

sign.

- 10) Pass Resolution #12-2026R — Approving the Lease Agreement with the Daniel Dopps Memorial Rodeo Association, Inc. to lease Optimist Park for the Daniel Dopps Rodeo and authorizing the Mayor and City Clerk to sign
- 11) Approve the Lease Agreement with Jason Davis to lease Optimist Park for Motocross racing and authorize the Mayor and City Clerk to sign
- 12) Pass Resolution #13-2026R — Approving the Lease Agreement with Jason Davis to lease Optimist Park for Motocross racing and authorizing the Mayor and City Clerk to sign.
- 13) Award Pavement Rehab for AIP:3-16-0025-027-2026 to C.R. Contracting, LLC, and authorize the Mayor to sign documents.
- 14) Authorize the Mayor and Clerk to sign all documents associated with AIP:3-16-0025-027-2026 grant funds for the Mountain Home Municipal Airport project, Pavement Rehabilitation (Runway, Taxiway, and Apron).
- 15) Approve a grant agreement with the State of Idaho through the Idaho Transportation Department, Division of Aeronautics, for FS Program number: F268U76, Project Number AIP026, and authorizing the Mayor and City Clerk to sign.
- 16) Pass Resolution #15-2026R — Accepting grant offer of the State of Idaho through Idaho Transportation Department, Division of Aeronautics for FS Program number: F268U76, Project Number AIP026, and authorizing the Mayor and City Clerk to sign.
- 17) Approve the partnership agreement with Lexipol and authorize the Mayor to sign documents.
- 18) Approve the Legal Services agreement recommended by the City Legal team and authorize the Mayor and Clerk to sign.
- 19) Pass Resolution #14-2026R — Approving the Legal Service Agreement related to AFFF products and authorizing the Mayor and City Clerk to sign.
- 20) Pass Resolution #16-2026R — amending the City Youth Council bylaws, and authorizing the Mayor and City Clerk to sign.

OLD BUSINESS

- 1) Action Item: Deliberation/Decision regarding the frequency concerns at the Airport. (Wirkkala)

NEW BUSINESS

- 1) Items removed from the Consent Agenda
- 2) Non-Action Item: Discussion regarding audio or video recording of committee meetings. (McCarthy)
- 3) Action Item: Deliberation/Decision regarding Cheryl Barker's fence request located at 1895 North Haskett.
- 4) Non-Action Item: Discussion/presentation by Dale King, City Economic Development Director.
- 5) Non-Action Item: City Staff is requesting direction regarding the Railroad Extension/Relocation Project (Mountain Home Municipal Airport).

FINAL COMMENTS

ADJOURN

STAFF MEMO

- 1) Staff Report for City Hall
- 2) Staff report from the Golf Course.

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AGENDA
SPECIAL CITY COUNCIL MEETING
HELD ON WEDNESDAY, MARCH 18th, 2026 AT 5:30 P.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

CALL MEETING TO ORDER/ESTABLISH A QUORUM

CONFLICT OF INTEREST DECLARATION

Has any City Council Member received information pertaining to, or otherwise had, any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

EXECUTIVE SESSSION

- 1) Pursuant to Idaho Code Section 74-206(1)(a) – To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.
- 2) Pursuant to Idaho Code Section 74-206(1)(b) – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- 3) Pursuant to Idaho Code Section 74-206(1)(f) – to communicate with legal counsel for the public agency to discuss the legal ramification of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

AGENDA ITEM

- 1) Discussion regarding Golf Course staffing structure and operational budget.

FINAL COMMENTS

ADJOURN

MINUTES OF THE SPECIAL MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON WEDNESDAY, MARCH 18th, 2026 AT 5:30 P.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

The Council of the City of Mountain Home, Elmore County, Idaho, met at Mountain Home City Hall, 160 South 3rd East, Mountain Home, Idaho on March 18th, 2026. A quorum was established with Councilmember Harjo, Councilmember Wirkkala, Councilmember McCarthy, Councilmember Sanders and Mayor Sykes.

EXECUTIVE SESSION

1) Pursuant to Idaho Code Section 74-206(1)(a) – To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

Councilmember Harjo made a motion to enter into Executive Session pursuant to Idaho Code Section 74-206(1)(a). Councilmember Wirkkala seconded the motion. The vote goes as follows: Councilmember Sanders; aye, Councilmember McCarthy; aye, Councilmember Wirkkala; aye, Councilmember Harjo; aye. The motion passed unanimously.

The Council went into Executive Session at 5:35 P.M.

The Council came out of Executive Session at 5:50 P.M.

2) Pursuant to Idaho Code Section 74-206(1)(b) – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Councilmember Harjo made a motion to enter into Executive Session pursuant to Idaho Code Section 74-206(1)(b). Councilmember Wirkkala seconded the motion. The vote goes as follows: Councilmember Sanders; aye, Councilmember McCarthy; aye, Councilmember Wirkkala; aye, Councilmember Harjo; aye. The motion passed unanimously.

The Council went into Executive Session at 5:35 P.M.

The Council came out of Executive Session at 5:50 P.M.

3) Pursuant to Idaho Code Section 74-206(1)(f) – To communicate with legal counsel for the public agency to discuss the legal ramification of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Councilmember Harjo made a motion to enter into Executive Session pursuant to Idaho Code Section 74-206(1)(f). Councilmember Wirkkala seconded the motion. The vote goes as follows: Councilmember Sanders; aye, Councilmember McCarthy; aye, Councilmember Wirkkala; aye, Councilmember Harjo; aye. The motion passed unanimously.

The Council went into Executive Session at 5:35 P.M.

The Council came out of Executive Session at 5:50 P.M.

AGENDA ITEM

1) Discussion regarding Golf Course staffing structure and operational budget.

Councilmember Sanders outlined a plan to standardize golf course operations with defined hours, staffing, and cart rental rules to improve safety, efficiency, and cost control. He noted declining course usage and proposed specific staffing levels, adjusted cart return times, and aligning the budget, staffing, and fees with the City's fiscal year to support planning and reduce operational issues.

Councilmember Sanders noted the anticipated loss of the current golf pro and recommended hiring a Class A pro

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while retaining the current manager as a backup. He emphasized the need to promptly invest in the pro shop and merchandise to increase revenue, acknowledging the significant cost involved.

Councilmember Sanders and Councilmember Harjo discussed getting a pro hired and what it would take to stock the pro shop as well as performance-based incentives and what could actually be provided.

Councilmember Wirkkala said she was not comfortable with the City going into further business of taking on a golf pro as a City employee. She asked if there had been any expressed interest from the golf course concessionaire in taking on the golf pro shop, as she had heard that he was in that line of business in another city.

There was a discussion between Council and Tiffany Belt, City Clerk, on the length of time a bidding process would take in comparison to a hiring process as well as funding for merchandise if taken on by the City.

Council, Mayor Sykes, and Tiffany Belt went over the current budget and proposed budget for golf course operations and salaries.

Mayor Sykes noted that if the Council decided to hire a golf pro, the process should begin promptly due to the season.

Councilmember Wirkkala expressed her desire to get a pro brought in.

Tiffany Belt explained that if the City manages pro shop merchandise, projected revenue must align with projected expenditures, emphasizing that purchases should be controlled to stay within budget.

There was continued discussion on the options of going out for a bid on a pro or making a City paid position.

Councilmember Harjo stressed understanding the business plan before hiring a golf pro, noting initial merchandise investments, tournament revenue use, and concerns about turnover and the time needed to reach a break-even point.

Tiffany Belt stated that the City of Nampa and City of Caldwell have taken on their pro shops. She asked Jake Olson, Golf Course Superintendent, to call both courses and find out what their inventory was, their budget revenue and expenditures were annually, and how they go through their audit to bring back before the Council.

Councilmember McCarthy asked if hiring a golf pro as a city employee had been compared to a contractor, noting that the employee model adds costs and risk, and questioned the rationale for this approach.

Councilmember Sanders reviewed past golf pro contracts and noted they had not achieved desired results. He emphasized that continuing to subsidize the course at high levels was unsustainable and suggested that the City could either increase play under the current contract or take control of revenue streams. He cautioned that contracting operations to a third party often results in loss of pricing and revenue control, citing examples where cities still had to provide significant annual subsidies.

Brendan McCarthy expressed concern over the golf course's ongoing six-figure deficits and repeated transfers from the general and contingency funds. He emphasized the need for a clear business plan to show when the course might become financially self-sustaining.

Councilmember Wirkkala noted that not having a golf pro would negatively impact operations and expressed support for the proposed staffing plan, including three seasonal employees, as long as it stays within budget.

Tiffany Belt stated that while the golf course may not fully break even, it serves as a valuable city amenity like parks and cemeteries, and the goal is to minimize the deficit as much as possible.

Mayor Sykes stated he would send job descriptions for a golf pro to the City Attorney and have Tiffany Belt distribute them, noting the process was time sensitive. He asked Paul Fitzer, City Attorney, whether the Council could amend the agenda to vote on hiring a pro.

Paul Fitzer said due to it being a time sensitive and borderline emergency situation, the agenda could be amended into an action item.

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Tiffany Belt noted that the topic was on the agenda as an action item for the regular City Council meeting on Tuesday, March 24, 2026.

Councilmember Harjo raised concerns about the golf course's rising expenditures, damaged equipment, and ongoing six-figure subsidies, emphasizing the need to maintain a broad view of City priorities. He stressed the importance of understanding user metrics, including how many players are local versus visitors, to evaluate expense versus benefit, and noted that these questions must be addressed alongside any plan to revamp the course.

Tiffany Belt clarified that while the City generally controlled golf course expenditures, previous contracts with the golf pro included percentage-based incentives, creating some unknowns that contributed to past transfers. She noted this context should be publicly understood.

FINAL COMMENTS

Councilmember McCarthy asked for a status update on the applications for the DIFAC positions.

Tiffany Belt said she proofed it today and it should be on the website and social media now, if not it would be.

Councilmember McCarthy stated that he had not received business interest that had been discussed with Keller.

Mayor Sykes responded that Dale King, Economic Development Director, was working on that.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 7:42 P.M. by orders from Mayor Sykes.

Rich Sykes, Mayor

ATTEST: _____
Tiffany Belt, City Clerk

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MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON MARCH 24th, 2026, AT 5:00 P.M.
AT MOUNTAIN HOME CITY HALL CHAMBERS
MOUNTAIN HOME, IDAHO

CALL MEETING TO ORDER/ESTABLISH A QUORUM

RECOGNIZING PERSONS IN THE AUDIENCE

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

CONSENT AGENDA

All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda.

ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

- 1) Approval acceptance of minutes: Regular Planning & Zoning Commission Minutes — February 17, 2026
- 2) Approval acceptance of minutes: Regular City Council Minutes — March 10, 2026
- 3) Approve expenditures from 3/11/2026 to 3/24/2026 in the amount of \$708,864.22.
- 4) Treasurer's report for the period ending February 28, 2026
- 5) Pass Resolution #11-2026R authorizing the destruction of surplus property and authorizing the Mayor and City Clerk to sign.
- 6) Approve the recommendation of the appointment of a new Fire Chief.
(Removed from the Agenda)

OLD BUSINESS

- 1) Approval acceptance of minutes: Regular City Council Minutes – February 24, 2026
- 2) Approval acceptance of minutes: Special Planning & Zoning Commission Minutes – February 24, 2026

NEW BUSINESS

- 1) Items removed from the Consent Agenda
- 2) **Non-Action Item:** Discussion item regarding Nate Fowler with NJF Holdings, LLC regarding airport hangar Row B, Lot9.
- 3) **Action Item:** Deliberation/Decision regarding the golf advisory committee.
- 4) **Action Item:** Deliberation/Decision regarding the frequency concerns at the Airport.
- 5) **Action Item:** Deliberation/Decision regarding golf course staffing structure and operational budget.

ORDINANCE

- 1) **Action Item:** Ordinance 1815- amending the following sections 9-4-2 "Definitions", 9-4-3 by amending the parks impact fee, adding Elmore County Service area and EMS Impact Fee to the table of fees, 9-4-4-specifying payment procedures, 9-4-10(B) by adding the additions of refund procedures, 9-4-16 adopting state code residency provisions, and setting the Parks impact fee.

FINAL COMMENTS

ADJOURN

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON MARCH 24th, 2026 AT 5:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3rd East, Mountain Home, Idaho, on March 24, 2026. A quorum was established with Councilmember Harjo, Councilmember McCarthy, Councilmember Harjo. Councilmember Wirkkala present by phone. Mayor Sykes was absent.

Councilmember Harjo requested Item 6 from the Consent Agenda to be removed based on recommendations from City staff.

RECOGNIZING PERSONS IN THE AUDIENCE

Ted Thompson came forward to discuss an email sent by Mayor Sykes regarding his time as the previous airport manager and his concerns about what was in the email.

Ian Morcott spoke regarding his past experience with an airport in California that went through a frequency change and the challenges that came from the change.

Reece Stickles spoke about the hazards of changing the airport frequency, referencing accidents which occurred in Gooding after changes were made with their frequency.

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

Councilmember Harjo disclosed he had discussions with TJ Gomez, Jared Lemieux, and Terri Manduca.

Councilmember McCarthy said he received emails from Will Marshall, Reece Stickles, and Ted Thompson regarding New Business 4. He also said he had a conversation with Terri Manduca regarding the golf course.

Councilmember Wirkkala said she received an email from Tom Mahoney with ITD, Will Marshall, Reece Stickles, and Ted Thompson regarding New Business 4.

Councilmember Sanders said he received an email from Councilmember Wirkkala on the topic of the airport along with Will Marshall, Kyle Reiger, Reece Stickles and Ted Thompson.

Councilmember McCarthy added he also received the email from Councilmember Wirkkala that he forgot to mention.

CONSENT AGENDA

All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Councilmember or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

- 1) Approval acceptance of minutes: Regular Planning & Zoning Commission Minutes – February 17, 2026
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- 5) Pass Resolution #11-2026R authorizing the destruction of surplus property and authorizing the Mayor and City Clerk to sign.
- 6) Approve the recommendation of the appointment of a new Fire Chief.

Councilmember Sanders stated there was a request to move Item 6 to New Business.

Councilmember Harjo clarified the request was to remove the topic altogether based on staff recommendations, as there was still some administrative steps needed before being presented to the Council.

Councilmember Wirkkala made a motion to approve the Consent Agenda with the removal of Item 6. Councilmember Harjo seconded the motion. The vote goes as follows: Councilmember Harjo; aye, Councilmember Wirkkala; aye, Councilmember McCarthy; aye, Councilmember Sanders; aye. The motion passed unanimously.

OLD BUSINESS

1) Approval acceptance of minutes: Regular City Council Minutes – February 24, 2026

Councilmember McCarthy said he pulled the minutes from the last meeting so he could have a final review as there was a lot of content in them. He also had a conversation with staff regarding whether the minutes were AI-generated or if they were actually hand done by staff.

Councilmember McCarthy made a motion to approve acceptance of minutes: Regular City Council Minutes – February 24, 2026. Councilmember Harjo seconded the motion. The vote goes as follows: Councilmember Wirkkala; aye, Councilmember McCarthy;

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Councilmember Harjo; aye, Councilmember Sanders; aye. The motion passed unanimously.

2) Approval acceptance of minutes: Special Planning & Zoning Commission Minutes – February 24, 2026.

Councilmember McCarthy said these are the same minutes as before and said they were pulled for the same reason as the Regular Council Meeting minutes.

Councilmember McCarthy made a motion to approve acceptance of minutes: Special Planning & Zoning Commission Minutes – February 24, 2026. Councilmember Harjo seconded the motion. The vote goes as follows: Councilmember Sanders; aye, McCarthy; aye, Councilmember Wirkkala; aye, Councilmember Harjo; aye. The motion passed unanimously.

NEW BUSINESS

1) Items removed from the Consent Agenda

There were no Items removed from the Consent Agenda for consideration.

End of Items removed from the Consent Agenda

2) Non-Action Item: Discussion item regarding Nate Fowler with NJF Holdings, LLC regarding airport hangar Row B, Lot 9.

Nate Fowler said he was asking for conditional approval to split his existing leasehold back into two lots and move forward with constructing a second private hangar. He expressed his lot was significantly larger than the standard lots due to it once being used for LifeFlight. He stated his goal was to bring the parcel back into alignment with the rest of the airport and make more productive use of the ground he was already leasing.

Councilmember Wirkkala asked if there were any negative impacts to the City such as anything with the septic.

Mr. Fowler said it would be part of his surveying and engineering if permitted, to find out as he was not sure if there would be any negative impacts. He said he spoke with the CDC specifically about septic and they did not want to do anything until he had conditional approval.

Councilmember Wirkkala asked if the purpose of him coming to the meeting was to provide information and go forward with engineering groups to gather the information to come back with a proposal for the Council to vote on.

Mr. Fowler said that was exactly his plan, but if he was going to spend the money on engineering and surveying, he wanted to come before the Council first for any questions or thoughts they might have which he hadn't considered. His goal was to not come to the Council as a surprise after all things were said and done and then being denied.

Councilmember Wirkkala said before she could support or not, she would need to see the engineering and surveying firms what their response would be.

Councilmember Sanders and Paul Fitzer, City Attorney, discussed whether it was a question of land use versus construction inside of an existing building and if it would be a P&Z conversation along with the fact of the land being leased from the City.

There was a discussion between Mr. Fowler, Paul Fitzer, and Chris Curtis, Public Works Director, regarding the current set up of the septic system logistics and what would be needed to adjust.

Councilmember Harjo read Section 5 of the contract regarding construction of hangars, summarizing there would be a more formal requirement of action in this unique scenario. He agreed with Councilmember Wirkkala on getting information from engineers on what would be entailed. He said cost associated with getting information was not the burden of the City.

Councilmember McCarthy said he would have to agree with Councilmember Wirkkala and Councilmember Harjo, and it would need to go through the formality of getting approval.

Councilmember Sanders recommended to Mr. Fowler that he speak with the members of Public Works and get them the scope of what he was trying to accomplish and use their guidance on how to proceed.

Councilmember McCarthy asked whether the situation could create an ex-parte issue if it later went through Planning and Zoning and came before Council.

Paul Fitzer clarified it would not be considered ex-parte, but cautioned the concern would instead be potential pre-determination or bias if a decision appeared to be made outside of the formal public process.

Mr. Fowler explained he had initially struggled to understand the appropriate process and communication channels for gathering information, particularly when trying to consult with engineers under contract with the City. He sought clarification on what resources and permissions were available to them, as a leaseholder, to communicate with staff or consultants and move the process forward.

Chris Curtis explained the problem being if they communicate with the engineer for the City, they were required to pay the bill in that situation.

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There was a discussion between Mr. Fowler and Paul Fitzer explaining how Mr. Fowler communicating with the engineer for the City or even the legal counsel for the City would present as a conflict of interest for those entities and how Mr. Fowler would need to reach out to another engineer to help with the information needed to present to staff.

Councilmember Harjo referenced correspondence received from Mr. Fowler, noting the lease required all improvements to remain on the premises and be the leaseholder's responsibility, and the 2008 airport layout plan was not controlling. He advised moving forward would require hiring an engineer and weighing the risks against the potential benefits.

Mr. Fowler explained he had referenced the airport layout plan because he believed it was the current guiding document and was surprised to learn the proposed taxiway would not be pursued. He stated this change made his project more feasible and reiterated he was not seeking City funding, but instead aimed to improve and maximize the long-term value and use of his leased property.

3) Action Item: Deliberation/Decision regarding the golf advisory committee.

Councilmember Wirkkala said the committee is needed and she asked Tiffany Belt, City Clerk, and Legal, if this were approved, how would it get advertised out to the community and move forward.

Tiffany said it would be advertised as any other committee would via social media and the City website. She said she would have to look back at the previous committee and see if those members would be interested in coming back.

Councilmember Wirkkala confirmed with Tiffany after the advertisement went out, the Mayor would be the one to make selections and submit to Council for approval.

Councilmember McCarthy asked if there would be an application similar to how the DIFAC was done.

Tiffany said they could do that even though the advisory committees hadn't done so until recently.

Councilmember Harjo noted there had been Council turnover since the issue was last discussed and emphasized that any advisory committee would have no authority over budget, staff, or contractors under Idaho Code. He added that similar concerns about perceived authority led to the committee being placed on hiatus in the past.

Councilmember Sanders stated any concerns about authority could be addressed when forming the committee by clearly defining its limits and advisory role. He reiterated his support for a committee, emphasizing the importance of involving stakeholders in decisions about improving the golf course.

Councilmember McCarthy acknowledged concerns about Idaho Code but pointed out City ordinance already allows for advisory committees, including one for the golf course. He expressed support for forming a committee, emphasizing its value in providing recommendations to improve operations and help address financial considerations.

Councilmember Harjo expressed support for feedback and was not opposed to forming a committee but questioned its timing and immediate value. He noted due to ongoing decisions and budget timelines, the committee's input might not influence operations or budgeting until later, potentially limiting its initial impact.

Councilmember Wirkkala made a motion to establish a golf advisory committee by April 9, 2026. Councilmember McCarthy seconded the motion.

Councilmember Harjo stated two weeks might not be achievable to form a committee, however two weeks to create a posting and start accepting applications would be more reasonable.

Councilmember Wirkkala stated she had been supportive of agenda item #5 regarding the golf course staffing structure and operating budget, but she indicated her vote might change if the proposed committee was delayed for several months, as she wanted committee input to help guide the decision.

Councilmember Sanders asked Councilmember Wirkkala to clarify the date set would be when she would like to see the committee fully staffed.

Councilmember Wirkkala said she wanted the advertisement to be out by then for people to apply.

Councilmember Sanders requested clarification that she wanted the application form and the notice for people to apply and submit be done by April 9.

Councilmember Wirkkala confirmed that was correct.

Councilmember McCarthy said it was his understanding as well and wanted to ensure with Tiffany it was possible to be done by then.

Tiffany confirmed on the staff level, they could have everything out no later than the 9th, her goal however would be to have it out sooner and the 9th would be the very last day. She went on to say all members that apply for the committee selected would come back before

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the body to be appointed.

Councilmember McCarthy said he interpreted the motion to be to have the application and advertisement out by April 9.

Councilmember Wirkkala restated her motion to establish a golf advisory committee and have City staff put the advertisement out no later than April 9, 2026. Councilmember McCarthy seconded the motion. The vote goes as follows: Councilmember McCarthy; aye, Councilmember Harjo; aye, Councilmember Wirkkala; aye, Councilmember Sanders; aye. The motion passed unanimously.

4) Action Item: Deliberation/Decision regarding the frequency concerns at the Airport.

Councilmember Wirkkala reported she had contacted Tom Mahoney, Administrator of the Idaho Transportation Department's Division of Aeronautics, for guidance on changing the Mountain Home Airport frequency and the Gooding incidents that had been brought up several times. She said Mr. Mahoney confirmed that pilots could safely adjust frequencies in flight, and historical data showed no accidents at similar airports due to frequency changes. She emphasized updating the frequency now would reduce future congestion as the airport grows and noted ignoring the state agency's advice could expose the City to liability. She concluded, based on her aviation experience, the Council should seriously consider Mahoney's recommendation.

Councilmember Harjo noted he had spoken with Public Works Director Chris Curtis, who confirmed that both he and Tom Hoegg, Airport Manager, had been in contact regarding the matter and the FAA was currently doing a study on this topic.

Tom Hoegg stated he contacted the FAA regarding the Mountain Home airport frequency issue. He stated the inquiry was escalated to the FAA Spectrum Engineering Office, which manages all frequencies, and they were reviewing documentation and data to provide a non-biased opinion. He noted the FAA's recommendation would be the appropriate guidance to consider before making any decisions.

There was discussion between Councilmember McCarthy, Councilmember Sanders, and Mr. Hoegg about who was spoken to with at the FAA and the timeframe of when the report might be available with the answers being Skye Lauren, Communications Director, and the report would be available this week.

Councilmember Harjo noted the previous Council lacked citable report data when considering this issue. He added this was the first instance where verifiable data would be available, coming directly from the FAA.

Councilmember Harjo made a motion to table the discussion until the next meeting, pending feedback from the FAA.

Councilmember McCarthy supported discussing the issue publicly and highlighted the value of advisory committees. He said the decision came down to reduced congestion versus adaptation challenges and questioned whether safety risks were ultimately the responsibility of pilots.

Mr. Hoegg emphasized that any decision should be based on data rather than opinion, noting that the FAA selected the current frequency for specific safety reasons. He stated he wanted to review factual information to ensure any change would be supported and safe.

Councilmember Wirkkala and Mr. Hoegg discussed the availability of the report from the FAA and distributing it to the Council before the next meeting.

Councilmember Wirkkala and Councilmember Harjo discussed the motion that was made and if it still remained the same after the continued discussions that followed.

Councilmember Harjo made a motion to table the discussion until the next meeting, pending feedback from the FAA. Councilmember Wirkkala seconded the motion.

Councilmember Sanders stated the Council was often required to make decisions when experts have differing views. He expressed support for tabling the item until the FAA report was received and said he wanted to review how the data was collected and interpreted before deciding.

Councilmember Sanders restated there was a motion and a second and called for the question. The vote goes as follows: Councilmember Wirkkala; aye, Councilmember McCarthy; aye, Councilmember Harjo; aye, Councilmember Sanders; aye. The motion passed unanimously.

5) Action Item: Deliberation/Decision regarding golf course staffing structure and operational budget.

Councilmember Harjo presented an overview of the golf course situation, outlining current challenges, lessons learned, and potential solutions. He highlighted concerns about rising taxpayer burden, missed revenue opportunities, staffing shortages, and insufficient data tracking, while noting that expenses currently outweigh revenue. He emphasized the need to improve reporting, adjust fee structures, stabilize staffing, and better align budgeting with operations to create a more sustainable and balanced system.

Councilmember Wirkkala asked if Councilmember Harjo would briefly summarize what he would like to do going forward.

Councilmember Harjo said the City should not be in the retail business and raised concerns about relying on retail revenue in the proposed plan. He suggested exploring contract-based alternatives and noted the proposal lacked a complete long-term business strategy.

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Councilmember Wirkkala asked if Councilmember Harjo was on board with going out and looking for a pro.

Councilmember Harjo said that he was not fully opposed to the concept, what he opposed was the City absorbing any liability in gaining retail business as a venture of the City.

The Council discussed in-depth their thoughts and opinions on the pros and cons of hiring a pro as a contracted position versus as a City employee.

Councilmember Wirkkala questioned the City's ongoing financial losses at the golf course and asked why selling the facility had not been considered as an option.

Councilmember Sanders expressed confidence the City could improve golf course operations and maintain ownership by applying past lessons and making strategic changes. He acknowledged contract options existed but questioned whether the course was currently attractive enough for a third party to take on the financial risk.

Councilmember Wirkkala asked if any of the other Councilmembers had interest in the idea of having a third party buy out the course, or if she was alone in that thought.

Councilmember Harjo opposed selling the golf course, noting taxes cover access while user fees cover operations. Mountain Home's weekend rates were 20–25% below nearby courses, meaning fees could be raised and remain competitive.

Councilmember Sanders noted while Mountain Home's rates are lower, it's a rural course with fewer golfers. Unlike metropolitan areas with many courses, raising fees must consider local usage and income to avoid pricing out the community.

Councilmember Harjo suggested differential pricing for local, county, and out-of-county residents to capture market demand while staying competitive. He emphasized hiring a City golf pro increased financial uncertainty, whereas contracting with a known provider limited exposure and taxpayer risk.

Councilmember McCarthy said he was not fully on board with contracting out completely, but interested in looking at a hybrid option like had been previously in place.

There was discussion about increasing usership, user rates, and how there had been a slower increase in usage over the last couple of years.

Councilmember Sanders reminded the Council the item was a discussion of the golf course staffing and budget and asked if there was any further discussion or a motion.

Councilmember Harjo stated approving the staffing structure and budget today could commit the City to taking on the retail side, which he opposed. He emphasized the need for more dialogue and input from the City administrator and staff, noting the decision could result in hundreds of thousands of dollars in expenses.

Councilmember Harjo made a motion to table for a brief period of time until a date could be set to workshop the topic further.

There was discussion of adding a specific date to the motion and the timetable available for staff to schedule the necessary meetings required.

Councilmember Harjo amended his motion to table Action Item 5 until the next council meeting while also communicating to the golfers using the same mechanism as recruitment for the golf advisory committee. Councilmember Wirkkala seconded the motion.

Councilmember Sanders noted that a motion and second are on the table and asked if there was further discussion. He reminded the Council that City staff expect to have the Advisory Board application and announcement ready by the 9th. He suggested holding a workshop before the next Council meeting on April 14th to refine the plan and ensure the presentation reflects the Council's best efforts.

Councilmember Wirkkala asked Tiffany if she could set up an additional workshop meeting for April 3 as they already had one scheduled for the fiber discussion.

Councilmember Sanders reminded the Council there was a motion and the second and called for the question. The vote goes as follows: Councilmember Wirkkala; aye, Councilmember McCarthy; aye, Councilmember Harjo; aye, Councilmember Sanders; aye. The motion passed unanimously.

ORDINANCE

1) Action Item: Ordinance 1815- amending the following sections 9-4-2 "Definitions", 9-4-3 by amending the parks impact fee, adding Elmore County Service area and EMS Impact Fee to the table of fees, 9-4-4- specifying payment procedures, 9-4-10(B) by adding the additions of refund procedures, 9-4-16 adopting state code residency provisions, and setting the Parks impact fee.

Councilmember Harjo made a motion for the ordinance to be read in title only for its third and final reading. Councilmember Wirkkala
Council Minutes –March 24, 2026

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seconded the motion. The vote goes as follows: Councilmember Harjo; aye, Councilmember Wirkkala; aye, Councilmember McCarthy; aye, Councilmember Sanders; aye. The motion passed unanimously.

Tiffany Belt, City Clerk, read the Ordinance by title only.

Councilmember Sanders asked, "Does the Council wish this ordinance to pass."

The vote goes as follows: Councilmember Wirkkala; aye, Councilmember Harjo; aye, Councilmember McCarthy; aye, Councilmember Sanders; aye. The motion passed unanimously.

FINAL COMMENTS

Councilmember Sanders said by adding the golf course discussion to the Friday meeting, he anticipated the meetings lasting though lunch and offered to buy lunch.

Councilmember Harjo said he would chip in as well.

Councilmember Wirkkala asked what the best time for the second workshop would be for everyone.

Councilmember Sanders said they will make recommendation to the Mayor to set the second special meeting on Friday, April 3, 2026, at 1:00 p.m.

Councilmember McCarthy asked Chris Curtis if there had been word back from Keller for the workshop on water and wastewater.

Chris Curtis responded by saying not yet, but he had addressed it with them, and they were working on schedules for the commitment.

Councilmember McCarthy asked the Council to entertain the idea of an agenda item for discussion regarding audio or video recording of committee meetings.

Councilmember Harjo said it was an interesting concept, however there would be some challenges for some. He added it would imply the meetings would have to take place in the Council Chambers to avoid any further expense for equipment, but he'd be willing to discuss.

Councilmember Sanders agreed as well and said he would make that request of the Mayor. He also thanked everyone for their for their patience, noting it was his first time running a Council meeting.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 8:47 p.m. by orders from Councilmember Sanders .

Decker Sanders , Council President

ATTEST: _____
Tiffany Belt, City Clerk

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AGENDA
SPECIAL CITY COUNCIL MEETING
HELD ON FRIDAY, APRIL 3rd, 2026 AT 9:30 A.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

CALL MEETING TO ORDER/ESTABLISH A QUORUM

CONFLICT OF INTEREST DECLARATION

Has any City Council Member received information pertaining to, or otherwise had, any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

AGENDA ITEM

- 1) Action Item: Acknowledge and cure an inadvertent Open Meeting Law violation that occurred on March 31, 2026.
- 2) Workshop: City Fiber Optic Utility – Discussion with City Council and Staff

ADJOURN

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MINUTES OF THE SPECIAL MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON FRIDAY, APRIL 3rd, 2026 AT 9:30 A.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

The Council of the City of Mountain Home, Elmore County, Idaho, met at Mountain Home City Hall, 160 South 3rd East, Mountain Home, Idaho on April 3rd, 2026. A quorum was established with Councilmember Harjo, Councilmember Wirkkala, Councilmember McCarthy, Councilmember Sanders and Mayor Sykes.

Mayor Sykes suspended Robert's Rule of Order for the purpose of the workshop discussion.

CONFLICT OF INTEREST DECLARATION

Councilmember Sanders said he had contact from Mr. Lamb and Mr. Newton.

Councilmember Wirkkala, Councilmember McCarthy, and Councilmember Harjo said they each had contact with Mr. Lamb and Mr. Newton as well.

AGENDA ITEM

1) Action Item: Acknowledge and cure an inadvertent Open Meeting Law violation that occurred on March 31, 2026.

Geoff Schroeder, City Attorney, stated for the record that no Councilmember committed an open meeting violation. He explained that while a constituent shared Councilmember Sanders' views with the full Council, which could be seen as a passive receipt of deliberation, it was still legal. He recommended curing the issue and reiterated that engaging with constituents did not violate open meeting laws.

Councilmember Sanders said the issue was identified by another Councilmember who raised concern, and he commended the Council for handling it with diligence.

2) Workshop: City Fiber Optic Utility – Discussion with City Council and Staff.

The Council had a discussion and workshop regarding City Fiber Optic Utility with City staff and Legal Counsel.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 12:02 P.M. by orders from Mayor Sykes.

Rich Sykes, Mayor

ATTEST: _____
Tiffany Belt, City Clerk

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AGENDA
SPECIAL CITY COUNCIL MEETING
HELD ON FRIDAY, APRIL 3rd, 2026 AT 1:00 P.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

CALL MEETING TO ORDER/ESTABLISH A QUORUM

CONFLICT OF INTEREST DECLARATION

Has any City Council Member received information pertaining to, or otherwise had, any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

AGENDA ITEM

- 1) **Action Item:** Deliberation/Decision regarding golf course staffing structure and operational budget.

ADJOURN

MINUTES OF THE SPECIAL MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON FRIDAY, APRIL 3rd, 2026 AT 1:00 P.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

The Council of the City of Mountain Home, Elmore County, Idaho, met at Mountain Home City Hall, 160 South 3rd East, Mountain Home, Idaho on April 3rd, 2026. A quorum was established with Councilmember Harjo, Councilmember Wirkkala, Councilmember McCarthy, Councilmember Sanders and Mayor Sykes.

Councilmember Sanders made a motion to amend the agenda to add a staff presentation at the beginning of the meeting and then have a public comment period added immediately after. Councilmember Wirkkala seconded the motion. The vote goes as follows: Councilmember Harjo; aye, Councilmember Wirkkala; aye, Councilmember McCarthy; aye, Councilmember Sanders; aye. The motion passed unanimously.

CONFLICT OF INTEREST DECLARATION

Councilmember Sanders had contact with Rebecca Garvey and Chan Erhart.

Councilmember Wirkkala said she had contact with Becky Garvey as well.

Councilmember Harjo said that he had contact with Becky Garvey and Terri Manduca.

STAFF PRESENTATION

Daniel Mercado, Deputy City Clerk, reported on a meeting with Mayor Sykes, Councilmember Sanders, and Tiffany Belt at Lakeview Golf Course in Meridian, where they met with staff to review a municipal pro shop model. He explained that the model included city ownership of the pro shop, control over inventory and sales, and revenue sharing from lessons, and noted that it appeared financially successful while balancing golfer services with city oversight.

Mayor Sykes suspended Robert's Rules of Order for discussion to continue.

Council, Mayor Sykes, and City staff discussed takeaways from the municipal course visit, noting the pro had authority over inventory, pricing, and merchandising, maintaining an average margin while avoiding losses. The model also included revenue-sharing elements, such as a percentage of restaurant revenue. They emphasized the importance of growing the game through youth and school programs to build long-term participation and revenue.

PUBLIC COMMENT

Chris Eastman came forward and stated he has been a golf professional for many years and was a lifetime PGA member. He had been recommended to come and speak with the Council as he knew the City was looking for a golf professional. He wanted to deliver his resume personally to the Council.

Councilmember Sanders stated he was uncomfortable with the fact he felt a potential personnel issue might be occurring as Mr. Eastman was submitting his application for a future position.

Mayor Sykes informed Mr. Eastman that public comment was meant to be used to make comments and the Council listens.

Mr. Eastman thanked Mayor Sykes and Council for their time and wanted them to be aware he was here
Council Minutes – April 3, 2026

to help and to call him any time.

Becky Garvey expressed concern about a city-run pro shop, saying taxpayer dollars should not be tied up in inventory instead of infrastructure needs. She emphasized the need for proper staff training and noted past revenue gains were driven by an incentivized, non-city golf pro. She warned that a city-employed model may increase costs and complexity without improving performance, especially as play has declined despite higher fees.

AGENDA ITEM

1) Action Item: Deliberation/Decision regarding golf course staffing structure and operational budget.

Mayor Sykes started the discussion saying what he would like to do was for the Council to allow the City to go out for a pro, and have them come back and ask the Council what they thought was needed to run the pro shop. He said that was his input as a golfer.

Councilmember Wirkkala asked if he meant a city employee pro or just a pro.

Mayor Sykes clarified he meant a city employee pro. He explained that was the direction most municipal courses are going in now, as the city employee benefits were desirable.

Councilmember Sanders confirmed that it was being seen as people were coming out of the PGA schooling system, the appeal of city benefits, along with retirement and health benefits, and vacation time.

Tiffany Belt, City Clerk, emphasized the key takeaway was the importance of growing the game, noting the need to increase rounds played while balancing user fees. She highlighted the importance of engaging young people and new adult players, and stated success would require ambition from whoever manages the program.

Councilmember Sanders reiterated his takeaway was also on the emphasis of growing the game. He emphasized community outreach and stated that modest growth in rounds could improve the course's financial position, highlighting the need to increase participation.

Councilmember Wirkkala said that they know they need a pro, but what direction they want to go was what needed to be decided, city employee pro or a contracted pro. She continued to say it's what the public was waiting for the Council to decide on.

Councilmember Harjo discussed the financial implications of hiring versus contracting a golf professional, noting concerns about upfront costs such as purchasing inventory and opposing the City's involvement in retail operations. He highlighted slim profit margins, and ongoing operational costs, and suggested there may be a middle-ground approach, though he had not yet seen a compelling option.

Councilmember McCarthy went over a survey he sent out to the community in which there were 176 responses on various topic on the golf course and customer satisfaction.

Councilmember Harjo asked if there was anything that prevented a person from taking the survey more than once.

Councilmember McCarthy responded due to it being anonymous, unfortunately there was not a way to prevent that from happening.

Councilmember McCarthy expressed concern that discussion had focused primarily on a city-employed model and advocated for further exploration of hybrid or fully contracted options. He cited examples from other

cities and suggested that an RFP process could help address concerns such as affordability and operations, while reiterating his opposition to using taxpayer funds for retail inventory and encouraging a broader evaluation of all options.

Councilmember Sanders noted the hybrid model had failed and suggested a city-run trial for accountability, while Councilmember Harjo cautioned short-term gains might not indicate a trend and recommended addressing revenue and expense issues through incremental adjustments rather than new retail operations.

Councilmember Sanders and Councilmember Harjo discussed the golf course's finances and management, debating the hybrid model versus city-run model and expenses behind them.

Councilmember Wirkkala questioned the principle of the City operating the pro shop, noting it could put the government in competition with local businesses, and asked for clarification on the rationale.

Councilmember Sanders responded there was no real local competition since no other store in Mountain Home offers the same golf products.

Councilmember Harjo cautioned taking over could harm private businesses, as it was the current golf pro's private business, which could replicate existing challenges, and limit potential revenue streams.

Mayor Sykes emphasized the golf course, like other city amenities such as the library, cemetery, and airport, provide value to the community even if not every resident used it. He expressed support for the golf course and encouraged trying new approaches rather than repeating the same methods, suggesting that if changes don't work over a trial period, a third-party contractor could be considered.

Councilmember McCarthy asked about a time when the City previously had full ownership and responsibility for the golf course's operations and maintenance prior to 2012.

Councilmember Sanders mentioned there was a period of time around 1994 or 1996, when a City employee ran the pro-shop, there was a different management structure, Mayor and City Council, and it did not survive. He added that it was a failure on a lot of levels, possibly starting with who was put in the job in the first place.

Councilmember Harjo warned that increasing golf course staffing and City management would be costly and hard to justify to non-golfing residents, noting existing staff were already overworked. He suggested the city may still need a third-party operator for long-term sustainability.

Councilmember Wirkkala clarified the proposed hybrid model would be structured differently from the past two years based on what was discussed during an executive session.

Sanders explained that under a hybrid model, contracting a pro would involve dividing responsibilities and revenue streams between the City and the pro. He cautioned that past contracts showed how complex allocations could lead to dissatisfaction, with pros ultimately opting out if the arrangement wasn't worthwhile.

Councilmembers Sanders and Councilmember Harjo discussed the previous pro, and his contract.

Councilmember McCarthy questioned why the City hadn't explored a full range of options for the golf course, including issuing a request for proposals for either a contract or hybrid management. He emphasized the importance of public and golf community input, as well as considering the high cost of City-run operations compared with third-party management. He urged the council to engage the Golf Advisory Committee and gather broader perspectives before making decisions.

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Councilmember Wirkkala and Mayor Sykes discussed the status of the golf advisory committee and when their confirmation would take place.

Councilmember Wirkkala said she supported fully contracting out the golf course but did not feel she had community or Council backing to make that decision alone. She emphasized the need to hear from the Golf Advisory Committee and the golf community before acting, and she could not support a city employee–run model. She wanted input from the committee and the survey results to guide the next steps.

Mayor Sykes said to him it appeared the discussion would be tabled, not speaking for the Council, as to hear from the advisory board. He said the approval of the committee members would be on the agenda for the next meeting on April 14, 2026, and based on that decision he planned to have a meeting with the committee shortly thereafter.

Tiffany Belt cautioned that it was unrealistic to expect a newly appointed Golf Advisory Committee to quickly make recommendations, noting volunteers would need time to get up to speed.

Councilmember Wirkkala clarified no firm timeline had been set, they were pushing the can down the road unfortunately.

Councilmember Sanders made a motion to table the item until the next Council meeting. Councilmember Wirkkala seconded the motion. The vote goes as follows: Councilmember Sanders; aye, Councilmember McCarthy; aye, Councilmember Wirkkala; aye, Councilmember Harjo; aye. The motion passed unanimously.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 2:26 P.M. by orders from Mayor Sykes.

Rich Sykes, Mayor

ATTEST: _____
Tiffany Belt, City Clerk

Report Criteria:

Invoices with totals above \$0 included.
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-204-02-10 Payables - HRA							
4969	National Benefit Services, LLC	MAR-2026	Admin Fees Payable to NBS	04/01/2026	421.50	.00	
4969	National Benefit Services, LLC	MAR-2026	HRA Funding Account - invoiced c	04/01/2026	2,360.19	.00	
4969	National Benefit Services, LLC	MAR-2026	HRA Funding Account - invoiced c	04/01/2026	8,426.50	.00	
Total 01-204-02-10 Payables - HRA:					11,208.19	.00	
01-204-13-00 Cafeteria Plan Medical							
4969	National Benefit Services, LLC	MAR-2026	FSA funding account - invoiced cl	04/01/2026	2,229.68	.00	
4969	National Benefit Services, LLC	MAR-2026	FSA funding account - invoiced cl	04/01/2026	526.23	.00	
Total 01-204-13-00 Cafeteria Plan Medical:					2,755.91	.00	
01-204-21-00 Life Flight-Payroll Deduction							
8724	Air St Lukes Membership	APR-2026	life flight membership fees	03/21/2026	2,750.00	.00	
Total 01-204-21-00 Life Flight-Payroll Deduction:					2,750.00	.00	
01-372-10-00 Park Rental Fees							
12782	Hernandez, Veronica	APR-2026	refund: optimist park reservation	04/08/2026	25.00	.00	
Total 01-372-10-00 Park Rental Fees:					25.00	.00	
Total :					16,739.10	.00	
ADMINISTRATION							
01-415-31-00 Billing-Postage-Meter Expense							
11497	Quadient Finance USA, Inc	MAR-2026	postage - city hall	03/23/2026	726.01	.00	
Total 01-415-31-00 Billing-Postage-Meter Expense:					726.01	.00	
01-415-33-10 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: city hall	04/01/2026	53.66	.00	
9302	Wex Bank	MAR-2026	monthly statement: IT dept	04/01/2026	98.78	.00	
9302	Wex Bank	MAR-2026	monthly statement: senior citizen	04/01/2026	154.84	.00	
Total 01-415-33-10 Gas & Oil:					307.28	.00	
01-415-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - city hall	04/03/2026	464.13	.00	
8078	DataTel	DG-10991	monthly statement - museum	04/03/2026	77.09	.00	
11989	IRON	5341	monthly statement - City Hall	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - city hall	04/01/2026	259.64	.00	
Total 01-415-34-00 Telephone/Internet:					825.86	.00	
01-415-35-00 Utilities-City Hall							
779	Idaho Power Co	MAR-2026	Monthly Statement-City Hall	03/28/2026	379.19	.00	
Total 01-415-35-00 Utilities-City Hall:					379.19	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-415-35-02 Utilities-Visitor Center							
779	Idaho Power Co	MAR-2026	Monthly Statement-Visitor Center	03/28/2026	128.67	.00	
Total 01-415-35-02 Utilities-Visitor Center:					128.67	.00	
01-415-35-10 Utilities-Museum							
779	Idaho Power Co	MAR-2026	Monthly Statement-Museum	03/28/2026	53.99	.00	
Total 01-415-35-10 Utilities-Museum:					53.99	.00	
01-415-35-20 Utilities-Training Center							
779	Idaho Power Co	MAR-2026	Monthly Statement-Training Facilit	03/28/2026	53.99	.00	
Total 01-415-35-20 Utilities-Training Center:					53.99	.00	
01-415-36-00 Repairs & Maint - Equipment							
203	Xerox Business Solutions	IN5309349	monthly contract base rate	03/31/2026	314.99	.00	
Total 01-415-36-00 Repairs & Maint - Equipment:					314.99	.00	
01-415-36-10 Copier Lease							
10610	CIT	48905890	copier lease - city hall	03/30/2026	495.97	.00	
Total 01-415-36-10 Copier Lease:					495.97	.00	
01-415-40-00 Repair&Maint-Bldgs & Grnds							
11399	Amazon Capital Services	MAR-2026	monthly statement - city hall	04/01/2026	178.82	.00	
644	Cox Signs	32323	farmers market banners	04/07/2026	110.00	.00	
Total 01-415-40-00 Repair&Maint-Bldgs & Grnds:					288.82	.00	
01-415-40-05 Repairs&Maint-Training Center							
10795	Delgado-Alcantar, Blanca Lidia	MAR-2026	cleaning @ training facility	04/01/2026	300.00	.00	
Total 01-415-40-05 Repairs&Maint-Training Center:					300.00	.00	
01-415-40-18 Repairs&Maint-Visitor Center							
1430	Standard Plumbing Supply Co	AFZG25	repair kit	03/30/2026	28.91	.00	
Total 01-415-40-18 Repairs&Maint-Visitor Center:					28.91	.00	
01-415-40-30 Janitorial Service							
11016	Prestige Janitorial Co	APR-2026	cleaning services: city hall	04/01/2026	1,225.00	.00	
Total 01-415-40-30 Janitorial Service:					1,225.00	.00	
01-415-40-39 Attorney Fees							
7022	Moore Smith Buxton & Turcke	88839	over 30 hour retainer	04/07/2026	3,577.50	.00	
7022	Moore Smith Buxton & Turcke	88840	general professional services	04/07/2026	5,700.00	.00	
Total 01-415-40-39 Attorney Fees:					9,277.50	.00	
01-415-43-00 Computer Software/Support							
5969	Dell Marketing L.P.	10867267167	docking station	03/20/2026	46.25	.00	
12288	Kaseya US, LLC	CJ_1830929	365 endpoint pro, user, premium u	04/01/2026	2,353.83	.00	
12157	Treasure Valley Technical Solution	R-2026-0047	microsoft 365 business standard,	04/01/2026	1,874.30	.00	
1610	Wells Fargo Remittance Center	APR-2026	monthly Statement (City Hall)	03/27/2026	137.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-415-43-00 Computer Software/Support:					4,411.38	.00	
01-415-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - city hall	04/01/2026	464.89	.00	
12755	Primo Brands	06C875018383	water, cooler rent	04/02/2026	122.90	.00	
1430	Standard Plumbing Supply Co	ADYZ91	battery	03/20/2026	8.99	.00	
5200	Staples Advantage	6059388365	paper	03/26/2026	78.98	.00	
5200	Staples Advantage	6059388366	blank cards	03/26/2026	41.98	.00	
Total 01-415-52-00 Supplies:					717.74	.00	
01-415-55-00 Printing/Publications							
10904	American Legal Publishing Corp	47480	Annual Web Hosting Fee	12/10/2025	500.00	.00	
179	Billing Document Specialists	105304	city hall insert	03/31/2026	1,365.00	.00	
1048	Mountain Home News	2098377	elmore county guide, legal	03/31/2026	2,017.38	.00	
Total 01-415-55-00 Printing/Publications:					3,882.38	.00	
01-415-56-00 Meetings Schools & Dues							
101	Association of Idaho Cities	200014144	AIC water summit - harjo	02/03/2026	100.00	.00	
1610	Wells Fargo Remittance Center	APR-2026	monthly Statement (City Hall)	03/27/2026	178.00	.00	
Total 01-415-56-00 Meetings Schools & Dues:					278.00	.00	
01-415-61-05 Special Event(AFAD, Retr. etc)							
11399	Amazon Capital Services	MAR-2026	monthly statement - city hall	04/01/2026	204.28	.00	
12778	Ramm, Crista	APR-2026	reimburse. flags for girl scouts of	04/06/2026	477.00	.00	
Total 01-415-61-05 Special Event(AFAD, Retr. etc):					681.28	.00	
01-415-75-00 Mayor's Youth Advisory Council							
1035	Mountain Home Arts Council	FEB-2026 LIBB	mountain home city youth council	02/25/2026	250.00	.00	
Total 01-415-75-00 Mayor's Youth Advisory Council:					250.00	.00	
01-415-85-30 Merchant Service Fees							
12030	Mountainland Supply Company	S107735096.0	positive pay rejection fee	03/30/2026	20.00	.00	
12030	Mountainland Supply Company	S107741470.0	interest charge	03/31/2026	121.66	.00	
Total 01-415-85-30 Merchant Service Fees:					141.66	.00	
01-415-86-55 Railroad Park Funding-Co-Op							
121	B & C Welding Inc	36158	crane service	03/20/2026	350.00	.00	
305	Coastline Equipment	1335041	rental charges	03/26/2026	12,616.68	.00	
2625	Ferguson Waterworks #1701	0953171	couplings, pipe	03/25/2026	663.67	.00	
2625	Ferguson Waterworks #1701	0953173	area drain cover	03/27/2026	185.11	.00	
8755	Idaho Materials & Construction	6808502	washed concrete sand	03/05/2026	866.48	.00	
8755	Idaho Materials & Construction	6808503	washed concrete sand	03/05/2026	990.26	.00	
8755	Idaho Materials & Construction	6808508	pit run	03/05/2026	3,418.95	.00	
8755	Idaho Materials & Construction	6812031	crushed rock	03/12/2026	141.19	.00	
8755	Idaho Materials & Construction	6812032	crushed rock	03/12/2026	282.38	.00	
8755	Idaho Materials & Construction	6814516	washed concrete sand	03/17/2026	990.26	.00	
8755	Idaho Materials & Construction	6815656	crushed rock	03/18/2026	141.19	.00	
8755	Idaho Materials & Construction	6815659	crushed rock	03/18/2026	282.38	.00	
8755	Idaho Materials & Construction	6817440	commerical road base	03/20/2026	487.68	.00	
8755	Idaho Materials & Construction	6818079	washed concrete sand	03/23/2026	990.26	.00	
8755	Idaho Materials & Construction	6818084	commerical road base	03/23/2026	195.07	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
8755	Idaho Materials & Construction	6818085	pit run	03/23/2026	209.84	.00	
8755	Idaho Materials & Construction	6818086	commerical road base	03/23/2026	195.07	.00	
8755	Idaho Materials & Construction	6819271	commerical road base	03/24/2026	292.61	.00	
8755	Idaho Materials & Construction	6819845	washed concrete sand, crushed r	03/25/2026	1,272.64	.00	
8755	Idaho Materials & Construction	6821065	commerical road base	03/26/2026	487.68	.00	
8755	Idaho Materials & Construction	6821892	commerical road base	03/27/2026	97.54	.00	
8755	Idaho Materials & Construction	6821893	pit run	03/27/2026	209.85	.00	
8755	Idaho Materials & Construction	6822898	pit run	03/30/2026	209.84	.00	
10599	Oldcastle Infrastructure, Inc.	9000117148	sediment boxes	03/21/2026	4,692.00	.00	
10599	Oldcastle Infrastructure, Inc.	9000117478	grout quadex hyperform	03/26/2026	762.00	.00	
Total 01-415-86-55 Railroad Park Funding-Co-Op:					31,030.63	.00	
01-415-87-00 Audit							
12735	Soren CPA's, P.C.	103-101113	audit final bill	03/31/2026	1,500.00	.00	
Total 01-415-87-00 Audit:					1,500.00	.00	
01-415-90-30 Public Transit							
4335	Treasure Valley Transit	559	public transportation	04/01/2026	2,916.67	.00	
Total 01-415-90-30 Public Transit:					2,916.67	.00	
01-415-98-00 Sales Tax Payable							
1442	State Tax Commission	MAR-2026	Sales & Use Tax	04/03/2026	4,663.08	.00	
Total 01-415-98-00 Sales Tax Payable:					4,663.08	.00	
Total ADMINISTRATION:					64,879.00	.00	
DEVELOPMENT SERVICES							
01-416-31-00 Postage							
11497	Quadient Finance USA, Inc	MAR-2026	postage - building	03/23/2026	28.04	.00	
Total 01-416-31-00 Postage:					28.04	.00	
01-416-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: dev serv	04/01/2026	165.01	.00	
Total 01-416-33-00 Gas & Oil:					165.01	.00	
01-416-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - dev serv	04/03/2026	191.97	.00	
9609	Verizon	MAR-2026	monthly charges - dev services	04/01/2026	222.19	.00	
Total 01-416-34-00 Telephone/Internet:					414.16	.00	
01-416-36-00 Repairs & Maint - Equipment							
203	Xerox Business Solutions	IN5309349	monthly contract base rate	03/31/2026	68.07	.00	
Total 01-416-36-00 Repairs & Maint - Equipment:					68.07	.00	
01-416-36-10 Copy Machine Lease							
10610	CIT	48905690	copier lease - dev serv	03/30/2026	337.15	.00	
Total 01-416-36-10 Copy Machine Lease:					337.15	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-416-37-00 Repairs & Maint - Auto							
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Dev Serv	04/01/2026	22.18	.00	
Total 01-416-37-00 Repairs & Maint - Auto:					22.18	.00	
01-416-41-00 Professional Services							
7022	Moore Smith Buxton & Turcke	88840	general professional services	04/07/2026	260.00	.00	
Total 01-416-41-00 Professional Services:					260.00	.00	
01-416-43-00 Computer Maint/Software							
285	Caselle Inc	INV-18042	monthly contract support	04/01/2026	575.25	.00	
Total 01-416-43-00 Computer Maint/Software:					575.25	.00	
01-416-53-00 Uniforms/Safety Clothing Items							
11399	Amazon Capital Services	MAR-2026	monthly statement - dev serv	04/01/2026	135.14	.00	
7488	Sonnentag, Stephanie	MAR-2026	embroidery	03/26/2026	60.00	.00	
Total 01-416-53-00 Uniforms/Safety Clothing Items:					195.14	.00	
01-416-55-01 Printing & Publications							
1048	Mountain Home News	2098377	legals	03/31/2026	283.36	.00	
Total 01-416-55-01 Printing & Publications:					283.36	.00	
01-416-56-00 Meetings, Schools & Dues							
101	Association of Idaho Cities	200014144	AIC water summit - ellis	02/03/2026	100.00	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Dev Serv)	03/27/2026	170.00	.00	
Total 01-416-56-00 Meetings, Schools & Dues:					270.00	.00	
Total DEVELOPMENT SERVICES:					2,618.36	.00	
PROSECUTION							
01-420-41-00 Attorney Fees							
7022	Moore Smith Buxton & Turcke	88841	prosecution	04/07/2026	16,000.00	.00	
Total 01-420-41-00 Attorney Fees:					16,000.00	.00	
Total PROSECUTION:					16,000.00	.00	
POLICE							
01-421-31-00 Postage							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Police)	03/27/2026	326.60	.00	
Total 01-421-31-00 Postage:					326.60	.00	
01-421-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: police	04/01/2026	5,524.82	.00	
Total 01-421-33-00 Gas & Oil:					5,524.82	.00	
01-421-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - police	04/03/2026	569.98	.00	
11989	IRON	5341	monthly statement - Police	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - police	04/01/2026	2,033.29	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-421-34-00 Telephone/Internet:					2,628.27	.00	
01-421-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Police Dep	03/28/2026	971.04	.00	
Total 01-421-35-00 Utilities:					971.04	.00	
01-421-36-00 Repairs & Maint - Office equip							
10610	CIT	48905690	copier lease - police	03/30/2026	337.15	.00	
203	Xerox Business Solutions	IN5309349	monthly contract base rate	03/31/2026	90.42	.00	
Total 01-421-36-00 Repairs & Maint - Office equip:					427.57	.00	
01-421-36-20 Software Licensing							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Police)	03/27/2026	119.99	.00	
Total 01-421-36-20 Software Licensing:					119.99	.00	
01-421-37-00 Repairs & Maint - Auto							
8936	AutoZone	04127937783	bulbs	04/02/2026	21.49	.00	
4184	Commercial Tire	35-97179	tires, disposal, alignment	03/25/2026	737.00	.00	
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Police	04/01/2026	45.67	.00	
6353	O'Reilly Auto Parts	3014-110053	blower restr	12/01/2025	69.12	.00	
6353	O'Reilly Auto Parts	3014-110203	blower restr	12/02/2025	69.12	.00	
6353	O'Reilly Auto Parts	3014-126627	capule	03/23/2026	27.67	.00	
6353	O'Reilly Auto Parts	3014-126986	r-1234yf	03/26/2026	129.99	.00	
Total 01-421-37-00 Repairs & Maint - Auto:					961.82	.00	
01-421-40-00 Repairs & Maint - Building							
11399	Amazon Capital Services	MAR-2026	monthly statement - police	04/01/2026	64.72	.00	
4786	Cummins Sales & Service	39-260319176	replace coolant radiator hoses, cla	03/25/2026	3,007.96	.00	
Total 01-421-40-00 Repairs & Maint - Building:					3,072.68	.00	
01-421-43-00 Computer Maint/Software							
11399	Amazon Capital Services	MAR-2026	monthly statement - police	04/01/2026	124.00	.00	
Total 01-421-43-00 Computer Maint/Software:					124.00	.00	
01-421-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - police	04/01/2026	747.87	.00	
Total 01-421-52-00 Supplies:					747.87	.00	
01-421-53-00 Uniforms and accessories							
5371	Galls, LLC	034288957	operator belt shirts	03/04/2026	235.14	.00	
5371	Galls, LLC	034490498	boots	03/21/2026	201.07	.00	
907	La Mode Cleaners	2080	alterations & patches	03/26/2026	100.00	.00	
961	LN Curtis & Sons	INV1051753	pants, hem	03/25/2026	141.45	.00	
961	LN Curtis & Sons	INV1051786	shirts emblems	03/25/2026	4.50	.00	
961	LN Curtis & Sons	INV1055024	pants, hem	04/02/2026	292.56	.00	
961	LN Curtis & Sons	INV1055122	sew emblems	04/02/2026	9.00	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Police)	03/27/2026	26.11	.00	
Total 01-421-53-00 Uniforms and accessories:					1,009.83	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-421-55-00 Printing & Publications							
1048	Mountain Home News	2098377	elmore county guide	03/31/2026	272.00	.00	
Total 01-421-55-00 Printing & Publications:					272.00	.00	
01-421-56-00 Meetings, Schools & Dues							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Police)	03/27/2026	72.35	.00	
Total 01-421-56-00 Meetings, Schools & Dues:					72.35	.00	
01-421-57-00 Weapons & Ammunition							
8029	United Site Services	114-14216030	portable restroom service - shooti	04/06/2026	115.00	.00	
Total 01-421-57-00 Weapons & Ammunition:					115.00	.00	
01-421-84-00 Special Events							
11399	Amazon Capital Services	MAR-2026	monthly statement - police	04/01/2026	6.96	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Police)	03/27/2026	223.23	.00	
Total 01-421-84-00 Special Events:					230.19	.00	
01-421-85-00 Miscellaneous							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Police)	03/27/2026	34.76	.00	
Total 01-421-85-00 Miscellaneous:					34.76	.00	
01-421-99-10 Equip Inventory-\$500 to \$5000							
12598	Datec, Inc.	67228	toughbook, power adapter	03/18/2026	2,425.00	.00	
5969	Dell Marketing L.P.	10869052050	dell pro slims, pro 14 btx bases, h	04/03/2026	8,395.70	.00	
Total 01-421-99-10 Equip Inventory-\$500 to \$5000:					10,820.70	.00	
Total POLICE:					27,459.49	.00	
ANIMAL CONTROL							
01-422-31-00 Postage							
11497	Quadient Finance USA, Inc	MAR-2026	postage - animal shelter	03/23/2026	2.96	.00	
Total 01-422-31-00 Postage:					2.96	.00	
01-422-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: animal	04/01/2026	124.36	.00	
Total 01-422-33-00 Gas & Oil:					124.36	.00	
01-422-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - animal shelle	04/03/2026	133.29	.00	
11989	IRON	5341	monthly statement - Animal Shelte	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - animal shelter	04/01/2026	65.99	.00	
Total 01-422-34-00 Telephone/Internet:					224.28	.00	
01-422-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Animal Shelter	03/28/2026	523.98	.00	
Total 01-422-35-00 Utilities:					523.98	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-422-40-00 Repairs & Maint - Building							
11399	Amazon Capital Services	MAR-2026	monthly statement - animal shelte	04/01/2026	39.65	.00	
866	Jim's Lumber Co	MAR-2026	Monthly Statement Animal Shelter	04/01/2026	28.99	.00	
9595	Western Exterminator Company	92837772	pest control maintenance	03/19/2026	157.18	.00	
Total 01-422-40-00 Repairs & Maint - Building:					225.82	.00	
01-422-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - animal shelte	04/01/2026	179.18	.00	
Total 01-422-52-00 Supplies:					179.18	.00	
01-422-67-00 Animal Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - animal shelte	04/01/2026	132.03	.00	
Total 01-422-67-00 Animal Supplies:					132.03	.00	
Total ANIMAL CONTROL:					1,412.61	.00	
FIRE DEPARTMENT							
01-423-32-00 Physicals/Stress Tests							
1018	Minert & Associates Inc	349196	NDOT drug test, pre employment	04/06/2026	53.00	.00	
Total 01-423-32-00 Physicals/Stress Tests:					53.00	.00	
01-423-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: fire	04/01/2026	595.30	.00	
Total 01-423-33-00 Gas & Oil:					595.30	.00	
01-423-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - fire	04/03/2026	88.05	.00	
11989	IRON	5341	monthly statement - Fire	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - fire	04/01/2026	67.30	.00	
Total 01-423-34-00 Telephone/Internet:					180.35	.00	
01-423-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Fire Dept	03/28/2026	373.85	.00	
Total 01-423-35-00 Utilities:					373.85	.00	
01-423-36-00 Repairs & Maint - Equipment							
6951	Boise Refrigeration Service Co.	145713	maintenance on ice machine	04/01/2026	572.85	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Fire)	03/27/2026	82.35	.00	
Total 01-423-36-00 Repairs & Maint - Equipment:					655.20	.00	
01-423-40-00 Repairs & Maint - Building							
1430	Standard Plumbing Supply Co	AFR764	garbage bags	03/26/2026	34.99	.00	
Total 01-423-40-00 Repairs & Maint - Building:					34.99	.00	
01-423-40-50 Janitorial Service							
11016	Prestige Janitorial Co	APR-2026	cleaning services: fire	04/01/2026	100.00	.00	
Total 01-423-40-50 Janitorial Service:					100.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-423-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - fire	04/01/2026	49.97	.00	
11497	Quadient Finance USA, Inc	MAR-2026	postage - fire	03/23/2026	2.22	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Fire)	03/27/2026	78.04	.00	
Total 01-423-52-00 Supplies:					130.23	.00	
01-423-55-00 Printing/Publications							
1048	Mountain Home News	2098377	elmore county guide	03/31/2026	272.00	.00	
Total 01-423-55-00 Printing/Publications:					272.00	.00	
01-423-56-00 Meetings, Schools & Dues							
866	Jim's Lumber Co	MAR-2026	Monthly Statement Fire	04/01/2026	281.85	.00	
Total 01-423-56-00 Meetings, Schools & Dues:					281.85	.00	
Total FIRE DEPARTMENT:					2,676.77	.00	
PARKS DEPARTMENT							
01-438-32-00 Drug Testing							
1018	Minert & Associates Inc	349196	NDOT drug test, pre-employment	04/06/2026	159.00	.00	
Total 01-438-32-00 Drug Testing:					159.00	.00	
01-438-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: parks	04/01/2026	779.63	.00	
9302	Wex Bank	MAR-2026	monthly statement: parks off road	04/01/2026	769.73	.00	
Total 01-438-33-00 Gas & Oil:					1,549.36	.00	
01-438-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - park	04/03/2026	104.38	.00	
11989	IRON	5341	monthly statement - Parks	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - parks	04/01/2026	299.65	.00	
Total 01-438-34-00 Telephone/Internet:					429.03	.00	
01-438-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Park Dept	03/28/2026	1,936.57	.00	
Total 01-438-35-00 Utilities:					1,936.57	.00	
01-438-36-00 Repairs & Maint - Equipment							
6	A to Z Lumber Co	126120	fuel filter	03/09/2026	12.75	.00	
6	A to Z Lumber Co	126206	deck knobs	03/31/2026	60.18	.00	
7955	Lawn Equipment Company	93943	valve assembly	03/16/2026	17.72	.00	
6353	O'Reilly Auto Parts	3014-123549	oil, spark plugs	03/06/2026	32.43	.00	
1430	Standard Plumbing Supply Co	ACKT20	fuel line hose	03/05/2026	10.74	.00	
203	Xerox Business Solutions	IN5309349	monthly contract base rate	03/31/2026	18.84	.00	
Total 01-438-36-00 Repairs & Maint - Equipment:					152.66	.00	
01-438-36-10 Copier Lease							
10610	CIT	48905690	copier lease - parks	03/30/2026	170.67	.00	
Total 01-438-36-10 Copier Lease:					170.67	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-438-38-00 Portable Service Contract							
8029	United Site Services	114-14207844	portable restroom service - dog p	03/18/2026	115.00	.00	
8029	United Site Services	114-14207845	portable restroom service - opti mi	03/18/2026	185.00	.00	
8029	United Site Services	114-14207846	portable restroom service - dog p	03/18/2026	115.00	.00	
8029	United Site Services	114-14207847	portable restroom service - richard	03/18/2026	115.00	.00	
8029	United Site Services	114-14207848	portable restroom service - ne cin	03/18/2026	115.00	.00	
8029	United Site Services	114-14207850	portable restroom service - frontie	03/18/2026	115.00	.00	
8029	United Site Services	114-14207851	portable restroom service - carl m	03/18/2026	185.00	.00	
8029	United Site Services	114-14207852	portable restroom service - railroa	03/18/2026	185.00	.00	
8029	United Site Services	114-14208799	portable restroom service - richard	03/20/2026	115.00	.00	
8029	United Site Services	114-14212437	portable restroom service - legac	03/30/2026	230.00	.00	
8029	United Site Services	114-14212438	portable restroom service - legac	03/30/2026	135.00	.00	
8029	United Site Services	114-14212439	portable restroom service - legac	03/30/2026	115.00	.00	
8029	United Site Services	114-14212440	portable restroom service - railroa	03/30/2026	155.00	.00	
Total 01-438-38-00 Portable Service Contract:					1,880.00	.00	
01-438-40-00 Repairs & Maint - Bldgs & Grnd							
6	A to Z Lumber Co	126072	redwood stain	02/27/2026	289.99	.00	
6	A to Z Lumber Co	126094	garbage can	03/04/2026	34.99	.00	
2599	Agri-Lines Irrigation Inc	INV149970	couplers, elbows, nipples, clamps,	03/04/2026	72.56	.00	
11399	Amazon Capital Services	MAR-2026	monthly statement - park	04/01/2026	41.29	.00	
3265	Cintas Corporation	4263134406	refill soap, toilet tissue, papertowe	03/18/2026	95.69	.00	
3265	Cintas Corporation	4263134463	refill soap, toilet tissue, papertowe	03/18/2026	95.69	.00	
3265	Cintas Corporation	4263134470	refill soap, toilet tissue, papertowe	03/18/2026	95.69	.00	
3265	Cintas Corporation	4264554066	refill soap, toilet tissue, papertowe	04/01/2026	95.69	.00	
3265	Cintas Corporation	4264554076	refill soap, toilet tissue, papertowe	04/01/2026	95.69	.00	
3265	Cintas Corporation	4264554088	refill soap, toilet tissue, papertowe	04/01/2026	95.69	.00	
3265	Cintas Corporation	4264554100	refill soap, toilet tissue, papertowe	04/01/2026	81.83	.00	
866	Jim's Lumber Co	MAR-2026	Monthly Statement Parks	04/01/2026	367.32	.00	
12030	Mountainland Supply Company	S107713996.0	sprinklers	03/20/2026	2,400.36	.00	
12030	Mountainland Supply Company	S107719183.0	tool-less saddle w/elbow swing pi	03/24/2026	532.24	.00	
12030	Mountainland Supply Company	S107742805.0	filters, couplings, bushings, adapt	04/01/2026	661.95	.00	
12030	Mountainland Supply Company	S107742805.0	manifolds, adapter, glue	04/01/2026	32.28	.00	
1430	Standard Plumbing Supply Co	ACG404	pipe/hose cutter	03/04/2026	18.99	.00	
1430	Standard Plumbing Supply Co	ACYF22	wool pad, sandpaper	03/11/2026	7.98	.00	
1430	Standard Plumbing Supply Co	ADVW86	electrical tape, cap siip	03/19/2026	20.65	.00	
1430	Standard Plumbing Supply Co	AFBM73	bushing	03/20/2026	3.33	.00	
1430	Standard Plumbing Supply Co	AFFM53	batteries	03/23/2026	51.96	.00	
1430	Standard Plumbing Supply Co	AFKT02	electric angle valve	03/24/2026	26.15	.00	
1430	Standard Plumbing Supply Co	AFMV13	pvc glue, adapter	03/25/2026	61.09	.00	
1430	Standard Plumbing Supply Co	AFMY90	coupling	03/25/2026	17.99	.00	
1430	Standard Plumbing Supply Co	AFPT79	repair kit inside assembly	03/26/2026	19.70	.00	
1430	Standard Plumbing Supply Co	AFQF32	flow valve	03/26/2026	180.97	.00	
1430	Standard Plumbing Supply Co	AGGW01	clamps, manifolds, male adapters,	04/01/2026	567.60	.00	
1430	Standard Plumbing Supply Co	AGJM67	boiler valve, bushing, galvanized	04/01/2026	19.93	.00	
Total 01-438-40-00 Repairs & Maint - Bldgs & Grnd					6,085.29	.00	
01-438-52-00 Supplies							
599	Gem State Paper & Supply Co	3118546	garbage bags, paper towels	03/11/2026	377.85	.00	
599	Gem State Paper & Supply Co	3118547	garbage bags	03/11/2026	48.86	.00	
Total 01-438-52-00 Supplies:					426.71	.00	
01-438-53-00 Uniform/Safety Clothing Items							
411	D & B Supply	MAR-2026	Monthly Statement Parks	04/01/2026	59.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-438-53-00 Uniform/Safety Clothing Items:					59.99	.00	
01-438-70-00 Weed Killer & Fertilizer							
411	D & B Supply	MAR-2026	Monthly Statement-Parks	04/01/2026	1,053.81	.00	
10027	Nutrien AG Solutions	58552242	fertilizer	03/18/2026	22,350.00	.00	
Total 01-438-70-00 Weed Killer & Fertilizer:					23,403.81	.00	
01-438-72-00 Tools & Supplies							
411	D & B Supply	MAR-2026	Monthly Statement-Parks	04/01/2026	263.97	.00	
Total 01-438-72-00 Tools & Supplies:					263.97	.00	
01-438-89-00 Safety Equipment							
411	D & B Supply	MAR-2026	Monthly Statement-Parks	04/01/2026	23.98	.00	
Total 01-438-89-00 Safety Equipment					23.98	.00	
01-438-99-00 Capital Outlay - Over \$5000							
11922	Happy Jack, LLC	CMPOSR1055	strip, powder coat, paint artwork, f	03/23/2026	4,460.43	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Parks)	03/27/2026	415.33	.00	
Total 01-438-99-00 Capital Outlay - Over \$5000:					4,875.76	.00	
Total PARKS DEPARTMENT:					41,416.80	.00	
Total GENERAL FUND:					173,202.13	.00	
STREET DEPARTMENT							
STREET DEPARTMENT							
02-431-23-20 Street Patching							
8755	Idaho Materials & Construction	6812024	truck rental	03/12/2026	487.50	.00	
Total 02-431-23-20 Street Patching:					487.50	.00	
02-431-24-15 50/50 Sidewalk Repair							
1659	Ytuarte Concrete	2018	remove & repair sidewalk, curb &	04/01/2026	2,431.00	.00	
Total 02-431-24-15 50/50 Sidewalk Repair:					2,431.00	.00	
02-431-32-00 Immunizations/Testing							
1016	Minert & Associates Inc	349196	DOT drug test, random	04/06/2026	57.00	.00	
Total 02-431-32-00 Immunizations/Testing:					57.00	.00	
02-431-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement streets	04/01/2026	1,545.80	.00	
9302	Wex Bank	MAR-2026	monthly statement: streets off roa	04/01/2026	3,284.41	.00	
Total 02-431-33-00 Gas & Oil:					4,830.21	.00	
02-431-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - street	04/03/2026	83.85	.00	
11989	IRON	5341	monthly statement - Streets	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - streets	04/01/2026	414.55	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 02-431-34-00 Telephone/Internet:					523.40	.00	
02-431-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Street Oiling	03/28/2026	133.04	.00	
Total 02-431-35-00 Utilities:					133.04	.00	
02-431-36-00 Repairs & Maint - Equipment							
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Streets	04/01/2026	102.87	.00	
11186	Northwest Freightliner	SR411028394	misc supplies	02/12/2026	36.33	.00	
Total 02-431-36-00 Repairs & Maint - Equipment:					139.20	.00	
02-431-37-00 Repairs & Maint - Trucks							
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Streets	04/01/2026	256.40	.00	
Total 02-431-37-00 Repairs & Maint - Trucks:					256.40	.00	
02-431-40-30 Janitorial Service							
11016	Prestige Janitorial Co	APR-2026	cleaning services: streets	04/01/2026	120.00	.00	
Total 02-431-40-30 Janitorial Service:					120.00	.00	
02-431-41-00 Professional Services							
878	Keller Associates	214010-032-02	development reviews	03/15/2026	1,157.93	.00	
Total 02-431-41-00 Professional Services:					1,157.93	.00	
02-431-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - streets	04/01/2026	83.75	.00	
Total 02-431-52-00 Supplies:					83.75	.00	
02-431-58-00 Paint							
866	Jim's Lumber Co	MAR-2026	Monthly Statement Streets	04/01/2026	99.90	.00	
Total 02-431-58-00 Paint:					99.90	.00	
02-431-72-00 Tools & Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - streets	04/01/2026	62.86	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Streets	04/01/2026	19.99	.00	
1430	Standard Plumbing Supply Co	AFHZ72	marking paint paint	03/24/2026	62.93	.00	
1430	Standard Plumbing Supply Co	AFV112	sharpies, marking paint, duct tape	03/27/2026	41.25	.00	
Total 02-431-72-00 Tools & Supplies:					187.03	.00	
02-431-85-00 Miscellaneous							
445	Diamond Laundry	90527	shop towels	03/31/2026	52.00	.00	
Total 02-431-85-00 Miscellaneous:					52.00	.00	
Total STREET DEPARTMENT:					10,558.36	.00	
Total STREET DEPARTMENT:					10,558.36	.00	

STREET LIGHTING FUND

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
STREET LIGHTING							
03-431-35-00 Street Light Fund - Power Cost							
779	Idaho Power Co	MAR-2026	Monthly Statement-Street Lighting	03/28/2026	13,459.99	.00	
Total 03-431-35-00 Street Light Fund - Power Cost:					13,459.99	.00	
Total STREET LIGHTING:					13,459.99	.00	
Total STREET LIGHTING FUND:					13,459.99	.00	
CEMETERY FUND							
CEMETERY							
04-442-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: cemetery off r	04/01/2026	114.30	.00	
9302	Wex Bank	MAR-2026	monthly statement: cemetery	04/01/2026	37.33	.00	
Total 04-442-33-00 Gas & Oil:					151.63	.00	
04-442-34-00 Telephone/Internet							
9609	Verizon	MAR-2026	monthly charges - cemetery	04/01/2026	65.99	.00	
Total 04-442-34-00 Telephone/Internet:					65.99	.00	
04-442-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Cemetery	03/28/2026	269.70	.00	
Total 04-442-35-00 Utilities:					269.70	.00	
04-442-36-00 Repairs & Maint - Equipment							
411	D & B Supply	MAR-2026	Monthly Statement-Cemetery	04/01/2026	7.44	.00	
Total 04-442-36-00 Repairs & Maint - Equipment:					7.44	.00	
04-442-37-00 Repairs & Maint - Trucks							
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Cemetery	04/01/2026	690.14	.00	
Total 04-442-37-00 Repairs & Maint - Trucks:					690.14	.00	
04-442-38-00 Portable Service Contract							
8029	United Site Services	114-14207849	portable restroom service - cemet	03/18/2026	135.00	.00	
Total 04-442-38-00 Portable Service Contract:					135.00	.00	
04-442-40-00 Repairs & Maint - Bldgs & Grnd							
12755	Primo Brands	06C875018390	water, cooler rent	04/02/2026	14.99	.00	
1430	Standard Plumbing Supply Co	ACMG60	couplers, hacksaw, pipe, saw blad	03/06/2026	46.79	.00	
1430	Standard Plumbing Supply Co	ACTD46	utility knife, nuts, bolts	03/09/2026	16.85	.00	
Total 04-442-40-00 Repairs & Maint - Bldgs & Grnd:					78.63	.00	
04-442-53-00 Uniform/Safety Clothing Items							
411	D & B Supply	MAR-2026	Monthly Statement-Cemetery	04/01/2026	169.97	.00	
Total 04-442-53-00 Uniform/Safety Clothing Items:					169.97	.00	
04-442-70-00 Weed Killer & Fertilizer							
411	D & B Supply	MAR-2026	Monthly Statement-Cemetery	04/01/2026	47.98	.00	
10027	Nutrien AG Solutions	58552242	fertilizer	03/18/2026	1,490.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 04-442-70-00 Weed Killer & Fertilizer:					1,537.98	.00	
04-442-72-00 Tools & Supplies							
1035	Mountain Home Auto Parts	MAR-2026	Monthly Statement Cemetery	04/01/2026	42.46	.00	
1430	Standard Plumbing Supply Co	ACPB02	gloves, pliers	03/07/2026	92.97	.00	
Total 04-442-72-00 Tools & Supplies:					135.43	.00	
Total CEMETERY:					3,241.91	.00	
Total CEMETERY FUND:					3,241.91	.00	
RECREATION FUND							
05-350-20-00 Team Sports							
12775	Palmer, Travis	MAR-2026	reimburse NAYS certification re	03/30/2026	20.00	.00	
Total 05-350-20-00 Team Sports:					20.00	.00	
Total :					20.00	.00	
RECREATION DEPARTMENT							
05-439-10-30 Seasonal Hourly							
12571	Bazan, Josefina	APR-2026	rec aide/trips	04/08/2026	453.75	.00	
12779	Corona, Isabella	APR-2026	rec aide	04/08/2026	105.00	.00	
12718	Fagan, Cylie	APR-2026	rec aide	04/08/2026	67.50	.00	
Total 05-439-10-30 Seasonal Hourly:					626.25	.00	
05-439-31-00 Postage							
11497	Quadient Finance USA, Inc	MAR-2026	postage - recreation	03/23/2026	1.12	.00	
Total 05-439-31-00 Postage					1.12	.00	
05-439-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement rec	04/01/2026	469.31	.00	
Total 05-439-33-00 Gas & Oil:					469.31	.00	
05-439-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement -recreation	04/03/2026	104.39	.00	
11989	IRON	5341	monthly statement - Recreation	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - recreation	04/01/2026	222.18	.00	
Total 05-439-34-00 Telephone/Internet:					351.57	.00	
05-439-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Rec Dept	03/28/2026	657.29	.00	
Total 05-439-35-00 Utilities:					657.29	.00	
05-439-36-00 Repairs & Maint - Equipment							
203	Xerox Business Solutions	IN5309349	monthly contract base rate	03/31/2026	18.85	.00	
Total 05-439-36-00 Repairs & Maint - Equipment:					18.85	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
05-439-36-10 Copier Lease							
10610	CIT	48905690	copier lease - rec	03/30/2026	170.68	.00	
Total 05-439-36-10 Copier Lease:					170.68	.00	
05-439-37-00 Repairs & Maint - Auto							
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Rec	04/01/2026	7.27	.00	
6353	O'Reilly Auto Parts	3014-127024	a/c refrigerant refill	03/26/2026	43.98	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Rec)	03/27/2026	505.67	.00	
Total 05-439-37-00 Repairs & Maint - Auto:					556.92	.00	
05-439-38-00 Individual Program Expenses							
11399	Amazon Capital Services	MAR-2026	monthly statement - recreation	04/01/2026	99.98	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Rec)	03/27/2026	1,534.73	.00	
Total 05-439-38-00 Individual Program Expenses:					1,634.71	.00	
05-439-38-05 Team Sports							
12471	Smith, Eden	APR-2026	soccer ref	04/07/2026	273.00	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Rec)	03/27/2026	1,424.94	.00	
Total 05-439-38-05 Team Sports:					1,697.94	.00	
05-439-39-50 Discovery Pre-School							
12476	Gordillo, Kiersten	APR-2026	discovery preschool	04/07/2026	2,075.70	.00	
3156	Pippin, Chris	APR-2026	Discovery Preschool	04/07/2026	3,113.55	.00	
Total 05-439-39-50 Discovery Pre-School:					5,189.25	.00	
05-439-40-00 Repairs & Maint - Bldgs & Grnd							
3265	Cintas Corporation	4262886658	sanis bowl clip, refill soap & paper	03/17/2026	95.55	.00	
3265	Cintas Corporation	4263134420	refill soap, toilet tissue, papertowe	03/18/2026	81.83	.00	
3265	Cintas Corporation	4264406832	sanis bowl clip, refill soap & paper	03/31/2026	286.10	.00	
3265	Cintas Corporation	8408217142	organize medicine cabinet, refill pr	03/31/2026	242.70	.00	
987	Master Electric Inc	17492	install outlets, materials, labor	04/04/2026	1,057.12	.00	
1430	Standard Plumbing Supply Co	ADTW89	flush mount light	03/18/2026	96.99	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Police)	03/27/2026	41.96	.00	
Total 05-439-40-00 Repairs & Maint - Bldgs & Grnd:					1,902.25	.00	
05-439-40-10 Janitorial Service & Supplies							
10795	Delgado-Alcantar, Blanca Lidia	MAR-2026B	cleaning @ parks & rec office, goo	04/01/2026	600.00	.00	
Total 05-439-40-10 Janitorial Service & Supplies:					600.00	.00	
05-439-42-00 Good Council Hall-Utilities							
3265	Cintas Corporation	4260081308	refill soap, toilet tissue, papertowe	02/18/2026	39.27	.00	
3265	Cintas Corporation	4263134404	refill soap, toilet tissue, papertowe	03/18/2026	39.27	.00	
779	Idaho Power Co	MAR-2026	Monthly Statement-Good Counsel	03/28/2026	163.97	.00	
Total 05-439-42-00 Good Council Hall-Utilities:					242.51	.00	
05-439-42-05 Good Council Hall-Bldgs&Grnds							
11399	Amazon Capital Services	MAR-2026	monthly statement - recreation	04/01/2026	169.95	.00	
3265	Cintas Corporation	4264554048	sanis bowl clip, refill soap & paper	04/01/2026	39.27	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 05-439-42-05 Good Council Hall-Bldgs&Grnds:					209.22	.00	
05-439-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - recreation	04/01/2026	18.97	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Rec	04/01/2026	90	.00	
599	Gem State Paper & Supply Co	3118546	garbage bags, paper towels	03/11/2026	377.84	.00	
599	Gem State Paper & Supply Co	3118547	garbage bags	03/11/2026	48.87	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Rec)	03/27/2026	71.39	.00	
Total 05-439-52-00 Supplies:					517.97	.00	
05-439-55-00 Publicity							
1048	Mountain Home News	2098377	elmore county guide	03/31/2026	272.00	.00	
12264	US Postal Service	MAR-2026	marketing mail	04/07/2026	2,361.19	.00	
Total 05-439-55-00 Publicity:					2,633.19	.00	
05-439-65-00 Repairs & Maint - Swim Pool							
11399	Amazon Capital Services	MAR-2026	monthly statement - recreation	04/01/2026	214.93	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Rec	04/01/2026	264.47	.00	
12640	Premier Pool Service	6631560	cases of acid	04/08/2026	534.40	.00	
1430	Standard Plumbing Supply Co	ADR967	tape	03/16/2026	9.89	.00	
1430	Standard Plumbing Supply Co	ADTT70	valve cover	03/18/2026	5.79	.00	
1430	Standard Plumbing Supply Co	ADWP03	chip brushes	03/19/2026	5.08	.00	
1430	Standard Plumbing Supply Co	ADWP74	muriatic acid	03/19/2026	10.49	.00	
1430	Standard Plumbing Supply Co	AGHN05	muriatic acid, sprayer	04/01/2026	44.48	.00	
1430	Standard Plumbing Supply Co	AGKV28	muriatic acid	04/02/2026	10.49	.00	
1430	Standard Plumbing Supply Co	AGM261	nuts, bolts	04/02/2026	29.70	.00	
1430	Standard Plumbing Supply Co	AGRN30	chip brushes	04/06/2026	4.58	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Rec)	03/27/2026	69.73	.00	
Total 05-439-65-00 Repairs & Maint - Swim Pool:					1,204.03	.00	
05-439-65-25 Aquatic Equipment							
11399	Amazon Capital Services	MAR-2026	monthly statement - recreation	04/01/2026	116.98	.00	
12769	Impact Payments	905117745530	cash register, cash drawer, cable,	03/26/2026	1,811.62	.00	
Total 05-439-65-25 Aquatic Equipment:					1,694.64	.00	
05-439-68-00 Equipment Purchases - Misc							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Rec)	03/27/2026	11.00	.00	
Total 05-439-68-00 Equipment Purchases - Misc:					11.00	.00	
05-439-78-00 Holiday Breaks for Kids							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Rec)	03/27/2026	1,953.53	.00	
Total 05-439-78-00 Holiday Breaks for Kids:					1,953.53	.00	
05-439-85-00 Miscellaneous							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Rec)	03/27/2026	12.18	.00	
Total 05-439-85-00 Miscellaneous:					12.18	.00	
05-439-85-50 Grants-Local awards							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Rec)	03/27/2026	525.12	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 05-439-85-50 Grants-Local awards:					525.12	.00	
Total RECREATION DEPARTMENT:					22,879.53	.00	
Total RECREATION FUND:					22,899.53	.00	
LIBRARY FUND							
LIBRARY							
06-461-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - library	04/03/2026	277.51	.00	
11142	Fatbeam	FEB-2026 LIBB	internet service	02/25/2026	201.00	.00	
10162	T-Mobile	FEB-2026 LIBB	mobile hotspot	02/25/2026	755.32	.00	
9609	Verizon	MAR-2026	monthly charges - library	04/01/2026	146.01	.00	
Total 06-461-34-00 Telephone/Internet:					1,379.84	.00	
06-461-35-00 Utilities							
779	Idaho Power Co	FEB-2026 LIBB	Utilities	02/25/2026	779.48	.00	
819	Intermountain Gas Co	FEB-2026 LIBB	Utilities	02/25/2026	254.39	.00	
Total 06-461-35-00 Utilities:					1,033.87	.00	
06-461-36-00 Repairs & Maint - Equipment							
10610	CIT	48905690	copier lease - library	03/30/2026	348.13	.00	
203	Xerox Business Solutions	IN5309349	monthly contract base rate	03/31/2026	192.07	.00	
Total 06-461-36-00 Repairs & Maint - Equipment:					540.20	.00	
06-461-40-00 Repairs & Maint - Bldgs & Grnd							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	515.14	.00	
3265	Cintas Corporation	FEB-2026 LIBB	first aid kit restock	02/25/2026	345.41	.00	
866	Jim's Lumber Co	MAR-2026	Monthly Statement Library	04/01/2026	30.97	.00	
1430	Standard Plumbing Supply Co	ACDT21	coil box cover, screws, auger bit	03/03/2026	64.61	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Library)	03/27/2026	18.98	.00	
Total 06-461-40-00 Repairs & Maint - Bldgs & Grnd:					975.11	.00	
06-461-40-10 Rep & Maint Bldg /Janitor							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	1,047.77	.00	
11795	Shinobi Window Cleaning	FEB-2026 LIBB	quarterly exterior window cleaning	02/25/2026	235.00	.00	
Total 06-461-40-10 Rep & Maint Bldg /Janitor:					1,282.77	.00	
06-461-43-00 Computer Maintenance/Software							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Library)	03/27/2026	62.97	.00	
Total 06-461-43-00 Computer Maintenance/Software:					62.97	.00	
06-461-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	626.64	.00	
Total 06-461-52-00 Supplies:					626.64	.00	
06-461-52-25 Passport Supplies/Expenses							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	80.86	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Library)	03/27/2026	132.75	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 06-461-52-25 Passport Supplies/Expenses:					213.61	.00	
06-461-53-00 Uniforms/Safety Clothing Items							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	461.41	.00	
Total 06-461-53-00 Uniforms/Safety Clothing Items:					461.41	.00	
06-461-76-00 Programming							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	1,089.35	.00	
9916	Swank Movie Licensing USA	FEB-2026 LIBB	annual movie license renewal	02/25/2026	522.00	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Library)	03/27/2026	284.27	.00	
Total 06-461-76-00 Programming:					1,895.62	.00	
06-461-78-00 Books, Magazines, AV, Software							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	443.64	.00	
12514	Cengage Learning Inc / Gale	FEB-2026 LIBB	new releases, requests, backorde	02/25/2026	365.17	.00	
813	Ingram Library Sales	FEB-2026 LIBB	new releases and requests & bac	02/25/2026	933.06	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Library)	03/27/2026	112.26	.00	
Total 06-461-78-00 Books, Magazines, AV, Software:					1,854.13	.00	
06-461-78-10 Book Processing Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	248.34	.00	
437	DEMCO Inc	FEB-2026 LIBB	processing supplies	02/25/2026	198.27	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Library)	03/27/2026	31.97	.00	
Total 06-461-78-10 Book Processing Supplies:					478.58	.00	
06-461-85-00 Miscellaneous							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	481.37	.00	
Total 06-461-85-00 Miscellaneous:					481.37	.00	
06-461-85-10 Coffee Bar Express							
1538	Treasure Valley Coffee Co	FEB-2026 LIBB	Coffee shop supplies	02/25/2026	32.60	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Library)	03/27/2026	57.62	.00	
Total 06-461-85-10 Coffee Bar Express:					90.22	.00	
06-461-90-00 Contributions - Private							
12629	Light, Mark	MAR-2026	mileage: meals on wheels	03/23/2026	8.48	.00	
Total 06-461-90-00 Contributions - Private:					8.48	.00	
06-461-96-00 Grants							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	325.99	.00	
11737	Children's Plus DBA Libraria	FEB-2026 LIBB	carnegie grant - 250 anniversary c	02/25/2026	892.99	.00	
Total 06-461-96-00 Grants:					1,218.98	.00	
06-461-99-00 Capital Outlay - Over \$5000							
11399	Amazon Capital Services	MAR-2026	monthly statement - library	04/01/2026	1,876.19	.00	
12781	Equalize Digital, Inc.	FEB-2026 LIBB	CIP - website accessibility audit	02/25/2026	5,571.00	.00	
Total 06-461-99-00 Capital Outlay - Over \$5000:					7,447.19	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LIBRARY:					20,050.99	.00	
Total LIBRARY FUND:					20,050.99	.00	
AIRPORT FUND							
AIRPORT							
07-437-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - airport	04/03/2026	29.35	.00	
Total 07-437-34-00 Telephone/Internet:					29.35	.00	
07-437-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Airport	03/28/2026	698.00	.00	
Total 07-437-35-00 Utilities:					698.00	.00	
07-437-37-00 Repairs & Maint Truck							
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Airport	04/01/2026	173.66	.00	
Total 07-437-37-00 Repairs & Maint Truck:					173.66	.00	
07-437-39-00 Weed Control/Snow Removal							
12774	Bergh Ventures	00101	pre-emergent spraying	03/25/2026	2,000.00	.00	
10027	Nutrien AG Solutions	58582235	weed control	03/26/2026	3,928.88	.00	
Total 07-437-39-00 Weed Control/Snow Removal:					5,928.88	.00	
07-437-40-00 Repairs & Maint - Bldgs & Grnd							
12015	Big E's Services, LLC	860B	remove & install fence, material, I	03/25/2026	6,200.00	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Airport	04/01/2026	45.28	.00	
11016	Prestige Janitorial Co	APR-2026	cleaning services: airport	04/01/2026	140.00	.00	
Total 07-437-40-00 Repairs & Maint - Bldgs & Grnd:					6,385.28	.00	
07-437-40-10 Airport Manager							
11421	Altitude Aviation Services, LLC	MAR-2026	airport FBO contract services	04/01/2026	4,100.00	.00	
Total 07-437-40-10 Airport Manager:					4,100.00	.00	
07-437-41-00 Professional Services							
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Airport)	03/27/2026	350.00	.00	
Total 07-437-41-00 Professional Services:					350.00	.00	
07-437-96-10 Grant-FAA							
3378	JUB Engineers, Inc	194362	hangar construction	03/17/2026	13,029.80	.00	
3378	JUB Engineers, Inc	194659	airport pavement rehabilitation	03/20/2026	16,387.26	.00	
Total 07-437-96-10 Grant-FAA:					29,417.06	.00	
07-437-96-60 Co-Op BLM Seat Base							
8755	Idaho Materials & Construction	APR-2026	construct blm seat base	03/17/2026	160,493.02	.00	
3378	JUB Engineers, Inc	191924	BLM seat base construction supp	12/19/2025	16,625.00	.00	
3378	JUB Engineers, Inc	192823	BLM seat base construction supp	01/22/2026	19,319.40	.00	
Total 07-437-96-60 Co-Op BLM Seat Base:					196,437.42	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total AIRPORT:					243,519.65	.00	
Total AIRPORT FUND:					243,519.65	.00	
GOLF COURSE FUND							
GOLF COURSE							
24-439-32-00 Drug Testing							
1018	Minert & Associates Inc	349196	NDOT drug test, pre-employment	04/06/2026	318.00	.00	
Total 24-439-32-00 Drug Testing:					318.00	.00	
24-439-33-00 Gas & Oil							
692	Hiler Bros. Co	367251	Bulk non-ethanol	03/20/2026	746.69	.00	
692	Hiler Bros. Co	367729	bulk off road diesel	04/03/2026	995.16	.00	
Total 24-439-33-00 Gas & Oil:					1,741.85	.00	
24-439-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - golf	04/03/2026	46.15	.00	
11989	IRON	5341	monthly statement - Golf Course	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - golf course	04/01/2026	143.45	.00	
Total 24-439-34-00 Telephone/Internet:					214.60	.00	
24-439-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Golf Course	03/28/2026	1,709.39	.00	
Total 24-439-35-00 Utilities:					1,709.39	.00	
24-439-36-00 Repairs & Maint - Equipment							
411	D & B Supply	MAR-2026	Monthly Statement-Golf Course	04/01/2026	332.72	.00	
1545	Turf Equipment & Irrigation	769454-00	cam-mount motor, retaining rings	03/26/2026	106.06	.00	
1610	Wells Fargo Remittance Center	APR-2026	Monthly Statement (Golf)	03/27/2026	65.00	.00	
Total 24-439-36-00 Repairs & Maint - Equipment:					503.78	.00	
24-439-38-05 Portable Service Contract							
8029	United Site Services	INV-5995656	portable restroom service - desert	03/31/2026	345.00	.00	
Total 24-439-38-05 Portable Service Contract:					345.00	.00	
24-439-38-10 Repairs & Maint - Clubhouse							
11645	ADT Security Services	MAR-2026	security system	03/19/2026	120.50	.00	
3265	Cintas Corporation	4263795713	mat, soap refill, hand sanitizer, pa	03/25/2026	302.85	.00	
1430	Standard Plumbing Supply Co	AGYB46	roof vent	04/07/2026	28.99	.00	
Total 24-439-38-10 Repairs & Maint - Clubhouse:					452.34	.00	
24-439-40-00 Repairs & Maint - Bldgs & Grnd							
7916	All American Carpet and Restorati	1799	custom scoreboard	03/23/2026	2,000.00	.00	
11399	Amazon Capital Services	MAR-2026	monthly statement - golf	04/01/2026	1,249.84	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Golf Course	04/01/2026	339.91	.00	
866	Jim's Lumber Co	MAR-2026	Monthly Statement Golf	04/01/2026	409.41	.00	
Total 24-439-40-00 Repairs & Maint - Bldgs & Grnd:					3,999.16	.00	
24-439-40-20 Irrigation Maintenance							
411	D & B Supply	MAR-2026	Monthly Statement-Golf Course	04/01/2026	49.37	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
11251	Pacific Golf & Turf	P969177POR	gsp subscription billing	03/17/2026	3,550.00	.00	
1430	Standard Plumbing Supply Co	ACZ344	nuts, bolts	03/11/2026	19.00	.00	
1430	Standard Plumbing Supply Co	ADXG53	plugs	03/19/2026	4.31	.00	
1430	Standard Plumbing Supply Co	ADYP78	elbows, couplings, adapter, locknu	03/20/2026	19.10	.00	
1430	Standard Plumbing Supply Co	AFJL45	nipples	03/24/2026	7.08	.00	
Total 24-439-40-20 Irrigation Maintenance:					3,648.86	.00	
24-439-42-00 IT Tech Support							
11399	Amazon Capital Services	MAR-2026	monthly statement - golf	04/01/2026	325.99	.00	
Total 24-439-42-00 IT Tech Support:					325.99	.00	
24-439-52-00 Office Supplies							
11497	Quadiant Finance USA, Inc	MAR-2026	postage - golf	03/23/2026	23.10	.00	
Total 24-439-52-00 Office Supplies:					23.10	.00	
24-439-53-00 Uniforms							
411	D & B Supply	MAR-2026	Monthly Statement-Golf Course	04/01/2026	200.73	.00	
Total 24-439-53-00 Uniforms:					200.73	.00	
24-439-55-10 Advertising & Promotion							
1048	Mountain Home News	2098377	elmore county guide	03/31/2026	272.00	.00	
12650	Pride Manufacturing Company, LL	ARFL577483	scorecards	03/23/2026	1,160.00	.00	
Total 24-439-55-10 Advertising & Promotion:					1,432.00	.00	
24-439-56-00 Meetings, Schools & Dues							
1545	Turf Equipment & Irrigation	769484-00	service school	04/02/2026	200.00	.00	
Total 24-439-56-00 Meetings, Schools & Dues:					200.00	.00	
24-439-70-00 Weed Killer & Fertilizer							
1386	Simplot Turf & Horticulture	216085685	semera sc	03/26/2026	3,000.00	.00	
8296	Superior Tech Products	7443-R	dry flowable fungicide	03/23/2026	2,465.00	.00	
Total 24-439-70-00 Weed Killer & Fertilizer:					5,465.00	.00	
24-439-72-00 Tools & Supplies							
411	D & B Supply	MAR-2026	Monthly Statement-Golf Course	04/01/2026	69.97	.00	
Total 24-439-72-00 Tools & Supplies:					69.97	.00	
Total GOLF COURSE:					20,649.77	.00	
Total GOLF COURSE FUND:					20,649.77	.00	
WATER MAINTENANCE FUND							
25-346-10-00 Metered Sales							
12510	Elmore Property Management, Inc	MAR-2026	refund credit on disconnected acct	04/01/2026	.23	.00	
12510	Elmore Property Management, Inc	MAR-2026B	refund credit on disconnected acct	04/01/2026	10.19	.00	
12510	Elmore Property Management, Inc	MAR-2026C	refund credit on disconnected acct	04/01/2026	3.28	.00	
12767	Hayes, James & Grace	MAR-2026	refund credit on closed acct 20.0	03/03/2026	10.30	.00	
12768	Ideal Property Options, LLC	MAR-2026	refund credit on disconnected acct	04/01/2026	70.13	.00	
12768	Ideal Property Options, LLC	MAR-2026B	refund credit on disconnected acct	04/01/2026	87.60	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
11747	LLT Property Management, LLC	MAR-2026	refund credit on disconnected acct	04/01/2026	103.48	.00	
12772	WGC Financial Services, Inc	MAR-2026	refund credit on closed acct 14.0	03/10/2026	211.99	.00	
Total 25-346-10-00 Metered Sales:					497.20	.00	
Total:					497.20	.00	
WATER DEPARTMENT							
25-434-31-10 Billing-Postage & Meter Expens							
179	Billing Document Specialists	105304	Monthly Statement - water	03/31/2026	1,710.50	.00	
11497	Quadient Finance USA, Inc	MAR-2026	postage - water	03/23/2026	416.55	.00	
Total 25-434-31-10 Billing-Postage & Meter Expens:					2,127.05	.00	
25-434-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: water	04/01/2026	1,514.62	.00	
9302	Wex Bank	MAR-2026	monthly statement: water off road	04/01/2026	1,172.83	.00	
Total 25-434-33-00 Gas & Oil:					2,687.45	.00	
25-434-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - water	04/03/2026	83.85	.00	
11989	IRON	5341	monthly statement - Water	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - water	04/01/2026	318.38	.00	
Total 25-434-34-00 Telephone/Internet:					427.23	.00	
25-434-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Water	03/28/2026	27,625.23	.00	
Total 25-434-35-00 Utilities:					27,625.23	.00	
25-434-36-00 Repairs & Maint - Equipment							
411	D & B Supply	MAR-2026	Monthly Statement-Water	04/01/2026	71.66	.00	
203	Xerox Business Solutions	IN5309349	monthly contract base rate	03/31/2026	15.21	.00	
Total 25-434-36-00 Repairs & Maint - Equipment:					86.87	.00	
25-434-36-10 Copier & Printer Lease							
10610	CIT	48905690	copier lease - water	03/30/2026	168.57	.00	
Total 25-434-36-10 Copier & Printer Lease:					168.57	.00	
25-434-36-30 Maint Dept-Repairs & Maint Equ							
4184	Commercial Tire	35-97254	tire	04/02/2026	76.50	.00	
Total 25-434-36-30 Maint Dept-Repairs & Maint Equ:					76.50	.00	
25-434-40-00 Repairs & Maint-Bldgs & Grnd							
12015	Big E's Services, LLC	860	install commercial grade fence, pa	03/23/2026	1,850.00	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Water	04/01/2026	403.95	.00	
10373	Topline, LLC	4728	commercial operator, service	04/02/2026	300.00	.00	
Total 25-434-40-00 Repairs & Maint-Bldgs & Grnd:					2,553.95	.00	
25-434-40-30 Janitorial Service							
11016	Prestige Janitorial Co	APR-2026	cleaning services, water	04/01/2026	125.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 25-434-40-30 Janitorial Service:					125.00	.00	
25-434-41-00 Professional Services							
878	Keller Associates	214010-010-02	general water support	03/15/2026	547.50	.00	
878	Keller Associates	214010-029-02	fy25 waterline & roadway improve	03/15/2026	1,264.65	.00	
878	Keller Associates	214010-031-02	TO31 declining balance & tool cre	03/15/2026	271.75	.00	
878	Keller Associates	214010-032-02	development reviews	03/15/2026	1,157.91	.00	
Total 25-434-41-00 Professional Services:					3,241.81	.00	
25-434-43-00 Computer Maintenance							
5969	Dell Marketing L.P.	10867267167	docking station	03/20/2026	46.25	.00	
Total 25-434-43-00 Computer Maintenance:					46.25	.00	
25-434-43-20 Computer Support							
285	Caselle Inc	INV-18042	monthly contract support	04/01/2026	747.25	.00	
Total 25-434-43-20 Computer Support:					747.25	.00	
25-434-43-30 SCADA Monthly Support							
5974	Advanced Control Systems, LLC	41916	Monthly Rapid Response program	03/20/2026	444.34	.00	
Total 25-434-43-30 SCADA Monthly Support:					444.34	.00	
25-434-43-35 SCADA Maint & Software							
10162	T-Mobile	MAR-2026	mobile hotspots	04/01/2026	85.40	.00	
Total 25-434-43-35 SCADA Maint & Software:					85.40	.00	
25-434-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - water	04/01/2026	64.18	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Water	04/01/2026	24.86	.00	
1430	Standard Plumbing Supply Co	AFQM44	nuts, bolts	03/26/2026	4.40	.00	
Total 25-434-52-00 Supplies:					93.44	.00	
25-434-52-10 GIS-Paper/Ink Supplies							
12595	Dex Imaging	AR15033284	universal coated paper	03/24/2026	37.66	.00	
Total 25-434-52-10 GIS-Paper/Ink Supplies:					37.66	.00	
25-434-53-00 Uniform/Safety Clothing Items							
411	D & B Supply	MAR-2026	Monthly Statement-Water	04/01/2026	35.00	.00	
Total 25-434-53-00 Uniform/Safety Clothing Items:					35.00	.00	
25-434-72-00 Tools & Supplies							
411	D & B Supply	MAR-2026	Monthly Statement-Water	04/01/2026	110.17	.00	
Total 25-434-72-00 Tools & Supplies:					110.17	.00	
25-434-72-10 Tools - Maint Department							
411	D & B Supply	MAR-2026	Monthly Statement-Water	04/01/2026	49.98	.00	
Total 25-434-72-10 Tools - Maint Department:					49.98	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
25-434-75-00 Line Repair-Meters & Hardware							
2599	Agri Lines Irrigation Inc	INV151404	valve gate	03/24/2026	123.65	.00	
9643	Core & Main	V000028091	water parts	03/16/2026	2,420.56	.00	
9643	Core & Main	V000028836	mini case gasket, neptune tt turbin	03/20/2026	7.87	.00	
9643	Core & Main	V000030080	gaskets	03/27/2026	44.00	.00	
9643	Core & Main	V000030083	water parts	03/27/2026	266.82	.00	
9643	Core & Main	Y718535	hydrant meter	03/20/2026	2,082.10	.00	
Total 25-434-75-00 Line Repair-Meters & Hardware					4,945.00	.00	
25-434-75-25 Meter deposit refund							
11844	C. Wright Construction Company	MAR-2026	deposit refund for hydrant meter	03/24/2026	621.57	.00	
Total 25-434-75-25 Meter deposit refund					621.57	.00	
25-434-85-10 Dig-Line Excavation							
449	Digline Inc	0079385-IN	MONTHLY FEE	03/31/2026	193.05	.00	
Total 25-434-85-10 Dig-Line Excavation					193.05	.00	
25-434-89-00 Safety Equipment							
411	D & B Supply	MAR-2026	Monthly Statement-Water	04/01/2026	64.37	.00	
Total 25-434-89-00 Safety Equipment:					64.37	.00	
25-434-91-00 Well Preventative Maintenance							
4237	AME Electric, Inc	260679	troubleshoot chlorinator pump, lab	04/01/2026	345.00	.00	
866	Jim's Lumber Co	MAR-2026	Monthly Statement Water	04/01/2026	46.22	.00	
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Water	04/01/2026	.63	.00	
1430	Standard Plumbing Supply Co	AFFZ85	ball valve	03/23/2026	20.99	.00	
Total 25-434-91-00 Well Preventative Maintenance:					412.84	.00	
Total WATER DEPARTMENT:					47,005.98	.00	
Total WATER MAINTENANCE FUND:					47,503.18	.00	
WASTEWATER MAINT. FUND							
WASTEWATER DEPARTMENT							
26-435-31-10 Postage and Processing							
179	Billing Document Specialists	105304	Monthly Statement - waste water	03/31/2026	1,710.50	.00	
Total 26-435-31-10 Postage and Processing:					1,710.50	.00	
26-435-32-00 Drug Testing							
1018	Minert & Associates Inc	349196	DOT drug test, random	04/06/2026	57.00	.00	
Total 26-435-32-00 Drug Testing:					57.00	.00	
26-435-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: waste water	04/01/2026	2,227.19	.00	
Total 26-435-33-00 Gas & Oil:					2,227.19	.00	
26-435-34-00 Telephone/Internet							
8078	DataTel	DG-10991	monthly statement - wastewater	04/03/2026	83.86	.00	
11989	IRON	5341	monthly statement - Wastewater	04/01/2026	25.00	.00	
9609	Verizon	MAR-2026	monthly charges - wastewater	04/01/2026	299.64	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 26-435-34-00 Telephone/Internet					408.50	.00	
26-435-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Wastewater	03/28/2026	1,054.15	.00	
Total 26-435-35-00 Utilities					1,054.15	.00	
26-435-36-00 Repairs & Maint - Equipment							
203	Xerox Business Solutions	IN5309349	monthly contract base rate	03/31/2026	15.21	.00	
Total 26-435-36-00 Repairs & Maint - Equipment					15.21	.00	
26-435-36-10 Copier & Printer (Lease)							
10610	CIT	48905690	copier lease - wastewater	03/30/2026	168.58	.00	
Total 26-435-36-10 Copier & Printer (Lease)					168.58	.00	
26-435-36-30 Maint Dept-Repairs, Maint-Equi							
4184	Commercial Tire	35-97254	tire	04/02/2026	76.50	.00	
Total 26-435-36-30 Maint Dept-Repairs, Maint-Equi					76.50	.00	
26-435-39-05 Repairs & Maint-Lagoons							
9643	Core & Main	V000030091	pipe, fittings, unions, male adapter	03/27/2026	1,386.80	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Waste Water	04/01/2026	453.71	.00	
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Waste Water	04/01/2026	5.48	.00	
8439	USA BlueBook	INV00988526	ammonia test strips	03/12/2026	81.70	.00	
Total 26-435-39-05 Repairs & Maint-Lagoons					1,907.69	.00	
26-435-40-00 Repairs & Maint - Bldgs & Grnd							
12015	Big E's Services, LLC	860	install commercial grade fence, pa	03/23/2026	1,850.00	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Waste Water	04/01/2026	445.41	.00	
12388	Power Equipment, LLC	2605	repair generator, supplies, labor	03/20/2026	14,490.04	.00	
10373	Topline, LLC	4728	commercial operator, service	04/02/2026	300.00	.00	
Total 26-435-40-00 Repairs & Maint - Bldgs & Grnd					17,085.45	.00	
26-435-40-10 Repair & Maint - Farm							
5974	Advanced Control Systems, LLC	41980	repair outdoor antenna	03/23/2026	140.30	.00	
1036	Mountain Home Auto Parts	MAR-2026	Monthly Statement Waste Water	04/01/2026	10.96	.00	
Total 26-435-40-10 Repair & Maint - Farm					151.26	.00	
26-435-40-30 Janitorial Service							
11016	Prestige Janitorial Co	APR-2026	cleaning services waste water	04/01/2026	125.00	.00	
Total 26-435-40-30 Janitorial Service					125.00	.00	
26-435-41-00 Professional Services							
878	Keller Associates	214010-011-02	general wastewater support	03/15/2026	4,461.25	.00	
878	Keller Associates	214010-031-02	TO31 declining balance & tool cre	03/15/2026	271.75	.00	
878	Keller Associates	214010-032-02	development reviews	03/15/2026	1,157.91	.00	
878	Keller Associates	214010-033-02	mechanical WWTP Phase 1 conc	03/15/2026	6,857.55	.00	
Total 26-435-41-00 Professional Services					12,748.46	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
26-435-43-00 Computer Maintenance							
5969	Dell Marketing L.P.	10867267167	docking station	03/20/2026	46.25	.00	
Total 26-435-43-00 Computer Maintenance:					46.25	.00	
26-435-43-20 Computer Support							
285	Caselle Inc	INV-18042	monthly contract support	04/01/2026	747.25	.00	
Total 26-435-43-20 Computer Support:					747.25	.00	
26-435-43-35 SCADA Maint & Software							
5974	Advanced Control Systems, LLC	41916	Monthly Rapid Response program	03/20/2026	888.66	.00	
10162	T-Mobile	MAR-2026	mobile hotspots	04/01/2026	85.40	.00	
Total 26-435-43-35 SCADA Maint & Software:					974.06	.00	
26-435-47-00 Weed Control							
411	D & B Supply	MAR-2026	Monthly Statement-Waste Water	04/01/2026	162.96	.00	
Total 26-435-47-00 Weed Control:					162.96	.00	
26-435-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - waste water	04/01/2026	26.75	.00	
8439	USA BlueBook	INV01002784	DPD 4 for 10mL Sample, hach	03/26/2026	119.79	.00	
Total 26-435-52-00 Supplies:					146.54	.00	
26-435-52-10 GIS-Paper/Ink supplies							
12595	Dex Imaging	AR15033284	universal coated paper	03/24/2026	37.65	.00	
Total 26-435-52-10 GIS-Paper/Ink supplies:					37.65	.00	
26-435-85-10 Dig-Line Excavation							
449	Digline Inc	0079385-IN	MONTHLY FEE	03/31/2026	193.05	.00	
Total 26-435-85-10 Dig-Line Excavation:					193.05	.00	
Total WASTEWATER DEPARTMENT:					40,043.25	.00	
Total WASTEWATER MAINT. FUND:					40,043.25	.00	
SANITATION FUND							
SANITATION DEPARTMENT							
27-433-31-10 Postage and Processing							
179	Billing Document Specialists	105304	Monthly Statement - sanitation	03/31/2026	1,710.50	.00	
Total 27-433-31-10 Postage and Processing:					1,710.50	.00	
27-433-41-00 Monthly Contract - Residential							
3511	Republic Services	0788-0004055	Monthly Statement	03/31/2026	108,339.44	.00	
Total 27-433-41-00 Monthly Contract - Residential:					108,339.44	.00	
27-433-41-20 Monthly Contract - City Waste							
3511	Republic Services	0788-0004055	Monthly Statement	03/31/2026	3,134.86	.00	
Total 27-433-41-20 Monthly Contract - City Waste:					3,134.86	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
27-433-43-00 Computer Maintenance/Software							
285	Caselle Inc	INV-18042	monthly contract support	04/01/2026	747.25	.00	
5969	Dell Marketing L.P.	10867267167	docking station	03/20/2026	46.24	.00	
Total 27-433-43-00 Computer Maintenance/Software:					793.49	.00	
Total SANITATION DEPARTMENT:					113,978.29	.00	
Total SANITATION FUND:					113,978.29	.00	
TAP DEPOSIT FUND							
46-202-03-00 Tap Deposit Payable							
10716	Flegel, Cassandra & Kole	MAR-2026	refund deposit credit on closed ac	03/31/2026	5.39	.00	
12776	Grace Mountain Home, LLC	MAR-2026	refund deposit credit on closed ac	03/31/2026	47.92	.00	
12766	Graves, Thomas S	MAR-2026	refund deposit credit on closed ac	03/23/2026	11.71	.00	
12770	Kendrick, Austin	MAR-2026	refund deposit credit on closed ac	03/24/2026	8.96	.00	
12777	Partmentier, Catherine	APR-2026	refund deposit credit on closed ac	04/01/2026	323.23	.00	
12771	Reed, Zane	MAR-2026	refund deposit credit on closed ac	03/24/2026	8.96	.00	
12780	Sanchez, Rosario	APR-2026	refund deposit credit on closed ac	04/08/2026	25.62	.00	
12773	Zifzal, Brittany & Joshua	MAR-2026	refund deposit credit on closed ac	03/25/2026	6.21	.00	
Total 46-202-03-00 Tap Deposit Payable:					438.00	.00	
Total :					438.00	.00	
Total TAP DEPOSIT FUND:					438.00	.00	
Fiber Optic Fund							
Fiber Optic Fund Construction							
50-434-33-00 Gas & Oil							
9302	Wex Bank	MAR-2026	monthly statement: fiber off road	04/01/2026	69.21	.00	
9302	Wex Bank	MAR-2026	monthly statement: fiber	04/01/2026	822.11	.00	
Total 50-434-33-00 Gas & Oil:					891.32	.00	
50-434-34-00 Telephone/Internet							
9609	Verizon	MAR-2026	monthly charges - fiber	04/01/2026	182.18	.00	
Total 50-434-34-00 Telephone/Internet:					182.18	.00	
50-434-35-00 Utilities							
779	Idaho Power Co	MAR-2026	Monthly Statement-Fiber Building	03/28/2026	263.43	.00	
Total 50-434-35-00 Utilities:					263.43	.00	
50-434-35-25 SaaS-Monthly subscription							
11989	IRON	5342	L2VPN-000	04/01/2026	750.00	.00	
11989	IRON	5343	monthly overage	04/01/2026	466.57	.00	
Total 50-434-35-25 SaaS-Monthly subscription:					1,216.57	.00	
50-434-52-00 Supplies							
11399	Amazon Capital Services	MAR-2026	monthly statement - fiber	04/01/2026	540.97	.00	
411	D & B Supply	MAR-2026	Monthly Statement-Fiber	04/01/2026	179.99	.00	
1430	Standard Plumbing Supply Co	ADVZ48	screws, drill bit, torch carbide, bar	03/19/2026	84.35	.00	
1430	Standard Plumbing Supply Co	AGDV19	velcro, mounting tape, shop towel	03/31/2026	30.75	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-434-52-00 Supplies					836.06	.00	
50-434-53-00 Uniforms/Safety clothing items							
411	D & B Supply	MAR-2026	Monthly Statement-Fiber	04/01/2026	64.97	.00	
Total 50-434-53-00 Uniforms/Safety clothing items					64.97	.00	
50-434-85-00 Miscellaneous							
1018	Minert & Associates Inc	349196	NDOT drug test, pre-employment	04/06/2026	53.00	.00	
Total 50-434-85-00 Miscellaneous					53.00	.00	
Total Fiber Optic Fund Construction					3,507.53	.00	
Total Fiber Optic Fund					3,507.53	.00	
Grand Totals					713,052.58	.00	

Dated _____

Mayor _____

City Council _____

City Clerk _____

City Treasurer _____

Report Criteria:

- Invoices with totals above \$0 included
- Paid and unpaid invoices included



Mountain Home City Council
Grant Application Approval Request
Request Tracking Number: 2025/26-008
Date: March 31st. 2026

For Questions Please Contact Grants Administrator at 587-2173

GRANT INFORMATION		
Funding Source: Idaho Humanities Council		
Project Name: A250 Speakers Bureau: Host a Speaker		
Project Timeline: March 2026 – July 2026		
Project Cost (Estimate): \$1,375.00		
Grant Amount: \$1,375.00		
City Match In-Kind: \$0.00		
City Match Cash: 0.00		
Project Donation		
Amount Budgeted (FY 2025/26): \$68,417.00		
PROJECT SUMMARY	APPROVALS	INITIALS
<p>To help commemorate the 250th Anniversary of the Declaration of Independence, the Idaho Humanities Council is launching a new program by connecting Idaho communities with expert humanities speakers by providing funding to cover the cost of speaker stipend & their travel. The Library is partnering with the Mountain Home Arts Council to host two speakers: Dr. David Adler, who has taught courses on the constitution in all 3 Idaho Universities & Dr. Markie McBrayer who is an associate Professor of Political Science at the University of Idaho where she teaches American politics, public policy & statistics.</p>	Grants Administrator – Alexa Vork	
	City Clerk – Tiffany Belt	
	City Treasurer – Paula Szafranski	
	Mayor – Rich Sykes	
	PARTICIPATING DEPARTMENTS	DEPT HEAD INITIALS
Library Director – Shasta Hochstrasser		
RECOMMENDED ACTION:		
RECORD OF COUNCIL ACTION		
Meeting Date:	Action:	

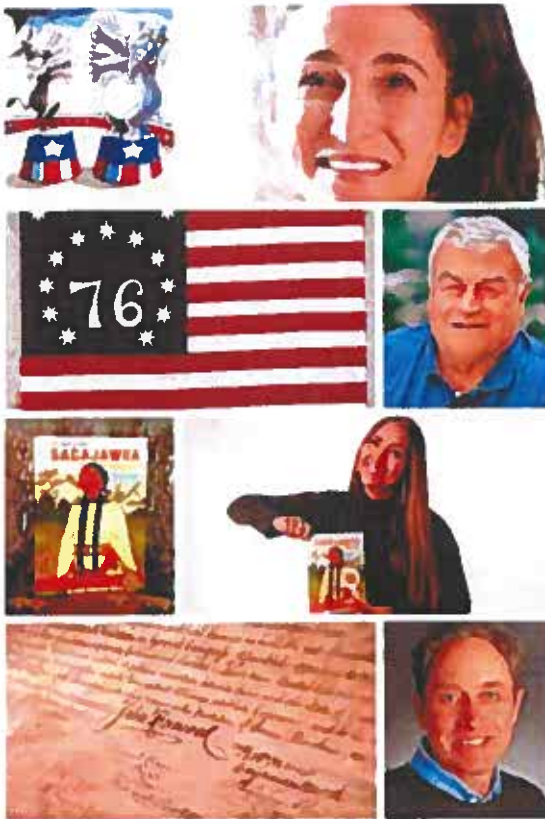
On the _____ day of _____, 2025, the City Clerk notified _____ that his/her request has been approved and he/she can begin the application process.

CAUTION: This email originated outside the State of Idaho network. Verify links and attachments **BEFORE** you click or open, even if you recognize and/or trust the sender. Contact your agency service desk with any concerns.



Idaho Humanities Council Launches A250 Speakers Bureau to Commemorate America's 250th with Free Community Presentations

The IHC is proud to announce the launch of the A250 Speakers Bureau, an engaging new program commemorating the 250th anniversary of the Declaration of Independence by connecting Idaho communities with expert humanities speakers.



Thoughtful Dialogue and Shared Learning

The A250 Speakers Bureau brings world-class scholars, historians, constitutional experts, and Indigenous knowledge keepers to communities across Idaho — from libraries and museums to service clubs and community centers. All presentations are free and open to the public, offering Idahoans of all ages an opportunity to explore foundational American ideals and celebrate the nation's rich history.

Program Highlights

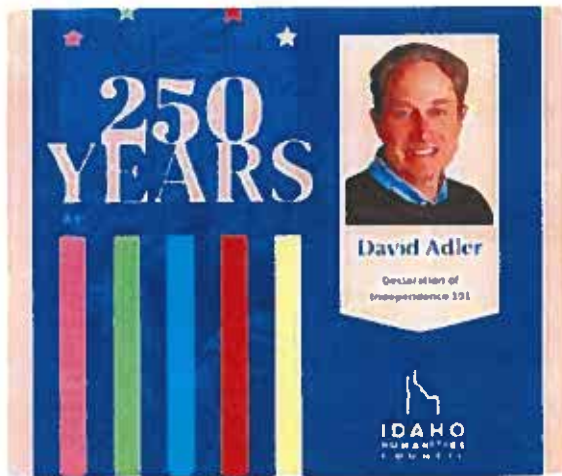
- Free public presentations by leading experts in history, political science, constitutional law, and Indigenous history.
- Unique speaker lineup including Dr. Markie McBrayer, Dr. Ross Peterson, Randy'L Teton, and Dr. David Adler — each offering unique perspectives on American history, Idaho's role in the national story, and the enduring meaning of the Declaration of Independence.
- Available statewide: Presentations are hosted by community partners at locations of all sizes, including rural towns, reinforcing IHC's mission to bring the humanities to every corner of Idaho.

"We are thrilled to bring these inspiring voices to communities statewide as we mark this historic milestone. The A250 Speakers Bureau highlights the power of thoughtful dialogue and shared learning at a moment when understanding our past helps inform our future."

David Pettyjohn

IHC Executive Director

[Contact IHC](#)

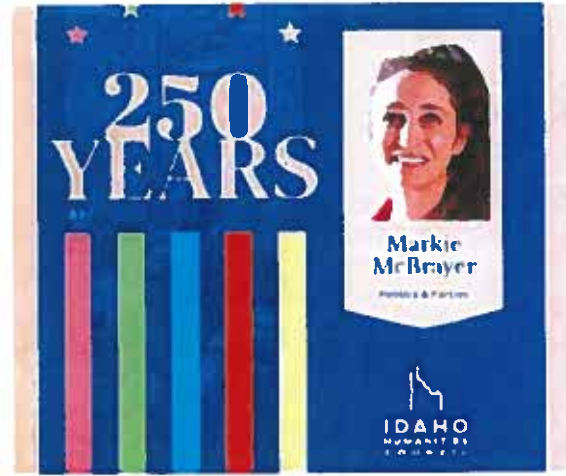


David Adler

Declaration of Independence 101

In June 1776, the Continental Congress formed a drafting committee to compose a "common sense" explanation, in "terms so plain and firm, as to command assent" for why the American colonies should dissolve all political connection" with Great Britain. Not all of the delegates to the Continental Congress, like the people they represented, wanted to become independent from Great Britain. Thomas Jefferson, the main author, wrote that "all men are created equal" and outlined the foundational principles of a new American nation. What are these foundational principles and what have they meant to Americans and other peoples living under the burden of oppression and ignorance? How has the Declaration of Independence inspired Americans and others to overturn the power of tyrants and to fight for equality? In this presentation, historical and legal scholar Dr. David Adler will discuss the Declaration of Independence and what it has meant to the United States and to the world.

[Learn More](#)



Markie McBrayer

Politics & Parties

In the history of the United States, all presidents represented a political party, with the exception of one. Founding Father, George Washington, was elected before a party system emerged, although political parties began to form while he was in office.

Washington believed that political parties would divide and destroy the United States, warning in his Farewell Address in 1796, "[a party system] serves always to distract the public councils and enfeeble the public administration. It agitates the community with ill-founded jealousies and false alarms, kindles the animosity of one party against another, foment occasionally riot and insurrection."

In this presentation, Dr. Markie McBrayer will discuss the party systems and the evolution of political parties over time.

Application

 **Public Profile**

 Collaborate 0

Mountain Home Public Library

Process: A250 Speakers Bureau Grant Application

Contact Info

Request

Documents 0

Applicant:

Shasta Hochstrasser

librarydirector@mountain-home.us

208-587-4716

MOUNTAIN HOME PUBLIC LIBRARY 790 N 10TH E

MOUNTAIN HOME, ID 83647 United States 



Organization:

Mountain Home Public Library 

Mountain Home Public Library

208-587-4716

MOUNTAIN HOME PUBLIC LIBRARY MOUNTAIN

HOME

MOUNTAIN HOME, ID 83647

If your Organization information does not appear correct, please contact Idaho Humanities Council. Thank you.

 Application

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

General Information

Organization Name*

Mountain Home Public Library

Project Lead Name*

Jessica Mann

Project Lead Email*

 jmann@mountain-home.us

Project Fiscal Agent (MUST be different than the Project Lead)*

Shasta Hochstrasser

Fiscal Agent Email*

librarydirector@mountain-home.us

Speaker*

Please select the Speaker you will be bringing.

Note: You should contact the speaker before applying. A full list of speakers and their topics can be found at www.idahohumanities.org. Please email johanna@idahohumanities.org for contact information for the speakers.

David Adler

Have you contacted the speaker already?*

Note: You must contact the speaker before applying. Please email johanna@idahohumanities.org for contact information for the speakers.

Yes

No

✓ Venue Information

Date of Event*

06/17/2026

Venue Street Address*

MOUNTAIN HOME PUBLIC LIBRARY

Venue City*

MOUNTAIN HOME

Venue County*

Idaho

✓ Funding

Funding Request*

You can request \$250 to pay the speaker stipend. You may also request up to \$500 additional dollars toward reimbursing speaker travel, publicity, and venue rental costs for a total maximum award of \$750.

- If speaker is driving up to 2 hours from home, they can be reimbursed up to \$250.
- If speaker is driving 2-4 hours from home, they can be reimbursed up to \$375.
- If speaker is flying, or driving more than 4 hours from home, they can be reimbursed up to \$500.

Our speakers live across Idaho.

- Randy'L Teton is based in Blackfoot.
- Dr. David Adler is based in Idaho Falls.
- Dr. Markie McBrayer is based in Moscow.
- Dr. Ross Peterson is based in Logan, Utah.

If you have any questions about calculating your funding request, please contact Johanna at johanna@idahohumanities.org.

Please select your funding request:

Request \$250 for speaker stipend

Request \$250 for speaker stipend + \$250 for speaker travel

Request \$250 for speaker stipend + \$375 for speaker travel

Request \$250 for speaker stipend + \$500 for speaker travel

Application

Public Profile

Collaborate 0

Mountain Home Public Library

Process: A250 Speakers Bureau Grant Application

Contact Info

Request

Documents 0

Applicant:

Shasta Hochstrasser

librarydirector@mountain-home.us

208-587-4716

MOUNTAIN HOME PUBLIC LIBRARY 790 N 10TH E

MOUNTAIN HOME, ID 83647 United States



Organization:

Mountain Home Public Library

Mountain Home Public Library

208-587-4716

MOUNTAIN HOME PUBLIC LIBRARY MOUNTAIN

HOME

MOUNTAIN HOME, ID 83647

If your Organization information does not appear correct, please contact Idaho Humanities Council. Thank you.

Application

Application Packet

Question List



Fields with an asterisk (*) are required.

General Information

Organization Name*

Mountain Home Public Library

Project Lead Name*

Chris DeVore

Project Lead Email*



mountainhomeartscouncil@gmail.com

Project Fiscal Agent (MUST be different than the Project Lead)*

Shasta Hochstrasser

Fiscal Agent Email*

librarydirector@mountain-home.us

Speaker*

Please select the Speaker you will be bringing.

Note: You should contact the speaker before applying. A full list of speakers and their topics can be found at www.idahohumanities.org. Please email johanna@idahohumanities.org for contact information for the speakers.

Markie McBrayer ▼

Have you contacted the speaker already?*

Note: You must contact the speaker before applying. Please email johanna@idahohumanities.org for contact information for the speakers.

Yes

No

✓ Venue Information

Date of Event*

 05/13/2026

Venue Street Address*

MOUNTAIN HOME PUBLIC LIBRARY

Venue City*

MOUNTAIN HOME

Venue County*

Idaho ▼

▼ Funding

Funding Request*

You can request \$250 to pay the speaker stipend. You may also request up to \$500 additional dollars toward reimbursing speaker travel, publicity, and venue rental costs for a total maximum award of \$750.

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Please select your funding request:

Request \$250 for speaker stipend

Request \$250 for speaker stipend + \$250 for speaker travel

Request \$250 for speaker stipend + \$375 for speaker travel

Request \$250 for speaker stipend + \$500 for speaker travel



P.O. Box 10 • Mountain Home, ID 83647

www.mountain-home.us

April 7, 2026

RE: Golf Advisory Committee

City Council Meeting: April 14, 2026

Councilmembers,

I am pleased to present for your consideration the appointment of the following individuals to the Golf Advisory Committee to the following terms:

- Jared Lemieux, Golf Concessionaire - 4-year term (expires January 30, 2030)
- Mae Beaver, Women's League President - 4-year term (expires January 30, 2030)
- Brenda Schwartze, Member of Women's League - 4-year term (expires January 30, 2028)
- Alex Rodriguez, Men's League President- 4-year term (expires January 30, 2030)
- Anthony Hofer, Men's League Vice President- 4-year term (expires January 30, 2028)
- Scott Loiselle, Men's League member- 4-year term (expires January 30, 2030)
- Chris Eastman, Golf Professional- 4-year term (expires January 30, 2028)

These individuals have expressed interest in serving and bringing valuable community perspective to the continued success and development of the City's golf operations. Councilman Sanders will serve as the City Council liaison to the committee.

For Council's awareness, City Code Section 2-2-3 provides that each advisory committee shall consist of not fewer than five (5) and not more than seven (7) members...all appointed by the Mayor with Council approval. City Code Section 2-2-4 further establishes that members serve four (4)-year staggered terms, with appointments structured to maintain continuity, and outlines procedures for vacancies, removals, and attendance requirements. To ensure compliance with the required staggered terms, two (2) members are being appointed to initial two-year terms expiring in 2028.

The previous committee met on the second Thursday of each month at 6:30 p.m. The newly appointed committee will hold its initial meeting on April 23 at 6:30 p.m. in the City Council Chambers, at which time the first order of business will be to determine a regular meeting schedule moving forward. Ensuring the committed adhere to City Code Section 2-2-5, which governs meetings, requiring committees to meet regularly, maintain a quorum, and comply with open meeting laws.

I respectfully request Council's confirmation of these appointments.

Respectfully,

A handwritten signature in black ink, appearing to read 'Rich Sykes', written in a cursive style.

Mayor Rich Sykes

LEASE AND AGREEMENT

LEASE AND AGREEMENT, made this ____ day of April, 2026, between THE CITY OF MOUNTAIN HOME, IDAHO, a municipal corporation of the County of Elmore, State of Idaho, whose address is P.O. Box 10, Mountain Home, Idaho 83647, hereinafter designated as the “City” and the DANIEL DOPPS MEMORIAL RODEO ASSOCIATION INC., an Idaho nonprofit corporation, whose address is P.O. Box 1095, Mountain Home, Idaho 83647, hereinafter designated as the “Rodeo Association”.

RECITALS

- (a) The City owns property designated as “Optimist Park”.
- (b) There are rodeo grounds located at Optimist Park that are shown and depicted on Exhibit A that is attached hereto and by this reference made a part heretof.
- (c) The City desires to lease the rodeo grounds located at Optimist Park to the Rodeo Association, who desires to lease said grounds from the City and operate these grounds in accordance with the terms and conditions of this agreement.

IN CONSIDERATION OF the mutual promises and covenants contained in this agreement the City and the Rodeo Association hereby agree as follows:

1. LEASE OF RODEO GROUNDS. The City hereby leases to the Rodeo Association the rodeo grounds, outbuildings, and parking areas that are depicted on Exhibit A, subject to the terms and conditions contained in this agreement.
2. TERM OF AGREEMENT. The term of this lease and agreement shall be for Sunday to Sunday in the fourth week of June for five (5) years beginning the 29th day of June, 2026 and expiring on the 28th day of June, 2031, unless sooner terminated as

provided herein. The City, at its sole option, may renew the lease for additional terms upon the same or different terms by written agreement.

3. RENT. The Rodeo Association shall pay to the City annual rent for the premises based on the formula as listed in Exhibit B attached hereto and by this reference made a part hereof in the sum of ninety dollars and 00/100 (\$90.00), payable to the City on or before the 1st day of June of each year of this lease. (Please see note on Exhibit B if park rental fee amount is increased during the term of this lease agreement.)

4. TERMINATION OF AGREEMENT BY CITY. This Agreement may be terminated by either party upon a material breach of this Agreement and failure to cure such material breach after thirty (30) days' written notice. The City maintains the right to terminate this Agreement without cause on sixty (60) days' notice. In any such event, the Rodeo Association shall be required to remove all personal property and otherwise vacate the Premises on or before the expiration of the sixty (60) day period. The City may immediately re-enter and take possession of the Premises with or without process of law. In the event of re-entry by the City, its agent or employees, the Rodeo Association shall be liable for any damages, costs, or fees incurred by the City in recovering the Premises.

5. USE OF THE RODEO GROUNDS. The rodeo grounds, the surrounding area, outbuildings, and parking lots shall be used by the Rodeo Association beginning on Sunday and ending on Sunday in the fourth week of June of each year of this lease, to host the annual Daniel Dopps Memorial PRCA (Professional Rodeo Cowboys Association) Rodeo event. During the event week the Rodeo Association shall ensure that the rodeo grounds are made ready to host the event. The preparation shall include, but is not limited to, grooming the rodeo arena, installing temporary stock pens, installing

temporary fencing around the surrounding lawn for the vendor area, and providing temporary electrical access and lighting to the outbuildings and vendor area. Considering the level of effort required to ensure that the rodeo grounds are fully prepared, no other event will be scheduled for any portion of the multi-use facility during Rodeo Week. The event will include a rodeo followed by a dance on Friday and Saturday evening from 5:00 p.m. until 1:00 a.m. There will also be slack (roping events) on Saturday from 8:00 a.m. until 10:00 a.m.

6. RELEASES. All rodeo participants or the parents of minors who are rodeo participants shall be required to sign a Release of Liability Agreement, attached here to as Exhibits C and D and by this reference made a part hereof.

7. IMPROVEMENTS TO RODEO GROUNDS. All improvements made or equipment installed at the Rodeo Grounds becomes the sole property of the City of Mountain Home and cannot be removed at the end of or termination of this agreement. The Rodeo Association will be entitled to no reimbursement for costs, materials or labor associated with any of these improvements.

8. OPERATION OF RODEO GROUNDS. The Rodeo Association shall manage and operate the rodeo grounds and shall be responsible for all aspects of its operation. The Rodeo Association will provide sufficient porta-potties and garbage cans at its own expense, consistent with the number of spectators expected at the event. To comply with PRCA requirements, the Rodeo Association shall have an ambulance and medical response crew along with a veterinarian physically present during all actual rodeo events.

9. UTILITIES. Until such time as permanent power and lighting are available, the Rodeo Association will bring in electrical generators and portable lighting to provide

adequate power and lighting to areas that do not currently have these amenities. The City will allow the Rodeo Association use of water, electrical and lighting that is already available at the City's expense.

10. MAINTENACE OF RODEO GROUNDS. The Rodeo Association shall maintain and be responsible for any repairs and costs incurred in maintaining the rodeo grounds and adjacent areas incurred during Rodeo Association operation of the Rodeo grounds. During the term of this agreement, the Rodeo Association shall maintain the rodeo grounds in a good and safe condition to meet PRCA rules and conditions and that are reasonably safe for visitors, in order to enable the hosting of the yearly event. The Rodeo Association shall timely maintain the rodeo grounds in a state of cleanliness and the Rodeo Association shall be responsible both for itself and its vendors and invitees to maintain the rodeo grounds and surrounding areas in good order and in a clean, sanitary, and safe condition. The Rodeo Association shall be responsible to timely collect and dispose of any trash into the trash receptacles and otherwise clean the rodeo grounds and surrounding park so as to return the rodeo grounds and surrounding park to its original condition no later than the end of each rodeo session. The Rodeo Association also agrees to lend its expertise to provide advice to the City when questions/situations arise regarding equestrian events or situations not associated with the Daniel Dopps Memorial Rodeo. The Rodeo Association will store arena maintenance equipment (groomer) in a secure City location and allow the City to use this equipment for other equestrian events. The City will guarantee the equipment is only used by trained personnel and will be maintained in good repair. The arena maintenance equipment will not be loaned out to a third party and will always be available to the Rodeo Association. The Rodeo Association

will not use any City equipment, personnel or other resources in the maintenance or operation of the rodeo grounds, without the prior approval of the Mayor

11. DUTY TO INSPECT. The Rodeo Association shall be under a duty throughout the duration of this Agreement to continuously inspect the rodeo grounds for dangerous conditions and/or hazards, hidden or otherwise; and to make reasonable efforts to immediately inform the City for needed repairs and/or any discovered dangerous condition or hazard and immediately make such condition or hazard obvious to persons who might encounter the same. Further, the Rodeo Association shall clean up all litter associated with the use of the rodeo grounds in and around the Park. Any damage to the rodeo grounds by the Rodeo Association, its vendors, or its invitees shall be the responsibility of the Rodeo Association.

12. NON-DISCRIMINATION. The Rodeo Association shall follow any and all local, state, or federal laws and shall otherwise uphold the highest standards as a proprietor utilizing city facilities. The Rodeo Association shall not discriminate against any person or persons or exclude them from participation in Rodeo Association operations, programs, or activities conducted by the Rodeo Association due to race, color, religion, gender, age, handicap, or national origin.

13. FREE ACCESS. The City or its employees or agents shall have the right of free access to the rodeo grounds and surrounding premises at all reasonable times for the purpose of examining the same to determine whether or not the terms and conditions of this lease and agreement are being fulfilled or for the purpose of making any needed improvements to said premises and which are the responsibility of the City under the provisions of this lease and agreement.

14. INCOME FROM RODEO GROUNDS. The Rodeo Association may levy reasonable charges to spectators and vendors during rodeo events. The Rodeo Association shall be entitled to all income derived from the annual event. All income will be used for the purpose of funding the following years' events and charitable purposes.

15. RESTRICTION AGAINST LIENS. The Rodeo Association shall pay and settle all expenses and liabilities arising out of or in any way connected with any and all construction, repairs, alterations or maintenance of the rodeo grounds and surrounding property, and shall keep the property and premises and the improvements thereon free and clear from all liens of mechanics or materialmen, and all liens of a similar character, arising out of or growing out of the construction, repair, alteration or maintenance of such improvements for the annual rodeo event.

16. HAZARDOUS WASTE. Lessee shall not store, generate or otherwise use or bring upon the Premises any hazardous waste as defined by Federal, State or local laws or regulations.

17. INDEMNITY AND INSURANCE. The Rodeo Association shall indemnify and hold the City harmless from all claims, judgments and demands of any persons or parties whatsoever, on account of injuries or occurrences in, on, or about the premises, incurred during any events, programs or operations of the rodeo grounds. The Rodeo Association shall maintain in full force and effect a policy or policies of comprehensive public liability and property damage insurance covering any injuries, damages or occurrences mentioned in this agreement in the amount of not less than \$1,000,000 combined single limit for bodily injury, property damage and general liability with \$2,000,000 aggregate. Such insurance policy or policies shall name the City as an additional insured thereon.

The Rodeo Association shall furnish to the City Clerk copies of certificates of insurance verifying the existence and amounts of insurance required in this agreement. No policy shall be cancelable or subject to reduction of coverage or other modification except after thirty (30) days prior written notice to the City.

18. REMEDIES FOR DEFAULT. If default be made in the performance of any of the terms and conditions of this agreement by the Rodeo Association then the City shall first give the Rodeo Association ten days notice in writing specifying wherein the Rodeo Association has failed to comply with this agreement and which said notice may be personally delivered to any of the officials or officers of the Rodeo Association or sent to it by registered or certified mail, addressed to the Rodeo Association as provided above. If sent by mail said notice shall be deemed served upon date it is deposited in the United States mail with postage prepaid, certified or registered and addressed as above mentioned. If the Rodeo Association fails to correct such default within said ten-day period, then the City may immediately terminate this agreement and lease and the right of the Rodeo Association to occupy and operate the rodeo grounds.

19. ATTORNEYS FEES. In the event it becomes necessary for either of the parties to place this agreement in the hands of an attorney for enforcement of their rights hereunder after default of the other party or to institute suit for enforcement of their rights hereunder, then the party not in default, or the prevailing party in case of suit, shall be entitled to recover its reasonable attorney's fees and costs from the other party, in addition to any other damages allowed by law.

20. NO ASSIGNMENT WITHOUT CONSENT. The Rodeo Association shall not assign this lease or agreement nor sublease any part of said property and premises, nor

sponsor nor provide insurance coverage for an event to be held on the premises by any other organization or group, without first obtaining the written consent of the City Council.

21. SURRENDER UPON EXPIRATION OR TERMINATION. Upon expiration or termination of this agreement, or termination of this Agreement, Lessee shall surrender possession of the Premises to the City in the condition of the Premises at such expiration date, including any permanent improvements which Lessee placed or constructed on the Project. Such permanent improvements shall not be removed prior to such expiration or termination and shall revert to ownership and control of the City upon such expiration or termination.

22. MISCELLANEOUS PROVISIONS.

22.1 Modification. This Agreement may be modified or amended only by a writing duly executed by both parties.

22.2 Choice of Law. This Agreement and its performance shall be construed in accordance with and governed by the laws of the State of Idaho.

22.3 Heirs and Assigns. This Agreement and the terms and conditions hereof shall apply to and are binding upon the heirs, executors, administrators and assigns of the parties hereto.

22.4 Merger and Integration. This writing embodies the whole agreement of the parties. There are no promises, terms, conditions or obligations other than those contained in this Agreement. All previous and contemporaneous communications, representations or agreements, either verbal or written, between the parties are superseded by this Agreement.

22.5 Performance. The failure of a party hereto to insist upon strict performance or observation of the Agreement shall not be a waiver of any breach or of any terms or conditions of the Agreement by the other party.

22.6 Construction and Severability. If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement so long as the remainder of the Agreement is reasonable capable of completion.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year in this agreement first above written.

CITY OF MOUNTAIN HOME, IDAHO
a municipal corporation

By _____
Rich Sykes, Mayor

ATTEST:

By _____
Tiffany Belt, City Clerk

DANIEL DOPPS MEMORIAL RODEO
ASSOCIATION INC.,
an Idaho nonprofit corporation,

By _____
Travis Bachman, President

ATTEST:

By _____
Ramona Dopps, Executive Director

STATE OF IDAHO,)
) ss.
COUNTY OF ELMORE,)

On this ____ day of April, 2026, before me, the undersigned, a Notary Public in and for said State personally appeared Rich Sykes and Tiffany Belt, known to me to be the Mayor and Clerk, respectively, of the City of Mountain Home, Idaho, the municipal corporation that executed the foregoing instrument or the persons who executed the instrument on behalf of said municipal corporation, and acknowledged to me that said municipal corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public for Idaho,
Residing at Mountain Home, ID.
My commission expires:

STATE OF IDAHO,)
) ss.
COUNTY OF ELMORE,)

On this ____ day of _____, 2026, before me, the undersigned, a Notary Public in and for said State, personally appeared Travis Bachman, known or identified to me to be the president of the Daniel Dopps Memorial Rodeo Association Inc., the corporation that executed the foregoing instrument or the person who executed the instrument on behalf of said corporation, and acknowledged to me that said corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

Notary Public for Idaho,
Residing at _____, ID.
My commission expires:

EXHIBIT "A"

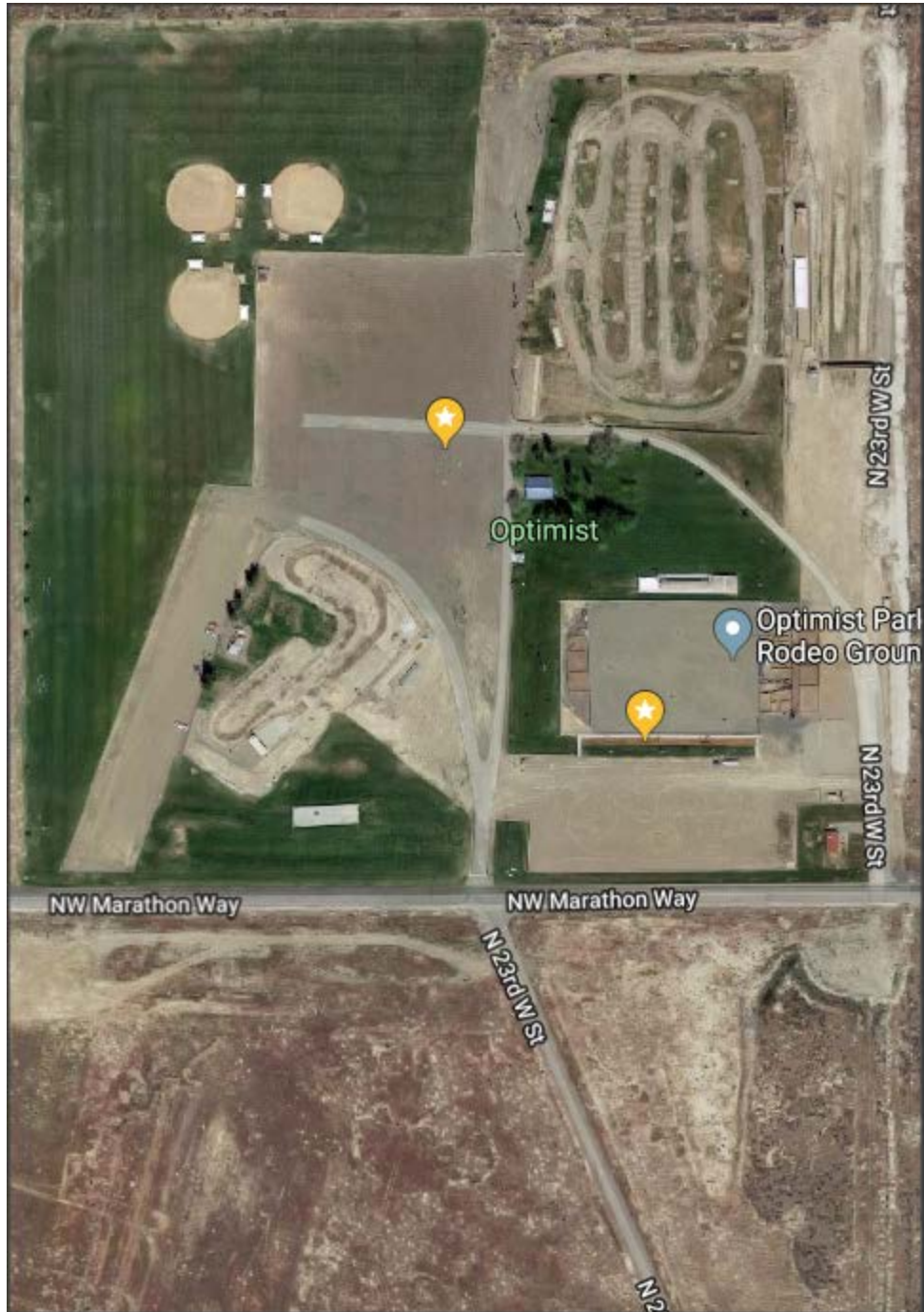


EXHIBIT B

Lease formula for Daniel Dopps Memorial Rodeo Association at Optimist Park

Per the lease agreement, Daniel Dopps Memorial Rodeo Association operates from Sunday to Sunday, during the 4th week of June each year:

Per the City Council's request on March 8, 2021, the Daniel Dopps Memorial Rodeo Association will be charged for 4 days of event operation at the full park rental fee.

Base Formula (all formulas refer to base formula)

365 Days a year X 12-hour operational day = 4,380 operational hours a year

4,380/24 hours in a day = 182.5 days a year

182.5 days a year X \$45.00 (City of Mtn. Home current park rental fee for full day park rental) = \$8,212.50

Lease formula for Rodeo Association operation

4 days X 12 hours a day = 48 hrs. of operation a year

48/4,380 (base formula) = 0.0109589% of the year

0.0109589 X \$8,212.50 (base formula) rounded to nearest dollar = **\$90.00 cost to operate for the year.**

(NOTE: If the park rental fee amount is increased during the term of this lease agreement, the amount owed for that year will be recalculated using the new park rental fee amount.)

EXHIBIT C

RELEASE OF LIABILITY

In consideration of being allowed to participate in a rodeo sponsored by DANIEL DOPPS MEMORIAL RODEO ASSOCIATION INC. and any of the related events and activities at Optimist Park, which is owned by the CITY OF MOUNTAIN HOME, IDAHO, which are hereinafter referred to as "RELEASEES" I, _____, the undersigned, acknowledge, appreciate, and agree that:

1. The risk of injury from the activities involved in this rodeo is significant, including the potential for permanent paralysis and death, and while particular skills, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist; and,
2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume all responsibility for my participation; and,
3. I willingly agree to comply with the stated and customary terms and conditions for participation. If, however, I observe any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the Releasees immediately; and
4. I, for myself and on behalf of my heirs, assigns, personal representatives, and next of kin, HEREBY RELEASE, INDEMNIFY, AND HOLD HARMLESS THE RELEASEES, their officers, officials, agents and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and, if applicable, owners and lessor of premises used for the activity ("Releasees"), WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property associated with my presence or participation, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

_____ Age: _____ Date Signed: _____
Participant's Signature

EXHIBIT D

RELEASE OF LIABILITY
(for a Minor)

In consideration of our child being permitted to use and participate in events, including, but not limited to, the rodeo at the rodeo grounds at Optimist Park in the City of Mountain Home, Idaho, we, _____ and _____, husband and wife, (herein referred to as "Parents") as parents (or legal guardians) of _____, a minor child, (herein referred to as "Minor") do hereby release and discharge the City of Mountain Home, Idaho, its officers, agents, employees and insurers, from and against all liability or damage to the Minor, his/her legal representatives, heirs or next of kin for any and all loss or damage, and/or claim, suit or demand on account of injury to the person or property of the Minor or resulting in the death of the Minor, whether caused by the negligence of the City of Mountain Home, its officers, agents, employees or otherwise, arising out of or the result of participating in a rodeo, including the Daniel Dopps Memorial Rodeo, but not limited to, practices, and coming and going, at the rodeo grounds located at Optimist Park in the City of Mountain Home, Idaho.

Parents agree to INDEMNIFY, DEFEND and HOLD HARMLESS the City of Mountain Home, Idaho, its officers, agents, employees and insurers, from and against all claims, demands or suits that the Minor has or may have, either before or after he/she has reached majority.

Parents acknowledge and agree that we have carefully read this Agreement, that we fully understand the same, and that we freely and voluntarily execute the same. Parents understand that we may seek independent advice prior to signing this Agreement. Parents further understand that this Agreement is binding on us, the Minor, his/her heirs, personal representatives and assigns and that this Agreement has important legal consequences. The terms of this Agreement shall be construed in accordance with and governed by the laws of the State of Idaho.

Dated this ____ day of _____, 20__.

Signature of Parent

Signature of Parent

Print Name of Parents

Address: _____



RESOLUTION NO. #12-2026R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, APPROVING THE LEASING OF CERTAIN REAL PROPERTY OWNED BY THE CITY OF MOUNTAIN HOME TO THE DANIEL DOPPS MEMORIAL RODEO ASSOCIATION INC., AND AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, ON BEHALF OF THE CITY THE LEASE WITH THE DANIEL DOPPS MEMORIAL RODEO ASSOCIATION, INC.

WHEREAS, the City is the owner of rodeo grounds in Optimist Park in Elmore County, Idaho, and,

WHEREAS, said real property has been used as a rodeo grounds in the past by the City, and,

WHEREAS, it is the intent of the City to lease said property to the Daniel Dopps Memorial Rodeo Association Inc., for the use of the Daniel Dopps Memorial Rodeo in the fourth week of June each year of this lease and,

WHEREAS, the real property is not needed for any other City purpose and will not be needed for any other City purpose in the foreseeable future, and,

WHEREAS, the City desires to enter into the Lease and Agreement that is attached hereto as Exhibit A and by this reference made a part hereof, NOW, THEREFORE;

BE IT HEREBY RESOLVED by the Mayor and Council of the City of Mountain Home, Idaho, as follows:

1. That the City of Mountain Home, Idaho, enter into the Lease and Agreement attached hereto as Exhibit A and by this reference made a part hereof with the Daniel Dopps Memorial Rodeo Association Inc., an Idaho nonprofit corporation, thereby leasing to the Daniel Dopps Memorial Rodeo Association Inc., the real property described in said Lease and Agreement upon the terms and conditions contained in said Lease and Agreement.

2. That Mayor Rich Sykes and City Clerk Tiffany Belt, be and they are hereby authorized and directed to execute and attest, respectively, on behalf of the City of Mountain Home, Idaho, the Lease and Agreement with the Daniel Dopps Memorial Rodeo Association Inc., that is attached hereto.

PASSED by the Council of the City of Mountain Home, Idaho, and approved by the Mayor this ___ day of April, 2026.

APPROVED:

Rich Sykes, Mayor

(SEAL)

ATTEST:

Tiffany Belt, City Clerk

LEASE AGREEMENT

AGREEMENT, made this ___ day of April, 2026, between THE CITY OF MOUNTAIN HOME, IDAHO, a municipal corporation of the County of Elmore, State of Idaho, whose address is P. O. Box 10, Mountain Home, Idaho 83647, hereinafter designated as the "City," and Jason Davis, an individual, whose address is 690 South 3rd West, Mountain Home ID 83647 (Address), hereinafter designated in the singular and by masculine gender as "Lessee."

RECITALS

- (a) The City owns property designated as "Optimist Park".
- (b) There is a motocross track located at Optimist Park that is shown and depicted on Exhibit that is attached hereto and by this reference made a part hereof.
- (c) The City desires to lease the motocross track located at Optimist Park to Lessee, who desires to lease the track from the City and operate the track in accordance with the terms and conditions of this agreement.

IN CONSIDERATION OF the mutual promises and covenants contained in the agreement the City and Lessee hereby agree as follows:

- 1. LEASE OF MOTOCROSS TRACK.** The City hereby leases to Lessee the motocross track that is depicted on Exhibit A subject to the terms and conditions contained in this agreement
- 2. TERM OF AGREEMENT.** The term of this lease and agreement shall be from the 1st day of January 2027, until the 31st day of December 2031, unless sooner terminated as provided herein. The City, at its sole option, may renew the lease for additional terms upon the same or different terms by written agreement.
- 3. RENT.** Lessee shall pay to the City as rent for the premises based on the formula as listed in Exhibit B attached hereto and by this reference made a part hereof in the for annual operations, payable to the City on or before the 6th day of June annually.

3.1 The Lessee shall pay the City the current full-day park reservation fee as rent for the premises for each scheduled event held on the premises that is not captured in Exhibit B. This payment is due prior to each scheduled event paid through the Parks and Recreation Office located at 795 South 5th West or by phone (208)587-2112 for the term set by this agreement.

4. TERMINATION OF AGREEMENT BY CITY. This Agreement may be terminated by either party upon a material breach of this Agreement and failure to cure such material breach after thirty (30) days' written notice. The City maintains the right to terminate this Agreement without cause on sixty (60) days' notice. In any such event, the Lessee shall be required to remove all personal property and otherwise vacate the Premises on or before the expiration of the sixty (60) day period. The City may immediately re-enter and take possession of the Premises with or without process of law. In the event of re-entry by the City, its agent or employees, Lessee shall be liable for any damages, costs, or fees incurred by the City in recovering the Premises.

5. OPERATION OF PREMISES

5.1 Racing Events and Practices. The Premises shall be used by Lessees for racing events and practice with the exception of the 4th week of June of each year, during which time no events or practices shall be held. All participants in races and practices will be required to sign a Release and Waiver of Liability Agreement each year, the form of which is attached hereto as Exhibits C, D and E and by this reference made a part hereof.

The Lessee shall provide a schedule of all races and practice times for the annual racing seasons when the Premises will be used to the City's Parks and Recreation Department and the City Clerk's office by March 1st annually.

5.2 Management by Lessee. The Lessee shall manage and operate the Premises and shall be responsible for all aspects of its operation, including use of the Premises by other parties or racing companies. The Lessee shall prepare standard policies and

procedures for use of the Premises by such other parties or racing companies, which policies and procedures shall be approved by the City Council before the Lessee will be permitted to allow use of the Premises by other parties or racing companies. The policies and procedures shall include, at a minimum, the indemnity and insurance provisions set forth in paragraph 13 of this Agreement.

5.3 Facilities. The Lessee will provide sufficient porta-potties and trash receptacles at their own expense, consistent with the number of participants and spectators using the Premises for each event.

5.4 Possession of Premises. The Lessee is entitled to continued possession of the Premises during the Term of this Agreement, provided that Lessee shall not unlawfully exclude any person from participation or use of the Premises, and provided further that the Lessee's possession of the Premises is subject to the termination provision set forth in paragraph 4 of this Agreement.

- 6. RELEASES.** All participants in racing and practices will be required to sign a Release and Waiver of Liability Agreement, and also an Accident Waiver Registration and Release of Liability Form attached hereto as Exhibits C, D, and E, and by this reference made a part hereof.
- 7. IMPROVEMENTS TO MOTOCROSS TRACK.** All improvements made or equipment installed at the Motocross Track becomes the sole property of the City of Mountain Home and cannot be removed at the end of or termination of this agreement. The Lessee will be entitled to no reimbursement for costs, materials, or labor associated with any of these improvements.
- 8. OPERATION OF MOTOCROSS TRACK.** Lessee shall manage and operate the track and shall be responsible for all aspects of their operation. Lessee will provide sufficient porta-potties and garbage cans at their own expense, consistent with the

number of participants using the track. Lessee shall have a certified medical response team and equipment on site for all races.

The motocross track shall be used by Lessee for motorcycle racing, events, and practices. The track shall be operated by Lessee from the 1st of May, to the 31st day of October annually. The Lessee must coordinate all event dates with the City of Mountain through the City Clerk and Parks Department prior to March 1st of each year and prior to any additional scheduled events that are not recognized under Exhibit B. Lessee shall not allow the use of the track by motorcycles at any other time without the express written permission of the City Council. No other motorsports shall be permitted as a part of this lease agreement.

9. UTILITIES. The City will allow the Lessee to use water, electricity, and lighting that is already available at the City's expense.

10. SOUND MEASUREMENTS. Lessee acknowledges that the City has a sound ordinance and that Lessee has been provided a copy of the sound ordinance, has read the ordinance, and understands the ordinance. Lessee shall abide by the City's sound ordinance at all times in the operation of the motocross track.

11. MAINTENANCE OF TRACK. Lessee shall maintain the motocross track, landscaping, and adjacent grounds in a good and safe condition at all times at his own cost and expense. Lessee shall keep the track and any surrounding property used with the track in a clean and presentable condition at all times. The City shall mow the grass and supply the water to maintain the grass. Lessee shall not use any City equipment, personnel, or other resources to maintain or operate the motocross track.

12. DUTY TO INSPECT. Lessee shall be under a duty throughout the duration of the Agreement to reasonably inspect the Premises for dangerous conditions or hazards, hidden or otherwise, and to make reasonable efforts to repair any discovered dangerous condition or hazard or immediately make such condition or hazards obvious to persons who might encounter the same. Lessee shall clean up all litter associated with its use of the Premises, including facilities, structures, and any concession facilities. Any damage to the Premises by the Lessee or its invitees shall be the responsibility of the Lessee.

13. NON-DISCRIMINATION. The Lessee shall follow any and all local, state, or federal laws and shall otherwise uphold the highest standards as a proprietor utilizing city facilities. The Lessee shall not discriminate against any person or persons or exclude them from participation in Motocross operations, programs, or activities conducted by the Lessee due to race, color, religion, gender, age, handicap, or national origin.

14. FREE ACCESS. The City or its employees or agents shall have the right of free access to said track, and the surrounding premises at all reasonable times for the purpose of examining the same to determine whether or not the terms and conditions of this lease and agreement are being fulfilled or for the purpose of making any needed improvements to said premises and which are the responsibility of the City under the provisions of this lease and agreement.

15. INCOME FROM TRACK. Lessee may levy reasonable charges for the use of the motocross track. Lessee shall be entitled to all income he receives from his operation of the motocross track.

16. RESTRICTION AGAINST LIENS. Lessee shall pay and settle all expenses and liabilities arising out of or in any way connected with any and all construction,

repairs, alterations, or maintenance of the motocross track, and the surrounding property, and he shall keep the property and premises and the improvements hereon free and clear from all liens of mechanics or material, and all liens of a similar character, arising out of or growing out of the construction, repair, alteration or maintenance of such improvements.

17. HAZARDOUS WASTE. Lessee shall not store, generate, or otherwise use or bring upon the Premises any hazardous waste as defined by Federal, State, or local laws or regulations.

18. INDEMNITY AND INSURANCE. Lessee shall indemnify and hold the City harmless from all claims, judgments, and demands of any persons or parties whatsoever, on account of injuries or occurrences in, on, or about the premises, motocross track incurred during any events, programs, or operations of the track by the Lessee. Lessee shall maintain in full force and effect a policy or policies of comprehensive public liability and property damage insurance covering any injuries, damages, or occurrences mentioned in this agreement in the amount of not less than \$1,000,000.00 combined single limit for bodily injury, property damage and general liability with \$2,000,000.00 aggregate. Such insurance policy or policies shall name the City as an additional insured thereon. Lessee shall furnish to the City Clerk a copy of certificates of insurance verifying the existence and amounts of insurance required in this agreement. No policy shall be cancelable or subject to reduction of coverage or other modification except after thirty (30) days prior written notice to the City.

19. REMEDIES FOR DEFAULT. If default be made in the performance of any of the terms and conditions of this agreement by Lessee, then the City shall first give Lessee ten days' notice in writing specifying wherein he has failed to comply with this agreement and which said notice may be delivered to Lessee personally or sent

to him by registered or certified mail, addressed as provided above. If sent by mail, said notice shall be deemed served upon Lessee upon the date it is deposited in the United States mail with postage prepaid, certified, or registered and addressed as above mentioned. If Lessee fails to correct such default within said ten-day period, then the City may immediately terminate this agreement and the right of Lessee to operate the motocross track.

20. ATTORNEY'S FEES. In the event it becomes necessary for either of the parties to place this agreement in the hands of an attorney for enforcement of their rights hereunder after default of the other party or to institute suit for enforcement of their rights hereunder, then the party not in default, or the prevailing party in case of suit, shall be entitled to recover reasonable attorney's fees and costs from the other party, in addition to any other damages allowed by law.

21. NO ASSIGNMENT WITHOUT CONSENT. Lessee shall not assign this lease or agreement nor sublease any part of said property and premises, nor sponsor nor provide insurance coverage for an event to be held on the premises by any other organization or group, without first obtaining the written consent of the City Council.

22. SURRENDER UPON EXPIRATION OR TERMINATION. Upon expiration or termination of this agreement, or termination of this Agreement, Lessee shall surrender possession of the Premises to the City in the condition of the Premises at such expiration date, including any permanent improvements which Lessee placed or constructed on the Project. Such permanent improvements shall not be removed prior to such expiration or termination and shall revert to ownership and control of the City upon such expiration or termination.

23. MISCELLANEOUS PROVISIONS.

23.1 **Modification.** This Agreement may be modified or amended only by a written duly executed by both parties.

23.2 **Choice of Law.** This Agreement and its performance shall be construed in accordance with and governed by the laws of the State of Idaho.

23.3 **Heirs and Assigns.** This Agreement and the terms and conditions hereof shall apply to and are binding upon the heirs, executors, administrators, and assigns of the parties hereto.

23.4 **Merger and Integration.** This writing embodies the whole agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained in this Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the parties are superseded by this Agreement.

23.5 **Performance.** The failure of a party hereto to insist upon strict performance or observation of the Agreement shall not be a waiver of any breach or of any terms or conditions of the Agreement by the other party.

23.6 **Construction and Severability.** If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement so long as the remainder of the Agreement is reasonably capable of completion.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year in this agreement first above written.

(Signature Page follows)

CITY OF MOUNTAIN HOME, IDAHO
a municipal corporation

By _____
Rich Sykes, Mayor

(SEAL)

ATTEST:

By _____
Tiffany Belt, City Clerk

STATE OF IDAHO,)
) ss.
COUNTY OF ELMORE,)

On this ___ day of _____, 2026, before me, the undersigned, a Notary Public in and for said state, personally appeared Mayor Rich Sykes and City Clerk Tiffany Belt, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

Notary Public for Idaho,
Residing at: _____
My commission expires:

Leasee,

By _____

Jason Davis

STATE OF IDAHO,)
) ss.
COUNTY OF ELMORE,)

On this ___ day of _____, 2026, before me, the undersigned, a Notary Public in and for said state, personally appeared Jason Davis, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

Notary Public for Idaho,
Residing at: _____
My commission expires:



EXHIBIT B

Lease formula for Motocross at Optimist Park

Per the lease agreement, motocross operates as follows from March through October of each year:

Practice

Thursday's from 4 pm -10 pm

Sundays from 8 am -2 pm

**No operations will be allowed from Sunday to Sunday during the fourth week of June each year.*

Base Formula (all formulas refer to base formula)

365 Days a year X 12-hour operational day = 4,380 operational hours a year

4,380/24 hours in a day = 182.5 days a year

182.5 days a year X \$25.00 (City of Mtn. Home current park rental fee for ½ day park rental) = \$4,562.50

Lease formula for Motocross operation

Thursday practice = 24 days X 6 hours a day = 144 hrs. of Thursday operation a year

Sunday practice = 4 days X 6 hours a day = 24 hrs. of Saturday operation a year

144 + 24 = 168 total motocross operational days

168/4,380 (base formula) = 0.0383561 % of the year

0.0383561 X \$4,562.50 (base formula) rounded to nearest dollar = **\$174.99 cost to operate for the year.**

EXHIBIT C

RELEASE OF LIABILITY

In consideration of being permitted to use and participate in events, including, but not limited to, practices, races, and coming and going, at the motocross track at Optimist Park, in the City of Mountain Home, Idaho, I, _____, for myself, my spouse, my children, my legal representatives, heirs and assigns, hereby release, waive and discharge the City of Mountain Home, Idaho, its officers, agents, employees and insurers, from any and all liability for loss or damage, and any claims or damages, on account of death, injury or damage to me or my property, whether caused by the negligence of the City of Mountain Home, its officers, agents, employees or otherwise, while I am using and participating in events, including, but not limited to, practices, races, and coming and going, at the motocross track at Optimist Park in the City of Mountain Home, Idaho.

I assume full responsibility for the risk of bodily injury, death or property damage due to the negligence of the City of Mountain Home or otherwise while participating in events, including, but not limited to, practices, races, and coming and going, at the motocross track at Optimist Park in the City of Mountain Home, Idaho.

I agree to INDEMNIFY and HOLD HARMLESS the City of Mountain Home, Idaho, for any costs or liabilities, which it may incur as a result of my participating in events, including, but not limited to, practices, races, and coming and going, at the motocross track at Optimist Park in the City of Mountain Home, Idaho.

I acknowledge and agree that I have carefully read this Agreement, that I fully understand the same, and that I freely and voluntarily execute the same. I understand that I may seek independent advice prior to signing this Agreement. I understand that this Agreement is binding on my spouse, heirs, personal representatives, assigns and me and that this Agreement has important legal consequences. The terms of this Agreement shall be construed in accordance with and governed by the laws of the State of Idaho.

Dated this ___ day of _____, 20__.

Signature

Print Name

Address: _____

EXHIBIT D

RELEASE OF LIABILITY
(for a Minor)

In consideration of our child being permitted to use and participate in events, including, but not limited to, practices, races, and coming and going, at the motocross track at Optimist Park in the City of Mountain Home, Idaho, we, _____ and _____, husband and wife, (herein referred to as "Parents") as parents (or legal guardians) of _____, a minor child, (herein referred to as "Minor") do hereby release and discharge the City of Mountain Home, Idaho, its officers, agents, employees and insurers, from and against all liability or damage to the Minor, his/her legal representatives, heirs or next of kin for any and all loss or damage, and/or claim, suit or demand on account of injury to the person or property of the Minor or resulting in the death of the Minor, whether caused by the negligence of the City of Mountain Home, its officers, agents, employees or otherwise, arising out of or the result of participating in events, including, but not limited to, practices, races, and coming and going, at the motocross track at Optimist Park in the City of Mountain Home, Idaho.

Parents agree to INDEMNIFY, DEFEND and HOLD HARMLESS the City of Mountain Home, Idaho, its officers, agents, employees and insurers, from and against all claims, demands or suits that the Minor has or may have, either before or after he/she has reached majority.

Parents acknowledge and agree that we have carefully read this Agreement, that we fully understand the same, and that we freely and voluntarily execute the same. Parents understand that we may seek independent advice prior to signing this Agreement. Parents further understand that this Agreement is binding on us, the Minor, his/her heirs, personal representatives and assigns and that this Agreement has important legal consequences. The terms of this Agreement shall be construed in accordance with and governed by the laws of the State of Idaho.

Dated this ___ day of _____, 20__.

Signature of Parent

Signature of Parent

Print Name of Parents

Address: _____

EXHIBIT E

OPTIMIST PARK MX TRACK ACCIDENT WAIVER REGISTRATION AND RELEASE OF LIABILITY FORM MOTOR VEHICLE ACCIDENT WAIVER, RELEASE OF ALL LIABILITY AND ASSIGNMENT OF CLAIMS

As consideration for being allowed to participate in the event(s) described below I agree:

1. I acknowledge that motor vehicle, including motorcycles and all off road, activity is a potentially hazardous activity which can be a test of a person's physical and mental limits and carries with it the potential for death, serious injury and property loss. The risks include, but are not limited to, those caused by terrain, facilities, temperature, weather, condition of rider's equipment, vehicular traffic, actions of other people including, but not limited to organizers, participants, volunteers, spectators, agents, Optimist Park MX Track and its owners, families, directors and employees. These risks are not only inherent to riders, but are also present for passengers, spectators and volunteers. I hereby assume all of the risks of participating, viewing and/or volunteering in this event. I realize that liability may arise from negligence or carelessness on the part of the persons or entities organizing or conducting this event and hereby release them of all possible liability. I certify I am at least 18 years old. I promise not to sue and agree to pay all court costs and all attorney fees that result from my action, civil or otherwise.
2. I certify that I am physically fit with no known physical or mental impairment and have prepared for participation in the event(s). I acknowledge that this Accident Waiver Registration and Release of Liability form will be used by the event holders, sponsors and organizers of any event(s), in which I may participate and that it will govern my actions and responsibilities at said events. I certify that I am not under the influence of any narcotic, alcohol or other drug that may impair my understanding or judgment and that I will not at any time during the event(s) operate my motor vehicle under the influence of any narcotic, alcohol or drug. I certify that I have fully adequate insurance to cover all medical claims, the motor vehicle and any other equipment and any damage or liability I may ultimately be found responsible for, during all travel to the point of my entry into Optimist Park MX Track, and my return to my final destination. I further certify that I have all the insurance required by law and I am licensed and competent to operate a motor vehicle in a safe manner and my license has all motorcycle/off road endorsements or certificates required by my state of residence.
3. In consideration of my being permitted to practice and/or operate on the premise at Optimist Park MX Track in all events, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows: (A) Waive, Release and Discharge from any and all liability for my death, disability, personal injury, property damage, property theft or actions of any kind which may hereafter accrue to me during the event or during my traveling to and from this event, THE

FOLLOWING ENTITIES OR PERSONS: Optimist Park MX Track owners, officers, family members, directors, employees, ride organizers, sponsors, representatives, agents, volunteers, employees and (B) indemnify and Hold Harmless the entities or persons mentioned in this paragraph from any and all liabilities or claims made by other individuals or entities as a result of any of my actions during this facility. Accordingly, I do hereby release and discharge Optimist Park MX Track owners, officers, family members, directors, employees, ride organizers, sponsors, representatives, agents, volunteers and its employees from all claims, demands, and causes of action of every kind whatsoever for any death, damages and /or injuries which may result from my participation in this facility. This shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

4. I hereby consent to receive medical treatment, which may be deemed advisable in the event of injury, accident and or illnesses during the event(s). I agree to pay for any and all costs related to medical response, treatment and transport on my behalf.
5. I certify I will wear the personal protective equipment while operating my motor vehicle at this facility that is or may be required by the United States and/or any state in which my participation occurs and that my motor vehicle and all required personal protective equipment are in safe operational condition. I agree to abide by the directions/rules given by the organizers of this event and understand that my privilege to ride may be removed without refund if I am in violation of the rules set forth or acting/performing in an unsafe manner or any manner disruptive to the operation at Optimist Park MX Track event(s). The engine displacement of my motorcycle meets the minimum size allowed for participation.
6. I agree to pay for all expenses (including, but not limited to lodging, food, beverages, gasoline, oil, repairs and maintenance and any other costs or expense I may incur) intending that Optimist Park MX Track shall be totally free of such costs and expense.
7. As additional consideration for being allowed to participate in the event(s) described below, I hereby assign to Optimist Park MX Track any claim I have or might have, in contract or in tort in any way, shape, form or fashion arising out of its action, the actions of other riders or anyone that participates in or comes in contact with participants in the event(s). This assignment is intended by all parties to be a full and complete assignment of any claim I have against Optimist Park MX Track owners, officers, family members, directors, employees, ride organizers, sponsors, representatives, agents, volunteers and its employees, or may have against entities and individuals listed in this paragraph whether directly or through third parties. The intent of the parties is that Optimist Park MX Track owners, officers, family members, directors, employees, ride organizers, sponsors, representatives, agents, volunteers and its employees and agents shall be liability free with regard to anything in any way connected with the event.
8. I hereby release Optimist Park MX Track from any and all claims based upon or arising out of the use, reproduction, distribution, display or performance of all or any part of the photographs or recording, or any derivative thereof, including any claim of invasion of privacy or right of publicity.

I hereby certify that I have read both pages of this Waiver, Release and Assignment of Claims in its entirety. My signature below indicates that I fully understand it and agree to its contents.

Participant's Signature

Date

Participant's Name
(Please print legibly.)

Age

Parent/Guardian Signature
(If under 18 years old, Parent or Guardian must also sign.)

Date: _____

Emergency Contact

Emergency Contact Phone Number

Email Address

Bike #



RESOLUTION NO. #13-2026R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, APPROVING THE LEASING OF CERTAIN REAL PROPERTY OWNED BY THE CITY OF MOUNTAIN HOME TO JASON DAVIS, AND AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST, RESPECTIVELY, ON BEHALF OF THE CITY THE LEASE WITH JASON DAVIS.

WHEREAS, the City is the owner of the motocross track in Optimist Park in Elmore County, Idaho, and,

WHEREAS, said real property has been used as a motocross track in the past by the City, and,

WHEREAS, it is the intent of the City to lease said property to Jason Davis for the use of motocross racing and,

WHEREAS, the real property is not needed for any other City purpose and will not be needed for any other City purpose in the foreseeable future, and,

WHEREAS, the City desires to enter into the Lease and Agreement that is attached hereto as Exhibit A and by this reference made a part hereof, NOW, THEREFORE;

BE IT HEREBY RESOLVED by the Mayor and Council of the City of Mountain Home, Idaho, as follows:

1. That the City of Mountain Home, Idaho, enter into the Lease and Agreement attached hereto as Exhibit A and by this reference made a part hereof with Jason Davis, thereby leasing to Jason Davis, the real property described in said Lease and Agreement upon the terms and conditions contained in said Lease and Agreement.

2. That Mayor Rich Sykes and City Clerk Tiffany Belt, be and they are hereby authorized and directed to execute and attest, respectively, on behalf of the City of Mountain Home, Idaho, the Lease and Agreement with Jason Davis, that is attached hereto.

PASSED by the Council of the City of Mountain Home, Idaho, and approved by the Mayor this ___ day of April, 2026.

APPROVED:

Rich Sykes, Mayor

(SEAL)

ATTEST:

Tiffany Belt, City Clerk



April 6, 2026

Mrs. Roxanne Trotta, P.E.
FAA Helena Airports District Office
2725 Skyway Drive, Suite 2
Helena, MT 59602

RE: Recommendation of Award
Mountain Home Municipal Airport
FAA AIP 3-16-0025-027-2026
2026 Pavement Maintenance

Dear Mrs. Trotta:

Sealed bids for 2026 Pavement Rehabilitation project for the Mountain Home Municipal Airport were received and publicly opened at 3:00 p.m., Tuesday, March 31, 2026. The bid submitted by C.R. Contracting, LLC is the apparent low bid.

The City of Mountain Home concurs with J-U-B Engineers to award the contract to C.R. Contracting, LLC for the amount of \$243,043.00.

Attached is a copy of the Bid Summary, and C.R. Contracting's Bid Documents. C.R. Contracting is not a certified DBE contractor in the State of Idaho.

If you have any questions, please call me 208-587-2108.

Sincerely,

CITY OF MOUNTAIN HOME, IDAHO

Chris Curtis
Director of Public Works

Enclosures



THE
LANGDON
GROUP



J-U-B ENGINEERS, INC.



GATEWAY
MAPPING
INC.

April 6, 2026

Mr. Chris Curtis
Public Works Director
1150 S Main St.
Mountain Home, ID 83647

RE: Recommendation of Award
Mountain Home Municipal Airport
FAA AIP 3-16-0025-027-2026
2026 Pavement Rehabilitation

Dear Mr. Curtis:

Sealed bids for 2026 Pavement Rehabilitation project for the Mountain Home Municipal Airport were received and publicly opened at 3:00 PM on March 31, 2026. The project consisted of one bid schedule to determine the lowest bidder. In conformance of FAA AIP Handbook-Order 5100.38D, below is a “Price Analysis” for the total bid price.

Price Analysis:

Eleven sealed bids were received and are summarized in the following table:

Contractor	Location	Bid	% Within Estimate
Engineer’s Estimate		\$354,394.60	
C.R. Contracting, LLC	Bend, OR	\$243,043.00	-31%
Maxwell Ashpalt, Inc.	Salt Lake City, UT	\$306,797.35	-13%
Road Products, LLC	Spokane Valley, WA	\$330,458.25	-7%
Curtis Clean Sweep, Inc.	Boise, ID	\$338,603.58	-4%
American Road Maintenance, Inc.	Tuscon, AZ	\$393,890.50	11%
Straight Stripe Painting, Inc.	St. George, UT	\$399,587.25	13%

The lowest bid submitted was 31.4% below the Engineer’s Estimate. The average of the six bids was \$335,396.66, which was 5.4% lower than the Engineer’s Estimate. The unit prices for each bid item varied between the six bids as seen in the attached Bid Summary spreadsheet. However, the average of the unit prices across all bids were consistent with the Engineer’s Estimate. The unit prices provided for the work items are consistent with those seen on recent similar projects and appear reasonable for the project scope.

HELPING EACH OTHER
CREATE BETTER COMMUNITIES

J-U-B FAMILY OF COMPANIES



THE
LANGDON
GROUP



J-U-B ENGINEERS, INC.



GATEWAY
MAPPING
INC.

Enclosed are copies of the bid packages for your files. Based on several comparisons in the current market climate, J-U-B finds the apparent low bid submitted by C.R. Contracting, LLC to be competitive, fair and reasonable in accordance with FAA AIP Handbook-Order 5100.38D.

The bid submitted by C.R. Contracting, LLC was compared to the bid submittal requirements and it appears to be responsive. This Contractor has a history of performing similar construction projects. Based on the bidding criteria, C.R. Contracting's bid is considered responsive.

C.R. Contracting is not a DBE Contractor.

If you have any questions regarding the bid, bid results and subsequent award process, please call me at 208-376-7330.

Sincerely,

J-U-B Engineers, Inc.

Toby J Epler

Toby J. Epler, P.E.
Project Manager

Enclosures

BID SUMMARY

PROJECT TITLE: 2026 Pavement Rehabilitation
 PROJECT NUMBER: 3-16-0025-027-2026
 OWNER: City of Mountain Home
 ENGINEER: J-U-B Engineers, Inc.
 PROPOSAL OPENING: Tuesday, March 31, 2026, 3:00 PM
 LOCATION: 160 S 3rd East, Mountain Home, Idaho 83647

BID INFORMATION:

CONTRACTOR:	ENGINEER'S ESTIMATE	C.R. Contracting, LLC	Maxwell Asphalt, Inc.	Road Products, LLC	Curtis Clean Sweep, Inc.
Acknowledgement of Addenda (#1)	-	X	X	X	X
Bid Proposal (Signed)	-	X	X	X	X
Bid Schedule of Items & Prices	-	X	X	X	X
Bid Bond	-	X	X	X	X
Statement of Bidders Pre-Qualifications	-	X	X	X	X
Trade Restriction Certification	-	X	X	X	X
Certification of Offerer/Bidder Regarding Tax Delinquency and Felony Convictions	-	X	X	X	X
Bidder's list	-	X	X	X	X
Buy American Certificate	-	X	X	X	X
Mobilization Price Cap	-	X	X	X	X
Plan Holder	-	X	X	X	X
Debarment Check	-	X	X		
Base Bid	\$354,394.60	\$243,043.00	\$306,797.35	\$330,458.25	\$338,603.58
Bidder Rank		1	2	3	4

CONTRACTOR:	American Road Maintenance, Inc.	Straight Stripe Painting, Inc.			
Acknowledgement of Addenda (#1)	X				
Bid Proposal (Signed)	X	X			
Bid Schedule of Items & Prices	X	X			
Bid Bond	X	X			
Statement of Bidders Pre-Qualifications	X				
Trade Restriction Certification	X	X			
Certification of Offerer/Bidder Regarding Tax Delinquency and Felony Convictions	X	X			
Bidder's list	X	X			
Buy American Certificate	X	X			
Mobilization Price Cap	X	X			
Plan Holder	X	X			
Debarment Check					
Base Bid	\$393,890.50	\$399,587.25			
Bidder Rank	5	6	7	8	9

BID ABSTRACT
City of Mountain Home
2026 Pavement Rehabilitation
Tuesday, March 31, 2026, 3:00 PM

				ENGINEER'S ESTIMATE		LOW BIDDER		2ND LOW		3RD LOW		
Mountain Home Municipal Airport: 2026 Pavement Rehabilitation Base Bid						C.R. Contracting, LLC		Maxwell Asphalt, Inc.		Road Products, LLC		
No.	FAA Item	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.	C-105	Mobilization	1	LS	\$32,100.00	\$32,100.00	\$31,303.38	\$31,303.38	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00
2.	P-101-5.1	Removal of Existing Pavement Marking	162	SF	\$10.00	\$1,620.00	\$15.00	\$2,430.00	\$5.00	\$810.00	\$10.00	\$1,620.00
3.	P-605-5.1	Joint Sealing	37,000	LF	\$1.30	\$48,100.00	\$0.58	\$21,460.00	\$1.75	\$64,750.00	\$1.50	\$55,500.00
4.	P-608-8.1	Asphalt Surface Treatment	62,609	SY	\$1.50	\$93,913.50	\$0.98	\$61,356.82	\$1.15	\$72,000.35	\$1.20	\$75,130.80
5.	P-608-8.2	Asphalt Surface Treatment with Aggregate	41,667	SY	\$1.60	\$66,667.20	\$1.20	\$50,000.40	\$1.25	\$52,083.75	\$1.30	\$54,167.10
6.	P-608-8.3	Runway Friction Testing	1	LS	\$7,500.00	\$7,500.00	\$4,500.00	\$4,500.00	\$4,000.00	\$4,000.00	\$5,500.00	\$5,500.00
7.	P-620-5.1	Yellow Marking with Glass Beads	7,926	SF	\$0.90	\$7,133.40	\$0.90	\$7,133.40	\$0.75	\$5,944.50	\$0.85	\$6,737.10
8.	P-620-5.2	Yellow Marking without Glass Beads	465	SF	\$0.80	\$372.00	\$2.00	\$930.00	\$0.75	\$348.75	\$0.85	\$395.25
9.	P-620-5.3	White Marking with Glass Beads	26,045	SF	\$0.90	\$23,440.50	\$0.55	\$14,324.75	\$0.75	\$19,533.75	\$0.85	\$22,138.25
10.	P-620-5.4	Yellow Temporary Marking without Glass Beads	8,390	SF	\$0.80	\$6,712.00	\$0.60	\$5,034.00	\$0.75	\$6,292.50	\$0.85	\$7,131.50
11.	P-620-5.5	White Temporary Marking without Glass Beads	26,045	SF	\$0.80	\$20,836.00	\$0.45	\$11,720.25	\$0.75	\$19,533.75	\$0.85	\$22,138.25
12.	SP-1.1	Tie-Down Anchor	29	EA	\$1,000.00	\$29,000.00	\$650.00	\$18,850.00	\$1,500.00	\$43,500.00	\$1,000.00	\$29,000.00
13.	SP-2.1	Construction Safety	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00
14.	SP-2.2	Contractor Provided SPCD	1	LS	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
15.	SP-3.1	Construction Surveying	1	LS	\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00	\$1,000.00	\$1,000.00	\$15,000.00	\$15,000.00
BASE BID TOTAL						\$354,394.60	\$243,043.00	\$306,797.35	\$330,458.25			

				4TH LOW		5TH LOW		6TH LOW		
Mountain Home Municipal Airport: 2026 Pavement Rehabilitation Base Bid				Curtis Clean Sweep, Inc.		American Road Maintenance, Inc.		Straight Stripe Painting, Inc.		
No.	FAA Item	Item Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.	C-105	Mobilization	1	LS	\$26,500.00	\$26,500.00	\$35,000.00	\$35,000.00	\$60,000.00	\$60,000.00
2.	P-101-5.1	Removal of Existing Pavement Marking	162	SF	\$4.95	\$801.90	\$10.00	\$1,620.00	\$35.00	\$5,670.00
3.	P-605-5.1	Joint Sealing	37,000	LF	\$0.80	\$29,600.00	\$1.00	\$37,000.00	\$1.25	\$46,250.00
4.	P-608-8.1	Asphalt Surface Treatment	62,609	SY	\$1.75	\$109,565.75	\$1.50	\$93,913.50	\$1.65	\$103,304.85
5.	P-608-8.2	Asphalt Surface Treatment with Aggregate	41,667	SY	\$1.90	\$79,167.30	\$1.50	\$62,500.50	\$1.75	\$72,917.25
6.	P-608-8.3	Runway Friction Testing	1	LS	\$8,000.00	\$8,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
7.	P-620-5.1	Yellow Marking with Glass Beads	7,926	SF	\$0.58	\$4,597.08	\$1.50	\$11,889.00	\$1.15	\$9,114.90
8.	P-620-5.2	Yellow Marking without Glass Beads	465	SF	\$0.50	\$232.50	\$1.00	\$465.00	\$1.15	\$534.75
9.	P-620-5.3	White Marking with Glass Beads	26,045	SF	\$0.57	\$14,845.65	\$1.50	\$39,067.50	\$1.15	\$29,951.75
10.	P-620-5.4	Yellow Temporary Marking without Glass Beads	8,390	SF	\$0.42	\$3,523.80	\$1.00	\$8,390.00	\$1.25	\$10,487.50
11.	P-620-5.5	White Temporary Marking without Glass Beads	26,045	SF	\$0.48	\$12,501.60	\$1.00	\$26,045.00	\$1.25	\$32,556.25
12.	SP-1.1	Tie-Down Anchor	29	EA	\$692.00	\$20,068.00	\$2,000.00	\$58,000.00	\$700.00	\$20,300.00
13.	SP-2.1	Construction Safety	1	LS	\$22,200.00	\$22,200.00	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00
14.	SP-2.2	Contractor Provided SPCD	1	LS	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00
15.	SP-3.1	Construction Surveying	1	LS	\$4,500.00	\$4,500.00	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00
BASE BID TOTAL						\$338,603.58	\$393,890.50	\$399,587.25		

Mountain Home Municipal Airport Mountain Home, ID



2026 Pavement Rehabilitation

Project No: 3-16-0025-027-2026

March 2026

Bid Set Number _____

Prepared by
J-U-B ENGINEERS, Inc.
2760 West Excursion Lane, Suite #400
Meridian, ID 83642
(208) 376-7330



J-U-B ENGINEERS, INC.

CITY OF MOUNTAIN HOME
MOUNTAIN HOME MUNICIPAL AIRPORT
2026 Pavement Rehabilitation
AIP 3-16-0025-027-2026

BIDDER'S CHECKLIST

Bids will only be accepted from those registered planholders who have purchased a set of Plans and Contract Documents from J-U-B ENGINEERS, Inc. **The following items shall constitute the BID PROPOSAL and shall be completed and accompany the Bid:**

- All ADDENDA shall be acknowledged on the Bid Proposal.
- The BID PROPOSAL shall be filled out and signed.
- The BID SCHEDULE OF ITEMS AND UNIT PRICES shall be complete including the extensions.
- A BID BOND or CERTIFIED CHECK in the amount of five percent (5%) of the TOTAL BID including alternates shall be included.
- STATEMENT OF BIDDERS PRE-QUALIFICATIONS form must be completed, provide both the form and Evidence of Financial Responsibility Statement with bid.
- TRADE RESTRICTION CERTIFICATION must be filled out and included.
- CERTIFICATION OF OFFERER/BIDDER REGARDING TAX DELINQUENCY AND FELONY CONVICTIONS must be filled out and included.
- BIDDERS LIST must be filled out and included.
- BUY AMERICAN CERTIFICATE must be filled out and included. Note: Within 15 calendar days of the bid opening, the low bidder must submit to the Owner a formal waiver request and required documentation that support the type of waiver being requested.
- Mobilization Price Cap. Note that the contractor's bid price for mobilization shall not exceed 25% of the total bid amount excluding sales tax. See Technical Specifications C-105 Mobilization. Those bid proposals in which the Mobilization Bid Item exceeds 25% of the total bid amount as identified herein shall be determined as non-responsive and will not be considered in the bid evaluations.
- Bids will only be accepted from those registered planholders who have received a set of plans and Contract Documents from J-U-B Engineers, Inc.

All Bids shall contain the items listed above in complete form. *Failure to complete and provide any of the above items may be grounds for rejection of the bid as non-responsive, at the discretion of the OWNER.*

CITY OF MOUNTAIN HOME
MOUNTAIN HOME MUNICIPAL AIRPORT
2026 Pavement Rehabilitation
AIP 3-16-0025-027-2026

Failure to notify the Engineer of missing classifications will not be cause for consideration for additional compensation.

All Certified Payrolls must be received with 10 days of the payroll date for each week in which work was performed. For those weeks where no work was performed a No Work Performed (NWP) notice must be received within 10 of the week ending. Payments will not be made unless all Certified Payrolls or NWP have been received from the Contractor and subcontractors.

Bidders shall include in the Bid any filing fees required to comply with the applicable labor laws.

24. SUBCONTRACTS PROVIDED TO ENGINEER

The contractor is directed to Section 80-01 of the FAA General Provisions, the Contractor shall provide copies of all subcontracts to the Engineer **14 days PRIOR** to Subcontractors start of work. All Federal Clauses identified in Section 3 **must** be included verbatim in all subcontracts, inclusion by reference only is not acceptable.

25. PERMITS AND FEES

The CONTRACTOR shall be responsible for all associated costs for permits, connection fees, utility addition and relocation fees, water costs, and inspection fees assessed by any local, city, or state agency, and other private and public utilities required in the construction of the project.

26. SUBSURFACE INVESTIGATION

The contractor is directed to Section 20-06 of the FAA General Provisions. No subsurface investigation was conducted for this project.

27. WATER FOR CONSTRUCTION

Water for construction will be made available from a designated hydrant located on the south side of the general aviation apron. A \$700 deposit will be required to be paid to the City of Mountain Home, Idaho for hookup. Besides the deposit, water usage shall not be charged. The CONTRACTOR may make their own arrangements for alternative sources of water for construction.

CITY OF MOUNTAIN HOME
MOUNTAIN HOME MUNICIPAL AIRPORT
2026 Pavement Rehabilitation
AIP 3-16-0025-027-2026

BID PROPOSAL

Proposal of C.R. Contracting, LLC (hereinafter called "Bidder"), organized and existing under the laws of the State of Oregon, doing business as * a Corporation.

To City of Mountain Home (hereinafter called the "OWNER").

In compliance with your Advertisement for Bids for the 2026 Pavement Rehabilitation having examined the Drawings and Specifications with related documents and the site of the proposed Work, and being familiar with all the conditions surrounding the construction of the proposed Project, including the availability of materials and labor, hereby propose to furnish all labor, materials and supplies and to complete the Work in accordance with the Contract Documents within the time set forth therein. This price is to cover all expenses incurred in performing the Work required under the Contract Documents of which this is a part.

By submission of this Bid, each Bidder certifies, and in case of a joint Bid each party thereto certifies as to their own organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

The Bidder agrees that the Work will be substantially completed within the time identified in the Instruction for Bidders after the date when the Contract Time commences to run.

The Bidder accepts the provisions of the Agreement as to the liquidated damages in the event of failure to complete the Work on time.

* Insert "a corporation", "a partnership", or "an individual" as applicable.

CITY OF MOUNTAIN HOME
MOUNTAIN HOME MUNICIPAL AIRPORT
2026 Pavement Rehabilitation
AIP 3-16-0025-027-2026

BID PROPOSAL (CONTINUED)

BID SCHEDULE OF ITEMS AND PRICES

The bidder agrees to perform all work described in accordance with the Contract Documents, Specifications and as shown on the Plans for the following unit prices. **Unit prices for all items shall be shown in both numbers and words. If a bidder's proposal contains a discrepancy between unit bid prices written in words and unit bid prices written in numbers, the unit bid price written in words shall govern.**

PROJECT TITLE: 2026 Pavement Rehabilitation

CONTRACTOR NAME: C.R. Contracting, LLC

BASE BID

Item No.	Item No.	Item Description	Est. Qty.	Unit	Unit Price	Total Price
1.	C-105	Mobilization				
		<i>a.</i> Thirty-one thousand three hundred three dollars and thirty-eight cents	1	LS	\$ 31,303.38	\$ 31,303.38
2.	P-101-5.1	Removal of Existing Pavement Marking				
		<i>a.</i> Fifteen dollars and zero cents	162	SF	\$ 15.00	\$ 2,430.00
3.	P-605-5.1	Joint Sealing				
		<i>a.</i> Zero dollars and fifty-eight cents	37,000	LF	\$ 0.58	\$ 21,460.00
4.	P-608-8.1	Asphalt Surface Treatment				
		<i>a.</i> Zero dollars and ninety-eight cents	62,609	SY	\$ 0.98	\$ 61,356.82
5.	P-608-8.2	Asphalt Surface Treatment with Aggregate				
		<i>a.</i> One dollar and twenty cents	41,667	SY	\$ 1.20	\$ 50,000.40
6.	P-608-8.3	Runway Friction Testing				
		<i>a.</i> Four thousand five hundred dollars and zero cents	1	LS	\$ 4,500.00	\$ 4,500.00
7.	P-620-5.1	Yellow Marking with Glass Beads				
		<i>a.</i> Zero dollars and ninety cents	7,926	SF	\$ 0.90	\$ 7,133.40
8.	P-620-5.2	Yellow Marking without Glass Beads				
		<i>a.</i> Two dollars and zero cents	465	SF	\$ 2.00	\$ 930.00
9.	P-620-5.3	White Marking with Glass Beads				
		<i>a.</i> Zero dollars and fifty-five cents	26,045	SF	\$ 0.55	\$ 14,324.75
10.	P-620-5.4	Yellow Temporary Marking without Glass Beads				
		<i>a.</i> Zero dollars and sixty cents	8,390	SF	\$0.60	\$ 5,034.00
11.	P-620-5.5	White Temporary Marking without Glass Beads				
		<i>a.</i> Zero dollars and forty-five cents	26,045	SF	\$ 0.45	\$ 11,720.25
12.	SP-1.1	Tie-Down Anchor				
		<i>a.</i> Six hundred fifty dollars and zero cents	29	EA	\$ 650.00	\$ 18,850.00
13.	SP-2.1	Construction Safety				
		<i>a.</i> Five thousand dollars and zero cents	1	LS	\$ 5,000.00	\$ 5,000.00

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BID PROPOSAL (CONTINUED)

Item No.	Item No.	Item Description	Est. Qty.	Unit	Unit Price	Total Price
14.	SP-2.2	Contractor Provided SPCD				
@	One thousand five hundred dollars and zero cents		1	LS	\$ 1,500.00	\$ 1,500.00
15.	SP-3.1	Construction Surveying				
@	Seven thousand five hundred dollars and zero cents		1	LS	\$ 7,500.00	\$ 7,500.00
TOTAL BASE BID						\$ 243,043.00

The undersigned acknowledges receipt of the following addenda:

Addendum No. 1 Date: March 26, 2026

Addendum No. _____ Date: _____

Addendum No. _____ Date: _____

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.

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BID PROPOSAL (CONTINUED)

NOTICE TO ALL BIDDERS

To report rigging activities call: **1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll-free “hotline” Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern Time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the “hotline” to report such activities.

The “hotline” is part of USDOT’s continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially, and caller anonymity will be respected.

CERTIFICATION OF BIDDER REGARDING DEBARMENT
2 CFR Part 180 & 2 CFR Part 1200

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

CERTIFICATION OF LOWER TIER CONTRACTORS REGARDING DEBARMENT

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a “covered transaction”, must confirm each lower tier participant of a “covered transaction” under the project is not presently debarred or otherwise disqualified from participation in this federally assisted project. The successful bidder will accomplish this by:

- i. Checking the System for Award Management at website: <http://www.sam.gov>
2. Collecting a certification statement similar to the Certificate Regarding Debarment and Suspension (Bidder or Offeror), above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract If the FAA later determines that a lower tier participant failed to disclose to a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedies, including suspension and debarment of the non-compliant participant.

LOBBYING AND INFLUENCING FEDERAL EMPLOYEES
49 CFR Part 20 Appendix A

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the bidder or offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or

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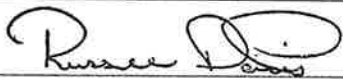
BID PROPOSAL (CONTINUED)

- cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(Seal if Bid is By Corporation)

SUBMITTED ON (DATE) 03/27/2026

BIDDERS SIGNATURE 

TYPED NAME AND TITLE Russell Davis / President

COMPANY NAME C.R. Contracting, LLC

MAILING ADDRESS 64435 Strickler Ave. Ste. 100 Bend, OR 97703

TELEPHONE (541) 306.6216

CONTRACTOR'S REVENUE TAX NUMBER 20-0906340

UNIQUE IDENTITY NUMBER (UEI) TAYMB4WCKJK6

CONTRACTOR'S LICENSE NUMBER RCE-37686

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BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, C.R. Contracting, LLC
dba C.R. Contracting, as Principal, and Everest National Insurance Company, as Surety, a corporation duly organized under the laws of the State of Delaware, having its principal place of business at 100 Everest Way in the State of New Jersey, and authorized to do business in the State of Idaho are hereby held and firmly bound unto City of Mountain Home as OWNER in the penal sum of Five Percent of Total Amount Bid (\$ 5%) the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors, and assigns.

Signed this 13th day of March, 2026.

The conditions of the above obligation is such that whereas the Principal has submitted to the OWNER a certain Bid, attached hereto and hereby made a part hereof to enter into a contract in writing, for the **2026 Pavement Rehabilitation, AIP 3-16-0025-027-2026.**

NOW, THEREFORE, (a) if said Bid shall be rejected, or (b) if said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a Bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation herein stated.

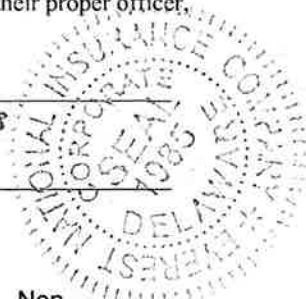
The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its Bond shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officer, the day and year first set forth above.

C.R. Contracting LLC dba C.R. Contracting

Principal
Everest National Insurance Company
By: Chloe Lyons
Surety Chloe Lyons, Attorney-In-Fact

Russell Daws
President



Countersigned:
By: Julie
Witness for Surety

Non-Resident Agent

The Attorney-in-Fact (Resident Agent), who executed this Bond in behalf of the Surety Company, must attach a copy of his power-of-attorney as evidence of his authority.

IMPORTANT - Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the Project is located.



POWER OF ATTORNEY
EVEREST REINSURANCE COMPANY and EVEREST NATIONAL INSURANCE COMPANY

KNOW ALL PERSONS BY THESE PRESENTS: That Everest Reinsurance Company and Everest National Insurance Company, corporations of the State of Delaware ("Company") having their principal offices located at Warren Corporate Center, 100 Everest Way, Warren, New Jersey, 07059, do hereby nominate, constitute, and appoint:

Chloe Lyons, Gloria Bruning, Vicki Mather, Leticia Romano, Philip O. Forker, Richard Kowalski, Joel Dietzman, Brent Olson, Christopher A. Reburn, J. Patrick Dooney, Justin Cumnock, Andrew Choruby, Casey Geske, Sterling Drew Roddan, Ashlee Pingree, Jessi Wimer

its true and lawful Attorney(s)-in-fact to make, execute, attest, seal and deliver for and on its behalf, as surety, and as its act and deed, where required, any and all bonds and undertakings in the nature thereof, for the penal sum of no one of which is in any event to exceed UNLIMITED, reserving for itself the full power of substitution and revocation.

Such bonds and undertakings, when duly executed by the aforesaid Attorney(s)-in-fact shall be binding upon the Company as fully and to the same extent as if such bonds and undertakings were signed by the President and Secretary of the Company and sealed with its corporate seal.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Board of Directors of Company ("Board") on April 21, 2016:

RESOLVED, that the President, any Executive Vice President, and any Senior Vice President are hereby appointed by the Board as authorized to make, execute, seal and deliver for and on behalf of the Company, any and all bonds, undertakings, contracts or obligations in surety or co-surety with others and that the Secretary or any Assistant Secretary of the Company be and that each of them hereby is authorized to attest to the execution of any such bonds, undertakings, contracts or obligations in surety or co-surety and attach thereto the corporate seal of the Company.

RESOLVED, FURTHER, that the President, any Executive Vice President, and any Senior Vice President are hereby authorized to execute powers of attorney qualifying the attorney named in the given power of attorney to execute, on behalf of the Company, bonds and undertakings in surety or co-surety with others, and that the Secretary or any Assistant Secretary of the Company be, and that each of them is hereby authorized to attest the execution of any such power of attorney, and to attach thereto the corporate seal of the Company.

RESOLVED, FURTHER, that the signature of such officers named in the preceding resolutions and the corporate seal of the Company may be affixed to such powers of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be thereafter valid and binding upon the Company with respect to any bond, undertaking, contract or obligation in surety or co-surety with others to which it is attached.

IN WITNESS WHEREOF, Everest Reinsurance Company and Everest National Insurance Company have caused their corporate seals to be affixed hereto, and these presents to be signed by their duly authorized officers this 10th day of October 2023.



Everest Reinsurance Company and Everest National Insurance Company

[Handwritten signature of Anthony Romano]

By: Anthony Romano, Senior Vice President

On this 22nd of March 2023, before me personally came Anthony Romano, known to me, who, being duly sworn, did execute the above instrument; that he knows the seal of said Company; that the seal affixed to the aforesaid instrument is such corporate seal and was affixed thereto; and that he executed said instrument by like order.

LINDA ROBINS
Notary Public, State of New York
No 01R06239736
Qualified in Queens County
Term Expires April 25, 2027

[Handwritten signature of Linda Robins]

Linda Robins, Notary Public

I, Sylvia Semerdjian, Assistant Secretary of Everest Reinsurance Company and Everest National Insurance Company do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporation as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATION, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company, this 13th day of March 2026.



[Handwritten signature of Sylvia Semerdjian]

By: Sylvia Semerdjian, Assistant Secretary



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STATEMENT OF BIDDER'S PRE-QUALIFICATIONS
(TO BE SUBMITTED WITH BID)

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires.

1. Name of Bidder and office where project will be administered:
Brian Anselm
64435 Strickler Ave. Ste. 100 Bend, OR 97703

2. Provide evidence of financial responsibility consisting of a confidential statement or report of CONTRACTOR'S financial resources and liabilities as of the last calendar year or last fiscal year. Such statement or report shall be certified by a public accountant. Unless otherwise specified, a bidder may submit evidence that he or she is prequalified with the State Highway Division and is on the current "bidder's list" of the state in which the proposed work is located. Such evidence of State Highway Division prequalification may be submitted as evidence of financial responsibility in lieu of the certified statements or reports specified above. Evidence of financial responsibility may also be determined based on if the Bid Bond submitted is issued by a Surety, meeting the requirements of Section 30-05 of the FAA General Provisions. The Owner reserves the right to request further information deemed necessary to determine financial responsibility prior to award. Refusal to submit any further requested information within 2 business days of the request will result in rejection of the bid with no further consideration for award action. Any other form of bid security shall not be considered for evidence of financial responsibility.

3. List two or more construction projects similar in size and scope to this project that your company has completed within the past 3 years. Provide the following:

a. Project Name:	Nez Perce County Airport Runway 8/26 - Taxiway Z - South Apron & AOB Apron Rehabilitation
b. Owner Name:	Lewiston – Nez Perce County Airport Authority-ID
c. Owner Contact:	Trey Dail/Project Manager (208)762.3644
d. Total Contract Amount:	\$980,055.75
e. Project Duration:	15 days
f. Project Superintendent:	Robert Michael
a. Project Name:	Taxilane A7A, A8A, & R2 Rehabilitation
b. Owner Name:	Adams County -CO
c. Owner Contact:	Joe Lachermeier (720)523.6052
d. Total Contract Amount:	\$407,955
e. Project Duration:	12 days
f. Project Superintendent:	Robert Michael

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a.	Project Name:	<u>Caldwell 2025 Fog Coat of Chip Sealed Streets</u>
b.	Owner Name:	<u>City of Caldwell, ID</u>
c.	Owner Contact:	<u>Bruce Mills-Project E -(208)504.8754</u>
d.	Total Contract Amount:	<u>\$288,757.60</u>
e.	Project Duration:	<u>11 days</u>
f.	Project Superintendent:	<u>Ryan Otis</u>

Note: All contact information shall be verified by the CONTRACTOR to be current and correct. This Information shall include: the OWNER's name, address, phone number, the OWNER's representative, who has working knowledge of the project, their name and phone number.

4. List any projects involving your company that have involved litigation, threatened litigation, or negotiated settlements due to quality of work, contract time or other noncompliance with plans and specifications.

None

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BIDDERS LIST

All firms bidding or quoting on subcontracts for this DOT-assisted project are listed below.

Firm Name: <u>C.R. Contracting, LLC</u>			
Firm Address: <u>64435 Strickler Ave. Ste. 100</u>		City: <u>Bend</u>	State: <u>OR</u> Zip: <u>97703</u>
Contact Name: <u>(541) 306.6216</u>		Email Address: <u>estimating@crcontract.com</u>	
Phone: _____			
NAICS Code(s) of Scopes(s) of Bid		Age of Firm	Annual Gross Receipts
238990 237310		<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input checked="" type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$1 million <input type="checkbox"/> \$1-3 million <input type="checkbox"/> \$3-6 million <input type="checkbox"/> \$6-10 million <input checked="" type="checkbox"/> Over \$10 million
<input type="checkbox"/> Subcontractor <u>None</u>			
Firm Name: _____			
Certified DBE: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Firm Address: _____		City: _____	State: _____ Zip: _____
Contact Name: _____		Email Address: _____	
Phone: _____			
NAICS Code(s) of Scopes(s) of Bid		Age of Firm	Annual Gross Receipts
		<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$1 million <input type="checkbox"/> \$1-3 million <input type="checkbox"/> \$3-6 million <input type="checkbox"/> \$6-10 million <input type="checkbox"/> Over \$10 million
<input type="checkbox"/> Subcontractor			
Firm Name: _____			
Certified DBE: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Firm Address: _____		City: _____	State: _____ Zip: _____
Contact Name: _____		Email Address: _____	
Phone: _____			
NAICS Code(s) of Scopes(s) of Bid		Age of Firm	Annual Gross Receipts
		<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$1 million <input type="checkbox"/> \$1-3 million <input type="checkbox"/> \$3-6 million <input type="checkbox"/> \$6-10 million <input type="checkbox"/> Over \$10 million

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<input type="checkbox"/> Subcontractor			
Firm Name: _____			
Certified DBE: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Firm Address: _____		City _____	State _____ Zip _____
Contact Name: _____		Email Address: _____	
Phone: _____			
NAICS Code(s) of Scopes(s) of Bid		Age of Firm	Annual Gross Receipts
		<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$1 million <input type="checkbox"/> \$1-3 million <input type="checkbox"/> \$3-6 million <input type="checkbox"/> \$6-10 million <input type="checkbox"/> Over \$10 million
<input type="checkbox"/> Subcontractor			
Firm Name: _____			
Certified DBE: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Firm Address: _____		City _____	State _____ Zip _____
Contact Name: _____		Email Address: _____	
Phone: _____			
NAICS Code(s) of Scopes(s) of Bid		Age of Firm	Annual Gross Receipts
		<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$1 million <input type="checkbox"/> \$1-3 million <input type="checkbox"/> \$3-6 million <input type="checkbox"/> \$6-10 million <input type="checkbox"/> Over \$10 million
<input type="checkbox"/> Subcontractor			
Firm Name: _____			
Certified DBE: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Firm Address: _____		City _____	State _____ Zip _____
Contact Name: _____		Email Address: _____	
Phone: _____			
NAICS Code(s) of Scopes(s) of Bid		Age of Firm	Annual Gross Receipts
		<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1- 3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 years	<input type="checkbox"/> Less than \$1 million <input type="checkbox"/> \$1-3 million <input type="checkbox"/> \$3-6 million <input type="checkbox"/> \$6-10 million <input type="checkbox"/> Over \$10 million

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**CERTIFICATION OF OFFEROR/BIDDER REGARDING TAX
DELINQUENCY AND FELONY CONVICTIONS**
(TO BE SUBMITTED WITH BID)

The applicant must complete the following two certification statements. The applicant must indicate its current status as it relates to tax delinquency and felony conviction by inserting a checkmark (☑) in the space following the applicable response. The applicant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification in all lower tier subcontracts.

Certifications

The applicant represents that it is is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

The applicant represents that it is is not is not a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months.


Note

If an applicant responds in the affirmative to either of the above representations, the applicant is ineligible to receive an award unless the sponsor has received notification from the agency suspension and debarment official (SDO) that the SDO has considered suspension or debarment and determined that further action is not required to protect the government's interests. The applicant therefore must provide information to the owner about its tax liability or conviction to the owner, who will then notify the FAA airports district office, which will then notify the agency's SDO to facilitate completion of the required considerations before award decisions are made.

Term definitions

Felony conviction: felony conviction means a conviction within the preceding twenty four (24) months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the U.S. Code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 USC § 3559.

Tax Delinquency: a tax delinquency is any unpaid federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.



Signature of Russell Davis / President

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BUY AMERICAN CERTIFICATION

The contractor agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP-funded projects are produced in the United States, unless the FAA has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must complete and submit the Buy America certification (below) with all bids or offers on AIP funded projects. Bids or offers that are not accompanied by a completed Buy American Certification shall be rejected as nonresponsive.

**CERTIFICATION OF COMPLIANCE WITH FAA BUY AMERICAN PREFERENCE
CONSTRUCTION PROJECTS**

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with its proposal. The bidder or offeror must indicate how it intends to comply with 49 USC § 50101, BABA and other related Made in America Laws, U.S. statutes, guidance, and FAA policies, by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e., not both) by inserting a checkmark (✓) or the letter "X".

Bidder or offeror hereby certifies that it will comply with 49 USC § 50101, BABA and other related U.S. statutes, guidance, and policies of the FAA by:

- a) Only installing iron, steel and manufactured products produced in the United States;
- b) Only installing construction materials defined as: an article, material, or supply – other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives that are or consist primarily of non-ferrous metals; plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables); glass (including optic glass); lumber or drywall that have been manufactured in the United States.
- c) Installing manufactured products for which the Federal Aviation Administration (FAA) has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or
- d) Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- a) To provide to the Airport Sponsor or the FAA evidence that documents the source and origin of the iron, steel, and/or manufactured product.
- b) To faithfully comply with providing U.S. domestic products.
- c) To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- d) Certify that all construction materials used in the project are manufactured in the U.S.

The bidder or offeror hereby certifies it cannot comply with the 100 percent Buy American Preferences of 49 USC § 50101(a) but may qualify for a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:

- a) Submit to the Airport Sponsor or FAA within 15 calendar days of being selected as the responsive bidder, a formal waiver request and required documentation that supports the type of waiver being requested.
- b) That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination that may result in rejection of the proposal.
- c) To faithfully comply with providing U.S. domestic products at or above the approved U.S. domestic content percentage as approved by the FAA.

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- d) To furnish U.S. domestic product for any waiver request that the FAA rejects.
- e) To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

Required Documentation

Type 2 Waiver (Nonavailability) - The iron, steel, manufactured goods or construction materials or manufactured goods are not available in sufficient quantity or quality in the United States. The required documentation for the Nonavailability waiver is

- a) Completed Content Percentage Worksheet and Final Assembly Questionnaire
- b) Record of thorough market research, consideration where appropriate of qualifying alternate items, products, or materials including;
- c) A description of the market research activities and methods used to identify domestically manufactured items capable of satisfying the requirement, including the timing of the research and conclusions reached on the availability of sources.

Type 3 Waiver – The cost of components and subcomponents produced in the United States is more than 60 percent of the cost of all components and subcomponents of the “facility/project.” The required documentation for a Type 3 waiver is:

- a) Completed Content Percentage Worksheet and Final Assembly Questionnaire including;
- b) Listing of all manufactured products that are not comprised of 100 percent U.S. domestic content (excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety).
- c) Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.
- d) Percentage of non-domestic component and subcomponent cost as compared to total “facility” component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.

Type 4 Waiver (Unreasonable Costs) - Applying this provision for iron, steel, manufactured goods or construction materials would increase the cost of the overall project by more than 25 percent. The required documentation for this waiver is:

- a) A completed Content Percentage Worksheet and Final Assembly Questionnaire from
- b) At minimum two comparable equal bids and/or offers;
- c) Receipt or record that demonstrates that supplier scouting called for in Executive Order 14005, indicates that no domestic source exists for the project and/or component;
- d) Completed waiver applications for each comparable bid and/or offer.

False Statements: Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

03/26/2026

Date



Signature

Russell Davis

C.R. Contracting, LLC

Company Name

President

Title

CITY OF MOUNTAIN HOME
MOUNTAIN HOME MUNICIPAL AIRPORT
2026 Pavement Rehabilitation
AIP 3-16-0025-027-2026

TRADE RESTRICTION CERTIFICATION
(TO BE SUBMITTED WITH BID)

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and
- c. has not entered into any subcontract for any product to be used on the Federal on the project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC § 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to an Offeror or subcontractor:

- (1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR. or
- (2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR. list or
- (3) who incorporates in the public works project any product of a foreign country on such USTR. list;

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

By: _____



Russell Davis

Title: President

Company C.R. Contracting, LLC



Division of Occupational and Professional Licenses
11341 W Chinden Blvd. Boise, ID 83720-0063
dopl.idaho.gov

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Idaho Contractors Board statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below.

CR CONTRACTING LLC

**General Contractor Registration
RCE-37686**

Issued: 24-Apr-2025 Expires: 23-Jun-2026

Renewal Required

**Russell Barron
Administrator**

Printed: 24-Apr-2025

**Contractors Board
CR CONTRACTING LLC
General Contractor Registration
RCE-37686**

Expires: 23-Jun-2026

**Russell Barron
Administrator**



42070094-9253329

C.R. CONTRACTING LLC

NEWORG

Articles of Organization—Limited Liability Company



Phone: (503) 986-2200
Fax: (503) 378-4381

Secretary of State
Corporation Division
255 Capitol St. NE, Suite 151
Salem, OR 97310-1327
FilingInOregon.com

FILED

MAR 16 2007

REGISTRY NUMBER: 420700-94
For office use only

OREGON
SECRETARY OF STATE

In accordance with Oregon Revised Statute 192.410-192.490, the information on this application is public record. We must release this information to all parties upon request and it will be posted on our website. For office use only

Please Type or Print Legibly in Black Ink. Attach Additional Sheet if Necessary.

1) NAME (Must contain the words "Limited Liability Company" or the abbreviations "LLC" or "L.L.C.")

C.R. Contracting LLC

2) DURATION (Please check one.)

Latest date upon which the Limited Liability Company is to dissolve is _____

Duration shall be perpetual.

3) NAME OF THE INITIAL REGISTERED AGENT

Russell Davis

4) REGISTERED AGENT'S PUBLICLY AVAILABLE ADDRESS (Must be an Oregon Street Address, which is identical to the registered agent's business office.)

29772 Healer Rd.
Sherwood, OR 97140

5) ADDRESS WHERE THE DIVISION MAY MAIL NOTICES

P.O. Box 911
Sherwood, OR 97140

6) NAME AND ADDRESS OF EACH ORGANIZER

Russell Davis
29772 Healer Rd Sherwood, OR 97140

7) IF THIS LIMITED LIABILITY COMPANY IS NOT MEMBER MANAGED, CHECK ONE BOX BELOW.

This limited liability company is managed by a single manager.

This limited liability company is managed by multiple manager(s).

8) IF RENDERING A PROFESSIONAL SERVICE OR SERVICES, DESCRIBE THE SERVICE(S) BEING RENDERED.

Asphalt maintenance

9) OPTIONAL PROVISIONS (Attach a separate sheet if necessary)

See Attached

10) EXECUTION (The title for each signer must be "Organizer.")

Signature

Printed Name

Title

Russell Davis

Russell Davis

Organizer

Organizer

Organizer

11) CONTACT NAME (To resolve questions with this filing)

Russell Davis

DAYTIME PHONE NUMBER (Include area code)

503-201-2540

FEES

Required Processing Fee \$50
Confirmation Copy (Optional) \$5

Processing Fees are nonrefundable

Please make check payable to "Corporation Division."

NOTE:

Fees may be paid with VISA or MasterCard. The card number and expiration date should be submitted on a separate sheet for your protection.



CONTRACTING

C.R. Contracting, LLC
P: (541) 306.6216
F: (541) 610.1715
64435 Strickler Ave. Ste. 100
Bend, OR 97703
www.crcontract.com

Section 20-02 Evidence of Competency

C.R. Contracting has provided pavement rehabilitation services for over 19 years and is licensed in Oregon, Alaska, Washington, Idaho, Montana, Wyoming, Nevada, Arizona, Texas, California, Kansas, Nebraska, Oklahoma, Colorado, New Mexico, and Utah. The company employs experienced project managers, field supervisors, and crews dedicated to quality workmanship and effective communication. Services include crack and joint sealing; bridge deck spall repairs and membranes; asphalt and concrete patching; surface treatments; and pavement markings. Clients include public agencies, airports, departments of transportation, and commercial customers.

Below are recent projects completed by C.R. Contracting within the past five years, along with key personnel available for the work. A list of available equipment is attached.

Project Name: Terminal Apron Seal Replacement Phase 2, ITB 19-41-1951

Contract Amount: \$ 405,187.50 & Completed Date: 07/05/2023, Project Duration 1 Month
Project Owner: Spokane Airport Board, WA (Spokane International Airport)
Project Owner Address: 9000 W. Airport Dr., Suite 204, Spokane, WA 99224
Project Contact: Jeff Mitchell, Superintendent, (509) 455.6437
Project Superintendent: Robert Michael

Project Name: PDX Reserve Ramp Joint and Crack Seal

Contract Amount: \$924,315.77 & Completed Date: 06/24/2025, Project Duration 2 Months
Project Owner: Port of Portland, OR
Project Owner Address: 7000 NE Airport Way, Portland, OR 97218
Project Contact: Sebastion Bonnart, Project Manager (971) 990.3480
Project Superintendent: Ryan Otis

Project Name: PANG TQKD20-2016

Contract Amount: \$26,058.00 & Completed Date: 10/19/2023, Project Duration 2 Weeks
Project Owner: Oregon Military Department, Portland Air National Guard
Project Owner 1776 Militia Way SE Salem, OR 97301
Project Contact: Morgan Miller – 142 Civil Engineering (503) 335.4466
Project Superintendent: Tyler Vetter

Project Name: Tonopah Airport Runway 15-33 Rehabilitation

Contract Amount: \$ 340,635.01 & Completed Date: 03/21/2024, Project Duration 2 Weeks
Project Owner: Nye County, NV (AtkinsRéalís Engineering)
Project Owner Address: Nye County-101 Radar Rd Tonopah, NV 89049
Project Contact: Kara Bymers, Project Manager, (775)224.2626
Project Superintendent: Robert Michael



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www.crcontract.com

Key Personnel Experience

Name	Title	Experience
Russell Davis	President	28 years of experience in asphalt rehabilitation
Tyler Vetter	Director of Construction Operations	15 years of experience in Project Management/Estimator
Robert Michael	Lead Project Manager	11 years of experience in Project Management
Ryan Otis	Senior Project Manager	8 years of experience in the pavement maintenance industry
Devin McAllister	Director of Construction Logistics	11 years of experience in Asphalt/Paving Materials
Brian Anselm	Chief Estimator	24 years of experience as a project estimator
Brennan Padilla	Pacific West Division Manager	7 years of experience as a project manager/ project foreman
Leland Golden	Forman	12 years of experience as a project foreman
Jason Lindseth	Forman	8 years as a project foreman
Tyler Rictor	Forman	2 years as a project foreman
Avery Smith	Forman	5 years as a project foreman
Craig Aldinger	Superintendent	2 years as a project foreman



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Equipment List

Year	Description	Model
	Numerous Hand Blowers	125B
	Numerous Backpack Blowers	P8- 250LN
	Numerous Weed Eaters	150BT
	Billy Goat Push Blower	F1302
2000	Crafco Crack Sealer	Super Shot 125
2020	Crafco Crack Sealer	Super Shot 250
2021	Crafco Crack Sealer	Super Shot 250
2022	Crafco Crack Sealer	Super Shot 250
2024	Crafco Crack Sealer	Super Shot 250
2014	Utilev Forklift	UT25P
2016	Komatsu Forklift	FG25HT-16
	Scarifier Edco Pavement Marking 10"	CPU-10-20M
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
	Scarifier, Vonarx Pavement Marking 6"	FR200
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
	Scarifier, Edco Pavement Marking 8"	CPM8-9H
2006	Vermeer Vacuum Unit	PMD 550 DT
	Atlas Air Compressor	185
	Steam Cleaner Karcher	HDS 1055
	Onan Generator	6500
	Onan Generator	6500
	Predator Generator	3200
	Firman Generator	
	Pressure Washer	EA190V
	Pavement Router	
	Pavement Router	
	Pavement Router	



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Year	Description	Model
	Pavement Router	
	Pavement Router	
	Magnum Ride on Saw	RPS 72T92/UC
	Meco Ride on Saw	MXR 72
	Meco 42 Walk Behind Saw	M42WC1
2024	Findley Irvine Grip-Friction Tester	MK2
2024	Victory vacuum sweeper	GX Duel
	Husqvarna Walk Behind Saw	FS-413
	Core Cut Walk Behind Saw	CC3500
	Core Cut Walk Behind Saw	CC3500
2014	Graco Striper	LineLazer 3400
2021	Graco Striper	Linelazer V 200HS
2017	Graco Striper	Standard Series
2002	WeHaul Featherlight (30 Ft) Trailer	



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www.crcontract.com

March 27, 2026

Project: 2026 Pavement Rehabilitation AIP 3-16-0025-027-2026

RE: Financial Responsibility Certification

I, Russell Davis, president of C.R. Contracting LLC, certify that my financial responsibility is approximately the same as stated or reported by our accountant in the Financial Statement submitted.

Please Note:

Enclosed are the 2024 Financial Statements for C.R. Contracting, LLC. Our CPA firm has not completed the Reviewed 2025 Financial Statements at this time.

Sincerely,

Russell Davis
Russell Davis
C.R. Contracting, LLC

AK #157707 AZ #ROC 351383 CA #1119858 CO #20241062721
ID #RCE-37686 KS #10009971 MT #21497 NE #33698-24 NV #008019
OK #3713759982 OR #17496 TX #805704675 UT #12167874-5501
WA #CRCONRC896DG WY #2016-000711604

CR Contracting, LLC

FINANCIAL STATEMENTS

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure



CR CONTRACTING, LLC

Financial Statements

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Member
CR Contracting, LLC
Bend, Oregon

We have reviewed the accompanying financial statements of CR Contracting, LLC (an S corporation), which are comprised of the balance sheets as of December 31, 2024 and 2023, the related statements of income and member's equity and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of CR Contracting, LLC and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our reviews.

Accountant's Conclusion

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Aldrich CPAs + Advisors LLP

Lake Oswego, Oregon
March 5, 2025

CR CONTRACTING, LLC**Balance Sheets**

December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

ASSETS	<u>2024</u>	<u>2023</u>
Current Assets:		
Cash	\$ 108,766	\$ 2,488,875
Accounts receivable	4,486,284	3,806,256
Inventory	85,858	80,054
Prepaid expenses	55,910	42,410
Contract assets	619,225	492,597
Employee Retention Credit receivable	<u>483,297</u>	<u>483,297</u>
Total Current Assets	5,839,340	7,393,489
Property and Equipment, net of accumulated depreciation	1,607,047	936,533
Right-of-Use Assets - Operating Leases, net of accumulated amortization	<u>1,045,442</u>	<u>990,189</u>
	<u>\$ 8,491,829</u>	<u>\$ 9,320,211</u>
LIABILITIES AND MEMBER'S EQUITY		
Current Liabilities:		
Accounts payable	\$ 178,603	\$ 57,037
Accrued expenses	140,368	159,846
Current portion of lease liability - operating leases	127,753	73,083
Contract liability	<u>23,155</u>	<u>19,705</u>
Total Current Liabilities	469,879	309,671
Lease Liability - Operating Leases, net of current portion	<u>968,353</u>	<u>944,205</u>
Total Liabilities	1,438,232	1,253,876
Member's Equity	<u>7,053,597</u>	<u>8,066,335</u>
	<u>\$ 8,491,829</u>	<u>\$ 9,320,211</u>

See accompanying notes to financial statements.

CR CONTRACTING, LLC**Statements of Income and Member's Equity**

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

	<u>2024</u>	<u>2023</u>
Contract Revenues	\$ 12,403,584	\$ 12,266,709
Contract Costs	<u>8,380,397</u>	<u>6,809,396</u>
Gross Profit	4,023,187	5,457,313
Operating Expenses	(621,716)	(346,923)
Loss on Sale of Property and Equipment	<u>53,513</u>	<u>(17,309)</u>
Income from Operations	<u>3,454,984</u>	<u>5,093,081</u>
Other Income (Expense):		
Interest income	11,481	2,513
Workers compensation dividend	3,146	6,537
Miscellaneous income	5,608	86
Interest expense	<u>(1,457)</u>	<u>(50)</u>
Total Other Income	<u>18,778</u>	<u>9,086</u>
Net Income	3,473,762	5,102,167
Member's Equity, beginning	8,066,335	7,338,784
Distributions	<u>(4,486,500)</u>	<u>(4,374,616)</u>
Member's Equity, ending	<u>\$ 7,053,597</u>	<u>\$ 8,066,335</u>

See accompanying notes to financial statements.

CR CONTRACTING, LLC**Statements of Cash Flows**

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

	<u>2024</u>	<u>2023</u>
Cash Flows from Operating Activities:		
Net income	\$ 3,473,762	\$ 5,102,167
Adjustments to reconcile net income to net cash from operating activities:		
Depreciation	271,024	135,187
Loss on sale of property and equipment	(53,513)	17,309
Noncash operating lease expense	23,565	27,099
Changes in operating assets and liabilities:		
Accounts receivable	(680,028)	1,077,700
Inventory	(5,804)	(46,614)
Prepaid expenses	(13,500)	(10,090)
Contract assets	(126,628)	(310,078)
Accounts payable	121,566	(232,983)
Accrued expenses	(19,478)	81,967
Contract liability	3,450	(601,571)
Net Cash Provided by Operating Activities	<u>2,994,416</u>	<u>5,240,093</u>
Cash Flows from Investing Activities:		
Purchases of property and equipment	(951,628)	(645,162)
Proceeds from sale of property and equipment	63,603	5,500
Net Cash Used by Investing Activities	<u>(888,025)</u>	<u>(639,662)</u>
Cash Flows from Financing Activities:		
Payments on long-term debt	-	(4,344)
Distributions	(4,486,500)	(4,374,616)
Net Cash Used by Financing Activities	<u>(4,486,500)</u>	<u>(4,378,960)</u>
Net Change in Cash	(2,380,109)	221,471
Cash, beginning	<u>2,488,875</u>	<u>2,267,404</u>
Cash, ending	<u>\$ 108,766</u>	<u>\$ 2,488,875</u>
Supplemental Disclosures of Cash Flow Information:		
Cash paid during the year for interest	\$ <u>1,457</u>	\$ <u>50</u>
Cash paid during the year for operating lease	\$ <u>130,853</u>	\$ <u>105,122</u>
Supplemental Disclosures of Noncash Investing Activity:		
Right-of-use asset obtained in exchange for operating lease liability	\$ <u>170,253</u>	\$ <u>1,085,928</u>

See accompanying notes to financial statements.

4

CR CONTRACTING, LLC

Notes to Financial Statements

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

Note 1 - Business Activity and Summary of Significant Accounting Policies

Business Activity

CR Contracting, LLC (the Company) (an S corporation), is a specialized pavement solutions company for public, commercial and residential projects including seal coating, crack routing and sealing, striping, the application of pavement rejuvenators, pavement repairs and patching, pavement interlayer systems, concrete joint and spall rehabilitation and membrane waterproofing. The Company performs its work throughout the Pacific Northwest under fixed price, time and material and unit price contracts. The length of the Company's contracts varies but are typically less than one year. The Company's primary office is located in Bend, Oregon.

Revenue and Cost Recognition

Construction Contracts

In the process of performing its construction contracts with customers, the Company considers each contract to be one performance obligation, unless circumstances dictate otherwise. This evaluation requires significant judgement. Payment terms and conditions in customer contracts vary. Contract payments are generally due in installments as specified in the contracts. Revenue for financial reporting purposes is recognized over time as the performance obligations are satisfied on an ongoing basis. Progress toward completion of the Company's contracts is measured by the percentage of cost incurred to date to estimated total costs for each contract. This method is used because management considers total cost to be the best available measure of progress on contracts. Because of inherent uncertainties in estimating costs, it is at least reasonably possible that the estimates used will change significantly within the near term.

Changes in job performance, job conditions, and estimated profitability may result in revisions to revenues and costs, which are generally recognized in the period in which the revisions are determined. Changes in estimated job profitability, resulting from variable consideration, are accounted for as changes in estimates in the current period. Variable consideration may include incentives for completing a contract early or on time, penalties for not completing a contract on time, claims for which the Company has enforceable rights, or contract modifications/change orders in which the scope of modification has been approved, but the price has not been determined or approved. Recognition of variable consideration is limited to an amount that the Company estimates will not result in a significant reversal of revenue in future periods. Provisions for estimated losses on contracts in progress are made in the period in which such losses are determined. During the years ended December 31, 2024, the Company made revisions in estimates to certain contracts that were in progress at December 31, 2023. The net effect of the changes caused a \$179,832 decrease in 2024 gross profits (\$553,355 decrease in 2023) from that which would have been reported had the revised estimates been used as the basis of recognition of contract profits in the preceding years.

Contract costs include all subcontractor, direct material, labor, bonding, insurance, taxes, equipment, and other costs and those indirect costs related to contract performance, such as indirect salaries and wages, repairs and maintenance, insurance, materials, equipment and vehicles, taxes and licenses, travel, depreciation, and other indirect costs. Costs of abnormal inefficiencies or wasted resources (material or labor) are excluded when measuring progress and are expensed as incurred. The Company recognizes revenue for the transfer of uninstalled and unmodified materials to the customer, but only in an amount equal to the cost of the materials. Operating expenses, and administrative costs are charged to expense as incurred.

The Company warrants its work to comply with both statutory and contractual requirements, therefore, the lengths of warranties vary. The Company did not incur significant warranty cost for the years ended December 31, 2024 and 2023.

CR CONTRACTING, LLC

Notes to Financial Statements

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

Note 1 - Business Activity and Summary of Significant Accounting Policies, continued

Revenue and Cost Recognition, continued

Contract Assets and Contract Liability

The contract asset, "Cost and estimated earnings in excess of billings on uncompleted contracts in progress," represents revenues recognized in excess of amounts billed. The contract asset, "Contract retention," represents amounts held back for payment by a customer until certain contractual obligations have been completed by the Company. The contract liability, "Billings in excess of costs and estimated earnings on contracts in progress," represents billings in excess of revenues recognized. Contract asset and liability are reported on a net basis for each contract.

Contract Receivables

Contract receivables are recorded when invoices are issued and are presented in the balance sheet net of the allowance for credit losses. Contract receivables are written off against the allowance when they are determined to be uncollectible. The allowance for credit losses is estimated based on expected credit losses considering the Company's historical losses, existing economic conditions in the construction industry, and the financial stability of its customers and reasonable and supportable forecasts affecting collectability. Based on these factors, the Company determined that no allowance for credit losses was considered necessary at December 31, 2024 and 2023.

Generally, the Company considers contract receivables past due after 90 days. Contract receivables over 90 days totaled \$2,459,226 at December 31, 2024 (\$172,729 at December 31, 2023). When practical, the Company may file statutory liens on projects where collection problems are anticipated. The liens serve as collateral for contract receivables. As of the date the financial statements were available to be issued, \$2,004,501 of over 90 day contract receivables has been collected.

Inventory

Inventory consists of construction materials which are stated at the lower of cost and net realizable value.

Property and Equipment

The Company records property and equipment at cost. The cost of property and equipment is depreciated using the straight-line method over the estimated useful lives of the depreciable assets. Expenditures for maintenance and repairs are charged to expense as incurred. Major additions are capitalized. When property and equipment is sold or retired, the cost and accumulated depreciation are removed from the accounts and the resulting gain or loss is recognized.

Leases

The Company adheres to the accounting standard for leases, which provides detailed guidance for financial statement recognition, measurement, and disclosure of leases. The significant policies used by the Company to assist in determining the financial statement treatment of leasing arrangements are described in Note 7.

The Company determines if an arrangement is or contains a lease at contract inception. The Company recognizes a right-of-use asset and a lease liability at the lease commencement date. The lease liability is initially measured at the present value of the unpaid lease payments at the lease commencement date. Key estimates and judgments include how the Company determines the discount rate, the lease term, and the lease payments.

Leases with an initial term of 12 months or less are not recorded on the balance sheet. Lease expense is recognized for these leases on a straight-line basis over the lease term. The lease agreements do not contain any material residual value guarantees.

CR CONTRACTING, LLC

Notes to Financial Statements

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

Note 1 - Business Activity and Summary of Significant Accounting Policies, continued

Leases, continued

The Company has elected the practical expedient to account for the lease and non-lease components as a single lease component (e.g. maintenance and operating services). Therefore, for those leases, the lease payments used to measure the lease liability include all of the fixed consideration in the contract. All variable payments not based on a market rate or an index are expensed as incurred.

When the discount rate implicit in a lease is not readily determinable, the Company calculates the lease liability using the risk-free rate.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates. Significant estimates used in preparing these financial statements include depreciation expense and estimated cost to complete, which have a direct effect on gross profit.

Fair Value of Financial Instruments

The Company's financial instruments consist of cash, accounts receivable, prepaid expenses, contract retention, Employee Retention Credit receivable, accounts payable, accrued expenses and lease liability for which their current carrying amounts approximate fair market value as of December 31, 2024.

Accounting for Uncertain Tax Positions

The Company adheres to the accounting standards regarding "Accounting for Uncertain Tax Positions." This accounting standard provides detailed guidance for financial statement recognition, measurement and disclosure of uncertain tax positions. It requires an entity to recognize the financial statement impact of a tax position when it is more likely than not that the position will not be substantiated under examination. The Company files income tax returns in the United States and various state and local jurisdictions. The Company had no uncertain tax positions as of December 31, 2024 and 2023.

Income Taxes

The Company has elected to be taxed under the provisions of subchapter S of the Internal Revenue Code. Under those provisions, the Company does not pay federal or state corporation income taxes on its taxable income. Instead, the member is liable for income taxes on the Company's items of income, deductions, losses, and credits. Accordingly, no provision for income taxes is included in the accompanying financial statements. The Company is subject to certain state and local taxes, which have been recorded in the financial statements.

Subsequent Events

The Company has evaluated subsequent events through March 5, 2025, which is the date the financial statements were available to be issued.

CR CONTRACTING, LLC**Notes to Financial Statements**

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

Note 2 - Accounts Receivable

Accounts receivable consist of the following at December 31:

	2024	2023
Completed contracts	\$ 2,413,044	\$ 2,401,993
Contracts in progress	1,887,914	1,226,131
Related party	185,326	178,132
	<u>\$ 4,486,284</u>	<u>\$ 3,806,256</u>

At January 1, 2023, the accounts receivable balance, net of allowance of credit losses of zero, was \$4,883,956.

Note 3 - Contract Assets and Contract Liability

Costs, estimated earnings, and billings to date on contracts in progress are as follows at December 31:

	2024	2023
Costs incurred on contracts in progress	\$ 1,829,473	\$ 4,300,021
Estimated earnings	770,354	2,722,310
	<u>2,599,827</u>	<u>7,022,331</u>
Less billings to date	(2,417,172)	(6,761,103)
	<u>\$ 182,655</u>	<u>\$ 261,228</u>

Included in the accompanying balance sheet under contract assets and contract liability at December 31:

	2024	2023
Costs and estimated earnings in excess of billings on contracts in progress (underbillings)	\$ 223,354	\$ 283,207
Billings in excess of costs and estimated earnings on contracts in progress (overbillings)	(40,699)	(21,979)
	<u>\$ 182,655</u>	<u>\$ 261,228</u>

Contract asset and contract liability are presented as follows as of December 31:

	2024	2023
Contract Assets:		
Costs and estimated earnings in excess of billings on contracts in progress (underbillings)	\$ 223,354	\$ 283,207
Contract retention	413,415	211,664
Less contract retention reclassified to contract liability	(17,544)	(2,274)
	<u>\$ 619,225</u>	<u>\$ 492,597</u>
Contract Liability:		
Billings in excess of costs and estimated earnings on contracts in progress (overbillings)	\$ (40,699)	\$ (21,979)
Less contract retention reclassified from contract asset	17,544	2,274
	<u>\$ (23,155)</u>	<u>\$ (19,705)</u>

At January 1, 2023, the balance of contract assets was \$182,519, and the balance of contract liability was \$621,276.

CR CONTRACTING, LLC

Notes to Financial Statements

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

Note 4 - Property and Equipment

Property and equipment consist of the following at December 31:

	Useful Lives	2024	2023
Construction equipment	5 years	\$ 1,643,463	\$ 1,182,762
Vehicles	5 years	1,061,210	627,149
Office equipment	3 - 5 years	35,928	24,926
		<u>2,740,601</u>	<u>1,834,837</u>
Less accumulated depreciation		<u>(1,133,554)</u>	<u>(898,304)</u>
		<u>\$ 1,607,047</u>	<u>\$ 936,533</u>

Note 5 - Accounts Payable

Accounts payable consist of the following at December 31:

	2024	2023
Trade	\$ 155,723	\$ 52,123
Retention	22,880	4,914
	<u>\$ 178,603</u>	<u>\$ 57,037</u>

Note 6 - Employee Retention Credit

The Coronavirus Aid, Relief, and Economic Security (CARES) Act provides for an Employee Retention Credit (ERC), which is a refundable tax credit against certain employment taxes. The Company determined that it qualifies for the tax credit under the CARES Act in 2021. During the years ended December 31, 2021, the Company claimed \$483,297 related to the ERC. At December 31, 2024 and 2023, the Company was due refunds in the amount of \$483,297, which is recorded as current on the balance sheet as the Company expects to receive the remaining balance within the next twelve months.

Note 7 - Leasing Arrangements

The Company leases office and warehouse space from a related party under the terms of non-cancelable operating lease agreement that expires December 2032. The monthly payment was \$9,198 for 2024. The lease is subject to an annual 5% increase each year on January 1st.

The Company leases another office and warehouse space from a related party under the terms of non-cancelable operating lease agreement that expires December 2027. The monthly payment was \$4,095 for 2024.

The Company also has operating leases for equipment on a month-to-month basis for use on specific jobs throughout the years.

The following summarizes the operating right-of-use asset as of December 31:

	2024	2023
Operating lease right-of-use asset	\$ 1,256,181	\$ 1,085,928
Accumulated amortization	<u>(210,739)</u>	<u>(95,739)</u>
	<u>\$ 1,045,442</u>	<u>\$ 990,189</u>

CR CONTRACTING, LLC

Notes to Financial Statements

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

Note 7 - Leasing Arrangements, continued

The following summarizes the lease liabilities as of December 31:

	2024	2023
Current portion of operating lease liabilities	\$ 127,753	\$ 73,083
Operating lease liabilities, net of current portion	968,353	944,205
	<u>\$ 1,096,106</u>	<u>\$ 1,017,288</u>

The amounts contractually due on lease liabilities as of December 31, 2024 were as follows:

2025	\$ 167,314
2026	175,500
2027	184,094
2028	134,165
2029	140,873
Thereafter	466,308
Total lease payments	1,268,254
Less amount representing imputed interest	(172,148)
Present value of lease liabilities	<u>\$ 1,096,106</u>

The following summarizes the line items in the income statements which include the components of lease expense for the years ended December 31:

	2024	2023
Operating lease expense - Operating expenses	\$ 183,023	\$ 132,221
Short-term lease expense - Contract costs	291,542	206,690
Total lease expense	<u>\$ 474,565</u>	<u>\$ 338,911</u>

Supplemental balance sheet information related to leases was as follows at December 31:

	2024	2023
Weighted average remaining lease term - Operating lease (years)	7.31	9.00
Weighted average discount rate - Operating lease	3.81%	3.79%

Note 8 - Retirement Plan

The Company has a safe-harbor 401(k) plan (the Plan) covering substantially all employees meeting certain eligibility requirements. The Plan requires employer matching contributions at the rate of 100% of the first 3%, and 50% of the next 2% of employee elective deferrals. The Company may also make discretionary profit-sharing contributions to the Plan. Total employer contributions were \$22,900 for the year ended December 31, 2024 (\$15,087 in 2023).

CR CONTRACTING, LLC

Notes to Financial Statements

Years Ended December 31, 2024 and 2023

See Independent Accountant's Review Report

Confidential Information Not Subject to Public Disclosure

Note 9 - Income Taxes

The amount of taxable income passed through to the member is approximately \$1,617,000 for the year ended December 31, 2024 (\$5,078,200 in 2023).

Due to various timing differences, income recognition for tax purposes is different from income reported in the financial statements. Cumulative temporary differences are as follows at December 31:

	2024	2023
Cash basis adjustment	\$ (4,769,000)	\$ (4,035,200)
Differences in depreciation methods and lives	(1,607,100)	(801,300)
Other	50,700	-
Net deferred taxable income	\$ (6,325,400)	\$ (4,836,500)

Note 10 - Concentration of Credit Risk

Cash

The Company maintains its cash in bank deposit accounts that are insured by the Federal Deposit Insurance Corporation up to a limit of \$250,000 per depositor. The Company has not experienced any losses in its bank deposit accounts and believes it is not exposed to any significant credit risk on cash.

Major Customers

Contract receivables and contract retention result from performance under construction contracts with various customers. No customer represented more than 20% of the Company's contract receivables and contract retention at December 31, 2024 (one customer represented 26% at December 31, 2023). No customers represented more than 20% of total revenue at December 31, 2024 and 2023. The Company's credit risk related to contract receivables and contract retention is minimized by the Company's rights under lien laws on construction contracts subject to those laws.

Note 11 - Backlog

Backlog represents the amount of revenue the Company expects to realize from work to be performed on contracts in progress at years-end, letters of intent, and contractual agreements on which work has not begun.

The following schedule is a reconciliation of backlog representing signed contracts in existence at December 31:

	2024	2023
Balance, beginning	\$ 1,406,937	\$ 2,487,729
New contracts and contract adjustments	15,128,621	11,185,917
	16,535,558	13,673,646
Less contract revenue earned during the year	(12,403,584)	(12,266,709)
Balance, ending	\$ 4,131,974	\$ 1,406,937



U.S. Department
of Transportation
**Federal Aviation
Administration**

Northwest Mountain Region
Colorado · Idaho · Montana · Oregon · Utah
Washington · Wyoming

Helena Airports District Office
2725 Skyway Dr., Suite 2
Helena, MT 59602

April 7, 2026

Mr. Chris Curtis
City of Mountain Home
PO Box 10, 150 S. Main Street
Mountain Home, Idaho 83647

Mountain Home Municipal airport
Mountain Home, ID
AIP: 3-16-0025-027-2026
Pavement Rehab - Concurrence in Award

Dear Mr. Curtis:

We have reviewed the bid documents, and concur with your recommendation to award C.R. Contracting, LLC, in the amount of \$243,043.00. Furthermore, we accept your statement that the cost is reasonable based on the price/cost analysis performed by you or your consultant. Please maintain a copy of your price/cost analysis for future audit purposes.

You are reminded that your Disadvantage Business Enterprise (DBE) Accomplishments reports are due annually by on December 1 for the previous Fiscal Year. Details regarding the Federal Aviation Administration (FAA) Airport DBE Program can be found at the address below:

http://www.faa.gov/about/office_org/headquarters_offices/acr/bus_ent_program/

FAA regulations require the sponsor certify that adequate construction supervision and inspection have been arranged. Also, the sponsor ensures that SRE equipment conforms to the approved plans and specifications.

Please provide us with the following documents:

1. One copy of the executed contract.
2. A copy of the Notice to Proceed should be provided only after the sponsor determines that all necessary contracts, bonds, certificates of insurance, etc., are satisfactory, so that a Notice to Proceed may be issued to the contractor.

A preconstruction conference should be scheduled after the contract is awarded. Please inform us of the time and place of this meeting. The contractor's construction schedule and the overall project should be discussed. We will attempt to attend this meeting, however, in the event that we cannot attend the meeting, please include the FAA preconstruction guidance package, in the agenda for your preconstruction meeting. This information can be found in Advisory Circular 150/5370-12. Please provide us with a copy of the minutes of the meeting and a list of those in attendance.



U.S. Department
of Transportation
**Federal Aviation
Administration**

Northwest Mountain Region
Colorado · Idaho · Montana · Oregon · Utah
Washington · Wyoming

Helena Airports District Office
2725 Skyway Dr., Suite 2
Helena, MT 59602

Federal participation is contingent upon the SRE conforming to the approved plans and specifications. To accomplish this, your resident engineer and inspectors must be familiar with the specification requirements and perform testing as required.

Changes to the plans and specifications should be made by change order or supplemental agreement. Approval by the FAA should be obtained prior to performing the work to be eligible for participation.

Complete a [Strategic Events Submission Form](#) and forward to appropriate FAA Air Traffic Organization (ATO) Planning & Requirements office for any project that requires temporary shutdown of a facility.

If you have questions regarding your responsibilities during the acquisition, please call me at 406-441-5412.

Sincerely,

Roxanne Trotta

Roxanne Trotta,
Civil Engineer
Helena ADO

Application for Federal Assistance SF-424

*1. Type of Submission: Preapplication Application Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s): New Continuation * Other (Specify) Revision
---	---

*3. Date Received:	4. Applicant Identifier:
--------------------	--------------------------

5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
--------------------------------	--------------------------------

State Use Only:

6. Date Received by State:	7. State Application Identifier:
----------------------------	----------------------------------

8. APPLICANT INFORMATION:

*a. Legal Name: _____

*b. Employer/Taxpayer Identification Number (EIN/TIN):	*c. UEI:
--	----------

d. Address:

*Street 1: _____
 Street 2: _____
 *City: _____
 County/Parish: _____
 *State: Province: _____
 *Country: _____
 *Zip / Postal Code _____

e. Organizational Unit:

Department Name:	Division Name:
------------------	----------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____ *First Name: _____
 Middle Name: _____
 *Last Name: _____
 Suffix: _____

Title: _____

Organizational Affiliation: _____

*Telephone Number:	Fax Number:
--------------------	-------------

*Email: _____

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

***11. Catalog of Federal Domestic Assistance Number:**

CFDA No: CFDA Title:

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: _____ *b. Program/Project: _____

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: _____ *b. End Date: _____

18. Estimated Funding (\$):

*a. Federal _____
*b. Applicant _____
*c. State _____
*d. Local _____
*e. Other _____
*f. Program Income _____
*g. TOTAL _____

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____ .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**

Yes No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: _____
Middle Name: _____
*Last Name: _____
Suffix: _____

*Title: _____

*Telephone Number: _____ Fax Number: _____

* Email: _____

*Signature of Authorized Representative: _____ *Date Signed: _____



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-100, Application for Federal Assistance (Development and Equipment Projects)

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200; no assurance of confidentiality is provided. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

INSTRUCTIONS FOR FORM 5100-100

PART I – Application for Federal Assistance

Part I of the Application for Federal Assistance consists of a completed Standard Form (SF) 424. The remaining parts of Form 5100-100 (Parts II, III and IV) represent continuation pages that the Sponsor must attach to the associated SF-424 form. The signature of the Sponsor's authorized representative on the SF-424 form represents acceptance of the representations and certifications made within the corresponding FAA 5100-100 form.

PART II – Project Approval Information

This information is necessary for the Federal Aviation Administration to evaluate this request for Federal assistance. Responses do not require an explanation unless explicitly requested by the question.

SECTION A. STATUTORY CONDITIONS

Item 1 – Indicate whether the Sponsor maintains an active registration in the Federal System for Award Management (SAM). Pursuant to 2 CFR §25.200(b), a Sponsor must maintain an active registration in the Central Contractor Registration repository (housed within SAM) with current information at the time of the application and during the active period of the Federal award.

Item 2 – Indicate whether the Sponsor can commence the project within the same fiscal year the grant is made or within 6 months of when the grant is made, whichever is later. Attach explanation for negative responses. This information is considered when allocating discretionary funds. (49 U.S.C. § 47115(d)(2))

Item 3 – Indicate whether the Sponsor can complete the project without unreasonable delays. If applicable, provide listing of foreseeable events (winter shutdown, land acquisition issues, non-aeronautical events, etc.) that have potential to delay completion of the project. (49 USC § 47106(a))

Item 4 – Indicate whether the environmental review (i.e. environmental assessment, mitigated FONSI, etc.) identified impacts or effects on the environment that require mitigating measures that lessen the impact or effect on the environment. If yes, provide a summary listing of mitigating measures. (49 U.S.C. § 47106(c))

Item 5 – Indicate whether the project covered by this request is also covered by an approved Passenger Facility Charge (PFC) application or other Federal assistance program by selecting all applicable check boxes (49 U.S.C. § 40117(d) and 2 CFR § 200.403). If the approved PFC application only addresses the Sponsor's AIP matching share, select the appropriate check box.

If the project, or portions thereof, is covered by another Federal assistance program, identify the Federal assistance program by name and the Catalog of Federal Domestic Assistance (CFDA) number.

Item 6 – Indicate whether the Sponsor intends to seek reimbursement of Sponsor indirect costs as defined by 2 CFR §200.414 and 2 CFR Appendix VII to Part 200. This information request **does not** include the indirect costs claimed by a for-profit entity (e.g. consultant).

- The de minimis rate may only be used if the Sponsor has not previously received a negotiated Indirect Cost Rata (ICR) and does not exceed the limitations prescribed in Appendix VII to Part 200.
- A Sponsor with an existing approved negotiated ICR must identify the ICR value, the name of the cognizant agency that approved the ICR and the date of approval.

SECTION B. CERTIFICATION REGARDING LOBBYING

This section addresses the Sponsor's declaration regarding lobbying activities. The declaration made in the section are under signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached.

Title 31 U.S.C. § 1352 establishes that no appropriated funds may be expended by a recipient of a Federal grant to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this covered Federal assistance action. Pursuant to 40 CFR part 20, this certification attests that the Sponsor has not made, and will not make, any payment prohibited payment by 31 U.S.C. § 1352.

SECTION C. REPRESENTATIONS AND CERTIFICATION

1. **Compatible Land Use** (49 U.S.C. § 47107(a)(10)) – Identify actions the Sponsor has taken to assure land uses in close proximity to the airport are compatible with normal airport operations.
2. **Defaults** – Confirm that Sponsor is not in default on any obligation to the United States or any agency of the United States government.
3. **Possible Disabilities** – Confirm that Sponsor has no facts or circumstances (i.e. legal, financial or otherwise) that might adversely affect the Sponsor in completing the project and carrying out the provisions of the associated Grant Assurances.
4. **Consistency with Local Plans** (49 U.S.C. § 47106(a)) – Confirm project is consistent with plans (existing at the time the project is approved) of public agencies authorized by the State in which the airport is located to plan.
5. **Consideration of Local Interests** (49 U.S.C. § 47106(b)) – Confirm the Sponsor has given fair consideration to the community in and near the project.
6. **Consultation with Users** (49 U.S.C. § 47105(a)) - Confirm the Sponsor has consulted with airport users that will be affected by the project.
7. **Public Hearings** (49 U.S.C. § 47106(c)) – For projects involving the location of an airport, runway or major runway extension, confirm the Sponsor:
 - a. Provided an opportunity for a public hearing to consider economic, social and environmental effects of the project.
 - b. Has voting representation from the communities in which the project is located; or has advised the communities that they have the right to petition the Secretary about the proposed project.
8. **Air and Water Quality Standards** - Confirm Sponsor will comply with applicable air and water quality standards.
9. **Exclusive Rights** (49 U.S.C. § 47107(a)) – Identify all instances of exclusive rights to conduct aeronautical services at the airport.
10. **Land (49 U.S.C. § 47106(b))** –
 - a. Identify property interests specific to the development project and/or land acquisition. The declaration of property interest is to be based upon a title opinion submitted by an attorney. When identifying the property interest, use the same parcel numbers as used to identify the property on the associated Exhibit A property map.
Example: “*Sponsor maintains property interest as depicted within the property table on the Exhibit A property map dated __/__/__ originally filed with AIP Project ###.*”
 - b. Complete this subpart if the Sponsor proposes a project for which they have not yet obtained appropriate property interests. Note that the work may not commence until Sponsor obtains acceptable property interests. Identify such property by parcel number that corresponds to the associated Exhibit A property map.
 - c. Complete this subpart when acquiring property interests under the grant. Identify such property by parcel number that corresponds to the associated Exhibit A property map.

PART III – Budget Information

SECTION A. GENERAL

1. Assistance Listing Number - Show the Assistance Listing Number from which the assistance is requested.

2. Functional or Other Breakout: Indicate “Airport Improvement Program”. Prepare a separate set of Part III forms for other Federal program categories.

SECTION B. CALCULATION OF FEDERAL GRANT

When applying for a new grant, use the Total Amount Column only. Use all columns when requesting revisions of previously awarded amounts.

Line 1 - Enter amounts needed for administration expenses, which may include such items as: legal fees, mailing/shipping expenses, audit fees and documented Sponsor employee time that is necessary to administer the grant.

Line 2 - Enter amounts pertaining to allowable preliminary expenses. These include such expenses as independent fee estimate preparation, advertising expenses and permits.

Line 3 - Enter amounts directly associated with the acquisition of land, existing structures, and related right-of-way.

Line 4 - Enter fees for architectural engineering basic services.

Line 5 - Enter amounts for architectural engineering special services (e.g. surveys, tests and borings).

Line 6 - Enter fees for inspection, testing and monitoring of construction and related programs.

Line 7 - Enter amounts associated with the development of land where the primary purpose of the grant is land improvement. Site work normally associated with major construction should be excluded from this category and shown on line 11.

Line 8 - Enter the dollar amounts needed to provide relocation advisory assistance, and the net amounts for replacement (last resort) housing. Do not include relocation administration expenses on this Line; include them on Line 1.

Line 9 - Enter the estimated amount of relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing.

Line 10 - Enter the cost of demolition or removal of improvements on developed land. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by the Federal grantor agency. Otherwise, show the proceeds on Line 15.

Line 11 - Enter amounts for the actual construction of, addition to or restoration of a facility. Include in this category the amounts of project improvements such as grading, drainage, paving, marking, lighting, buildings, seeding/sodding, etc.

Line 12 - Enter amounts for equipment. Examples include ARFF vehicles, SRE equipment, AWOS equipment, interactive training, NAVAID equipment, etc.)

Line 13 - Enter miscellaneous amounts for items not specifically covered by previous categories.

Line 14 - Enter the sum of Lines 1-13.

Line 15 - Enter the estimated amount of program income that will be earned during the grant period and applied to the program. Examples include vehicle trade-in value, sale of millings resulting from project, credits passed on from contractor, etc. This line may be used to indicate applied liquidated damages.

Line 16 - Enter the difference between Line 14 and Line 15.

Line 17 - Enter the aggregate amount for those items, which are a part of the project but not subject to Federal participation. Refer to Section C, exclusions.

Line 18 - Enter the subtotal sum of Lines 16 and 17. (This is the amount to which the matching share ratio prescribed in program legislation is applied.)

Line 19 - Indicate the total amount of the Federal assistance requested. This value is determined by multiplying the grant participation rate by the amount indicated in line 18.

Line 20 - Indicate the amount of the Grantee's share (from Section D).

Line 21 - Indicate the amount of other shares (from Section D)

Line 22 - Indicate sum of Lines 19, 20 and 21.

SECTION C. EXCLUSIONS

Line 23 a-g - Identify and list those costs which are part of the project cost but are not subject to Federal participation because of program legislation or Federal grantor agency instructions. The total amount on Line g should agree with the amount shown on Line 17 of Section B.

SECTION D. PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE

Line 24 a-g - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section E - Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Line 24h - Indicate total of Lines 24 a-g. This amount must equal the amount in Section B, Line 20.

Line 25a - Show the amount that will be contributed by a State or state agency, only if the applicant is not a State or state agency. If there is a non-cash or other contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25b - Show the amount that will be contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section E - Remarks.

Line 25c - Show the total of Lines 25a and 25b. This amount must be the same as the amount shown in Section B, Line 21.

Line 26 - Enter the totals of Lines 24h and 25c.

SECTION E. OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

PART IV – Program Narrative

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE

Provide a short and concise description of the proposed improvement. Include a narrative on why this improvement is needed.

2. RESULTS OR BENEFITS EXPECTED

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

- a. Outline a plan of action pertaining to the scope and detail of how the Sponsor proposes to accomplish the work.
- b. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as construction approach, reductions in cost or time or extraordinary social and community involvements.
- c. Provide projections of project milestone dates. As a minimum, identify target dates for defining project costs (i.e. bid opening or completion of negotiations), anticipated issuance of notice-to-proceed and anticipated project completion date.
- d. Identify monitoring and oversight mechanisms the Sponsor proposes to implement.
- e. List key individuals and entities such as consultant, Sponsor personnel and contractor who will work on the project. Provide a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION

Identify location of the project. This will typically be the name of the airport.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

- a. Describe the relationship between this project and other work planned, anticipated or underway under the Federal Assistance listed under Part II, Section A, Item 5.
- b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.
- c. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope, budget, or objectives have changed or an extension of time is necessary, explain the circumstances and justify.

6. SPONSOR'S REPRESENTATIVE

Identify contact information of Sponsor's representative.

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A			
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.			
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	Yes	No	
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	Yes	No	N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	Yes	No	N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	Yes	No	N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes. <div style="margin-left: 20px;"> The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? Yes No </div> The project is included in another Federal Assistance program. Its CFDA number is below.	Yes	No	N/A
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals? If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply: <div style="margin-left: 20px;"> De Minimis rate of 10% as permitted by 2 CFR § 200.414. Negotiated Rate equal to % as approved by (the Cognizant Agency) on (Date) (2 CFR part 200, appendix VII). </div> <i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	Yes	No	N/A

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL
1. Assistance Listing Number:
2. Functional or Other Breakout:

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			
19. Federal Share requested of Line 18			
20. Grantee share			
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	

SECTION E – REMARKS (Attach sheets if additional space is required)

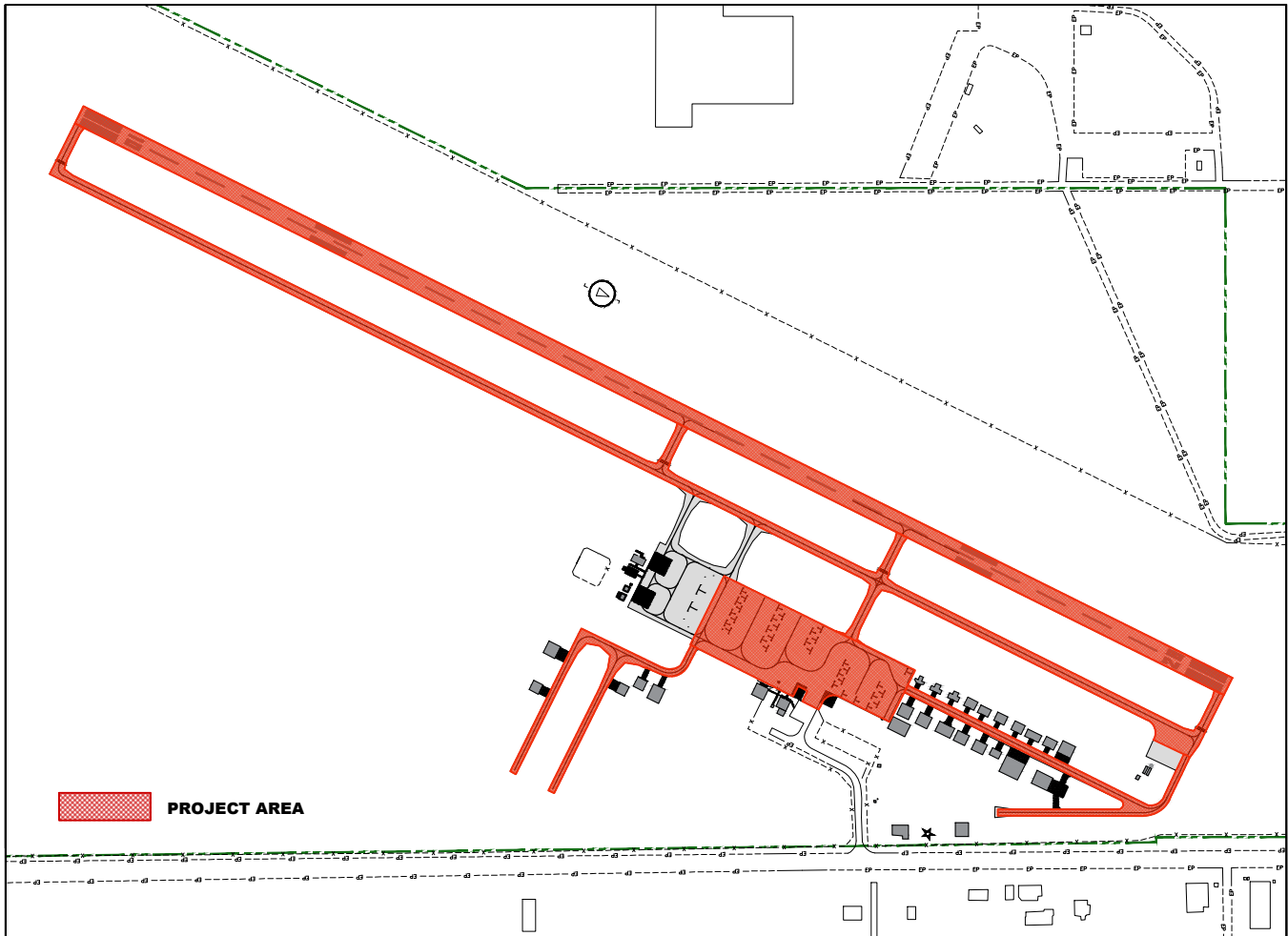
PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT:
AIRPORT:
1. Objective:
2. Benefits Anticipated:
3. Approach: (See approved Scope of Work in Final Application)
4. Geographic Location:
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number)

CIP/APPLICATION DATA SHEET

AIRPORT: MOUNTAIN HOME MUNICIPAL AIRPORT **LOCAL PRIORITY:** 1 OF 1 **UPDATED:** APR 2026

WORK ITEM (s): PAVEMENT REHABILITATION (RUNWAY, TAXIWAY, AND APRON)



JUSTIFICATION:

THE FAA RECOMMENDS ROUTINE PAVEMENT MAINTENANCE, INCLUDING CRACK FILL AND SEAL COAT, EVERY FIVE YEARS TO REDUCE THE RATE OF PAVEMENT DETERIORATION AND HELP THE PAVEMENTS REACH THEIR DESIGN LIFE. THE LAST PAVEMENT MAINTENANCE PROJECT WAS COMPLETED IN 2020. THESE AIRFIELD PAVEMENTS ARE BEGINNING TO SHOW SIGNS OF SURFACE OXIDATION WHILE OLDER PAVEMENTS SHOW OXIDATION AND IMPENDING FAILURE OF EXISTING CRACK FILL MATERIAL.

SPONSOR SIGNATURE: _____ **DATE:** _____
MR. RICH SYKES, MAYOR

COST ESTIMATE:

ADMINISTRATION \$5,000.00	ENGINEERING \$55,530.00	EQUIPMENT N/A
LAND N/A	INSPECTION \$76,070.00	CONTINGENCIES N/A
APPRAISALS N/A	CONSTRUCTION \$241,445.00	TOTAL COST \$378,045.00

ADO USE:
PREAPP NO: _____ **GRANT NO:** _____ **NPIAS CODE:** _____ **WORK CODE:** _____ **FAA PRIOR:** _____ **FED \$** _____

STANDARD DOT TITLE VI ASSURANCES

City of Mountain Home, Idaho, (hereinafter referred to as the Sponsor) hereby agrees that as a condition to receiving Federal financial assistance from the Department of Transportation (DOT), it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and all requirements imposed by 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Without limiting the above general assurance, the Sponsor agrees concerning this grant that:

1. Each "program" and "facility" (as defined in Section 21.23(a) and 21.23(b)) will be conducted or operated in compliance with all requirements of the Regulations.
2. It will insert the clauses of Attachment 1 of this assurance in every contract subject to the Act and the Regulations.
3. Where Federal financial assistance is received to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

4. Where Federal financial assistance is in the form or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.

5. It will include the appropriate clauses set forth in Attachment 2 of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sponsor with other parties:

(a) for the subsequent transfer of real property acquired or improved with Federal financial assistance under this project; and

(b) for the construction or use of or access to space on, over, or under real property acquired or improved with Federal financial assistance under this Project.

6. This assurance obligates the Sponsor for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Sponsor or any transferee for the longer of the following periods:

(a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or

(b) the period during which the Sponsor retains ownership or possession of the property.

7. **It will provide for such methods of administration for the program as are found by the Secretary of transportation of the official to whom he delegates specific authority to give reasonable guarantees that it, other sponsors, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the act, the Regulations, and this assurance.**

STANDARD DOT TITLE VI ASSURANCES *(Continued)*

8. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining Federal financial assistance for this Project and is binding on its contractors, the Sponsor, subcontractors, transferees, successors in interest and other participants in the Project. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

DATED _____

City of Mountain Home, Idaho
(Sponsor)

(Signature of Authorized Official)

CONTRACTOR CONTRACTUAL REQUIREMENTS

ATTACHMENT 1

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations. The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or lease of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contract is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

CLAUSES FOR DEEDS, LICENSES, LEASES, PERMITS OR SIMILAR INSTRUMENTS

ATTACHMENT 2

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the Sponsor pursuant to the provisions of Assurances 5(a) and 5(b).

1. The (grantee, licensee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a DOT program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

2. The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

**REQUIRED STATEMENTS
AIRPORT IMPROVEMENT PROGRAM PROJECTS**

AIRPORT: Mountain Home Municipal Airport

LOCATION: Mountain Home, Idaho

AIP PROJECT NO.: 3-16-0025-027-2026

STATEMENTS APPLICABLE TO THIS PROJECT Pavement Rehabilitation (Runway, Taxiway, & Apron)

- a. **INTEREST OF NEIGHBORING COMMUNITIES:** In formulating this project, consideration has been given to the interest of communities that are near (Exact name of airport) Mountain Home Municipal Airport.
- b. **THE DEVELOPMENT PROPOSED IN THIS PROJECT** will not require the use of publicly owned land from a public park, recreation area, wildlife and fowl refuge, or a historical site under Federal, State, or Local jurisdiction.
- c. **FBO COORDINATION:** The airport development proposed in this project has been coordinated with the Fixed Base Operator(s) utilizing (Exact name of airport) Mountain Home Municipal Airport, and they have been informed regarding the scope and nature of this project.
- d. **THE PROPOSED PROJECT IS CONSISTENT** with existing approved plans for the area surrounding the airport.

The above statements have been duly considered and are applicable to this project. (Provide comment for any statement not checked).

BY: _____ **DATE:** _____

TITLE: Mayor, City of Mountain Home, Idaho

SPONSORING AGENCY: City of Mountain Home, Idaho

NOTE: Where opposition is stated to an airport development project, whether expressly or by proposed revision, the following specific information concerning the opposition to the project must be furnished.

- a. Identification of the Federal, state, or local governmental agency, or the person or persons opposing the project;
- b. The nature and basis of opposition;
- c. Sponsor's plan to accommodate or otherwise satisfy the opposition;
- d. Whether an opportunity for a hearing was afforded, and if a hearing was held, an analysis of the facts developed at the hearing as they relate to the social, economic, and environmental aspects of the proposed project and its consistency with the goals and objectives of such urban planning as has been carried out by the community.
- e. If the opponents proposed any alternatives, what these alternatives were and the reason for nonacceptance;
- f. Sponsor's plans, if any, to minimize any adverse effects of the project;
- g. Benefits to be gained by the proposed development; and
- h. Any other pertinent information which would be of assistance in determining whether to proceed with the project.

**CERTIFICATION FOR CONTRACTS, GRANTS, LOANS,
AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal Grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure of Lobby Activities", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signed _____ Date _____
Sponsor's Authorized Representative

Title Mayor, City of Mountain Home, Idaho

ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

The Sponsor will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.
- d. Hatch Act – 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act – 18 U.S.C. § 874.¹
- v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.¹

- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.
- cc. Build America, Buy America Act, P.L. 117-58, Title IX.
- dd. Endangered Species Act – 16 U.S.C. 1531, et seq.
- ee. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681–1683 and 1685–1687.
- ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.
- gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.
- hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.
- ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. § 1352.

EXECUTIVE ORDERS

- a. Executive Order 11990 – Protection of Wetlands
- b. Executive Order 11988 – Floodplain Management
- c. Executive Order 12372 – Intergovernmental Review of Federal Programs
- d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America’s Workers
- f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
- g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
- h. Executive Order 14154 – Unleashing American Energy
- i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3, 4, 5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
- ⁴ Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. Subject to 49 U.S.C. 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for

residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program, and it assures that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for

certification of such airport under 49 U.S.C. 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.
- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not

conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or

transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. The airport owner or operator will maintain a current airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.
- b. Subject to subsection 49 U.S.C. 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.
- c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—
 1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or
 2. complies with the portions of the plan approved by the Secretary.
- d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4); creed and sex per 49 U.S.C. 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in 49 CFR 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
 2. So long as the sponsor retains ownership or possession of the property.
- d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (**[Selection Criteria: Sponsor Name]**), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of

race, color, national origin (including limited English proficiency), creed, sex, age, or disability in consideration for an award.”

- e. Required Contract Provisions.
 - 1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
 - 2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
 - 3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
 - 4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 - 1. Reinvestment in an approved noise compatibility project;
 - 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);

3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;
4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction

management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, [current FAA Advisory Circulars for AIP projects](#) as of [Selection Criteria: Project Application Date].

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;
 2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six-month period prior to the applicable due date.

40. Access to Leaded Aviation Gasoline

- a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with 100-octane low lead aviation gasoline.
- b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.
- c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 U.S.C. § 46301(a)(8).



**FAA
Airports**

Current FAA Advisory Circulars Required for Use in AIP Funded, IIJA Funded, and PFC Approved Projects

Updated: 03/05/2025

View current and previous versions of these ACs and any associated changes at:

http://www.faa.gov/airports/resources/advisory_circulars and
http://www.faa.gov/regulations_policies/advisory_circulars/.¹

NUMBER	TITLE
70/7460-1M	Obstruction Marking and Lighting
150/5000-9B	Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B, Changes 1 - 2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13C	Development of State Aviation Standards for Airport Pavement Construction
150/5200-28G	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D, Changes 1 - 2	Airport Field Condition Assessments and Winter Operations Safety
150/5200-31C, Changes 1 - 2	Airport Emergency Plan
150/5200-33C	Hazardous Wildlife Attractants on or near Airports

¹ All grant recipients are responsible for reviewing errata sheets and addendums pertaining to these Advisory Circulars.

NUMBER	TITLE
150/5200-34A	Construction or Establishment of Landfills Near Public Airports
150/5200-38	Protocol for the Conduct and Review of Wildlife Hazard Site Visits, Wildlife Hazard Assessments, and Wildlife Hazard Management Plans
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7E	Aircraft Rescue and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14C	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Firefighting Station Building Design
150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19B	Driver's Enhanced Vision System (DEVs)
150/5220-10E	Guide Specification for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E, Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting Systems (EMAS) for Aircraft Overruns
150/5220-23A	Frangible Connections
150/5220-24	Airport Foreign Object Debris (FOD) Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1 - 2	Airport Ground Vehicle Automatic Dependent Surveillance - Broadcast (ADS-B) Out Squitter Equipment
150/5230-4C	Aircraft Fuel Storage, Handling, Training, and Dispensing on Airports
150/5300-13B, Change 1	Airport Design
150/5300-14D	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects

NUMBER	TITLE
150/5300-16B	General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C, Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B, Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards
150/5300-19	Airport Data and Information Program
150/5300-20	Submission of On-Airport Proposals for Aeronautical Study
150/5320-5D	Airport Drainage Design
150/5320-6G	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1 - 8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste
150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5D	Standardized Method of Reporting Airport Pavement Strength - PCR
150/5340-1M, Change 1	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18H	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specification for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Specifications for Airport Lighting Circuit Selector Switch
150/5345-7F	Specification for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors

NUMBER	TITLE
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-13B	Specification for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26E	FAA Specification For L-823 Plug and Receptacle, Cable Connectors
150/5345-27F	FAA Specification for Wind Cone Assemblies
150/5345-28H	Precision Approach Path Indicator (PAPI) Systems
150/5345-39E	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42K	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44L	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46F	Specification for Runway, Taxiway, Heliport, and Vertiport Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)
150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities

NUMBER	TITLE
150/5370-2G	Operational Safety on Airports During Construction
150/5370-10H	Standard Specifications for Construction of Airports
150/5370-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/5370-15B	Airside Applications for Artificial Turf
150/5370-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/5370-17	Airside Use of Heated Pavement Systems
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness
150/5390-2D	Helicopter Design
150/5395-1B	Seaplane Bases

THE FOLLOWING ADDITIONAL ADVISORY CIRCULARS APPLY TO AIP AND IIJA PROJECTS ONLY

NUMBER	TITLE
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1 - 7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5100-21	State Block Grant Program
150/5370-12B	Quality Management for Federally Funded Airport Construction Projects

TITLE VI PRE-AWARD SPONSOR CHECKLIST

Airport/Sponsor: Mountain Home Municipal Airport / City of Mountain Home, Idaho

AIP #: 3-16-0025-027-2026

Project Description(s): Pavement Rehabilitation (Runway, Taxiway, & Apron)

- 1) Please describe any of the following IF they apply to your project: Title VI issues raised at public hearing(s) and the conclusions made; EIS data concerning the race, color, or national origin of the affected community; steps taken or proposed to guard against unnecessary impact on persons on the basis of race, color or national origin.
 None

- 2) Please list any airport related Title VI lawsuits or complaints filed in the preceding year against the sponsor. Include a summary of the findings.
 None (If "None", continue with questions 3 and 4).

- 3) Please list any current applications for federal funding (other than FAA) of airport related projects which exceed the amount for this grant.
 None

- 4) Please list any airport related Title VI compliance review(s) received by the sponsor in the preceding two years. Include who conducted the review and any findings of noncompliance.
 None

To be completed by the Civil Rights Staff

Review completed and approved: _____
Signature

Date: _____

This checklist is only required for projects that involve one of the following: Environmental Assessment or Impact Statement (EIS); airport or runway relocation; major runway extension; relocation of any structure of person; or impact to access or preservation of any burial ceremonial or other sacred or historical structures or lands of any indigenous or ethnic population.

Return to: FAA, Civil Rights, Northwest Mountain Region; 1601 Lind Ave. SW; Renton, WA 98057-3356. FAX: (425) 227-1009 Phone (425) 227-2009



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-129, Construction Project Final Acceptance – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).

Yes No N/A

2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2).

Yes No N/A

3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).

Yes No N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
- Yes No N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
- Yes No N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- Yes No N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
- Yes No N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR §26.55).
- Yes No N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- Yes No N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
- Yes No N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

Yes No N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

- a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);
- b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and
- c. Prepare and retain as-built plans (Order 5100.38).

Yes No N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The sponsor's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes No N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes No N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes No N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes No N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location:

Address:

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-131, Equipment and Construction Contracts – Airport Improvement Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

Yes No N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).

Yes No N/A

3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.

Yes No N/A

4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:

- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR § 26.37(b));
- b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
- c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).

Yes No N/A

5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:

- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
- b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
- c. Publicly opened at a time and place prescribed in the invitation for bids; and
- d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.

Yes No N/A

6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:

- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
- b. Plan for publicizing and soliciting an adequate number of qualified sources; and
- c. Listing of evaluation factors along with relative importance of the factors.

Yes No N/A

7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).

Yes No N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

Yes No N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part 60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, et seq)
- e. Occupational Safety and Health Act requirements (20 CFR part 1920)
- f. Seismic Safety – building construction (49 CFR part 41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

Yes No N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part 5)
- b. Copeland “Anti-Kickback” Act (29 CFR parts 3 and 5)

Yes No N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

Yes No N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

Yes No N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

Yes No N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$250,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-132, Project Plans and Specifications – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

Yes No N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

Yes No N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).

Yes No N/A

4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).

Yes No N/A

5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).

Yes No N/A

6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).

Yes No N/A

7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).

Yes No N/A

8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).

Yes No N/A

9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).

Yes No N/A

10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).

Yes No N/A

11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)

Yes No N/A

12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:

a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.

Yes No N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

Yes No N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

Yes No N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

Yes No N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.



Selection of Consultants Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).

Yes No N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).

Yes No N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).

Yes No N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).

Yes	No	N/A
-----	----	-----

5. Sponsor has publicized or will publicize a RFQ that:
 - a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
 - b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).

Yes	No	N/A
-----	----	-----

6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).

Yes	No	N/A
-----	----	-----

7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).

Yes	No	N/A
-----	----	-----

8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
 - a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
 - b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).

Yes	No	N/A
-----	----	-----

9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).

Yes	No	N/A
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10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).

Yes	No	N/A
-----	----	-----

11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).

Yes	No	N/A
-----	----	-----

12. Sponsor has incorporated or will incorporate mandatory contact provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)

Yes	No	N/A
-----	----	-----

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor:

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

GRANT AGREEMENT
IDAHO AIRPORT AID PROGRAM
STATE FISCAL YEAR-27

TO: City of Mountain Home, Idaho
(Hereinafter referred to as the "SPONSOR")

FROM: The State of Idaho, acting through the IDAHO TRANSPORTATION DEPARTMENT, DIVISION OF AERONAUTICS
(Hereinafter referred to as the "STATE")

WHEREAS, the SPONSOR has submitted to the STATE an application for assistance from the Idaho Airport Aid Program for development of the Mountain Home Municipal Airport, together with the planning proposal or plans and specifications for the project. The STATE approved the application and it is hereby incorporated herein and made a part thereof:

WHEREAS, the Idaho Transportation Board has approved a project for development of the airport consisting of the following described airport development:

Project Description: Construct Hanger phase II
FS Program Number: F268U76
Project Number: AIP026

NOW THEREFORE, for carrying out the provisions of the Uniform State Aeronautics Department Act; Title 21 of the Idaho Code, as amended, and in consideration of the SPONSOR acceptance of this offer, as hereinafter provided, the STATE hereby agrees to pay, as its share of the costs incurred in accomplishing the project, not more than 2.5% of allowable project costs.

This Grant incorporates the following terms and conditions:

A. The STATE affirms that:

1. The maximum obligation of the STATE payable under this Grant shall be \$3,981.87.
2. This grant expires on June 30, 2030 and the STATE shall have no further obligation after that date.

B. The SPONSOR shall:

1. Certify the availability of at least \$3,981.87 to match STATE participation in said project.
2. The Airport Sponsor agrees to comply with the regulations relative to non-discrimination in State assisted programs of the Idaho Transportation Department.
3. Diligently and expeditiously complete this project by June 30, 2030 and likewise pursue appropriate measures as may be agreed upon by the SPONSOR and the STATE to remedy project delays, including but not limited to litigation or condemnation.

4. Carry out and complete the project in accordance with the plans, specifications, and property map, incorporated herein, as they may be revised or modified, with approval of the STATE.
5. Competitively bid all contracts for construction involved in this project in accordance with bidding procedures outlined in Idaho Statute Title 67, Chapter 28 of the Idaho Code and Title 2 CFR part 200 and provide solicitation documentation to the STATE.
6. In connection with the acquisition of real property for the project, secure at least two written appraisals by licensed appraisers and not pay in excess of the highest appraisal without the written consent of the STATE or except as directed by a court of competent jurisdiction after a contested trial and a judgment not resulting from agreement between the parties.
7. No State funds will be paid to the SPONSOR in any case until it certifies in writing that it has funds available and will spend at least the amount designated for this project in the Grant Agreement, solely for the project in question.
8. The SPONSOR agrees to hold said airport open to the flying public for the useful life of the facilities developed under this project.
9. The SPONSOR shall grant no exclusive use or operating agreements, to any person, company, or corporation for the use of the airport by any person providing or intending to provide aeronautical services to the public. Failure to abide by such agreement shall automatically obligate the immediate and full return of all State of Idaho money expended on behalf of the project to the State of Idaho.
10. Agrees to fulfill the FAA assurances applicable to this project and follow the requirements in 49 USC 471 Airport Development. (Only applies to FAA funded projects)
11. Agrees to follow and include applicable FAA required contract terms to any associated contracts granted in association with this grant. (Only applies to FAA funded projects)
12. Such allocation agreement shall become effective upon the SPONSOR acceptance of this offer and shall remain in full force and effect throughout the useful life of the facilities developed under the project but in any event not to exceed twenty (20) years from the date of acceptance.
13. Said offer and acceptance shall comprise allocation agreement, constituting the obligation and rights of the State of Idaho and the SPONSOR with respect to the accomplishment of the project and the operation and the maintenance of the airport.
14. SPONSOR must develop the airport in accordance with current design standards as set forth by the FAA for airport receiving FAA funding or by the Division of Aeronautics for non-federally funded airports.
15. SPONSOR cannot allow any activity or action on the airport that would interfere with its use for airport purposes.
16. SPONSOR must allow all types, kinds, and classes of aeronautical activities use the airport. This includes such activities as parachute jumping and ultralight vehicles. One possible reason for not allowing an aeronautical activity on the airport is if it cannot be conducted

safely. The final safety determination is the responsibility of the Idaho Division of Aeronautics. FAA funded airports shall abide by FAA guidance as depicted in the FAA grant assurance 22.

17. SPONSOR must allow people to service their own aircraft according to all applicable Federal Aviation Regulations (FARs). IDAPA 39.04.01
18. All revenue generated on the airport by the Sponsor will be used for airport purposes only.
19. SPONSOR should have a master plan or an airport or heliport layout plan to be eligible for participation in the allocation program. The plan must be accepted by the Division of Aeronautics. IDAPA 39.04.01
20. SPONSOR will have proof of ownership or lease of all land upon which any project is proposed in order to protect the investment of public funds.
21. SPONSOR will maintain a fee and rental structure for services and facilities at the airport, which will make the airport as self-sustaining as possible taking into account such factors as the volume of traffic and economy of collection. The Division of Aeronautics can provide assistance with establishing the structure base.
22. **AIRPORT DEVELOPMENT GRANT ELIGIBILITY. Airport development grants shall not be allocated to airports in violation of the Policy on the Non-Aeronautical Use of Airport Hangars, 81 F.R. 38906. Compliance with the federal regulation will be confirmed by the airport sponsor and reported to the Idaho Transportation Department prior to distribution of funds. (S.B. 7/2025)**
23. SPONSOR is required to make selection for professional engineering or construction management pursuant to Idaho Code Title 54 and will provide evidence of based selection to the Division of Aeronautics. Idaho Code 67-2320
24. SPONSOR will have compatible land use and height zoning for the airport to prevent incompatible land uses and the creation or establishment of structures or objects of natural growth, which would constitute hazards or obstructions to aircraft operating to, from, on, or in the vicinity of the subject airport. Idaho Statute 67-6508q

- C. The allowable costs of the project shall not include any costs determined by the STATE to be ineligible.
- D. The STATE reserves the right to amend or withdraw this offer at any time prior to its acceptance by the SPONSOR.
- E. This offer shall expire and the STATE shall not be obligated to pay any part of the costs of the project unless the final agreement has been accepted by the SPONSOR on or before 5/30/2026 or such subsequent date as may be prescribed in writing by the STATE.

Except for those projects receiving both State and Federal Aid (submit copies of FAA Application and Agreement), the following inspection schedule, and reporting system is required:

- F. **Inspection Schedule and Reporting System:**

Inspection Schedule and Reporting System will vary for each project. The SPONSOR must make reports and be subject to inspections on the following schedule:

1. SPONSOR shall report project commencement date.
2. SPONSOR shall make quarterly reports during construction.
3. SPONSOR shall receive approval prior to any change in the scope of the project.
4. SPONSOR shall report project completion date and request final inspection and payment.
5. STATE may participate in the final inspection and shall sign off the project as completed.
6. STATE may arrange for audit of account in accordance with regularly scheduled audit program.

The execution of this instrument by the SPONSOR and ratification and adoption of the project application incorporated herein provides proof of the Sponsors commitment, as hereinafter provided. Said offer and acceptance shall comprise allocation agreement, constituting the obligation and rights of the State of Idaho and the SPONSOR with respect to the accomplishment of the project and the operation and the maintenance of the airport. Such allocation agreement shall become effective upon the SPONSOR acceptance of this offer and shall remain in full force and effect throughout the useful life of the facilities developed under the project but in any event not to exceed twenty (20) years from the date of acceptance.

STATE OF IDAHO, ITD
Division of Aeronautics



By: _____
Thomas Mahoney, Administrator

ACCEPTANCE

THE SPONSOR DOES HEREBY RATIFY AND ADOPT ALL STATEMENTS, representations, warranties, covenants, and agreements contained in the project application and incorporated materials referred to in the foregoing offer and does hereby accept said offer and by such acceptance agrees to all of the terms and conditions thereof.

Executed this ____ day of _____, 2026.

By: _____

Rich Sykes, Mayor
City of Mountain Home, City Council

ATTEST:

Tiffany Belt

~~Nina Patterson~~, City Clerk

Tiffany Belt

I, ~~Nina Patterson~~, City Clerk do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. _____ adopted at a regular meeting of the City Council held on the ____ day of _____, 2026, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this ____ day of _____, 2026.

~~Nina Patterson~~, City Clerk

Tiffany Belt

City Resolution

Exact from the minutes of a regular meeting
of the City Council of City of Mountain Home, Idaho
Held on _____, 2026.

Councilman _____, introduced the following Resolution, was read in full, considered, and adopted:

Resolution number _____ of City of Mountain Home, Idaho accepting the Grant Offer of the State of Idaho through the Idaho Transportation Department, Division of Aeronautics, in the maximum amount of \$3,981.87 to be used under the Idaho Airport Aid Program, FS Program number: F268U76, Project number: AIP026 in the development of the Mountain Home Municipal Airport; and

Be it resolved by the Mayor and City Council of City of Mountain Home, Idaho (herein referred to as the City as follows:

Sec. 1. That the City shall accept the Grant Offer of the State of Idaho in the amount of \$3,981.87, for the purpose of obtaining State Aid under FS Program Number: F268U76, Project Number: AIP026 in the development of the Mountain Home Municipal Airport; and

Sec. 2. That the Mayor of the City of Mountain Home City Council is hereby authorized and directed to sign the statement of Acceptance of said Grant Offer (entitled Acceptance) on behalf of the City, the City Clerk is hereby authorized and directed to attest the signature of the Mayor and to impress the official seal of the City on the aforesaid statement of Acceptance; and

Sec. 3. A true copy of the Grant Agreement referred to herein be attached hereto and made a part thereof.

Passed by the City Council and approved by the Mayor this ____ day of _____, 2026.

Rich Sykes, Mayor

ATTEST:

~~Nina Patterson~~
Tiffany Belt, City Clerk

CERTIFICATE

I, ~~Nina Patterson~~
Tiffany Belt, City Clerk do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. _____ adopted at a regular meeting of the City Council held on the ____ day of _____, 2026, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this ____ day of _____, 2026.

~~Nina Patterson~~, City Clerk
Tiffany Belt



RESOLUTION NO. #15-2026R

Extract from the minutes of a regular meeting of the
City Council of the City of Mountain Home, Idaho,
held on April 14, 2026.

The following Resolution was read in full, considered, and adopted:

Resolution number #15-2026R of the City of Mountain Home, Idaho accepting the Grant Offer of the State of Idaho through the Idaho Transportation Department, Division of Aeronautics, in the maximum amount of \$3,981.87 to be used under the Idaho Airport Aid Program, FS Program number: F268U76, Project number: AIP026 in the development of the Mountain Home Municipal Airport; and

Be it resolved by the Mayor and City Council of the City of Mountain Home, Idaho (herein referred to as the City as follows:

Section 1: That the City shall accept the Grant Offer of the State of Idaho in the amount of \$3,981.87, for the purpose of obtaining State Aid under FS Program Number: F268U76, Project Number: AIP026 in the development of the Mountain Home Municipal Airport; and

Section 2: That the Mayor of the City of Mountain Home City Council is hereby authorized and directed to sign the statement of Acceptance of said Grant Offer (entitled Acceptance) on behalf of the City, the City Clerk is hereby authorized and directed to attest the signature of the Mayor and to impress the official seal of the City on the aforesaid statement of Acceptance; and

Section 3: A true copy of the Grant Agreement referred to herein be attached hereto and made a part thereof.

PASSED BY THE CITY COUNCIL, of the CITY OF MOUNTAIN HOME, Idaho, this 14th day of April, 2026.

APPROVED BY THE MAYOR, of the CITY OF MOUNTAIN HOME, Idaho, this 14th day of April, 2026.

APPROVED:

Rich Sykes, Mayor

(SEAL)

ATTEST:

Tiffany Belt, City Clerk

CERTIFICATE

I, Tiffany Belt, City Clerk, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. #15-2026R adopted at a regular meeting of the City Council held on the 14th day of April, 2026, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this 15th day of April, 2026.

Tiffany Belt, City Clerk

GRANT AGREEMENT
IDAHO AIRPORT AID PROGRAM
STATE FISCAL YEAR-27

TO: City of Mountain Home, Idaho
(Hereinafter referred to as the "SPONSOR")

FROM: The State of Idaho, acting through the IDAHO TRANSPORTATION DEPARTMENT, DIVISION OF AERONAUTICS
(Hereinafter referred to as the "STATE")

WHEREAS, the SPONSOR has submitted to the STATE an application for assistance from the Idaho Airport Aid Program for development of the Mountain Home Municipal Airport, together with the planning proposal or plans and specifications for the project. The STATE approved the application and it is hereby incorporated herein and made a part thereof:

WHEREAS, the Idaho Transportation Board has approved a project for development of the airport consisting of the following described airport development:

Project Description: Construct Hanger phase II
FS Program Number: F268U76
Project Number: AIP026

NOW THEREFORE, for carrying out the provisions of the Uniform State Aeronautics Department Act; Title 21 of the Idaho Code, as amended, and in consideration of the SPONSOR acceptance of this offer, as hereinafter provided, the STATE hereby agrees to pay, as its share of the costs incurred in accomplishing the project, not more than 2.5% of allowable project costs.

This Grant incorporates the following terms and conditions:

A. The STATE affirms that:

1. The maximum obligation of the STATE payable under this Grant shall be \$3,981.87.
2. This grant expires on June 30, 2030 and the STATE shall have no further obligation after that date.

B. The SPONSOR shall:

1. Certify the availability of at least \$3,981.87 to match STATE participation in said project.
2. The Airport Sponsor agrees to comply with the regulations relative to non-discrimination in State assisted programs of the Idaho Transportation Department.
3. Diligently and expeditiously complete this project by June 30, 2030 and likewise pursue appropriate measures as may be agreed upon by the SPONSOR and the STATE to remedy project delays, including but not limited to litigation or condemnation.

4. Carry out and complete the project in accordance with the plans, specifications, and property map, incorporated herein, as they may be revised or modified, with approval of the STATE.
5. Competitively bid all contracts for construction involved in this project in accordance with bidding procedures outlined in Idaho Statute Title 67, Chapter 28 of the Idaho Code and Title 2 CFR part 200 and provide solicitation documentation to the STATE.
6. In connection with the acquisition of real property for the project, secure at least two written appraisals by licensed appraisers and not pay in excess of the highest appraisal without the written consent of the STATE or except as directed by a court of competent jurisdiction after a contested trial and a judgment not resulting from agreement between the parties.
7. No State funds will be paid to the SPONSOR in any case until it certifies in writing that it has funds available and will spend at least the amount designated for this project in the Grant Agreement, solely for the project in question.
8. The SPONSOR agrees to hold said airport open to the flying public for the useful life of the facilities developed under this project.
9. The SPONSOR shall grant no exclusive use or operating agreements, to any person, company, or corporation for the use of the airport by any person providing or intending to provide aeronautical services to the public. Failure to abide by such agreement shall automatically obligate the immediate and full return of all State of Idaho money expended on behalf of the project to the State of Idaho.
10. Agrees to fulfill the FAA assurances applicable to this project and follow the requirements in 49 USC 471 Airport Development. (Only applies to FAA funded projects)
11. Agrees to follow and include applicable FAA required contract terms to any associated contracts granted in association with this grant. (Only applies to FAA funded projects)
12. Such allocation agreement shall become effective upon the SPONSOR acceptance of this offer and shall remain in full force and effect throughout the useful life of the facilities developed under the project but in any event not to exceed twenty (20) years from the date of acceptance.
13. Said offer and acceptance shall comprise allocation agreement, constituting the obligation and rights of the State of Idaho and the SPONSOR with respect to the accomplishment of the project and the operation and the maintenance of the airport.
14. SPONSOR must develop the airport in accordance with current design standards as set forth by the FAA for airport receiving FAA funding or by the Division of Aeronautics for non-federally funded airports.
15. SPONSOR cannot allow any activity or action on the airport that would interfere with its use for airport purposes.
16. SPONSOR must allow all types, kinds, and classes of aeronautical activities use the airport. This includes such activities as parachute jumping and ultralight vehicles. One possible reason for not allowing an aeronautical activity on the airport is if it cannot be conducted

safely. The final safety determination is the responsibility of the Idaho Division of Aeronautics. FAA funded airports shall abide by FAA guidance as depicted in the FAA grant assurance 22.

17. SPONSOR must allow people to service their own aircraft according to all applicable Federal Aviation Regulations (FARs). IDAPA 39.04.01
18. All revenue generated on the airport by the Sponsor will be used for airport purposes only.
19. SPONSOR should have a master plan or an airport or heliport layout plan to be eligible for participation in the allocation program. The plan must be accepted by the Division of Aeronautics. IDAPA 39.04.01
20. SPONSOR will have proof of ownership or lease of all land upon which any project is proposed in order to protect the investment of public funds.
21. SPONSOR will maintain a fee and rental structure for services and facilities at the airport, which will make the airport as self-sustaining as possible taking into account such factors as the volume of traffic and economy of collection. The Division of Aeronautics can provide assistance with establishing the structure base.
22. **AIRPORT DEVELOPMENT GRANT ELIGIBILITY. Airport development grants shall not be allocated to airports in violation of the Policy on the Non-Aeronautical Use of Airport Hangars, 81 F.R. 38906. Compliance with the federal regulation will be confirmed by the airport sponsor and reported to the Idaho Transportation Department prior to distribution of funds. (S.B. 7/2025)**
23. SPONSOR is required to make selection for professional engineering or construction management pursuant to Idaho Code Title 54 and will provide evidence of based selection to the Division of Aeronautics. Idaho Code 67-2320
24. SPONSOR will have compatible land use and height zoning for the airport to prevent incompatible land uses and the creation or establishment of structures or objects of natural growth, which would constitute hazards or obstructions to aircraft operating to, from, on, or in the vicinity of the subject airport. Idaho Statute 67-6508q

- C. The allowable costs of the project shall not include any costs determined by the STATE to be ineligible.
- D. The STATE reserves the right to amend or withdraw this offer at any time prior to its acceptance by the SPONSOR.
- E. This offer shall expire and the STATE shall not be obligated to pay any part of the costs of the project unless the final agreement has been accepted by the SPONSOR on or before 5/30/2026 or such subsequent date as may be prescribed in writing by the STATE.

Except for those projects receiving both State and Federal Aid (submit copies of FAA Application and Agreement), the following inspection schedule, and reporting system is required:

- F. **Inspection Schedule and Reporting System:**

Inspection Schedule and Reporting System will vary for each project. The SPONSOR must make reports and be subject to inspections on the following schedule:

1. SPONSOR shall report project commencement date.
2. SPONSOR shall make quarterly reports during construction.
3. SPONSOR shall receive approval prior to any change in the scope of the project.
4. SPONSOR shall report project completion date and request final inspection and payment.
5. STATE may participate in the final inspection and shall sign off the project as completed.
6. STATE may arrange for audit of account in accordance with regularly scheduled audit program.

The execution of this instrument by the SPONSOR and ratification and adoption of the project application incorporated herein provides proof of the Sponsors commitment, as hereinafter provided. Said offer and acceptance shall comprise allocation agreement, constituting the obligation and rights of the State of Idaho and the SPONSOR with respect to the accomplishment of the project and the operation and the maintenance of the airport. Such allocation agreement shall become effective upon the SPONSOR acceptance of this offer and shall remain in full force and effect throughout the useful life of the facilities developed under the project but in any event not to exceed twenty (20) years from the date of acceptance.

STATE OF IDAHO, ITD
Division of Aeronautics



By: _____
Thomas Mahoney, Administrator

ACCEPTANCE

THE SPONSOR DOES HEREBY RATIFY AND ADOPT ALL STATEMENTS, representations, warranties, covenants, and agreements contained in the project application and incorporated materials referred to in the foregoing offer and does hereby accept said offer and by such acceptance agrees to all of the terms and conditions thereof.

Executed this ____ day of _____, 2026.

By: _____

Rich Sykes, Mayor
City of Mountain Home, City Council

ATTEST:

Tiffany Belt

~~Nina Patterson~~, City Clerk

Tiffany Belt

I, ~~Nina Patterson~~, City Clerk do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. _____ adopted at a regular meeting of the City Council held on the ____ day of _____, 2026, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this ____ day of _____, 2026.

~~Nina Patterson~~, City Clerk
Tiffany Belt

City Resolution

Exact from the minutes of a regular meeting
of the City Council of City of Mountain Home, Idaho
Held on _____, 2026.

Councilman _____, introduced the following Resolution, was read in full, considered, and adopted:

Resolution number _____ of City of Mountain Home, Idaho accepting the Grant Offer of the State of Idaho through the Idaho Transportation Department, Division of Aeronautics, in the maximum amount of \$3,981.87 to be used under the Idaho Airport Aid Program, FS Program number: F268U76, Project number: AIP026 in the development of the Mountain Home Municipal Airport; and

Be it resolved by the Mayor and City Council of City of Mountain Home, Idaho (herein referred to as the City as follows:

Sec. 1. That the City shall accept the Grant Offer of the State of Idaho in the amount of \$3,981.87, for the purpose of obtaining State Aid under FS Program Number: F268U76, Project Number: AIP026 in the development of the Mountain Home Municipal Airport; and

Sec. 2. That the Mayor of the City of Mountain Home City Council is hereby authorized and directed to sign the statement of Acceptance of said Grant Offer (entitled Acceptance) on behalf of the City, the City Clerk is hereby authorized and directed to attest the signature of the Mayor and to impress the official seal of the City on the aforesaid statement of Acceptance; and

Sec. 3. A true copy of the Grant Agreement referred to herein be attached hereto and made a part thereof.

Passed by the City Council and approved by the Mayor this ____ day of _____, 2026.

Rich Sykes, Mayor

ATTEST:

~~Nina Patterson~~
Tiffany Belt, City Clerk

CERTIFICATE

I, ~~Nina Patterson~~
Tiffany Belt, City Clerk do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. _____ adopted at a regular meeting of the City Council held on the ____ day of _____, 2026, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this ____ day of _____, 2026.

~~Nina Patterson~~, City Clerk
Tiffany Belt



MASTER SERVICE AGREEMENT

Created Date: 03/19/2026

Initial Term Start Date: 05/01/2026

Initial Term End Date: 09/30/2027

Account Executive Information

Rebecca White
Senior Account Executive
rwhite@lexipol.com
(469) 314-2633

Lexipol LLC
2611 Internet Blvd., Ste. 120
Frisco, Texas 75034

Agency Information

Ty Larsen
Interim Chief
tlarsen@mhpd.net
208-587-2101

Mountain Home Police Department
Sourcewell #: 95479
2775 E 8th N
Mountain Home, Idaho 83647

This Master Service Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency").

This Agreement consists of:

- (a) this **Cover Sheet**
- (b) **Exhibit A** - Selected Services and Associated Fees
- (c) **Exhibit B** - Description of Services
- (d) **Exhibit C** - Terms and Conditions of Service

This Agreement is entered into subject to the terms and conditions contained in **Sourcewell Contract Number 011822-LXP (the Sourcewell Contract)**. In the event of any conflict between the terms and conditions of this Agreement and the terms and conditions set forth in the Sourcewell Contract, the terms and conditions of the Sourcewell Contract shall control.

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Mountain Home Police Department

Lexipol, LLC

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

Order Summary

001 Law Enforcement Policy Manual - October 1, 2026-September 30, 2027							
Qty	Description	Unit Price	Disc (%)	Disc Amount	Tax Amount	Extended	
29	Annual Law Enforcement Policy Manual & Daily Training Bulletins	\$17,407.00	25%	\$4,351.75	\$0.00	\$13,055.25	
29	Annual Law Enforcement Supplemental Manual(s)	\$1,893.00	25%	\$473.25	\$0.00	\$1,419.75	
29	Annual Law Enforcement Procedures	\$968.00	25%	\$242.00	\$0.00	\$726.00	
				Discount:	\$5,067.00	Subtotal:	\$15,201.00

003 Focused Implementation - One-Time Charge							
Qty	Description	Unit Price	Disc (%)	Disc Amount	Tax Amount	Extended	
1	Law Enforcement Focused Implementation	\$9,990.00	25%	\$2,497.50	\$0.00	\$7,492.50	
				Discount:	\$2,497.50	Subtotal:	\$7,492.50

005 FTO/Performance Reporting - October 1, 2026-September 30, 2027							
Qty	Description	Unit Price	Disc (%)	Disc Amount	Tax Amount	Extended	
29	Lexipol Field Training	\$4,200.00	25%	\$1,050.00	\$0.00	\$3,150.00	
29	Lexipol Performance Reporting	\$7,500.00	25%	\$1,875.00	\$0.00	\$5,625.00	
1	Lexipol Field Training Implementation Service	\$840.00	25%	\$210.00	\$0.00	\$630.00	
1	Performance Reporting Tier 1 Implementation Service	\$2,000.00	25%	\$500.00	\$0.00	\$1,500.00	
				Discount:	\$3,635.00	Subtotal:	\$10,905.00

Discount:	\$27,359.50
Subtotal:	\$33,598.50
Tax:	
Total Due:	\$33,598.50

Discount Notes

City of Mountain Home is Sourcewell Member (#95479). 5% discount applied.

Idaho POST Training Discounts Effective through April 30, 2026:

*20% Lexipol solution discount

*5 complimentary months (May-September 2026) with signed agreement before April 30, 2026. Subscription billed in October 2026 to align with department fiscal year.

Exhibit B Description of Services

If Professional Services solutions are included in your purchase, the following additional terms apply:

Cancellation and Rescheduling of Meetings

Both the Customer and Vendor recognize that the nature of professional services engagements may necessitate changes to scheduled meetings due to unforeseen circumstances. In the event that either party needs to cancel or reschedule a planned meeting, the following terms shall apply:

1. **Notice of Change:** The party requesting the change must provide email notice to the other party as soon as reasonably possible. A minimum notice period of one (1) business day prior to the scheduled meeting time is required, except in cases of emergency.
2. **Rescheduling Efforts:** Upon receiving a notice of change, both parties agree to make a good faith effort to reschedule the meeting at a mutually convenient time. The party initiating the change shall propose at least two alternative dates and/or times within 5 business days of the original meeting date.
3. **Emergency Cancellations:** Recognizing that emergencies can arise, a shorter notice period may be acceptable at the discretion of the non-initiating party. In such cases, both parties agree to work collaboratively to reschedule the meeting as soon as possible.
4. **Repeated Cancellations:** If either party cancels or requests to reschedule meetings on more than three (3) occasions without adequate notice or justification, it may be considered a breach of the terms of this engagement, subject to review and discussion between the parties to address the impact on the project timelines and deliverables.
5. **Communication:** All notifications regarding meeting cancellations or rescheduling should be communicated through the designated points of contact for each party, using the agreed-upon methods of communication (e.g., email, project management software).

Time is of the essence:

The parties agree that time is of the essence in the performance of the obligations under this Statement of Work (SOW). Lexipol Professional Service shall adhere to the project schedule, milestones, and delivery dates specified herein, recognizing that timely completion is a critical component of the services being provided. Lexipol will recommend a project schedule that has been successful in allowing agencies to complete their policy work within the prescribed timelines. These can be adjusted to fit the needs of the agency/staff availability, but any request by the agency to extend time for performance beyond timeline end dates must be mutually agreed upon by both parties. If Lexipol Professional Services observes that the project is at risk of exceeding the planned duration, an escalation email and conversation will take place with the agency CEO to notify of the schedule concern and discuss a remediation plan to address.

Personnel Changes

Lexipol acknowledges the importance of consistency and continuity in the resources allocated to this project to ensure its successful completion. While we endeavor to maintain the same personnel on the project throughout its duration, we reserve the right to change assigned resources as necessary. Changes in personnel may occur due to unforeseen circumstances such as illness, resignation, or other reasons that may prevent the originally assigned resources from continuing the project. In the event of a change in personnel, Lexipol guarantees that any new resources assigned will possess equivalent qualifications, experience, and expertise necessary to meet or exceed the project's requirements. We are committed to ensuring a seamless transition, minimizing any potential impact on the project timeline and quality of deliverables. Lexipol will provide timely notice to the Customer of any changes in project personnel, along with details of the replacement resource's qualifications and the plan for transition to maintain project continuity.

If personnel changes happen on the Agency side of the project, Lexipol requests that the agency notify the Professional Services Specialist assigned to the project. The Specialist will then work with the agency contacts to determine if there will be a schedule delay while new resources are identified. Once the new resources are onboard, the Specialist will provide a project status overview, training on the KMS Platform, and review of how to view and make any revisions to policies already covered by the project. The project effort will not reset and begin from the beginning, however, to redo any policy decisions that were previously made. The project will resume at the point left off and cover the remaining policies and system functionality.

All services listed in this SOW are services provided in conjunction with other Lexipol subscription services and cannot be ordered as a standalone offering.

Policy Manual

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Lexipol Performance Reporting

Lexipol's performance reporting solution is designed for public safety agencies to streamline operations, ensure compliance with reporting requirements and enhance community engagement. It includes six integrated applications: Use of Force, Internal Affairs, Vehicle Pursuits, Encounters, Community Engagement, and Vehicle Damage. All applications feed data into the Command Center, providing intelligence capabilities and an advanced early intervention system using a customizable risk score rather than frequency of events.

Use of Force

Monitor and document use of force incidents to ensure compliance with reporting requirements.

- Monitor your agency's use of force trends
- Comply with use of force reporting requirements
- Attach body camera footage, reports and pictures related to an incident
- Integrate the system with existing applications like CAD
- Monitor multiple relevant data points to identify liability issues

Internal Affairs

Track and automate all internal affairs cases.

- Automate your reports using the custom-built document library
- Monitor multiple data points to identify liability issues
- Create customizable statistical reports
- Access detailed audit capabilities for accountability and transparency

Vehicle Pursuits

Track data related to high-liability pursuits.

- Capture detailed data for pursuit incidents
- Perform statistical analyses to help determine whether pursuits were within your agency policy
- Track suspect charges and violations, reason for pursuit, how it was terminated, outcomes and weather/traffic patterns

Encounters

Track data to ensure compliance with legal requirements related to encounters with community members.

- Document and analyze encounters with community members to support your agency's commitment to bias-free policing
- Produce documentation to comply with anti-bias and profiling laws
- Document the demographics of your jurisdiction to help interpret collected data correctly

Community Engagement

Automate and track perceived employee conduct based on community member complaints and compliments.

- Automated the tracking and management of community member complaints and compliments
- Use workflows to route complaints based on seriousness
- Support outreach in multiple languages

Vehicle Damage

Document incidents involving department owned/issued vehicles.

- Document damage to vehicles in your fleet
- Track employee vehicular incidents and identify causes of crashes

Command Center

Custom-built command staff dashboard and behavior-based early intervention system.

- Interactive and custom-built dashboards from data aggregated across all six applications
- Advanced analytics tools for visualizing high liability statistics
- Behavior-based early intervention system to identify and address potential issues
- Access to public-facing dashboards to share data with the public

Lexipol Field Training

Lexipol's Field Training, modeled after the San Jose FTO model, is a web-based software solution providing law enforcement agencies and academies with the ability to monitor on-the-job performance during the field training curriculum and probationary period. Features of Field Training include:

- Platform to track required FTO documentation with ability to customize for all departments, including Patrol, Corrections, Dispatch, and Community Service Officer (additional purchase required for each FTO instance)
- Daily Observation Reports based on San Jose model
- Web-based system easily accessible through CAD systems
- Tracking of health of FTO program across departments
- Automated workflows based on Daily Observation Reports

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Law Enforcement Operations Procedures

To ensure consistent, effective and safe operations, a law enforcement agency's procedures should align with its policies and be accessible in an easy-to-understand format. Lexipol's Law Enforcement Procedure Guide and Framework, based on national best practices, gives you the guidance and a template to build such a procedure manual.

- More than 40 procedure guides designed to help you ensure your procedures follow important policy requirements and national best practices
- Each procedure provides an editable template to conveniently author new content and merge existing agency content
- Procedures are aligned with Lexipol policy requirements to address the most important operations of a law enforcement agency
- Well-structured and policy-aligned procedures enhance preparation for accreditation assessments

Lexipol Field Training Implementation Service

Lexipol's Field Training Standard Implementation Service provides subscribers with a basic introduction to the Field Training platform and its key features. The service includes essential setup and configuration, with customization limited to 10 hours or 90 days,

whichever is completed first. The 90-day timeline begins on the date of the initial kickoff meeting. Standard packages for all customers will include the following:

- Configuration for two instances of FTO
- Configuration for 2 Daily Observation Report Templates
- Configuration of standard forms
 - Supervisor report
 - Field Training Manual
 - Field Training Checklist
- Configuration for PoliceOne Academy (platform only) testing functionality to support FTO testing

Lexipol Performance Reporting Tier 1 Implementation Service

Lexipol's Performance Reporting Tier 1 Implementation Service provides your agency with the foundational introduction to the platform and all its applications. The service includes essential setup and configuration for each of the applications within the Performance Reporting solution, limited to 30 hours or 90 days, whichever is completed first. The 90-day timeline begins on the date of the initial kickoff meeting. The Tier 1 service includes:

- Configuration changes against the standard forms in each module
- Configuration changes on the Command Center dashboards
- Training on the application
- Additional activities as required such as onboarding assistance, user setup, and testing

Exhibit C

Terms and Conditions of Service

These Terms and Conditions of Service (the “Terms”) govern the rights and obligations of Lexipol, LLC (“Lexipol”) and Agency under this Agreement. Lexipol and Agency may each be referred to herein as a “Party” and collectively as the “Parties.”

1. Definitions. Each of the following capitalized terms will have the meaning included in this Section. Other capitalized terms are defined within their respective sections, below.

1.1 “Agency” means the department, agency, office, organization, company, or other entity purchasing and/or subscribing to Lexipol Services, as may be further denoted on the cover sheet to which these Terms are attached.

1.2 “Agency Data” means all data, information, and content owned by Agency for purposes of identifying authorized users, confirming departmental information, or which are ancillary to receipt of Lexipol Services.

1.3 “Agreement” means the combination of the cover sheet; Exhibit A (“Selected Services and Associated Fees”); Exhibit B (Description of Services); this Exhibit C (“Terms and Conditions of Service”); and any other documents attached hereto and expressly incorporated herein by reference.

1.4 “Custom Agreement Terms” refers to any contractual terms contained within Exhibit A to this Agreement. Custom Agreement Terms override and supersede the Terms contained in this Exhibit C.

1.5 “Initial Term” means the period beginning on the Initial Term Start Date and ending on the Initial Term End Date.

1.6 “Initial Term Start Date” is specified on the cover sheet and represents the first day of the Initial Term.

1.7 “Initial Term End Date” is specified on the cover sheet and represents the last day of the Initial Term.

1.8 “Lexipol Content” means all content in any format including but not limited to written content, images, videos, data, information, and software multimedia provided by Lexipol and/or its licensors via the Services.

1.9 “Services” means all products and services, including but not limited to all online services, software subscriptions, content licensing, professional services, and ancillary support services as may be offered by Lexipol and/or its affiliates.

1.10 “Sponsor Organization” means a governmental or quasi-governmental risk pool, joint powers authority, intergovernmental risk-sharing organization, or similar entity that provides risk management, insurance, claims administration, training, accreditation, policy, loss-control, financial sponsorship or related services to Agency.

2. Term; Renewals; Termination. This Agreement becomes enforceable upon signature by Agency’s authorized representative(s), and effective as of the Initial Term Start Date. Unless Agency provides written notice of non-renewal to Lexipol as set forth below or as modified in Exhibit A, following the Initial Term, this Agreement will automatically renew in successive one-year periods (each, a “Renewal Term”). The Initial Term and all Renewal Terms collectively comprise the “Term” of this Agreement.

2.1 Non-Renewal. To avoid renewal of this Agreement or a specific Service, Agency must issue written notice to Lexipol prior to the beginning of the next Renewal Term by emailing customersupport@lexipol.com. If a non-renewal notice is not timely received as required herein, Agency will be obligated to pay all Service fees for the applicable Renewal Term in accordance with this Agreement, regardless of whether Agency later provides notice of non-renewal or notice of termination.

2.2 Renewal Service Updates. At renewal, Agency may add and/or remove one or more Services (a “Service Update”) Any Service Update will be documented in an updated Exhibit A (Selected Services and Associated Fees) or other written confirmation issued by Lexipol and accepted by Agency, and the fees for the applicable Renewal Term will be adjusted accordingly. If Agency does not timely provide notice of a Service Update, the Services and fees in effect for the then-current Term will carry forward into the next Renewal Term. For clarity, a Service Update is not a termination of this Agreement.

2.3 Termination. Either Party may terminate this Agreement if (a) the other party materially breaches this Agreement and does not cure the breach within thirty (30) calendar days after receiving written notice, or (b) the other party makes an assignment for the benefit of creditors or becomes the subject of any bankruptcy, insolvency, or reorganization proceeding. For the avoidance of doubt, non-payment of fees owed under this Agreement constitutes a material breach hereof. In addition to, and notwithstanding the foregoing, Agency may terminate this Agreement for lack of appropriation. In addition, if Agency is unable to secure funding for a given Renewal Term, this Agreement shall automatically terminate at the end of the then-current term.

2.4 Effect of Expiration or Termination. Upon the expiration or termination of this Agreement for any reason, Lexipol may allow for limited ongoing access to the Services or suspend Agency's access if payments for Service fees remain outstanding. Termination or expiration of this Agreement shall not relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration, including payment obligations. For clarity, fees for any Renewal Term that begins due to Agency's failure to deliver timely notice of non-renewal are deemed fully earned and payable for that Renewal Term, subject only to any express refund or proration rights stated in this Agreement.

3. Fees; Invoicing. Lexipol will invoice Agency at the commencement of the Initial Term and thirty (30) days prior to the commencement of each Renewal Term, if applicable. Agency agrees to remit payment within thirty (30) calendar days of receipt of Lexipol's invoice. Payments may be made electronically through Lexipol's online customer portal or by mailing a check to Lexipol, LLC at PO Box 676232 Dallas, TX 75267-6232 (Attn: Accounts Receivable). Agency is responsible for all third-party fees (e.g., wire fees, bank fees, credit card processing fees) incurred when paying electronically, and such fees are in addition to those listed on Exhibit A. Lexipol reserves the right to increase fees for Renewal Terms following notice to Agency. All fee amounts stated in Exhibit A are exclusive of taxes. Unless otherwise exempt, Agency is responsible for and will pay in full all taxes related to receipt of Lexipol's Services. If Agency is exempt, it must send its exemption certificate(s) to taxes@lexipol.com.

4. Terms of Service. The following provisions govern access to and use of specific Lexipol's Services:

4.1 Online Services. Lexipol's Online Services include all online services offered by Lexipol and its partners, affiliates, and licensors. Online Services include, without limitation, Lexipol's Policy Knowledge Management System ("KMS"), Learning Management System ("LMS"), Cordico wellness application(s), GrantFinder, Virtual Instructor-Led Training, and the LEFTA Systems suite of solutions (collectively, the "Online Services"). Note: LMS Services include, but are not limited to: PoliceOne Academy, FireRescue1 Academy, EMS1 Academy, Corrections1 Academy, and LocalGovU.

4.2 Professional Services. Lexipol's Professional Services include those Services that are not part of Lexipol's Online Services and which require the direct, hands-on professional expertise of Lexipol personnel and/or contractors, including implementation support for policy manuals and software, technical support for online learning, accreditation consulting, grant writing, and projects requiring regular input from Lexipol's subject matter experts (collectively, "Professional Services"). Professional Services may also be referred to as "One-Time" Services on Exhibit A and may also include the provision of supplemental documentation from Lexipol's Professional Services team, either with this Agreement or during the provision of Service. NOTE: Agency is responsible for submitting all information reasonably required by Lexipol's grant writing team in a timely manner and always at least five (5) days prior to each grant application submission date. Agency is responsible for submissions of final grant applications by grant deadlines. Failure to timely submit required materials to Lexipol's grant writing team will result in rollover of project fees to next grant application cycle, not a refund of fees. Requests for cancellation of grant writing services which have already begun will result in a 50% fee of the total value of the service.

4.3 Account Security. Access to Lexipol's Services is personal and unique to Agency. Agency shall not assign, transfer, or provide access to Lexipol Services to any third party without Lexipol's prior written consent. Agency is responsible for maintaining the security and confidentiality of Agency's usernames and passwords and the security of Agency's accounts. Agency will immediately notify Lexipol if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's account or Agency's usernames and/or passwords. Any violation of this Section may be considered a material breach resulting in suspension of Service or termination of this Agreement by Lexipol.

4.4 Agency Data. Lexipol's use of Agency Data is limited to providing and improving the Services and Lexipol's offerings, retaining records in the regular course of business, and complying with applicable legal obligations. Without limiting the foregoing, Agency acknowledges and agrees that Lexipol may (a) share Agency Data among and between the Services (including across different Lexipol products, modules, and offerings) to enable provisioning, administration, support, analytics, reporting, interoperability, and product improvements; and (b) disclose Agency Data to Agency's Sponsor Organization(s) (if applicable) and their administrators, brokers, consultants, and service providers, solely to support Agency's participation in risk management, training, accreditation, policy, loss-control, claims, or related programs, and for reporting and benchmarking purposes, in each case to the extent permitted by applicable law. Lexipol will use commercially reasonable efforts to ensure the security of all Agency Data, including technical and organizational measures to protect Agency Data against unauthorized or unlawful processing and against accidental loss, destruction, damage, theft, alteration or disclosure. Lexipol will implement and maintain an information security program reasonably designed to protect Agency Data and consistent with prevailing industry standards for similarly situated service providers. Lexipol will notify Agency without undue delay, and in any event within three (3) days, after Lexipol confirms any unauthorized access to or acquisition of Agency Data in Lexipol's possession or control. For information related to Lexipol's information security programs, Agency may contact Lexipol's compliance team.

4.5 Intellectual Property. Lexipol's Services, and all Lexipol Content underlying such Services, are proprietary and, where applicable, protected under U.S. copyright, trademark, patent, and/or other applicable laws. When subscribing to Lexipol's Online Services, Agency and its authorized personnel receive a personal, limited, non-sublicensable and non-assignable license to access and use the Services in conformity with these Terms. Nothing contained in this Agreement, and no course of dealing,

shall be construed as conferring any right of ownership to Lexipol's Services or Lexipol Content. Lexipol Content may be incorporated into Agency's final policy manuals, including beyond the Term of this Agreement, but Agency may not otherwise share Lexipol Content with private, for-profit, or commercial third parties, or commercialize Lexipol Content in any way. Agency acknowledges and agrees that Lexipol shall have no responsibility to update the Lexipol Content used by Agency beyond the Term of this Agreement and that Lexipol hereby disclaims and shall have no liability whatsoever for Agency's reliance on or use of modified or derivative forms of Lexipol Content including, without limitation, any revision, abridgement, condensation, expansion, compilation, or any other form in which Lexipol Content, or any portion thereof, is recast, transformed, adapted, or modified from its original form. NOTE: AGENCY ACKNOWLEDGES AND AGREES THAT, PRIOR TO USE AND FINAL PUBLICATION, ALL AGENCY POLICIES AND DAILY TRAINING BULLETINS (DTBs) HAVE BEEN INDIVIDUALLY REVIEWED AND ADOPTED BY AGENCY. AGENCY ACKNOWLEDGES AND AGREES THAT IT, AND NOT LEXIPOL, IS CONSIDERED THE "POLICY MAKER" WITH REGARD TO EACH AND EVERY SUCH POLICY AND DTB.

4.6 Restrictions on Use of Third-Party Platforms (including AI). Agency will not upload, input, transmit, or otherwise provide any Lexipol Content (including any Agency policy manuals, drafts, DTBs, templates, or other materials that incorporate or are derived from Lexipol Content) to any third-party website, application, platform, or service (including any generative AI or machine learning model, tool, or service), except (a) as expressly permitted herein or separately in writing by Lexipol, or (b) to the extent required to publish Agency's final adopted policies for Agency's internal governmental use or public posting in the ordinary course, provided that such posting does not disclose Lexipol Confidential Information or trade secrets beyond what is embodied in Agency's final adopted policies. Without limiting the foregoing, Agency will not use any third-party platform in a manner that (i) trains, fine-tunes, or improves a third party's models on Lexipol Content, (ii) makes Lexipol Content available to other customers or users of that third party platform, or (iii) enables extraction of Lexipol Content except as part of Agency's final adopted policies. For clarity, this Section does not prohibit Agency from using generally available document storage, email, or collaboration platforms solely for internal operations, provided Agency does not authorize those platforms to train or improve models on Lexipol Content and restricts access to authorized users.

5. Confidentiality. Each Party may disclose information to the other Party that would be reasonably considered confidential, including Agency Data (collectively, "Confidential Information"). Upon receiving such Confidential Information, each Party will: (a) limit disclosure of such Confidential Information to authorized representatives only; (b) advise its personnel and agents of the confidential nature of such Confidential Information and of the obligations set forth in this Agreement; and (c) not disclose any Confidential Information to any third party unless expressly authorized by the disclosing Party. Notwithstanding the foregoing, this section shall not operate to limit Agency's disclosure authority pursuant to a valid governmental, judicial, or administrative order, subpoena, regulatory request, Freedom of Information Act request, Public Records Act request, or equivalent, provided that Agency notifies Lexipol of such disclosure, to the extent practicable, such that Lexipol may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of Lexipol's Confidential Information and trade secrets.

6. Warranty. LEXIPOL WARRANTS THAT IT SHALL NOT KNOWINGLY INFRINGE THE INTELLECTUAL PROPERTY RIGHTS OF OTHERS; THAT ITS SERVICES ARE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER IN ACCORDANCE WITH PREVAILING INDUSTRY STANDARDS; AND THAT THEY WILL MATERIALLY CONFORM TO THE APPLICABLE DESCRIPTION OF SERVICES IN EXHIBIT B DURING THE TERM. BEYOND THE FOREGOING, LEXIPOL'S SERVICES ARE PROVIDED "AS-IS" AND LEXIPOL DISCLAIMS ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR OTHERWISE.

7. Indemnification. Lexipol will indemnify, defend, and hold harmless Agency from and against any and all third-party claims, demands, suits, or proceedings and associated losses, liabilities, damages, judgments, settlements, penalties, fines, and reasonable attorneys' fees arising directly and solely out of Lexipol's acts or omissions in providing the Services. Agency must (a) promptly notify Lexipol in writing of any indemnified claim, (b) allow Lexipol to control the defense and settlement of the claim, and (c) reasonably cooperate with Lexipol. Lexipol will not settle any claim in a manner that imposes any admission of fault or ongoing obligation on Agency without Agency's prior written consent (not to be unreasonably withheld or delayed).

8. Limitation of Liability. Each Party's cumulative liability resulting from any claims, demands, or actions arising out of or relating to this Agreement shall not exceed the aggregate amount of fees paid by Agency to Lexipol during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall either Party be liable for indirect, incidental, consequential, special, exemplary damages, or lost profits. Nothing in this Section limits a Party's obligation to pay amounts properly due and owing under this Agreement.

9. General Terms.

9.1 Entire Agreement. This Agreement embodies the entire agreement between the Parties and supersedes all prior agreements with respect to the subject matter hereof. No representation, promise, or statement of intention has been made

by either party that is not embodied herein. Terms and conditions set forth in any purchase order or other document that are inconsistent with or in addition to the terms and conditions set forth in this Agreement are rejected in their entirety and void, regardless of when received, without further action. No amendment, modification, or supplement to this Agreement shall be binding unless it is made in writing and signed by both parties.

9.2 General Interpretation. The terms of this Agreement have been chosen by the parties hereto to express their mutual intent. This Agreement shall be construed equally against each party without regard to any presumption or rule requiring construction against the party who drafted this Agreement or any portion thereof.

9.3 Invalidity of Provisions. Each provision contained in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision or portion thereof shall not affect the validity or enforceability of any other provision. Should any provision or portion thereof be held to be invalid or unenforceable, the parties agree that the reviewing authority should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

9.4 Governing Law. Each party shall maintain compliance with all applicable laws, rules, regulations, and orders relating to its obligations pursuant to this Agreement. This Agreement shall be construed in accordance with, and governed by, the laws of the state in which Agency is located, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

9.5 Assignment. This Agreement may not be assigned by either party without the prior written consent of the other. Notwithstanding the foregoing, this Agreement may be assumed by a party's successor in interest through merger, acquisition, or consolidation without additional notice or consent.

9.6 Waiver. Either party's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

9.7 Notices. Any notice required hereunder shall be in writing and shall be made by certified mail (postage prepaid) to known, authorized recipients at such address as each party may indicate from time to time. In addition, electronic mail (email) to established and authorized recipients is acceptable when acknowledged by the receiving party.



Lexipol Solutions Proposal for Mountain Home Police Department

Prepared for:

Lexipol LLC

Prepared by:

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(469) 314-2633

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Frisco, Texas 75034
www.lexipol.com



PROPOSAL

Mountain Home Police Department

About Us

Created in 2003 by two attorneys (and former law enforcement officers), Lexipol exists to serve those who serve others. We know the weight public safety leaders carry—and we believe no one should bear it alone. That’s why we build tools and deliver guidance that help law enforcement and corrections department leaders cut through complexity and protect what matters most: your people, your purpose, and your community. With a range of informational and technological tools that reinforce accountability, reduce liability, and build community trust, Lexipol helps your team achieve total readiness.

12K

PUBLIC SAFETY AGENCIES
AND MUNICIPALITY
CUSTOMERS

670K

FIRST RESPONDERS
USING LEXIPOL
SOLUTIONS

170

PARTNERSHIPS WITH PUBLIC
SAFETY ASSOCIATIONS AND
RISK POOLS

Solutions For Today. Ready For Tomorrow.

Lexipol is the only all-in-one platform for law enforcement and corrections leaders that supports every aspect of your operations, so you can stay ready for what’s next.

- **Policy:** Improve policy compliance with state-specific policies researched and written by policy and legal professionals – and tools to efficiently distribute them and track personnel acknowledgements as laws and standards evolve.
- **Training:** Meet training mandates and enhance performance with high-quality, compliant training across all levels of your agency, online or in the field.
- **Wellness:** Empower your agency with a wellness program that combines 24/7, confidential, app-based support with data-driven analytics to identify trends, tailor wellness initiatives, and foster a culture of sustained resilience and engagement.
- **Reports:** Proactively address issues, trace patterns, and enhance decision-making and community trust with real-time, centralized access to key metrics.
- **Grants:** Identify, apply for, and secure grants that fund essential agency needs with a real-time, online database and team of experienced grant writers.



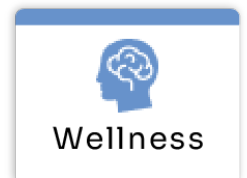
Policy



Training



Reports



Wellness



Grants

Description of Services

If Professional Services solutions are included in your purchase, the following additional terms apply:

Cancellation and Rescheduling of Meetings

Both the Customer and Vendor recognize that the nature of professional services engagements may necessitate changes to scheduled meetings due to unforeseen circumstances. In the event that either party needs to cancel or reschedule a planned meeting, the following terms shall apply:

1. **Notice of Change:** The party requesting the change must provide email notice to the other party as soon as reasonably possible. A minimum notice period of one (1) business day prior to the scheduled meeting time is required, except in cases of emergency.
2. **Rescheduling Efforts:** Upon receiving a notice of change, both parties agree to make a good faith effort to reschedule the meeting at a mutually convenient time. The party initiating the change shall propose at least two alternative dates and/or times within 5 business days of the original meeting date.
3. **Emergency Cancellations:** Recognizing that emergencies can arise, a shorter notice period may be acceptable at the discretion of the non-initiating party. In such cases, both parties agree to work collaboratively to reschedule the meeting as soon as possible.
4. **Repeated Cancellations:** If either party cancels or requests to reschedule meetings on more than three (3) occasions without adequate notice or justification, it may be considered a breach of the terms of this engagement, subject to review and discussion between the parties to address the impact on the project timelines and deliverables.
5. **Communication:** All notifications regarding meeting cancellations or rescheduling should be communicated through the designated points of contact for each party, using the agreed-upon methods of communication (e.g., email, project management software).

Time is of the essence:

The parties agree that time is of the essence in the performance of the obligations under this Statement of Work (SOW). Lexipol Professional Service shall adhere to the project schedule, milestones, and delivery dates specified herein, recognizing that timely completion is a critical component of the services being provided. Lexipol will recommend a project schedule that has been successful in allowing agencies to complete their policy work within the prescribed timelines. These can be adjusted to fit the needs of the agency/staff availability, but any request by the agency to extend time for performance beyond timeline end dates must be mutually agreed upon by both parties. If Lexipol Professional Services observes that the project is at risk of exceeding the planned duration, an escalation email and conversation will take place with the agency CEO to notify of the schedule concern and discuss a remediation plan to address.

Personnel Changes

Lexipol acknowledges the importance of consistency and continuity in the resources allocated to this project to ensure its successful completion. While we endeavor to maintain the same personnel on the project throughout its duration, we reserve the right to change assigned resources as necessary. Changes in personnel may occur due to unforeseen circumstances such as illness, resignation, or other reasons that may prevent the originally assigned resources from continuing the project. In the event of a change in personnel, Lexipol guarantees that any new resources assigned will possess equivalent qualifications, experience, and expertise necessary to meet or exceed the project's requirements. We are committed to ensuring a seamless transition, minimizing any potential impact on the project timeline and quality of deliverables. Lexipol will provide timely notice to the Customer of any changes in project personnel, along with details of the replacement resource's qualifications and the plan for transition to maintain project continuity.

If personnel changes happen on the Agency side of the project, Lexipol requests that the agency notify the Professional Services Specialist assigned to the project. The Specialist will then work with the agency contacts to determine if there will be a schedule delay while new resources are identified. Once the new resources are onboard, the Specialist will provide a project status overview, training on the KMS Platform, and review of how to view and make any revisions to policies already covered by the project. The project effort will not reset and begin from the beginning, however, to redo any policy decisions that were previously made. The project will resume at the point left off and cover the remaining policies and system functionality.

All services listed in this SOW are services provided in conjunction with other Lexipol subscription services and cannot be ordered as a standalone offering.

Policy Manual

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Lexipol Performance Reporting

Lexipol's performance reporting solution is designed for public safety agencies to streamline operations, ensure compliance with reporting requirements and enhance community engagement. It includes six integrated applications: Use of Force, Internal Affairs, Vehicle Pursuits, Encounters, Community Engagement, and Vehicle Damage. All applications feed data into the Command Center, providing intelligence capabilities and an advanced early intervention system using a customizable risk score rather than frequency of events.

Use of Force

Monitor and document use of force incidents to ensure compliance with reporting requirements.

- Monitor your agency's use of force trends
- Comply with use of force reporting requirements
- Attach body camera footage, reports and pictures related to an incident
- Integrate the system with existing applications like CAD

- Monitor multiple relevant data points to identify liability issues

Internal Affairs

Track and automate all internal affairs cases.

- Automate your reports using the custom-built document library
- Monitor multiple data points to identify liability issues
- Create customizable statistical reports
- Access detailed audit capabilities for accountability and transparency

Vehicle Pursuits

Track data related to high-liability pursuits.

- Capture detailed data for pursuit incidents
- Perform statistical analyses to help determine whether pursuits were within your agency policy
- Track suspect charges and violations, reason for pursuit, how it was terminated, outcomes and weather/traffic patterns

Encounters

Track data to ensure compliance with legal requirements related to encounters with community members.

- Document and analyze encounters with community members to support your agency's commitment to bias-free policing
- Produce documentation to comply with anti-bias and profiling laws
- Document the demographics of your jurisdiction to help interpret collected data correctly

Community Engagement

Automate and track perceived employee conduct based on community member complaints and compliments.

- Automated the tracking and management of community member complaints and compliments
- Use workflows to route complaints based on seriousness
- Support outreach in multiple languages

Vehicle Damage

Document incidents involving department owned/issued vehicles.

- Document damage to vehicles in your fleet
- Track employee vehicular incidents and identify causes of crashes

Command Center

Custom-built command staff dashboard and behavior-based early intervention system.

- Interactive and custom-built dashboards from data aggregated across all six applications
- Advanced analytics tools for visualizing high liability statistics
- Behavior-based early intervention system to identify and address potential issues
- Access to public-facing dashboards to share data with the public

Lexipol Field Training

Lexipol's Field Training, modeled after the San Jose FTO model, is a web-based software solution providing law enforcement agencies and academies with the ability to monitor on-the-job performance during the field training curriculum and probationary period. Features of Field Training include:

- Platform to track required FTO documentation with ability to customize for all departments, including Patrol, Corrections, Dispatch, and Community Service Officer (additional purchase required for each FTO instance)
- Daily Observation Reports based on San Jose model
- Web-based system easily accessible through CAD systems
- Tracking of health of FTO program across departments
- Automated workflows based on Daily Observation Reports

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content

- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Law Enforcement Operations Procedures

To ensure consistent, effective and safe operations, a law enforcement agency's procedures should align with its policies and be accessible in an easy-to-understand format. Lexipol's Law Enforcement Procedure Guide and Framework, based on national best practices, gives you the guidance and a template to build such a procedure manual.

- More than 40 procedure guides designed to help you ensure your procedures follow important policy requirements and national best practices
- Each procedure provides an editable template to conveniently author new content and merge existing agency content
- Procedures are aligned with Lexipol policy requirements to address the most important operations of a law enforcement agency
- Well-structured and policy-aligned procedures enhance preparation for accreditation assessments

Lexipol Field Training Implementation Service

Lexipol's Field Training Standard Implementation Service provides subscribers with a basic introduction to the Field Training platform and its key features. The service includes essential setup and configuration, with customization limited to 10 hours or 90 days, whichever is completed first. The 90-day timeline begins on the date of the initial kickoff meeting. Standard packages for all customers will include the following:

- Configuration for two instances of FTO
- Configuration for 2 Daily Observation Report Templates
- Configuration of standard forms
 - Supervisor report
 - Field Training Manual
 - Field Training Checklist
- Configuration for PoliceOne Academy (platform only) testing functionality to support FTO testing

Lexipol Performance Reporting Tier 1 Implementation Service

Lexipol's Performance Reporting Tier 1 Implementation Service provides your agency with the foundational introduction to the platform and all its applications. The service includes essential setup and configuration for each of the applications within the Performance Reporting solution, limited to 30 hours or 90 days, whichever is completed first. The 90-day timeline begins on the date of the initial kickoff meeting. The Tier 1 service includes:

- Configuration changes against the standard forms in each module
- Configuration changes on the Command Center dashboards
- Training on the application
- Additional activities as required such as onboarding assistance, user setup, and testing

Agency is Purchasing the following

Order Summary

001 Law Enforcement Policy Manual - October 1, 2026-September 30, 2027

Qty	Description	Unit Price	Disc (%)	Disc Amt	Tax Amount	Extended
29	Annual Law Enforcement Policy Manual & Daily Training Bulletins	\$17,407.00	25%	\$4,351.75		\$13,055.25
29	Annual Law Enforcement Supplemental Manual(s)	\$1,893.00	25%	\$473.25		\$1,419.75
29	Annual Law Enforcement Procedures	\$968.00	25%	\$242.00		\$726.00
Discount:				\$5,067.00	Subtotal:	\$15,201.00

002 Law Enforcement Policy Manual - Complimentary May 2026-September 2026

Qty	Description	Unit Price	Disc (%)	Disc Amt	Tax Amount	Extended
29	Annual Law Enforcement Policy Manual & Daily Training Bulletins	\$17,407.00	100%	\$7,252.92		\$0.00
29	Annual Law Enforcement Supplemental Manual(s)	\$1,893.00	100%	\$788.75		\$0.00
29	Annual Law Enforcement Procedures	\$968.00	100%	\$403.33		\$0.00
Discount:				\$8,445.00	Subtotal:	\$0.00

003 Focused Implementation - One-Time Charge

Qty	Description	Unit Price	Disc (%)	Disc Amt	Tax Amount	Extended
1	Law Enforcement Focused Implementation	\$9,990.00	25%	\$2,497.50		\$7,492.50
Discount:				\$2,497.50	Subtotal:	\$7,492.50

004 FTO/Performance Reporting Complimentary May 2026-September 2026

Qty	Description	Unit Price	Disc (%)	Disc Amt	Tax Amount	Extended
29	Lexipol Field Training	\$4,200.00	100%	\$1,750.00		\$0.00

			%			
1	Lexipol Field Training Implementation Service	\$840.00	100%	\$840.00		\$0.00
29	Lexipol Performance Reporting	\$7,500.00	100%	\$3,125.00		\$0.00
1	Performance Reporting Tier 1 Implementation Service	\$2,000.00	100%	\$2,000.00		\$0.00
Discount:				\$7,715.00	Subtotal:	\$0.00

005 FTO/Performance Reporting - October 1, 2026-September 30, 2027						
Qty	Description	Unit Price	Disc (%)	Disc Amt	Tax Amount	Extended
29	Lexipol Field Training	\$4,200.00	25%	\$1,050.00		\$3,150.00
29	Lexipol Performance Reporting	\$7,500.00	25%	\$1,875.00		\$5,625.00
1	Lexipol Field Training Implementation Service	\$840.00	25%	\$210.00		\$630.00
1	Performance Reporting Tier 1 Implementation Service	\$2,000.00	25%	\$500.00		\$1,500.00
Discount:				\$3,635.00	Subtotal:	\$10,905.00

Discount:	\$27,359.50
Subtotal:	\$33,598.50
Tax:	
Total Due:	\$33,598.50

Notes

Discount Notes

City of Mountain Home is Sourcewell Member (#95479). 5% discount applied.

Idaho POST Training Discounts Effective through April 30, 2026:

*20% Lexipol solution discount

*5 complimentary months (May-September 2026) with signed agreement before April 30, 2026.

Subscription billed in October 2026 to align with department fiscal year.

Policy Management

► Solution Overview

Reduce risk, enhance accountability & improve efficiency

Public safety agencies face constant legislative and regulatory changes, making it critical to keep policies updated. Failure to do so can lead to compliance issues, operational inefficiencies, and increased liability. Yet, many agencies struggle with policy management, relying on outdated, paper-based systems that are difficult to track, update, and enforce.

Managing policies manually wastes hundreds of hours, from locating documents to ensuring personnel are properly trained. Without a streamlined system, personnel may be referencing outdated policies, leading to inconsistent enforcement, gaps in training and unnecessary risk in the field.

Lexipol Policy offers:

Customizable, state-specific policy content

Policies written by legal and public safety experts, with regular updates to reflect evolving laws and standards

Scenario-based training

Short, focused trainings help staff understand and apply policies in real-world situations

AI-powered policy assistant

Instant, accurate answers based on your agency's policy content—no searching, no delays, just clarity for better decision-making

Insight and Activity Centers

Centralized views for both end users and administrators focusing on progress and compliance

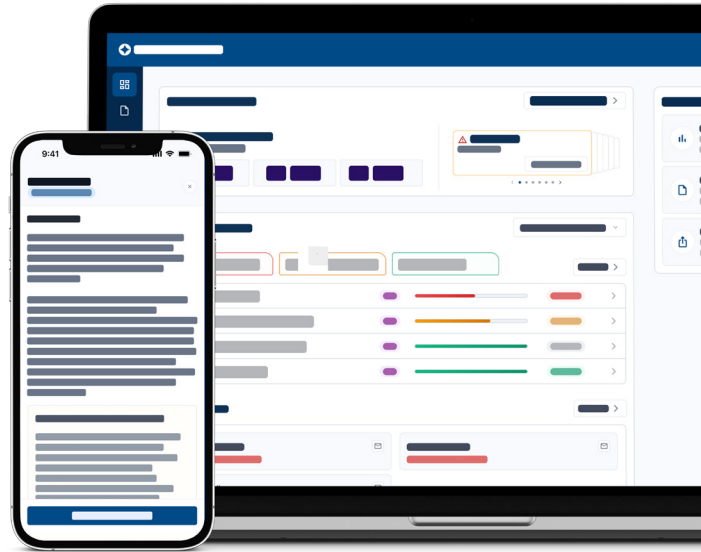
Electronic tracking and acknowledgment

Clear records of policy distribution and acknowledgement to reduce liability

Expert guidance and support

Assistance with customizing, implementing, and maintaining policies that meet your agency's needs

Achieve Peace of Mind with Lexipol Policy



Reduce risk and improve compliance

Reduce the risk of costly settlements with legally vetted policies and documented acknowledgments



Increase safety

Protect personnel and community members with clear policy direction that leads to better decisions



Improve policy understanding

Help personnel apply policy to real-life situations with short, scenario-based training



Enhance efficiency

Save hundreds of admin hours annually with automated policy updates and compliance reporting



Provide policy on demand

Encourage personnel to access policy guidance instantly through our secure online platform and mobile app



Strengthen accountability

Track compliance with documented policy acknowledgments and training completion

99%

of Lexipol Policy customers are confident their agency is operating in line with state and federal laws and best practices.



Ready to learn why thousands of agencies trust Lexipol for policy management?

Contact us today to request a consultation!



Lexipol.com | info@lexipol.com | 844-312-9500

SMARTER, MORE EFFECTIVE **POLICY MANAGEMENT & MAINTENANCE**

Store, Distribute & Track Policies

The days of managing policies in three-ring binders or as PDFs on an organization intranet are over. Today, standards of accountability and professionalism for public safety and local government demand a better solution.

Lexipol's Policy Management Platform is designed with these needs in mind. Our cloud-based secure storage platform is specifically designed to store your policies, procedures, directives, general guidelines or general orders. And built-in editing, issuing and reporting tools make it easy to track acknowledgments and manage updates.

Secure Storage & Easy Access

Lexipol's Policy Management System provides:

- Secure policy platform with structured chapter format
- Built-in editor that optimizes policy authoring and editing
- Electronic policy issuance and acknowledgment tracking
- Ability to create training bulletins against your policy content
- 24/7 access to policies through the mobile app
- Training to help you quickly master policy authoring, issuing, acknowledgment and reporting

Need help authoring your policy content into the platform? Lexipol's Professional Services team can do it for you. Ask us for details.

Benefits of Lexipol's Policy Management Platform



Automate revision control and archival



Enhance compliance and accountability



Save time spent manually managing policies

Daily Training Bulletins

► Solution Overview

From policy to practice: Training that sticks





It's not enough for personnel to simply read and acknowledge policies. To be effective, policies must be fully understood and consistently applied in real-world situations. Without ongoing training, responders may hesitate or make missteps in the field, putting themselves, the agency, and the community at risk.

Lexipol's Daily Training Bulletins use a proven system of realistic, ongoing, and verifiable training to help personnel learn to apply policies and improve their ability to make well-reasoned decisions.

With DTBs, your agency gains access to:

- Scenario-based lessons built directly from your agency's policies
- Content authored by legal experts and public safety SMEs
- Electronic distribution of training to staff across the organization
- Completion tracking at both the individual and organizational level
- Automated reporting tools that organize training records by topic and staff member
- 24/7 access through a web-based platform and mobile app

Benefits of Lexipol's Daily Training Bulletins:

-  **Protect your agency**
Policy-focused training that supports compliance and defends against failure-to-train claims.
-  **Simplify policy training**
Automated delivery, tracking, and reporting streamline training administration
-  **Strengthen your team**
Practical, scenario-based lessons prepare responders for real-world decisions
-  **Lead with assurance**
Verified training records give leaders peace of mind and build community trust

Field Training

► Solution Overview

Automate & elevate your program with a comprehensive field training solution

Your Field Training Officer (FTO) program defines the caliber of your officers, bridging the gap between classroom learning and real-world job performance. If you're operating with paper-based or disparate FTO records that fail to give you the big picture, your FTO program may not be operating at its full potential.

Based on the proven San Jose model, Lexipol Field Training enables you to effectively monitor the overall health of your FTO programs, ensuring your trainees are prepped to excel while protecting against training-related liability.

Lexipol Field Training includes:

- Streamlined system centralizing field training data
- Daily Observation Reports (DORs), enabling digital documentation and real-time feedback
- Supervisor Reports utilizing data from DORs
- The ability to review changes made to DORs
- Insights into how both trainers and trainees are measuring up to their peers

With Lexipol Field Training, your agency can:

- ✓ Enhance trainee progress with streamlined tracking
- ✓ Gather data-driven insights to improve training quality
- ✓ Digitize records to save time without manual work
- ✓ Mitigate risk with records to prove adequate training



Ready to learn more about how your agency can streamline your FTO program?

Contact us today to request a consultation!

Performance Reporting

► Solution Overview

Elevate your agency's performance with powerful data-driven insights

Public safety agencies are navigating one of the most complex environments in history. The demands are immense: respond faster, operate transparently, protect personnel, and build community trust. Yet too often, outdated reporting systems and paper-driven processes make it harder to meet these expectations.

Lexipol Performance Reporting changes that. Instead of simply collecting incident information, it provides a complete, data driven view of your agency's operations—empowering leaders to anticipate risks, strengthen accountability, and make smarter decisions. All without creating extra work for your staff or disrupting existing reporting procedures.

Performance Reporting includes the following modules:

Use of Force

Real-time use of force reporting with insights that drive accountability and transparency

Vehicle Pursuits

Essential pursuit metrics including speed, duration, reason, armed status, and more

Encounters

Data capture for field investigations and traffic stops to meet stop-data reporting requirements

Vehicle Damage

Centralized documentation of crashes and vehicle damage, including trend reporting

Internal Affairs

Seamlessly links to related incident reports to support efficient, comprehensive investigations

Community Engagement

Online complaint and compliment submissions with automated tracking and severity-based routing

Early Intervention

Risk scores based on multiple inputs to help enable early intervention

Command Center

A centralized dashboard providing leaders visibility into agency performance and activity

Turn Data into Action



Digitize data collection

Reduce inefficient paper processes by automating data collection for critical incidents



Mitigate risk

Demonstrate due diligence and support compliance with legal requirements



Enhance personnel safety

Analyze data to identify patterns and predict where and when personnel are most at risk



Respond before issues escalate

Proactively identify patterns of misconduct with intelligent risk scoring, enabling smarter interventions



Improve community trust

Share key data to demonstrate your department's commitment to high standards



Optimize performance

Use data-driven insights to enhance accountability and meet best practices

93%

of states with reporting mandates are supported by Performance Reporting, dramatically reducing the time you spend on compliance reporting



Ready to learn more about how your agency can improve performance tracking and reporting?

Contact us today to request a consultation!



Lexipol.com | info@lexipol.com | 844-312-9500



MOUNTAIN HOME POLICE DEPARTMENT

2775 E. 8th North Street, Mountain Home, ID 83647
Phone 208.587.2101 • Fax 208.587.0180 • www.mhpd.net

Interim Chief Ty Larsen

TO: City Council Members

FROM: Interim Chief Larsen, Interim Assistant Chief Dudley, and Amy Pearson

DATE: April 7, 2026

RE: Enhancing Accountability and Operational Efficiency Through Implementation of Lexipol, an Integrated Software Management System

The Mountain Home Police Department is seeking approval to transition to Lexipol as a comprehensive, centralized solution to support three critical operational areas: policy and procedures, field training, and performance management.

The Department has identified the need to implement a more formalized and standardized policy system that aligns with established industry best practices, ensures legal accuracy through verified statutory references, and provides a streamlined, trackable process for policy updates and revisions. Equally important is the ability to document policy distribution, confirm employee acknowledgment, and maintain clear records for accountability and compliance purposes.

Without a modern, integrated system, gaps in policy management, training documentation, and performance tracking can increase organizational risk, create inefficiencies, and expose the City to potential liability. Implementing Lexipol directly addresses these concerns by providing a legally vetted, continuously updated policy platform with built-in training and tracking capabilities.

Lexipol will enhance organizational efficiency, improve transparency, and strengthen risk management by ensuring consistent policy dissemination, automated tracking of employee review and comprehension, and integrated training resources that reinforce departmental standards. Additionally, its field training and performance management tools will allow the Department to standardize training, monitor employee development, and maintain structured, defensible performance documentation. The Lexipol platform will replace the Department's current use of PowerDMS for field training tracking, consolidating multiple functions into a single system and reducing redundancy.

This vital transition represents a strategic investment in professionalism, accountability, and operational excellence, ensuring the Mountain Home Police Department remains aligned with modern law enforcement standards and best practices.

If the City commits prior to the April 30, 2026, deadline, the Department will receive a 20% Idaho POST training discount, in addition to a 5% Sourcewell discount. The POST discount alone equates to a savings of \$10,640.50. In addition, we would receive five complimentary months (valued at

\$16,160.00) from May through September 2026, making a grand total savings of \$26,800.50. This allows us to begin working immediately with the Lexipol team to build and implement our policies and procedures, the field training program, and the performance reporting program, and to start utilizing them right away.

Another significant advantage of joining now under the 20% POST discount is that it establishes our long-term base package price. Any future annual adjustments would be applied only to that discounted base. For example, if there were a 4% increase in 2027, our costs would increase by just 4%; not 24% after the discount period ends. This makes it a very strong long-term value.

After discounts, the total package cost for May 2026 through September 2027 is \$33,598.50, including a one-time implementation fee.

Lexipol has indicated flexibility in structuring payment to facilitate implementation. To minimize fiscal impact, the Department proposes a cost-sharing approach utilizing existing budgeted funds:

- \$9,000 from Line Item 01-421-99-00 (Capital Outlay Over \$5,000), originally allocated for a firewall renewal. This expense was ultimately distributed across all City departments, leaving these funds unexpended;
- \$3,400 from Line Item 01-421-36-20 (Software Licensing), budgeted for PowerDMS renewal, which will be replaced by Lexipol; and
- \$5,000 from Line Item 01-415-41-05 (HR Consulting), as authorized by City Clerk Tiffany Belt, recognizing the system's value in supporting Human Resources functions.

This funding strategy provides a total of \$17,400 toward implementation during the current fiscal year. The remaining balance of \$16,198.50 will be paid in October using next fiscal year's budgeted funds. Looking forward, the ongoing cost impact is minimized by the replacement of PowerDMS with Lexipol. As a result, the Department anticipates needing to increase Line Item 01-421-36-20 by only \$12,798.50 in the next fiscal year to sustain the program through September 30, 2027. Beginning October 1, 2027, the Department anticipates an annual program cost of approximately \$23,976, with anticipated increases of 3–5% per year thereafter to reflect vendor adjustments.

Ultimately, this investment positions the Department and the City to operate more effectively, reduce risk, and maintain alignment with modern law enforcement standards. Implementing Lexipol and streamlining these three critical areas will help the Department and the City strengthen policy compliance, enhance officer safety through clear and consistent guidance, save time and resources by reducing administrative burden, enhance accountability, and improve community trust.

We respectfully request approval to proceed with this transition and are available to provide any additional information or answer any questions. Thank you for your time and consideration.

Additional Information: Lexipol is widely used across Idaho, with 52 police departments and 35 fire departments currently utilizing the platform. Some of the law enforcement agencies include:

- Blaine County Sheriff's Office
- Boise Police Department
- Caldwell Police Department
- Canyon County Sheriff's Office
- Coeur d'Alene Police Department

- Emmett Police Department
- Garden City Police Department
- Idaho Falls Police Department
- Meridian Police Department
- Nampa Police Department
- Pocatello Police Department
- Post Falls Police Department
- Rexburg Police Department
- Twin Falls Police Department
- Middleton Police Department has enrolled in the same discount program and is scheduled to begin their project on May 1st.

The Attorneys are not the attorneys for any officials, officers, agents, employees, attorneys, or consultants of the Client regarding this matter, and shall not become so unless the Attorneys specifically agree in the future in writing to undertake such representation. The Attorneys will confer, as needed, with such persons to perform the services specified in this Agreement, but no attorney-client relationship shall be created with such persons merely because the Attorneys work with and/or request or receive information from any such persons during their representation of the Client.

The Client has disclosed all potential adverse parties to the Attorneys, and neither the Attorneys nor the Client perceive any conflict of interest in the Attorneys undertaking this engagement on behalf of the Client. If either the Client or the Attorneys, during the course of the representation, receive information indicating that a potential conflict of interest may develop or exist, the Client and the Attorneys agree to bring such information to the immediate attention of the other, and the Attorneys shall proceed to take such steps as may be appropriate in the circumstances.

1. ATTORNEYS' FEES. As compensation for legal services, the Client agrees to pay the Attorneys for legal services rendered and to be rendered on account of the Client's Claims (hereinafter "Attorneys' Fees"). The Attorneys' Fees shall be one-third (1/3) of the Gross Amount Recovered for the Client's Claims. For any recovery made, the one-third (1/3) contingency fee shall be divided Client understands and agrees that the total Attorneys' fee will be divided as follows: 25% to HILTY, BOWER, HAWS & SEABLE, PLLC and 75% to STAG LIUZZA, LLC

These Attorneys' Fees shall all be calculated before the deduction of costs and expenses, as set forth in Section 2 herein. "Gross amount recovered" herein means principal, interest, penalties, punitive damages, treble damages, attorney's fees, and all other amounts recovered or value received, including the value of any structured settlement, future payments, or other relief achieved, whether by settlement, judgment or otherwise. "Constituent claims" herein means any one or more claims of the Client constituting less than the entirety of the Client's Claims, including a partial settlement or judgment with less than all defendants. The Client agrees to pay all costs and expenses, as set forth in Section 2 herein, which, in the event of a successful recovery, shall be deducted from the Client's share of that recovery. The Client acknowledges that multiple lawsuits have been filed relating to the same subject matter as Client's Claims. The Client acknowledges that these suits, including any suit for the Client's Claims, might be removed to a federal court as part of multi-district litigation. Further, the Client acknowledges that the court governing the multi-district litigation might appoint committees of attorneys to litigate common issues of law and fact to facilitate the resolution of those lawsuits for common benefit of all claimants, including the Client. As a result, the Client might be obliged to pay from any Gross Amount Recovered a share of its recovery to satisfy an assessment of common benefit fees, costs, and expenses in an amount as determined by the court. Neither the Attorneys nor the Client shall have the right, without the written consent of the other, to settle, compromise, release, discontinue, or otherwise dispose of the Client's Claims. **Client shall only pay attorney fees contingent upon a recovery and shall not pay any attorney fees if there is no recovery.**

2. COSTS AND EXPENSES. In addition to paying Attorneys' Fees, in the event of a successful recovery, the Client agrees to reimburse all costs and expenses, as set forth herein only in the event of a recovery, which shall be deducted from the Client's share of that recovery. Attorneys shall advance all litigation expenses on behalf of Client, and Client shall not be responsible for incurring or reimbursing costs of the litigation even if the amount of recovery is less than the costs incurred. **Client shall only reimburse litigation costs or expenses in the event of a recovery by settlement or judgment.** If no recovery is made, Attorneys shall bear all unreimbursed costs and expenses incurred, and client shall not be liable for any such costs or expenses incurred by Attorneys. Further, if recovery is insufficient to fully reimburse litigation costs, Attorneys shall bear, and Client shall not be liable for, all costs in excess of the amount of recovery. Subject to the foregoing terms, the Client agrees to reimburse the Attorneys' litigation costs and expenses upon receipt of any settlement funds or collected judgment.

The Attorneys shall have the right and authority, without prior approval of the Client, to incur such litigation costs and expenses as may be necessary or advisable in furtherance of Client's Claims. Litigation costs and expenses may include (but are not limited to) the following: filing fees; deposition costs; expert witness fees; transcript costs; witness fees; subpoena costs; sheriff's and service of process fees; trial consultant fees; mock trial costs; shadow jury fees; mediation fees; court costs; trial exhibit costs; copy costs; photographic, electronic or digital evidence production or presentation; investigation fees; travel expenses; and any other case-specific expenses directly related to the representation undertaken. Additionally, the Client specifically authorizes the Attorneys to charge as recoverable costs such items such as: computer legal research charges (e.g. Westlaw and/or Lexis); long distance telephone expenses; postage charges; Federal Express, UPS, and other delivery service charges; internal photocopying at a rate of \$.30 per page; facsimile costs at a rate of \$.25 per page; and mileage and outside courier charges, all of which must be incurred solely for the purposes of the representation undertaken. Finally, the Client acknowledges that Client will not be charged costs and expenses for any overhead costs of the Attorneys' practice, including office rent; utility costs; charges for local telephone service; office supplies; fixed asset expenses; and ordinary secretarial and staff services.

3. NO GUARANTEE. The Client acknowledges that the Attorneys have made no promise or guarantee regarding the outcome of my legal matter. The Client acknowledges that the Client's Claims may be subject to defenses that could lead to dismissal before, at, or after trial, and no recovery. The Client further acknowledge that the Attorneys shall have the right to cancel this agreement and withdraw from this matter if, in the Attorneys' professional opinion, the matter does not have merit, the Client does not have a reasonably good possibility of recovery, the Client refuses to follow the recommendations of the Attorneys, the Client fails to abide by the terms of this agreement, the Client fails to provide requested information or to produce witnesses to appear for deposition or trial, if the Attorneys' continued representation would result in a violation of the Rules of Professional Conduct, or at any other time as permitted under the Rules of Professional Conduct. No guarantee or representation has been made to the Client as to what type or amount of recovery, if any, may be expected on the Client's Claims.

4. ELECTRONIC DATA COMMUNICATION AND STORAGE. In the interest of facilitating our services to the Client, the Attorneys may communicate by facsimile transmission,

send data over the internet, store electronic data via computer software applications hosted remotely on the internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to the Client may be transmitted or stored using these methods. The Attorneys may use third-party service providers to store or transmit this data. In using these data communication and storage methods, the Attorneys employ measures designed to maintain data security. The Attorneys will use reasonable efforts to keep such communications and data access secure in accordance with the Attorneys' obligations under applicable laws and professional standards. The Attorneys also require all of the Attorneys' third-party vendors to do the same. However, the Client acknowledges that some information transmitted to the Attorneys will be public records, and the Client has no expectation that public records will be confidential. Client acknowledges that the Attorneys have no control over the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors, and the Client consents to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement.

5. PRIVILEGE. The Client acknowledges that this contract is intended to and does hereby assign, transfer, set over, and deliver unto the Attorneys as its fee for representation of the Client in this matter an interest in the claim(s), the proceeds, or any recovery therefrom under the terms and conditions aforesaid, in accordance with the provisions any state law that applies to this contract.

6. MODIFICATION. It contains the entire and complete understanding between the parties and can only be modified by written amendment signed by all parties.

7. TERMINATION OF REPRESENTATION. The Client acknowledges that the Client has the right to terminate the representation upon written notice to that effect. The Client acknowledges that Client will be responsible for any attorneys' fees or costs incurred prior to the discharge or termination, based on all the facts and circumstances, including the risk taken by the Attorneys in accepting Client's legal representation on a contingency fee basis. The Client agrees to cooperate with Attorneys and to comply with all reasonable requests of Attorneys. The Client warrants and represents to the Attorneys that all information the Client has provided to, or will in the future provide to, the Attorneys regarding the Client's Claim is true and correct to the best of the Client's knowledge, information, and belief. The Attorneys have the right to withdraw from this representation after giving reasonable notice. If the Attorneys resign, are discharged, or are disqualified or otherwise cease to serve as the Client's legal counsel prior to a settlement or final judgment, then the withdrawing, discharged, or disqualified Attorneys shall receive as compensation for services reasonable fees based on all of the facts and circumstances of its representation. At the conclusion of this matter, the Attorneys will retain the Client's legal files for a period of five (5) years after the Attorneys close their files. At the expiration of the five-year period, the Attorneys may destroy these files unless the Client notifies the Attorneys in writing that the Client wishes to take possession of the files. The Attorneys reserve the right to charge administrative fees and costs associated with retrieving, copying, and delivering such files.

8. ENTIRE AGREEMENT. The undersigned Client Representative has read this agreement,

a copy of which he has received, in its entirety and he agrees to and understands the terms and conditions set forth herein. The Client acknowledges that there are no other terms or oral agreements existing between the Attorneys and the Client. This agreement may not be amended or modified in any way without the prior written consent of the Attorneys and the Client.

9. AUTHORITY. The Client acknowledges having been advised to and given the full opportunity to obtain independent representation in the making of this agreement and voluntarily entering into this agreement after such opportunity. The Client representative signing below represents that the Client enters into this agreement with proper authorization and approval under state and local law, and that the Client representative is specifically authorized to execute this agreement.

EFFECT OF SIGNING

The Client understands that this is a binding legal document. The Client further understands that this Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

Date

CITY OF MOUNTAIN HOME, Mayor Rich Sykes

Date

MICHAEL STAG, LLC FOR STAG LIUZZA, L.L.C.

Date

DOUGLAS WATERMAN FOR HILTY, BOWER, HAWS & SEABLE, PLLC



RESOLUTION NO. #14-2026R

RESOLUTION OF THE CITY OF MOUNTAIN HOME AUTHORIZING THE EXECUTION OF THE LEGAL SERVICES AGREEMENT RELATED TO THE AFFF PRODUCT LIABILITY LITIGATION

WHEREAS, the CITY OF MOUNTAIN HOME (the "City") is committed to delivering clean drinking water to its customers; and

WHEREAS, the City is also committed to identifying parties responsible for increasing the costs of water treatment and system maintenance and taking reasonable steps to avoid passing on these costs to its consumers; and

WHEREAS, STAG LIUZZA, L.L.C., and HILTY, BOWER, HAWS & SEABLE, PLLC have put together a team of uniquely qualified and experienced attorneys ("the Firm") who have joined together to assist public entities facing the challenges posed by potential per- and polyfluoroalkyl substances ("PFAS"); and

WHEREAS, the Firm is comprised of experienced attorneys in both in PFAS litigation and in the representation of public entities and water suppliers in cases involving cost recovery related to remediation of water contamination; and

WHEREAS, the City Council has determined it to be in the City's best interest to enter into the Legal Services Agreement with the Firm and pursue any settlement and other legal damage claims it may have related to PFAS in Aqueous Film-Forming Foams (AFFF) Litigation MDL No. 2873; and

WHEREAS, the City desires to authorize the execution of the as Exhibit "A"; and

NOW THEREFORE BE IT RESOLVED by the City Council that the Manager of the CITY OF MOUNTAIN HOME is hereby authorized to execute the Legal Services' Agreement with the Firm based upon the terms and conditions set forth herein and, in a manner, substantially similar to the Agreement attached hereto as Exhibit "A."

PASSED BY THE CITY COUNCIL, of the CITY OF MOUNTAIN HOME, Idaho, this ____ day of _____, 20__.

APPROVED BY THE MAYOR, of the CITY OF MOUNTAIN HOME, Idaho, this ____ day of _____, 20__.

APPROVED:

Rich Sykes, Mayor

(SEAL)

ATTEST:

Tiffany Belt, City Clerk



RESOLUTION NO. #16-2026R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME CREATING A YOUTH ADVISORY BOARD TO BE KNOWN AS THE “MOUNTAIN HOME CITY YOUTH COUNCIL” AND SETTING FORTH MEMBERSHIP REQUIREMENTS AND POWERS AND DUTIES OF SUCH YOUTH COUNCIL

Whereas, the City of Mountain Home (hereinafter referred to as the “City”) and the Mountain Home Public Library (hereinafter referred to as the “Library”) desires to involve young people within the community to discuss issues which are important to the youth of our city and to advise the City Council on such issues; and

Whereas, the City and Library desires to create a youth advisory board to be known as the Mountain Home City Youth Council (hereinafter referred to as the “MHCYC” or “Youth Council”) to facilitate the involvement of the young people of the community in the government process, so as to receive a youth perspective on issues which affect the City of Mountain Home; and

Whereas, the City Council and the Library additionally seeks to enable youth to participate in improving the quality of life in the community by which goal will be served by the Youth Council; and

Whereas, the mission of the Youth Council will be to provide insight and feedback on issues relating to youth, including city ordinances, long range planning, and city functioned activities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN HOME, AS FOLLOWS:

SECTION 1. ESTABLISHMENT

There is hereby created a youth advisory board to be known as the Mountain Home City Youth Council.

SECTION 2. PURPOSE AND INTENT

The purpose of the Mountain Home City Youth Council is to advise the Mountain Home City Council on matters that affect the city’s youth, provide the City a youth perspective on issues that affect Mountain Home and to provide youth with an active role to make a difference in their community. The following are the expected traits of the Youth Council: approachable, accountable, non-exploitative, professional, sustainable, inclusive, and adaptive.

SECTION 3. COMPOSITION OF YOUTH COUNCIL

The MHCYC shall be composed of no more than ten (10) youth members and two (2) adult non-voting advisory members in the following manner:

1. Youth Members:

A) Every youth member shall reside within the limits of Elmore County ~~for no less than six (6) months prior to the appointment~~ and shall remain a resident throughout their term.

B) Every youth member should have completed the 6th grade, be no younger than twelve (12) years of age and no older than eighteen (18) years of age and be currently enrolled/attending school.

C) Representation: The MHCYC shall endeavor to appoint members so that a diverse representation reflecting the community is achieved. Members of the MHCYC shall include:

- (i) One (1) member representing Mountain Home High School
- (ii) One (1) member representing Mountain Home Jr High School
- (iii) One (1) member representing Bennett Mountain High School
- (iv) One (1) member representing Richard McKenna Charter Secondary School
- ~~(v) One (1) member representing Richard McKenna Montessori~~
- (v) One (1) member representing the homeschool community
- (vi) Up to five (5) members chosen from the community at large

If a representative cannot be found from the above-listed schools within three (3) consecutive meetings of the MHCYC, the Youth Council may fill such position with an at-large member.

D) Appointment: New members of the Youth Council shall be selected by a majority vote by the MHCYC annually at its first meeting in September or at any other time as determined by the Youth Council. The City Council then approves new members, and they are sworn in at the next available City Council Meeting. To be eligible, interested youth should submit an application form.

E) Term of Service: Members of the MHCYC shall serve for a term of one year with the option to continue every September. A member's term shall automatically cease upon the occurrence of one of the vacancy conditions set forth in subparagraph (F) below.

F) Vacancies:

(1) A MHCYC member's term shall automatically cease, and a vacancy shall occur upon the occurrence of any one of the following conditions:

- (i) A member no longer resides in Elmore County.
- (ii) A member will reach nineteen (19) years of age during the next service term.
- (iii) A member voluntarily vacates their seat.

(2) A MHCYC member may be removed by the City Council upon recommendation of the Youth Council or the Library for the following reasons:

(i) If a member fails to attend three (3) consecutive meetings of the MHCYC or more than 25% of all Youth Council meetings without prior notification and approval of the President of the Youth Council.

(ii) A member is no longer enrolled in school.

(iii) The City Councils feels that the member no longer best represents the City.

(iiii) Any action which negatively affects a member's service on the MHCYC.

Upon removal, the member's seat on the Youth Council shall be considered vacant.

(3) A member may appeal the MHCYC discussion at one (1) meeting within 30 days of being removed if said member wishes to remain on the Youth Council. A majority vote is required for said member to stay on the MHCYC. Any approved appeal must also be approved by the City Council before youth member may return to the Youth Council.

(4) Vacancies shall be filled in the same manner as appointment for the Youth Council.

2. Adult Advisory Members:

A) Every adult advisory member shall have resided within the limits of Elmore County no less than six (6) months prior to the appointment and shall remain a resident throughout their term.

B) Representation - adult advisory members shall include:

(i) One City Council Liaison

(ii) One adult representative who is employed by the Mountain Home Public Library or serves as a member of the Mountain Home Public Library Board of Trustees.

C) Adult advisory members are non-voting members and shall have no voting authority on any issue. Adult advisory members shall be available to direct and supervise the youth members; however, adult advisory members should refrain from interfering with the youth members in their duties on the MHCYC.

D) Adult advisory members serve at the pleasure of the City and the Library and may only be removed by a majority vote of the Youth Council with final approval of the City Council or by voluntarily vacating their position.

SECTION 4. DUTIES OF MEMBERS

1. Role - The purpose of the Youth Council is to express the ideas of local youth, fill the gap between City officials and the City's youth, is act as an advisor to the City Council in regard to issues that affect the City youth, and to commit themselves to the following objectives:

- 1) To assist in the planning and promoting of programs and services for youth
- 2) To educate and raise awareness of youth issues
- 3) To inspire positive action in the community
- 4) To provide a voice for youth in the community
- 5) To promote youth participation in community affairs
- 6) To act as an advocate for youth and teens
- 7) To review those municipal matters referred to by the City Council and, as appropriate, make recommendations on those matters

2. Duties of School Representatives - Each of the representatives from the schools previously listed shall report to their respective student councils/boards or student body at least once a quarter regarding actions of the MHCYC. Input from the respective schools shall be brought before the Youth Council for discussion.

3. Duties of Youth Council - A Youth Council member shall attend Mountain Home City Council meetings and any other community meetings that the MHCYC or City Council deems necessary to stay informed about community affairs.

4. Election of Officers - The MHCYC shall elect, by a majority vote, from its membership a President, Vice President, and Secretary; each officer shall hold office for their term of one (1) year and/or until a successor is elected. Members can hold offices for no more than three (3) terms during their MHCYC membership span. Election of officers shall be held during the second meeting of each newly appointed MHCYC. The duties of the officers shall be as follows:

- 1) President - The President shall be charged with the administration of the affairs of the MHCYC with assistance from an adult advisory member. The President shall preside over all meetings of the Youth Council. The President shall appoint committees when necessary. ~~The President shall attend City Council meetings.~~
- 2) Vice President - The Vice President shall assume the duties of the President during the President's absence. The Vice President shall assist the President to perform duties when needed.
- 3) Secretary - The Secretary shall record and maintain the minutes of all Youth Council meetings and file them with the adult representative for the Library. The Secretary shall prepare and receive correspondence and maintain proper files with assistance from the Library adult representative. The Secretary shall

perform other duties as ordinarily pertain to the office. The Secretary will also manage the finances of the MHCYC, including but not limited to budget planning, financial reporting, record-keeping, and managing incoming and outgoing funds.

SECTION 5. MEETINGS

1. All meetings of the Youth Council shall be open and public. Meetings will be held in the public meeting room of the Library. Regular meetings shall be held August through April on the first and third Fridays at 3:30 pm. Summer meetings shall be held May through July on the first Friday at 3:30 pm. In the event a meeting date falls on a federal holiday, such meeting date shall be cancelled. A meeting can be rescheduled upon a majority vote from the MHCYC.
2. A quorum of the Youth Council shall consist of one half plus 1 of its youth members.

SECTION 6. GENERAL RULES

1. From time to time, the Youth Council may initiate or carry out activities addressing community concerns they deem relevant and important. Additions to the agenda may be made by a majority vote of the youth members at any meeting.

SECTION 7. ROLE OF CITY COUNCIL

1. The City Council shall communicate upcoming issues to the MHCYC, so they may respond accordingly.
2. The City Council, with help from the Library shall maintain the responsibility to educate the MHCYC with regard to the operations and other issues of city government.
3. The City Council shall appoint a City Council Member as a liaison to the Youth Council.

SECTION 8. BYLAWS AND OTHER RULES OF PROCEDURE

1. The Mountain Home City Youth Council shall make public the bylaws or other regulations governing the procedure of the Youth Council. No provision of the bylaws or procedural regulations shall be contrary to the provisions of the City of Mountain Home, the Mountain Home Public Library, or other applicable law.
2. Amendments to the bylaws may be recommended at any time by any Youth Council member including both youth members and adult advisory members.
3. Enactment of the bylaws and other regulations and passage of any amendment requires a two-thirds (2/3) majority vote of the MHCYC and approval by the City Council.

SECTION 9. EFFECTIVE DATE

This resolution shall be in full force and effect from and after August 8, 2023, the date of passage by the Mountain Home City Council.

SECTION 10. TERMINATION

The Decision for suspension or termination of the Mountain Home City Youth Council as a whole can be made by a majority vote by the City Council at any time if the City

Council feels that the MHCYC no longer best represents the City or is no longer fulfilling the duties listed above.

PASSED BY THE CITY COUNCIL, of the CITY OF MOUNTAIN HOME, Idaho, this ____ day of April, 2026.

APPROVED BY THE MAYOR, of the CITY OF MOUNTAIN HOME, Idaho, this _____ day of April, 2026.

APPROVED:

Rich Sykes, Mayor

(SEAL)

ATTEST:

Tiffany Belt, City Clerk

For Next Council Packet - FAA Frequency response Fw: Reports of congestion at U76 Airport.

From Christopher Curtis <ccurtis@mountain-home.us>

Date Wed 4/8/2026 10:47 AM

To Mayor <mayor@mountain-home.us>; Tiffany Belt <tbelt@mountain-home.us>



Internal (ccurtis@mountain-home.us)

[Safe](#) [Spam](#) [Phish](#) [More...](#) [FAQ](#)

Mayor and Tiff,

Here is the response to Tom Hoeggs' questions about frequency congestion from the FAA manager for the Western Service area.



Chris Curtis
Public Works Director

City of Mountain Home
1150 South Main Street
Mountain Home, ID 83647

T 208.587-2108

C 208-571-2868

www.mountain-home.us

From: "Motley, James (FAA)" <james.motley@faa.gov>

Date: April 6, 2026 at 5:37:33 PM MDT

To: 

Subject: Reports of congestion at U76 Airport.

Mr. Hoegg,

Appreciate you sharing the information and concerns. Based on the information we have obtained and the surrounding airports, Mountain Home-U76 currently uses 122.800 MHz, one of the seven UNICOM frequencies designated for the Common Traffic Advisory Frequency (CTAF). The number of operations at U76 appears to be minimal when compared with other airports that utilize a UNICOM frequency. Most UNICOM airports handle more than 100 operations daily and share the same UNICOM frequency with nearby airports that also operate in the low 100s.

The most important empirical information to be provided would come from the complainant. Can you request that the complainant provide the date and time, along with the tail numbers of the other aircraft, pilots, or FBOs that were using the UNICOM? What the communication consisted of, whether it was an emergency situation or routine pilot-to-pilot awareness for the safe use of the shared UNICOM frequency.

If the information is provided, the initial recommended action is to meet with your local airport users' group to discuss the matter and determine whether other airports have similar complaints. The three other airports are Ontario, OR, Gooding, ID, and Jerome, ID. These airports are closer to each other than to U76.

As a final action, it might be helpful to remind pilots that the skills needed to listen to and speak with FBOs and other pilots for location awareness are the same as those needed when speaking with a variety of pilots.

Thank you, and please let me know if you require any additional information.



James (Jim) Motley
Manager, FAA Western Service Area
Spectrum Engineering, AJW-1970
U.S. Department of Transportation
424-405-7776 (office)

James.Motley@faa.gov

RE: Frequency Congestion

From Jenny Wirkkala <jwirkkala@mountain-home.us>

Date Mon 3/16/2026 12:30 PM

To Mayor <mayor@mountain-home.us>; Tiffany Belt <tbelt@mountain-home.us>

Cc Geoff Schroeder · Paul Fitzer

 2 attachments (359 KB)

Mountain Home Radio Frequency Letter to City Council_.pdf; Lewis-Mahoney Email Chain.pdf;



Internal (jwirkkala@mountain-home.us)

[Safe](#) [Spam](#) [Phish](#) [More...](#) [FAQ](#)

Hello Mayor,

I am attaching 2 documents that council received from Tom Mahoney, Administrator of the Idaho Division of Aeronautics a branch of the Idaho Transportation Department. These documents are what I am referencing when I brought this back to council. He is assigned to a state agency the has the credentials to advise our airport on safety related issues.

I have been to at least 3 airport advisory meetings. I will say that every time I went, the committee didn't even know I was present until Scott clarified for the meeting minutes that I was in attendance. That aside, I did speak up about my aviation experience where I worked for Western Defense Sector for 9 years for the Air National Guard, as Mission Crew Commander Technician. My job was communicating with NORAD the safety of civilian aircraft and when we scrambled our fighters to respond to an event. I was also a weapons director technician which my only job was to keep planes from crashing into each other while they performed dogfight type exercises in the skies. I was deployed as an Air Surveillance Technician that oversaw a crew to maintain a safe airspace in foreign countries. Not one member from the aviation community spoke to me at those advisory meetings or has tried to call or email me except Mr. Thompson.

I am not the expert of flying small aircraft. However, I do have experience with safety in aviation especially when it comes to comms. I reached out to a former commander for his opinion as well, as I don't take this issue lightly. He 100% agrees with Mr. Tom Mahoney.

Tiffany, could you please forward these 2 attachments to the newly elected councilmembers?
Thank you.

Thank you for your email.

Councilwoman Wirkkala

From: Mayor <mayor@mountain-home.us>
Sent: Thursday, March 12, 2026 4:01 PM
To: Christopher Curtis <ccurtis@mountain-home.us>; Thomas Hoegg
; Tiffany Belt <tbelt@mountain-home.us>
Cc: Paul Fitzer <_____>; Geoff Schroeder <_____>
Subject: FW: Frequency Congestion

Good afternoon, Council Members,

I would like to respond to the email circulated by Mr. Thompson, so the council has a more complete and accurate understanding of the issues being raised.

Many of the statements made in Mr. Thompson's email represent personal opinions rather than verified facts or official guidance from the FAA, the Idaho Transportation Department Division of Aeronautics, or any other regulatory authority. The council should be cautious about relying on technical aviation conclusions from someone who does not currently manage the airport and is not responsible for its regulatory compliance.

It is also important to remember that when Mr. Thompson was responsible for running the airport there were numerous safety and compliance issues that went unaddressed. After his departure, Tom Hoegg worked extensively to correct those deficiencies so the airport could return to compliance. Because of that work, the airport is now operating in good standing with the FAA and state aviation authorities.

Regarding the weather station, Mr. Thompson's own email acknowledges that the equipment in question was decertified by the FAA in 2012 and is advisory only. It has no role in certified aviation weather reporting and does not affect instrument procedures or official weather sources used by pilots. Deactivating inaccurate advisory information was done specifically to prevent confusion.

The claims regarding "catastrophic risk" associated with the airport's advisory frequency appear speculative and are not based on any FAA directive or requirement. Shared CTAF frequencies are common throughout the national airport system, particularly among smaller regional airports. In fact, many smaller airports operate safely without any dedicated radio frequency at all. Having a radio frequency is helpful for pilot communication, but it is not a federal requirement for airports like ours. If there were a documented safety requirement to change the frequency, that recommendation would come directly from the FAA or the Idaho Division of Aeronautics would you think?

Ted is just disgruntled because the airport is running so well and he cannot find anything else to complain to you about. I wonder why this is being brought up again after the last council voted not to change the frequency. I would assume Mr. Thompson is bringing it up again because two of the councilmembers are new. I would like to think we do not go back to the past but look forward to the future. I also am going to assume that in the future if there is ever an issue....our subject matter expert Tom Hoegg would inform myself to bring this issue to the council for safety reasons.

I also find it rather ironic that our current airport manager and the Airport Advisory Committee—those who are directly responsible for daily airport operations and safety—do not believe that a frequency change is necessary. Yet we are being asked to act based primarily on the opinions of Mr. Thompson and several of his associates. At the end of the day, opinions are just that—opinions—unless they are supported by factual data, regulatory guidance, or direction from the

appropriate aviation authorities. I also humbly ask you to reach out to our legal team Paul and Geoff as they know Mr. Thompson's motives and distaste for the city.

I would encourage the council to gather information directly from the professionals currently responsible for managing and overseeing the airport. Visiting the airport, speaking with Airport Manager Tom Hoegg, and discussing the matter with the Airport Advisory Committee president Ian Morcot and they will provide the most accurate picture of current operations and safety. **Please go out to the airport and speak with Tom. He will take you up in an airplane to show you that there are no issues.** Maybe Ted has faulty equipment that is squelching in his ears.

Our focus remains on maintaining a safe, compliant, and well-managed airport for the community.

Mayor Rich Sykes

160 S. 3rd East Mountain Home Idaho, 83647

Phone: 208-587-2104

Email: Mayor@Mountain-Home.us



From: Ted Thompson <ted.thompson@mountain-home.us>
Sent: Tuesday, March 10, 2026 9:41 PM
To: City Council <council@mountain-home.us>
Subject: Frequency Congestion

Council members, thank you for agreeing to discuss and make a decision on this important safety issue. I would like to clarify my comments to the council this evening. As I stated at the previous council meeting, the weather station was broadcasting incorrect information. Incorrect information is worse than no information, particularly if the actual weather is worse than the reported weather (which was the situation). I assume someone instructed the airport manager to turn off the weather station. That city council meeting was the second time that Mr Curtis had heard about the station's inaccurate reporting, as I had identified it at the last airport committee meeting.

The inactivated weather station was decertified in 2012 (13 years ago) by the Federal Aviation Administration with a letter that stated it would never again be certified. As a result, its deactivation does not have an impact on flight safety because its information was only considered advisory. The FAA asked for verification in 2015 that the weather announcement broadcast to pilots indicated its advisory nature. Our FAA certified weather reports come from Mountain Home Air Force Base either through the FAA's Flight Service Stations or by direct communication with Mountain Home AFB air traffic controllers. In fact, a base air traffic controller told me that 4 aircraft contacted them today for weather at the base as they flew to our airport for training. The close proximity of the base to our airport allows us to use their weather reporting. It is generally the same in terms of wind speed/direction and pressure settings. Our instrument approach procedures mandate the use of the Mountain Home AFB weather. Getting the weather station off the airport traffic advisory frequency is a very positive step but it does not solve the congestion problem.

This frequency congestion issue is a simple risk management problem. This frequency congestion is a hazard that can prevent critical communication between aircraft using the Mountain Home airport. For example, an aircraft turning crosswind in the Mountain Home traffic pattern will normally communicate

its position. An aircraft at Jerome, Gooding, or Ontario may transmit its position at that airport at the same time, which blocks both transmissions. Neither aircraft may realize its communication was blocked. An airplane entering the traffic pattern at Mountain Home will only hear a loud squeal in the headset and will miss the critical crosswind communication from the other aircraft in the Mountain Home traffic pattern, setting up a potential mid-air collision. This puts the consequence of this hazard at the catastrophic level. The possibility of blocked communication increases with increased traffic at Mountain Home as well as at the other airports using the same frequency. This places this problem at the high risk category. The mitigation is simple. Change the Mountain Home frequency to one offered by the FAA through the Idaho Transportation Department's Division of Aeronautics administrator, Mr Tom Mahoney. There is no cost to this change. It is a paperwork submittal to the FCC that Mr Mahoney has offered to facilitate. As Mr Mahoney stated to the council last fall, there is no downside to making the change. Mr Mahoney's office will also likely facilitate getting information regarding the frequency change known in the aviation community. Eliminating risk is at the heart of aviation safety.

Lastly, there is no reason an aircraft operating at the Mountain Home airport needs to hear traffic at airports as far away as Gooding (44 miles, 20+ minutes flying time), Jerome (60+ miles, 30+ minutes flying time) , Ontario, (75+ miles, 40+ minutes flying time) or any other more distant other airport using the same frequency.

I am happy to answer any questions about this topic or any other airport issue.

Ted Thompson



IDAHO TRANSPORTATION DEPARTMENT
Division of Aeronautics
1390 W Gowen Road, Boise ID 83705

(208) 334-8775
itd.idaho.gov/aero

Nov 6, 2025

City Council President Harjo
160 South 3rd East
Mountain Home, Idaho 83647

Dear Mr. Harjo:

Thank you, Mayor Sykes, and other Council Members for letting me present to the City Council on October 28 regarding the radio frequency at the Mountain Home airport.

After our meeting I asked my staff to work with the FAA to seek funds for an improved weather reporting system and potentially one with its own radio frequency. As we discussed, these funds would be part of the Capital Improvement Program which is planned several years in advance. Potentially the FAA would pay for most of the installation with the State helping to fund the required match.

I would like to offer my staff's assistance if the city chooses to change the radio frequency at the Mountain Home airport. I recommend changing the frequency to one of the others identified by the FAA for use with airports that use UNICOM frequencies. With increasing air traffic in southwestern Idaho, radio congestion will increase and potentially impact the ability of pilots to communicate with one another. Although an aircraft radio isn't required by regulation (a legacy of vintage aircraft which might not have electrical systems), almost every airplane in use today has a radio and a pilot should use it to increase safety.

The Mountain Home airport's central location between several other airports offers an easy way to reduce radio congestion throughout southwest Idaho. Most importantly pilots at Mountain Home will be better able to communicate with one another to make operations safer at your airport.

If you have any questions, please don't hesitate to contact me. Thank you again for allowing me to present to you last week.

Sincerely,

Tom Mahoney
Administrator
Idaho Division of Aeronautics

CC:
Tom Hoegg, Mountain Home Airport Manager

LEWIS, AARON J CIV USAF ACC 366 OSS/OSAR

From: LEWIS, AARON J CIV USAF ACC 366 OSS/OSAR
Sent: Wednesday, April 30, 2025 9:42 AM
To: Thomas Mahoney
Subject: RE: Inquiry Regarding CTAF Congestion at Mountain Home Municipal Airport (KU76)

Sir! This is perfect! I sincerely appreciate your expertise. Thank you for your time.

AJ

From: Thomas Mahoney <[redacted]>
Sent: Wednesday, April 30, 2025 8:26 AM
To: LEWIS, AARON J CIV USAF ACC 366 OSS/OSAR <[redacted]>
Subject: [Non-DoD Source] RE: Inquiry Regarding CTAF Congestion at Mountain Home Municipal Airport (KU76)

Mr. Lewis,

Yes, I did discuss frequency congestions at the Safety Stand Down. I mentioned Mountain Home Municipal in conjunction with the other airports that operate on 122.8.

My concern regarding the issue is there are alternatives which could increase safety. Many years ago the FAA recognized the issue and worked with the FCC to make other UNICOM frequencies available. Additionally, the Automated UNICOM could be replaced with a separate system on a different frequency. Both are easy changes which could result in less frequency congestion.

I hope that helps.

Tom

From: LEWIS, AARON J CIV USAF ACC 366 OSS/OSAR <[redacted]>
Sent: Friday, April 25, 2025 9:14 AM
To: Thomas Mahoney <[redacted]>
Subject: Inquiry Regarding CTAF Congestion at Mountain Home Municipal Airport (KU76)

CAUTION: This email originated outside the State of Idaho network. Verify links and attachments BEFORE you click or open, even if you recognize and/or trust the sender. Contact your agency service desk with any concerns.

Dear Mr. Mahoney,

I hope this email finds you well.

As both an air traffic control specialist and a member of the Mountain Home Airport Advisory Committee, I am currently conducting an analysis of the CTAF Frequency (122.8 MHz) used at Mountain Home Municipal Airport (KU76). This effort is part of a broader review to assess potential impacts on operational safety and communication effectiveness.

There have been recent discussions within the community regarding possible congestion on this frequency, largely due to proximity to other non-towered airports such as Gooding (KGNG) and Ontario (KONO), which also operate on 122.8 MHz. Some members of the public have encouraged the City Council and Mayor to consider requesting a frequency change. In support of that idea, it has been stated that you specifically mentioned Mountain Home during the March 8th, 2025, Idaho Aviation Safety Stand Down, citing concerns about CTAF congestion. Others, however, contend that KU76 was not mentioned at all.

Given your leadership in the Division of Aeronautics and your participation in the event, I would sincerely appreciate any input you would be willing to provide. Specifically:

- 1) Can you confirm whether KU76 was discussed during the March 2025 Safety Stand Down?
- 2) Do you have any observations or concerns regarding CTAF congestion at Mountain Home Municipal Airport?

Your insight would be invaluable in supporting a balanced and data-informed recommendation to the City of Mountain Home.

It is not lost on me how incredibly busy you must be, so I sincerely appreciate any time you are willing to spare. Thank you for your continued commitment to aviation safety in Idaho. I hope to hear from you soon.

Respectfully,

A. J. Lewis, CIV, DAF
Airfield Operations Automation Manager
Mountain Home AFB, ID

To Whom it may concern,

March 30,2026

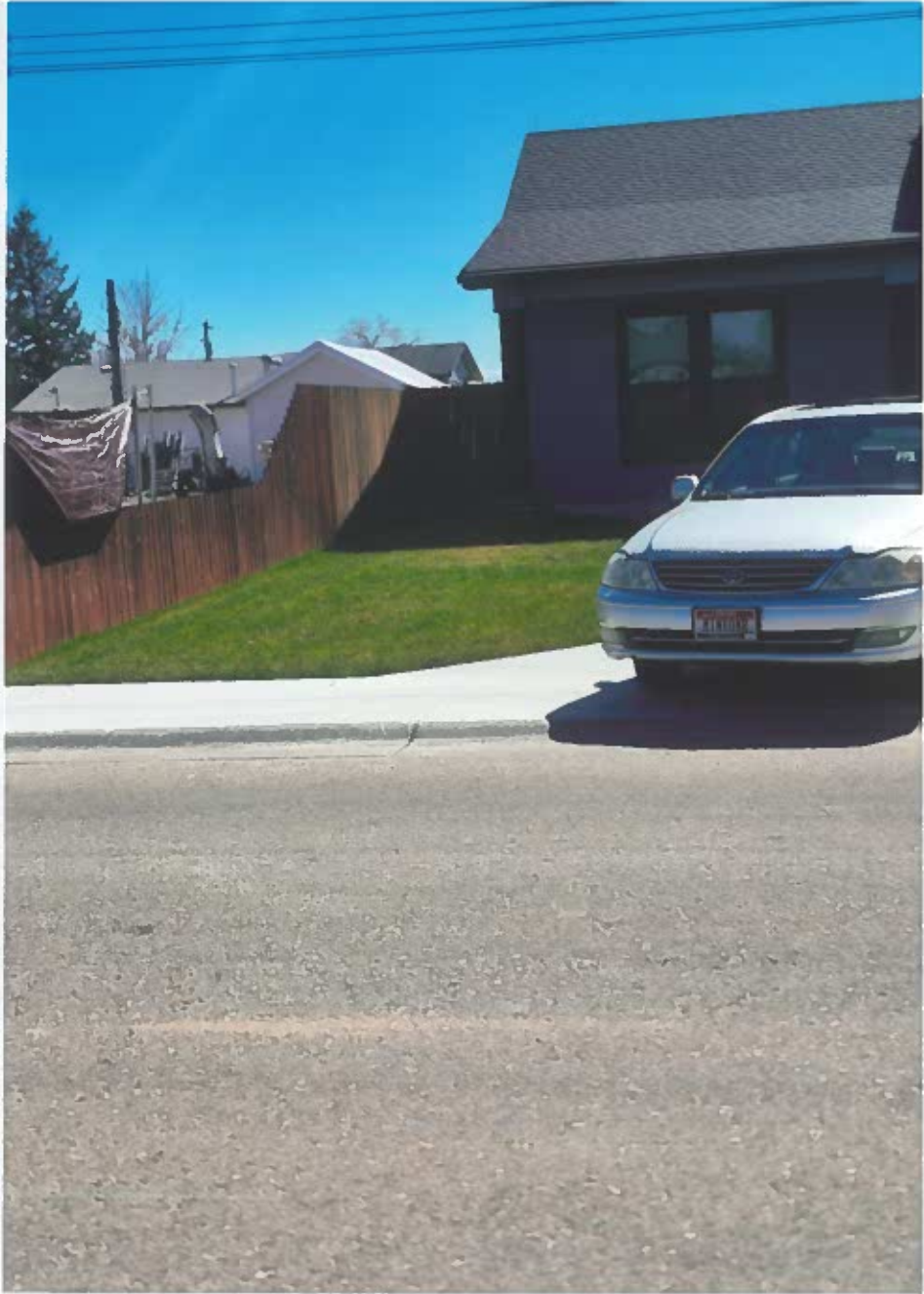
My name is Cheryl Barker, and I'm writing this so I can get permission to put a privacy fence around my backyard. I have many reasons for doing this, and the pictures show that it would not hinder any traffic on this road. I live on the corner of Haskett and 19th Street. The side street is only about 300ft long, so you cannot go very fast before you come to a sharp turn at one end and a stop sign at the other end.

My daughter lives in the house next door, and they have a small circular drive in front that is not often used. Their main driveway is on the other side of their house.

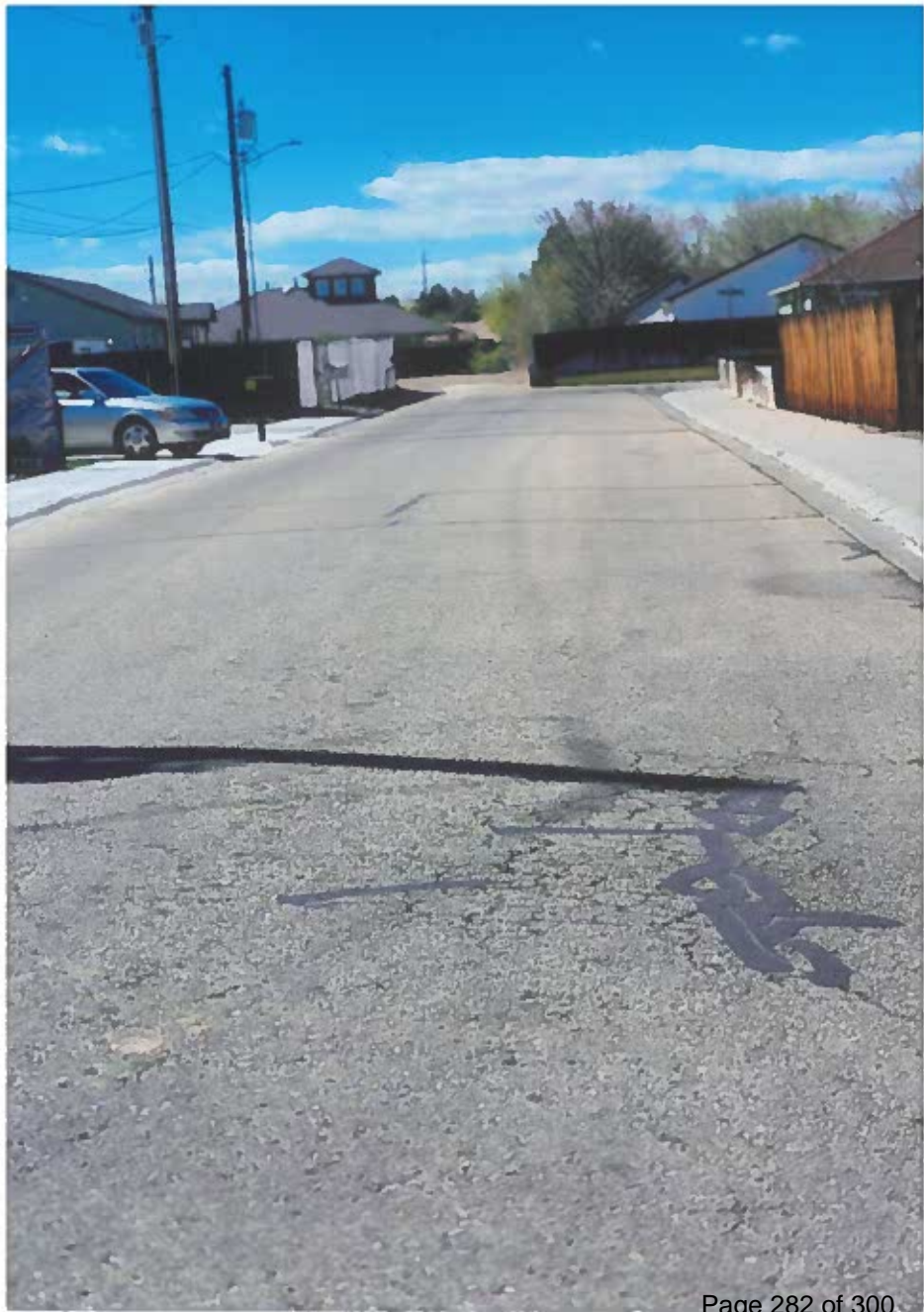
In the pictures, you can see that there is a patch of lawn between the drive and the fence. It gives you enough room to pull forward, before you are on the street, to see to the end of the road. The traffic coming from Haskett is on the right side of the street, while my house is on the left.

Thank you for your time,
Cheryl Barker
1895 North Haskett
208-587-3440









Mountain Home

160 South 3rd East, P.O. Box 10, Mountain Home, ID 83647 (208) 587-2091 Fax (208) 587-2171 www.mountain-home.us

FENCE APPLICATION

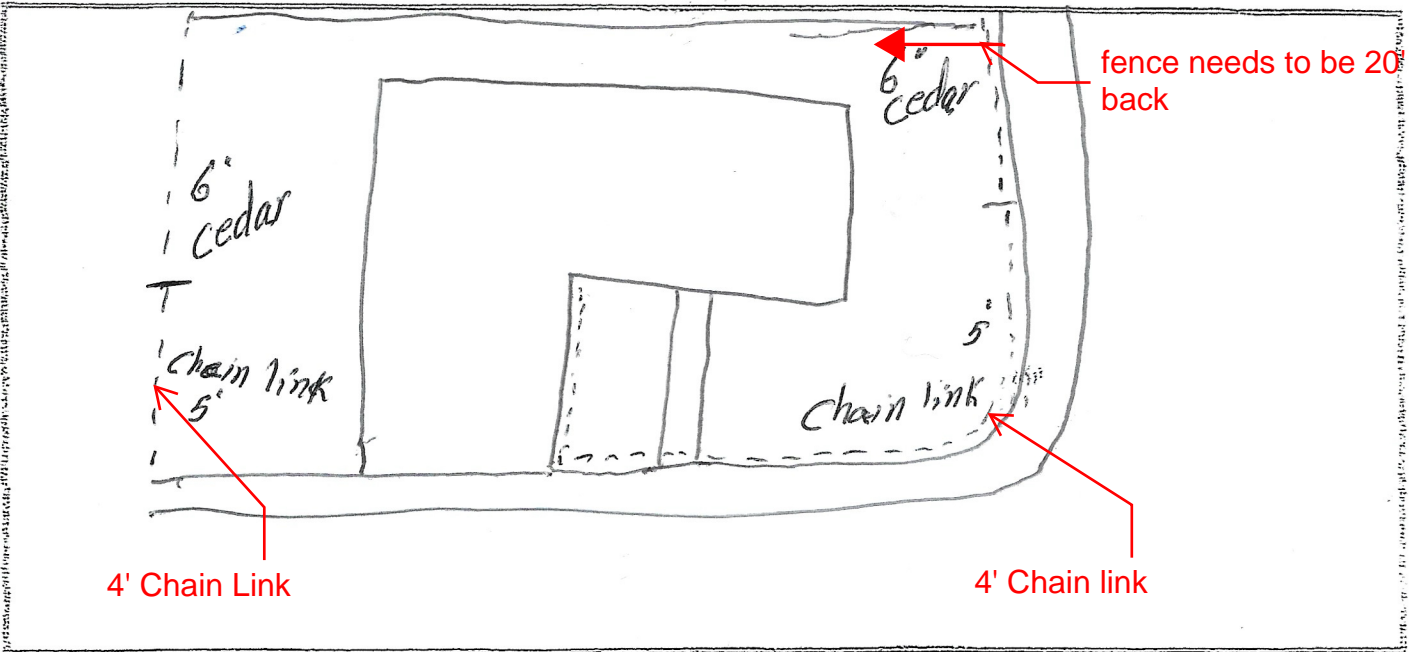
Permit #: _____ Fee: \$20.00 Approved By _____ Date: _____

1. Property Owner Cherly Barker Phone 208 283-4004
Address 1895 N Haskett City Mtn Home State Id Zip Code 83647
Contractor Green Pastures, LLC Phone 208 587-7545
Address P.O. Box 1466 City Mtn Home State Id Zip Code 83647
Contractor Registration Number RCE# 13975

2. Property/Permit Address _____
3. Material of Fence: Cedar & chain link Fence Height: 6ft ^{cedar} 5ft ^{chain link}
4. Valuation of Project: 8,700.00

Draw a site plan below that shows the following items:

- * Streets, alleys, Sidewalks & Driveways
- * Location of structures and property lines
- * Vision Triangle
- * Location of existing fences & retaining walls



By signing this application you are aware that it is your responsibility to verify the property line location. Your fence must be placed on your property.

*****Please read carefully before signing*****

Signature Gilderdo Sotelo Date 12-8-25



April 3, 2026

Re: Permitting of Fence, 1895 North Haskett Street, BLDG-25-546

Mayor & Council:

On Dec 5th, 2025, Development Services received a permit application for a fence to be located at 1895 North Haskett Street. After a site visit, the permit was denied because the new 6-foot fence would create visibility concerns for the neighbor when pulling into the right-of-way. My concern is that pedestrians on bicycles would be put at risk if this fence were allowed. The property owner has stated that her neighbor is her daughter and that they have no issue with the new fence. I have explained to Cheryl Barker (Applicant) that the reason tall fences are not allowed in front setbacks is for the safety of pedestrians and motorists alike.

I have included the city codes that deal with the applicant's fence. I do not believe a variance would be admissible because there is no undue hardship due to the site's characteristics. I have also included diagrams and a site plan of the property.

City ordinance 9-7-7-C-c states:

Solid or other non-visibility fences that exceed three feet (3') in height shall not be constructed in any required street setback area, or within any vision triangle, except in situations in which the proposed fence does not obstruct or obscure traffic visibility or cause any safety concerns upon approval of the city's building official. On corner lots, this shall include setback areas from both streets involved. If such proposed fences are not approved by the city's building official, the property owner shall be required to apply for a variance to construct such a fence.

City ordinance 9-7-7-C-d states:

A visibility fence may be constructed in setback areas exceeding four feet (4') in height only when it does not obstruct or obscure traffic visibility or cause traffic safety concerns and is approved by the city's building official. If such proposed fences are not approved by the city's building official, the property owner shall be required to apply for a variance to construct such a fence.

9-6-14: VARIANCES:

The council may authorize in specific cases a variance from the terms of this title or from the subdivision and development ordinances which will not be contrary to the public interest

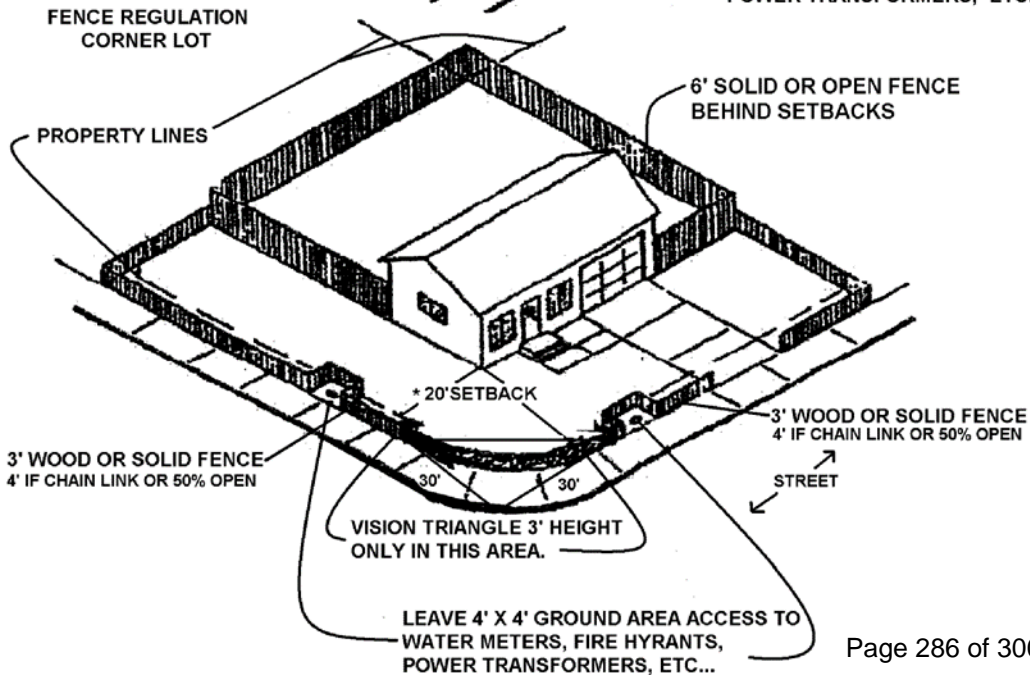
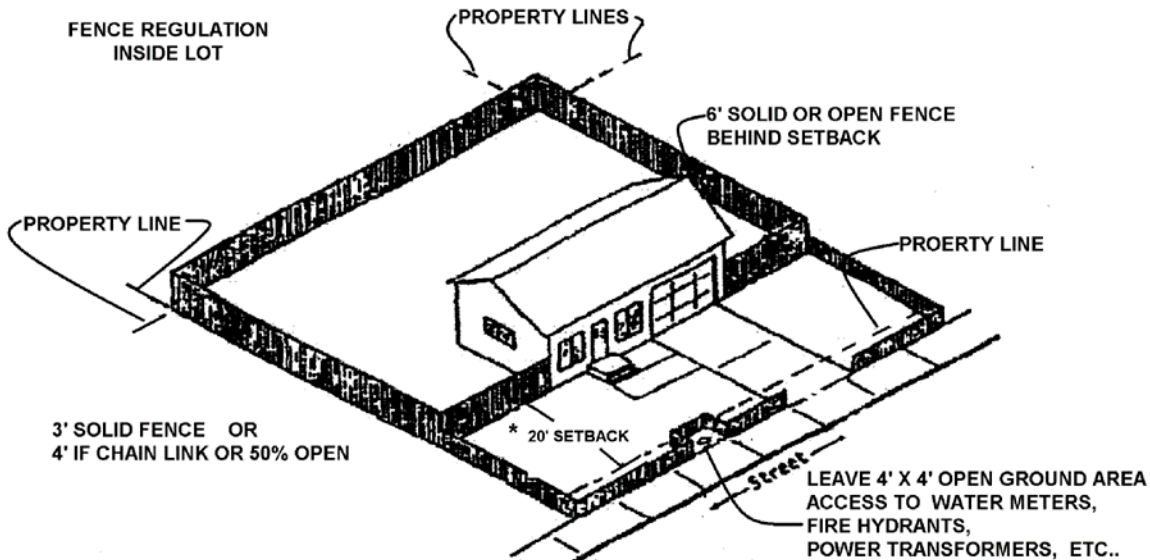


where, owing to special conditions, a literal enforcement of the provisions of this title would result in undue hardship. Unless otherwise provided herein, no nonconforming use of neighboring lands, structures or buildings in the same district and no permitted or nonconforming use of lands, structures or buildings in other districts shall be considered grounds for issuance of a variance. **Variances shall be granted only where strict application of the provisions of this title would result in undue hardship because of characteristics of the site and must not conflict with public interest** 1 . The application shall be submitted to the commission which shall make a recommendation to the city council. A variance deals only with bulk and coverage regulations, it does not apply to land uses. A use that is not allowed in a district would require a conditional use permit if applicable according to the land use chart.

Cheryl Barker (owner/applicant) has requested that the Mayor and City Council overturn my decision to deny her building permit application and authorize the construction of the fence.

Thank you for your time and consideration,

Hank Patrick
Building Official
City of Mountain Home
P 208-580-2091
M 208-794-0051
hpatrick@mountain-home.us





252

NE Verde Ct

19th N

1924

1955

Haskett St

N Haskett St

NE Onatl Ave

Neighbors Driveway

Proposed 6 Foot Fence

Side Walk

251

W 19th N St

W 19th N St

W 19th N St

W 19th N St

W 19th N St

N Haskett St

N Haskett St

1880

385

1895 North Haskett Street

315

1860

00



P.O. Box 10 • Mountain Home, ID 83647
www.mountain-home.us

April 9, 2026

RE: Direction Requested – Railroad Extension/Relocation Project
(Mountain Home Municipal Airport)

City Council Meeting: April 14, 2026

Mayor and Council,

City staff is seeking policy direction from the City Council regarding the Railroad Extension/Relocation Project located at the Mountain Home Municipal Airport.

As the Council is aware, Keller Associates, Inc., was previously selected and approved by the City Council to serve as the professional engineering consultant for this project. Keller Associates has now submitted a Task Order to initiate Phase 1 “Discovery” in the amount of \$36,570.00.

At this time, funding for this phase was not included in the City’s FY2026 adopted budget. Given this, City staff is requesting Council direction prior to proceeding with any additional work or expenditure of resources.

Staff believes this project warrants consideration due to its potential long-term benefits, including protection of airport property, support of economic vitality, and facilitation of future industrial growth within the community. However, recognizing the financial implications and the need for alignment with Council priorities, staff is requesting guidance on how to proceed.

Specifically, staff is seeking Council directions on the following:

- Whether Council supports proceeding with Phase 1 of the project at this time.
- If so, whether Council prefers to:
 - Reallocate available FY2026 funds to accommodate this expenditure; or
 - Defer funding consideration to the FY2027 budget process; and
- Whether this project aligns with the Council’s strategic priorities for the future of the City of Mountain Home.

Staff will not proceed with the Task Order or incur any related costs without clear direction from the City Council.

Please advise on how you would like staff to proceed.

Respectfully,

Tiffany Belt

Tiffany Belt

T (208) 587-2104

tbelt@mountain-home.us

**TASK ORDER 034
AGREEMENT FOR
RAILROAD ALIGNMENT AND INFRASTRUCTURE LOGISTICS (R.A.I.L.) PROJECT
PHASE I DISCOVERY**

Effective Date: December 15, 2025

Consultant Project No.: 214010-034

This Task Order, entered between City of **Mountain Home** ("Owner"), and **Keller Associates, Inc.** ("Consultant"), is subject to the provisions of the Agreement for Professional Services ("Agreement"), dated March 25, 2014 and subsequently amended on July 01, 2024.

The Owner intends to complete a phase one discovery phase for the realignment of an existing railroad spur that is in the footprint of the airport runway expansion, as described in Attachment A, hereinafter referred to as the "Project". Now therefore, the Owner and Consultant agree to the following project scope, schedule, and compensation.

SCOPE: The Consultant will provide the scope of services outlined in Attachment A.

SCHEDULE: The Agreement shall commence on the above written date and be completed as outlined in Attachment A.

COMPENSATION:

Basic Services. As compensation for services to be performed by Consultant, the Owner will pay Consultant with a total not-to-exceed budget of **\$36,570 (thirty-six thousand five hundred seventy dollars)** as described in Attachment A. The total authorized budget amount shall not be exceeded without authorization from the Owner.

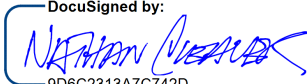
Additional Services. Compensation for performing Additional Services will be pursuant to a mutually agreed upon Addendum to this Task Order.

In Witness Whereof, the parties hereto have executed this Task Order Agreement as of the day and year first above written.

OWNER: CITY OF MOUNTAIN HOME

CONSULTANT: KELLER ASSOCIATES, INC.

Signature: _____

Signature:  _____
9D6C2313A7C742D...

Name: Richard Sykes, Mayor

Name: Nathan Cleaver, Principal

Date: _____

Date: 12/05/2025

Project: R.A.I.L. Project
Owner: City of Mountain Home
Consultant: Keller Associates, Inc.
Project Manager: Jordan Crane, PE, 208.288.1992, jcrane@kellerassociates.com
Date Prepared: November 11, 2025

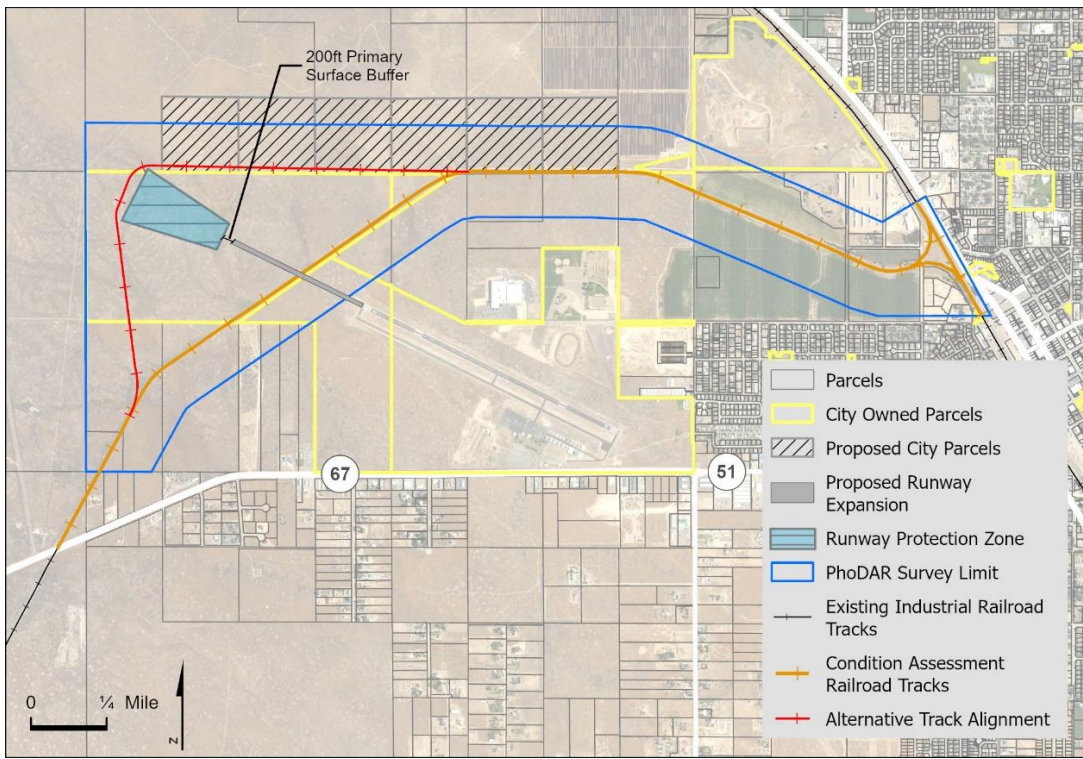
Attachment A
CITY OF MOUNTAIN HOME
RAILROAD ALIGNMENT AND INFRASTRUCTURE LOGISTICS (R.A.I.L.) PROJECT
PHASE I - DISCOVERY
SCOPE OF WORK

PROJECT DESCRIPTION

The **City of Mountain Home (“Owner”, “City”)** owns property and operates a municipal airport on the west side of town. The Airport Master Plan recommends a capital improvement project to extend the runway to accommodate larger aircraft and to attract additional industrial/commercial development to the City. An existing railroad industrial track (spur), connected to the Union Pacific Railroad (UPRR), is in the footprint of the proposed runway expansion. The City wishes to evaluate the existing railroad spur and begin planning efforts to realign the spur outside of the runway expansion and its associated runway protection zone (RPZ). In addition, the City’s objectives include developing a commercial and industrial area adjacent to the spur and airport that can access trucking routes.

This Phase I, Discovery, Scope of Work includes evaluating the existing spur, environmental scan and gathering data relevant for future evaluation of the spur realignment alternatives.

The City has selected **Keller Associates, Inc.** (“Consultant”) to provide services for the project.



CONSULTANT’S SCOPE OF WORK

The consultant will conduct the following tasks unless specifically noted to be conducted by others.

TASK 100: Project Management

Consultant Responsibilities:

100.1. General Project Management. Provide general project administration services including contract administration, project accounting, scheduling, and internal project administration.

Assumptions

- Project management budget assumes a project duration of 4 months.

Owner Responsibilities:

- Provide requested information within two weeks of request

TASK 200: COORDINATION

Consultant Responsibilities:

200.1. Airport Coordination Meeting. Participate in a meeting with the Owner’s Airport engineering consultant to discuss the airport runway expansion and associated runway protection zone. Discuss additional considerations for airport expansion and growth. Document the runway expansion extents and associated RPZ requirements. Document additional airport expansion goals.

200.2. UPRR Coordination Meeting. Arrange and participate in a meeting with UPRR to discuss existing efforts that have been completed on this railroad spur, document industrial track design/construction process and requirements, and document additional design requirements that are applicable for this spur. Document ownership of the rail spur and if a rail lease agreement exists. If a rail lease agreement exists, document lease requirement responsibilities and siding and spur location restrictions.

200.3. Request for Information (RFI). Request information from the City, UPRR, and others for information that may help in the development of the overall project.

Assumptions

- Coordination meetings may be a combination of in person or virtual meetings.

Owner Responsibilities:

- Participating in the coordination meetings
- Supply known information relevant to the RFI

Deliverables:

- Meeting agendas and meeting notes.
- Request for Information

TASK 300: SITE VISIT AND CONDITIONS ASSESSMENT

Consultant Responsibilities:

300.1. Site Visit. The intent of this task is to obtain a general understanding of the physical and environmental setting to inform subsequent engineering evaluations and design development. Visit the existing railroad spur alignment and the surrounding project areas for the purpose of becoming familiar with existing site conditions. This activity will include walking/driving the possible alignment and observing the general topography, land configuration, drainage characteristics, existing infrastructure, and adjacent property features. Document features of concern that are observed during the site walk.

300.2. Rail Spur Conditions Assessment. Conduct a track conditions review of the spur from the wye at the UPRR main track to the spur crossing at Highway 67 consisting of approximately 3.5 miles. Track conditions, photographs, and recommendations will be summarized in a report.

Owner Responsibilities:

- Provide access to the site for site walk and track inspection.

Assumptions

- The site visit budget assumes two days for this task. A side-by-side or 4-wheelers may be used for the site visit. Site limits are delineated on the figure on page one of this scope with the blue polygon.
- Karl Huffaker will be a subconsultant to Keller to complete the track conditions assessment.

Deliverables:

- Rail spur conditions assessment report

TASK 400: ENVIRONMENTAL SCAN

Consultant Responsibilities:

400.1. Environmental Scan. Conduct an environmental scan that will include the following items:

- a. Send correspondence to the State Historic Preservation Office (SHPO) requesting information regarding known historic and prehistoric sites within the project's area of potential effect (APE).
- b. Request information from the US Fish and Wildlife Service using the IPaC system which will provide a list of threatened and endangered species.
- c. Review US Fish and Wildlife Service National Wetland Inventory to identify potential wetlands in the APE.

Assumptions

- No environmental field work is included in this scope.

TASK 500: PHASE I DISCOVERY REPORT AND CITY COUNCIL MEETING

Consultant Responsibilities:

500.1. Draft Discovery Report. Document the findings from tasks 2 through 4 in a report for Owner's review and comment.

500.2. Workshop Meeting. Participate in a workshop meeting with Owner's staff to review the draft discovery report, obtain owner feedback and comments, and discuss what information to present at a City Council Meeting.

500.3. City Council Meeting. Prepare a short presentation and participate in a City Council meeting to present the findings of the Phase I Discovery efforts.

500.4. Final Discovery Report. Finalize the discovery report with direction provided by the Owner.

Owner Responsibilities:

- Provide comments on the draft discovery report in a timely manner.
- Hold, chair, and provide space for the public meeting.

Assumptions

- Assumes one workshop meeting and one public meeting.

Deliverables:

- Draft and final discovery report.

SCHEDULE

Consultant anticipates the following project schedule. The number of days associated with each of the tasks are approximate and assume timely delivery of requested information. Actual schedule may vary.

Task	Schedule (calendar days)	Comments
Tasks 200 – 400	90 days	From notice to proceed
Task 500	30 days	To provide draft Discovery Report to City.

COMPENSATION

As compensation for services to be performed by Consultant, the Owner will pay Consultant as described in the following table. The total authorized budget amount will not be exceeded without written authorization from the Owner.

Task	Type	Amount
Task 100 – Project Management	LS	\$1,700
Task 200 – Coordination Meetings	LS	\$7,410
Task 300 – Site Visit, Survey, and Conditions Assessment	LS	\$11,050
Task 400 – Environmental Scan	LS	\$3,930
Task 500 – Phase I Discovery Report and City Council Meeting	LS	12,480
TOTAL COST	LS	\$36,570

LS = lump sum



P.O. Box 10 • Mountain Home, ID 83647
www.mountain-home.us

April 9, 2026

RE: Update – Public Records Request (City of Eagle Annexation Agreements)

City Council Meeting: April 14, 2026

Mayor and Council,

This memo is to provide a brief update that I have completed a public records request with the City of Eagle to obtain copies of annexation agreements drafted and utilized by that jurisdiction.

This request was made in response to the City Council's direction to review comparable agreements, evaluate their structure and provisions, and identify best practices that may be applicable to future annexation considerations for the City of Mountain Home.

I am hopeful that copies of these agreements will be part of the April 28 City Council meeting packet for the Council's review.

Respectfully,

Tiffany Belt
T (208) 587-2104
tbelt@mountain-home.us

To: Mayor and Council
From: Golf Course Superintendent
Date: March 30, 2026
Subject: Golf Course Pump Project Completion

I am writing to inform you that the golf course pump project has been successfully completed.

The total project cost was \$297,399.00, which is \$399.00 over the originally approved budget of \$297,000.00. Bideganta Construction Inc. was the sole bidder for the project, submitting a bid in the amount of \$297,399.00. This bid was approved and awarded by the Council at the October 14th meeting (Agenda Item #7).

Please let me know if any additional information or documentation is needed.

Respectfully,
Golf Course Superintendent



Bideganeta Construction Inc.
 2527 Canyon Creek Road
 Mountain Home ID 83647
 208-587-5679

Contract Invoice

Invoice#: 25035-2

Date: 03/24/2026

License: RCE-1058

Billed To: City of Mountain Home
 P.O. Box 10
 Mountain Home ID 83647

Project: Desert Canyon Golf Course Pump Station
 P.O. Box 10
 Mountain Home ID 83647

Due Date: 04/03/2026

Terms:

Purchase Order#

Description	Unit	Quantit	Price	Amount
Pump Station & Wet Well - 100% Complete		1.0000	176,718.000000	176,718.00
Original Contract Amount			\$297,399.00	
Less: Previous Payments			120,681.00	
Balance Due:			<u>\$176,718.00</u>	

DATE PAID 4/14/26
 VOUCHER 24-439-99-25
 INITIALS JG
 AMOUNT 176,718.00

A service charge of 18.0000 per annum will be charged on all amounts overdue on regular statement dates.

Thank you for your prompt payment!

Non-Taxable Amount:	176,718.00
Taxable Amount:	0.00
Sales Tax:	0.00
Amount Due	176,718.00



Lien Waiver and Release – Final Payment

Upon signing this document, and when a check has been issued for payment and has cleared, all mechanic's and materialmen's liens and claims are hereby released on this project for the invoice and payment listed below and all previous invoices and payments.

Project Name: Desert Canyon Golf Course-Irrigation Pump Station and Wet Well

Owner Name: City of Mountain Home

Address: PO Box 10

City State and Zip: Mountain Home, ID 83647

Date of Invoice: 3-24-2026

Invoice Number: 25035-2

Amount of Payment: 176,718.00

John Bideganeta

Digitally signed by John Bideganeta
DN: C=US, E=john@bideganeta.com, O="Bideganeta
Construction Inc.", OU=President, CN=John Bideganeta
Date: 2026.03.24 14:14:11-0600'

Digitally Signed by

LETTER OF WARRANTY

Project:

Bideganeta Construction, Inc. (BCI) warrants all labor performed on the Desert Canyon Golf Course-Irrigation Pump Station and Wet Well in accordance with the scope of work. All work performed will remain free from defects in workmanship and material for a period of one year from 3-20-2026.

During the period of this warranty it is understood that in the event of defects and the necessity of making repairs due to faulty labor and/or materials, the Owner will immediately notify BCI and will provide them the opportunity to assess required repairs and shall give BCI reasonable time in which to make the necessary repairs at no cost to Owner.

This warranty does not cover any repairs made or attempted to be made by anyone other than BCI or one of its authorized representatives. Workmanship, materials, and/or equipment covered by other written warranties will not be covered under this warranty.

Sincerely,

John Bideganeta

Digitally signed by John Bideganeta
DN: C=US, E=John@bideganeta.com,
O="Bideganeta Construction, Inc.",
OU=President, CN=John Bideganeta
Date: 2026.03.24 14:25:15-06'00'

LETTER OF WARRANTY

Project:

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This warranty does not cover any repairs made or attempted to be made by anyone other than BCI or one of its authorized representatives. Workmanship, materials, and/or equipment covered by other written warranties will not be covered under this warranty.

Sincerely,

John Bideganeta

Digitally signed by John Bideganeta
DN: C=US, E=john@bideganeta.com,
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OU=President, CN=John Bideganeta
Date: 2026.03.24 14:25:15-06'00'