: SAAC Meeting (8:15am)
- May 15: Spring Bash (4:00–6:30pm)
- May 21: Field Day
- May 27: 8th Grade Continuation

Questions or interest in volunteering:

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