



Live Stream Viewing: <https://www.youtube.com/c/MountainHomeIdaho>

CALL MEETING TO ORDER & ESTABLISH A QUORUM (5:00 PM)

PUBLIC HEARING

- ## RECOGNIZING PERSONS IN THE AUDIENCE

CONFLICT OF INTEREST DECLARATION

CONSENT AGENDA

- Page 1 of 185

- 6) Approve City alcohol license renewals for 2025/2026.
- 7) Authorize City staff to go out to bid for the new restroom/concession building to be located in Carl Miller Park.
- 8) Pass Resolution 12-2025R adopting the Master Transportation Plan.
- 9) Pass Resolution 18-2025R regarding 50/50 sidewalk, curb, and gutter repair and authorize the Mayor to sign.
- 10) Continue with GBS (Leavitt Group Company) as the Benefits Service Administrator for the City of Mountain Home for 2025-2026 and authorize the Mayor to sign.
- 11) Continue with Regence BlueShield of Idaho as the City of Mountain Home medical insurance provider for 2025-2026 and authorize the Mayor to sign.
- 12) Continue with Delta Dental as a dental insurance provider for the City of Mountain Home for 2025-2026 and authorize the Mayor to sign.
- 13) Continue with Willamette Dental as a dental insurance provider for the City of Mountain Home for 2025-2026 and authorize the Mayor to sign.
- 14) Continue with VSP as the vision insurance provider for the City of Mountain Home for 2025-2026 and authorize the Mayor to sign.
- 15) Continue with United Heritage as a life insurance provider for the City of Mountain Home for 2025-2026 and authorize the Mayor to sign.
- 16) Continue with National Benefits Services LLC., as benefits administrator for the City of Mountain Home for 2025-2026 and authorize the Mayor to sign.
- 17) Approve the appointment of Erika Pedroza to the Planning and Zoning Commission, for a term of 4 years, which expires in August 2029.
- 18) Approve the request to terminate the agreement with OpenGov per the agreement effective May 1, 2026, and authorize staff to send a termination letter.
- 19) Approve the contract for implementation with CivicPlus for website management software, and authorize the Mayor to sign.
- 20) Approve the contract for implementation with CivicPlus for the community development module, and authorize the Mayor to sign.
- 21) Approve the contract for implementation with CivicPlus for the asset management module, and authorize the Mayor to sign.
- 22) Approve the contract for implementation with CivicPlus for the nextrequest software, and authorize the Mayor to sign.

OLD BUSINESS

- 1) Update regarding the Mellen Water District well.
- 2) Action Item: Deliberation/Decision to amend Resolution 17-2025R and authorize the Mayor to

sign.

- 3) Action Item: Deliberation/Decision regarding Idaho Power's easement request. (Item was tabled by Council on 6/10/2025, and to appear on the 6/24/2025 agenda.)
- 4) Action Item: Deliberation/Decision regarding Ordinance 1808- Amending Title 7, Chapter 3, Section 2 of Mountain Home City Code.

NEW BUSINESS

- 1) Adopt tentative FY26 budget
- 2) Certify L2 for FY26 Budget and Authorize the Treasurer to sign.
- 3) Action Item: Deliberation/Decision concerning the declaration of the intent of the City to exchange City-owned real property for real property owned by AgEquity LLC., and set a public hearing date of September 23, 2025.
- 4) Discussion regarding non-residential fees for the City, such as Parks & Recreation, Golf Course, and the Cemetery.
- 5) Discussion regarding the creation of a golf advisory committee. (Councilwoman Wirkkala)
- 6) Action Item: Deliberation/Decision regarding draft Resolution declaring the City of Mountain Home to be a Second Amendment Sanctuary City. (Councilwoman Wirkkala)

ORDINANCE

- 1) Action Item: Ordinance #1809- Adopting the Fiscal Year 2025-2026 (FY26) budget.

FINAL COMMENTS

STAFF MEMO

ADJOURN

**Notice of Public Hearing
for the Proposed Budget for the City of Mountain Home, Idaho
Fiscal Year 2025-26 (FY26)**

A public hearing, pursuant to Idaho Code 50-1002 and 63-802, for consideration of the proposed budget for the fiscal year that begins October 1, 2025 and ends September 30, 2026 will be held in the Council Chambers, 160 South 3rd East, Mountain Home, Idaho on August 26th, 2025 at 5:00 PM. Written or verbal comments about the proposed budget are encouraged. Copies of the proposed FY26 Mountain Home City Budget (in detail) are available at City Hall for 9:00 a.m. to 5:00 p.m. weekdays. City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to the budget documents or to the public hearing please contact the City Hall office. (208) 587-2104, no later than Tuesday prior to the public hearing.

	FY 24 Proposed Expenditures	FY 24 Proposed Revenue	FY 25 Proposed Expenditures	FY 25 Proposed Revenue	FY 26 Proposed Expenditures	FY 26 Proposed Revenue
GENERAL FUND						
Administration	6,856,644		10,035,398		14,968,669	
Prosecution	220,000		240,000		240,000	
Police & Animal Shelter	5,133,183		5,354,841		5,572,158	
Fire Department	1,314,829		2,303,191		1,545,105	
Parks	1,637,519		1,360,720		1,597,273	
Property Tax		5,909,138		6,010,353		6,833,295
Other Revenue		9,253,037		13,283,797		17,089,910
Total General	15,162,175	15,162,175	19,294,150	19,294,150	23,923,205	23,923,205
OPERATION FUNDS						
Cemetery	273,082	144,262	301,656	70,395	202,691	142,090
Recreation	3,665,331	2,934,641	4,073,476	3,277,969	3,641,685	3,163,608
Library	829,315	169,220	874,118	117,930	974,426	195,552
Airport	3,272,169	3,201,649	4,295,402	4,217,599	2,335,775	2,263,528
Fire Development	488,998	488,998	705,652	705,652	871,512	871,512
Police Development	291,682	291,682	324,182	324,182	513,789	513,789
Park Development	429,298	429,298	567,941	567,941	709,934	709,934
Restricted Deposit Account	40,000	40,000	40,000	40,000	40,000	40,000
Golf Course Maintenance	1,035,973	1,035,973	1,646,503	1,646,503	1,930,587	1,930,587
Property Tax		1,590,125		1,860,759		1,389,799
Total Operation Funds	10,325,848	10,325,848	12,828,930	12,828,930	11,220,399	11,220,399
CAPITAL IMPROVEMENT FUNDS						
Street Department	5,218,679	5,105,650	4,932,266	4,813,051	6,833,410	6,633,568
Street Development	831,121	831,121	1,144,143	1,144,143	1,214,635	1,214,635
Street Lighting	159,000	17,201	159,000	32,534	159,000	49,615
Property Tax		254,828		245,681		309,227
Total Capital Imp. Funds	6,208,800	6,208,800	6,235,409	6,235,409	8,207,045	8,207,045
ENTERPRISE FUNDS						
Water Maintenance	14,879,821	14,879,821	16,878,880	16,878,880	17,812,918	17,812,918
Wastewater Maintenance	6,081,468	6,081,468	15,705,501	15,705,501	37,559,951	37,559,951
Sanitation	1,685,534	1,685,534	1,878,100	1,878,100	2,122,935	2,122,935
Fiber Optics	7,548,800	7,548,800	5,209,125	5,209,125	4,965,559	4,965,559
Total Enterprise Funds	30,195,623	30,195,623	39,671,606	39,671,606	62,461,363	62,461,363
Library supplemental levy	17,181	17,181	25,062	25,062	9,587	9,587
TRUST FUNDS						
Wastewater Availability Fund	2,674,245	2,674,245	3,554,337	3,554,337	4,533,024	4,533,024
Water Availability Fund	1,033,907	1,033,907	1,513,597	1,513,597	1,897,503	1,897,503
Tap Deposit	185,000	185,000	185,000	185,000	185,000	185,000
Total Trust Funds	3,893,152	3,893,152	5,252,934	5,252,934	6,615,527	6,615,527
LID#1			1,500,000	1,500,000	1,198,205	1,198,205
GRAND TOTAL ALL FUNDS	\$ 65,802,779	\$ 65,802,779	\$ 84,808,091	\$ 84,808,091	\$ 113,635,331	\$ 113,635,331
Property Tax Revenues		7,754,091		8,116,793		8,532,321
Total of all other revenues		58,048,688		76,691,298		105,103,010
		\$ 65,802,779		\$ 84,808,091		\$ 113,635,331

The proposed expenditures and revenues for the Fiscal Year 2025-26 have been tentatively approved by the City Council.

First publication August 13th, 2025

Second publication August 20th, 2025

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON AUGUST 12th, 2025, AT 5:00 P.M.
AT MOUNTAIN HOME CITY HALL CHAMBERS
MOUNTAIN HOME, IDAHO

CALL MEETING TO ORDER/ESTABLISH A QUORUM

PUBLIC HEARING

- 1) Public Hearing on proposed new Pool fees for Parks and Recreation

RECOGNIZING PERSONS IN THE AUDIENCE

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

CONSENT AGENDA – All matters listed within this Consent

Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

- 1) Approval acceptance of minutes: City Council Meeting- July 15, 2025
- 2) Approval acceptance of minutes: City Council Meeting- July 16, 2025
- 3) Approval acceptance of minutes: City Council Meeting- July 17, 2025
- 4) Approval acceptance of minutes: City Council Meeting- July 22, 2025
- 5) Bills from 7/23/2025 to 8/12/2025 in the amount of \$933,981.56
- 6) Approve payroll for the period of 6/22/2025 to 7/21/2025 in the amount of \$866,865.36
- 7) Approve Mayor's recommendation to appoint Dale King as City Economic Development Director.
- 8) Approve the emergency water use agreement for Meadows Manufactured Home Park and authorize the Mayor to sign.
- 9) Authorize City staff to proceed with ordering one unmarked 2026 Ford Escape vehicle.
- 10) Authorize City staff to proceed with ordering eight (8) 2026 Ford Explorer vehicles.
- 11) Approve request to lease purchase (8) 2026 Ford Explorers for the Police Department with the Lease paperwork through Mountain West Bank for the Fiscal Year 2026.
- 12) Pass Resolution #16-2025R – Authorizing the Execution and Delivery of an Equipment Lease Agreement and all other schedules attached thereto with Mountain West Bank for (8) 2026 Ford Explorers for the Police Department and Authorize the Mayor and City Clerk to sign.
- 13) Authorize a general fund transfer in the amount of \$297,873.00 to the Golf Course Revenue Fund for the pump replacement project.
- 14) Authorize City staff to go out to bid for the irrigation pump station and wet well at Desert Canyon Golf Course.
- 15) Approve the land lease with Idaho Power for a staging yard and authorize the Mayor to sign.
- 16) Authorize the Mayor and City Clerk to sign all required documents for grant application 2025/26-002
- 17) Authorize the Mayor and City Clerk to sign all required documents for grant application 2025/26-003

#####

- 18) Approve the proposed service agreement with the Military Affairs Committee and authorize the Mayor to sign.

(Pulled from the Consent Agenda and moved to New Business)

- 19) Award Solid Rock LLC. for the Construction of an Aircraft Hangar at the City Airport and authorize the Mayor to sign the notice of award.
- 20) Approve the agreement between the City of Mountain Home and Gonzales regarding property at 305 Bradford Street and authorize the Mayor to sign.

#####

OLD BUSINESS

- 1) Action Item: Deliberation/Decision regarding Idaho Power's easement request.

#####

NEW BUSINESS

- 1) Action Item: Items removed from Consent Agenda
- 2) Action Item: Deliberation/Decision to approve Resolution #15-2025R for the new Pool fees for Parks and Recreation.
- 3) Action Item: Deliberation/Decision regarding draft Resolution regarding 50/50 sidewalk repair.
- 4) Action Item: Deliberation/Decision regarding ordinance 1807.
- 5) Action Item: Deliberation/Decision regarding draft ordinance 1808 regarding temporary dumpsters.

#####

ORDINANCE

- 1) Ordinance 1807 – Authorizing the issuance of confirming the sale of the Fiber Optic Local Improvement District No. 1 Bond, Series 2025.
- 2) Ordinance 1808 – Amending Title 7, Chapter 3, Section 2 of the Mountain Home City Code.

#####

SWEARING IN

- 1) Dale King, Economic Development Director

#####

FINAL COMMENTS

#####

EXECUTIVE SESSION

- 1) Pursuant to Idaho Code Section 74-206(1)(c) – to acquire an interest in real property not owned by a public agency.
- 2) Pursuant to Idaho Code Section 74-206(1)(f) – to communicate with legal council for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

#####

ADJOURN

#####

STAFF MEMO

- 1) Public Works
- 2) Fire Department

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON AUGUST 12th, 2025, AT 5:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3rd East, Mountain Home, Idaho on August 12th, 2025. A quorum was established with Councilwoman Garvey, Councilman Brennan, Councilman Harjo, Councilwoman Wirkkala and Mayor Sykes being present.

Mayor Sykes asked that before the public hearing occurs that he would like to add something to the agenda that was left off, New Business – any items removed from the Consent Agenda as New Business 1 and then the subsequent items adjusted to reflect.

Councilman Brennan made a motion to amend the Agenda for Items removed from the Consent Agenda. Councilman Harjo seconded the motion. The vote goes as follows: Councilwoman Garvey; aye, Councilman Harjo; aye, Councilwoman Wirkkala; aye, Councilman Brennan; aye. The motion passed by unanimous vote.

PUBLIC HEARING

- 1) Public Hearing on proposed new Pool fees for Parks and Recreation.

The public hearing opened at 5:02 P.M.

The public hearing closed at 5:03 P.M.

RECOGNIZING PERSONS IN THE AUDIENCE

Gisela Light said she requested a meeting with the Mayor in June 2025 but, after limited follow-up, received a letter denying her request. She expressed disappointment, citing her 50 years as a taxpayer, and reiterated her wish to meet with the Mayor.

Decker Sanders came forward to speak about Consent Agenda Items 13, 14, and 18.

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

No Council Members had anything to declare.

CONSENT AGENDA

All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Councilmember or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

- 1) Approval acceptance of minutes: City Council Minutes – July 15, 2025

Council Minutes – August 12, 2025

#####

- 2) Approval acceptance of minutes: City Council Minutes – July 16, 2025
- 3) Approval acceptance of minutes: City Council Minutes – July 17, 2025
- 4) Approval acceptance of minutes: City Council Minutes – July 22, 2025
- 5) Bills from 7/23/2025 to 8/12/2025 in the amount of \$933,981.56
- 6) Approve payroll for the period of 6/22/2025 to 7/21/2025 in the amount of \$866,865.36
- 7) Approve Mayor's recommendation to appoint Dale King as City Economic Development Director.
- 8) Approve the emergency water use agreement for Meadows Manufactured Home Park and authorize the Mayor to sign.
- 9) Authorize City staff to proceed with ordering one unmarked 2026 Ford Escape vehicle.
- 10) Authorize City staff to proceed with ordering eight (8) 2026 Ford Explorer vehicles.
- 11) Approve request to lease purchase (8) 2026 Ford Explorers for the Police Department with the Lease paperwork through Mountain West Bank for the Fiscal year 2026.
- 12) Pass Resolution #16-2025R – Authorizing the Execution and Delivery of an Equipment Lease Agreement and all other schedules attached thereto with Mountain West Bank for (8) 2026 Ford Explorers for the Police Department and Authorize the Mayor and City Clerk to sign.
- 13) Authorize a general fund transfer in the amount of \$297,873.00 to the Golf Course Revenue Fund for the pump replacement project.
- 14) Authorize City staff to go out to bid for the irrigation pump station and wet well at Desert Canyon Golf Course.
- 15) Approve the land lease with Idaho Power for a staging yard and authorize the Mayor to sign.
- 16) Authorize the Mayor and City Clerk to sign all required documents for grant application 2025/26-002
- 17) Authorize the Mayor and City Clerk to sign all required documents for grant application 2025/26-003
- 18) Approve the proposed service agreement with the Military Affairs Committee and authorize the Mayor to sign.
- 19) Award Solid Rock LLC. for the Construction of an Aircraft Hangar at the City Airport and authorize the Mayor to sign the notice of award.
- 20) Approve the agreement between the City of Mountain Home and Gonzales regarding property located at 305 Bradford Street and authorize the Mayor to sign.

Councilwoman Garvey said that she needed to recuse her vote on Item 5 for the bill run and had a question about Item 13. She said that it was specified for the pump, but she last recalled it was possibly being for chairs, AC, and other items being worked on. She continued to say that we hadn't gone out to bid yet for the pump as that was what Item 14 was to authorize going out for bid. She wanted to know where we were with the other items.

There was a discussion between the Council, Mayor Sykes and Paula Szfranski, City Treasurer, regarding the options and what funds could be used and which fiscal year this would apply to.

Councilman Harjo said that his notes showed that the 24-25 Budget Season contingency fund were to be used on the pump and pumphouse, and that the funding in 25-26 would be for HVAC and chairs and siding.

Councilman Brennan said that he would like to remove Item 18 and asked for clarification that they were all in agreement that Item 13 and 14 was strictly for the pump and pumphouse.

Councilman Brennan asked that Dale King come forward and introduce himself.

Councilman Harjo made a motion to approve the Consent Agenda as printed, pulling Item 18 and noting Councilwoman Garvey's recusal on the bill run, Item 5. The vote goes as follows: Councilwoman Wirkkala; aye, Councilman Harjo; aye, Councilman Brennan; aye, Councilwoman Garvey; aye. The motion passed by unanimous vote.

OLD BUSINESS

1) Action Item: Deliberation/Decision regarding Idaho Power's easement request.

Paris Dickenson and Steve Smith, Project Manager, came forward to discuss their request with the Council. Councilwoman Wirkkala stated that they received their email saying that Idaho Power is unable to provide an annual or onetime payment for the transmission structure of the easement and asked that they explain.

Council Minutes – August 12, 2025

Paris Dickenson said that Idaho Power had a franchise agreement with the City of Mountain Home, and that agreement explicitly stated it was to be the sole payment to the City for the ability to use City property. She said that they had spoken with their legal counsel and determined they were within the bounds of that agreement to rely on it as the payment.

Councilman Brennan mentioned how earlier on the agenda was a land lease where Idaho Power was offering payment for, and asked what the difference was.

Paris Dickenson said that one request was for an easement, which would fall under the franchise agreement, while the land lease covered a much larger area that they would be occupying, making it otherwise unusable for the City during that time.

There was a discussion between Councilman Brennan, Paris Dickenson, Steve Smith, and Paul Fitzer, City Attorney, about the differences in the projects and the franchise agreement.

Councilwoman Wirkkala said that she thought it would be a good idea to table this until Legal had an opportunity to read the franchise agreement.

There was a discussion between Paris Dickenson and Paul Fitzer about the franchise agreement and what it entails.

Councilwoman Wirkkala made a motion to table Old Business Item 1 regarding Idaho Power's easement request until next Council meeting on August 26, 2025. Councilman Harjo seconded the motion. The vote goes as follows: Councilman Brennan; aye, Councilwoman Wirkkala; aye, Councilman Harjo; aye, Councilwoman Garvey; aye. The motion passed by unanimous vote.

NEW BUSINESS

1) Action Item: Items removed from Consent Agenda

Item 18: Approve the proposed service agreement with the Military Affairs Committee and authorize the Mayor to sign.

Councilman Brennan said that he was struggling with the agreement with the Military Affairs Committee and the idea of handing over the remaining amount in the budget. He explained that the MAC had been given the opportunity to put in writing what they wanted as financial contributions, and all they had requested was their top-tier membership of \$5,000. He continued that, upon clarification, they had not requested anything else, such as hiring a military liaison, so he felt this was coming from the City as handout money simply because it was the end of the fiscal year.

Councilman Harjo said that the Mayor, Tiffany Belt, City Clerk, Paula Szafranski, City Treasurer, and he had met with some of the MAC leadership to discuss what the \$5,000 request would cover. He explained that neither the City nor the MAC currently had a liaison, and the hope was for the MAC to partner with the City to fulfill that need. He continued that the idea behind this one-time expenditure, which was included in the 2024–2025 budget, was to allow those funds to be used in partnership to help locate a military liaison.

Councilman Brennan asked if the MAC intended to hire their own liaison in their clarification.

Councilman Harjo answered to say yes and that this would be some of the funding that would promote that within the agreement that follows the memo for this they go on to describe the partnership with the City.

Councilman Brennan said that he felt this was going to become another civic organization. He expressed that in the 2025-2026 budget no more than the approved \$5,000.00, but when they get this \$19,500.00 they would be back for more which would turn into another civic contribution. He continued to say that he had stood against from day one for the most part.

Councilman Brennan made a motion to deny the proposed service agreement with the Military Affairs Committee. Councilwoman Wirkkala seconded the motion. The vote goes as follows: Councilman Brennan; aye, Councilwoman Wirkkala; aye, Councilman Harjo; nay, Councilwoman Garvey; nay.

Council Minutes – August 12, 2025

The vote being a tie the Mayor voted nay, the motion failed.

Councilman Harjo made a motion to approve the proposed service agreement with the Military Affairs Committee and authorize the Mayor to sign. Councilwoman Garvey seconded the motion. The vote goes as follows: Councilwoman Garvey; aye, Councilman Harjo; aye, Councilman Brennan; nay, Councilwoman Wirkkala; nay.

The vote being a tie the Mayor voted aye, the motion passed.

2) Action Item: Deliberation/Decision to approve Resolution #15-2025R for new Pool fees for Parks and Recreation.

Councilman Brennan brought up again his desire to add non-resident fees for Parks and Recreation, just the same as it was for the Library. He asked the Council if they would like to hear what his recommendations were.

Mayor Sykes asked to hear what those recommendations were.

Councilman Brennan went on to state that a majority of his recommendations were that the non-resident fee be 1.5 times the amount of the resident fee, excluding private pool parties. He also stated that he was against the family pass for four people, as no one on City staff has convinced him as to why the decision was made.

Councilwoman Wirkkala said that she supported all of that except for the family pass for four people, just because recreation is very important to the youth, and this is not the wealthiest community for residents. She continued to say that the non-residents have other options such as Glenns Ferry and the Base.

Councilman Harjo and Paul Fitzer discussed the current listed fees for this specific ordinance, and adding non-resident fees would require a new publishing in the newspaper and an additional public hearing.

Councilwoman Garvey said that a discussion with Parks and Recreation needed to be had to get a plan in place on how to handle kids going to the pool, not knowing if they were City or County.

Dennis Pings, Recreation Superintendent, and Bryanna Strom, Recreation Coordinator, came forward to discuss with the Council about Councilwoman Garvey's concerns.

Councilman Brennan said that he'll support as it is currently for the remainder of the season, but he would like a commitment to get it on the next agenda a non-resident fee schedule for Parks and Recreation.

Councilman Harjo asked if Councilman Brennan would be willing to setting out that publication and publication for after the current season.

Councilman Brennan said that he was willing, but he would like to start the discussion on the next agenda.

Councilwoman Wirkkala made a motion to approve Resolution #15-2025R for new Pool fees for Parks and Recreation. Councilman Harjo seconded the motion. The vote goes as follows: Councilwoman Garvey; aye, Councilman Brennan; aye, Councilwoman Wirkkala; aye, Councilman Harjo; aye. The motion passed by unanimous vote.

3) Action Item: Deliberation/Decision regarding draft Resolution regarding 50/50 sidewalk repair.

Councilwoman Garvey asked if ADA ramps are included or not.

Chris Curtis, Public Works Director, clarified to say that any sidewalk, ADA ramps, whether residential or commercial corridors, was all-encompassing in the program.

Councilman Brennan asked if this program had been around for a long time and if this was a new typed up resolution to make it formal.

Chris Curtis answered saying that there was never any formal guidance before, so smartly, they were asked to provide written guidance.

Councilman Brennan asked a follow-up question regarding how ordinances and building codes specified a sidewalk, curb and a gutter, are we incorporating that or simply sidewalk only.

Chris Curtis explained that they look at curb, gutter and sidewalk as all one item, and we would only repair what was damaged. He continued to say that the curbs and gutters rarely had damage, it was the sidewalks that they typically see needing repairs.

Councilman Brennan requested that the language of curb, gutter and sidewalk be added to the language through interlineation, to match the rest of the City codes that specifies all three differently.

Councilman Brennan made a motion to approve the draft Resolution regarding 50/50 sidewalk repair by adding curb and gutter where applicable to the sidewalks. Councilwoman Wirkkala seconded the motion. The vote goes as follows: Councilwoman Garvey; aye, Councilman Harjo; aye, Councilman Brennan; aye, Councilwoman Wirkkala; aye. The motion passed by unanimous vote.

4) Action Item: Deliberation/Decision regarding ordinance 1807.

Councilwoman Garvey had some questions about dollar amounts, and Mayor Sykes offered to call Cameron Kisner with Clearwater Financial to join the discussion.

Mayor Sykes recessed the meeting at 6:13 p.m.

The meeting was called to order again at 6:16 p.m.

Councilwoman Garvey and Cameron Kisner discussed loan amounts and where the deposit money is coming from via speaker phone call.

Councilman Brennan and Cameron Kisner discussed the interest rate received, what was originally planned, and how rates came in lower than anticipated.

Councilwoman Garvey and Cameron Kisner discussed how the loan money was to be spent and things to be aware of.

Mayor Sykes and the Council thanked Cameron Kisner for taking their call after hours to discuss it.

Councilman Harjo made a motion to approve Action Item: Deliberation/Decision regarding ordinance 1807. Councilman Brennan seconded the motion. The vote goes as follows: Councilman Brennan; aye, Councilman Harjo; aye, Councilwoman Wirkkala; aye, Councilwoman Garvey; aye. The motion passed by unanimous vote.

5) Action Item: Deliberation/Decision regarding draft ordinance 1808 regarding temporary dumpsters.

Council Minutes – August 12, 2025

####

Councilman Harjo said that he and Mayor Sykes started a conversation where one could foresee a handful of instances where if we had large commercial or industrial projects in town where they would have a duration of more than 14 days and that he'd like to continue that conversation with the rest of the Council.

Councilman Brennan asked for clarification on Councilman Harjo's concern regarding construction projects taking longer than 14 days and that he was requesting it be for as long as the project lasts essentially.

Councilman Harjo said that the language in the provision does not provide him, for example, as a citizen an opportunity to come in and ask for an extension beyond the 14-days.

Mayor Sykes asked Brenda Ellis, Senior City Planner, if we did extensions for the commercial roll-offs people and if they were at a 14-day currently.

Brenda Ellis said that she did not deal with that much, but her understanding was that in the office they did allow for extensions, they would just need to call in or update it in the program.

Mayor Sykes said that they could add that information into the language of the ordinance.

Councilman Harjo said that there was also the other side of the concern, where if the project goes on for a year and a half or more for example. He continued to say that there were a handful of things that he would like to spend a little time working on some language to add or subtract from the ordinance.

Mayor Sykes asked Paul Fitzer if he saw any problem if this were to be put off until the next Council meeting.

Paul Fitzer said that he did not.

Councilman Harjo made a motion to table this pending further language until the next meeting. Councilwoman Wirkkala seconded the motion. The vote goes as follows: Councilwoman Wirkkala; aye, Councilman Harjo; aye, Councilwoman Garvey; aye, Councilman Brennan; aye. The motion passed by unanimous vote.

ORDINANCE

1) Ordinance 1807 – Authorizing the issuance and confirming the sale of the Fiber Optic Local Improvement District No. 1 Bond, Series 2025.

Councilman Harjo made a motion to suspend the three-reading rule and read the ordinance in title only. Councilman Brennan seconded the motion. The vote goes as follows: Councilman Harjo; aye, Councilwoman Wirkkala; aye, Councilman Brennan; aye, Councilwoman Garvey; aye. The motion passed by unanimous vote.

Daniel Mercado, Deputy City Clerk, read the Ordinance for its first and final reading.

Mayor Sykes asked, "Does the Council wish this ordinance to pass?"

The vote goes as follows: Councilwoman Garvey; aye, Councilman Brennan; aye, Councilwoman Wirkkala; aye, Councilman Harjo; aye. The motion passed by unanimous vote.

2) Ordinance 1808 – Amending Title 7, Chapter 3, Section 2 of Mountain Home City Code.

####

Councilman Harjo made a motion to table ordinance 1808 until the following meeting. Councilwoman Wirkkala seconded the motion. The vote goes as follows: Councilman Brennan; aye, Councilwoman Wirkkala; aye, Councilwoman Garvey; aye, Councilman Harjo; aye. The motion passed by unanimous vote.

SWEARING IN

1) Dale King, Economic Development Director

Daniel Mercado, Deputy City Clerk, swore in Dale King as Economic Development Director, and the meeting continued.

FINAL COMMENTS

Mayor Sykes congratulated Dale King and said that he looked forward to seeing him do great work with the City of Mountain Home.

Ty Larsen, Interim Police Chief, gave a reminder about schools being back in session, and minding speed limits, crosswalks, and school buses.

Chris Curtis discussed the safety supplies provided by the construction company doing work over by West Elementary.

Mayor Sykes discussed the tour that was done over at Richard McKenna Charter School's new classrooms and gyms.

Councilwoman Wirkkala asked where things are with reconfiguring the Impact Fee Committee with P&Z.

Councilwoman Wirkkala asked to see on the next agenda a discussion about having a golf course board.

Councilwoman Wirkkala wanted to put on the record that you can speak about things that are on the agenda during Public Comment, the language is getting tweaked.

Councilwoman Wirkkala asked if a decision was made on the floatation devices.

Councilman Brennan discussed a letter that was sent to Gisela Light addressing some of her concerns.

Councilman Harjo discussed with Mark Moore, Fire Chief, about the memo regarding the overdraft in Repair and Maintenance to Vehicles.

Councilman Brennan and Chris Curtis discussed the memo for the project that came in under the \$50,000 purchasing policy.

EXECUTIVE SESSION

1) Pursuant to Idaho Code Section 74-206(1)(c) – to acquire an interest in real property not owned by a public agency.

Councilman Harjo made a motion to enter into Executive Session Pursuant to Idaho Code Section Council Minutes – August 12, 2025

####

74-206(1)(c) and Section 74-206(1)(f). Councilwoman Wirkkala seconded the motion. The vote goes as follows: Councilman Harjo; aye, Councilwoman Garvey; aye, Councilman Brennan; aye, Councilwoman Wirkkala; aye. The motion passed by unanimous vote.

The Council went into Executive Session at 6:45 p.m.

The Council came out of Executive Session at 7:04 p.m.

2) Pursuant to Idaho Code Section 74-206(1)(f) – to communicate with legal council for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Councilman Harjo made a motion to enter into Executive Session Pursuant to Idaho Code Section 74-206(1)(c) and Section 74-206(1)(f). Councilwoman Wirkkala seconded the motion. The vote goes as follows: Councilman Harjo; aye, Councilwoman Garvey; aye, Councilman Brennan; aye, Councilwoman Wirkkala; aye. The motion passed by unanimous vote.

The Council went into Executive Session at 6:45 p.m.

The Council came out of Executive Session at 7:04 p.m.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 7:04 p.m. by orders from Mayor Sykes.

Rich Sykes, Mayor

ATTEST: _____
Tiffany Belt, City Clerk

AGENDA
SPECIAL CITY COUNCIL MEETING
HELD ON AUGUST 18th, 2025 AT 5:00 P.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

CALL MEETING TO ORDER/ESTABLISH A QUORUM

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

NEW BUSINESS

1) Action Item: Deliberation/Decision regarding the area of impact boundaries.

FINAL COMMENTS

ADJOURN

MINUTES OF THE SPECIAL MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON AUGUST 18th, 2025 AT 5:00 P.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

The Council of the City of Mountain Home, Elmore County, Idaho, met at Mountain Home City Hall, 160 South 3rd East, Mountain Home, Idaho, on August 18th, 2025. A quorum was established with Councilwoman Wirkkala, Councilman Brennan, Councilman Harjo, and Mayor Sykes. Councilwoman Garvey was present via phone.

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this Special City Council agenda? If so, please set forth the nature of the contact.

No Council Members had anything to declare.

NEW BUSINESS

1) Action Item: Deliberation/Decision regarding the area of impact boundaries.

Mayor Sykes suspended Robert’s Rules of Order so that a discussion can take place.

Brenda Ellis, Senior City Planner, and Geoff Schroder, City Attorney, started the discussion regarding area of impact boundaries.

There was a discussion between Mayor Sykes, the Council members, and City staff regarding the area of impact boundaries.

Councilwoman Garvy excused herself from the meeting at 5:22 p.m. and the meeting continued.

Councilman Harjo made a motion to approve Resolution 17-2025R and City staff to move forward ratifying the map as Exhibit A. Councilman Brennan seconded the motion. The vote goes as follows: Councilman Brennan; aye, Councilwoman Wirkkala; aye, Councilman Harjo; aye. The motion passed by unanimous vote.

FINAL COMMENTS

No Council Members had any final comments.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 5:58 P.M. by orders from Mayor Sykes.

Rich Sykes, Mayor

ATTEST: _____
Tiffany Belt, City Clerk



**MINUTES OF THE PLANNING AND ZONING COMMISSION REGULAR MEETING
CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO**

Live Stream Viewing:
<https://www.youtube.com/c/MountainHomeIdaho>

Tuesday, June 17th, 2025, at 5:30 PM

ESTABLISH A QUORUM

Vice Chairperson William Roeder noted a quorum present and called the June 17, 2025, Regular Meeting of the Planning and Zoning Commission to order. Attending were Planning and Zoning Commission Members, William Roeder, Rob McCormick, and Cristina Drake.

Chairperson Kristopher Wallaert was not present.

Staff members attending were Senior City Planner Brenda Ellis, City Planner Nicole Coffey. Legal Counsel Geoff Schroeder

MINUTES

*May 20, 2025

Commission Member Cristina Drake made a motion to approve the May 20th, 2025, minutes. Commission Member Rob McCormick seconded the motion. All in favor; aye. The motion passed by a unanimous vote.

RECOGNIZING PERSONS NOT ON THE AGENDA

*None

CONFLICT OF INTEREST DECLARATION

* Does any Commissioner, Commissioner's employer, or Commissioner's family member have an economic interest in any matter on the agenda? (Idaho Code 67-6506) - None

* Have any Commissioners received communications or engaged in discussions regarding matters on this agenda outside of this meeting? – *None

NEW BUSINESS

*None

OLD BUSINESS

*Land Use Chart- Discussion

There was a discussion regarding in the packet what all the different colors meant.

There was a discussion regarding who enforces the code violations. Depending on what the code violation is it could be code enforcement or the building official.

There was a discussion regarding the temporary structure code. Having legal counsel go over the code and adjust where necessary.

There was a discussion regarding the comp plan. Comp plan, looking it over and changing what needs to be changed. This will take a lot of time and meetings.

There was a discussion regarding the next meeting being July 1st and asking if we will have a quorum with a holiday that week.

There was a discussion regarding the building permit report.

There was a discussion about revisiting the Land Use final changes.

DEPARTMENT HEAD ITEMS

- * Monthly Building Permit Report – May 2025
- *Monthly Code Enforcement Report – May 2025
- *Monthly GIS Report – May 2025

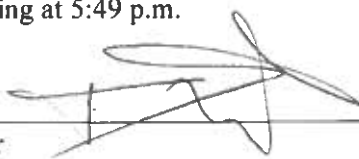
ITEMS REQUESTED BY COMMISSIONERS/STAFF

- *Updated water and sewer EDUs.

ADJOURN

Vice Chairperson William Roeder adjourned the meeting at 5:49 p.m.

Chair



Report Criteria:

Invoices with totals above \$0 included

Paid and unpaid invoices included

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
ADMINISTRATION							
01-415-31-00 Billing-Postage-Meter Expense							
11497	Quadient Finance USA, Inc	AUG-2025	postage - city hall	06/27/2025	221.78	.00	
Total 01-415-31-00 Billing-Postage-Meter Expense:					221.78	.00	
01-415-34-00 Telephone/Internet							
11836	Verizon Connect	634000076256	monthly statement - unused	08/01/2025	139.60	.00	
11836	Verizon Connect	634000076256	monthly statement - City Hall	08/01/2025	18.05	.00	
Total 01-415-34-00 Telephone/Internet:					157.65	.00	
01-415-35-00 Utilities-City Hall							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (City Hall)	08/15/2025	30.90	.00	
Total 01-415-35-00 Utilities-City Hall:					30.90	.00	
01-415-35-10 Utilities-Museum							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Museum)	08/15/2025	23.45	.00	
Total 01-415-35-10 Utilities-Museum:					23.45	.00	
01-415-35-20 Utilities-Training Center							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Training)	08/15/2025	15.45	.00	
Total 01-415-35-20 Utilities-Training Center:					15.45	.00	
01-415-36-00 Repairs & Maint - Equipment							
203	Boise Office Equipment Inc	IN4930324	monthly contract base rate	07/31/2025	199.34	199.34	08/14/2025
Total 01-415-36-00 Repairs & Maint - Equipment:					199.34	199.34	
01-415-37-00 Repairs & Maint-Auto							
8936	AutoZone	04127804829	impact sensor	07/25/2025	114.32	.00	
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement City Hall	08/01/2025	69.23	69.23	08/14/2025
6353	O'Reilly Auto Parts	3014-489588	pedal sensor	07/30/2025	113.39	.00	
6353	O'Reilly Auto Parts	3014-489951	intake cleaner	08/01/2025	8.99	.00	
6353	O'Reilly Auto Parts	3014-490492	tbi gasket	08/04/2025	9.42	.00	
6353	O'Reilly Auto Parts	3014-490607	throttle body mounting gasket	08/05/2025	12.81	.00	
6353	O'Reilly Auto Parts	3014-490657	throttle body mounting gasket	08/05/2025	9.42	.00	
1610	Wells Fargo Remittance Center	AUG-2025	monthly Statement (City Hall)	08/18/2025	78.44	.00	
Total 01-415-37-00 Repairs & Maint-Auto:					397.18	69.23	
01-415-43-00 Computer Software/Support							
11399	Amazon Capital Services	JUL-2025	monthly statement - city hall	08/01/2025	157.20	157.20	08/18/2025
1610	Wells Fargo Remittance Center	AUG-2025	monthly Statement (City Hall)	08/18/2025	15.99	.00	
Total 01-415-43-00 Computer Software/Support:					173.19	157.20	
01-415-52-00 Supplies							
11399	Amazon Capital Services	JUL-2025	monthly statement - city hall	08/01/2025	230.92	230.92	08/18/2025
12390	Mount Olympus	24331615 0816	water	08/16/2025	46.79	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1430	Standard Plumbing Supply Co	ZCFP94	nuts, bolts	08/12/2025	4.60	.00	
1430	Standard Plumbing Supply Co	ZCGX30	goo gone	08/12/2025	6.79	.00	
1430	Standard Plumbing Supply Co	ZCH719	mini hook, hang strips	08/12/2025	25.48	.00	
1430	Standard Plumbing Supply Co	ZCM175	utility hook	08/14/2025	5.29	.00	
1430	Standard Plumbing Supply Co	ZGCD45	nuts, bolts	08/12/2025	2.24	.00	
5200	Staples Advantage	6038248565	paper	07/31/2025	118.47	.00	
1610	Wells Fargo Remittance Center	AUG-2025	monthly Statement (City Hall)	08/18/2025	418.94	.00	
Total 01-415-52-00 Supplies:					859.52	230.92	
01-415-56-00 Meetings Schools & Dues							
12556	Alumbaugh, Randy	AUG-2025	mileage: july & august	08/20/2025	12.46	.00	
Total 01-415-56-00 Meetings Schools & Dues:					12.46	.00	
01-415-61-05 Special Event(AFAD, Retr. etc)							
1610	Wells Fargo Remittance Center	AUG-2025	monthly Statement (City Hall)	08/18/2025	2,329.99	.00	
Total 01-415-61-05 Special Event(AFAD, Retr. etc):					2,329.99	.00	
01-415-84-00 Fingerprint Processing							
789	Idaho State Police	AUG-2025	FBI fingerprint processing	08/07/2025	166.25	.00	
Total 01-415-84-00 Fingerprint Processing:					166.25	.00	
01-415-90-01 Military Liaison							
1012	Mountain Home	1082	1 time payment to MAC for militar	08/19/2025	19,519.00	.00	
Total 01-415-90-01 Military Liaison:					19,519.00	.00	
Total ADMINISTRATION:					24,106.16	656.69	
DEVELOPMENT SERVICES							
01-416-31-00 Postage							
11497	Quadient Finance USA, Inc	AUG-2025	postage - dev serv	06/27/2025	419.25	.00	
Total 01-416-31-00 Postage:					419.25	.00	
01-416-34-00 Telephone/Internet							
11836	Verizon Connect	634000076256	monthly statement - dev serv	08/01/2025	35.50	.00	
Total 01-416-34-00 Telephone/Internet:					35.50	.00	
01-416-36-00 Repairs & Maint - Equipment							
203	Boise Office Equipment Inc	IN4930324	monthly contract base rate	07/31/2025	163.22	163.22	08/14/2025
Total 01-416-36-00 Repairs & Maint - Equipment:					163.22	163.22	
01-416-37-00 Repairs & Maint - Auto							
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Dev Serv	08/01/2025	68.52	68.52	08/14/2025
6353	O'Reilly Auto Parts	3014-490797	fuel injector	08/06/2025	69.74	.00	
6353	O'Reilly Auto Parts	3014-490916	gasket	08/06/2025	24.15	.00	
Total 01-416-37-00 Repairs & Maint - Auto:					162.41	68.52	
01-416-52-00 Supplies							
11399	Amazon Capital Services	JUL-2025	monthly statement - dev serv	08/01/2025	69.34	69.34	08/18/2025
10843	Strive Workplace Solutions	WO-204363-1	paper	08/19/2025	105.98	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-416-52-00 Supplies:					175.32	69.34	
01-416-53-00 Uniforms/Safety Clothing Items							
11399	Amazon Capital Services	JUL-2025	monthly statement - dev serv	08/01/2025	53.70	53.70	08/18/2025
7488	Sonnentag, Stephanie	AUG-2025B	embroidery	08/05/2025	90.00	.00	
Total 01-416-53-00 Uniforms/Safety Clothing Items:					143.70	53.70	
01-416-55-00 Code Enf-Prop Compliance							
11521	Pierson Sprinklers, Lawn	2124	mow & clean up yard @ 815 Willo	08/06/2025	280.00	.00	
11521	Pierson Sprinklers, Lawn	2125	mow & clean yard @ 417 W 3rd N	08/06/2025	250.00	.00	
11521	Pierson Sprinklers, Lawn	2157	mow & clean yard @ 305 W 8th S	08/15/2025	150.00	.00	
11521	Pierson Sprinklers, Lawn	2160	mow & clean yard @ 670 S 13th	08/15/2025	300.00	.00	
Total 01-416-55-00 Code Enf-Prop Compliance:					980.00	.00	
01-416-56-00 Meetings, Schools & Dues							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Dev Serv)	08/18/2025	1,465.93	.00	
Total 01-416-56-00 Meetings, Schools & Dues:					1,465.93	.00	
01-416-62-00 Planning & Zoning Expenses							
11663	Drake, Cristina	AUG-2025	planning & zoning meeting	08/19/2025	60.00	.00	
12178	McCormick, Robert	AUG-2025	Planning & Zoning	08/19/2025	60.00	.00	
11086	Roeder, William	AUG-2025	planning & zoning meeting	08/19/2025	60.00	.00	
8778	Wallaert, Kristopher	AUG-2025	planning & zoning meeting	08/19/2025	60.00	.00	
Total 01-416-62-00 Planning & Zoning Expenses:					240.00	.00	
Total DEVELOPMENT SERVICES:					3,785.33	354.78	
POLICE							
01-421-31-00 Postage							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Police)	08/18/2025	19.30	.00	
Total 01-421-31-00 Postage:					19.30	.00	
01-421-32-00 Immunizations/Testing							
12210	Sombke, Chad, Ph. D.	AUG-2025	pre-employment evaluation: nune	08/11/2025	500.00	.00	
12210	Sombke, Chad, Ph. D.	AUG-2025B	pre-employment evaluation: Ayal	08/05/2025	500.00	.00	
Total 01-421-32-00 Immunizations/Testing:					1,000.00	.00	
01-421-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Police Dept)	08/15/2025	23.45	.00	
Total 01-421-35-00 Utilities:					23.45	.00	
01-421-36-00 Repairs & Maint - Office equip							
203	Boise Office Equipment Inc	IN4930324	monthly contract base rate	07/31/2025	56.15	56.15	08/14/2025
Total 01-421-36-00 Repairs & Maint - Office equip:					56.15	56.15	
01-421-36-20 Software Licensing							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Police)	08/18/2025	100.36	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-421-36-20 Software Licensing:					100.36	.00	
01-421-37-00 Repairs & Maint - Auto							
20	Ace Glass Inc	73504	repair window	08/05/2025	334.00	.00	
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Police	08/01/2025	258.48	258.48	08/14/2025
6353	O'Reilly Auto Parts	3014-490427	brake pads	08/04/2025	50.60	.00	
6353	O'Reilly Auto Parts	3014-491202	oil filter, air filter	08/08/2025	43.87	.00	
Total 01-421-37-00 Repairs & Maint - Auto:					686.95	258.48	
01-421-40-00 Repairs & Maint - Building							
11399	Amazon Capital Services	JUL-2025	monthly statement - police	08/01/2025	259.34	259.34	08/18/2025
411	D & B Supply	JUL-2025	Monthly Statement-Police	08/01/2025	9.98	9.98	08/14/2025
Total 01-421-40-00 Repairs & Maint - Building:					269.32	269.32	
01-421-43-00 Computer Maint/Software							
11399	Amazon Capital Services	JUL-2025	monthly statement - police	08/01/2025	69.92	69.92	08/18/2025
Total 01-421-43-00 Computer Maint/Software:					69.92	69.92	
01-421-52-00 Supplies							
11399	Amazon Capital Services	JUL-2025	monthly statement - police	08/01/2025	167.11	167.11	08/18/2025
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Police)	08/18/2025	165.69	.00	
Total 01-421-52-00 Supplies:					332.80	167.11	
01-421-53-00 Uniforms and accessories							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Police)	08/18/2025	156.97	.00	
Total 01-421-53-00 Uniforms and accessories:					156.97	.00	
01-421-55-00 Printing & Publications							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Police)	08/18/2025	235.71	.00	
Total 01-421-55-00 Printing & Publications:					235.71	.00	
01-421-56-00 Meetings, Schools & Dues							
11133	Axon Enterprise, Inc	INUS366922	cartridges, shipping	08/02/2025	4,680.00	.00	
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Police)	08/18/2025	326.86	.00	
Total 01-421-56-00 Meetings, Schools & Dues					5,006.86	.00	
01-421-57-00 Weapons & Ammunition							
11399	Amazon Capital Services	JUL-2025	monthly statement - police	08/01/2025	31.99	31.99	08/18/2025
8052	Salt Lake Wholesale Sports	106226	ammo, freight	08/13/2025	3,691.96	.00	
Total 01-421-57-00 Weapons & Ammunition:					3,723.95	31.99	
01-421-61-00 Com Policing/SRO Programs							
11399	Amazon Capital Services	JUL-2025	monthly statement - police	08/01/2025	69.92	69.92	08/18/2025
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Police)	08/18/2025	224.26	.00	
Total 01-421-61-00 Com Policing/SRO Programs:					294.18	69.92	
01-421-64-00 Investigative Expenses							
11399	Amazon Capital Services	JUL-2025	monthly statement - police	08/01/2025	26.99	26.99	08/18/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-421-64-00 Investigative Expenses:					26.99	26.99	
01-421-84-00 Special Events							
11399	Amazon Capital Services	JUL-2025	monthly statement - police	08/01/2025	69.98	69.98	08/18/2025
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Police)	08/18/2025	341.68	.00	
Total 01-421-84-00 Special Events:					411.66	69.98	
01-421-99-20 Payment on LEB							
8822	Zions Bank	AUG-2025C	remaining balance - different amo	08/16/2025	48.57	.00	
Total 01-421-99-20 Payment on LEB:					48.57	.00	
01-421-99-35 Lease/Purchase equipment							
11133	Axon Enterprise, Inc	INUS366561	tasers, cartridges	08/01/2025	15,726.25	.00	
Total 01-421-99-35 Lease/Purchase equipment:					15,726.25	.00	
Total POLICE:					28,189.39	1,019.86	
ANIMAL CONTROL							
01-422-31-00 Postage							
11497	Quadient Finance USA, Inc	AUG-2025	postage - animal shelter	06/27/2025	2.12	.00	
Total 01-422-31-00 Postage:					2.12	.00	
01-422-34-00 Telephone/Internet							
11836	Verizon Connect	634000076256	monthly statement - animal	08/01/2025	18.05	.00	
Total 01-422-34-00 Telephone/Internet:					18.05	.00	
01-422-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Animal Shelte	08/15/2025	15.45	.00	
Total 01-422-35-00 Utilities:					15.45	.00	
01-422-52-00 Supplies							
11399	Amazon Capital Services	JUL-2025	monthly statement - animal shelte	08/01/2025	296.10	296.10	08/18/2025
Total 01-422-52-00 Supplies:					296.10	296.10	
01-422-53-00 Uniforms/Safety Clothing Items							
10654	The Tiny Closet	D15954	embroidery	08/05/2025	165.00	.00	
Total 01-422-53-00 Uniforms/Safety Clothing Items:					165.00	.00	
01-422-67-00 Animal Supplies							
11399	Amazon Capital Services	JUL-2025	monthly statement - animal shelte	08/01/2025	207.14	207.14	08/18/2025
411	D & B Supply	JUL-2025	Monthly Statement-Animal	08/01/2025	234.86	234.86	08/14/2025
2432	Hill's Pet Nutrition Sales	254228999	cat food	08/11/2025	58.84	.00	
Total 01-422-67-00 Animal Supplies:					500.84	442.00	
Total ANIMAL CONTROL:					997.56	738.10	

FIRE DEPARTMENT

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-423-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Fire Dept)	08/15/2025	38.90	.00	
Total 01-423-35-00 Utilities:					38.90	.00	
01-423-36-00 Repairs & Maint - Equipment							
11399	Amazon Capital Services	JUL-2025	monthly statement - fire	08/01/2025	93.91	93.91	08/18/2025
203	Boise Office Equipment Inc	IN4949692	monthly contract base rate	08/13/2025	52.62	.00	
411	D & B Supply	JUL-2025	Monthly Statement-Fire	08/01/2025	70.95	70.95	08/14/2025
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Fire	08/01/2025	11.51	11.51	08/14/2025
1430	Standard Plumbing Supply Co	ZCKG72	sock clip rail	08/13/2025	28.31	.00	
Total 01-423-36-00 Repairs & Maint - Equipment:					257.30	176.37	
01-423-37-00 Repairs & Maint - Trucks							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Fire)	08/18/2025	23.57	.00	
Total 01-423-37-00 Repairs & Maint - Trucks:					23.57	.00	
01-423-43-00 Computer Maintenance/Software							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Fire)	08/18/2025	119.40	.00	
Total 01-423-43-00 Computer Maintenance/Software:					119.40	.00	
01-423-52-00 Supplies							
11497	Quadient Finance USA, Inc	AUG-2025	postage - fire	06/27/2025	.74	.00	
Total 01-423-52-00 Supplies:					.74	.00	
01-423-53-00 Uniforms/Safety Clothing Items							
5750	Lighthouse Uniform Co	A-328408	dress uniform	08/19/2025	646.16	.00	
961	LN Curtis & Sons	INV976448	shirts	08/05/2025	134.05	.00	
Total 01-423-53-00 Uniforms/Safety Clothing Items:					780.21	.00	
01-423-56-00 Meetings, Schools & Dues							
8527	IAAI	129419	annual membership dues	08/04/2025	500.00	.00	
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Fire)	08/18/2025	75.25	.00	
Total 01-423-56-00 Meetings, Schools & Dues:					575.25	.00	
01-423-85-00 Special Events-Misc							
5157	Moore, Mark	AUG-2025	reimburse: food for training	08/14/2025	140.64	.00	
Total 01-423-85-00 Special Events-Misc:					140.64	.00	
Total FIRE DEPARTMENT:					1,936.01	176.37	
PARKS DEPARTMENT							
01-438-33-00 Gas & Oil							
692	Hiler Bros. Co	0115249CT	window wash	08/01/2025	4.89	.00	
692	Hiler Bros. Co	0115281CT	Blue Def	08/04/2025	95.94	.00	
Total 01-438-33-00 Gas & Oil:					100.83	.00	
01-438-34-00 Telephone/Internet							
11836	Verizon Connect	634000076256	monthly statement - parks	08/01/2025	87.84	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-438-34-00 Telephone/Internet:					87.84	.00	
01-438-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Parks)	08/15/2025	36.05	.00	
Total 01-438-35-00 Utilities:					36.05	.00	
01-438-36-00 Repairs & Maint - Equipment							
6	A to Z Lumber Co	125144	edger blade	08/12/2025	5.59	.00	
203	Boise Office Equipment Inc	IN4930324	monthly contract base rate	07/31/2025	73.05	73.05	08/14/2025
7955	Lawn Equipment Company	90125B	repair lawn mower	07/25/2025	992.40	.00	
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Parks	08/01/2025	3.54	3.54	08/14/2025
Total 01-438-36-00 Repairs & Maint - Equipment					1,074.58	76.59	
01-438-38-00 Portable Service Contract							
8029	United Site Services	114-14098657	portable restroom service - basqu	07/21/2025	115.00	.00	
8029	United Site Services	114-14098658	portable restroom service - carl m	07/21/2025	155.00	.00	
8029	United Site Services	114-14098659	portable restroom service - legac	07/21/2025	345.00	.00	
8029	United Site Services	114-14098660	portable restroom service - railroa	07/21/2025	165.00	.00	
8029	United Site Services	114-14098661	portable restroom service - railroa	07/21/2025	155.00	.00	
8029	United Site Services	114-14098662	portable restroom service - stonet	07/21/2025	115.00	.00	
8029	United Site Services	114-14098663	portable restroom service - legac	07/21/2025	135.00	.00	
8029	United Site Services	114-14098664	portable restroom service - legac	07/21/2025	115.00	.00	
8029	United Site Services	114-14098665	portable restroom service - rosew	07/21/2025	115.00	.00	
8029	United Site Services	114-14098666	portable restroom service - railroa	07/21/2025	155.00	.00	
8029	United Site Services	114-14108445	portable restroom service - dog p	08/07/2025	115.00	.00	
8029	United Site Services	114-14108446	portable restroom service - optimi	08/07/2025	185.00	.00	
8029	United Site Services	114-14108447	portable restroom service - dog p	08/07/2025	115.00	.00	
8029	United Site Services	114-14108448	portable restroom service - optimi	08/07/2025	155.00	.00	
8029	United Site Services	114-14108449	portable restroom service - richard	08/07/2025	115.00	.00	
8029	United Site Services	114-14108450	portable restroom service - ne cin	08/07/2025	115.00	.00	
8029	United Site Services	114-14108452	portable restroom service - frontie	08/07/2025	115.00	.00	
8029	United Site Services	114-14108453	portable restroom service - carl m	08/07/2025	185.00	.00	
8029	United Site Services	114-14108454	portable restroom service - legac	08/07/2025	115.00	.00	
8029	United Site Services	114-14108455	portable restroom service - legac	08/07/2025	135.00	.00	
8029	United Site Services	114-14108456	portable restroom service - legac	08/07/2025	185.00	.00	
8029	United Site Services	114-14108457	portable restroom service - railroa	08/07/2025	185.00	.00	
8029	United Site Services	114-14109110	portable restroom service - richard	08/08/2025	115.00	.00	
Total 01-438-38-00 Portable Service Contract:					3,405.00	.00	
01-438-40-00 Repairs & Maint - Bldgs & Grnd							
2599	Agri-Lines Irrigation Inc	INV142923	coupler, tee, bushing, pipe	08/07/2025	89.25	.00	
2599	Agri-Lines Irrigation Inc	INV142944	sprinkler parts	08/08/2025	995.10	.00	
2599	Agri-Lines Irrigation Inc	INV143054	coupler compression	08/11/2025	39.71	.00	
2599	Agri-Lines Irrigation Inc	INV143481	elbows, bushings	08/19/2025	4.29	.00	
3265	Cintas Corporation	4234914296	refill soap, toilet tissue, papertowe	06/25/2025	25.47	.00	
3265	Cintas Corporation	4237854105	refill soap, toilet tissue, papertowe	07/23/2025	75.42	.00	
3265	Cintas Corporation	4237854145	refill soap, toilet tissue, papertowe	07/23/2025	75.42	.00	
3265	Cintas Corporation	4237856126	refill soap, toilet tissue, papertowe	07/23/2025	75.42	.00	
3265	Cintas Corporation	4239300380	refill soap, toilet tissue, papertowe	08/06/2025	75.42	.00	
3265	Cintas Corporation	4239300425	refill soap, toilet tissue, papertowe	08/06/2025	75.42	.00	
411	D & B Supply	JUL-2025	Monthly Statement-Parks	08/01/2025	57.71	57.71	08/14/2025
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Parks	08/01/2025	15.71	15.71	08/14/2025
12030	Mountainland Supply Company	S107209574.0	expansion module	08/05/2025	432.85	.00	
1430	Standard Plumbing Supply Co	ZBQ025	valve box	08/06/2025	29.21	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1430	Standard Plumbing Supply Co	ZBRQ49	pipe, shovel	08/07/2025	40.98	.00	
1430	Standard Plumbing Supply Co	ZBRY02	male adapter, bushing, coupling, p	08/07/2025	44.51	.00	
1430	Standard Plumbing Supply Co	ZBV737	male adapters	08/07/2025	13.16	.00	
1430	Standard Plumbing Supply Co	ZBVL44	couplers, primer, pvc glue	08/07/2025	84.65	.00	
1430	Standard Plumbing Supply Co	ZBWN19	couplers, bushings	08/08/2025	11.24	.00	
1430	Standard Plumbing Supply Co	ZBWT93	nipples	08/08/2025	3.23	.00	
1430	Standard Plumbing Supply Co	ZCFJ92	poly pipe	08/12/2025	55.42	.00	
1430	Standard Plumbing Supply Co	ZCFN64	couplers, poly pipe, clamps	08/12/2025	16.25	.00	
1430	Standard Plumbing Supply Co	ZCH119	couplers, nipples	08/12/2025	5.63	.00	
1430	Standard Plumbing Supply Co	ZCH941	insect killer	08/12/2025	56.97	.00	
1430	Standard Plumbing Supply Co	ZCJ842	caulk	08/13/2025	4.99	.00	
1430	Standard Plumbing Supply Co	ZCKR43	hose, bib valve	08/13/2025	54.98	.00	
1430	Standard Plumbing Supply Co	ZCR879	female adapters, male adapters, c	08/15/2025	20.16	.00	
1430	Standard Plumbing Supply Co	ZCVQ39	angle valve	08/18/2025	38.72	.00	
1430	Standard Plumbing Supply Co	ZCYL31	elbows, nipples, insert plugs	08/19/2025	10.70	.00	
1430	Standard Plumbing Supply Co	ZDCQ19	elbow, riser, bushing	08/20/2025	6.97	.00	
1430	Standard Plumbing Supply Co	ZDFB03	timer	08/20/2025	204.27	.00	
1430	Standard Plumbing Supply Co	ZDFH05	couplings, clamps	08/20/2025	13.74	.00	
1430	Standard Plumbing Supply Co	ZDG350	fertilizer	08/21/2025	38.99	.00	
10373	Topline, LLC	4441	reset side mount operator, progra	08/07/2025	125.00	.00	
Total 01-438-40-00 Repairs & Maint - Bldgs & Grnd:					2,916.96	73.42	
01-438-40-10 Repairs & Maint - Playgrounds							
1653	Yard Creations	5707675	playground bark	08/15/2025	1,885.00	.00	
1653	Yard Creations	5707689	playground bark	08/20/2025	1,170.00	.00	
Total 01-438-40-10 Repairs & Maint - Playgrounds:					3,055.00	.00	
01-438-43-00 Computer Maint/Software							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Parks)	08/18/2025	1,326.40	.00	
Total 01-438-43-00 Computer Maint/Software:					1,326.40	.00	
01-438-70-00 Weed Killer & Fertilizer							
411	D & B Supply	JUL-2025	Monthly Statement-Parks	08/01/2025	3,160.86	3,160.86	08/14/2025
Total 01-438-70-00 Weed Killer & Fertilizer:					3,160.86	3,160.86	
01-438-72-00 Tools & Supplies							
411	D & B Supply	JUL-2025	Monthly Statement-Parks	08/01/2025	200.73	200.73	08/14/2025
1430	Standard Plumbing Supply Co	ZCJD39	steel, safety glasses, marker	08/13/2025	113.44	.00	
Total 01-438-72-00 Tools & Supplies:					314.17	200.73	
01-438-99-10 Equip-Inventory \$500 to \$5000							
411	D & B Supply	JUL-2025	Monthly Statement-Parks	08/01/2025	719.99	719.99	08/14/2025
Total 01-438-99-10 Equip-Inventory \$500 to \$5000:					719.99	719.99	
Total PARKS DEPARTMENT:					16,197.68	4,231.59	
Total GENERAL FUND:					75,212.13	7,177.39	
STREET DEPARTMENT							
STREET DEPARTMENT							
02-431-23-20 Street Patching							
8282	Suncore Construction & Materials,	41431080	asphalt	08/04/2025	763.56	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
8282	Suncore Construction & Materials	41432336	asphalt	08/07/2025	758.52	.00	
8282	Suncore Construction & Materials	41434215	asphalt	08/14/2025	761.04	.00	
8282	Suncore Construction & Materials	41434555	aspalt	08/15/2025	756.63	.00	
Total 02-431-23-20 Street Patching:					3,039.75	.00	
02-431-24-15 50/50 Sidewalk Repair							
12637	Adams, Bud	LR222	remove & replace sidewalk	08/06/2025	610.00	.00	
Total 02-431-24-15 50/50 Sidewalk Repair:					610.00	.00	
02-431-24-20 ADA Sidewalk Ramps							
1659	Ytuarte Concrete	1946	concrete repairs @ N 5th E & Bel	08/08/2025	8,950.00	.00	
Total 02-431-24-20 ADA Sidewalk Ramps:					8,950.00	.00	
02-431-33-00 Gas & Oil							
692	Hiler Bros. Co	359654	Bulk 5W30 Synthetic blend, bulk d	08/05/2025	1,290.85	.00	
Total 02-431-33-00 Gas & Oil:					1,290.85	.00	
02-431-34-00 Telephone/Internet							
11836	Verizon Connect	634000076256	monthly statement - streets	08/01/2025	253.49	.00	
Total 02-431-34-00 Telephone/Internet:					253.49	.00	
02-431-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Streets)	08/15/2025	34.33	.00	
Total 02-431-35-00 Utilities:					34.33	.00	
02-431-36-00 Repairs & Maint - Equipment							
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Streets	08/01/2025	30.51	30.51	08/14/2025
1430	Standard Plumbing Supply Co	ZCP460	shims	08/14/2025	4.58	.00	
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Streets)	08/18/2025	23.57	.00	
Total 02-431-36-00 Repairs & Maint - Equipment:					58.66	30.51	
02-431-36-05 Copier & Printer Lease							
10304	US Bank Equipment Finance	562069393	Contract Payment	08/12/2025	67.00	.00	
Total 02-431-36-05 Copier & Printer Lease:					67.00	.00	
02-431-37-00 Repairs & Maint - Trucks							
8936	AutoZone	04127819832	windshield washer nozzles	08/19/2025	19.56	.00	
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Streets	08/01/2025	102.61	102.61	08/14/2025
Total 02-431-37-00 Repairs & Maint - Trucks:					122.17	102.61	
02-431-40-00 Repairs&Maint-Building/Grounds							
11399	Amazon Capital Services	JUL-2025	monthly statement - streets	08/01/2025	183.68	183.68	08/18/2025
Total 02-431-40-00 Repairs&Maint-Building/Grounds:					183.68	183.68	
02-431-53-00 Uniform/Safety Clothing Items							
11399	Amazon Capital Services	JUL-2025	monthly statement - streets	08/01/2025	107.40	107.40	08/18/2025
7488	Sonnentag, Stephanie	AUG-2025B	embroidery	08/05/2025	90.00	.00	
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Streets)	08/18/2025	461.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 02-431-53-00 Uniform/Safety Clothing Items:					658.40	107.40	
02-431-56-00 Meetings, Schools & Dues							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Streets)	08/18/2025	600.00	.00	
Total 02-431-56-00 Meetings, Schools & Dues:					600.00	.00	
02-431-58-00 Paint							
1378	Sherwin-Williams	8297-2	paint	08/15/2025	3,310.06	.00	
Total 02-431-58-00 Paint:					3,310.06	.00	
02-431-72-00 Tools & Supplies							
411	D & B Supply	JUL-2025	Monthly Statement-Streets	08/01/2025	1,215.75	1,215.75	08/14/2025
Total 02-431-72-00 Tools & Supplies:					1,215.75	1,215.75	
02-431-85-00 Miscellaneous							
445	Diamond Laundry	86642	shop towels	07/29/2025	52.00	.00	
Total 02-431-85-00 Miscellaneous:					52.00	.00	
Total STREET DEPARTMENT:					20,446.14	1,639.95	
Total STREET DEPARTMENT:					20,446.14	1,639.95	
STREET LIGHTING FUND							
STREET LIGHTING							
03-431-36-00 Repair & Maintenance							
987	Master Electric Inc	17243	repair light pole	08/09/2025	537.18	.00	
Total 03-431-36-00 Repair & Maintenance:					537.18	.00	
Total STREET LIGHTING:					537.18	.00	
Total STREET LIGHTING FUND:					537.18	.00	
CEMETERY FUND							
CEMETERY							
04-442-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Cemetery)	08/15/2025	15.45	.00	
Total 04-442-35-00 Utilities:					15.45	.00	
04-442-36-00 Repairs & Maint - Equipment							
411	D & B Supply	JUL-2025	Monthly Statement-Cemetery	08/01/2025	137.98	137.98	08/14/2025
11922	Happy Jack, LLC	POSR12493	battery cables, junction box, fuse	07/30/2025	958.92	.00	
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Cemetery	08/01/2025	407.67	407.67	08/14/2025
6353	O'Reilly Auto Parts	3014-488384	grease gun	07/23/2025	46.99	.00	
6353	O'Reilly Auto Parts	3014-490796	battery, anti freeze, terminal bolt,	08/06/2025	181.97	.00	
Total 04-442-36-00 Repairs & Maint - Equipment:					1,639.55	545.65	
04-442-37-00 Repairs & Maint - Trucks							
6353	O'Reilly Auto Parts	3014-490879	wipers	08/06/2025	28.78	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 04-442-37-00 Repairs & Maint - Trucks:					28.78	.00	
04-442-38-00 Portable Service Contract							
8029	United Site Services	114-14108451	portable restroom service - cemet	08/07/2025	135.00	.00	
Total 04-442-38-00 Portable Service Contract:					135.00	.00	
04-442-40-00 Repairs & Maint - Bldgs & Grnd							
1430	Standard Plumbing Supply Co	YYCH58	grabber, marking paint, gloves	07/15/2025	83.95	.00	
1653	Yard Creations	5707661	pea gravel	08/13/2025	27.00	.00	
Total 04-442-40-00 Repairs & Maint - Bldgs & Grnd:					110.95	.00	
04-442-52-00 Office Supplies							
12390	Mount Olympus	24331815 0816	water, cooler rent	08/16/2025	14.99	.00	
Total 04-442-52-00 Office Supplies:					14.99	.00	
04-442-72-00 Tools & Supplies							
411	D & B Supply	JUL-2025	Monthly Statement-Cemetery	08/01/2025	382.94	382.94	08/14/2025
Total 04-442-72-00 Tools & Supplies:					382.94	382.94	
Total CEMETERY:					2,327.66	928.59	
Total CEMETERY FUND:					2,327.66	928.59	
RECREATION FUND							
RECREATION DEPARTMENT							
05-439-31-00 Postage							
11497	Quadient Finance USA, Inc	AUG-2025	postage - recreation	06/27/2025	26.64	.00	
Total 05-439-31-00 Postage:					26.64	.00	
05-439-32-00 Drug Testing							
1018	Minert & Associates Inc	343191	NDOT drug test, pre employment	08/06/2025	588.00	.00	
Total 05-439-32-00 Drug Testing:					588.00	.00	
05-439-34-00 Telephone/Internet							
11836	Verizon Connect	634000076256	monthly statement - rec	08/01/2025	95.39	.00	
Total 05-439-34-00 Telephone/Internet:					95.39	.00	
05-439-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Rec)	08/15/2025	1,979.83	.00	
Total 05-439-35-00 Utilities:					1,979.83	.00	
05-439-36-00 Repairs & Maint - Equipment							
203	Boise Office Equipment Inc	IN4930324	monthly contract base rate	07/31/2025	73.05	73.05	08/14/2025
Total 05-439-36-00 Repairs & Maint - Equipment:					73.05	73.05	
05-439-37-00 Repairs & Maint - Auto							
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Rec	08/01/2025	71.48	71.48	08/14/2025
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Rec)	08/18/2025	2,240.64	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 05-439-37-00 Repairs & Maint - Auto:					2,312.12	71.48	
05-439-38-00 Individual Program Expenses							
11399	Amazon Capital Services	JUL-2025	monthly statement - recreation	08/01/2025	47.30	47.30	08/18/2025
4125	ProSafe	JUN-2025	lifeguard instructor, recertification	06/06/2025	2,550.00	.00	
8029	United Site Services	114-14111124	portable restroom service - kids f	08/13/2025	335.00	.00	
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Rec)	08/18/2025	1,051.79	.00	
Total 05-439-38-00 Individual Program Expenses:					3,984.09	47.30	
05-439-38-10 Adventure Camp Expenses							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Rec)	08/18/2025	1,624.49	.00	
Total 05-439-38-10 Adventure Camp Expenses:					1,624.49	.00	
05-439-39-00 Officials-Instructors							
12436	Bischoff, Robert	AUG-2025	archery instructor	08/18/2025	135.00	.00	
9024	Bott, Lori	AUG-2025	pump jam class	08/18/2025	427.50	.00	
7170	Buckley, Julie	AUG-2025	freezer frenzie classes	08/18/2025	125.00	.00	
7918	Dickinson, Elizabeth	AUG-2025	freezer frenzie classes	08/18/2025	125.00	.00	
6548	Herrboldt, Amy	AUG-2025	Zumba instructor	08/18/2025	250.00	.00	
9384	Madrigal, Alejandra	AUG-2025	bailando fitness	08/18/2025	250.00	.00	
10689	Schell-Potts, Aura	AUG-2025	pound class	08/18/2025	150.00	.00	
12593	Van Den Broeke, Brian	AUG-2025	CCW class	08/18/2025	1,198.88	.00	
Total 05-439-39-00 Officials-Instructors:					2,661.38	.00	
05-439-39-50 Discovery Pre-School							
11399	Amazon Capital Services	JUL-2025	monthly statement - recreation	08/01/2025	199.97	199.97	08/18/2025
12476	Gordillo, Kiersten	AUG-2025	discovery preschool	08/19/2025	882.30	.00	
3156	Pippin, Chris	AUG-2025	Discovery Preschool	08/19/2025	1,323.45	.00	
Total 05-439-39-50 Discovery Pre-School:					2,405.72	199.97	
05-439-40-00 Repairs & Maint - Bldgs & Grnd							
3265	Cintas Corporation	4237688518	sanis bowl clip, refill soap & paper	07/22/2025	216.61	.00	
3265	Cintas Corporation	4239142532	sanis bowl clip, refill	08/05/2025	72.89	.00	
Total 05-439-40-00 Repairs & Maint - Bldgs & Grnd:					289.50	.00	
05-439-42-00 Good Council Hall-Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Rec-Good Co	08/15/2025	55.47	.00	
Total 05-439-42-00 Good Council Hall-Utilities:					55.47	.00	
05-439-42-05 Good Council Hall-Bldgs&Grnds							
3265	Cintas Corporation	4237854031	refill soap, toilet tissue, papertowe	07/23/2025	38.93	.00	
Total 05-439-42-05 Good Council Hall-Bldgs&Grnds:					38.93	.00	
05-439-52-00 Supplies							
11399	Amazon Capital Services	JUL-2025	monthly statement - recreation	08/01/2025	197.80	197.80	08/18/2025
10580	Lock Doc & Key 911	018443	keys	08/11/2025	58.00	.00	
12390	Mount Olympus	24331647-081	water, cooler rent	08/16/2025	181.86	.00	
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Rec)	08/18/2025	464.36	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 05-439-52-00 Supplies:					902.02	197.80	
05-439-55-00 Publicity							
12264	US Postal Service	JUL-2025B	program guide postage	08/01/2025	2,361.19	2,361.19	08/13/2025
Total 05-439-55-00 Publicity:					2,361.19	2,361.19	
05-439-65-00 Repairs & Maint - Swim Pool							
11399	Amazon Capital Services	JUL-2025	monthly statement - recreation	08/01/2025	810.20	810.20	08/18/2025
3265	Cintas Corporation	8407678705	aed cabinet, sign, life line aed, pe	07/31/2025	2,045.49	.00	
411	D & B Supply	JUL-2025	Monthly Statement-Rec	08/01/2025	21.38	21.38	08/14/2025
12640	Premier Pool Service	6637653	dry chlorine bucket	07/09/2025	5,523.84	.00	
12640	Premier Pool Service	6638661	dry chlorine bucket	07/11/2025	1,611.12	.00	
12640	Premier Pool Service	6642416	case of acid	08/14/2025	267.20	.00	
1430	Standard Plumbing Supply Co	ZCPL04	gloves, respirator, chemical splas	08/15/2025	67.77	.00	
Total 05-439-65-00 Repairs & Maint - Swim Pool:					10,347.00	831.58	
05-439-65-25 Aquatic Equipment							
11399	Amazon Capital Services	JUL-2025	monthly statement - recreation	08/01/2025	916.61	916.61	08/18/2025
411	D & B Supply	JUL-2025	Monthly Statement-Rec	08/01/2025	70.46	70.46	08/14/2025
Total 05-439-65-25 Aquatic Equipment:					987.07	987.07	
05-439-68-00 Equipment Purchases - Misc							
11399	Amazon Capital Services	JUL-2025	monthly statement - recreation	08/01/2025	147.98	147.98	08/18/2025
Total 05-439-68-00 Equipment Purchases - Misc:					147.98	147.98	
05-439-85-86 Grant Match-Land/Water							
10970	Cole Architects, PLLC	2710	aquatic facility construction admin	07/31/2025	1,356.25	.00	
12318	Texas Aquatic Construction	JUL-2025C	swimming pool construction	08/01/2025	128,722.76	128,722.76	08/14/2025
Total 05-439-85-86 Grant Match-Land/Water:					130,079.01	128,722.76	
05-439-97-00 Concessions/Special events							
11399	Amazon Capital Services	JUL-2025	monthly statement - recreation	08/01/2025	1,389.96	1,389.96	08/18/2025
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Rec)	08/18/2025	1,150.75	.00	
Total 05-439-97-00 Concessions/Special events:					2,540.71	1,389.96	
Total RECREATION DEPARTMENT:					163,499.59	135,030.14	
Total RECREATION FUND:					163,499.59	135,030.14	
LIBRARY FUND							
LIBRARY							
06-461-36-00 Repairs & Maint - Equipment							
10443	Allied Business Solutions Inc.	JUL-2025 LIBB	datto backup subscription	07/25/2025	1,155.00	.00	
203	Boise Office Equipment Inc	IN4930324	monthly contract base rate	07/31/2025	97.02	97.02	08/14/2025
Total 06-461-36-00 Repairs & Maint - Equipment:					1,252.02	97.02	
06-461-40-00 Repairs & Maint - Bldgs & Grnd							
11399	Amazon Capital Services	JUL-2025	monthly statement - library	08/01/2025	63.18	63.18	08/18/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 06-461-40-00 Repairs & Maint - Bldgs & Grnd.					63.18	63.18	
06-461-52-00 Supplies							
11399	Amazon Capital Services	JUL-2025	monthly statement - library	08/01/2025	562.51	562.51	08/18/2025
Total 06-461-52-00 Supplies:					562.51	562.51	
06-461-52-25 Passport Supplies/Expenses							
11497	Quadient Finance USA, Inc	JUL-2025 LIBB	postage	07/25/2025	382.42	.00	
Total 06-461-52-25 Passport Supplies/Expenses:					382.42	.00	
06-461-56-00 Meetings, Schools & Dues							
11703	Mann, Jessica	AUG-2025	mileage meals on wheels	08/11/2025	14.48	.00	
Total 06-461-56-00 Meetings, Schools & Dues:					14.48	.00	
06-461-76-00 Programming							
11399	Amazon Capital Services	JUL-2025	monthly statement - library	08/01/2025	238.75	238.75	08/18/2025
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Library)	08/18/2025	514.17	.00	
Total 06-461-76-00 Programming:					752.92	238.75	
06-461-78-00 Books, Magazines, AV, Software							
11399	Amazon Capital Services	JUL-2025	monthly statement - library	08/01/2025	991.48	991.48	08/18/2025
12514	Cengage Learning Inc / Gale	JUL-2025 LIBB	new releases, requests, backorde	07/25/2025	209.94	.00	
813	Ingram Library Sales	JUL-2025 LIBB	new releases, requests, backorde	07/25/2025	1,709.27	.00	
9767	Midwest Tape, LLC	JUL-2025 LIBB	new releases, requests, backorde	07/25/2025	473.90	.00	
11909	Playaway Products	JUL-2025 LIBB	new releases, requests, backorde	07/25/2025	768.90	.00	
Total 06-461-78-00 Books, Magazines, AV, Software:					4,153.49	991.48	
06-461-85-10 Coffee Bar Express							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Library)	08/18/2025	704.32	.00	
Total 06-461-85-10 Coffee Bar Express:					704.32	.00	
06-461-90-00 Contributions - Private							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Library)	08/18/2025	155.00-	.00	
Total 06-461-90-00 Contributions - Private:					155.00-	.00	
06-461-96-00 Grants							
11399	Amazon Capital Services	JUL-2025	monthly statement - library	08/01/2025	312.74	312.74	08/18/2025
12645	Granatir, Alyssa	JUL-2025 LIBB	instructor fee for grant	07/25/2025	700.00	.00	
Total 06-461-96-00 Grants:					1,012.74	312.74	
Total LIBRARY:					8,743.08	2,265.68	
Total LIBRARY FUND:					8,743.08	2,265.68	
AIRPORT FUND							
AIRPORT							
07-437-34-00 Telephone/Internet							
11836	Verizon Connect	634000076256	monthly statement - airport	08/01/2025	18.04	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 07-437-34-00 Telephone/Internet					18.04	.00	
07-437-39-00 Weed Control/Snow Removal							
10027	Nutrien AG Solutions	57825737	landmaster, rifle herbicide, weathe	08/07/2025	687.50	.00	
Total 07-437-39-00 Weed Control/Snow Removal					687.50	.00	
07-437-52-00 Supplies							
10304	US Bank Equipment Finance	562069393	Contract Payment	08/12/2025	75.00	.00	
Total 07-437-52-00 Supplies					75.00	.00	
Total AIRPORT:					780.54	.00	
Total AIRPORT FUND:					780.54	.00	
GOLF COURSE FUND							
GOLF COURSE							
24-439-33-00 Gas & Oil							
692	Hiler Bros. Co	359706	bulk non ethanol	08/06/2025	613.53	.00	
692	Hiler Bros. Co	359926	bulk off road red diesel, bulk non e	08/15/2025	1,085.19	.00	
Total 24-439-33-00 Gas & Oil					1,698.72	.00	
24-439-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Golf Course)	08/15/2025	225.08	.00	
Total 24-439-35-00 Utilities					225.08	.00	
24-439-36-00 Repairs & Maint - Equipment							
411	D & B Supply	JUL-2025	Monthly Statement-Golf Course	08/01/2025	283.72	283.72	08/14/2025
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Golf	08/01/2025	159.51	159.51	08/14/2025
8296	Superior Tech Products	7286-R	fan spacer, freight	08/08/2025	742.00	.00	
8275	Turf Solutions	6067	bedknife, freight	08/07/2025	217.66	.00	
Total 24-439-36-00 Repairs & Maint - Equipment					1,402.89	443.23	
24-439-38-10 Repairs & Maint - Clubhouse							
4043	Boise Appliance & Refrigeration	87763-S	repair freezer	05/08/2025	188.80	.00	
4043	Boise Appliance & Refrigeration	87764-S	service call	05/27/2025	90.00	.00	
3265	Cintas Corporation	4240021697	mat, soap refill, hand sanitizer, pa	08/13/2025	250.36	.00	
3265	Cintas Corporation	5286348601	organize medicine cabinet, refill pr	08/14/2025	190.51	.00	
Total 24-439-38-10 Repairs & Maint - Clubhouse:					719.67	.00	
24-439-38-50 Restaurant Repairs							
3265	Cintas Corporation	4238569546	mat, soap refill, hand sanitizer, pa	07/30/2025	289.59	.00	
Total 24-439-38-50 Restaurant Repairs					289.59	.00	
24-439-40-00 Repairs & Maint - Bldgs & Grnd							
10640	208 Garage Doors	1939	bracket bolt, lags, labor	08/13/2025	97.42	.00	
Total 24-439-40-00 Repairs & Maint - Bldgs & Grnd:					97.42	.00	
24-439-40-20 Irrigation Maintenance							
10793	Pete Morris Solutions	228	programming radios, troubleshooti	07/26/2025	1,969.10	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 24-439-40-20 Irrigation Maintenance:					1,969.10	.00	
24-439-52-10 Course Supplies							
411	D & B Supply	JUL-2025	Monthly Statement-Golf Course	08/01/2025	34.43	34.43	08/14/2025
7849	Golden West Industrial Supply	2132885	spotless tank cleaner	07/31/2025	298.62	.00	
Total 24-439-52-10 Course Supplies:					333.05	34.43	
24-439-56-00 Meetings, Schools & Dues							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Golf)	08/18/2025	227.82	.00	
Total 24-439-56-00 Meetings, Schools & Dues:					227.82	.00	
24-439-70-00 Weed Killer & Fertilizer							
6751	Floratine Northwest	6899	birdie, shipping	08/04/2025	255.00	.00	
Total 24-439-70-00 Weed Killer & Fertilizer:					255.00	.00	
24-439-72-00 Tools & Supplies							
411	D & B Supply	JUL-2025	Monthly Statement-Golf Course	08/01/2025	75.98	75.98	08/14/2025
12644	JF Manufacturing	60569	sparkleen detergent	07/16/2025	145.00	.00	
Total 24-439-72-00 Tools & Supplies:					220.98	75.98	
Total GOLF COURSE:					7,439.32	553.64	
Total GOLF COURSE FUND:					7,439.32	553.64	
WATER MAINTENANCE FUND							
25-346-10-00 Metered Sales							
5993	A Change Of Place	AUG-2025	refund credit on disconnected acct	08/01/2025	13.15	.00	
8827	Desert Canyon Property Manage	AUG-2025	refund credit on disconnected acct	02/13/2025	22.27	.00	
12510	Elmore Property Management, Inc	AUG-2025	refund credit on disconnected acct	06/03/2025	62.93	.00	
12342	PC Idaho 47 MHP, LLC	JUL-2025	refund credit on closed acct 22 0	07/16/2025	127.80	.00	
12342	PC Idaho 47 MHP, LLC	MAY-2025	refund credit on closed acct 22 0	05/21/2025	197.17	.00	
12641	Reyes, Eunice	AUG-2025	refund credit on closed acct 17 5	08/08/2025	29.12	.00	
11486	Victory Property Management	AUG-2025	refund credit on disconnected acct	08/01/2025	75.86	.00	
Total 25-346-10-00 Metered Sales:					528.30	.00	
Total:					528.30	.00	
WATER DEPARTMENT							
25-434-31-10 Billing-Postage & Meter Expens							
179	Biling Document Specialists	101758	Monthly Statement - water	07/31/2025	1,667.56	1,667.56	08/14/2025
11497	Quadient Finance USA, Inc	AUG-2025	postage - water	06/27/2025	529.47	.00	
Total 25-434-31-10 Billing-Postage & Meter Expens:					2,197.03	1,667.56	
25-434-32-00 Drug Testing							
1018	Minert & Associates Inc	343191	DOT drug test, random	08/06/2025	159.00	.00	
Total 25-434-32-00 Drug Testing:					159.00	.00	
25-434-34-00 Telephone/Internet							
11836	Verizon Connect	634000076256	monthly statement - water	08/01/2025	105.29	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 25-434-34-00 Telephone/Internet:					105.29	.00	
25-434-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Water)	08/15/2025	30.90	.00	
Total 25-434-35-00 Utilities:					30.90	.00	
25-434-36-00 Repairs & Maint - Equipment							
203	Boise Office Equipment Inc	IN4930324	monthly contract base rate	07/31/2025	10.50	10.50	08/14/2025
Total 25-434-36-00 Repairs & Maint - Equipment:					10.50	10.50	
25-434-37-00 Repairs & Maint - Trucks							
8936	AutoZone	04127737636	purple power extreme	03/31/2025	14.39	.00	
305	Coastline Equipment	1269079	inspection, labor	08/13/2025	2,169.95	.00	
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Water	08/01/2025	59.32	59.32	08/14/2025
Total 25-434-37-00 Repairs & Maint - Trucks:					2,243.66	59.32	
25-434-40-00 Repairs & Maint-Bldgs & Grnd							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Water)	08/18/2025	758.44	.00	
Total 25-434-40-00 Repairs & Maint-Bldgs & Grnd:					758.44	.00	
25-434-43-20 Computer Support							
12595	Dex Imaging	AR13348020	replace printer head	06/21/2025	94.50	.00	
12595	Dex Imaging	AR13423766	replace printer head	06/05/2025	94.50	.00	
12595	Dex Imaging	AR13430466	printhead	07/06/2025	236.50	.00	
12595	Dex Imaging	AR13468568	replace printer head	06/13/2025	94.50	.00	
Total 25-434-43-20 Computer Support:					520.00	.00	
25-434-43-30 SCADA Monthly Support							
5974	Advanced Control Systems, LLC	40919	Monthly Rapid Response program	08/20/2025	888.66	.00	
Total 25-434-43-30 SCADA Monthly Support:					888.66	.00	
25-434-43-35 SCADA Maint & Software							
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Water)	08/18/2025	281.43	.00	
Total 25-434-43-35 SCADA Maint & Software:					281.43	.00	
25-434-52-00 Supplies							
11399	Amazon Capital Services	JUL-2025	monthly statement - water	08/01/2025	66.48	66.48	08/18/2025
599	Gem State Paper & Supply Co	3110147	toilet paper	08/18/2025	65.30	.00	
1430	Standard Plumbing Supply Co	ZBQV53	wasp spray	08/06/2025	6.29	.00	
Total 25-434-52-00 Supplies:					138.07	66.48	
25-434-53-00 Uniform/Safety Clothing Items							
11399	Amazon Capital Services	JUL-2025	monthly statement - water	08/01/2025	30.00	30.00	08/18/2025
411	D & B Supply	JUL-2025	Monthly Statement-Water	08/01/2025	349.94	349.94	08/14/2025
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Water)	08/18/2025	580.00	.00	
Total 25-434-53-00 Uniform/Safety Clothing Items:					959.94	379.94	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
25-434-56-00 Meetings, Schools & Dues							
12556	Alumbaugh, Randy	AUG-2025	mileage: july & august	08/20/2025	12.46	.00	
Total 25-434-56-00 Meetings, Schools & Dues:					12.46	.00	
25-434-72-00 Tools & Supplies							
411	D & B Supply	JUL-2025	Monthly Statement-Water	08/01/2025	90.96	90.96	08/14/2025
1123	Norco Inc	0044058618	carbo-carbon dioxide, delivery	07/11/2025	271.94	.00	
1123	Norco Inc	0044210269	carbo-carbon dioxide, delivery	07/31/2025	219.40	.00	
6353	O'Reilly Auto Parts	3014-492519	5pc dw extr	08/15/2025	42.99	.00	
Total 25-434-72-00 Tools & Supplies:					625.29	90.96	
25-434-75-00 Line Repair-Meters & Hardware							
9643	Core & Main	X124899	repair clamps	08/08/2025	3,664.51	.00	
Total 25-434-75-00 Line Repair-Meters & Hardware:					3,664.51	.00	
25-434-75-05 Meter Replacement Program							
9643	Core & Main	X380310	registers	07/30/2025	1,715.70	.00	
9643	Core & Main	X431360	registers	07/30/2025	3,889.10	.00	
Total 25-434-75-05 Meter Replacement Program:					5,604.80	.00	
25-434-83-15 Idaho Bond Bank payment							
8822	Zions Bank	AUG-2025B	remaining balance - different amo	08/16/2025	24.31	.00	
Total 25-434-83-15 Idaho Bond Bank payment:					24.31	.00	
25-434-84-00 Water Samples							
74	Analytical Laboratories Inc	2505704	Water samples	07/31/2025	1,216.25	.00	
Total 25-434-84-00 Water Samples:					1,216.25	.00	
25-434-85-10 Dig-Line Excavation							
449	Digline Inc	0076996-IN	MONTHLY FEE	07/31/2025	117.00	.00	
Total 25-434-85-10 Dig-Line Excavation:					117.00	.00	
25-434-91-00 Well Preventative Maintenance							
11399	Amazon Capital Services	JUL-2025	monthly statement - water	08/01/2025	109.90	109.90	08/18/2025
411	D & B Supply	JUL-2025	Monthly Statement-Water	08/01/2025	3.62	3.62	08/14/2025
1430	Standard Plumbing Supply Co	ZCNT39	sprinkler parts, adapter, tubing	08/14/2025	72.02	.00	
1430	Standard Plumbing Supply Co	ZCP040	adapter	08/14/2025	4.94	.00	
1430	Standard Plumbing Supply Co	ZCQL30	adapter, 1" barb	08/15/2025	8.16	.00	
Total 25-434-91-00 Well Preventative Maintenance:					198.64	113.52	
Total WATER DEPARTMENT:					19,756.18	2,388.28	
Total WATER MAINTENANCE FUND:					20,284.48	2,388.28	
WASTEWATER MAINT. FUND							
26-347-10-00 Service Revenue							
12641	Reyes, Eunice	AUG-2025	refund credit on closed acct 17.5	08/06/2025	16.53	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 26-347-10-00 Service Revenue:					16.53	.00	
Total :					16.53	.00	
WASTEWATER DEPARTMENT							
26-435-31-10 Postage and Processing							
179	Billing Document Specialists	101758	Monthly Statement - waste water	07/31/2025	1,667.57	1,667.57	08/14/2025
Total 26-435-31-10 Postage and Processing:					1,667.57	1,667.57	
26-435-34-00 Telephone/Internet							
11836	Verizon Connect	634000076256	monthly statement - wastewater	08/01/2025	140.19	.00	
Total 26-435-34-00 Telephone/Internet:					140.19	.00	
26-435-35-00 Utilities							
819	Intermountain Gas Co	AUG-2025	Monthly Statement (Wastewater)	08/15/2025	15.45	.00	
Total 26-435-35-00 Utilities:					15.45	.00	
26-435-36-00 Repairs & Maint - Equipment							
8936	AutoZone	04127816276	gear oil	08/13/2025	19.78	.00	
203	Boise Office Equipment Inc	IN4930324	monthly contract base rate	07/31/2025	10.50	10.50	08/14/2025
411	D & B Supply	JUL-2025	Monthly Statement-Waste Water	08/01/2025	12.98	12.98	08/14/2025
11922	Happy Jack, LLC	POSR11829	seal gear case, spark plug, oil, sh	06/18/2025	563.08	.00	
Total 26-435-36-00 Repairs & Maint - Equipment:					606.34	23.48	
26-435-37-00 Repairs & Maint - Trucks							
411	D & B Supply	JUL-2025	Monthly Statement-Waste Water	08/01/2025	5.43	5.43	08/14/2025
1036	Mountain Home Auto Parts	JUL-2025	Monthly Statement Waste Water	08/01/2025	122.47	122.47	08/14/2025
Total 26-435-37-00 Repairs & Maint - Trucks:					127.90	127.90	
26-435-38-00 Repairs & maint. Stormwater							
411	D & B Supply	JUL-2025	Monthly Statement-Waste Water	08/01/2025	91.96	91.96	08/14/2025
Total 26-435-38-00 Repairs & maint. Stormwater:					91.96	91.96	
26-435-39-00 Repairs & Maint - Collection							
11399	Amazon Capital Services	JUL-2025	monthly statement - waste water	08/01/2025	13.85	13.85	08/18/2025
411	D & B Supply	JUL-2025	Monthly Statement-Waste Water	08/01/2025	23.87	23.87	08/14/2025
Total 26-435-39-00 Repairs & Maint - Collection:					37.72	37.72	
26-435-40-00 Repairs & Maint - Bldgs & Grnd							
411	D & B Supply	JUL-2025	Monthly Statement-Waste Water	08/01/2025	8.49	8.49	08/14/2025
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Waste Water)	08/18/2025	758.43	.00	
Total 26-435-40-00 Repairs & Maint - Bldgs & Grnd:					766.92	8.49	
26-435-43-20 Computer Support							
12595	Dex Imaging	AR13348020	replace printer head	06/21/2025	94.50	.00	
12595	Dex Imaging	AR13423766	replace printer head	06/05/2025	94.50	.00	
12595	Dex Imaging	AR13430466	printhead	07/06/2025	236.50	.00	
12595	Dex Imaging	AR13468568	replace printer head	06/13/2025	94.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 26-435-43-20 Computer Support:					520.00	.00	
26-435-43-35 SCADA Maint & Software							
5974	Advanced Control Systems, LLC	40919	Monthly Rapid Response program	08/20/2025	444.34	.00	
Total 26-435-43-35 SCADA Maint & Software:					444.34	.00	
26-435-47-00 Weed Control							
411	D & B Supply	JUL-2025	Monthly Statement-Waste Water	08/01/2025	771.71	771.71	08/14/2025
Total 26-435-47-00 Weed Control:					771.71	771.71	
26-435-52-00 Supplies							
11399	Amazon Capital Services	JUL-2025	monthly statement - waste water	08/01/2025	66.48	66.48	08/18/2025
411	D & B Supply	JUL-2025	Monthly Statement-Waste Water	08/01/2025	47.45	47.45	08/14/2025
599	Gem State Paper & Supply Co	3110147	toilet paper	08/18/2025	65.30	.00	
Total 26-435-52-00 Supplies:					179.23	113.93	
26-435-53-00 Uniform/Safety Clothing Item							
11399	Amazon Capital Services	JUL-2025	monthly statement - waste water	08/01/2025	30.00	30.00	08/18/2025
411	D & B Supply	JUL-2025	Monthly Statement-Waste Water	08/01/2025	578.91	578.91	08/14/2025
1123	Norco Inc	43302974730	Gloves	08/13/2025	53.88	.00	
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Waste Water	08/18/2025	260.00	.00	
Total 26-435-53-00 Uniform/Safety Clothing Item:					922.79	608.91	
26-435-56-00 Meetings, Schools & Dues							
12556	Alumbaugh, Randy	AUG-2025	mileage: july & august	08/20/2025	12.46	.00	
Total 26-435-56-00 Meetings, Schools & Dues:					12.46	.00	
26-435-84-00 Water Samples							
74	Analytical Laboratories Inc	2505705	wastewater monitoring	07/31/2025	387.00	.00	
Total 26-435-84-00 Water Samples:					387.00	.00	
26-435-85-10 Dig-Line Excavation							
449	Digline Inc	0076996-IN	MONTHLY FEE	07/31/2025	117.00	.00	
Total 26-435-85-10 Dig-Line Excavation:					117.00	.00	
Total WASTEWATER DEPARTMENT:					6,808.58	3,451.67	
Total WASTEWATER MAINT. FUND:					6,825.11	3,451.67	
SANITATION FUND							
27-345-10-00 Collection for Service							
12641	Reyes, Eunice	AUG-2025	refund credit on closed acct 17.5	08/06/2025	12.59	.00	
Total 27-345-10-00 Collection for Service:					12.59	.00	
Total:					12.59	.00	
SANITATION DEPARTMENT							

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
27-433-31-10 Postage and Processing							
179	Billing Document Specialists	101758	Monthly Statement - sanitation	07/31/2025	2,730.07	2,730.07	08/14/2025
Total 27-433-31-10 Postage and Processing:					2,730.07	2,730.07	
27-433-41-00 Monthly Contract - Residential							
3511	Republic Services	0788-0003982	Monthly Statement	07/31/2025	102,048.46	102,048.46	08/14/2025
Total 27-433-41-00 Monthly Contract - Residential:					102,048.46	102,048.46	
27-433-41-20 Monthly Contract - City Waste							
3511	Republic Services	0788-0003982	Monthly Statement	07/31/2025	3,563.69	3,563.69	08/14/2025
Total 27-433-41-20 Monthly Contract - City Waste:					3,563.69	3,563.69	
Total SANITATION DEPARTMENT:					108,342.22	108,342.22	
Total SANITATION FUND:					108,354.81	108,342.22	

TAP DEPOSIT FUND**46-202-03-00 Tap Deposit Payable**

12638	Dynka, Bohdanus & Judy	AUG-2025	refund deposit credit on closed ac	08/07/2025	219.02	.00	
12642	Weeks, Emma & Hauff, Rowan	AUG-2025	refund deposit credit on closed ac	08/18/2025	16.51	.00	
12505	Yanchuk, Aleks	AUG-2025	refund deposit credit on closed ac	08/15/2025	75.00	.00	
12643	Zing Realty / Wilson, Amy	AUG-2025	refund deposit credit on closed ac	08/15/2025	11.79	.00	
Total 46-202-03-00 Tap Deposit Payable:					322.32	.00	
Total:					322.32	.00	
Total TAP DEPOSIT FUND:					322.32	.00	

Fiber Optic Fund**Fiber Optic Fund Construction****50-434-34-00 Telephone/Internet**

11836	Verizon Connect	634000076256	monthly statement - Fiber	08/01/2025	18.05	.00	
Total 50-434-34-00 Telephone/Internet:					18.05	.00	

50-434-37-00 Repairs & Maint-Equipment

6353	O'Reilly Auto Parts	3014-492000	blower motor resistor kit	08/12/2025	57.66	.00	
1430	Standard Plumbing Supply Co	ZBY381	duct tape	08/08/2025	39.97	.00	
Total 50-434-37-00 Repairs & Maint-Equipment:					97.63	.00	

50-434-52-00 Supplies

6	A to Z Lumber Co	125139	rake	08/11/2025	25.99	.00	
12523	Adams Cable Equipment, Inc.	2025-78871	MST terminals, freight	08/11/2025	1,329.61	.00	
11399	Amazon Capital Services	JUL-2025	monthly statement - fiber	08/01/2025	102.03	102.03	08/18/2025
411	D & B Supply	JUL-2025	Monthly Statement-Fiber	08/01/2025	91.96	91.96	08/14/2025
10979	FS. Com Inc	F25080663136	fiber pigtail, optical transceiver mo	08/06/2025	846.72	.00	
1430	Standard Plumbing Supply Co	ZBMZ52	nuts, bolts	08/05/2025	4.60	.00	
1430	Standard Plumbing Supply Co	ZCW574	bushing, conduit, conduit offset, m	08/18/2025	54.17	.00	
1430	Standard Plumbing Supply Co	ZCW619	access fitting, conduit coupling	08/18/2025	18.98	.00	
1430	Standard Plumbing Supply Co	ZCZH07	marking paint	08/19/2025	25.63	.00	
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Fiber)	08/18/2025	773.80	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-434-52-00 Supplies:					3,273.49	193.99	
50-434-53-00 Uniforms/Safety clothing items							
11399	Amazon Capital Services	JUL-2025	monthly statement - fiber	08/01/2025	84.58	84.58	08/18/2025
1610	Wells Fargo Remittance Center	AUG-2025	Monthly Statement (Fiber)	08/18/2025	156.00	.00	
Total 50-434-53-00 Uniforms/Safety clothing items:					240.58	84.58	
Total Fiber Optic Fund Construction:					3,629.75	278.57	
Total Fiber Optic Fund:					3,629.75	278.57	
Grand Totals:					418,402.11	262,056.13	

Dated: _____

Mayor: _____

City Council: _____

City Clerk: _____

City Treasurer: _____

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**CITY OF MOUNTAIN HOME
TREASURER'S REPORT
FOR THE PERIOD ENDING JULY 31, 2025**

FUND NUMBER AND TITLE	BEGINNING CASH		REVENUES	ANNUAL %		EXPENDITURES	ANNUAL %		CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
	BALANCE			REALIZED			EXPENDED			
01 GENERAL FUND	1,331,040.28		2,705,748.18	42.92		903,233.45	37.29	(	111,545.66)	3,245,100.69
02 STREET DEPARTMENT	1,870,741.69		878,388.17	38.35		68,556.69	20.89	(	3,511.36)	2,684,084.53
03 STREET LIGHTING FUND	13,895.81		51,039.21	80.33		22,981.84	69.98	(	10,980.54)	52,933.72
04 CEMETERY FUND	51,143.82		93,927.35	86.76		16,782.54	57.09	(	1,534.31)	129,822.94
05 RECREATION FUND	722,922.19		1,068,218.24	76.06		158,110.48	75.58		124,464.67	62,720.90
06 LIBRARY FUND	(		308,986.23	92.57		70,062.38	78.22	(	17,839.04)	161,515.59
07 AIRPORT FUND	(		38,992.40	53.61		9,086.46	31.26	(	3,690.00)	134,126.08
16 FIRE DEVELOPMENT FUND	525,012.55		8,559.56	26.20		.00	.00		.00	533,572.11
17 POLICE DEVELOPMENT FUND	338,539.81		4,520.53	32.82		.00	.00		.00	343,060.34
20 PARK DEVELOPMENT FUND	315,184.08		6,852.36	24.88		.00	.00		.00	322,036.44
24 GOLF COURSE FUND	124,041.11		101,099.14	44.33		90,786.43	52.62		16,094.64	118,259.18
25 WATER MAINTENANCE FUND	7,910,850.13		641,568.06	25.60		881,920.80	22.90	(	54,450.28)	7,724,947.65
26 WASTEWATER MAINT. FUND	2,584,647.06		288,384.85	18.53		371,288.74	13.67	(	9,062.69)	2,510,805.86
27 SANITATION FUND	617,668.10		125,717.35	65.67		120,129.32	56.86		3,001.37	620,254.76
29 STREET DEVELOPMENT FUND	654,461.02		6,820.52	13.36		.00	1.40		.00	661,281.54
45 LIBRARY SUPPLEMENTAL FUND	9,587.33		.00	.00		8,089.76	100.00	(	8,089.76)	9,587.33
46 TAP DEPOSIT FUND	166,208.93		.00	.00		.00	.00	(	1,879.45)	168,088.38
47 WATER AVAILABILITY FUND	1,240,003.10		16,665.62	30.78		.00	13.21		.00	1,256,668.72
48 WASTEWATER AVAILABILITY FUND	3,258,024.70		32,601.75	22.38		.00	.00		.00	3,290,626.45
50 FIBER OPTIC FUND	89,269.40		1,153.54	5.51		25,170.08	7.91		9,291.42	55,961.44
59 LID GUARANTEE FUND	167,942.84		1,388,756.36	103.78		.00	.00		1,148,205.83	408,493.37
TOTAL	20,282,370.25		7,767,999.42	884.44		2,746,198.97	638.78		1,078,474.84	24,225,695.86

83 % OF THE FISCAL YEAR HAS ELAPSED

**CITY OF MOUNTAIN HOME
TREASURER'S REPORT
FOR THE PERIOD ENDING JULY 31, 2025**

FUND NUMBER AND TITLE	BEGINNING CASH BALANCE	REVENUES	ANNUAL % REALIZED	EXPENDITURES	ANNUAL % EXPENDED	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
BANKS AND INVESTMENTS							
CASH - CHECKING US BANK							2,183,968.86
CASH - CHECKING WELLS FARGO							4,094,109.25
CASH - STATE TREASURER LGIP							17,786,364.45
CASH - OTHER INVESTMENTS							111,253.30
TOTAL BANKS AND INVESTMENTS							24,175,695.86

2025/2026 CITY Alcohol LICENSES
(Renew October 1, 2025 to September 30, 2026)
Approved by City Council August 00, 2025

Name	Liquor (01-321-12 \$562.50)	Wine by Drink (01-321-13 \$175.00)	Wine by Retail (01-321-13 \$150.00)	Beer on Premises (01-321-11 \$175.00)	Beer off Premises (01-321-11 \$50.00)
A1 Autofix (Key Mart, Inc./formerly Hawleys Automotive)			X		X
Adrian's Club	X			X	X
Albertson's #165			X		X
American Legion Elmore Post #26	X			X	
American Legion Post #101		X		X	
Birdies Bar and Grill LLC/Desert Canyon Golf Course	X			X	
Blue Pit Brewing LLC		X		X	X
B's House	X	X		X	
El Herradero Mi Casa		X		X	
El Herradero Restaurant	X			X	x
Fatty'Z New York Style Pizza				X	
Gold Tap Craft Beer		X		X	
Grocery Outlet			X		X
Jackson BEVCO Inc. (Big Smoke #112)			X		X
Jackson Food Stores Inc. (Extra Mile #236 Chevron)			X		X
Jackson's Food #77			X		X
Jade Palace Restaurant		X		X	
Jovial Jerry's Lounge	X			X	X
Kurly's Sportsbar & Grill	X			X	
Los Pinos Restaurant	X			X	X
Maverik Store #209			X		X
Mountain Home Elks Lodge #2276	X			X	
N&G Inc. (Foothills Chevron)			X		X
Noodles & Rice Mongolian		X		X	
Ocean Sushi		X		X	
Pantera Market 6 LLC			X	X	X
Pilot Travel Center #350			X		X
Savory Lane LLC. (AJ's Restaurant)	X		X	X	
Smoky Mountain Pizzeria Grill	X		X	X	X
Stoney's Restaurant LLC		X	X	X	
Sunset Sports Bar	X			X	
Sunset Super C			X		X
Tanc's Breakroom		X		X	
The Stockyard	X			X	X
The Stockyard #2	X			X	X
The Thirsty Owl LLC. (Left Voicemail on 9/27/2024)	X			X	
Tobacco Connection #26			X		X
Wal*Mart Supercenter #2782			X		X
Winger's Grill & Bar of Mtn. Home	X			X	X

RESOLUTION NO. #12-2025R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, ADOPTING THE MASTER TRANSPORTATION PLAN AS A FUNCTIONAL PLAN SERVING AS THE BACKGROUND REPORT TO THE TRANSPORTATION ELEMENT OF THE CITY'S COMPREHENSIVE PLAN.

WHEREAS, the Transportation Element of the City of Mountain Home's Comprehensive Plan contains goals and policies to plan, fund, operate, and maintain the City's transportation system in support of planned land uses; and

WHEREAS, a draft Master Transportation Plan (MTP) was developed by the City of Mountain Home Public Works Department with consultant support provided by Ardurra and Vitruvian; and

WHEREAS, the MTP was presented to the City of Mountain Home Planning and Zoning Commission during a special meeting on August 29, 2023; and

WHEREAS, an environmental review was completed in accordance with applicable Idaho law, and no significant impacts were identified; and

WHEREAS, the MTP was presented to the City Council during a regular meeting on February 27, 2024, and discussed further during a regular meeting on May 14, 2024, and June 25, 2024, with the governing body requesting modifications to the truck route; and

WHEREAS, the MTP was presented to the City Council during a regular meeting on November 26, 2024, for approval, during the meeting, the Master Transportation Plan was approved and adopted; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, DOES RESOLVE AS FOLLOWS:

Section 1. Findings. The foregoing recitals are hereby adopted as findings in support of this Resolution.

Section 2. Adoption of the Master Transportation Plan. The City hereby adopts the Transportation Master Plan and recognizes it as the background report to the Transportation Element of the Comprehensive Plan, attached hereto as Attachment "A" and incorporated herein by reference.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this Resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Resolution or its application to other persons or circumstances.

Section 4. Effective Date. This Resolution shall be effective upon passage and approval.

PASSED by the City Council of the City of Mountain Home, Idaho, on the ____ day of August 2025.

APPROVED by the Mayor of the City of Mountain Home, Idaho, on the ____ day of August 2025.

Mayor, Rich Sykes

ATTEST:

Tiffany Belt, City Clerk

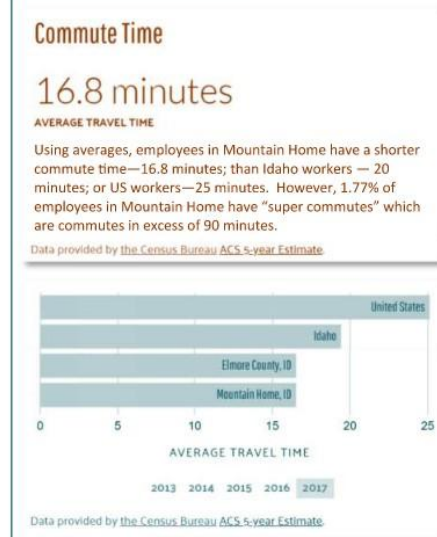
(SEAL)

CHAPTER 9 - TRANSPORTATION

one town, one team



Average travel/commute times in Mountain Home versus state and national trends:



9.1 EXECUTIVE SUMMARY

With the majority of Mountain Home's major arterial roads being state highways, and therefore under the jurisdiction of the state, transportation in Mountain Home is a complex yet central topic when it comes to community planning.

Currently the foremost reference and planning document for transportation and connectivity in Mountain Home is the “2009 — 2031 Master Transportation Plan” (MTP) adopted by the City in 2009. The MTP covers the following key planning points:

- It evaluates various modes of transportation
- Contains numerous maps for land use planning
- Identifies future transportation needs
- Recommends improvements that will enhance mobility

This 2019 Comprehensive Plan update has taken key points from the MTP to provide a high-level summary of transportation considerations for land use planning.

WHY TRANSPORTATION PLANNING?

As Mountain Home continues to grow, appropriate levels of mobility and access must be strategized; without strategic planning the City's existing network of roadways will begin to experience declining levels of service that will have negative impacts on the community such as traffic congestion, air quality issues, decreased pedestrian safety, potential delays in emergency services, deteriorating roadways and stormwater management issues.

With Mountain Home's population rate still anticipated to grow well beyond standard rates (a 3.4% rate from 1990 to 2009, 2009-2031 MTP), development within the community will continue to increase, therefore transportation must be planned in concert.

Key areas of focus for Mountain Home's transportation network include proactive planning of roadways both for connectivity and implementing Complete Streets concepts. Keeping linkages congruent between neighborhoods, and throughout the city in general, will create a truly cohesive transportation network.



9.2 BACKGROUND

In 2004, the City of Mountain Home participated in the preparation of the "Elmore County Transportation Plan", which inventoried existing transportation systems and identified existing and future needs for improvements to the City's transportation system. Then in 2008 the City commissioned the "2009—2031 City of Mountain Home Master Transportation Plan".

Both Plans' analyses indicated that Mountain Home was well served by state and regional highways, and a grid system of local arterial and collector roads. In addition to the arterial system, the community is served by two-lane local streets with right-of-way widths that range from 36' to 40' wide; the City's goal is to increase the local streets standard to 50' right-of-way widths for all future development.

For pedestrian traffic, sidewalks are provided on the majority of streets in the City, at a standard width of 5-feet. Additionally, the City has developed a multi-use pathway system which extends from the intersection of North 3rd East Street and McMurrey Street East, to North 18th East Street, south of the Interstate 84 overpass.



Commuter Transportation

MOST COMMON METHOD OF TRAVEL

1. Drove Alone
84.8%
2. Carpooled
9.48%
3. Worked At Home
21%

In 2017, the most common method of travel for workers in Mountain Home, ID was Drove Alone, followed by those who Carpooled and those who Worked At Home.

Data provided by the Census Bureau ACS 5-year Estimate

9.3 EXISTING CONDITIONS

The majority of Mountain Home's transportation and mobility needs and transit capacity are being met by existing systems. As former plan documents have mentioned, there are of course areas in need of improvement and expansion, but current use is not found to be at a level of service yet that requires resolution of circumstances (based on traffic counts taken at key locations over the course of the summer prior to this Comprehensive Plan update).

ACCESSIBILITY

In comparison to other rural Idaho communities, Mountain Home is very well situated within close proximity to an international airport, and an interstate freeway corridor, both offering easy access to metropolitan and interstate destinations; in addition, the city is close to five additional regional/rural airports within 50 miles, and several state highways, that all converge and transect the community in the downtown core.

PUBLIC TRANSIT

A service most communities of this size cannot provide, Mountain Home enjoys a public transit system that offers a valuable alternative to vehicle ownership, since for many families transportation costs are second only to their housing costs. The average household in Mountain Home spends \$9,212 annually on transportation-related expenses⁴.

Public input from the survey conducted for this Comprehensive Plan update showed that, though 89.42% of respondents do not use the transit system, 48.66% responded that they are in favor of expanding the bus system. This may point to the need for the City to perform additional study in this area, to see what forecasts may be for increased usage of the service.

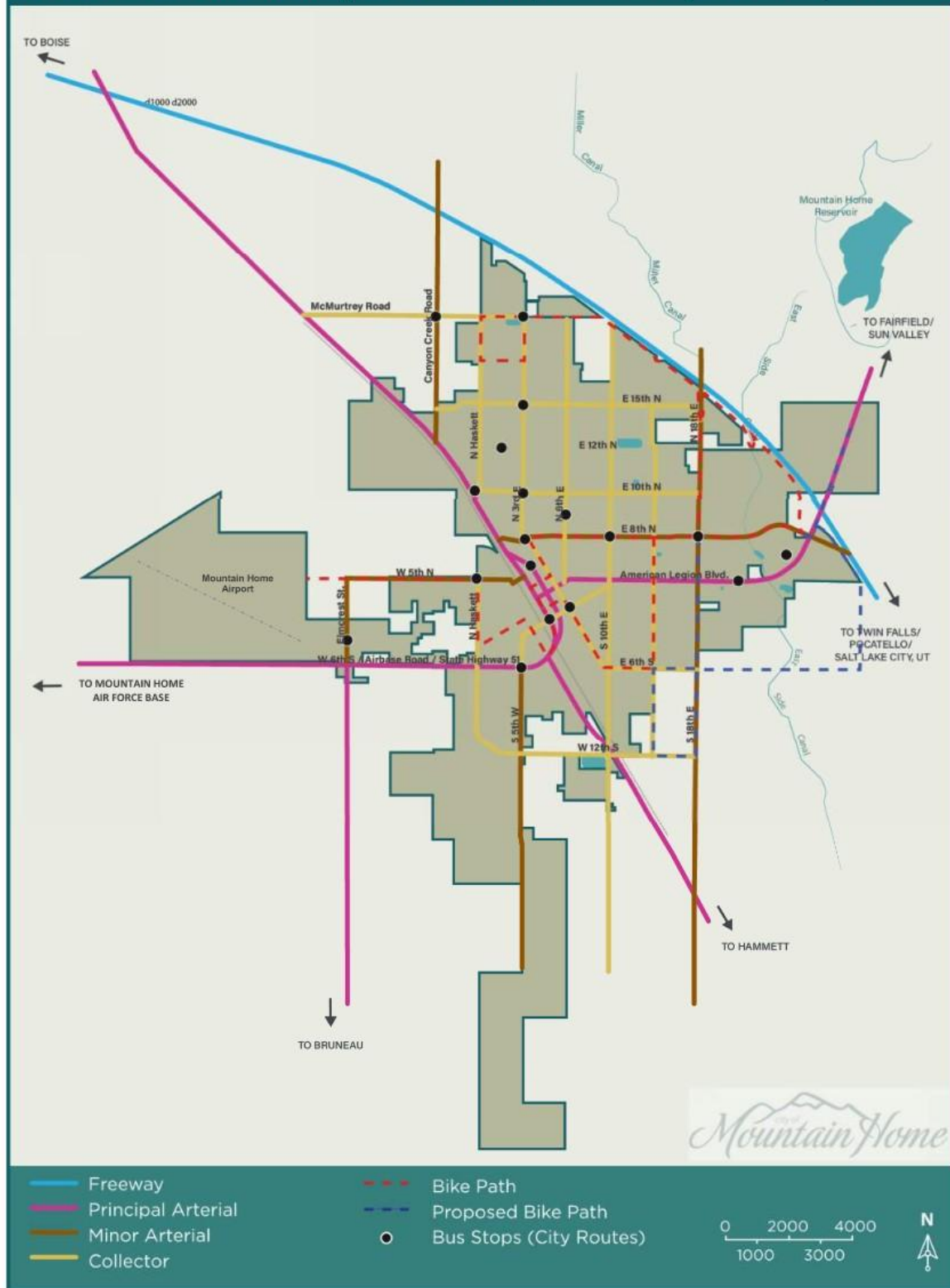


9 - TRANSPORTATION

one town, one team

Map 9.1

Mountain Home Transportation Map: Roadways, Pathways, Transit



62

9.4 FUTURE—GROWTH ACCOMMODATION

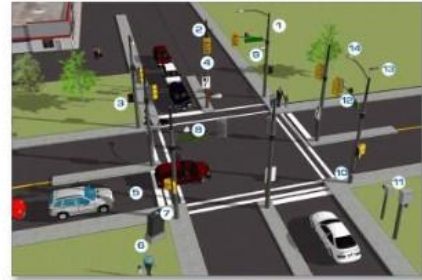
Very much a vehicle oriented community, Mountain Home's future growth areas imply that automobiles will remain the main mode of travel within the region. Given this, along with the projection of growth in population, traffic volumes will increase correspondingly.

The MTP considered several scenarios that could have an effect on transportation within the community when determining recommendations to accommodate the increase. Chapter 5 of the MTP includes a table listing intersection and roadway improvements for the City to consider; the table provides both short term (2009-2013) and long term (2013-2018) recommendations.

Some Recommended Improvements Generally Included*:

- Proposed signalized intersections
- Intersection redesigns
- Additions of roundabouts
- Construction of new roadways/routes
- Conversion of 2-way streets to 1-way streets

**To date, three (3) of the listed improvements have been completed.*



9.4.1 COMPLETE STREETS

Other improvements to the transportation network that are not listed in the MTP, but which the City is integrating into all future transportation planning are **Complete Streets Principles**⁵.

Complete Streets is a transportation policy, and a design approach, that requires streets to be planned, designed, operated, and maintained to enable safe, convenient and comfortable travel and access for users of all ages and abilities, regardless of their mode of transportation.



The benefits to the transportation network that will be achieved with the application of Complete Streets principles are based on proven projects throughout the nation that span years back. Key traits of complete streets principles are traffic calming, increased safety to pedestrian experiences, placemaking, pathways for alternate modes of access, greenscapes and increased sustainability. When integrated into a community these traits work to benefit the economy as well as the livability of the entire City; and they can be applied anywhere in the community, not just in downtown environments.

For Mountain Home, linking separate (and some isolated) parts of the city with distinct and interconnected pathways, bikeways and well-designed roadways will work to not only unify the community, but also to redistribute nodes of the transportation system, which will be essential to maintaining an uncluttered network of mobility with continued growth.



9.6 GOAL 2

Improve road systems and pedestrian networks to enhance neighborhood, commuter and environmental livability and quality.

- A. Encourage subdivisions to provide access from collector streets and discourage the use of local streets as alternatives (a bypass) to arterials.
- B. Promote connectivity throughout residential street patterns.
- C. Where cul-de-sacs are permitted, the City shall promote pedestrian and bicycle travel by including pathways as appropriate to connect cul-de-sacs to other streets or community facilities such as parks and schools.
- D. Promote and support timely and appropriate development adjacent to major transportation corridors.
- E. Require new development to provide adequate connectivity to existing transportation networks.
- F. Protect neighborhoods from intrusive traffic from areas outside the neighborhood (pass-through traffic).
- G. All neighborhood streets and circulation improvements should favor pedestrians, bicyclists and local traffic.
- H. Regularly utilize and access the recommendations of the Master Transportation Plan, implementing recommendations for improved transportation outcomes.
- I. Prepare and implement a unified wayfinding system throughout the community.

9.7 GOAL 3

Promote alternative transportation and commuting options.

- A. Promote public transit as a positive and viable alternative mode of travel within the community.
- B. Expand transit system frequency and service areas to serve more neighborhoods, special needs locations (such as access to hospitals) and high capacity transit connections.
- C. Include shaded and maintained shelters at all high use bus stops.
- D. Encourage other forms of transportation to the automobile that will reduce vehicular congestion and that will accommodate the transportation needs of more people.
- E. Support and encourage private enterprise in their efforts to provide public transportation.
- F. Support the efforts of public in providing van pool services between the Mountain Home and Ada County to facilitate workforce commute into Mountain Home and Mountain Home Air Force Base.



9.8 GOAL 4

Develop, construct, operate and maintain comprehensive and continuous pedestrian and bicycle facilities.

- A. Develop a continuous, comprehensive, safe system of pedestrian and bicycle pathways that provide access to key destinations throughout the community with appropriate linkages to neighborhoods.
- B. Separate bicycle facilities from corridors with heavy vehicular traffic when feasible.
- C. Identify opportunities to designate collector streets as bicycle routes, providing cyclists' with the option to avoid major arterial traffic if desired.
- D. Continue to investigate and pursue funding sources for acquisition, development and maintenance of paths and trails for bicycles and pedestrians that are located in separate rights-of-way or physically separated from automobiles.
- E. The City shall encourage wide, landscaped, shaded sidewalks along key pedestrian corridors identified in the City's Transportation Plan.
- F. The City shall consider pedestrian safety as part of project review, including evaluation of the need for crosswalks and other pedestrian safety features.
- G. Appropriate street furnishings and pedestrian scale lighting should be installed for new development or redevelopment proposals that will generate higher pedestrian traffic.
- H. Installation of medians for pedestrian refuge should be prioritized, where roadway width allows, on parkways, major arterials and minor arterials with four or more travel lanes.

9.9 GOAL 5

Maintain parking and ensure adequate parking is provided, and that parking areas promote safety and aesthetics.

- A. Perform an audit of zoning codes and ordinances to ensure that requirements are in place for the provision of adequate parking with all new development and redevelopment, and to ensure appropriate design and improvement standards.
- B. Commission a study of existing parking throughout the community in key locations to ensure adequate parking opportunities and to determine if additional parking options are warranted.



RESOLUTION NO. 18-2025R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, ESTABLISHING A 50/50 SIDEWALK, GUTTERS, AND CURBS REPAIR PROGRAM TO SUPPORT SHARED COSTS BETWEEN THE CITY AND PROPERTY OWNERS FOR THE REPAIR AND REPLACEMENT OF DAMAGED SIDEWALK, GUTTERS, AND CURBS.

WHEREAS, the City of Mountain Home recognizes the importance of safe, accessible, and well-maintained sidewalks, gutters, and curbs for public use and pedestrian mobility; and

WHEREAS, certain sections of sidewalk, gutters, and curbs within the City are in need of repair or replacement, and the costs of such repairs can pose a burden to property owners; and

WHEREAS, the City Council desires to implement a program to assist property owners in addressing sidewalk, gutter, and curb deficiencies by sharing the cost of eligible repairs; and

WHEREAS, funds for this program will be expended from the Street Department budget, Line Item 02-431-24-15.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, THAT:

Section 1. Program Creation: The City hereby establishes a 50/50 Sidewalk, gutter, and curbs Repair Program under which the City will pay fifty percent (50%) of the eligible cost of sidewalk, gutter, and curb repair or replacement, and the property owner will pay fifty percent (50%).

Section 2. Eligibility:

- a. Both residential and commercial properties located within City limits are eligible.
- b. Eligibility shall be evaluated by the Mayor or their designated official based on criteria including, but not limited to, the condition of the sidewalk, gutters, and curbs, and compliance with applicable standards.

Section 3. Administration:

- a. Property owners must submit an application to participate in the program.
- b. The City will determine whether property owners may select their own contractor or whether work must be performed by City-approved contractors.
- c. Repairs must meet City specifications and standards.

Section 4. Funding:

- a. Program costs will be paid from the Street Department budget line 02-431-24-15.
- b. No annual cap is established; funding availability will be determined by budget appropriations in effect at the time of application.

- c. Payments will be made directly to the selected contractor by the City once an invoice is provided and the work is verified as complete.

Section 5. Effective Date. This Resolution shall be effective upon passage and approval.

PASSED by the City Council of the City of Mountain Home, Idaho, on the ____ day of August 2025.

APPROVED by the Mayor of the City of Mountain Home, Idaho, on the ____ day of August 2025.

Mayor, Rich Sykes

(SEAL)

ATTEST:

Tiffany Belt, City Clerk



2025 Benefits Renewal

1. Regence BlueShield of Idaho: 2% increase. **GOOD NEWS!** Broker negotiated a 0% increase.
2. Delta Dental of Idaho: 2% Increase
3. Willamette Dental: Rate pass
4. VSP Vision: Rate pass - guaranteed until 10/1/2027
5. United Heritage Basic Life: Rate pass - guaranteed until 10/1/2026
6. United Heritage Supplemental Life and LTD: Rate pass guaranteed until 10/1/2027
7. National Benefit Solutions (Cobra/Deductible Buy-down) – No change

Presented by:





P.O. Box 10 • Mountain Home, ID 83647
www.mountain-home.us

August 27, 2025

Via Certified Mail & Email

OpenGov, Inc.
955 Charter Street
Redwood City, CA 94063
Attn: Vice President, Customer Success

Re: Notice of Termination of Software Services Agreement

Dear OpenGov Representative,

Pursuant to the Software Services Agreement between the City of Mountain Home, Idaho ("Customer") and OpenGov, Inc. ("OpenGov"), dated May 11, 2021 (the "Agreement"), this letter serves as formal written notice of termination.

In accordance with Section 7.3 (Termination for Breach / Non-Appropriation / Notice) of the Agreement, the City of Mountain Home is hereby exercising its right to terminate the Agreement effective May 1, 2026.

Upon termination, and as required by Section 7.4:

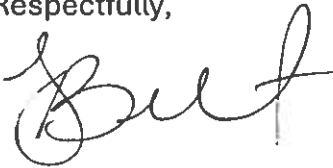
1. Customer will pay in full for all Software Services and Professional Services performed up to and including the effective date of termination.
2. All Software Services provided to Customer shall immediately terminate on the effective termination date.
3. Each party shall return or destroy all Confidential Information belonging to the other party.

Additionally, per Section 7.4(b), Customer hereby requests permanent and irrevocable deletion of its Customer Data (excluding any Insights as defined under the Agreement) within ten (10) days of the termination date.

Please confirm receipt of this notice and provide written confirmation of the termination date, along with certification of Customer Data deletion.

Thank you for your cooperation.

Respectfully,

A handwritten signature in black ink, appearing to read 'T. Belt', with a stylized flourish at the end.

Tiffany Belt
City Clerk
City of Mountain Home, Idaho

T (208) 587-2104

tbelt@mountain-home.us

OPENGOV SOFTWARE SERVICES AGREEMENT

This Software Services Agreement (this "**Agreement**") is entered into by OpenGov, Inc., a Delaware corporation with a principal place of business at 955 Charter Street, Redwood City, California 94063 ("**OpenGov**") and the customer listed on the signature block below ("**Customer**"), as of the date of last signature below (the "**Effective Date**"). This Agreement sets forth the terms under which Customer will be permitted to use OpenGov's hosted software services.

1. DEFINITIONS

"**Customer Data**" means data that is provided by Customer to OpenGov pursuant to this Agreement (for example, by email or through Customer's software systems of record). Customer Data shall not include any confidential personally identifiable information.

"**Documentation**" means the documentation for the Software Services at the Customer Resource Center page found at <https://opengov.zendesk.com>.

"**Feedback**" means suggestions, comments, improvements, ideas, or other feedback or materials regarding the Software Services provided by Customer to OpenGov, including feedback provided through online developer community forums.

"**Initial Term**" means the initial license term specified in number of years on the Order Form, commencing on the Effective Date.

"**Intellectual Property Rights**" means all intellectual property rights including all past, present, and future rights associated with works of authorship, including exclusive exploitation rights, copyrights, and moral rights, trademark and trade name rights and similar rights, trade secret rights, patent rights, and any other proprietary rights in intellectual property of every kind and nature.

"**Order Form**" means OpenGov's Software Services order form that: (a) specifies the Software Services provided by OpenGov; (b) references this Agreement; and (c) is signed by authorized representatives of both parties.

"**Renewal Term**" means each additional renewal period, which shall be for a period of equal duration as the Initial Term, for which this Agreement is extended pursuant to Section 7.2.

2. SOFTWARE SERVICES, SUPPORT AND PROFESSIONAL SERVICES

2.1 Software Services. Subject to the terms and conditions of this Agreement, OpenGov will use commercially reasonable efforts to perform the software services identified in the applicable Order Form entered into by OpenGov and Customer ("**Software Services**").

2.2 Support. Customer support is available by email to support@opengov.com or by using the chat messaging functionality of the Software Services, both of which are available during OpenGov's standard business hours. Customer may report issues any time. However, OpenGov will address issues during business hours.

2.3 Professional Services.

(a) If OpenGov or its authorized independent contractors provides professional services to Customer, such as implementation services, then these professional services will be described in a statement of work ("**SOW**") agreed to by the parties (the "**Professional Services**"). For Professional Services performed on a time and materials basis, any pre-paid Professional Services Fees must be utilized within one (1) year from the Effective Date. Any unused pre-paid Professional Services Fees shall be forfeited.

(b) Unless the SOW provides otherwise, all reasonable travel expenses, pre-approved by Customer and incurred by OpenGov in performing the professional services will be reimbursed by Customer. Travel expenses include cost of coach airfare travel round trip from the individual's location to Customer's location, reasonable hotel accommodations, ground transportation and meals.

3. RESTRICTIONS AND RESPONSIBILITIES

OPENGOV SOFTWARE SERVICES AGREEMENT

3.1 Restrictions. Customer may not use the Software Services in any manner or for any purpose other than as expressly permitted by the Agreement. Customer shall not, and shall not permit or enable any third party to: (a) use or access any of the Software Services to build a competitive product or service; (b) modify, disassemble, decompile, reverse engineer or otherwise make any derivative use of the Software Services (except to the extent applicable laws specifically prohibit such restriction); (c) sell, license, rent, lease, assign, distribute, display, host, disclose, outsource, copy or otherwise commercially exploit the Software Services; (d) perform or disclose any benchmarking or performance testing of the Software Services; (e) remove any proprietary notices included with the Software Services; (f) use the Software Services in violation of applicable law; or (g) transfer any confidential personally identifiable information to OpenGov or the Software Services platform.

3.2 Responsibilities. Customer shall be responsible for obtaining and maintaining computers and third party software systems of record (such as Customer's ERP systems) needed to connect to, access or otherwise use the Software Services. Customer also shall be responsible for: (a) ensuring that such equipment is compatible with the Software Services, (b) maintaining the security of such equipment, user accounts, passwords and files, and (c) all uses of Customer user accounts by any party other than OpenGov.

4. INTELLECTUAL PROPERTY RIGHTS; LICENSE GRANTS; ACCESS TO CUSTOMER DATA

4.1 Software Services. OpenGov retains all right, title, and interest in the Software Services and all Intellectual Property Rights in the Software Services. The look and feel of the Software Services, including any custom fonts, graphics and button icons, are the property of OpenGov and Customer may not copy, imitate, or use them, in whole or in part, without OpenGov's prior written consent. Subject to Customer's obligations under this Agreement, OpenGov hereby grants to Customer a non-exclusive, royalty-free license during the Term to use the Software Services.

4.2 Customer Data. Customer retains all right, title, and interest in the Customer Data and all Intellectual Property Rights therein. Customer hereby grants to OpenGov a non-exclusive, royalty-free license to, and permit its partners to, use, store, edit and reformat the Customer Data, and to use Customer Data for purposes of sales, marketing, business development, product enhancement, customer service, or for analyzing such data and publicly disclosing such analysis ("Insights"), provided that in all such uses Customer Data is rendered anonymous such that Customer is no longer identifiable.

4.3 Access to Customer Data. Customer may download the Customer Data from the Software Services at any time during the Term, other than during routine software maintenance periods. OpenGov has no obligation to return Customer Data to Customer.

4.4 Feedback. Customer hereby grants to OpenGov a non-exclusive, royalty-free, irrevocable, perpetual, worldwide license to use and incorporate into the Software Services and Documentation Customer's Feedback. OpenGov will exclusively own any improvements or modifications to the Software Services and Documentation based on or derived from any of Customer's Feedback including all Intellectual Property Rights in and to the improvements and modifications.

5. CONFIDENTIALITY

5.1 Each party (the "Receiving Party") agrees not to disclose any Confidential Information of the other party (the "Disclosing Party") without the Disclosing Party's prior written consent, except as provided below. The Receiving Party further agrees: (a) to use and disclose the Confidential Information only in connection with this Agreement; and (b) to protect such Confidential Information using the measures that Receiving Party employs with respect to its own Confidential Information of a similar nature, but in no event with less than reasonable care. Notwithstanding the above, the Receiving Party may disclose Confidential Information to the extent required by law or court order, provided that prior written notice of such required disclosure and an opportunity to oppose or limit disclosure is given to the Disclosing Party.

5.2 "Confidential Information" means all confidential business, technical, and financial information of the disclosing party that is marked as "Confidential" or an equivalent designation or that should reasonably be understood to be confidential given the nature of the information and/or the circumstances surrounding the disclosure (including the terms of the applicable Software Agreement). OpenGov's Confidential Information includes, without limitation, the software underlying the Software Services and all Documentation.

OPENGOV SOFTWARE SERVICES AGREEMENT

5.3 Notwithstanding the foregoing, "Confidential Information" does not include: (a) "Public Data," which is data that the Customer has previously released to the public, would be required to release to the public, upon request, according to applicable federal, state, or local public records laws, or Customer requests OpenGov make available to the public in conjunction with the Software Services. Confidential Information does not include (b) information that has become publicly known through no breach by the receiving party; (c) information that was rightfully received by the Receiving Party from a third party without restriction on use or disclosure; or (d) information independently developed by the Receiving Party without access to the Disclosing Party's Confidential Information.

6. PAYMENT OF FEES

6.1 Fees; Invoicing; Payment; Expenses.

(a) Fees. The fees for the Software Services for the Initial Term and any Renewal Term ("Software Services Fees") and the fees for Professional Services ("Professional Services Fees") are set forth in the applicable Order Form. Software Services Fees and Professional Services Fees shall hereafter be referred to as "Fees".

(b) Inflation Adjustment. OpenGov shall increase the Fees payable for the Software Services during any Renewal Term by 4% each year of the Renewal Term.

(c) Invoicing and Payment. OpenGov will invoice the Customer according to the Billing Frequency listed on the Order Form. Customer shall pay all invoices according to the Payment Terms listed on the Order Form.

(d) Travel Expenses. Unless the SOW provides otherwise, OpenGov will invoice Customer for pre-approved travel expenses incurred in connection with each SOW as they are incurred. Customer shall pay all such valid invoices within thirty (30) days of receipt of invoice. Each invoice shall include receipts for the travel expenses listed on the invoice.

6.2 Credit Card Customers. If applicable, Customer will provide OpenGov with valid credit card information and promptly notify OpenGov of any changes necessary to charge the credit card at billing@opengov.com. Please update your credit card information when necessary. The provision of credit card information to OpenGov authorizes OpenGov to charge the credit card for all applicable Fees plus a 3% credit card processing fee. OpenGov processes credit card payments through a secure third party processing partner and does not take receipt of credit card information itself.

6.3 Taxes. All Fees under this Agreement are exclusive of any applicable sales, value-added, use or other taxes ("Sales Taxes"). Customer is solely responsible for any and all Sales Taxes, not including taxes based solely on OpenGov's net income. If any Sales Taxes related to the Fees under this Agreement are found at any time to be payable, the amount may be billed by OpenGov to, and shall be paid by, Customer. If Customer fails to pay any Sales Taxes, then Customer will be liable for any related penalties or interest, and will indemnify OpenGov for any liability or expense incurred in connection with such Sales Taxes. In the event Customer or the transactions contemplated by the Agreement are exempt from Sales Taxes, Customer agrees to provide OpenGov, as evidence of such tax exempt status, proper exemption certificates or other documentation acceptable to OpenGov.

7. TERM & TERMINATION

7.1 Term. Subject to compliance with all terms and conditions, the term of this Agreement shall commence on the Effective Date and shall continue until the Subscription End Date specified on the Order Form (the "Initial Term").

7.2 Renewal. Unless either party terminates this Agreement in writing no less than thirty (30) days before the end of the Initial Term, this Agreement shall renew for another period of the same duration as the Initial Term (the "Renewal Term" and together with the Initial Term, the "Term").

7.3 Termination. If either party materially breaches any term of this Agreement and fails to cure such breach within thirty (30) days after notice by the non-breaching party (ten (10) days in the case of non-payment), the non-breaching party may terminate this Agreement. Additionally, Customer may terminate this Agreement, upon providing at least ninety (90) days notice prior to the annual anniversary date of the Agreement ("Anniversary Date") upon the occurrence of an Event of Nonappropriation as defined below. An "Event of Nonappropriation"

OPENGOV SOFTWARE SERVICES AGREEMENT

occurs when prior to each Anniversary Date: a) Customer uses all efforts that are lawful and within Customer's official power, to secure the appropriate funds for the next year's Fees, including indicating the Software Services serve an essential purpose to Customer; and b) Customer has not acquired, used or issued a proposal for similar products or services during this period or has not hired any third party or allowed its own employees to use other services in place of the Software Services. Customer shall permit OpenGov to assist with the efforts in a) above, including providing OpenGov with direct access to Customer's applicable appropriations team.

7.4 Effect of Termination.

(a) In General. Upon termination or expiration of this Agreement: (a) Customer shall pay in full for all Software Services and Professional Services performed up to and including the effective date of termination, (b) all Software Services provided to Customer hereunder shall immediately terminate; and (c) each party shall return to the other party or, at the other party's option, destroy all Confidential Information of the other party in its possession.

(b) Deletion of Customer Data. If Customer requests deletion of its Customer Data in writing prior to the date of termination or expiration of this Agreement, then OpenGov will permanently and irrevocably delete Customer Data, excluding any Insights, stored by its cloud hosting provider within ten (10) days of the date of termination or expiration of this Agreement. Such request must be addressed to "OpenGov Vice President, Customer Success" at OpenGov's address for notice described at Section 10.

7.5 Survival. The following sections of this Agreement shall survive termination: Section 5 (Confidentiality), Section 6 (Payment of Fees), Section 7.4(b) (Deletion of Customer Data), Section 8.3 (Warranty Disclaimer), Section 9 (Limitation of Liability) and Section 10 (Miscellaneous).

8. REPRESENTATIONS AND WARRANTIES; DISCLAIMER

8.1 By OpenGov.

(a) General Warranty. OpenGov represents and warrants that: (i) it has all right and authority necessary to enter into and perform this Agreement; and (ii) the Professional Services, if any, will be performed in a professional and workmanlike manner in accordance with the related statement of work and generally prevailing industry standards. For any breach of the Professional Services warranty, Customer's exclusive remedy and OpenGov's entire liability will be the re-performance of the applicable services. If OpenGov is unable to re-perform all such work as warranted, Customer will be entitled to recover all fees paid to OpenGov for the deficient work. Customer must make any claim under the foregoing warranty to OpenGov in writing within ninety (90) days of performance of such work in order to receive such warranty remedies.

(b) Software Services Warranty. OpenGov further represents and warrants that for a period of ninety (90) days, the Software Services will perform in all material respects in accordance with the Documentation. The foregoing warranty does not apply to any Software Services that have been used in a manner other than as set forth in the Documentation and authorized under this Agreement. OpenGov does not warrant that the Software Services will be uninterrupted or error-free. Any claim submitted under this Section 8.1(b) must be submitted in writing to OpenGov during the Term. OpenGov's entire liability for any breach of the foregoing warranty is to repair or replace any nonconforming Software Services so that the affected portion of the Software Services operates as warranted or, if OpenGov is unable to do so, terminate the license for such Software Services and refund the pre-paid, unused portion of the Fee for such Software Services.

8.2 By Customer. Customer represents and warrants that (i) it has all right and authority necessary to enter into and perform this Agreement; and (ii) OpenGov's use of the Customer Data pursuant to this Agreement will not infringe, violate or misappropriate the Intellectual Property Rights of any third party.

8.3 Disclaimer. OPENGOV DOES NOT WARRANT THAT THE SOFTWARE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SOFTWARE SERVICES. EXCEPT AS SET FORTH IN THIS SECTION 8, THE SOFTWARE SERVICES ARE PROVIDED "AS IS" AND OPENGOV DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.

9. LIMITATION OF LIABILITY

OPENGOV SOFTWARE SERVICES AGREEMENT

9.1 By Type. NEITHER PARTY, NOR ITS SUPPLIERS, OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS OR EMPLOYEES, SHALL BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, PUNITIVE, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES; OR (C) FOR ANY MATTER BEYOND SUCH PARTY'S REASONABLE CONTROL, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE.

9.2 By Amount. IN NO EVENT SHALL EITHER PARTY'S AGGREGATE, CUMULATIVE LIABILITY FOR ANY CLAIMS ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT EXCEED THE FEES PAID BY CUSTOMER TO OPENGOV (OR, IN THE CASE OF CUSTOMER, PAYABLE) FOR THE SOFTWARE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY.

9.3 Limitation of Liability Exclusions. The limitations of liability set forth in Sections 9.1 and 9.2 above do not apply to, and each party accepts liability to the other for: (a) claims based on either party's intentional breach of its obligations set forth in Section 5 (Confidentiality), (b) claims arising out of fraud or willful misconduct by either party and (c) either party's unauthorized use, distribution, or disclosure of the other party's intellectual property.

9.4 No Limitation of Liability by Law. Because some jurisdictions do not allow liability or damages to be limited to the extent set forth above, some of the above limitations may not apply to Customer.

10. MISCELLANEOUS

10.1 Logo Use. OpenGov shall have the right to use and display Customer's logos and trade names for marketing and promotional purposes in connection with OpenGov's website and marketing materials, subject to Customer's trademark usage guidelines provided to OpenGov.

10.2 Notice. Ordinary day-to-day operational communications may be conducted by email, live chat or telephone communications. However, for notices required by the Agreement (in Sections where the word "notice" appears) the parties must communicate more formally in a writing given by personal delivery, by pre-paid first-class mail or by overnight courier to the address specified in the most recent Order Form (or such other address as may be specified in writing in accordance with this Section).

10.3 Anti-corruption. OpenGov has not offered or provided any bribe, kickback, illegal or improper payment, gift, or thing of value to any Customer personnel in connection with the Agreement, other than reasonable gifts and entertainment provided Customer in the ordinary course of business. If OpenGov become aware of any violation of the above restriction then OpenGov shall promptly notify Customer.

10.4 Injunctive Relief. The parties acknowledge that any breach of the confidentiality provisions or the unauthorized use of a party's intellectual property may result in serious and irreparable injury to the aggrieved party for which damages may not adequately compensate the aggrieved party. The parties agree, therefore, that, in addition to any other remedy that the aggrieved party may have, it shall be entitled to seek equitable injunctive relief without being required to post a bond or other surety or to prove either actual damages or that damages would be an inadequate remedy.

10.5 Force Majeure. Neither party shall be held responsible or liable for any losses arising out of any delay or failure in performance of any part of this Agreement, other than payment obligations, due to any act of god, act of governmental authority, or due to war, riot, labor difficulty, failure of performance by any third-party service, utilities, or equipment provider, or any other cause beyond the reasonable control of the party delayed or prevented from performing.

10.6 Severability; Waiver. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. Any express waiver or failure to exercise promptly any right under this Agreement will not create a continuing waiver or any expectation of non-enforcement. There are no third-party beneficiaries to this Agreement.

10.7 Assignment. Except as set forth in this Section, neither party shall assign, delegate, or otherwise transfer this Agreement or any of its rights or obligations to a third party without the other party's prior written consent, which

OPENGOV SOFTWARE SERVICES AGREEMENT

consent shall not be unreasonably withheld, conditioned, or delayed. Either party may assign, without such consent but upon written notice, its rights and obligations under this Agreement to: (i) its corporate affiliate; or (ii) any entity that acquires all or substantially all of its capital stock or its assets related to this Agreement, through purchase, merger, consolidation, or otherwise. Any other attempted assignment shall be void. This Agreement shall inure to the benefit of and bind each party's permitted assigns and successors.

10.8 Independent Contractors. No agency, partnership, joint venture, or employment is created as a result of this Agreement and neither party has any authority of any kind to bind the other party in any respect.

10.9 Attorneys' Fees. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees.

10.10 Governing Law and Jurisdiction. This Agreement shall be governed by the laws of the State of California without regard to its conflict of laws provisions. Exclusive jurisdiction for litigation of any dispute, controversy or claim arising out of or in connection with this Agreement shall be only in the Federal or State court with competent jurisdiction located in San Mateo County, California, and the parties hereby submit to the personal jurisdiction and venue therein.

10.11 Complete Agreement. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications, and other understandings relating to the subject matter of this Agreement. No modification of this Agreement will be binding, unless in writing and signed by an authorized representative of each party.

Signatures

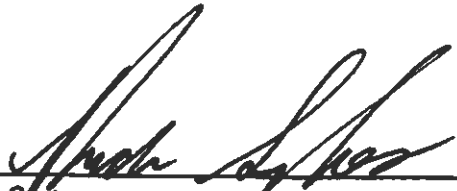
Customer

Signature: _____

Name: _____

Title: _____

Date: _____



 Rich Sykes

 Mayor

 5/11/2021

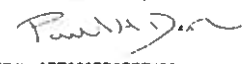
OPENGOV, INC.

Signature: _____

Name: _____

Title: _____

Date: _____

DocuSigned by:


 Paul H. Denton

 CFO

 5/13/2021



OpenGov Inc
6526 Crown Blvd. #41340
San Jose, CA 95160
United States

Created On: 4/28/2021
Order Form Expiration: 6/1/2021
Subscription Start Date: 6/1/2021
Subscription End Date: 5/31/2026

Prepared By: Jason Carian
Email: jcarian@opengov.com
Contract Term: 5 Year

Customer Information

Customer: City of Mountain Home, ID
Bill To/Ship To: 160 South 3rd East,
Mountain Home, Idaho 83647
United States

Contact Name: Hank Patrick
Email: hpatrick@mountain-home.us

Billing Contact: Hank Patrick
Email: hpatrick@mountain-home.us

Order Details

Billing Frequency: Annual
Payment Terms: Net Thirty (30) Days

SOFTWARE SERVICES:

Product / Service	Start Date	End Date	Annual Fee
Citizen Services - 3 Service Areas Bluebeam Integration, MAT Flags, Ext ArcGIS, Financial Integration	6/1/2021	5/31/2022	\$13,140.00
Citizen Services - 3 Service Areas Bluebeam Integration, MAT Flags, Ext ArcGIS, Financial Integration	6/1/2022	5/31/2023	\$13,797.00
Citizen Services - 3 Service Areas Bluebeam Integration, MAT Flags, Ext ArcGIS, Financial Integration	6/1/2023	5/31/2024	\$14,454.85
Citizen Services - 3 Service Areas Bluebeam Integration, MAT Flags, Ext ArcGIS, Financial Integration	6/1/2024	5/31/2025	\$15,211.19
Citizen Services - 3 Service Areas Bluebeam Integration, MAT Flags, Ext ArcGIS, Financial Integration	6/1/2025	5/31/2026	\$15,972.75

Annual Subscription Total: See Billing Table

PROFESSIONAL SERVICES:

Product / Service	Description
OpenGov Deployment One Time Fee	Product configuration, setup, and training described in the attached SOW.

Professional Services Total: \$14,265.00

Billing Table:

Billing Date	Amount Due
June 1, 2021	\$27,385.00 \$13,140.00 Annual Subscription Fee + \$14,245.00 Professional Services
June 1, 2022	\$13,797.00
June 1, 2023	\$14,787.00
June 1, 2024	\$15,212.00
June 1, 2025	\$15,972.00

Order Form Legal Terms

Welcome to OpenGov! Thanks for using our Software Services. This Order Form is entered into between OpenGov, Inc., with its principal place of business at PO Box 41340, San Jose, CA 95160 ("OpenGov"), and you, the entity identified above ("Customer"), as of the Effective Date. This Order Form includes and incorporates the OpenGov Software Services Agreement ("SSA") executed by the parties and attached, or if no such SSA is executed or attached, the SSA at <https://opengov.com/terms-of-service> and the applicable Statement of Work ("SOW") incorporated herein in the event Professional Services are purchased. The Order Form, SSA and SOW shall hereafter be referred to as the "Agreement". Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, on the Effective Date. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the OpenGov Terms and Conditions.

City of Mountain Home, ID

Signature:

Name:

Title:

Date:

OpenGov, Inc.

DocuSigned by:

Signature:

Name:

Title:

Date:



P.O. Box 10 • Mountain Home, ID 83647

www.mountain-home.us

August 22, 2025

RE: Subject: Approval of CivicPlus Quotes (Website, Community Development, Asset Management, and NextRequest) & Authorization to Begin Implementation.

City Council Meeting: August 26, 2025

Mayor and City Council members,

City staff is seeking your approval for the following CivicPlus quotes for the following software modules:

1. Website
2. Community Development
3. Asset Management
4. NextRequest

Authorize the Mayor to execute all related agreements subject to legal review, and authorize staff to begin implementation.

The City's FY26 budget includes funding for the CivicPlus platform to modernize the public website, streamline community development workflows, improve asset management, and manage public records requests (NextRequest). Consolidating these services with one vendor will improve usability for residents and staff, reduce duplicative tools, and create operational efficiencies.

Fiscal Impact

- **Budget Status:** All requested modules are included in the adopted FY26 budget and will be allocated in future budgets.
- **Payment Timing:** CivicPlus has agreed that no payment will be due until after October 2025, aligning expenses with FY26 cash flow.
- **Uplift Clause:** City staff has requested that CivicPlus re-evaluate the standard 5% annual uplift and move it to a renewal year later than Year 2, based on the total

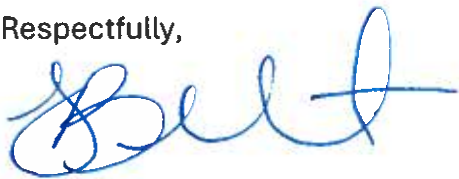
volume of software the City is adopting. Staff will report back if this negotiation results in revised pricing terms.

Upon approval, staff will coordinate with CivicPlus to begin project planning, data migration, configuration, and staff training so that go-live dates align with departmental needs and the FY26 work plan.

Rationale & Benefits

- Single vendor, integrated platform for website, development services, asset tracking, and public records.
- Faster service delivery and better resident experience.
- Improved compliance and recordkeeping through standardized workflows and retention practices.
- Operational efficiency via centralized support, training, and renewals.

Respectfully,



Tiffany Belt
City Clerk
City of Mountain Home, Idaho

T (208) 587-2104

tbelt@mountain-home.us

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work
Q-85926-1
10/16/2024 10:10 AM
10/2/2025

Client:
Mountain Home, ID

Bill To:
MOUNTAIN HOME CITY, IDAHO

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Becky White	(785) 370-2504	bwhite@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	DNS and Domain Hosting Setup	https://mountain-home.us/
1.00	Premium Implementation - Municipal Websites	Premium Implementation
150.00	Website Content Development - 1 Page	Content Development - 1 Page
6.00	Website New Customer Virtual System Training - Up to 3 hours	Website Virtual System Training - Up to 3 hours & 12 attendees

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Annual - Municipal Websites Central	Annual - Municipal Websites Central
1.00	Hosting & Security Annual Fee - Municipal Websites Central	Hosting & Security Annual Fee - Municipal Websites Central
1.00	Guardian Security (Cloudflare WAF/CDN)	Cloudflare Tier 1 WAF/CDN security protection
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: URL
1.00	DNS and Domain Hosting Annual Fee	https://mountain-home.us/

QTY	PRODUCT NAME	DESCRIPTION
1.00	48 Month Redesign Premium Annual - Municipal Websites Central	48 Month Redesign Premium Annual - Municipal Websites Central
1.00	AudioEye Managed	AudioEye Managed: URL

Total Investment - Initial Term	USD 32,013.70
Annual Recurring Services (Subject to Uplift)	USD 11,050.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	70% invoiced at signing and 30% invoiced 6 months from signing or completion of implementation of Services if earlier

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-85926-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CIVICENGAGE municipal websites **CENTRAL**

Mountain Home, Idaho

PRESENTED BY:

Becky White, Account Executive

October 23, 2024



Company Overview

CivicPlus started back in June of 1998 with a simple yet powerful vision: to create a website solution that allowed municipal staff to maintain their websites daily without needing a technical webmaster. As technology advanced, we saw our customers' need to bring more services online. We expanded our vision to make local government work better as a whole.

Today, CivicPlus provides public sector technology that automates processes, digitizes services, and enhances civic experiences. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a frictionless experience for residents and staff. Our portfolio includes solutions for:



- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Codification
- Emergency and Mass Notifications
- Parks and Recreation Management
- 311 and Citizen Relationship Management
- Process Automation and Digital Services
- Planning, Permitting, Licensing, and Code Enforcement
- Fire and Life Safety Inspections
- Social Media Archiving
- FOIA Management
- Community Engagement Consulting

EXPERIENCE & RECOGNITION

25+ Years

10,000+ Customers

850+ Employees



CivicPlus has over 25 years of experience working with municipal organizations across the US and Canada with over 4,500 website customers. Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily. With such experience, we are confident that we can provide the best solution for Mountain Home.

CONTACT INFORMATION



Contact

Becky White
Account Executive
bwhite@civicplus.com
785.370.2504

Primary Office

302 S. 4th Street, Suite 500
Manhattan, KS 66502
Toll Free: 888.228.2233 | Fax: 785.587.8951
civicplus.com



civicplus.com

Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.

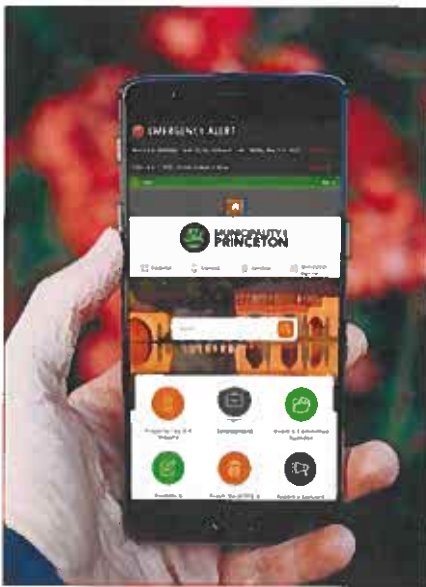


CMS Features & Functionality

CivicPlus' Municipal Websites Central (Web Central) content management system (CMS) is robust and flexible with all the features and functionality you need today and in the future.

Developed for municipalities that need to update their website frequently, CivicPlus provides a powerful government content management structure and website menu management system. The easy-to-use system allows non-technical employees to efficiently update any portion of your website.

Each website begins with a unique design developed to meet your specific communication and marketing goals, while showcasing the individuality of your community. Features and capabilities are added and customized as necessary, and all content is organized in accordance with web usability standards.



Modules & Widgets

RESIDENT ENGAGEMENT

Web Central offers many effective and easy-to-use resident engagement features. These tools easily integrate with the other key features.

Notices and Alerts – Post emergency or important information on your website and notify residents through email and SMS, via Alert Center.

Blog – Post opinions/information about various community topics and allow resident comments and subscriptions.

Calendar – Create multiple calendars and events to inform residents of upcoming activities that are viewable by list, week, or month.

Submit Requests and Report Issues – Allow residents to report a problem and provide follow-up communication with the point of contact (includes five user licenses & 10 request types) via Citizen Request Tracker (CRT).

Form Center – Create custom, online forms via simple drag-and-drop functionality. Track form submissions within the CMS and route email notifications to the appropriate individual(s).

Get Community Input – Post initiatives and project ideas to receive feedback and interact with your residents via Community Voice.

News – Post news items and keep your residents up to date on important information via News Flash.

Opinion Poll – Poll your residents on important topics by showing the Opinion Poll widget on relevant pages, to grab resident attention and quickly capture their responses to your polls. Polling helps with gathering and evaluating resident feedback, increasing resident engagement, and understanding your community.



Notifications – Allow your residents to subscribe to receive text and email notifications on topics that are important to them via Notify Me® (includes up to 500 SMS users).

Pop-up Modal – Use a pop-up modal to call attention to important information and notices, sitewide or on specific pages.

ASSET MANAGEMENT

Web Central comes fully equipped with a robust set of document and image management tools that work with other key features of our CMS, making it easy to build dynamic content that is easy for residents to navigate and access.

Agenda Center – Create and display meetings and agendas on the website utilizing our built-in Agenda Center module. For advanced functionality, including live meeting management, our integrated Agenda and Meeting Management product is available as an add-on.

Archive Center – Manage and retain serial and older documents.

Document Center – Organize and manage documents in one central repository.

Public Assets – Store all your images in one central location, to utilize individually or create slideshows on your site. Use the built-in editor to crop and resize photos, as needed. Images are optimized for performance, mobile responsiveness, and contain alt text for accessibility compliance.

INFORMATION & NAVIGATION

Organize your content and pages to make it easy to locate the information you and your residents need most with modules that help you update information quickly.

Easy for Residents to Navigate – An intuitive design, mega menu options, prominent buttons, and dynamic breadcrumbs throughout your site, all allow residents to easily find what they're looking for.

Frequently Asked Questions (FAQs) – Provide answers to the most frequently asked questions to reduce phone and foot traffic for staff.

Graphic Links – Create visually appealing buttons to direct users to important information.

Info Advanced – Use Info Advanced to create engaging displays of information for reuse throughout the website.

Quick Links – Provide links to highly requested services and information. These are commonly displayed in website footers and right-hand navigation.

Resource Directory – Use the Resource Directory to showcase information on local businesses and/or community resources.

Staff Directory – Provide contact information for departments and individual staff members. Use the information throughout the site and keep updated in one location. The Staff Directory widget allows you to quickly place specific persons or departments on relevant pages.



DEPARTMENT-SPECIFIC

There are several function-specific features and modules for government departments. These tools are integrated into the Web Central CMS and offer the ability to complete multiple steps in one action.

Activities – Create and post activities, events, and classes so residents can register for them and even pay online. Your administrators can view and create rosters. The Activities module integrates with the Facilities module so residents can view the location of the activity.

Facilities & Reservations – Display facilities on your site for residents to browse. Allow them to filter by amenities, view facility details, and even make reservations online.

Job Postings – Post available jobs online and accept online applications.

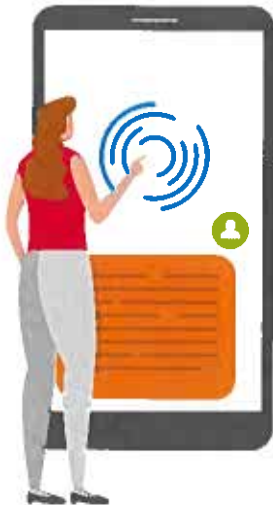
Bids – Post open bid opportunities for contractors to view available work, download supporting documentation, receive notifications on posted opportunities and submit bid applications online.



COMMONLY USED WIDGETS

An extensive widget library is available for ease of placing dynamic and visually appealing information on specific pages. Each widget is easy to use with drag-and-drop functionality and is configurable with individual styling options.

Community Voice Widget – Encourage civic participation and engagement by adding specific discussion areas to relevant pages.



Custom HTML Widget – Embed videos or other HTML features in your page.

Editor Widget – Edit text with word processing tools, plus web tools like code view and the Accessibility Checker.

Form Center Widget – Embed simple forms on a page.

Image Widget – Add images to a page.

Notify Me Widget – Place specific Notify Me subscriptions lists on pages to allow users to sign up for the exact lists you recommend.

Related Documents Widget – Create a dynamic list of documents referenced in the Document Center.

Slideshow Widget – Add a slideshow of images.

Tabbed Widget – Organize larger pages of information in horizontal, vertical, or stacked vertical or accordion style tabs.

Administrative Features

The administration of your Web Central website is browser based, with no installation of software needed. You'll be able to update your website from an internet connection on any platform (Mac or PC). Administrators can control the access to pages and manipulation of content as well as use automated features to streamline processes.



Administrative Dashboard – A home base for messages and quick access to your recent activities and time-sensitive action items such as pending approvals and expiring items.

Content Scheduling & Versioning – Set your content to auto-publish and auto-expire, with an archive of all published content and previous versions.

Dynamic Page Components – Modules such as Calendar, FAQs, and News Flash, may be included as dynamic page components on any page.

History Log – Track changes made to your website.

Intranet – Use permissions to set a secure location on your website that allows employees to login and access non-public resources and information.

Levels of Permissions – Assign staff members to groups with different levels of permissions of access and authority throughout the CMS.

Pending Approval Items – Administrators have access to a queue of pending items to be published or reviewed.

Website Statistics – Provided website analytics for analysis.

USER-FRIENDLY FEATURES

Not only is Web Central easy for your staff to use, various administrative features help make a more attractive, engaging, and intuitive website for your community.

Automatic Alt Tags – Built-in features assist with ongoing ADA compliance of your website.

Credit Card Processing – With the add-on feature CivicPlus Pay (Pay), you can integrate with an approved payment processor to accept payments on your website (separate agreement must be made directly between you and the chosen approved processor). Additional fees apply.

Preset Styling Standards and Ongoing Styling Flexibility – Site changes automatically inherit design standards and styles that you've set up for your homepage, interior layouts, and simple layouts. This keeps your website looking clean and always matching. We also offer large amounts of flexibility with placement and styles on an ongoing basis. As you edit your website, you can easily adjust the location and style of widgets, content, carousels, lists, calendars, etc. to meet the look and feel you need for that area.

Link Redirects – Instead of sending your users to <http://civicplus.com/248/Awards-and-Recognition>, you can send them to <http://civicplus.com/awards>.

Live Edit – See where your information will be posted on a page before you make any changes with our WYSIWYG editor and drag-and-drop tools.

Maps – Easily embed maps from Google, ESRI, and more using the HTML widget.

Mega Menu – A main navigation menu makes it easy to get to any page on your website quickly.

Predictive Site Search – Our powerful site search functionality automatically indexes all content making it easy for visitors to find information across pages, documents, and images.

Site Search Log – All search words are kept in a log.

Real Simple Syndication (RSS) Feeds – Administrators and website visitors can use RSS feeds to display content or be notified of content updates.

Responsive Design – With responsive design, your website adjusts to the screen size regardless of what device is being used, providing a seamless user experience.

Social Media – Set various modules to automatically post to your Facebook and/or X (formerly Twitter) feeds and incorporate compatible social media feeds and widgets into your website.

Supported Browsers – View your website in the latest versions of major browsers including Microsoft Edge, Firefox, Safari, and Chrome.

Third-Party Access – Utilize iframes, embeds, and/or links to most of your third-party services. Or use our growing list of APIs to build applications right from your website.

Translation – Integration with Google Translate translates web pages into over 100 languages.

ACCESSIBILITY COMPLIANCE

With over 20% of adults in the United States having a disability, you need a website that conforms to all residents. CivicPlus wants to help our customers maximize accessibility for all users and surpass Section 508 ADA accessibility requirements while providing you freedom to create a visually rich and appealing website. Our multi-faceted approach sets you up for success:

- We build websites using WCAG guidelines to be highly accessible at go live.
- Our trainers will teach your staff best practices to keep your content and design elements accessible and up to date with the latest ADA/ WCAG standards.
- Your staff can use the Accessibility Checker included within the CMS to scan content created in the editor for accessibility issues so you can correct them before publishing.
- Any new regulations that require code changes are done automatically by our product team, at least quarterly, with no additional effort required from you.
- In addition, our product team updates our best practices and provides regular updates to customers via the CivicPlus website, blog articles, webinars, and other publications.



Due to the dynamic nature of website content updates, an ongoing accessibility solution can be incredibly beneficial in ensuring sustained accessibility compliance. CivicPlus provides two long-term web accessibility solutions offering varying approaches to help with your compliance maintenance challenges: AudioEye and Monsido.

AudioEye Partnership

AudioEye, included in your scope, offers a range of products and services from self-service to turnkey managed solutions. At the core of AudioEye is the Digital Accessibility Platform (DAP). This powerful tool empowers auditors, designers, and developers to understand issues of accessibility and improve website infrastructure through the use of an innovative and easy-to-use interface. Conforming to Web Content Accessibility Guidelines (WCAG) 2.2 has never been easier.

AudioEye

- AudioEye Managed
- Proprietary automated testing suite
- Detect Section 508 and WCAG 2.2 Success Criteria violations
- AudioEye engineers remediate accessibility issues
- Compliance monitoring
- Manual technical analysis and usability testing
- AudioEye Toolbar with Web Personalization Tools

AudioEye Managed

- Provides complete digital accessibility compliance auditing and resolution
- End-to-end digital accessibility compliance testing, resolution, validation, and monitoring
- Combines subject matter experts with technology—a team of engineers and manual testers to ensure issues of accessibility are fixed and stay fixed

AudioEye Toolbar

- Fully customizable user experience
- Tailored to individual needs regardless of device type, language preference, or preferred method of access
- Users can customize the visual display of the website, listen to the content read aloud, and command the browser using voice controls

Digital Accessibility Platform

- Software as a Services (SaaS), API-first technology
- Offers end-to-end compliance auditing
- Ability to spider, scan, and diagnose entire websites, single blocks of code, and content delivered via API
- Offers flexible resources for proper identification and remediation of the detected issues

AudioEye Trusted Certification



The AudioEye Trusted Certification represents a commitment to accessibility and digital inclusion.

www.fcc.gov is AudioEye Trusted.

The AudioEye web accessibility certification process involves automatic and manual testing with the goal of identifying and resolving access barriers, conforming with the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) 2.2 Level AA Success Criteria, and ensuring an optimal user experience for all users, regardless of their individual abilities.

Monsido Website Optimization & Compliance Tools

Monsido is an easy-to-use web governance platform available to purchase and add to your project. Monsido's tools help you identify, prioritize, and address content quality assurance and accessibility issues on your website so that you can achieve and maintain compliance according to WCAG 2.1 standards. Further, we can help you meet the latest data privacy and government policy standards. Additional details and/or a quote can be provided upon request.

The Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized resident interactions. Governments that leverage our Civic Experience Platform also benefit from:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs
- A centralized data store with robust data automation and integration capabilities

CIVICPLUS PORTAL

The CivicPlus Portal is the ideal addition to your website to create personalized, one-stop access for your residents to obtain information, resources, and interact with your municipality. Residents can build a customizable dashboard with quick links to the pages and services on your website that they use most frequently, saving them time. This also will benefit your staff with reduced phone calls, walk-ins, and emails.

INTEGRATION HUB

Integration Hub is a tool that can help you unify your disparate cloud-based solutions and your CivicPlus solutions, assemble powerful workflows, and set up complex automations—without the need for a developer. With Integration Hub's easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus solutions or with third parties (for an additional fee) saving your staff's valuable time. The possibilities are endless with Integration Hub, but here are examples of integrations you can create with Web Central:

- An integration that will take a News Flash update in a specific category and immediately post it to the Alert Center
- An integration that will push a new Calendar Event to post directly in the News Flash module
- Set-up a workflow to post in News Flash once you've published your Agenda and Meeting Management Select (Select) meeting documents
- Automatically add agenda or minute files to the Document Center to be displayed on your Web Central website after they are published in Select

Implementation

Premium Project Timeline

Design creation, content development, configuration for usability and accessibility, dedicated training—CivicPlus delivers all of this and more during the development of your new website.

A typical premium project ranges from 16 – 28 weeks. Mountain Home's exact project timeline will be created based on detailed project scope, project enhancements purchased, availability for meeting coordination, action item return and completion, approval dates, and other factors. Your project timeline, tasks, due dates, and communication will be managed and available in real-time via our project management software, Cloud Coach.

PHASE 1: INITIATE	2-4 Weeks	• Project Kickoff Meeting • Planning & Scheduling
PHASE 2: ANALYZE	4-6 Weeks	• Customer Deliverable Submission • Design Discovery Meeting • Content Process Meeting
PHASE 3: DESIGN & CONFIGURE	6-10 Weeks	• Design Concept Development • Design Concept Meeting • Content Development • Website Completion
PHASE 4: OPTIMIZE	1-2 Weeks	• Website Finalization
PHASE 5: EDUCATE	1-2 Weeks	• Training Engagement
PHASE 6: LAUNCH	2-4 Weeks	• Launch Confirmation Meeting • Website Launch

Premium Package Designs

You will meet with your art director to discuss your website vision based on the goals and needs of your users. This process involves conversing with your art director on the order, placement, and format of your homepage content and design elements, aimed at achieving your usability goals. Your preferences will be solidified into a homepage layout wireframe, which will provide the structural blueprint for the visual design application.

We will then collaborate with you to customize your design to represent your community using your logo, chosen colors, and imagery. We will focus on including the functionality to meet your website needs, including an option for up to one Advanced Design Component, if desired. Advanced Design Components provide next-level user engagement by leveraging the latest design enhancements in the Web Central product. Your art director will help you choose the component that works best for your website goals and desired site maintenance level.

DESIGN EXAMPLES

The included design portfolio will provide you with an idea of the different directions we can take your creative design with the premium implementation package.



New Hope Borough, PA
newhopeborough.org



Dublin, CA
dublin.ca.gov



Botetourt County, VA
botetourtva.gov



Orange, TX
orangetexas.gov

Approaching Your Project Implementation

Communication between you and your Web Central team will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, phone calls, and our project management software will keep all stakeholders involved and informed. Cloud Coach offers task management transparency with a multi-level work breakdown structure and Gantt Chart-based project plan.

- Centralized project communication and task management tools are located in a cloud-based project workspace
- Tasks, deliverables, and milestones are aligned to your specific scope of work



The tools available through Cloud Coach combined with regular communication with your project manager provide you ample opportunities to quickly and efficiently review your project, check deliverables, and communicate feedback.

Phased Approach

PHASE 1: INITIATE

Project Kickoff – During this initial meeting, your project manager will perform introductions, detail deliverables needed, provide a high-level overview of the development process, and introduce tools and resources used to manage your project.

Planning & Scheduling – Your project manager will create a comprehensive project timeline based on the project scope and your specific needs.

PHASE 2: ANALYZE

Customer Deliverables – Mountain Home will be responsible for submitting deliverables as outlined.

Design Discovery Meeting – Your project manager and art director will meet with you to discuss design preferences and establish design structure from flexible layout options.

Content Process Meeting – Meet with your project manager and web content specialist to detail our content development process.

PHASE 3: DESIGN & CONFIGURE

Design Concept Development – You'll have the chance to review a responsive, functioning design concept prototype in an actual production environment. You will have the opportunity to evaluate the presented design concept and collaborate with your project team on any feedback and then final approval.



Content Development – Our Content Development team will migrate the agreed upon number of pages of content (including their text, documents, and images) from your current website to your new, Web Central website. Content will be enhanced for usability and accessibility, and we will organize your website pages to make them easy to navigate.

Website Completion – Mountain Home will receive a completed production website featuring your approved design combined with the finished content.

PHASE 4: OPTIMIZE

Website Finalization – Both the Web Central project team and you will prepare your website for launch. During this time, you will be able to make final adjustments to the content on your production website, as well as ensure overall satisfaction with your website.

PHASE 5: EDUCATE

Training Engagement – Our goal with your training plan is to give your staff the skills and tools they need to quickly and easily keep your website current. Your trainer will deliver training sessions for both administrators and users. These sessions will be customized to equip your staff with the knowledge and comfort level needed to prepare your website for launch and maintain it in the future. The training session will use your production website so that users are familiar with your specific configuration and you can obtain hands-on experience.

In addition, your trainer will go into a deep-dive of the department-specific software modules such as Facilities and Activities with Parks and Recreation, Jobs with HR, and Bids with Procurement in your Advanced User Training.

PHASE 6: LAUNCH

Website Launch Confirmation Meeting – Your Web Central project team confirms all the details that are necessary to take your website live and explain what you can expect on launch day.

Website Launch – After final confirmation, your website will be made live and available to the public.

Your Role During Implementation

To help create the strongest possible website, we will need you to:

- Gather photos and logos that will be used in the overall branding and design of your new website
- Provide website statistics to be utilized in reorganizing your website content, navigation, and design (if available)
- Complete the Design Form to communicate design preferences
- Provide technical information in the DNS form for the set-up of your website domain name(s)
- Perform reviews and provide official approvals throughout the project
- Update the content on your current website and delete any pages you no longer need
- Track website updates to be completed during your training session
- Ensure you have the most up-to-date web browsers installed on your organization's computers
- Compile a list of your website users and desired permission levels
- Reserve training location and necessary resources (computers, conference phone, etc.)



48-Month Redesign

At CivicPlus, we understand trends change daily and we continually analyze different ways to design our websites—making it easier and more user friendly for your residents to navigate. One of our best practices to help keep up with these new trends is by adding a redesign to your project. Unlike other vendors, our redesigns aren't just changes in the colors or some of the buttons as your staff can do that independently. With a CivicPlus recurring redesign, you can receive a completely brand-new website design and layout after every 48 months of continuous service during our partnership. During the redesign, you'll also receive a quality control review to ensure content is as expected with the new design application (although no changes will be made to the content itself). With this new design, you'll stay up to date with current trends and best practices, providing a welcoming yet familiar virtual hub to engage your community.

Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 7 a.m. – 7 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of Web Central.

CivicPlus Technical Support will provide a toll-free number, online chat support, as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Support at a Glance

- Technical support engineers available 7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone, email, and chat
- 4-hour response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

AWARD-WINNING

Over the past six years, CivicPlus Technical Support has been recognized by the globally respected Stevie® Awards for Sales and Customer Service. CivicPlus has been honored with three Gold Stevie® Awards, six Silver Stevie® Awards, and eight Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 1,000 Employees and 100 or More Employees, Most

Valuable Response by a Customer Service Team (COVID-19), Best Customer Satisfaction Strategy, Remote Customer Service Innovation of the Year, and Achievement in Customer Experience. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.





ENGAGEXCHANGE

The ENGAGEXCHANGE is an online community and the central hub of ideas, guidance, tips, advice, and more for our Web Central customers. It reflects our commitment to:

Connection – Customers can connect with their peers to ask questions, discover solutions, share ideas, and join focus groups and beta opportunities.

Direction – Customers will have the opportunity to provide targeted input on the future direction of the Web Central roadmap and will be able to submit ideas for improvements and enhancements.

CONTINUING PARTNERSHIP

We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

MAINTENANCE

CivicPlus is proactive in identifying any potential system issues. Through regularly scheduled reviews of site logs, error messages, servers, router activity, and the internet in general, our personnel often identify and correct issues before they ever affect our customers' web solutions. Our standard maintenance includes:

- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Testing
- Development
- Operating system patches

Guardian Hosting & Security

In today's digital era, local governments require a hosting solution that not only meets their needs but exceeds their expectations. Our Enterprise Level Hosting Solution is designed with local governments in mind, offering unparalleled DDoS protection to safeguard your digital infrastructure from the most aggressive cyber threats. With our state-of-the-art security measures, you can ensure the continuity of critical services, even in the face of sophisticated attacks.

Moreover, we understand the importance of building resident trust through consistent and reliable service availability. That's why we guarantee a high availability of ****99.9% uptime****, ensuring your services are accessible when your residents need them the most. This commitment to uptime translates to less than 8.76 hours of potential downtime annually, demonstrating our dedication to maintaining your operations without interruption.

Data Center	• Redundant Power Supply • Uninterruptible Power Supply (UPS) Systems • Enhanced Cooling Infrastructure • Diesel Engine Generators • Energy Storage	• Redundant HVAC Systems • N+1 Redundancy • Fully Redundant Network • System Monitoring – 24/7/365
Security	• Web Application Firewall (WAF) Protects Against SQL Injection, Cross-Site Scripting, & Other Threats • OWASP Modsecurity Core Rule Set Guards Against OWASP Top 10 Vulnerabilities • Server Management Services Ensure Smooth Operation & Optimal Performance • Regular Software Updates & Security Patches • Antivirus Management & Updates Protect Against Malware • Continuous System Monitoring for Health & Performance	
Performance	• Regional Content Delivery Network (CDN) Distributes Cached Content to Minimize Latency & Enhance Reliability • Server-Side Caching with Regional CDN Improves Page Load Times & Content Delivery • Unparalleled Browsing Experience for Users on Your Website or Application	
Hosting	• Enhanced Security and Compliance • CMS software updates • Server management & monitoring • Multi-tiered software architecture • Server software updates & security patches • Database server updates & security patches	• Antivirus management & updates • Server-class hardware from nationally recognized provider • Redundant firewall solutions • High performance SAN with N+2 reliability
Disaster Recovery	• Emergency After-Hours Support, Live Agent (24/7) • Online Status Monitor by Data Center • 8-Hour Guaranteed Recovery Time Objective (RTO) • 24-Hour Guaranteed Recovery Point Objective (RPO) • Pre-Emptive Monitoring for Disaster Situations • Multiple, Geographically Diverse Data Centers	
DDoS Protection & Mitigation	• Cloudflare's Reverse Proxy to Protect Your Network • Access to Advanced Tools that Defend Against DDoS Attacks • Utilize Cloudflare's Massive Network Capacity of 30 Tbps • A Skilled Team is Always Ready, 24/7, to Stop Any Attacks on Your Digital Assets	

Investment Proposal

CivicPlus can appreciate the monetary constraints facing our governments each day. To help ease these concerns and assist with budgeting and planning, our proposed project and pricing are valid for 60 days from October 23, 2024.

Features & Functionality

- Web Central CMS Tools, Widgets, & Features
- DNS Setup for URL mountain-home.us
- AudioEye Managed

Implementation

- Premium Package
 - 1 Website Layout Built Using Available Flexible Layout Options
 - 1 Custom Website Design Built Using Approved Layout & Up to 1 Advanced Design Component
- 150 pages Content Development from URL mountain-home.us
- 6 Blocks of Virtual System Training (up to 3 hours/block)

Annual Recurring Services

- Guardian Hosting & Security
- 1 SSL Certificate
- DNS Hosting for URL mountain-home.us
- Software Maintenance Including Service Patches & System Enhancements
- 24/7 Technical Support & Access to the CivicPlus Help Center
- Dedicated Customer Success Manager
- 48-Month Premium Website Redesign

Mountain Home's Investment

Total Investment - Initial Term (includes one-time fees and Initial Term annual services)	\$32,013.70
Annual Recurring Services (subject to uplift)	\$11,050.00

CivicPlus Project Pricing & Invoicing

CivicPlus prices on a per-project, all-inclusive basis (stated in U.S. dollars). This type of pricing structure eliminates surprise costs, the uncertainty of paying by the hour, and is overall more cost effective for our customers. It provides you with a price based on the products and features listed in this proposal that only varies if additional functionality, custom development, security, escrow requirements, or other design or project enhancements, outside of the included scope, are added prior to contract signing.

CIVICPLUS OFFERS:

Standard Invoicing

- 70% of Initial Term fees due at contract signing; remaining 30% due at the earlier of project completion or at the 6-month mark in the implementation process
- First-year Annual Services fee is included with your Initial Term cost
- Subsequent annual invoicing occurs on the anniversary of the contract signing date, and is subject to a 5% technology fee uplift each year starting Year 2 of your contract
- Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date

Customized Billing/Invoicing

- Other billing options can be discussed before contract signing and, if feasible, a plan developed that works for all parties
- Not available with all CivicPlus products—please reach out for more details

We will work with you before contract signing to determine which of our billing processes will meet both your needs for budget planning and our accounting processes.

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with Mountain Home.

Optional Enhancements

We are confident in the ability of our proposed project to meet your needs. Please consider the following additional enhancements to elevate your overall experience with CivicPlus and our solutions.

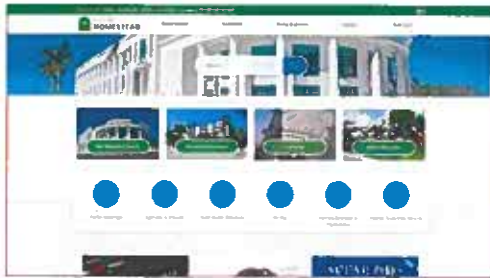
Optional Items	One-Time	Annual
Standard Department Header Package	\$2,993	\$813
Premium Department Header Package	\$4,515	\$938

Department Header Packages

A Department Header Package is a cost-effective way for a department or division to informatively and graphically differentiate themselves from the look of the main website while leveraging consistent CMS administration. The Department Header site shares CMS login and modules with the main website. Further, it inherits the structural layout from the main website.

Standard Department Header Package Includes:

- Site URL (if applicable)
- SSL Certificate / DNS & Hosting (if applicable)
- Site Identifier / Logo
- Global Navigation and Menus
- Banner Image(s) and/or Slideshow Image(s) (if applicable)
- Graphic Links
- Widget Content
- Main Website Widgets & Design Styles



Premium Department Header Package Includes:

- Above Standard Department Header Package
- Custom Color Palette
- Widget Content and Placement
- Main Website Widgets & Design Styles





P.O. Box 10 • Mountain Home, ID 83647

www.mountain-home.us

August 22, 2025

RE: Subject: Approval of CivicPlus Quotes (Website, Community Development, Asset Management, and NextRequest) & Authorization to Begin Implementation.

City Council Meeting: August 26, 2025

Mayor and City Council members,

City staff is seeking your approval for the following CivicPlus quotes for the following software modules:

1. Website
2. Community Development
3. Asset Management
4. NextRequest

Authorize the Mayor to execute all related agreements subject to legal review, and authorize staff to begin implementation.

The City's FY26 budget includes funding for the CivicPlus platform to modernize the public website, streamline community development workflows, improve asset management, and manage public records requests (NextRequest). Consolidating these services with one vendor will improve usability for residents and staff, reduce duplicative tools, and create operational efficiencies.

Fiscal Impact

- **Budget Status:** All requested modules are included in the adopted FY26 budget and will be allocated in future budgets.
- **Payment Timing:** CivicPlus has agreed that no payment will be due until after October 2025, aligning expenses with FY26 cash flow.
- **Uplift Clause:** City staff has requested that CivicPlus re-evaluate the standard 5% annual uplift and move it to a renewal year later than Year 2, based on the total

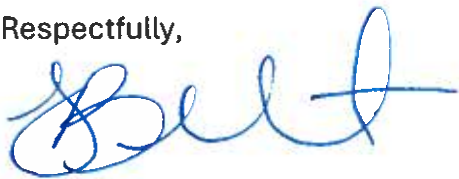
volume of software the City is adopting. Staff will report back if this negotiation results in revised pricing terms.

Upon approval, staff will coordinate with CivicPlus to begin project planning, data migration, configuration, and staff training so that go-live dates align with departmental needs and the FY26 work plan.

Rationale & Benefits

- Single vendor, integrated platform for website, development services, asset tracking, and public records.
- Faster service delivery and better resident experience.
- Improved compliance and recordkeeping through standardized workflows and retention practices.
- Operational efficiency via centralized support, training, and renewals.

Respectfully,



Tiffany Belt
City Clerk
City of Mountain Home, Idaho

T (208) 587-2104

tbelt@mountain-home.us

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work
Q-91554-1
1/27/2025 11:17 AM
10/2/2025

Client:
Mountain Home, ID

Bill To:
MOUNTAIN HOME CITY, IDAHO

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Becky White	(785) 370-2504	bwhite@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Community Development Core Setup-Premium	Community Development Core Setup-Premium
1.00	Community Development Permitting Setup-Premium	Community Development Permitting Setup-Premium
1.00	Community Development Code Enforcement Setup-Premium	Community Development Code Enforcement Setup-Premium
1.00	Community Development Licensing Setup-Premium	Community Development Licensing Setup-Premium
1.00	Community Development Planning & Zoning Setup-Premium	Community Development Planning & Zoning Setup-Premium
1.00	Community Development Fire & Safety Inspections Setup-Premium	Community Development Fire & Safety Inspections Setup-Premium
1.00	Community Development GIS (ESRI) Mapping Integration Setup	Community Development GIS (ESRI) Mapping Integration Setup. This requires the client to provide an ArcGIS restful endpoint for a parcel layer and may provide ArcGIS restful endpoints for up to two additional layers.
1.00	Community Development ICC Code Integration (population based) Setup	Community Development ICC Code Integration (9 Titles and unlimited users) Setup
1.00	Community Development External Processor Implementation - Forte	Community Development Pay Setup Fee - Forte

QTY	PRODUCT NAME	DESCRIPTION
1.00	Community Development-Data Import - Standard - Client Formatted - Permitting	The client is responsible for formatting the data within the provided template. CivicPlus will import the returned pre-formatted template (.csv format) provided by the client.
1.00	Community Development-Data Import - Standard - Client Formatted - Planning & Zoning	The client is responsible for formatting the data within the provided template. CivicPlus will import the returned pre-formatted template (.csv format) provided by the client.
1.00	Community Development-Data Import - Standard - Client Formatted - Code Enforcement Complaint	The client is responsible for formatting the data within the provided template. CivicPlus will import the returned pre-formatted template (.csv format) provided by the client.
1.00	Community Development-Data Import - Standard - Client Formatted - Code Enforcement Violation	The client is responsible for formatting the data within the provided template. CivicPlus will import the returned pre-formatted template (.csv format) provided by the client.
1.00	Community Development-Data Import - Standard - Client Formatted - Licensing	The client is responsible for formatting the data within the provided template. CivicPlus will import the returned pre-formatted template (.csv format) provided by the client.
1.00	Community Development-Data Import - Standard - Client Formatted - Fire & Life Safety Inspection	The client is responsible for formatting the data within the provided template. CivicPlus will import the returned pre-formatted template (.csv format) provided by the client.

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Community Development Core Annual-Premium	Community Development Core Annual-Premium
1.00	Community Development Permitting Annual-Premium	Community Development Permitting Annual-Premium
1.00	Community Development Code Enforcement Annual-Premium	Community Development Code Enforcement Annual-Premium
1.00	Community Development Licensing Annual-Premium	Community Development Licensing Annual-Premium
1.00	Community Development Planning & Zoning Annual-Premium	Community Development Planning & Zoning Annual-Premium
1.00	Community Development Fire & Safety Inspections Annual-Premium	Community Development Fire & Safety Inspections Annual-Premium
1.00	Community Development GIS (ESRI) Mapping Integration Annual	Community Development GIS (ESRI) Mapping Integration Annual. This requires the client to provide an ArcGIS restful endpoint for a parcel layer and may provide ArcGIS restful endpoints for up to two additional layers.

V. PD 06.01.2015-0048

Page 2 of 4

QTY	PRODUCT NAME	DESCRIPTION
1.00	Community Development ICC Code Integration (population based) Annual	Community Development ICC Code Integration (9 Titles and unlimited users) Annual
1.00	Community Development External Processor Annual Fee - Forte	Community Development Pay - Forte

List Price - Initial Term Total	USD 55,500.00
Total Investment - Initial Term	USD 43,300.00
Annual Recurring Services (Subject to Uplift)	USD 26,250.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-91554-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Organization Legal Name: _____

Billing Contact: _____

Title: _____

Billing Phone Number: _____

Billing Email: _____

Billing Address: _____

Mailing Address: (If different from above) _____

PO Number: (Info needed on Invoice (PO or Job#) if required) _____

FACT SHEET

Community Development Software from CivicPlus®



The CivicPlus Community Development solution streamlines the zoning, building, and inspection process enabling departments to collaborate and providing resident and business digital self-service functionality.

Our digital resident and business self-service functionality allows community members and businesses to apply for permits, eliminating phone calls and walk-ins while helping to create safe, economically profitable communities.



Mobile and Modular System Designed for Any Size Government



Permitting

Create and manage permit applications, payments, inspections, and contractor credentials.



Planning and Zoning

Robust functionality to manage the intricacies of new subdivisions, plats, site plans, and other projects.



Business Licensing

Create and manage license applications, renewals, payments, inspections, and contractor credentials.



Code Enforcement

Process complaints and track violations end-to-end from initial inspection and notice of violation through citation processing, court proceedings, and resolution.



Fire and Life Safety Inspections

Conduct and schedule one-time and cyclical reoccurring inspections across your organization. Generate inspection failure notices and track court appearances.



Features and Functionality

Complete software that meets your cross-departmental collaboration and workflow needs.

 Property and Contact Management	 GIS Viewer/Mapping	 Digital Checklists	 Project Routing and Inspection Scheduling
 Auto-Generate Permit, Licenses, and Notices	 Complaint and Request Management	 Dashboard & Reporting System	 Invoicing and Receipt System
 Mobile Inspections App (Offline and Online)	 Photo and Document Upload	 Public Access Portal	 Online Applications and Payments

Seamless Integrations

Our solutions are designed to work with each other, as well as with external systems.

 ICC Codes	 Municode Codification	 SeeClickFix 311 CRM	 Payment Processors
 Tax Assessor	 GIS Systems	 Electronic Plan Review Software	 Historical Data Imports

Premium Package

- » **Permitting**
- » **Planning and Zoning**
- » **Licensing**
- » **Code Enforcement**
- » **Fire and Life Safety Inspections**

Proposal valid for 60 days from date of receipt



Company Overview

CivicPlus started back in June of 1998 with a simple yet powerful vision: to create a website solution that allowed municipal staff to maintain their websites daily without needing a technical webmaster. As technology advanced, we saw our customers' need to bring more services online. We expanded our vision to make local government work better as a whole.

Today, CivicPlus provides public sector technology that automates processes, digitizes services, and enhances civic experiences. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a frictionless experience for residents and staff. Our portfolio includes solutions for:



- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Codification
- Emergency and Mass Notifications
- Parks and Recreation Management
- 311 and Citizen Relationship Management
- Process Automation and Digital Services
- Planning, Permitting, Licensing, and Code Enforcement
- Fire and Life Safety Inspections
- Social Media Archiving
- FOIA Management

EXPERIENCE & RECOGNITION

25+ Years
10,000+ Customers
850+ Employees



CivicPlus has over 25 years of experience working with municipal organizations across the US and Canada. Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily.

Primary Office

302 S. 4th Street, Suite 500, Manhattan, KS 66502

Phone: 888.228.2233 | Fax: 785.587.8951

civicplus.com



civicplus.com

Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.



Features & Functionality

The CivicPlus Community Development solution streamlines the zoning, building, and inspection process enabling departments to collaborate and providing resident and business digital self-service functionality.



A MODULAR SOLUTION DESIGNED TO SCALE

Whether your organization's requirements are simple and straight forward or more complex and far-reaching, our integrated yet independently modular offering allows us to tailor a solution that fits your needs. Key features that are available as **either stand-alone modules or an integrated suite** include:



Permitting

A complete solution to submit, review, approve, and issue permits.



Planning and Zoning

Robust functionality to manage the intricacies of new subdivisions, plats, site plans, and other projects.



Code Enforcement

Process complaints and track violations end to end from initial inspection and notice of violation through citation processing, court proceedings, and resolution.



Licensing

Create and manage license applications, renewals, payments, inspections, and contractor credentials.



Fire and Life Safety Inspections

Conduct and schedule one-time and cyclical reoccurring inspections across your organization. Generate inspection failure notices and track court appearances.



Added Features

Premium features and integrations are available for ESRI-based GIS systems, digital plan review software, local/state/federal codes, payment providers, and other third-party, back-office systems.



Core System Features

Community Development includes many standard features that act as foundational elements for all modules.

System Administration – Provide users with the ability to configure and customize system preferences to meet the specific needs of their organization. With this feature, users can update organization settings, manage user roles, create applications, develop printable documents, and amend module settings.

Forms Customization – Empower users to create and tailor application forms and printable documents to meet their specific requirements. With this feature, users can design custom application forms and associate them to Permits, Planning, and Licensing allowing residents to complete and submit from their Citizen Portal. This feature also allows for the creation of custom Printable Documents which are available in the print menu within modules.

Parcel Management – Enable users to maintain comprehensive records of parcels, buildings, and suites, seamlessly integrating them with the system's modules. With this feature, users can track and manage property details, ownership information, and related activities across various modules, such as Permitting, Inspections, and Licensing. Additionally, records can be updated from an ArcGIS RESTful endpoint, ensuring that the latest parcel data is reflected in the system. This feature makes it easy for all module transactions to be connected to a current property record providing full transparency.

Invoicing System – This feature provides a centralized solution for managing financial transactions across all system modules. It allows users to create, store, and track invoices seamlessly, with direct integration into related processes such as permitting, inspections, and licensing. The system includes a cash drawer for managing cash transactions, a general ledger for tracking financial records, and tools for generating account statements. Payments can be made using cash, check, or credit card, providing flexibility in payment options. An optional integration to CivicPlus Payments is available to make processing card payments simple whether the transaction is in the office or through the Citizen Portal.



Public Portal – Landing pages that provide resident users with access to searchable directory of module types and sub-types. The portal exposes checklists, references to online codes, and a one-step method to a secure Citizen Portal. Public portal pages can be backlinked from existing website pages making it easy for residents to find needed services and access their secure Citizen Portal.

Citizen/Applicant Portal – The mobile-friendly portal provides residents with a convenient way to interact with the Permit, Planning, Licensing, and Code Enforcement modules. It allows users to submit applications, complete required forms, upload supporting documents, and pay invoices securely online. Additionally, residents can receive official documents and updates directly through the portal, making it easy to manage tasks and stay informed.



Code Library – This feature provides a centralized repository for storing code references, with optional integrations to ICC codes, Municode, and eCode360 API. Users can populate the library with relevant codes and regulations, making it easy to access and reference them across the system. The library allows for the addition of specific code references and language directly to inspection reports, ensuring compliance and consistency during evaluations.

Scheduling Tool – Streamline the process of requesting and scheduling inspections, enabling resident users to efficiently manage inspection appointments. It allows resident users to request an inspection time and for the staff users to view available time slots and assign inspectors to a specific date and time. The tool is designed to automate scheduling by sending notifications, tracking status updates, and coordinating with inspectors.

Document and Media Storage – this feature provides secure, mobile and unlimited storage capacity for documents and media across all system modules. Citizens can upload documents directly to module records, while staff can add additional files as needed, supporting efficient document management. All printable documents generated within the system are automatically saved to a central repository and can be linked to specific parcel records for easy access. This feature centralizes content storage, ensuring organized, accessible records for enhanced collaboration and compliance.

Common Module Features

Community Development's modules include features that are consistent throughout the entire suite, acting as functional elements accessible within the digital module record.

Task Management Dashboard – offers staff a dynamic, module-specific view to manage daily tasks and key information efficiently. It provides a visual summary of Citizen Portal submissions, Advanced Routing tasks, project expiration dates, inspection details, and invoice statuses. This comprehensive dashboard ensures that staff can monitor workflow stages, prioritize tasks, and track deadlines at a glance, supporting more streamlined operations and effective task management across departments.

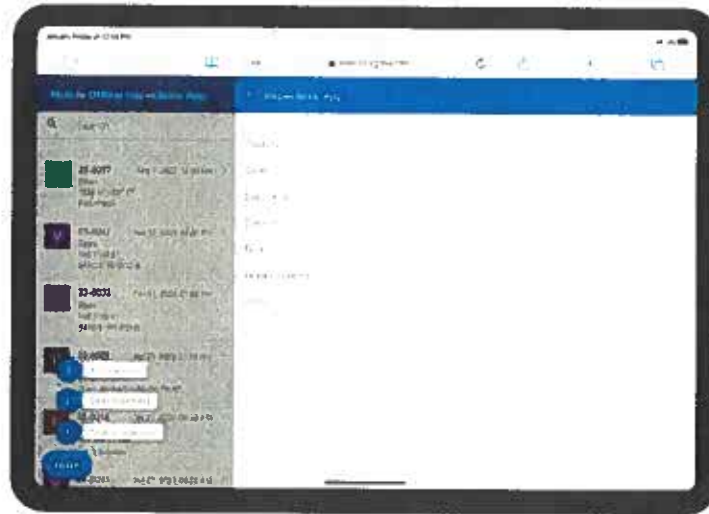
Record Types and Uses – Categorize and organize various data entries within the system, ensuring efficient management of information related to module records. Each record type serves a specific purpose, facilitating easy retrieval, tracking, and reporting. Users can associate application forms, printable documents, inspections and fees with individual records enhancing data accuracy and relevance.

Contacts – Add and associate contact records such as applicant, owner, contractor, and tenant to module records. Contacts added to a record can view the record from their Citizen Portal and communicate with the staff through Advanced Routing.

Advanced Routing – Allow module records to incorporate structured review steps, facilitating efficient processing and oversight. This feature enables users to track the status of each record, capture notes for detailed documentation, and maintain clear communication through integrated email notifications. Routing steps can be defined for Groups, Departments and individuals.



Application Forms – As a sub-feature of Forms Customization, Application Forms streamline the submission process within the Permitting, Planning, and Licensing modules. Users can design and customize forms to gather essential information required for various applications. This enhances user experience by allowing for easy data entry, ensuring that all necessary fields are included, and facilitating efficient processing.



Fee Management – Each module uses this integral feature, allowing users to manage default fees, add additional charges, and generate invoices for payment. Fee types that can be created in the System Administration are flat fees, percentage of costs, square footage, declared cost, occupancy and construction type, quantity based, and hourly. Fees can have transaction codes assigned to make creating a fee export report from the Invoicing General Ledger which can be used for import to accounting software. With this functionality, all associated costs are clearly defined and easily accessible during the application process.

Printable Documents – Users can create and manage templates within Forms Customization, making them accessible from the print menu in each module. Ensure consistency and compliance with organizational standards by generating standardized documents such as permits, licenses, and certificates as PDFs. You'll enhance operational efficiency by streamlining the document generation process and providing a professional appearance for official paperwork.

Codes – Allow users to reference the Code Library and integrate relevant codes into inspection reports. This functionality ensures that all inspections are conducted in accordance with current regulations and standards. Users can easily select code categories (i.e. ICC or Municode) and add specific codes to their inspection records, providing clear guidance and documentation for compliance.

Mobile Inspections – Streamline the inspection process by allowing inspectors to receive assignments, view scheduled dates, and track status in real time from the field with an active cellular connection. Inspectors can capture photos directly within the app, enhancing documentation and accuracy. Additionally, the staff will have easy access to the Code Library, enabling inspectors to reference relevant codes on-site. An optional Offline Inspection App is available for use when limited or no cellular connection exists.

Reporting – Create customizable report templates within each module, facilitating efficient data analysis and presentation. Users can generate comprehensive reports based on specific criteria and outputs, which can be exported in both .pdf and .csv formats for easy sharing and further analysis.

Proposed Modules

Permitting

The CivicPlus Permitting module is designed to modernize permitting processes, enhance service delivery, and increase operational efficiency, making it a reliable choice for agencies that want to keep pace with digital transformation. This robust, cloud-based solution is designed for small to mid-sized government agencies looking to streamline the permitting process for building, occupancy, engineering and trade projects from application to approval, ensuring efficiency, accuracy, and transparency for both residents and staff.



PERMITTING MODULE FEATURES

Online Application – Allows residents to submit applications directly to the Permitting module via their Citizen Portal. This user-friendly interface enables applicants to complete forms, upload necessary documents, and track submission by understanding each module record's status in one convenient location.

Property – Details from the Parcel Management feature are presented within the module record. Users are able to update the property detail and push changes back to the associated parcel record.

Structure – Users can record details related to construction type, square footage, living space, foundation, setbacks and utilities.

Contractors – Contacts can be associated with contractor types which hold details of licensure and insurance coverage.

Digital Certificates – Users can create a digital certificate record which is associated with the module record and also attached to the parcel, building, or suite record within the Parcel Management feature.

Conditions – Allows users to define and manage specific requirements that must be met for a permit to be granted. These conditions can be linked directly to individual permits, ensuring that all stakeholders are aware of compliance expectations.

Insurance – Insurance details such as type, carrier, certificate number, certificate holder, effective date, expiration date and coverage amount can be recorded for each record.

Planning and Zoning

The CivicPlus Planning and Zoning module is designed to modernize planning processes, streamline zoning workflows, and improve communication between agencies and the public. This robust, cloud-based solution is tailored for small to mid-sized government agencies looking to manage land use, development projects, and zoning applications with greater efficiency, accuracy, and transparency. By simplifying complex processes, the module enables agencies to better serve their communities and support strategic growth.

PLANNING AND ZONING MODULE FEATURES

Online Application – Allows residents to submit applications directly to the Planning and Zoning module via their Citizen Portal. This user-friendly interface enables applicants to complete forms, upload necessary documents, and track submission by understanding each module record's status in one convenient location.

Property – Details from the Parcel Management feature are presented within the module record. Users are able to update the property detail and push changes back to the associated parcel record.

Structure – Users can record details related to construction type, square footage, living space, foundation, setbacks, and utilities.

Digital Certificates – Users can create a digital certificate record, which is associated with the module record and also attached to the parcel, building or suite record within the Parcel Management feature.

Associated Parcels – Users can associate parcel records to the planning project which are held in the Parcel Management feature.

Conditions – Allows users to define and manage specific requirements that must be met for a project to be granted. These conditions can be linked directly to individual projects, ensuring that all stakeholders are aware of compliance expectations.

Variances – Users can associate project conditions within a variance and then track actions, status, date approved, and implemented. The Code Library is accessible within Variances which allows users to search and attach ordinances. A digital record of the variance is attached the property record in Parcel Management for easy reference.

Insurance – Details such as type, carrier, certificate number, certificate holder, effective date, expiration date, and coverage amount can be recorded for each record.

Adjacent / Proximate – By subscribing to GIS Mapping, users are able unlock this feature allowing them to buffer around a parcel to create a select list of adjacent properties. The selection list can be used to create custom Printable Documents for things such as mandatory public notices.

Questions & Answers – This feature allows staff users to record questions asked by staff or the public and then record the answers provided.



Licensing

The CivicPlus Licensing module is designed to modernize licensing processes, enhance service delivery, and increase operational efficiency, making it a reliable choice for agencies that want to keep pace with digital transformation. This robust, cloud-based solution is specifically tailored for small to mid-sized government agencies looking to streamline the licensing process for business, professional and contractor licenses from application to renewal, ensuring efficiency, accuracy, and transparency for both residents and staff.



LICENSING MODULE FEATURES

Online Application – Allows residents to submit applications directly to the Licensing module via their Citizen Portal. This user-friendly interface enables applicants to complete forms, upload necessary documents, and track submission progress in one convenient location.

Insurance – Details such as type, carrier, certificate number, certificate holder, effective date, expiration date and coverage amount can be recorded for each record.

Recurring Inspections – This feature allows users to schedule and manage inspections that need to be performed regularly, such as annual business checks or safety compliance reviews. Users can set specific intervals for inspections, track upcoming dates, and monitor the status of each inspection cycle.

Automated Invoicing – A resident user, when completing and submitting an initial or renewal application from the Citizen Portal, can be automatically invoiced and pay the invoice using a credit card.

Automated Renewal Notice – A license holder is automatically sent an email 30 days prior to expiration alerting them to a license which is now in the renewal period requiring their action. The holder can submit a renewal application from the Citizen Portal and if appropriate pay fees generated by the Automated Invoicing feature.

Code Enforcement

The CivicPlus Code Enforcement module is designed to modernize code enforcement processes, enhance service delivery, and increase operational efficiency, making it a reliable choice for agencies that want to keep pace with digital transformation. This robust, cloud-based solution is specifically built for small to mid-sized government agencies looking to streamline the enforcement of local codes, handle complaints, and manage violations, ensuring efficiency, accuracy, and transparency for both residents and staff.

CODE ENFORCEMENT COMPLAINT FEATURES

Online Requests – Enable residents to submit Code Enforcement Complaints directly through their Citizen Portal. They will be able to report issues and track the status of their complaint as it progresses.



CODE ENFORCEMENT VIOLATION FEATURES

Actions – This feature is used to select specific action types, assign dates, and document actions taken to address the violation. Users can collect detailed notes, capturing the necessary information required for resolution.

Tickets – This feature supports the management of violations by allowing users to record key details such as hearing dates, locations, court type, and outcomes.



Fire and Life Safety Inspections

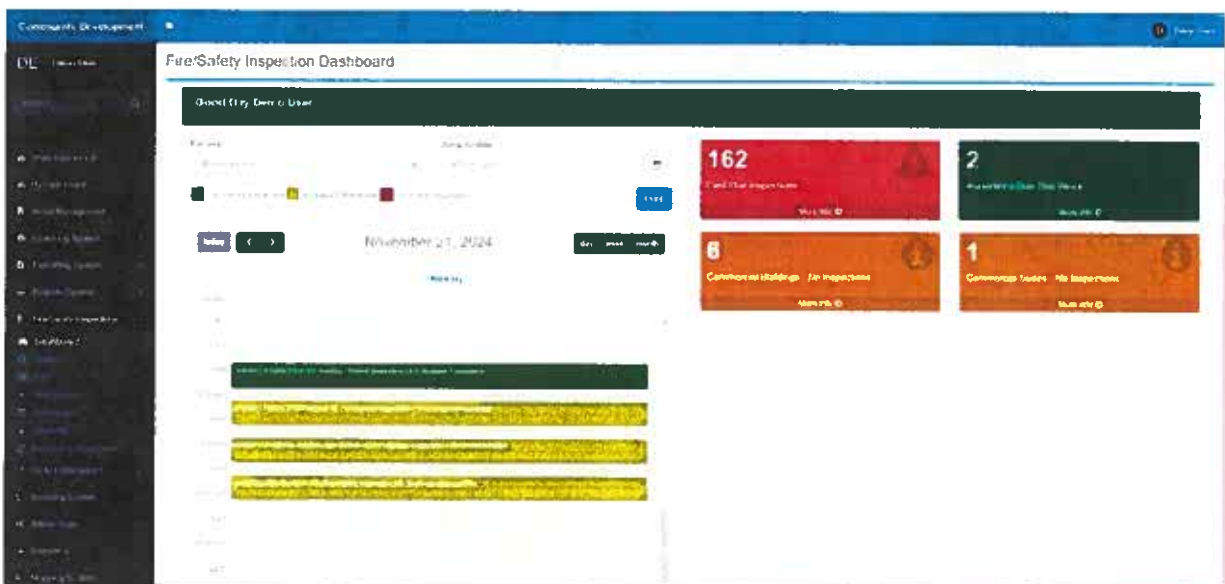
The CivicPlus Fire and Life Safety Inspection module is designed to modernize inspection processes, enhance service delivery, and increase operational efficiency, making it a reliable choice for agencies that want to keep pace with digital transformation. This robust, cloud-based solution is tailored for small to mid-sized government agencies looking to streamline fire and life safety inspections from scheduling to compliance, ensuring efficiency, accuracy, and transparency for both residents and staff.

FIRE AND LIFE SAFETY INSPECTION MODULE FEATURES

Digital Certificates – Users can create a digital certificate record which is associated with the module record and also attached to the parcel, building or suite record within the Parcel Management feature.

Tickets – This feature supports the management of inspections by allowing users to record key details such as hearing dates, locations, court type and outcomes.

Equipment – Facilitate the inspection of fire and safety-related equipment to help ensure compliance with safety standards. Users can record detailed information for each piece of equipment, including type, status, model, serial number, and installation date. This data is tracked throughout the inspection process to verify proper maintenance and functionality.



Additional Enhancements

CivicPlus has various features and services that can be added to streamline your system. Below is a complete list of all the features available to you that will amplify your experience. Please reach out for additional information.

FEATURES

Municode Codification Integration

The hosted integration consumes Municode online codes to be seamlessly integrated into the Community Development Code Library. This integration enables inspectors and staff to access the latest codes directly during inspections, ensuring adherence to local regulations and standards.

SeeClickFix 311 CRM Integration

The hosted integration with the Code Enforcement module enables residents to submit all requests through SeeClickFix 311 CRM, with the request details automatically forwarded to Code Enforcement Complaint software. Both systems can communicate with each other, keeping residents informed about the latest updates. This integration requires the Community Development Asset-Property-Parcel feature and SeeClickFix 311 CRM to be configured with the same source parcel data using a public ArcGIS feature layer (such as a REST endpoint).

GIS (ESRI) Mapping Integration

Provide powerful geospatial capabilities by connecting the system to ArcGIS restful endpoints provided by the customer. This feature allows users to visualize and interact with geographic data directly within the system, supporting better decision-making and spatial analysis. Users can view parcels, property boundaries, zoning areas, or layers related to specific ArcGIS RESTful endpoints provided by the customer.

eCode360 API Integration

The hosted integration consumes eCode360 API online codes to be seamlessly integrated into the Community Development Code Library. This integration enables inspectors and staff to access the latest codes directly during inspections, ensuring adherence to local regulations and standards.

Bluebeam REVU Integration

The Bluebeam REVU "BFX" (Bluebeam File Exchange) connector is a tool designed to facilitate the integration between Bluebeam REVU and the Permitting and Planning and Zoning Document Management area. It allows PDF documents in the module record to be launched into Bluebeam for review actions.

International Code Council (ICC) Integration

Code volumes found at <https://shop.iccsafe.org/> are seamlessly integrated into the Community Development Code Library. This integration enables inspectors and staff to access the latest codes directly during inspections, ensuring adherence to local regulations and standards.

Offline Inspections App

Enable your inspectors to perform fieldwork without relying on a constant internet connection. Users can access assigned inspections, update statuses, capture photos, add notes, and reference the Code Library even in areas with limited connectivity. All data is securely stored locally and automatically syncs with the main system once a connection is reestablished.



CivicPlus Pay (Credit Card Processing)

CivicPlus supports integrated, secure, and PCI-compliant payment capabilities across its solutions, enabling local governments to provide seamless payment options. Acting as a facilitator, CivicPlus connects its solutions to selected payment gateways, with integration options that offer flexibility and ease of use. Through our partnerships with several leading payment gateways, CivicPlus enhances the customer experience by streamlining the relationship between the CivicPlus solution and the gateway responsible for processing payments.

SUPPLEMENTAL SERVICES

Below are additional services when the project scope requires more than what is included to be sure the solution fully meets your needs.

- Application Form Setup
- Printable Document Setup
- Fee Setup
- Reporting Setup
- Advanced Routing Setup
- GIS Mapping Layer Setup
- Online Training

DATA IMPORT SERVICES

CivicPlus understands that legacy data migration is vitally important. We offer levels of data import services to meet your specific needs for each module's implementation as well as an option for formatting services. The actual migration of data typically occurs after a module implementation is completed near the Go-Live date.

- **Standard** – CivicPlus will provide a template that defines the data fields required to create a base module record with a specified set of standard fields. You are responsible for formatting the data within the provided template. CivicPlus will import the returned pre-formatted template (.csv format) provided by you.
- **Premium** – CivicPlus will provide templates that define the data fields required to create an extended module record, including a base module record and up to three associated templates for contractors, inspections, and documents. You are responsible for formatting the data within each template. CivicPlus will import the returned pre-formatted templates (.csv format) provided by you.
- **Optional Formatting Services** – You are responsible for providing .csv file(s) containing only data specific to the template(s). CivicPlus will format the data within the template(s) prior to import. Formatting services not to exceed a total of 10 hours per module import for Standard and 40 hours per module import for Premium.

Example templates can be provided upon request.



Implementation

PREMIUM PROJECT TIMELINE ESTIMATE

A typical Premium project takes ~12 weeks from contract execution to project completion, although actual timelines may vary based on the size of the organization and the final scope of services.

All modules, features, integrations, supplemental services, and data imports included in the statement of work will be configured and trained simultaneously to ensure 100% completion at Phase 7 Launch. This approach requires full commitment from you and your stakeholder team, starting with full attendance at the Kick-Off Meeting. Any delays or missed requirements in implementing the project's modules sequentially will extend the timeline for project deliverables.

Phases	Timeframe	Deliverables
PHASE 1: APPROACH	~2 Weeks	- Customer Signs Statement of Work - Implementation Consultant Assigned - Project Kick-Off Meeting Scheduled
PHASE 2: INITIATE	~1 Week	- Project Kick-Off Meeting Completed - Project Timeline Reviewed and Confirmed - Customer Deliverables Identified
PHASE 3: ANALYZE	~2 Weeks	- Customer Returns Deliverables - CivicPlus Reviews Deliverables
PHASE 4: CONFIGURE	~3 Weeks	- CivicPlus Configures Core Features - CivicPlus Configures Module Feature Types - CivicPlus Configures Optional Supplements - CivicPlus Configures Optional Add-ons
PHASE 5: EDUCATE	~2 Weeks	- CivicPlus Conducts Staff Training - CivicPlus Conducts Admin Training - Customer Attends Training Events
PHASE 6: OPTIMIZE	~1 Week	- CivicPlus Removes Test Data - CivicPlus Completes Data Import - CivicPlus Refines Configure Items
PHASE 7: LAUNCH	~1 Week	- Project Close-Out Meeting Completed - CivicPlus 100% Statement of Work Completed - Customer Success Manager Receives Project
PHASE 8: REFINE	~4 Weeks	- Customer Success Assists Client to Go-Live - Customer Staff Go-Live - Connect Public Portal to Customer Website
PHASE 9: DELIGHTED	~4 Weeks	- Customer Fully Operational - Customer Agrees to be Reference - Customer Announcement on CivicPlus Website

Approaching Your Project

Communication between you and your Community Development implementation team will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, and our project management software will keep all stakeholders involved and informed. Cloud Coach offers task management transparency with a multi-level work breakdown structure and Gantt Chart-based project plan.

- Centralized project communication and task management tools are in a cloud-based project workspace
- Tasks, deliverables, and milestones are aligned to your specific scope of work



The tools available through Cloud Coach combined with regular communication with your implementation consultant provide you ample opportunities to quickly and efficiently review your project, check deliverables, and communicate feedback.

Phased Approach

PHASE 1: APPROACH

The project begins with signing the Statement of Work (SOW), which contains the scope of modules, features, integrations, and services to be provided. After the SOW is processed by CivicPlus, an implementation consultant is assigned who will coordinate a time for the Project Kick-Off Meeting.

PHASE 2: INITIATE

This phase includes the Project Kick-Off Meeting, which is the first direct interaction between you and the implementation consultant. During this meeting, the SOW will be reviewed, timelines revealed and agreed upon, and customer deliverables presented. Full attendance by your stakeholder team, comprising a project manager, subject matter expert, and functional area lead per department, is necessary to fully commit to the outlined approach.

PHASE 3: ANALYZE

You return the deliverables identified in Phase 2. Upon receipt of deliverables, CivicPlus will analyze the content and interact with you to ensure that all items needed to move forward have been provided. Prompt return of deliverables by you is a requirement for the project to progress to subsequent phases.

PHASE 4: CONFIGURE

CivicPlus will configure the Core Features, Modules Features, Supplemental Services, and included Add-ons, which are detailed in the SOW.

Permitting

- Pre-Configured Task Management Dashboard
- 60 Pre-Configured Permit Types
- 10 Pre-Configured Contact Types
- 60 Pre-Configured Five Step Routings
- 5 Pre-Configured Application Forms
- 5 CivicPlus-Configured Application Forms
- 40 CivicPlus Configured Fee Types
- 5 Pre-Configured Printable Documents
- 5 CivicPlus-Configured Printable Documents
- 30 Inspection Types
- 10 Pre-Configured Report Types

Planning & Zoning

- Pre-Configured Task Management Dashboard
- 40 Pre-Configured Project Types
- 10 Pre-Configured Contact Types
- 40 Pre-Configured Five Step Routings
- 5 Pre-Configured Application Forms
- 5 CivicPlus-Configured Application Forms
- 40 CivicPlus-Configured Fee Types
- 5 Pre-Configured Printable Documents
- 5 CivicPlus-Configured Printable Documents
- 20 Pre-Configured Inspection Types
- 10 Pre-Configured Report Types

Licensing

- Pre-Configured Task Management Dashboard
- 40 Pre-Configured License Types
- 10 Pre-Configured Contact Types
- 40 Pre-Configured Five Step Routings
- 10 CivicPlus-Configured Application Forms
- 40 CivicPlus-Configured Fee Types
- 10 CivicPlus-Configured Printable Documents
- 40 Pre-Configured Inspection Types
- 10 Pre-Configured Report Types

Code Enforcement

- Pre-Configured Task Management Dashboard
- 20 Pre-Configured Complaint Types
- 20 Pre-Configured Violation Types
- 10 Pre-Configured Contact Types (Complaints)
- 10 Pre-Configured Contact Types (Violations)
- 20 Pre-Configured Five Step Routings (Complaints)
- 20 Pre-Configured Five Step Routings (Violations)
- 10 CivicPlus-Configured Fee Types (Complaints)
- 10 CivicPlus-Configured Fee Types (Violations)
- 5 Pre-Configured Printable Documents (Complaints)
- 5 CivicPlus-Configured Printable Documents (Complaints)
- 5 Pre-Configured Printable Documents (Violations)
- 5 CivicPlus-Configured Printable Documents (Violations)
- 20 Pre-Configured Inspection Types (Complaints)
- 20 Pre-Configured Inspection Types (Violations)
- 5 Pre-Configured Report Types (Complaints)
- 5 Pre-Configured Report Types (Violations)

Fire and Life Safety

- Pre-Configured Task Management Dashboard
- 10 Pre-Configured Contact Types
- 50 Pre-Configured Five Step Routings
- 50 CivicPlus-Configured Fee Types
- 10 Pre-Configured Printable Documents
- 50 Pre-Configured Inspection Types
- 10 Pre-Configured Report Types



PHASE 5: EDUCATE

A CivicPlus Trainer will conduct Staff and Admin Training events for you, which are critical for an on-time project launch. These sessions provide training on the modules and features with tasks assigned to confirm system configuration. Completion of the training enables customers to start using the software at system launch.

PHASE 6: OPTIMIZE

This phase allows for small refinements to the items CivicPlus will have configured in Phase 4. Any imports included in your project will be conducted in this phase. During this period any records added to the system in Phase 5 will be removed as the system is prepared for launch.

PHASE 7: LAUNCH

Stakeholders will attend the Project Close-Out meeting, which is the final meeting with the implementation consultant. At this meeting, the SOW will be reviewed to ensure that 100% project completion has been achieved. Further, you'll be provided instructions on how to submit product-related requests to CivicPlus Customer Support. Your system is now Live and able to begin operations within the system.



PHASE 8: REFINE

Immediately following the Close-Out meeting, you will be connected to your customer success manager. They will establish regular check in meetings to review your progress in using the system and work together with your team to ensure success by outlining key milestones, measuring your objectives to ensure you achieve the desired outcomes. The customer success manager will work closely with you to monitor your account, ensuring that you see the value of the solution. In addition, you will connect the Public Portal to your website and become fully operational within each module and system.

PHASE 9: DELIGHTED

This phase begins when you communicate to your customer success manager your satisfaction with the product and willingness to be a referenceable contact. CivicPlus would also like to highlight your success by publishing a case study on the CivicPlus website.

Your Role During Implementation

To help create the strongest possible solution we will need you to:

- Commit to having all key stakeholders, subject matter experts, and functional area leads attend the kickoff call and all meetings. Your team must be the experts and key users for each module being implemented.
- Based on package, provide all data required in established timelines.
- Gather Fee Schedules per module.
- Based on package, provide application samples and similar forms.
- Identify and provide a logo for your print menu documents.
- Perform reviews and provide official approvals throughout the project.
- Work with your municipal web content team to insert links to the Citizen Portal
- Ensure you have the most up-to-date web browsers installed on your organization's computers
- Reserve training location and necessary resources (computers, conference phone, etc.)
 - Commit to all staff attending each modules' training sessions.



Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available via email and phone 8 a.m. – 5 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of your solution.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center includes release notes to inform your staff of upcoming enhancements and maintenance.

Support at a Glance

- Technical support engineers available 8 a.m. – 5 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour response during normal hours
- Dedicated customer success manager
- 24/7 online self-service help with the CivicPlus Help Center (civicplus.help)

AWARD-WINNING

Over the past six years, CivicPlus Technical Support has been recognized by the globally respected Stevie® Awards for Sales and Customer Service. CivicPlus has been honored with three Gold Stevie® Awards, six Silver Stevie® Awards, and eight Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CONTINUING PARTNERSHIP

We won't disappear after your system is live. You'll be assigned a dedicated customer success manager. They will partner with you by providing information on best practices and how to utilize the tools of your new system, resulting in consistently positive digital experiences for both your staff and residents.



Hosting & Security

CivicPlus protects your investment and takes hosting and security of our customers' solutions seriously. Redundant power sources and internet access ensure consistent and stable connections. You'll find that our extensive, industry-leading process and procedures for protecting and hosting your Community Development solution are unparalleled. We offer secure data center facilities, constant and vigilant monitoring, and updating of your system, including 99.9% guaranteed up-time (excluding maintenance).

CivicPlus uses third-party experts for regular security and penetration tests, ensuring product security against attack vectors. SSL encrypted, user-controlled, role-based, and two-factor authentication are supported.

Data Center	• Highly reliable data center – Amazon AWS as the backbone • Managed network infrastructure • Multi-zone availability • Fully redundant network • System monitoring – 24/7/365 • Full 24/7 SOC center with around the clock monitoring for malicious activity
Hosting	• Server updates & security patches • Antivirus management & updates • Infrastructure from Amazon AWS, a trusted partner for Infrastructure-as-a-Service (IaaS) • Web application firewall services from AWS
Disaster Recovery	Amazon AWS' cloud hosting with cross-region disaster recovery enables us to have services restored in a much shorter time frame with much more frequent backups. • 8-hour guaranteed Recovery Time Objective (RTO) • 24-hour guaranteed Recovery Point Objective (RPO) • Monitoring pre-emptively for potential disaster situations • Multiple data centers leveraging Amazon AWS's availability (zones & regions) • Full backups of customer data are done daily with a retention period of 1 year
Compliance	Amazon AWS offers multiple certifications for their Data Centers including the following: • SOC 1/ISAE 3402 , SOC 2, SOC 3 • FISMA, DIACAP, StateRAMP & FedRAMP • ISO 27001

Disclaimer

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. For reference, the CivicPlus standard Master Services and Solutions and Service Terms can be found online at civicplus.help/hc/en-us/sections/10985404533271. We look forward to developing a mutually beneficial contract with you.



P.O. Box 10 • Mountain Home, ID 83647

www.mountain-home.us

August 22, 2025

RE: Subject: Approval of CivicPlus Quotes (Website, Community Development, Asset Management, and NextRequest) & Authorization to Begin Implementation.

City Council Meeting: August 26, 2025

Mayor and City Council members,

City staff is seeking your approval for the following CivicPlus quotes for the following software modules:

1. Website
2. Community Development
3. Asset Management
4. NextRequest

Authorize the Mayor to execute all related agreements subject to legal review, and authorize staff to begin implementation.

The City's FY26 budget includes funding for the CivicPlus platform to modernize the public website, streamline community development workflows, improve asset management, and manage public records requests (NextRequest). Consolidating these services with one vendor will improve usability for residents and staff, reduce duplicative tools, and create operational efficiencies.

Fiscal Impact

- **Budget Status:** All requested modules are included in the adopted FY26 budget and will be allocated in future budgets.
- **Payment Timing:** CivicPlus has agreed that no payment will be due until after October 2025, aligning expenses with FY26 cash flow.
- **Uplift Clause:** City staff has requested that CivicPlus re-evaluate the standard 5% annual uplift and move it to a renewal year later than Year 2, based on the total

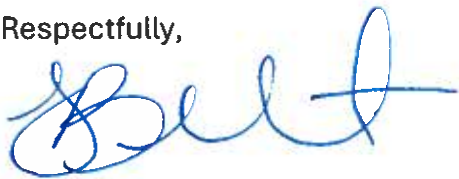
volume of software the City is adopting. Staff will report back if this negotiation results in revised pricing terms.

Upon approval, staff will coordinate with CivicPlus to begin project planning, data migration, configuration, and staff training so that go-live dates align with departmental needs and the FY26 work plan.

Rationale & Benefits

- Single vendor, integrated platform for website, development services, asset tracking, and public records.
- Faster service delivery and better resident experience.
- Improved compliance and recordkeeping through standardized workflows and retention practices.
- Operational efficiency via centralized support, training, and renewals.

Respectfully,



Tiffany Belt
City Clerk
City of Mountain Home, Idaho

T (208) 587-2104

tbelt@mountain-home.us

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-93594-1

2/27/2025 7:58 AM

10/2/2025

Client:

Mountain Home, ID

Bill To:

MOUNTAIN HOME CITY, IDAHO

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Zach Stivrins		zstivrins@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Asset Management One-Time Fee	Asset Management One-Time Deployment and Training Fee

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Asset Management Service Fee	Asset Management Annual License Fee: Water, Wastewater, Water Treatment, Fiber, Streets, Markings, Signs, Airport

Total Investment - Initial Term	USD 28,192.00
Annual Recurring Services (Subject to Uplift)	USD 21,692.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

Acceptance of Quote # Q-93594-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

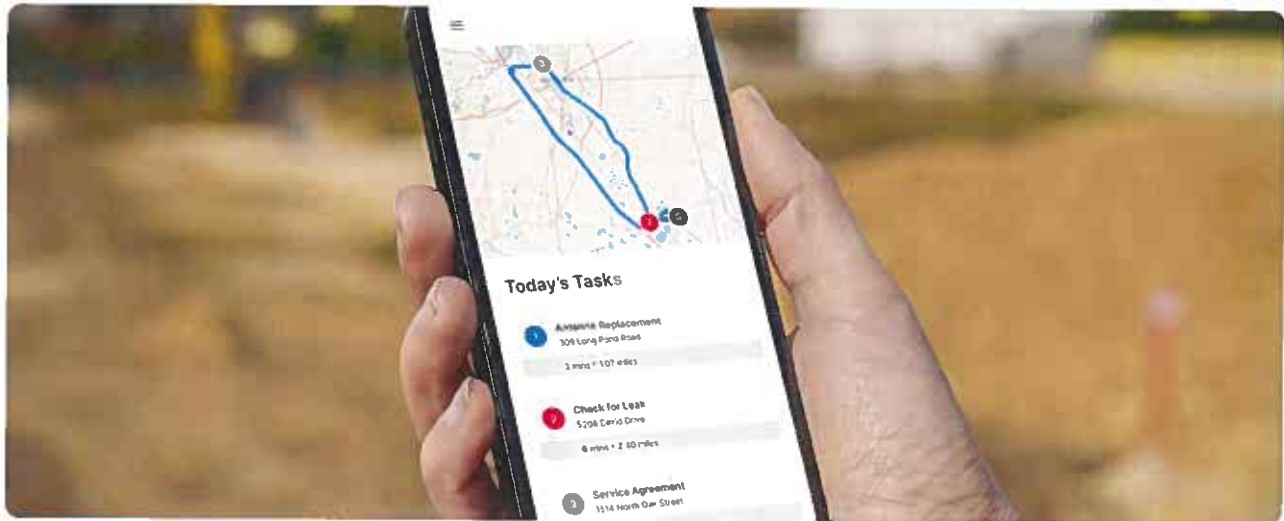
Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



Asset Management

CivicPlus® Asset Management simplifies and streamlines infrastructure and work order management and empowers confident, cost-effective decision-making. From tracking assets to scheduling maintenance, we streamline it all while providing built-in training and real-time data.

Benefits of Asset Management

-  **Simplify infrastructure management and improve collaboration** with centralized asset management
-  **Streamline maintenance and reduce downtime** with automated scheduling
-  **Empower data-driven decisions and optimize performance** with real-time analytics and actionable insights
-  **Maximize budgets and simplify resource management** with smarter strategies
-  **Stay ahead of aging infrastructure** with proactive maintenance tools

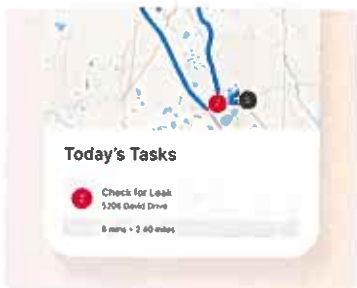


Staff Queries > In-Review Events

Event Name	Event Type	Status
1760519	Maintenance	In Review
Pur1927014	Maintenance	In Review
1930285	Maintenance	In Review

Streamline Workflows, Enhance Communication, and Reduce Inefficiencies with Centralized Asset Management

Replace disconnected systems with a unified platform that tracks asset conditions, schedules maintenance, and prioritizes repairs in real-time.



Simplify Work Order Management with an Integrated System

Tasks are prioritized by asset condition to maintain smooth, timely operations. Easily assign, track, and complete tasks from any device with a field-friendly interface.



Transform Raw Data into Real Results with Analytics & Reporting

Our intuitive analytics give you actionable insights into asset performance, lifecycle costs, and maintenance history with powerful, easy-to-use analytics tools—perfect for optimizing operations and justifying decisions—all with a few clicks.

Experience the features and benefits of the CivicPlus Asset Management software for yourself.

Call 888-228-2233 or visit civicplus.com

Ready to learn more?

Schedule a Demo →



P.O. Box 10 • Mountain Home, ID 83647

www.mountain-home.us

August 22, 2025

RE: Subject: Approval of CivicPlus Quotes (Website, Community Development, Asset Management, and NextRequest) & Authorization to Begin Implementation.

City Council Meeting: August 26, 2025

Mayor and City Council members,

City staff is seeking your approval for the following CivicPlus quotes for the following software modules:

1. Website
2. Community Development
3. Asset Management
4. NextRequest

Authorize the Mayor to execute all related agreements subject to legal review, and authorize staff to begin implementation.

The City's FY26 budget includes funding for the CivicPlus platform to modernize the public website, streamline community development workflows, improve asset management, and manage public records requests (NextRequest). Consolidating these services with one vendor will improve usability for residents and staff, reduce duplicative tools, and create operational efficiencies.

Fiscal Impact

- **Budget Status:** All requested modules are included in the adopted FY26 budget and will be allocated in future budgets.
- **Payment Timing:** CivicPlus has agreed that no payment will be due until after October 2025, aligning expenses with FY26 cash flow.
- **Uplift Clause:** City staff has requested that CivicPlus re-evaluate the standard 5% annual uplift and move it to a renewal year later than Year 2, based on the total

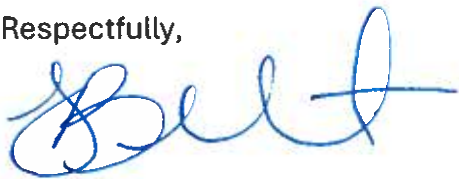
volume of software the City is adopting. Staff will report back if this negotiation results in revised pricing terms.

Upon approval, staff will coordinate with CivicPlus to begin project planning, data migration, configuration, and staff training so that go-live dates align with departmental needs and the FY26 work plan.

Rationale & Benefits

- Single vendor, integrated platform for website, development services, asset tracking, and public records.
- Faster service delivery and better resident experience.
- Improved compliance and recordkeeping through standardized workflows and retention practices.
- Operational efficiency via centralized support, training, and renewals.

Respectfully,



Tiffany Belt
City Clerk
City of Mountain Home, Idaho

T (208) 587-2104

tbelt@mountain-home.us

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-98713-1

4/21/2025 9:25 PM

10/31/2025

Client:

Mountain Home, ID

Bill To:

MOUNTAIN HOME CITY, IDAHO

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Shaun Jernigan		shaun.jernigan@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	NextRequest Standard Implementation	Standard Implementation (Virtual Only): Admin Users: 1 Kickoff Call, 1 Admin Training. Staff Users have Access to a monthly webinar for general training and questions	USD 1,500.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	NextRequest PT Standard Plan	NextRequest Standard Plan for local agencies; Unlimited Staff Users, Up to 10 Admin-Publisher Users, Up to 2TB Storage. Core Features: Review & Redaction Features, Payments, IT & Compliance Features	USD 10,788.00

Total Investment - Initial Term	USD 12,288.00
Annual Recurring Services (Subject to Uplift)	USD 10,788.00

Acceptance of Quote # Q-98713-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

Standard Package



Company Overview

CivicPlus started back in June of 1998 with a simple yet powerful vision: to develop technology solutions that empower local government staff to manage daily operations efficiently without depending on paper-based processes or complex systems.

Today, CivicPlus provides public sector technology that provides intelligent automation for staff and a unified experience for residents. CivicPlus solutions help increase process efficiency by up to 40%, freeing staff to improve community engagement. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a singular experience for residents and staff. Our portfolio includes:



- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Mass Notification
- Social Media Archiving
- NextRequest
- Recreation Management
- SeeClickFix 311 CRM
- Municode Codification
- Process Automation and Digital Services
- Community Development
- Asset Management
- Utility Billing
- Resident Portal

EXPERIENCE & RECOGNITION

25+ Years
10,000+ Customers
950+ Employees



With public service in our DNA, our 25-year heritage of **success** is fueled by the expertise of our product innovators—many of whom served in local government. Our commitment to deliver impactful solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government technology. We are proud to have earned the trust of our over 10,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily. With such experience, we are confident that we can provide the best solution for you.

CONTACT INFORMATION

Primary Office

302 S. 4th Street, Suite 500, Manhattan, KS 66502

Phone: 888.228.2233 | Fax: 785.587.8951

civicplus.com



civicplus.com

NEXTREQUEST HISTORY

NextRequest was founded with a singular vision: to transform how public agencies handle records requests. Born out of Code for America, a national nonprofit dedicated to improving government services through technology, NextRequest was purpose-built as a specialized solution to streamline the public records process. Our founders understood that transparency and accessibility are fundamental to building trust between government and residents, but that existing systems were outdated, inefficient, and often frustrating for both requesters and staff.

With a deep commitment to efficiency, compliance, and transparency, NextRequest has grown into the leading platform for automating and managing public records requests. We've tailored our solution to meet the unique needs of government agencies, with a focus on simplifying workflows, improving user experiences, and ensuring regulatory compliance.

Now a part of CivicPlus, NextRequest continues to innovate within the public sector, offering a flexible and scalable solution that helps agencies at all levels better serve their communities and fulfill public records laws with confidence.



The Best-Run Local Governments Run on CivicPlus Technology

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services. However, they struggle with budget cutbacks and technology constraints. With CivicPlus, leaders can finally overcome the perpetual trade-off between the demand for better services and the realities of operational resources, by leveraging the unique Civic Impact Platform to deliver both unmatched end-to-end automated efficiency and truly unified, delightful resident experiences.

CivicPlus is the only government technology company exclusively committed to being a trusted partner for impact-led government, enabling our customers to efficiently keep our communities informed, involved, and connected using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, our customers increase revenue and operate more efficiently while nurturing trust among residents.

NextRequest at a Glance



Serious About Security

SOC 2 Type II Audit, AES-256 encryption, and more



True Batch Redaction

Draft redaction, bulk redaction, and more



Experts in Record Requests

Records requests software is all we do



FOIA-Specific Customer Service

All customers assigned a Customer Support Specialist



950+ Customers

And growing fast



Customers Love Us

Check out our glowing Capterra & G2Crowd reviews

"The batch redaction tool is life-changing."

Robby Conteras, National City, CA



Standard Plan Overview

Licensing

- Unlimited Staff Users
- Unlimited Departments
- 10 Admin-Publisher Users
- 2 TB Storage

Resident-Facing Public Portal

- Unlimited Updates
- Customizable Request Form
- Real-Time Request Diversion Alerts
- Agency-Specific URL
- Optional Request and Record Publishing

Workflows & Automation

- Due Date Calculation, Reminders, and Status Indicators
- Departmental Routing and Point of Contact Automation
- Automated Request Acknowledgment and Updates
- Task Assignment, Tracking, and Reminders
- Unlimited Message Templates
- Timeline Audit Trail, Email and Record Monitoring
- Support Any File Size or Type

Review & Redaction with Unlimited Users

- Basic Redaction and RapidReview Module
- Custom Exemption List and Automated Log
- Custom Redaction Patterns

Invoicing & Payments

- Unlimited Invoicing Templates
- Time Tracking and Cost Calculation
- CivicPlus Pay Integration for Online Payments (+)

Tracking & Reporting

- Automated Reporting
- Administrative Dashboard
- Customizable Reports

IT & Compliance

- Automated Retention Scheduling
- CivicPlus SSO Integration
- SOC 2 Type II Audit
- CJIS Attestation Available
- HIPAA Compliance Available with BAA
- Custom IdP SSO (+)
- Risk Module (+)

Support

- In-App Chat, Phone, and Email Support
- 24/7 Help Center Access



Plan Details

ADMINISTRATIVE TOOLS

- Unlimited updates to branding and public portal settings
- Configurable due date calculation, with a custom holiday calendar and configurable reminders
- Configurable departments with associated staff and staff backups
- Automatic request routing to predefined user groups or departments
- User-configurable email alert preferences
- User-configurable templates for acknowledgment, messages, and closure reasons
- Customizable tags to categorize requests

PERMISSIONS & VISIBILITY

- Role-based permissions to allow controlled access to specific feature sets
- Default request visibility settings to ensure consistent internal visibility
- Change the visibility of a request in two clicks to make it more restricted

REQUESTER & PUBLIC ACCESS

- Requesters are not required to create an account, no roadblocks to transparency
- Choose whether to make a request public or only available to the requester
- Records can be viewed in application or downloaded in two clicks
- Record availability and hosting is dependent on your retention schedule
- Supports any file type, including PDF, email extracts, audio, video, etc.



CUSTOM FORMS

- Staff can customize request forms to allow requesters to select a department and provide additional information with custom fields
- Add tips, FAQs, T&C's, etc. to make the process more accessible and easier to understand for requesters
- Allow requesters to upload documents if required
- Staff can manually enter a request if it is received in another format and notate such (fax, mail, phone, etc.)

**NEXTREQUEST
BY THE NUMBERS**

2M+ Requests Fulfilled
20M+ Documents Processed

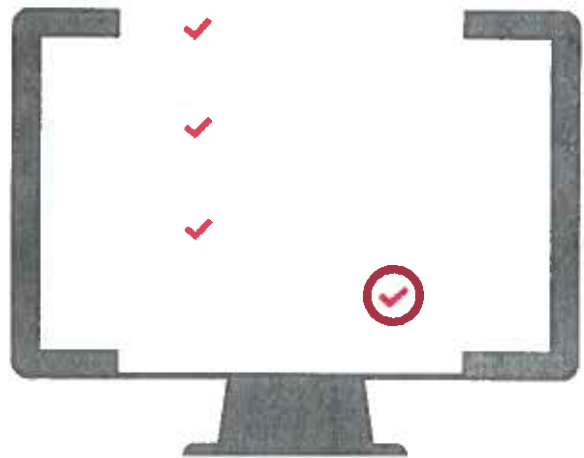


REQUEST DIVERSION

- In seconds, create real-time keyword alerts that trigger pop-up messages for requesters
- Redirect requesters to existing information online, provide additional tips, or proactively redirect them to the correct agency
- Allow requesters to review and reference past requests and documents to reduce duplicate requests

COMPLIANCE ENABLEMENT

- Automatic email notifications for requests that are “overdue”, “due tomorrow” and “due soon”
- Automatic status indicators show which requests are overdue, due soon, paused, etc.
- Task reminders are separate from due date reminders to ensure all steps are completed in a timeline manner
- Automated request acknowledgment to help satisfy legal requirements
- Timeline tracking of each request provides an audit trail for accountability and legal protection
- Provide additional documentation to your Timeline with custom notes
- Track if a requester has viewed a message, or viewed or downloaded released records
- Retention scheduling ensures requests and records are not kept longer than legally required
- Email bridge allows users to send messages via email without logging into the application, while still being tracked



BASIC REDACTION

- Redact manually with rectangles and highlighters, or search for text or patterns
- Custom exemption list and custom redaction patterns
- Automatically generated redaction log for transparency and compliance
- Automatically generates both redacted and original versions of your documents

RAPIDREVIEW MODULE

- All the functions of the Basic Redaction tool plus...
- Extract PST and MSG files for review, with email deduplication
- Efficiently review large amounts of documents and emails in context and create review workflows
- True Batch Redaction to handle hundreds of records at once, with all redactions autosaved as draft so you never lose your work
- Collaborate on redactions before finalization and release
- Take batch actions on records to move, delete, release, or zip hundreds of records at once
- Optical character recognition (OCR) available to help decipher the text on scanned documents



COST, INVOICING, AND PAYMENTS

- Track staff time per request with automated cost calculation
- Send and track invoices, with option to receive payments online via credit card (PCI compliant)
- Create unlimited invoicing templates for different fees

TRACKING AND REPORTING

- Automated reports that showcase request volume, average fulfillment, departmental breakdown and more
- The Administrative Dashboard provides quick insight to overall status and performance
- Run custom reports based on numerous request variables



Our records request software empowers organizations to collaborate remotely and asynchronously.



Implementation (Virtual Only)

Standard Plan Overview

The success of your onboarding is a priority to CivicPlus. Over the course of four stages, we'll work with you to:

Configure the portal to match your agency's process for responding to public records requests and set up agency-specific information such as:

- Users and Departments
- Message Templates
- Instructions for the Requester
- Tags

Train users on how to manage and respond to public records requests. All training is recorded, so you can rewatch and share it at any time or join any of our ongoing bi-weekly virtual training webinars.

- One Admin training with a Launch Manager for those administering the portal
- One Staff training via Webinar for staff users responding to records requests

Keys to a Successful Rollout

Designate a Primary Contact

Choosing someone who is involved in responding to public records requests frequently is ideal.



Clearly Map Out Processes

This is a vital step. Mapping out current processes as well as desired changes is the foundation of a great rollout.

Set Training Dates Early

This will help ensure maximum attendance for your Admin & Staff trainings.

Standard Project Timeline

A typical Standard NextRequest onboarding rollout takes ~8-12 weeks.

STAGE 1	Week 1	Key Stakeholders	Process Mapping: Fill out customer success plan, gather information, and add users, departments, and portal images.
	Week 2	Key Stakeholders	Kickoff Call: 30-60 minute meeting to outline the onboarding and training process as well as set a Go Live date.
STAGE 2	Weeks 2-3	Portal Admins	Gather Info for Portal: Finalize users and departments list. Update templates, alerts, tags, and custom text.
	Week 4	Portal Admins	Admin Training: 60-90 minute meeting for users who will be administering the portal and managing records requests as an Admin.
STAGE 3	Week 6	All Staff Users	Staff Training via Webinar: 60 minute training for staff who will be responding to record requests within the portal. Note: This staff training is via webinar only.
	Week 7	Communication Team	Go Live: Your agency's portal is now live and available to the public.
STAGE 4	Weeks 8-12	Portal Owner(s)	Check-in Review: Compare the first month of NextRequest usage against 30-day success goals and how you are using NextRequest.

OUR PROMISE TO YOU

Our team is dedicated to giving you the best experience in customer support. If your team changes, if your process changes, or if your agency evolves we're here to help you transition and get you back on track.

Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. NextRequest's dedicated support team is available 8 a.m. – 5 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of your solution.

CivicPlus Technical Support will provide a toll-free number, chat, and an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Support at a Glance

- Dedicated NextRequest technical support 8 a.m. – 5 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone, email, and chat
- 4-hour initial response during business hours
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)



AWARD-WINNING

CivicPlus has been honored with three Gold Stevie® Awards, six Silver Stevie® Awards, and nine Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

CONTINUING PARTNERSHIP

We won't disappear after your portal is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.



Hosting & Security

INFRASTRUCTURE

Application Security – NextRequest servers and databases are hosted on Amazon Web Services. All data is hosted in the United States.

Storage Security – Customer image assets and documents are stored in Amazon S3.

Backups – Your data is backed up daily, weekly, and monthly.

Redundancy – We maintain redundancy to prevent single points of failure, are able to replace failed components, and utilize multiple data centers designed for resiliency.

Disaster Recovery – We have a step-by-step plan in place to take precautions and minimize the effects of a disaster.

COMPLIANCE

SOC 2 Type II Audit – NextRequest has successfully completed a SOC 2 Type II audit.

Accessibility – NextRequest product is compliant with both WCAG 2.1, Level A and Level AA and also compliant with WCAG 2.2, Level A and Level AA

CJIS – NextRequest enables agency Criminal Justice Information Services (CJIS) compliance by mapping features and the organization to CJIS security controls.

Encryption – All data is encrypted at rest using AES-256 and in transit using TLS v1.2. Documents can only be accessed through a valid token that expires. For data, we encrypt in transit using TLS 1.2 and AES-256 at rest.

Codebase – The NextRequest codebase is built on the latest version of Ruby and Ruby on Rails. Changes are made to repositories via GitHub Pull Requests (PRs).

HTTPS & SSL – All web requests between web clients and NextRequest are secured by TLS version 1.2.

Monitoring – Standard application logs are collected daily and weekly. Individual user access is logged within the application and kept in application logs. System status reports are available 24/7 here: <https://bit.ly/2YGxbhZ>

Security Updates – NextRequest's architecture allows security updates to be made to all customers in real-time, preventing delays in the patching of security vulnerabilities.

Data Destruction – At the request of a customer, we will expunge all customer data from NextRequest servers.

ADDITIONAL INFORMATION

Updates & Patches – NextRequest uses a software-as-a-service (SaaS) delivery model. This means customers are always using the most up-to-date version of the application and don't have to wait for new releases, including security updates. Development is conducted on a 2-week cycle.

Single Sign-On (SSO) – NextRequest can add SSO integrations including Active Directory and OAuth to improve password security and access controls across the enterprise organization.

Password Standards – We enforce strong passwords based on the NIST 800-63B guidelines.

Browser Compatibility – NextRequest is optimized for Chrome but works with IE11 and up and other modern web browsers.

Optional Add-Ons



Credit Card Processing

CivicPlus Pay (Pay) is our integrated, secure, PCI-compliant, utility application. Local governments can use Pay within many of our solutions to enable seamless payment capabilities.

Pay acts as the connector to facilitate a transaction between the CivicPlus solution and the selected payment processor. Pay offers integrations with several common payment processors to provide flexible payment solutions. CivicPlus has partnered with several integrated processors to enhance the customer experience through a streamlined relationship between the CivicPlus solution and the processor that processes the payments.

If a partner payment processor is utilized by you, CivicPlus can assist with the facilitation, set-up, support, and troubleshooting services. Pay can also integrate with many other supported processor providers in addition to our partner network, on a more limited fashion, to assist you in developing a successful system. Additional details on our approved partner network and other supported processor providers is available upon request.

To utilize any of the approved processors, an agreement will need to be executed directly between you and the vendor that will assess separate merchant account and transaction fees. Additional information can be provided upon request.

Because EMV and Card-Swipe devices are encrypted specifically for individual payment processors, you'll need to procure any required devices directly from your selected processor provider for either purchase or rent. We are happy to assist in your procurement of such devices.

Risk Module

- Personally Identifiable Information, like full names, phone numbers, SSNs, mailing addresses, passport numbers, and much more
- Credentials, including many common API and encryption keys
- Financial Information, like credit card and bank account numbers
- Personal Health Information, including identification numbers associated with health insurance, prescription drugs, and medical devices
- An extra layer of security to help keep track of how many documents have been reviewed and understand their 'Risk Level' on a scale from Low to High, based on the information identified



Disclaimer

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.

Development Services

Mountain Home, Idaho

TO: Mayor and City Council

FROM: Senior City Planner

SUBJECT: Area of Impact Map Modification

On August 18, 2025, City Council met to discuss and decide the Area of Impact Boundaries. According to State an Area of impact boundary shall not divide county recognized parcels of land.

Code 67-6526 (d)(4)(b) In addition to the criteria set forth in paragraph (a) of this subsection, an area of impact shall not exceed the areas that are very likely to be annexed to the city within the next five (5) years. Except as otherwise provided in this paragraph, an area of impact shall not extend more than two (2) miles from existing city limits. **An area of impact boundary shall not divide county recognized parcels of land.** If only a portion of a recognized parcel falls within the two (2) mile limit, then the boundary may extend beyond two (2) miles on that parcel so that it encompasses the entire parcel. Adjustments to an area of impact may be proposed and considered at any time following the initial establishment of the area of impact.

Council decided to keep the area north of the interstate at the Canyon Creek area as the boundary for the area of impact. However, the existing boundary lines divide parcels rather than encompass the entire parcel boundaries. I have attached a map showing that location and a couple of options to reconfigure that section of the Area of Impact Boundary. Mr. Matthews will provide two maps, one with each option, so once you choose your option you may include it with your resolution to the County. You may choose another alternative rather than those options provided if you so decide.

Page 2 of this document shows the parcels boundary map. Also, attached is a map that shows the two options mentioned above.

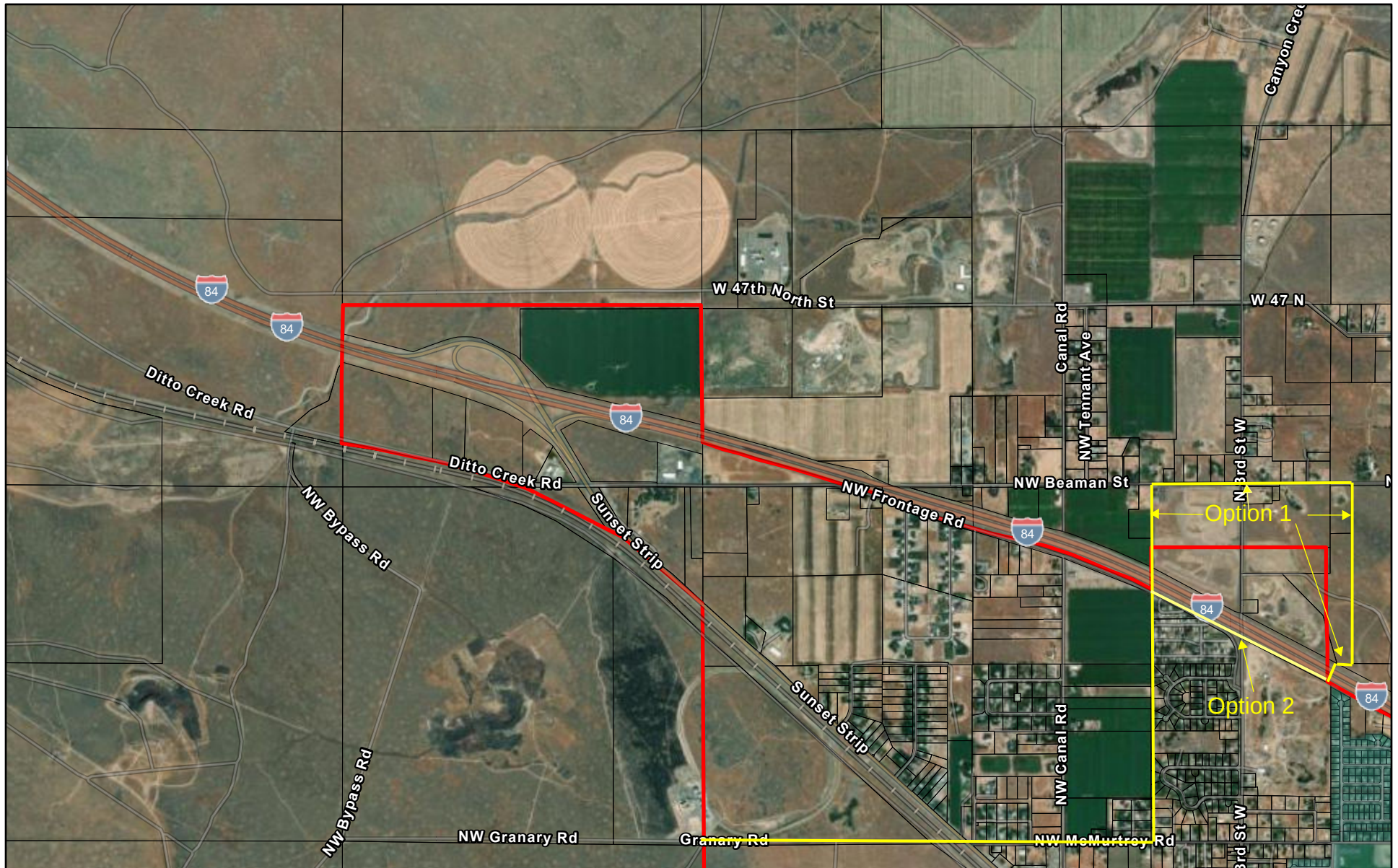
Thank you for your attention to this matter.

Development Services

Mountain Home, Idaho



Area Information Map NON PUBLIC

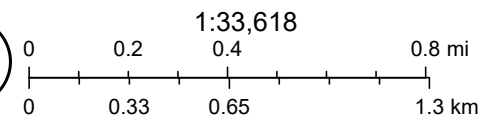


7/23/2025

- AREA_INFORMATION_2020_pub - Impact_Area
- AREA_INFORMATION_2020_pub - Elmore_County2018
- World Imagery
- Low Resolution 15m Imagery

High Resolution 60cm Imagery
 High Resolution 30cm Imagery
 Citations

Red=existing
Yellow=Proposed



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community, Maxar

RESOLUTION NO. 17-2025R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO, RELATING TO THE AREA OF CITY IMPACT PURSUANT TO IDAHO CODE § 67-6526(3) AND (4), REQUESTING THE ELMORE COUNTY BOARD OF COMMISSIONERS APPROVE A MODIFIED AREA OF CITY IMPACT BOUNDARY AS SET FORTH ON THE ATTACHED MAP; TO SET A PUBLIC HEARING FOR SAID PROPOSAL; TO ACCEPT THE COST OF NOTIFICATION BY MAIL TO EACH OWNER OF PROPERTY LOCATED WITHIN THE PORTION OF THE AREA OF IMPACT THAT IS PROPOSED TO BE MODIFIED; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Idaho Code § 67-6526(6) requires all Cities and Counties to review existing areas of impact and to re-establish them in conformance with the provisions of that section by December 31, 2025; and

WHEREAS, The City of Mountain Home and Elmore County have an existing Area of Impact boundary; and

WHEREAS, the City of Mountain Home, in reviewing the existing Area of Impact boundary, has determined portions of the Area currently included do not meet the requirements for inclusion set forth in Idaho Code § 67-6526(4)(a) and (b); and

WHEREAS, the City desires the existing Area of Impact Boundary to be modified and said modification to be approved by an ordinance adopted by the Board of County Commissioners of Elmore County.

NOW, THEREFORE, it is RESOLVED by the City Council of the City of Mountain Home , Idaho as follows:

Section 1 : The City Council has considered the following factors relating to establishing and modifying an Area of City Impact boundary, pursuant to Idaho Code § 67-6526(4)(a):

- (i) Anticipated commercial and residential growth
- (ii) Geographic factors
- (iii) Transportation infrastructure and systems, including connectivity;
- (iv) Areas where municipal or public sewer and water are expected to be provided within five (5) years; and
- (v) Other public service district boundaries.

Section 2: The City Council has considered and incorporated the requirements of Idaho Code § 67-6526(4)(b) in requesting this modification to the Area of City Impact boundary, namely, the proposed boundary does not at any point extend more than two miles from existing City limits, and the City Council finds that all lands within the proposed modified boundary are very likely to be annexed to the City within the next five (5) years, using the criteria set forth in Section 1 above.

Section 3: The City of Mountain Home requests the Elmore County Board of Commissioners set a public hearing for the proposed modified Area of City Impact boundary as set forth in the Map attached as Exhibit “A” to this Resolution, and the City agrees to pay the cost of notification by mail to each owner of property located within the portion of the area of impact that is proposed to be modified.

Section 4: The City of Mountain Home requests the Elmore County Board of Commissioners, after the public hearing provided in Section 3 above, adopt an ordinance establishing the modified Area of Impact Boundary as set forth in the Map as attached as Exhibit “A” to this resolution.

Section 5: In the event the Board declines to adopt the proposed Area of Impact boundary, or proposes a different boundary after the public hearing, the City requests a joint meeting with the Elmore County Board of Commissioners to review the proposed Area of Impact Boundaries, the public hearing testimony, and the specific criteria addressed in that testimony, to attempt to work together to arrive at a mutually acceptable modified boundary.

Section 6: This resolution shall take effect and be in force immediately upon its passage and approval.

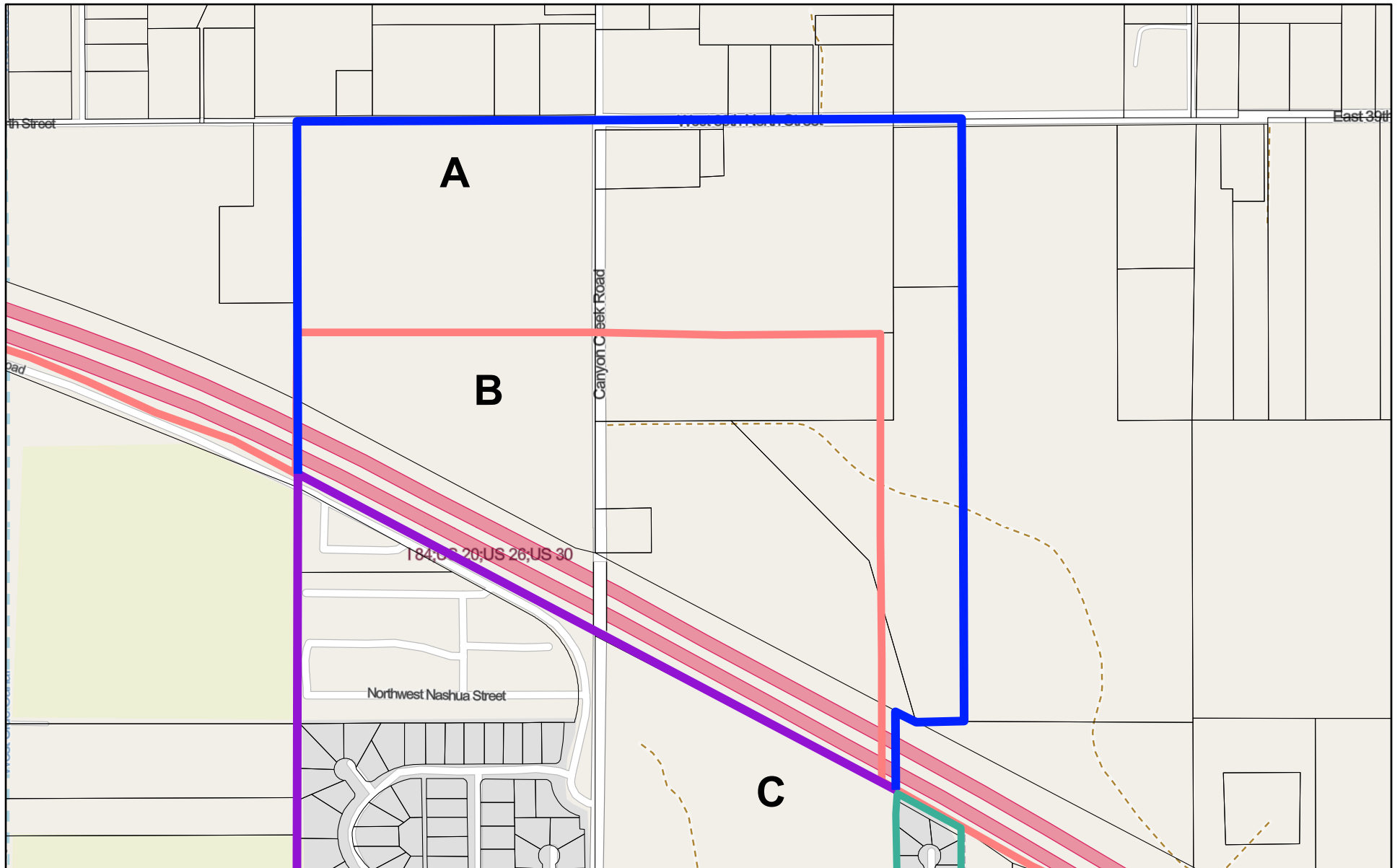
Passed and approved this _____ day of _____, 2025.

By: _____
Rich Sykes, Mayor

ATTEST:

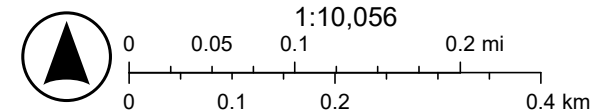
Tiffany Belt, City Clerk

A of I Proposed North



8/20/2025

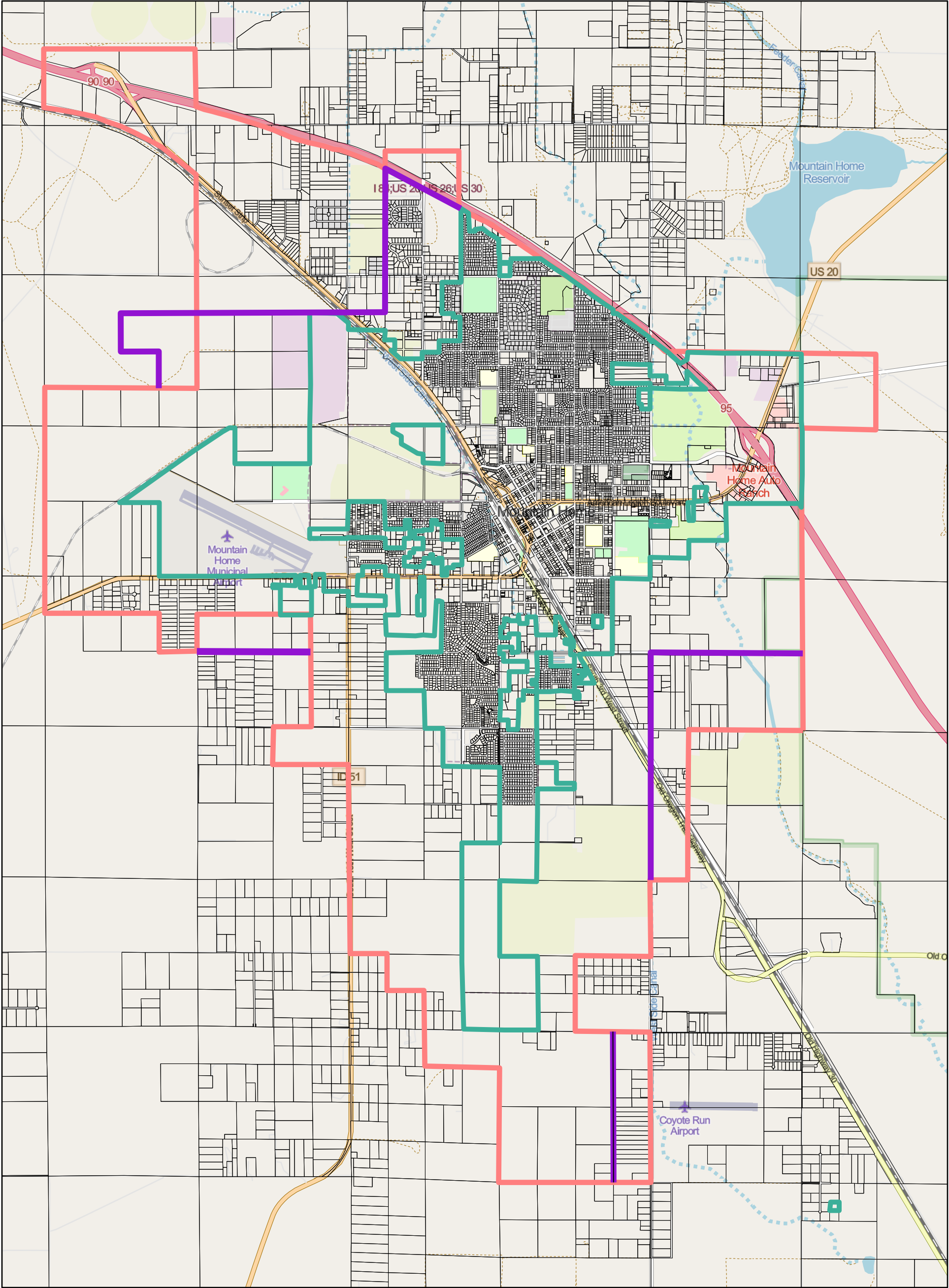
 CITY_LIMITS_POLY_6_23  PARCEL_DATA
 AREA_OF_IMPACT_2021



Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri
 Community Maps contributors, Map layer by Esri

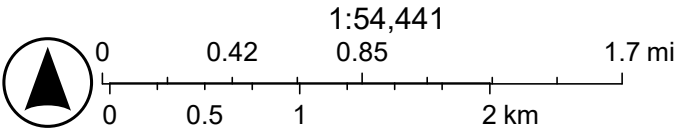
John K. Matthews

A of I Proposed



8/19/2025

-  CITY_LIMITS_POLY_6_23
-  AREA_OF_IMPACT_2021
-  PARCEL_DATA



Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri Community Maps contributors, Map layer by Esri

From: Dickerson, Paris
Sent: Wednesday, July 23, 2025 3:50 PM
To: Tiffany Belt <tbelt@mountain-home.us>
Cc: Welch, Michael <>; Heazle, David
Subject: Sawmill Easement Follow Up

Hi Tiff,

Great chatting with you today!

As discussed, after careful consideration, Idaho Power has determined we are unable to provide an annual or one time payment for the transmission structure easement needed for the Sawmill substation connection. I know we talked about this last week, too, but the Franchise Agreement outlines that payments made under the agreement are to be in lieu of additional payments for infrastructure siting. If Council has additional questions, I'm happy to come answer questions or discuss further.

Thank you!

Paris G. Dickerson
ECONOMIC AND COMMUNITY DEVELOPMENT MANAGER
Idaho Power
Office [208-388-2022](tel:208-388-2022) | Mobile [406-546-2074](tel:406-546-2074)
Email
10790 West Franklin Road | Boise, ID | 83709

PLEASE RETURN TO:

Easement Specialist – Plaza 2
1221 W. Idaho St. (83702)
P.O. Box 70
Boise, ID 83707

Easement—Organization

City of Mountain Home

“Grantor(s)”, of Elmore County, State of Idaho, do hereby grant and convey to IDAHO POWER COMPANY, a Corporation, with its principal office located at 1221 W. Idaho Street, Boise, Idaho, 83702 (P.O. Box 70, Boise, ID 83707), its licensees, successors, and assigns, (collectively, “Grantee”), for One Dollar and other valuable considerations, the receipt and sufficiency of which is hereby acknowledged, a permanent and perpetual easement and right of way, at all times sufficient in width for the installation, erection, continued operation, maintenance, repair, alteration, inspection, and/or replacement of the following:

Combination Facilities:

- (i) Overhead electrical transmission, distribution and communication lines, including fiber optics, and circuits of Grantee, attached to poles or other supports, together with guys, cross-arms, supports, stabilizers, and
- (ii) underground electrical power line or lines generally including, but not limited to, buried power lines and wires, above-ground pad-mounted transformers, junction boxes, cables, conduits, communication lines, including fiber optics, other equipment, and all related appurtenances, any of which may extend above ground, in certain locations to be determined by Grantee at Grantee’s sole and absolute discretion, and
- (iii) any other attachments, appurtenances and incidental equipment relating to the items described in subclause (i) or (ii) above.

All of the foregoing items described in subclause (i), (ii) and (iii) are collectively referred to herein as the “**Facilities**”. Grantee shall also have the right to permit the attachment and/or use or placement of the wires, fixtures, cables and conduits of other companies or parties (all of the same being included within the definition of “**Facilities**”).

The easement and right of way granted herein shall be over, on, and across the premises belonging to Grantor(s) in Elmore County, State of Idaho, in the location described below:

Grantee is hereby also granted the perpetual right of ingress and egress over Grantor’s other property necessary for the full and complete use, occupation, and enjoyment of the easement hereby granted, and together with all rights and privileges incident thereto, including, but not limited to, (i) the right, at Grantee’s expense, to cut, trim, and remove trees, brush, bushes, sod, flowers, shrubbery, overhanging branches and other obstructions and improvements which may injure or interfere with Grantee’s use, occupation, or enjoyment of this easement, (ii) the right, at Grantee’s expense, to excavate and refill ditches and trenches for the location of the Facilities, and (iii) the right, at Grantee’s expense, to install, construct, operate, inspect, alter, maintain, replace, improve and repair any and all aspects of Grantee’s Facilities on, over, under and across the lands subject to this easement.

The location of the easement and right of way granted herein is described as follows:

In Exhibit ‘A’ Legal Description and shown on Exhibit ‘B’ Survey Map attached hereto and made a part hereof.

Grantor shall not alter the grade or elevation of the land within the right-of-way existing on the date hereof through excavations, grading, installation of berms, or other activities without the prior written approval of Grantee. Grantor shall not place or build any structure(s) within the easement area except fences and except as otherwise approved by Grantee in writing.

This Easement shall run with the land and be binding upon the parties’ successors and assigns.

(Signature page immediately follows)

Checked by: Michael Welch
Work Order #: 27636366

Executed and delivered this _____ day of _____,

Signature(s) of Grantor(s) *(Include title where applicable)*:

Corporate Verification

STATE OF _____ }
COUNTY OF _____ } ss.

I, _____ *(Notary's Name)*, a notary public, do hereby certify that on this _____
day of _____, 20 _____, personally appeared before me _____
(Individual's Name Including Title) and _____ *(Individual's*
Name Including Title), who, being by me first duly sworn, declared that he/she/they are respectively the duly authorized person(s) of
_____ *(Organization Name)*, that he/she/they
signed the foregoing document, and acknowledged to me that he/she/they executed the same as the free act and deed on behalf of said
organization.

(NOTARY SEAL)

Notary Public
My Commission Expires on _____

December 11, 2024
Project No. 23-233
Parcel Number RPA0076000009A
Legal Description

Exhibit A

A parcel of land for an Idaho Power Company Easement situated in a portion of the Southwest 1/4 of the Southwest 1/4 of Section 23, Township 3 South, Range 6 East, Boise Meridian, Elmore County, Idaho and being more particularly described as follows:

Commencing at a found 5/8-inch rebar marking the Southwest corner of said Section 23, which bears S00°04'38"E a distance of 2,634.29 feet from a found brass cap marking the West 1/4 corner of said Section 23;

Thence following the westerly line of said Southwest 1/4 of the Southwest 1/4, N00°04'38"W a distance of 347.63 feet to the **POINT OF BEGINNING**.

Thence following said westerly line, N00°04'38"W a distance of 130.00 feet;

Thence leaving said westerly line, N89°55'22"E a distance of 60.00 feet;

Thence S00°04'38"E a distance of 130.00 feet;

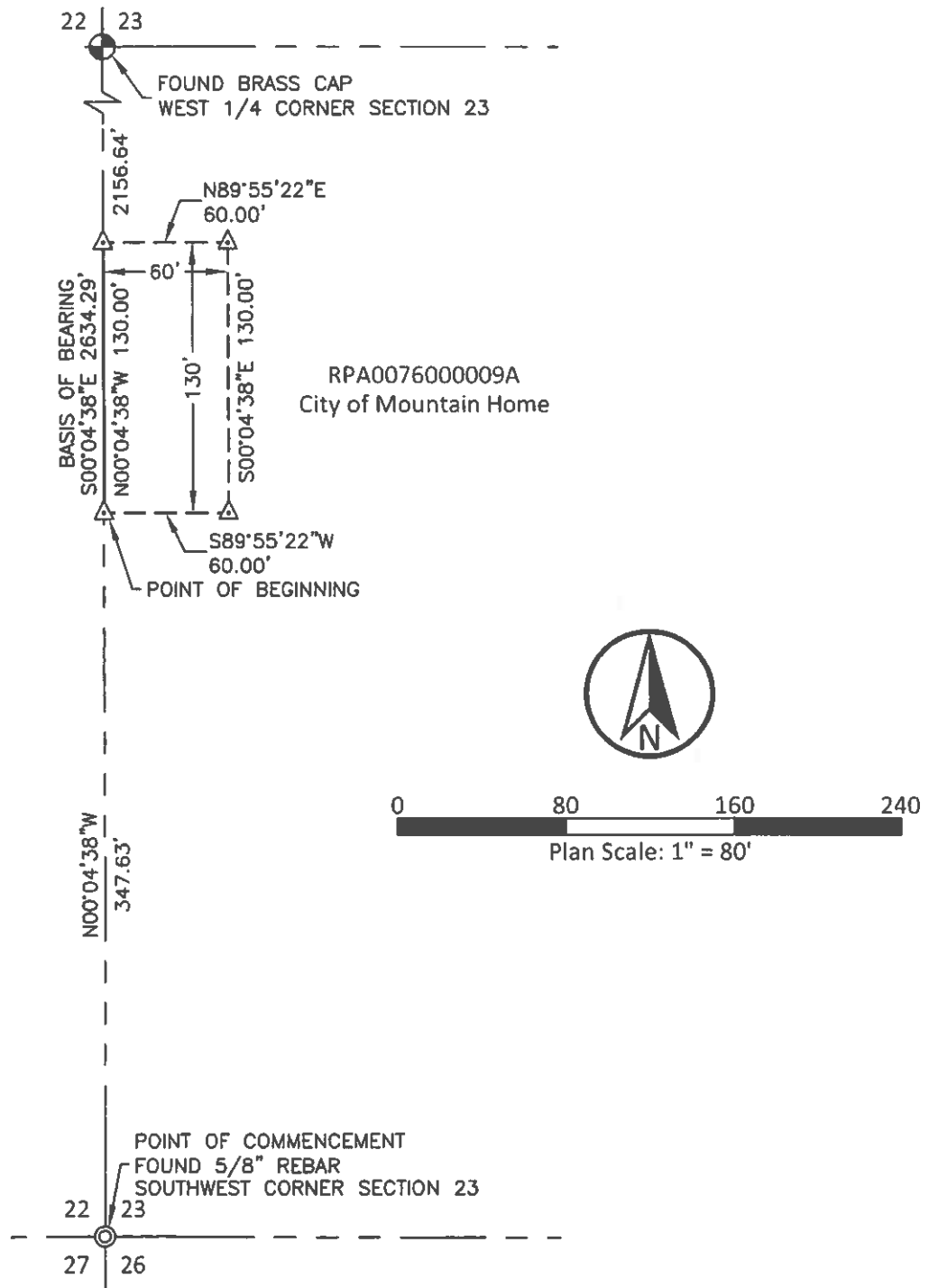
Thence S89°55'22"W a distance of 60.00 feet to the **POINT OF BEGINNING**.

Said parcel contains 7,800 square feet, more or less, and is subject to all existing easements and/or rights-of-way of record or implied.

Attached hereto is **Exhibit B** and by this reference is made a part hereof.



P:\IDAHO POWER\23-233 T244 LINE\CAD\SURVE\EXHIBITS\23-233 RPA0076000009A EASEMENT.DWG, PAUL KIM, 12/11/2024, ESTUDIO907 PC3, 08.5X11 P



DATE: December 2024
PROJECT: 23-233
SHEET: 1 OF 1

Exhibit B - Idaho Power - Power Line Easement
Mountain Home, Idaho

APN: RPA0076000009A
Owner: City of Mountain Home



0 80 160 240

Plan Scale: 1" = 80'

PROPOSED IDAHO POWER EASEMENT AREA
(7,800± SQ. FT.)

RPA0076000009A
City of Mountain Home

W 10TH NORTH STREET

22 23
27 26

km

ENGINEERING

5725 NORTH DISCOVERY WAY
BOISE, IDAHO 83713
PHONE (208) 639-6939
kmengllp.com

DATE December 2024

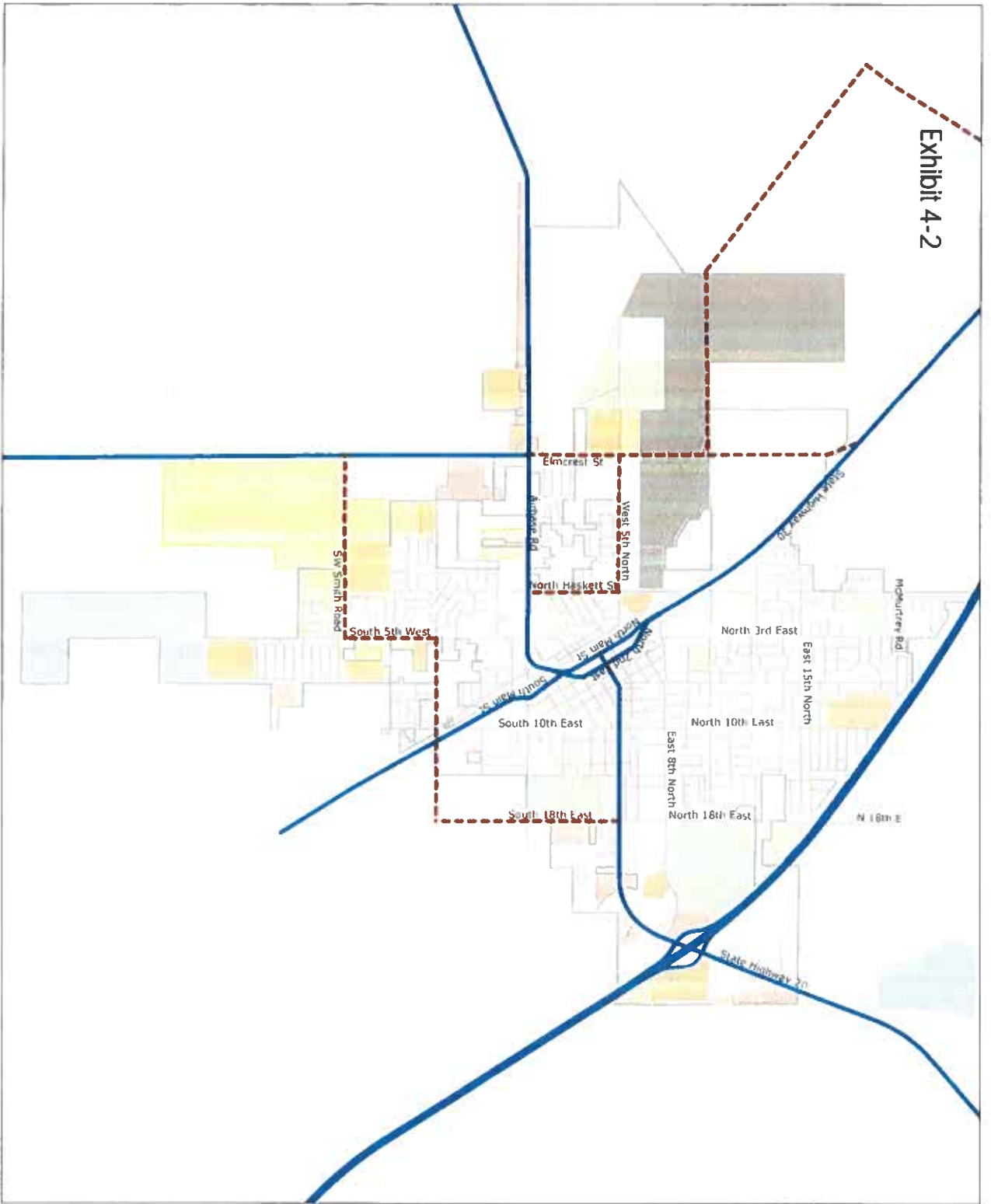
PROJECT 23-233

SHEET:
1 OF 1

Exhibit C - Idaho Power - Power Line Easement Proximity Exhibit
Mountain Home, Idaho

APN: RPA0076000009A
Owner: City of Mountain Home

Exhibit 4-2



Mountain Home Alternative Freight Routes

DATE: AUGUST 2024

LEGEND

- | | |
|---|---------------------------|
| Future Land Use Development (2045) | Water Bodies |
| Commercial | Parcels |
| Industrial | City Limits 2023 |
| Residential | Mountain Home Streets |
| TIS Development (2035) | TIS Development (2035) |
| Freight Routes | Alternative Freight Roads |
| Roads | |
| Canals | |
| Open Spaces & Parks | |



Sources:
City of Mountain Home
Idaho Transportation Department
Idaho State University GIS

1" = 1.32 822'

0 1,000 2,000 3,000
US Feet



COORDINATE SYSTEM: NAD 1983 2011 StatePlane Idaho West FIPS 1103 PLUS

PROJECT NUMBER: 220130
DRAWN BY: CT
APPROVED BY: BW



1717 S. RUSTLE ST. SUITE 201
SPokane, WA 99204
WWW.ARDURRA.COM

ORDINANCE NO. 1251

“AN ORDINANCE IN ACCORDANCE WITH IDAHO CODE 50-328, 50-329 AND 50-329A GRANTING A FRANCHISE TO IDAHO POWER COMPANY, A CORPORATION, AND TO ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, MAINTAIN AND OPERATE IN AND UPON THE PRESENT AND FUTURE STREETS, HIGHWAYS AND OTHER PUBLIC PLACES WITHIN THE CORPORATE LIMITS OF THE CITY OF MOUNTAIN HOME, IDAHO, ELECTRIC UTILITY PROPERTY AND FACILITIES FOR SUPPLYING ELECTRICITY AND ELECTRIC SERVICE TO THE CITY, THE INHABITANTS THEREOF, AND OTHERS FOR A TERM OF 35 YEARS, INCLUDING THE NONEXCLUSIVE RIGHT TO PHYSICALLY LOCATE AND MAINTAIN TELEPHONE, CABLE, FIBER OPTICS OR OTHER COMMUNICATIONS FACILITIES; SETTING FORTH AN AGREEMENT NOT TO COMPETE, RESERVING POWER OF EMINENT DOMAIN; PROVIDING FOR THE PAYMENT OF FRANCHISE FEES; AND SPECIFYING OTHER LIMITATIONS, TERMS AND CONDITIONS GOVERNING THE EXERCISE OF SAID FRANCHISE.”

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO THAT;

SECTION 1. The City of Mountain Home, Idaho (hereinafter called the “City”) hereby grants to IDAHO POWER COMPANY, a corporation, and to its successors and assigns (hereinafter called the “Grantee”) the right, (subject to the rights of the City set forth in Section 14 hereof), privilege and franchise for a period of thirty-five (35) years from and after AUGUST 12, 1976, however, with the right to amend by mutual agreement in accordance with Section 15, to construct, maintain and operate in and upon the present and future streets, alleys, highways and other public places within the corporate limits of the City, electric utility property and facilities for supplying electricity to the City, and the inhabitants thereof, and to persons and corporations beyond the limits of the City, including the nonexclusive right to physically locate and maintain telephone, cable, fiber optics or other communications facilities of the Grantee or other parties, (provided, that Grantee shall comply with the City’s requirements for cable system franchises) all subject to the terms and conditions hereinafter specified. In the case of annexation of property to the corporate limit, such area will be considered under this agreement, upon effective date of the annexation, subject to Section 9 hereof. All such electric utility property and facilities now maintained by the Grantee within the streets, alleys, highways and other public places within the corporate limits of the City shall be deemed covered by this ordinance as provided herein.

SECTION 2. All of the Grantee’s electric property and facilities in and upon the present and future streets, alleys, highways and public places within the corporate limits of the City shall be constructed and at all times maintained in good order and condition and in accordance with standard engineering practices and all applicable safety codes and lawful governmental regulations, including all applicable state and federal regulations and all construction standards presently in effect by the Idaho Public Utilities Commission or adopted by that Commission during the term of this franchise agreement.

SECTION 3. Upon request of the City, the Grantee shall relocate its facilities as necessary within the present and future streets, alleys, highways and other public places owned by the City. The City shall have no responsibility for the costs of such relocations. The Grantee shall bear the cost of relocating its facilities at the City's request, unless the facilities are to be relocated for the benefit of a third party, in which case the third party shall pay the costs of relocation. In the event federal, state or other funds are available in whole or in part for utility relocating purposes, the City shall apply for such funds and the Grantee will be reimbursed to the extent any such funds are actually obtained.

SECTION 4. It shall be lawful for the Grantee to make all needful or convenient excavations and/or installations in any of the present and future streets, alleys, highways and other public places within the corporate limits of the City for the purpose of erecting and maintaining the posts, poles, towers, or other supports for its wires or for the purpose of laying, maintaining and operating conduits, vaults and wires and other conductors underground for the purpose aforesaid, or to repair and improve such electric power and light system and to extend the same; provided that when the Grantee or any person or corporation under the authority of this franchise, shall disturb any of said streets, alleys, highways or other public places for the purposes aforesaid, he, it or they shall restore the same to good order and condition as soon as practicable and without unnecessary delay and failing to do so after five days' notice from the City, or its duly authorized officer or officers, then the City may place said street, alley, highway or public place in such condition at the cost and expense of the Grantee, and said Grantee will forthwith pay the full cost and expense thereof upon demand of the City. All facilities constructed under this ordinance shall be placed and maintained at such places and positions in or upon such public ways and public places as shall not interfere with the passage of traffic and shall conform to all applicable laws, rules and regulations.

SECTION 5. The City shall have the right and privilege to string and maintain wires for its internal communications for its fire, police, airport and other services upon the poles and other facilities erected and maintained by the Grantee hereunder, subject to the Rules and Regulations of the Idaho Public Utilities Commission. The City shall string, maintain and operate such wires at its own expense, risk and responsibility, and in accordance with all legal requirements and good engineering practices and in such manner as not to impose any additional expense upon Grantee of its said poles and facilities. Any such wires of the City shall be subject to interference by the Grantee only when necessary in the maintenance, operation or repair of the Grantee's own fixtures, wires, facilities and appurtenances.

SECTION 6. The Grantee shall at all times indemnify and hold the City, its officers, employees and agents, harmless from any and all expenses or liability arising from or by reason of any negligent act or omission of the Grantee, its representatives or employees, in the construction, operation or maintenance of any of the Grantee's electric utility property or facilities.

SECTION 7. Upon acceptance of this franchise by Grantee and before Grantee shall have any rights hereunder, Grantee shall file with the City Clerk a Certificate of Insurance evidencing General Liability Insurance which covers claims for Bodily Injury, Property Damage and Personal Injury. Such insurance shall have minimum limits of \$1,000,000 per occurrence. The City of Mountain Home shall be named as an "Additional Named Insured" under Grantee's insurance

policy. Should the minimum limits of insurance as set forth herein be increased above \$1,000,000, pursuant to the Idaho Tort Claims Act (Idaho Code Section 6-901 et. seq.) or any similar legislation, the Grantee shall be required to provide the City with a new Certificate of Insurance evidencing the higher limits upon the City's request.

SECTION 8. The electric service to be furnished to the public hereunder, and all rates and charges therefor, and all regulation of the Grantee hereunder, shall at all times be subject to all rules, regulations and orders that may be lawfully prescribed by the Idaho Public Utilities Commission or by any other governmental authority now or hereafter having jurisdiction over such matters. During the term of this franchise, Grantee shall at all times assure that customers within the City have access to customer service from the Grantee as required by the Idaho Public Utilities Commission.

SECTION 9. As compensation for the right, privilege and franchise hereby granted, Grantee agrees to pay to the City on or before the 30th day of January, April, July and October, an amount equivalent to one percent (1%) of Grantee's "gross revenues" for the preceding calendar quarter. For purposes of this Section, "gross revenues" shall mean the amount of money billed by the Grantee for the electricity it sells within the corporate limits of the City to customers, less uncollectibles. The City shall provide appropriate information to the Grantee to allow the Grantee to identify which of its customers are located within the corporate limits of the City for purposes of paying franchise fees. Grantee shall not be responsible for any failure to pay franchise fees which results from deficiencies in such information provided by the City. In the event the City annexes a new area into its corporate limits, the terms of this Section 9 regarding franchise fees shall not apply to the annexed area until sixty (60) days after the City has supplied the Grantee with appropriate information for the identification of the Grantee's customers within the annexed area.

The Grantee's franchise fee payment obligations hereunder shall commence with the start of the Grantee's first full billing cycle following the effective date of this ordinance; provided, that the Grantee must first receive approval from the Idaho Public Utilities Commission for the collection of the franchise fee in the rates charged by Grantee.

SECTION 10. The City shall have the right during the term of this franchise agreement to increase the franchise fee hereunder up to three percent (3%), by obtaining approval of a majority of voters of the City voting on the question at an election held in accordance with chapter 4, title 50, Idaho Code. Any such vote to increase the franchise fee hereunder shall provide that the increased franchise fee will apply to any electric service provider (other than the City) who utilizes the City's streets, alleys or other public places to provide electrical service within the City, during the term of this franchise agreement.

SECTION 11. The Grantee shall keep accurate books of account for the collection of the franchise fees hereunder and the City shall have the right to inspect the same at all times during business hours, and from time to time audit the same for the purpose of determining gross revenues under Section 9 above.

SECTION 12. The franchise fees paid by the Grantee hereunder will be in lieu of and as payment for any tax or fee imposed by the City on the Grantee by virtue of its status as a public utility including, but not limited to, taxes, fees or charges related to easements, franchises, rights-of-way, utility lines and equipment installation, maintenance and removal during the term of this franchise agreement.

SECTION 13. The Grantee shall have the right and privilege, insofar as the City is able to grant the same, in accordance with National Arborist Association standards, of the pruning of all trees which overhang the present and future streets, alleys, highways and other public places within the corporate limits of the City, in such a manner and to such extent as will prevent the branches or limbs or other parts of such trees from touching or interfering with its wires, poles and other fixtures and equipment. However, except in an emergency, no pruning shall be undertaken without giving the occupant of the adjacent property written or oral notice that such pruning will be performed.

SECTION 14. In consideration of Grantee's undertaking hereunder as evidenced by its acceptance hereof, the City agrees not to engage in the business of providing electric service during the life of this franchise or any extension thereof in competition with the Grantee, its successors and assigns; but nothing herein contained shall be construed or deemed to prevent the City from exercising at any time any power of eminent domain granted to it under the laws of the State of Idaho. The City shall not grant a franchise to another electric service provider during the term of this franchise agreement unless the electric service provider has received approval to provide electrical service within the City from the Idaho Public Utilities Commission, and the City has imposed the same franchise fee on the electric service provider as paid by the Grantee.

SECTION 15. In the event of an amendment to the laws, rules or regulations of the City of Mountain Home, the State of Idaho or the Public Utilities Commission of Idaho applicable to this franchise, or for periodic review of any section of this agreement, the terms of this franchise and the rights and privileges hereby conferred may be changed, altered, amended or modified upon mutual agreement between the City and the Grantee. In all cases, 60 days notice shall be required on the part of City or Grantee to reopen the agreement pursuant to this section.

SECTION 16. Any violation by the Grantee of the provisions of this ordinance, franchise and grant or any material portions thereof or the failure promptly to perform any of the provisions thereof shall be cause for the forfeiture of this franchise and grant and all rights hereunder by the City after sixty (60) days' written notice to the Grantee and the continuance of such violation, failure or default; however, this provision shall not prevent the Grantee from submitting such question of violation or forfeiture to the appropriate forum (which may include the district court having jurisdiction or the Idaho Public Utilities Commission) for determination.

SECTION 17. Sale, assignment or lease of this franchise is prohibited without notification to the City.

SECTION 18. The Grantee shall assume the cost of publication of this franchise as such publication is required by law.

SECTION 19. The Grantee shall within thirty (30) days after final passage of this ordinance, file with the City Clerk its acceptance of this franchise in writing signed by its proper officers and attested by its corporate seal.

SECTION 20. The existing franchise agreement between the City and Grantee set forth in Ordinance No. 435 dated June 7, 1954, shall terminate upon the adoption and acceptance of this ordinance.

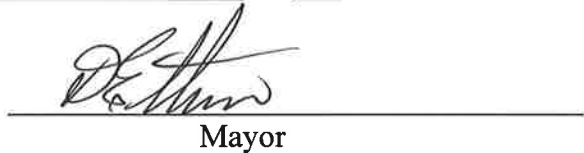
SECTION 21. Inasmuch as the Grantee has constructed and now is maintaining and operating the electric utility property and facilities in and upon the streets, alleys, highways, and public places in the City, it is hereby adjudged and declared that this ordinance is necessary for the preservation of the public peace, health and safety, and therefore this ordinance shall take effect on AUGUST 12, 1996.

PASSED AND ADOPTED by the Council of the City of Mountain Home this 12th day of AUGUST, 1996.

APPROVED by the Mayor this 12th day of AUGUST, 1996.

ATTEST:


City Clerk

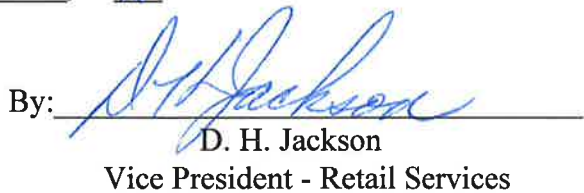

Mayor

(Seal)

ACCEPTANCE

IDAHO POWER COMPANY, as the franchisee, accepts the franchise set forth in the above Ordinance and agrees to abide by the terms and conditions thereof.

DATED this 19th day of August, 1996.

By: 
D. H. Jackson
Vice President - Retail Services

ATTEST:

Secretary

(Seal)

ORDINANCE NO. 1808

AN ORDINANCE OF THE CITY OF MOUNTAIN HOME, IDAHO, AMENDING TITLE 7, CHAPTER 3, SECTION 2 OF THE MOUNTAIN HOME CITY CODE OF MOUNTAIN HOME, IDAHO, BY ADDING AN EXCEPTION FOR TEMPORARY PROJECT SPECIFIC WASTE CONTAINER COLLECTION; AMENDING SECTION 7-3-1, DEFINITIONS, OF THE MOUNTAIN HOME CITY CODE BY ADDING A DEFINITION OF TEMPORARY AND PROJECT-SPECIFIC SOLID WASTE COLLECTION CONTAINERS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO AS FOLLOWS:

SECTION 1. That Mountain Home City Code, Section 7-3-2 be, and the same hereby is, amended to read as follows:

All refuse or waste accumulated in the city shall be collected, conveyed and disposed of by the city or its waste contractor. No person shall collect, convey over the streets or alleys of the city, or dispose of, any refuse or waste accumulated in the city, except as follows:

A. Exception For Actual Producers: This chapter shall not prohibit the actual producers of refuse, or the owners of premises upon which refuse has accumulated, from personally collecting, conveying and disposing of such refuse; provided such producers or owners comply with the provisions of this chapter and with any other governing laws, ordinances, rules or regulations. The collecting, conveying and disposing of refuse by the producer thereof or the owner of the premises upon which it has accumulated shall not relieve said person from the payment of the charges provided for herein.

B. Exception For Outside Collectors: This chapter shall not prohibit collectors of refuse from outside of the city from hauling such refuse over city streets; provided such collectors comply with the provisions of this chapter and with any other governing laws, ordinances, rules or regulations.

C. Exception For Governmental Entities: This chapter shall not prohibit other governmental entities from collecting, conveying and disposing of their own refuse in such a manner as they deem in their best interest, including, but not limited to, the utilization of their own equipment or other contractors not associated with the city, provided such collectors comply with the other provisions of this chapter and with any other governing laws, ordinances, rules or regulations.

D. Exception for temporary and project-specific solid waste collection containers: Any person may contract with a solid waste collection provider of their choice for the use of solid waste containers that are temporary and project-specific, as defined in Section 7-3-1 of this code.

SECTION 2: That Section 7-3-1, Definitions, of the Mountain Home City Code be, and the same hereby is, amended to add a NEW DEFINITION to read as follows:

7-3-1 DEFINITIONS:

[add new definition]

TEMPORARY AND PROJECT-SPECIFIC SOLID WASTE COLLECTION CONTAINERS: Containers supplied by a contractor other than the City's, including trailers and trucks, used for a specific project, the duration of which does not exceed fourteen (14) days.

SECTION 3: This ordinance or summary thereof shall become effective upon its passage, approval and publication.

PASSED by the City Council of the City of Mountain Home, Idaho, this _____ day of August 2026.

APPROVED by the Mayor of the City of Mountain Home, Idaho, this _____ day of August 2026.

Rich Sykes, Mayor

ATTEST:

(SEAL)

Tiffany Belt, City Clerk

**Notice of Public Hearing
for the Proposed Budget for the City of Mountain Home, Idaho
Fiscal Year 2025-26 (FY26)**

A public hearing, pursuant to Idaho Code 50-1002 and 63-802, for consideration of the proposed budget for the fiscal year that begins October 1, 2025 and ends September 30, 2026 will be held in the Council Chambers, 160 South 3rd East, Mountain Home, Idaho on August 26th, 2025 at 5:00 PM. Written or verbal comments about the proposed budget are encouraged. Copies of the proposed FY26 Mountain Home City Budget (in detail) are available at City Hall for 9:00 a.m. to 5:00 p.m. weekdays. City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to the budget documents or to the public hearing please contact the City Hall office. (208) 587-2104, no later than Tuesday prior to the public hearing.

	FY 24 Proposed Expenditures	FY 24 Proposed Revenue	FY 25 Proposed Expenditures	FY 25 Proposed Revenue	FY 26 Proposed Expenditures	FY 26 Proposed Revenue
GENERAL FUND						
Administration	6,856,644		10,035,398		14,968,669	
Prosecution	220,000		240,000		240,000	
Police & Animal Shelter	5,133,183		5,354,841		5,572,158	
Fire Department	1,314,829		2,303,191		1,545,105	
Parks	1,637,519		1,360,720		1,597,273	
Property Tax		5,909,138		6,010,353		6,833,295
Other Revenue		9,253,037		13,283,797		17,089,910
Total General	15,162,175	15,162,175	19,294,150	19,294,150	23,923,205	23,923,205
OPERATION FUNDS						
Cemetery	273,082	144,262	301,656	70,395	202,691	142,090
Recreation	3,665,331	2,934,641	4,073,476	3,277,969	3,641,685	3,163,608
Library	829,315	169,220	874,118	117,930	974,426	195,552
Airport	3,272,169	3,201,649	4,295,402	4,217,599	2,335,775	2,263,528
Fire Development	488,998	488,998	705,652	705,652	871,512	871,512
Police Development	291,682	291,682	324,182	324,182	513,789	513,789
Park Development	429,298	429,298	567,941	567,941	709,934	709,934
Restricted Deposit Account	40,000	40,000	40,000	40,000	40,000	40,000
Golf Course Maintenance	1,035,973	1,035,973	1,646,503	1,646,503	1,930,587	1,930,587
Property Tax		1,590,125		1,860,759		1,389,799
Total Operation Funds	10,325,848	10,325,848	12,828,930	12,828,930	11,220,399	11,220,399
CAPITAL IMPROVEMENT FUNDS						
Street Department	5,218,679	5,105,650	4,932,266	4,813,051	6,833,410	6,633,568
Street Development	831,121	831,121	1,144,143	1,144,143	1,214,635	1,214,635
Street Lighting	159,000	17,201	159,000	32,534	159,000	49,615
Property Tax		254,828		245,681		309,227
Total Capital Imp. Funds	6,208,800	6,208,800	6,235,409	6,235,409	8,207,045	8,207,045
ENTERPRISE FUNDS						
Water Maintenance	14,879,821	14,879,821	16,878,880	16,878,880	17,812,918	17,812,918
Wastewater Maintenance	6,081,468	6,081,468	15,705,501	15,705,501	37,559,951	37,559,951
Sanitation	1,685,534	1,685,534	1,878,100	1,878,100	2,122,935	2,122,935
Fiber Optics	7,548,800	7,548,800	5,209,125	5,209,125	4,965,559	4,965,559
Total Enterprise Funds	30,195,623	30,195,623	39,671,606	39,671,606	62,461,363	62,461,363
Library supplemental levy	17,181	17,181	25,062	25,062	9,587	9,587
TRUST FUNDS						
Wastewater Availability Fund	2,674,245	2,674,245	3,554,337	3,554,337	4,533,024	4,533,024
Water Availability Fund	1,033,907	1,033,907	1,513,597	1,513,597	1,897,503	1,897,503
Tap Deposit	185,000	185,000	185,000	185,000	185,000	185,000
Total Trust Funds	3,893,152	3,893,152	5,252,934	5,252,934	6,615,527	6,615,527
LID#1			1,500,000	1,500,000	1,198,205	1,198,205
GRAND TOTAL ALL FUNDS	\$ 65,802,779	\$ 65,802,779	\$ 84,808,091	\$ 84,808,091	\$ 113,635,331	\$ 113,635,331
Property Tax Revenues		7,754,091		8,116,793		8,532,321
Total of all other revenues		58,048,688		76,691,298		105,103,010
		\$ 65,802,779		\$ 84,808,091		\$ 113,635,331

The proposed expenditures and revenues for the Fiscal Year 2025-26 have been tentatively approved by the City Council.

First publication August 13th, 2025

Second publication August 20th, 2025

RESOLUTION NO. #13-2023R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, ESTABLISHING PARKS, RECREATION, AND SWIMMING POOL FEES EFFECTIVE AS OF FEBRUARY 27TH, 2023.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, as follows:

1. PARKS, RECREATION, AND SWIMMING POOL FEES.

The fees for the City of Mountain Home Parks, Recreation, and Swimming Pool are hereby established to be effective February 27, 2023, as follows:

<u>Parks</u>	<u>Current Fee</u>	<u>New Fee</u>
Park Rental (in parks as listed below)		
including Power Hook-up on pole only – Half Day	\$ 25.00	
Park Rental (in parks as listed below)		
including Power Hook-up on pole only – Full Day	\$ 45.00	
• Parks w/Portable Restrooms (Legacy, Optimist, Carl Miller, Richard Aguirre, Ridgecrest, Basque, Stonetree, and Rosewood)		
Park Rental (in parks as listed below)		
including Power Hook-up on pole only – Half Day	\$ 35.00 (Plus \$10.00 Key Deposit)	
Park Rental (in parks as listed below)		
including Power Hook-up on pole only – Full Day	\$ 55.00 (Plus \$10.00 Key Deposit)	
• Parks w/Permanent Restrooms (Carl Miller & Richard Aguirre)		
Stage Rental	\$ 150.00	
Canopy Rental (20 x 30)	\$ 150.00	
Park Equipment Kit Rental	\$ 25.00 (Plus \$10.00 Deposit)	
Additional Power	\$ 60.00*	
<i>*(Use of electrical boxes with cords (any size) and Covers and must obtain Electrical Permit through the State of Idaho not included in the City fee)</i>		
Non-City Organization Use of facilities fee (option 1)	\$ 0.00	\$ 5.00 *
<i>*(per rostered participant by organization per-year) includes tax</i>		
Flat Rate Organization Use of facilities fee (option 2)	\$ 0.00	\$ 2,000.00 *
<i>*(includes tax)</i>		
<u>Recreation</u>	<u>Current Fee</u>	<u>New Fee</u>
Youth Sports Leagues (except basketball)	\$ 22.00	
Basketball	\$ 35.00	
Adult Sports Leagues (individual)	\$ 25.00	
Team Sports (per team)	\$ 75.00	
Recreation Leisure Programs - hosted by the City	\$ Cost + 25%	
Contract Instructor percentage paid to City	25%	
Late Registration Fee (after deadline)	\$ 10.00	

Swimming Pool

	<u>Current Fee</u>	<u>New Fee</u>
Open Swim	\$ 2.00	
Group Swim Lessons	\$ 20.00	
One Day Pool Pass	\$ 2.00	
Lap Swim	\$ 2.00	
Private Pool Party 5:15-6:45 p.m.	\$ 125.00	
Private Pool Party 9:15-11:00 p.m.	\$ 175.00	
Themed Pool Parties by Recreation Dept.	\$ 3.00	
Individual Swim Lessons (1 on 1)(4-half Hr. Lessons)	\$ 125.00	

PASSED by the City Council of the City of Mountain Home, Idaho, and APPROVED by
the Mayor of the City of Mountain Home, Idaho, this 27th day of February 2023.



Rich Sykes, Mayor

ATTEST:



Tiffany Belt, City Clerk



RESOLUTION NO. #15-2025R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, ESTABLISHING PARKS, RECREATION, AND SWIMMING POOL FEES EFFECTIVE AS OF (DATE).

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, as follows:

1. PARKS, RECREATION, AND SWIMMING POOL FEES.

The fees for the City of Mountain Home Parks, Recreation, and Swimming Pool are hereby established to be effective August 13, 2025, as follows:

<u>Swimming Pool</u>	<u>Current Fee</u>	<u>New Fee</u>
Open Swim	\$ 2.00	
Group Swim Lessons	\$ 20.00	
One Day Pool Pass	\$ 2.00	
Lap Swim	\$ 2.00	
Private Pool Party 5:15-6:45 p.m.	\$ 125.00	
Private Pool Party 9:15-11:00 p.m.	\$ 175.00	
Themed Pool Parties by Recreation Dept.	\$ 3.00	\$4.00
Individual Swim Lessons (1 on 1)(4-half Hr. Lessons)	\$ 125.00	
Individual Season Pool Pass	\$0.00	\$65.00
Family Pass for 4 people*		\$200.00
* (Family must live in the same household)		
Each additional family member added to the family pass		\$20.00

PASSED by the City Council of the City of Mountain Home, Idaho, and APPROVED by the Mayor of the City of Mountain Home, Idaho, this 13th day of August 2025.



ATTEST:


Tiffany Belt, City Clerk


Rich Sykes, Mayor

NOTICE OF PUBLIC HEARING

The Mountain Home City Council will hold a Public Hearing at its regular meeting on August 12, 2025, at 5:00 p.m., in the City Council Chambers, 160 South 3rd East, Mountain Home, Idaho. The purpose of the hearing is to obtain citizen input and public comment on the following Parks and Recreation Fees to become effective as of August 13, 2025.

<u>Swimming Pool</u>	<u>Current Fee</u>	<u>New Fee</u>
Open Swim	\$ 2.00	
Group Swim Lessons	\$ 20.00	
One Day Pool Pass	\$ 2.00	
Lap Swim	\$ 2.00	
Private Pool Party 5:15-6:45 p.m.	\$ 125.00	
Private Pool Party 9:15-11:00 p.m.	\$ 175.00	
Themed Pool Parties by Recreation Dept.	\$ 3.00	\$4.00
Individual Swim Lessons (1 on 1)(4-half Hr. Lessons)	\$ 125.00	
Individual Season Pool Pass	\$0.00	\$65.00
Family Pass for 4 people*		\$200.00
*(Family must live in the same household)		
Each additional family member added to the family pass		\$20.00

Anyone who wishes to comment, but is unable to attend the hearing, may submit written comments prior to the meeting. The City of Mountain Home will provide for reasonable accommodations for persons with disabilities. Address comments or requests for accommodations to City Clerk, P.O. Box 10, Mountain Home, ID 83647



Tiffany Belt, City Clerk
First Publication: July 30th, 2025
Second Publication: August 6th, 2025

RESOLUTION NO. 4-16

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, ESTABLISHING CEMETERY FEES EFFECTIVE AS OF FEBRUARY 9, 2015.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF
MOUNTAIN HOME, IDAHO, as follows:

1. CEMETERY FEES.

As provided and permitted by Mountain Home City Code Section 8-3-1, Chapter 3, Title 8, the following cemetery fees are hereby established to be effective February 9, 2015.

<u>Sale Price of Lots</u>	<u>Resident</u>	<u>Nonresident</u>
Adult	\$340.00	\$470.00
Infant	\$205.00	\$260.00
Crematory lots	\$180.00	\$235.00
Niche Wall	\$260.00	\$310.00

Opening and Closing Fees

Interment

Adult	\$285.00	\$310.00
Infant	\$155.00	\$180.00
Ashes	\$155.00	\$180.00
Ashes - no set up	\$104.00	\$130.00
Niche Wall	\$104.00	\$155.00

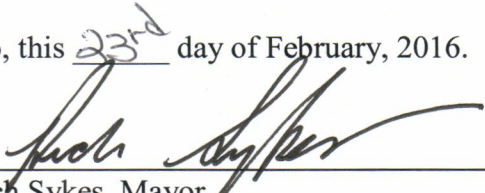
Disinterment

Adult	\$1,045.00	\$1,570.00
Infant	\$520.00	\$785.00
Ashes	\$205.00	\$310.00

Additional Opening and Closing Fees

Additional Remains in same lot	\$104.00	\$205.00
Saturday or Holiday Services	\$310.00	\$520.00
NO SUNDAY SERVICES		

PASSED by the City Council of the City of Mountain Home, Idaho and APPROVED by
the Mayor of the City of Mountain Home, Idaho, this 23rd day of February, 2016.



Rich Sykes, Mayor

ATTEST:



Nina Patterson, City Clerk



RESOLUTION NO. #11-2024R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, ESTABLISHING A FEE FOR DRIVING RANGE BALL BUCKETS.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, as follows:

The fee for Range Ball Buckets is hereby established as follows:

	Current Fee:	Proposed Fee:
Small Range Ball Bucket	None	\$6.00 per bucket
Medium Range Ball Bucket	None	\$8.00 per bucket
Large Range Ball Bucket	None	\$10.00 per bucket

PASSED by the City Council of the City of Mountain Home, Idaho, this 23rd day of April 2024.

APPROVED by the Mayor of the City of Mountain Home, Idaho, this 24th day of April 2024.


Rich Sykes, Mayor

ATTEST:


Tiffany Belt, City Clerk





Resolution #08-2025R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, PROVIDING CLARIFICATION TO RESOLUTION 31-2024R and RESOLUTION 08-2025R GOLF FEES FOR THE 2025 GOLF SEASON.
BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, as follows:

1. GOLF FEES.

The fees for the City of Mountain Home Golf Course were established on November 13, 2024 and March 25, 2025, for the 2025 Golf Season as follows:

Effective as of November 13, 2024 for January 1st, 2025 Season

APPROVED BY CITY COUNCIL ON November 12, 2024

Public Hearing None

* March 25, 2025 & April 8, 2025, City Council meetings discussed the topic, providing staff direction.

		Current			
GREEN FEES	9 HOLES	18 HOLES	FEE	Tax	Total
<i>*Weekday- Monday through Thursday / Weekend - Friday, Saturday, Sunday & Holiday</i>					
Adult Weekday*	\$ 20.80			\$ 1.25	\$ 22.05
Adult Weekday*		\$ 29.71		\$ 1.78	\$ 31.49
Adult Weekend*	\$ 29.71			\$ 1.78	\$ 31.49
Adult Weekend*		\$ 35.65		\$ 2.14	\$ 37.79
Junior Rate Age 6 - 18 (9 or 18 holes)			\$ 13.87	\$ 0.83	\$ 14.70
Twilight Fees (9 or 18 holes) <i>Twilight Fees are 2 hours before sunset/7 days a week</i>			\$ 19.81	\$ 1.19	\$ 21.00

GREEN FEES SENIOR RATE STARTING AT AGE 60	9 HOLES	18 HOLES		Tax	Total
<i>Senior rates ONLY apply Monday through Thursday and excludes all Holidays</i>					
Senior Rate	\$ 18.81			\$ 1.13	\$ 19.94
Senior Rate		\$ 23.77		\$ 1.43	\$ 25.20

GREEN FEES MILITARY DISCOUNT	9 HOLES	18 HOLES		Tax	Total
<i>Military rates Weekday- Monday through Thursday / Weekend - Friday, Saturday, Sunday & Holiday</i>					
Military Rate Weekday	\$ 18.81			\$ 1.13	\$ 19.94
Military Rate Weekday		\$ 23.77		\$ 1.43	\$ 25.20
Military Rate Weekend	\$ 20.80			\$ 1.25	\$ 22.05
Military Rate Weekend		\$ 26.74		\$ 1.60	\$ 28.34

SEASON PASSES <i>*All Passes Cover tournaments and League play greens fee*</i>	FEE			Tax	Total
Adult	\$ 734.93			\$ 44.10	\$ 779.03
Adult (1 month Pass)	\$ 133.72			\$ 8.02	\$ 141.74
Weekday Only <i>* Pass is Valid Monday through Friday</i>	\$ 374.39			\$ 22.46	\$ 396.85
Student Pass (age 6-23) (19-23 School ID Req.)	\$ 173.83			\$ 10.43	\$ 184.26
MHHS Golf Team participants <i>*Pass is Valid only during the Idaho High School Activity Association's designated sports season</i>	\$ -			\$ -	\$ -

Punch Cards	FEE			Tax	Total
10 Rounds (9 Hole) *PUNCH CARD	\$ 200.08			\$ 12.00	\$ 212.08
10 Rounds (18 Hole) *PUNCH CARD	\$ 267.43			\$ 16.05	\$ 283.48

CART STORAGE & TRAIL FEES				Tax	Total
(Must pay trail fee with tax when renting shed with or without a cart)	STORAGE	TRAIL FEE			
All Cart Types	\$ 296.49			\$ 17.79	\$ 314.28
		\$ 233.75		\$ 14.03	\$ 247.78
				Total payment	\$ 562.05

TRAIL FEES (Per Cart)	FEE			Tax	Total
Annual Trail Fees (Sticker provided for Cart)	\$ 233.75			\$ 14.03	\$ 247.78
Daily Trail Fees	\$ 19.81			\$ 1.19	\$ 21.00

DAILY CART RENTAL	FEE			Tax	Total
Cart Rental per person (9 hole)	\$ 9.90			\$ 0.59	\$ 10.49
Cart Rental per person (18 hole)	\$ 19.81			\$ 1.19	\$ 21.00
Pull Carts (9 or 18 holes)	\$ 3.96			\$ 0.24	\$ 4.20

ANNUAL CART LEASE (Per Seat)	FEE			Tax	Total
Annual Cart Lease (Per Seat)	\$ 601.21			\$ 36.07	\$ 637.28

PASSED by the City Council of the City of Mountain Home, Idaho on the 25th March, 2025.

APPROVED by the Mayor of the City of Mountain Home, Idaho, on the 26th March, 2025.

Rich Sykes, Mayor

ATTEST:

Tiffany Belt, City Clerk





Resolution #08-2025R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, PROVIDING CLARIFICATION TO RESOLUTION 31-2024R GOLF FEES FOR THE 2025 GOLF SEASON.
BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, as follows:

1. GOLF FEES.

The fees for the City of Mountain Home Golf Course were established on November 13, 2024, for the 2025 Golf Season as follows:

Resolution 31-2024R was effective as of November 13, 2024, for January 1st, 2025 Season
Resolution 31-2024R was approved by the City Council on November 12, 2024
No Public Hearing for either Resolution 31-2024R or 08-2025R

	Current			
GREEN FEES *Weekday- Monday thru Friday / Weekend - Saturday, Sunday & Holiday	9 HOLES	18 HOLES	FEE	Tax
Adult Weekend*	\$ 29.71			\$ 1.78
Adult Weekend*		\$ 35.65		\$ 2.14
Adult Weekday*	\$ 20.80			\$ 1.25
Adult Weekday*		\$ 29.71		\$ 1.78
Junior Rate Age 6 - 18 (9 or 18 holes)			\$ 13.87	\$ 0.83
Twilight Fees (9 or 18 holes) Twilight Fees are 2 hours before sunset/7 days a week			\$ 19.81	\$ 1.19

GREEN FEES SENIOR RATE STARTING AT AGE 60 - (Monday - Friday only)	9 HOLES	18 HOLES		Tax	Total
Senior Rate	\$ 18.81			\$ 1.13	\$ 19.94
Senior Rate		\$ 23.77		\$ 1.43	\$ 25.20

GREEN FEES MILITARY DISCOUNT	9 HOLES	18 HOLES		Tax	Total
Military Rate (Monday - Friday only)	\$ 18.81			\$ 1.13	\$ 19.94
Military Rate (Monday - Friday only)		\$ 23.77		\$ 1.43	\$ 25.20
Military Rate (Friday - Sunday & Holiday only)	\$ 20.80			\$ 1.25	\$ 22.05
Military Rate (Friday - Sunday & Holiday only)		\$ 26.74		\$ 1.60	\$ 28.34

SEASON PASSES *Covers tournaments and League play greens fee*	FEE			Tax	Total
Adult	\$ 734.93			\$ 44.10	\$ 779.03
Adult (1 month Pass)	\$ 133.72			\$ 8.02	\$ 141.74
Weekday Only (Mon-Fri, excluding Holidays)	\$ 374.39			\$ 22.46	\$ 396.85
Student Pass (age 6-23) (19-23 School ID Req.)	\$ 173.83			\$ 10.43	\$ 184.26

MHHS Golf Team participants	\$	-			\$	-	\$	-
<i>(During Idaho High School Activity Association designated sports season)</i>								

Punch Cards **Punch Cards Purchased at golf course only**	FEE			Tax	Total
10 Rounds (9 Hole) *PUNCH CARD	\$ 200.08			\$ 12.00	\$ 212.08
10 Rounds (18 Hole) *PUNCH CARD	\$ 267.43			\$ 16.05	\$ 283.48

CART STORAGE & TRAIL FEES				Tax	Total
(Must pay trail fee with tax when renting shed with or without a cart)	STORAGE	TRAIL FEE			
All Cart Types	\$ 296.49			\$ 17.79	\$ 314.28
		\$ 233.75		\$ 14.03	\$ 247.78
				Total payment	\$ 562.05

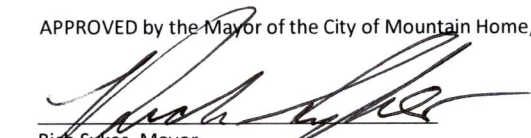
TRAIL FEES (Per Cart)	FEE			Tax	Total
Annual Trail Fees (Sticker provided for Cart)	\$ 233.75			\$ 14.03	\$ 247.78
Daily Trail Fees	\$ 19.81			\$ 1.19	\$ 21.00

DAILY CART RENTAL	FEE			Tax	Total
Cart Rental per person (9 hole)	\$ 9.90			\$ 0.59	\$ 10.49
Cart Rental per person (18 hole)	\$ 19.81			\$ 1.19	\$ 21.00
Pull Carts (9 or 18 holes)	\$ 3.96			\$ 0.24	\$ 4.20

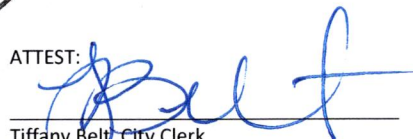
ANNUAL CART LEASE (Per Seat) **Purchase at Golf Course only**	FEE			Tax	Total
Annual Cart Lease (Per Seat)	\$ 601.21			\$ 36.07	\$ 637.28

PASSED by the City Council of the City of Mountain Home, Idaho on the 25th, March, 2025.

APPROVED by the Mayor of the City of Mountain Home, Idaho, on the 26th, March, 2025.


Rich Sykes, Mayor

ATTEST:


Tiffany Belt, City Clerk



Weekday Golf Course Details

COURSE NAME	LOCATION	MON-FRI	MON-THURS	PHONE #
93 Golf Ranch	Jerome	X		208-324-9693
American Falls Golf Club	American Falls	X		208-226-5827
Blackfoot Golf Club	Blackfoot	x		208-785-9960
Canyon Springs	Twin Falls	X		208-734-7609
Centennial	Nampa		X	208-468-5889
Fairview Golf Course	Caldwell	x		208-455-4030
Indian Lakes	Boise		X	208-362-5771
Highland Golf	Pocatello		X	208-232-9515
Lakeview	Meridian	x		208-888-4080
Purple Sage	Caldwell		X	208-459-2223
Red Hawk	Nampa		X	208-461-4295
Ridgecrest	Nampa	X		208-468-5888
Scotch Pines	Payette	X		208-642-1829
Twin Falls Golf Club	Twin Falls	X		208-733-3326

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON MARCH 25TH, 2025, AT 5:00 P.M.
AT MOUNTAIN HOME CITY HALL CHAMBERS
MOUNTAIN HOME, IDAHO

CALL MEETING TO ORDER/ESTABLISH A QUORUM

PRESENTATION

1) Presentation Lost Paws TNR program

RECOGNIZING PERSONS IN THE AUDIENCE

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

- A. Approval/Acceptance of Minutes
 - Impact Fee Advisory Committee - February 6, 2025
 - Impact Fee Advisory Committee - February 19, 2025
 - Special City Council - March 7, 2025
 - Regular City Council - March 11, 2025
- B. Bills - 3/12/2025 to 3/25/2025 in the amount of \$499,458.88
- C. Treasurer's report for the period ending 2/28/2025
- D. Pass resolution #07-2025R authorizing amendment of interim warrant for Fiber Optics Local Improvement District #1 and authorizing the Mayor and City Clerk to sign

OLD BUSINESS

NEW BUSINESS

1) Items removed from the Consent Agenda

2) Action Item: Deliberation/decision regarding resolution #08-2025R providing clarification to 2025 golf fees

3) Action Item: Deliberation/decision regarding the cooperative agreement between Elmore County and the City regarding the Animal Control Center and authorize the Mayor, City Clerk, and Chief of Police to sign.

Council Minutes - March 25th, 2025

Control first.

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

- Councilman Harjo said that he received a message on his personal Facebook page regarding TNR from a gentleman named Les and emailed it on to the City Clerk, the Mayor, and the City Attorney for it to be entered as public record.

- Councilman Brennan said that he's had written correspondence with Terri Manduca, Paula Riggs, and Marcella Trueba about New Business #2.

CONSENT AGENDA

All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Councilmember or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

A. Approval/Acceptance of Minutes

Impact Fee Advisory Committee - February 6, 2025
Impact Fee Advisory Committee - February 19, 2025
Special City Council Meeting - March 7, 2025
Regular City Council Meeting - March 11, 2025

B. Bills - 3/12/2025 to 3/25/2025 in the amount of \$499,458.88

C. Treasurer's report for the period ending 2/28/2025

D. Pass resolution #07-2025R authorizing amendment of an interim warrant for Fiber Optics Local Improvement District #1 and authorizing the Mayor and City Clerk to sign

Councilwoman Wirkkala asked if the resolution could be explained in layman's terms for the citizens to understand why they would approve this resolution.

Tiffany Belt, City Clerk, said that the resolution is because the date of the interim financing for the LID has expired, so while they are closing it out, they have to extend that date.

Councilman Harjo said he had a brief discussion via email with Tiffany Belt regarding a change by interlineation for the meeting minutes from March 11, 2025, to correct a misquote by the speaker at the time.

Councilwoman Garvey made a motion to approve the consent agenda and change through interlineation the verbiage mentioned by Councilman Harjo. Councilman Harjo seconded the motion.

The following vote was recorded:

Councilwoman Garvey	AYE
Councilman Harjo	AYE
Councilwoman Wirkkala	AYE

Council Minutes - March 25th, 2025

Councilman Brennan

AYE

The vote being unanimous, the motion was carried and so ordered.

OLD BUSINESS

NEW BUSINESS

1) Items removed from the Consent Agenda

There were no Items removed from the Consent Agenda for consideration.

2) Action Item: Deliberation/decision regarding resolution #08-2025R providing clarification to 2025 golf fees.

Councilwoman Garvey said that the only changes made to this were that weekday passes are now Monday through Friday instead of Monday through Thursday and how tournament and league payouts for season pass holders.

Mayor Sykes said that he agreed that they had a great meeting with great dialogue. He asked for clarification on whether changing Monday through Thursday was due to TJ Gomez's, the Golf Pro's, request.

Councilwoman Garvey said the problem was that one spot stated weekday passes were available Monday through Friday, while another stated Monday through Thursday. She said it needed to be clarified, that it had always been weekdays, Monday through Friday.

Tiffany Belt said that they did some digging and found that between the 2019 and 2021 seasons, the language on the top became apparent on every resolution from that date forward. She said prior to 2019, a weekday was Monday through Friday.

Councilwoman Garvey said that in the meeting, the discussion was to honor it because it was not clear, and that so many people had already purchased their weekday passes, or that they needed to offer refunds. She said that next year it can be changed, but season pass holders need to be informed before they purchase their passes. She also said that league play and tournaments are covered by season pass holders.

Councilman Brennan added to the discussion of the definition of Friday and where it falls, and the definition of weekdays and weekends. He said that he remembers clearly that TJ Gomez came to the City Council and recommended that they move Friday to being defined as weekend play. He said that the Council followed suit with his recommendation at the time. He said that in his email correspondence with Terri Manduca that she confirmed in email that TJ Gomez himself suggested charging weekend rates on Fridays, but her email said specifically to transient golfers to drive revenue to the City. He said this was a 2019 discussion for a 2020 implementation. He said that he would like to keep Friday defined as weekend play. He said to maybe make an exception to this year, but to correct the resolution.

Council Minutes - March 25th, 2025

Councilwoman Garvey said that Councilman Brennan is half correct. She said that there are two different things that are being discussed. She said that historically, if she went to play and did not have a season pass, and was going on a Friday, that was considered weekend rates. She said that is still how they have been and will continue to operate. She said what she is discussing is the weekday pass and that weekday passholders can golf Monday through Friday.

Councilman Brennan asked why they are defined differently.

Councilwoman Garvey said that it has always been that Fridays are weekend rates for non-pass holders and that it's just the weekday passes that got murky.

Mayor Sykes clarified that there is an unlimited pass and that there is a weekday pass that can be purchased.

Councilman Harjo said that they had a lot of clarification on process and procedure as well as the limited amount of exception to be made on to rectify unclear verbiage on the passes and resolutions. He said that coming out of that meeting, the week day pass was to be Monday through Friday, and the adult unlimited pass counts towards tournament and league play, as well as the weekday pass for league play.

Councilwoman Garvey said that she feels we should honor these changes for those that have already paid for their passes for the season.

Councilman Harjo said that they also defined that twilight fees will begin two hours before sunset, 7 days a week, but that is always subject to the Golf Managers discretion.

Councilwoman Garvey made a motion to approve the deliberation/decision regarding resolution #08-2025R providing clarification to 2025 golf fees as written. Councilman Harjo seconded the motion.

Councilman Brennan asked Tiffany Belt if this was a resolution that needed to come back annually or if it was only mandated if they wanted to change the fees.

Tiffany Belt said that if you want to amend the fees, the resolution will need to come back.

Councilman Brennan said that he would like to see it done differently but that he would go with the motion as is, but he stated for the record that he would be asking for it to come back to Council if that happens before January 2026.

The following vote was recorded:

Councilwoman Wirkkala AYE

Council Minutes - March 25th, 2025

Councilman Brennan	AYE
Councilwoman Garvey	AYE
Councilman Harjo	AYE

The vote being unanimous, the motion was carried and so ordered.

3)Action Item: Deliberation/decision regarding the cooperative agreement between Elmore County and the City regarding the Animal Control Center and authorize the Mayor, City Clerk, and Chief of Police to sign.

Councilwoman Garvey asked if Councilmembers Brennan and Wirkkala received the edits that she sent to them. She said that she was able to get the opinion of Legal, he provided edits, and he said that the rest looked good.

Councilman Harjo said that it was briefly discussed with Councilwoman Garvey about language regarding invoicing and due dates. He asked if Legal could add a passage with the suggestions of the Clerk and Treasurer of when that is appropriate. He said that it is his only suggestion for an addition.

Councilwoman Garvey said that that can easily be added, but that we need to figure out how they are going to bill, whether that's monthly, quarterly, whatever is easiest to figure out.

Paula Szafranski, City Treasurer, said she would follow whatever the Council decides.

Mayor Sykes said that he thought yearly would probably be the easiest, just send one bill.

Paula Szafranski said that yearly would create outstanding revenue for the audit, and we don't want to do that.

Councilwoman Garvey and Paula Szafranski agreed that quarterly would be good.

Councilman Brennan asked that we keep in mind Councilman Harjo's suggestion of an intergovernmental agreement with the County on waiving fees in both directions as billing is discussed.

Tiffany Belt stated that she understands the intergovernmental agreement to waive fees. However, the Animal Shelter and Building Department fees are two completely different pots, and as Staff, that's going to get messy. She said that she can guarantee the City's auditors are not going to like it.

Councilman Brennan asked for clarification from Jon Thompson, Police Chief, on a section on the agreement. He asked what his intent was from changing three dogs to three kennels.

Council Minutes - March 25th, 2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN HOME,
ELMORE COUNTY, IDAHO DECLARING THE CITY OF MOUNTAIN HOME, IDAHO TO
BE A SECOND AMENDMENT SANCTUARY CITY, AND PROVIDING AN EFFECTIVE
DATE

WHEREAS the Right of the People to Keep and Bear Arms is guaranteed as an Individual Right under the Second Amendment to the United States Constitution and under the Constitution of the State of Idaho, Article 1, Section 11, and;

WHEREAS the Right of the People to Keep and Bear Arms for defense of Life, Liberty, and Property is regarded as an Inalienable Right by the People of the City of Mountain Home, Idaho, and;

WHEREAS, the Mountain Home City Council, has been elected to represent the People of Mountain Home, Idaho and being duly sworn by their Oath of Office to uphold the United States Constitution and the Constitution of the State of Idaho and;

WHEREAS, the citizens of Mountain Home are opposed to any legislation considered by the Idaho State Legislature or the United States Congress that would infringe upon the right to keep and bear arms and would ban the possession and use of any firearms, magazines, ammunition, or accessories now employed by individual citizens of Mountain Home, for defense of life, liberty, and property or would require firearms owner's ID or tax the possession of the firearms or ammunition within Mountain Home, Idaho.

THEREFORE, IT IS HEREBY RESOLVED that the Mountain Home City Council hereby declares the City of Mountain Home to be a Second Amendment Sanctuary City.

BE IT FURTHER RESOLVED the Mountain Home City Council does hereby oppose the enactment of any legislation that would infringe upon the rights of the People to keep and bear arms and consider such laws to be unconstitutional and beyond lawful legislative authority.

BE IT FURTHER THE RESOLVED the People of Mountain Home, Idaho affirm support of the Mountain Home Police Department, and additionally, specifically to exercise sound discretion to not enforce against any citizen any unconstitutional laws.

BE IT FURTHER RESOLVED that the Mountain Home City Council will not appropriate any funds for any enforcement of unconstitutional laws against the People of Mountain Home, Idaho.

ORDINANCE NO. #1809

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, APPROPRIATING THE SUM OF \$113,635,331.00 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF MOUNTAIN HOME FOR SAID FISCAL YEAR, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO:

SECTION 1. That the sum of \$84,808,091, and the same is appropriated to defray the necessary expenses and liabilities of the City of Mountain Home, Elmore County, Idaho, for the fiscal year beginning October 1, 2025.

SECTION 2. The objects and purposes for which such appropriation is made and the amount of each object and purpose as shown below:

GENERAL FUND EXPENDITURES:	
Administration	14,968,669
Prosecution	240,000
Police & Animal Shelter	5,572,158
Fire Department	1,545,105
Parks	1,597,273
TOTAL GENERAL FUND EXPENDITURES:	23,923,205
SPECIAL REVENUE FUND EXPENDITURES:	
Street Department	6,833,410
Street Lighting	159,000
Cemetery	202,691
Recreation	3,641,685
Library	974,426
Library Supplemental Levy	9,587
Airport	2,335,775
Golf Course Maintenance	1,930,587
Fire Development	871,512
Police Development	513,789
Park Development	709,934
Street Development	1,214,635
Restricted Deposit Account	40,000
TOTAL SPECIAL REVENUE FUND EXPENDITURES:	19,437,031
ENTERPRISE FUND EXPENDITURES:	
Water Maintenance	17,812,918
Wastewater Maintenance	37,559,951
Sanitation	2,122,935
Wastewater Availability Fund	4,533,024
Water Availability Fund	1,897,503
Fiber Optic Fund	4,965,559
TOTAL ENTERPRISE FUND EXPENDITURES:	68,891,890
FIDUCIARY FUND EXPENDITURES:	
Tap Deposit	185,000
TOTAL FIDUCIARY FUND EXPENDITURES:	185,000
LID#1	1,198,205
GRAND TOTAL ALL EXPENDITURES:	113,635,331

SECTION 3. That a general tax levy on all taxable property within the City of Mountain Home, Idaho be levied in an amount allowed by law for the general purposes for said City, for the fiscal year beginning October 1, 2025.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5. This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Mountain Home News, a newspaper of general circulation in the City of Mountain Home and the official newspaper of said City.

PASSAGE under suspension of rules upon which a roll call vote was taken and duly enacted an Ordinance of the City of Mountain Home, Elmore County, Idaho at a convened meeting of the City of Mountain Home City Council held on the 26th of August, 2025.

ATTEST: Tiffany Belt
Tiffany Belt, City Clerk
One publication — September 3, 2025

Rich Sykes

Rich Sykes, Mayor