

Application Instructions

Step-by-Step Application Instructions

1. Visit Our Website

Go to:

<https://rivasfoundation.org>

2. Navigate to the Scholarship Page

- Click on the **“Rivas Scholarship”** tab in the main menu.
 - Once on the scholarship page, click the **“Apply Now”** button to access the application.
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3. Prepare Your Application Materials

Before starting, have the following ready:

Completed Online Application Form

- Fill out all required fields accurately.

Personal Essay / Statement

- 500–800 words describing your educational goals, challenges you have overcome, and how this scholarship will impact your future.

Academic Transcript

- Official or unofficial high school or college transcript.

Proof of College Acceptance or Enrollment

- Copy of your acceptance letter or current enrollment verification.

Letter(s) of Recommendation

- From a teacher, counselor, or mentor who can speak to your academic potential and character.

Resume

- Include leadership, community involvement, work experience, and achievements.
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4. Upload & Complete the Application

- Upload all required documents in **PDF format**.
 - Make sure all sections are completed — incomplete applications will not be reviewed.
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5. Review & Submit

- ✓ Review all answers and attachments carefully.
 - ✓ Submit your application before the deadline.
 - ✓ You will receive a **confirmation email** once your application is successfully submitted.
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Important Dates

 **Application Opens:** February 15, 2026

 **Application Deadline:** March 30, 2026

 **Award Notifications Sent:** May 1, 2026

Questions or Support

If you need assistance with your application, please contact:

 **Email:** info@rivasfoundation.org

 **Phone:** 918-505-4870