CITY COUNCIL REGULAR MEETING

City Council Chambers, 160 South 3rd East
Mountain Home, Idaho
Tuesday, July 28, 2026 at 5:00 PM

Join the Meeting live through Microsoft Teams Town Hall
Link provided on the City Website: https://mountain-home.us/city-government/city-council/

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CALL MEETING TO ORDER & ESTABLISH A QUORUM (5:00 PM)

____ Councilman Harjo ____ Councilwoman Wirkkala
____ Councilman McCarthy ____ Councilman Sanders ____ Mayor Sykes

RECOGNIZING PERSONS IN THE AUDIENCE

(Please limit comments to a maximum of 3 minutes) The purpose of this agenda item is to provide an opportunity for members of the public to address the City Council on matters that are not listed on the current agenda and are within the subject matter jurisdiction and municipal purview of the City. Comments may not involve personnel matters, legal disputes, or the private non-municipal affairs of the constituency. Comments regarding Zoning or Land Use issues may only be made during properly noticed public hearings.

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had, any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

PRESENTATION/GUEST

1) Presentation by Vincent Trambioli, the District 3 Communication Director for ITD.

SWEARING IN

1) Joel Watters, Fire Chief

CONSENT AGENDA

1) Approval acceptance of minutes: Airport Advisory Committee Minutes — January 26, 2026
2) Approval acceptance of minutes: Airport Advisory Committee Minutes — May 18, 2026
3) Approval acceptance of minutes: Special City Council meeting Minutes — June 3, 2026
4) Approval acceptance of minutes: Regular Planning and Zoning Commission Minutes — June 16, 2026
5) Approval acceptance of minutes: Regular Planning and Zoning Commission Minutes — July 7, 2026
6) Approval acceptance of minutes: Regular City Council Minutes — July 14, 2026
7) Bills from 7/15/2026 to 7/23/2026 in the amount of $1,945,349.30.

8) Approve the Treasurer's report for the period ending June 30, 2026.
9) Approve a public hearing date of August 25, 2026, for the Fiscal Year 2027 operating budget.
10) Approve the Fire Department's request to expend impact fee funds for payment of the Wildland Urban Interface Fire Engine.
11) Approve the Fire Department's request to expend impact fee funds for payment of the (5) Self-Contained Breathing Apparatus (SCBA) for the Wildland Urban Interface Fire Engine.
12) Approve Idaho Power's request to exercise the lease extension for the Bennett Mountain Industrial Sub-Staging Yard Lease and authorize the execution of any required documents.
13) Approve the agreement to renew the waste collection services contract with Republic Services.
14) Approve the Finding of Facts to adopt the proposed amendment concerning the City Code.
15) Approve the Police Department's request to reallocate FY26 approved funds for the purchase of six (6) Motorola APX 4500 Enhanced radios.

OLD BUSINESS

1) Action Item: Deliberation/Decision on Golf Course Pump House project and expending funds from FY26 contingency.

NEW BUSINESS

1) Items removed from the Consent Agenda
2) Action Item: Deliberation/Decision regarding the presentation by Alanzo Coby, representing the Shoshone Bannock tribe, on the proposed development.
3) Action Item: Deliberation/Decision regarding payment processing fees.
4) Action Item: Deliberation/Decision regarding the proposed public hearing for the Bulk Water Fee.
5) Action Item: Deliberation/Decision regarding the proposed versions of the cooperative agreement between Elmore County and the City for dispatch services and authorize the Mayor, City Clerk, and Chief of Police to sign.
6) Action Item: Deliberation/Decision regarding Resolution 22-2026R
7) Approve the request to contribute funds from the Opioid Settlement Fund to the Elmore County CHEMS program.
8) Action Item: Deliberation/Decision regarding the request for proposal (RFP) for operations and management of Desert Canyon Golf Course.

ORDINANCE

1) Ordinance 1823 — Amending Subsection A of Section 9-6-2 of the City Code.

FINAL COMMENTS

ADJOURN

STAFF MEMO

1) Golf Staff Reports
2) Recreation Department Staff Report

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE MEETING
HELD ON JANUARY 26, 2026, AT 6:00 P.M.

MEMBERS PRESENT: Ian Morcott, AJ Lewis, Richard Buxton, William James, Steve Mulberry, Martin Pike

MEMBERS ABSENT: Paul Hibbard

REPRESENTATIVES: Chris Curtis – Public Works Director; Councilman Harjo; Councilman McCarthy; Lee – JUB Engineers

GUESTS:

TRANSCRIBER: Amy Pearson

MINUTES:

AJ Lewis made a motion to approve the minutes from the July 21, 2025, and August 25, 2025; meetings. Martin Pike seconded the motion. All in favor, motion carried.

RECOGNIZE PERSONS IN THE AUDIENCE:
Ted Thompson spoke regarding what he considered to be several safety concerns: PAPI lights on Runway 10 have been out for four years, occasionally they will work intermittently; rocks on the taxiways, including Bravo taxiway; the weather station provides bad information and suggested the installation of an inexpensive camera so that pilots can assess conditions.

DEPARTMENT HEAD COMMENTS/REPORTS

OLD BUSINESS

FAA Funding and Projects – Action Item
Chris reported that the steel package for the city hangar has been ordered. Construction is expected to begin in late February or late March. The city plans to go out for bids on a CIP project, seal coat and crack fill the parking areas, this year with project implementation after fire season in approximately September. FAA funding is on a positive path based on current JUB updates. Carry forward.

BLM SEAT Base – Action Item
The BLM SEAT base construction is complete and only paperwork remains. The team is very happy with the building. Item closed.

Discuss Radio Frequency – Action Item
The city council voted not to move forward with changing or adding a radio frequency. They directed us to consider possibly terminating the current weather station to reduce radio clicks. Chris has not taken any action yet as he wanted committee input beforehand. Also, JUB has included an AWOS project for this year as part of the capital improvement plan. Chris will also investigate installing a webcam so that pilots can check conditions visually. Item closed.

NEW BUSINESS

Elect a New Chairperson

Ian has served as the chairperson for the last two years and would like to take a step back. William said that he would be interested in serving as chair. AJ made a motion to elect William as chairperson; Ian seconded the motion. All in favor, motion carried.

ADJOURN

There being no further business to come before the committee, the meeting was adjourned at 6:14 p.m.

Chair

AGENDA ITEMS FOR MONDAY, APRIL 20, 2026, MEETING AT 6:00 P.M. AT CITY COUNCIL CHAMBERS

OLD BUSINESS
FAA Funding and Projects

NEW BUSINESS
Possible Camera Options and Installation – Action Item

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE MEETING
HELD ON MAY 18, 2026, AT 6:00 P.M.

MEMBERS PRESENT: Ian Morcott, AJ Lewis, Richard Buxton, William James, Steve Mulberry, Martin Pike, Paul Hibbard

MEMBERS ABSENT: None

REPRESENTATIVES: Chris Curtis – Public Works Director; Tom Hoegg – Airport Manager, Councilman Harjo

GUESTS: None

TRANSCRIBER: Chris Curtis

MINUTES:

None

RECOGNIZE PERSONS IN THE AUDIENCE:

None

DEPARTMENT HEAD COMMENTS/REPORTS

Chris Curtis informed the committee members that attendance will be taken at the beginning of each meeting. Additionally, all voting will be conducted by calling the question and having each committee member respond with either "Aye" or "Nay."

OLD BUSINESS

None

NEW BUSINESS

Appoint a Secretary. ACTION ITEM

Chris Curtis informed the committee that, to remain compliant with city ordinances, they needed to appoint a secretary. Ian Morcott self-nominated. AJ Lewis motioned the action, and Richard Buxton seconded. The motion passed 7-0.

Discussion/Decision on Radio Frequency. ACTION ITEM

Committee Chairman opened the discussion, AJ Lewis asked for clarification as to why the Frequency discussion had been sent back to the advisory committee. Councilman Harjo advised that the City Council did not believe there was enough data for a non-aeronautical person to decide to change the frequency. Councilman Harjo also reiterated that City staff had received input from Public Works, the City engineer, and airport professionals. At this time, it is not necessary to change the frequency, but there may be a point in the future when this change may be needed. Councilman Harjo also stated that there were option to try before a frequency change was undertaken. Mr. Hibbard asked for clarification on the City Council direction. Councilman Harjo stated that the City Council wanted a recommendation for or against the

frequency change. He also reiterated that the Mayor had the authority to act to make the change if it was the consensus of the advisory committee.
Mr. Mortcott moved that the frequency not be changed. The Committee asked for clarification. Mr. Morcott reiterated that he wanted a motion that the frequency not be changed. Mr. Lewis seconded the motion. The Committee discussed wanting to clarify the intent of the motion. The decision was made that a motion to keep the current frequency unchanged did not preclude the issue from being brought to the committee in the future; it only applied to the current time. Mr. Lewis reiterated his second to the current motion. The Vote was taken with 5 ayes, 1 nay, and 1 abstention. Motion passed.

AGENDA SET FOR NEXT MEETING
Agenda set for Monday, July 20, 2026, at 6:00 p.m.

ADJOURN

There being no further business to come before the committee, the meeting was adjourned at 6:17 p.m.

Chair

AGENDA ITEMS FOR AIRPORT ADVISORY COMMITTEE MEETING ON MONDAY, July 20, 2026, MEETING AT 6:00 P.M. AT CITY COUNCIL CHAMBERS

AGENDA
SPECIAL CITY COUNCIL MEETING
HELD ON WEDNESDAY, JUNE 3rd, 2026 AT 5:00 P.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

CALL MEETING TO ORDER/ESTABLISH A QUORUM

CONFLICT OF INTEREST DECLARATION

Has any City Council Member received information pertaining to, or otherwise had, any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

AGENDA ITEM

1) Discussion regarding Wilson Golf equipment

EXECUTIVE SESSION

1) Pursuant to Idaho Code Section 74-206(1)(a) –to consider the hiring of a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

ADJOURN

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MINUTES OF THE SPECIAL MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON WEDNESDAY, JUNE 3rd, 2026 AT 5:00 P.M.
AT THE MOUNTAIN HOME CITY HALL
160 SOUTH 3RD EAST STREET

The Council of the City of Mountain Home, Elmore County, Idaho, met at Mountain Home City Hall, 160 South 3rd East, Mountain Home, Idaho on June 3rd, 2026. A quorum was established with Councilmember Harjo, Councilmember Wirkkala, Councilmember McCarthy, Councilmember Sanders and Mayor Sykes.

CONFLICT OF INTEREST DECLARATION

Councilmember Wirkkala and Councilmember McCarthy received documents from Allen Bump obtained via FOIA request.

AGENDA ITEM

1) Discussion regarding Wilson Golf equipment.

Councilmember Wirkkala stated on the invoices that were emailed to her, there was fine print stating no merchandise returnable unless claim was made within 30 days. She said she then called the Wilson Sporting Goods corporate office and the representative stated they would be willing to do a claim and return the equipment, even outside the 30 day window, they would be willing to work with the City. She then asked if the remainder of Council still wanted to return the equipment.

Mayor Sykes said his statement came from talking with Chris Easton, Seasonal Golf employee.

Chris Eastman came forward and said the direct statement he received when he had reached out was the representative would check with his people and let him know, but they were not in the position of returning equipment. He also said the representative never got back to him.

There was discussion regarding the purchase of the equipment and the request to return the equipment.

Mayor Sykes stated the golf clubs were purchased in compliance with City purchasing policies and legal requirements after staff identified a need. He said his primary concern was ensuring equipment was available for youth golf programs and questioned the need to return equipment the golf course could use.

Councilmember Sanders expressed concern that the golf clubs were purchased after the Council had indicated it did not want to be involved in golf merchandising. He stated that the purchase was made without Council approval and placed the Council in the position of being asked to approve an action after it had already occurred.

Councilmember Harjo asked for clarification the purpose of the purchased clubs were intended for rental and not resale.

Chris Eastman confirmed that was the case. He explained the course was losing revenue with not having rental clubs.

Councilmember Wirkkala asked why the City was paying bills before they were approved by Council.

Tiffany Belt, City Clerk, explained that bills were stamped with the date of the Council meeting because that was the date they were approved for payment. She noted that the City often had already received the goods or services and stated that this was a normal part of the bill payment process that helped ensure invoices were paid on time and late fees were avoided.

There was discussion regarding the golf club purchase and whether the matter could be addressed immediately.

Councilmember McCarthy expressed frustration over conflicting information about the vendor's willingness to accept the return of the clubs. He said he wanted the issue resolved quickly and supported bringing it back as a properly noticed action item for Council consideration.

Mayor Sykes asked Chris Eastman to contact the vendor regarding the return process.

EXECUTIVE SESSION

1) Pursuant to Idaho Code Section 74-206(1)(a) –to consider the hiring of a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Councilmember Harjo made a motion to enter into Executive Session pursuant to Idaho Code Section 74-206(1)(a). Councilmember Wirkkala seconded the motion. The vote goes as follows: Councilmember Sanders; aye, Councilmember McCarthy; aye, Councilmember Wirkkala; aye, Councilmember Harjo; aye. The motion passed unanimously.

The Council went into Executive Session at 5:20 P.M.

The Council came out of Executive Session at 5:28 P.M.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 5:28 P.M. by orders from Mayor Sykes.

_____
Rich Sykes, Mayor

ATTEST: _____
Tiffany Belt, City Clerk

MINUTES OF THE PLANNING AND ZONING COMMISSION REGULAR MEETING
CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO

Live Stream Viewing:

Tuesday, June 16th, 2026, at 5:30 PM

ESTABLISH A QUORUM
Commission Member Kristopher Wallaert noted a quorum present and called June 16, 2026, Regular Meeting of the Planning and Zoning Commission to order. Attending were Planning and Zoning Commission Members, Kristopher Wallaert, William Roeder, Erika Pedroza, and Markus Green. Commission Member David Johnson attended online.

Commission Member Rob McCormick was not present.

Staff members attending were Senior City Planner Brenda Ellis, City Planner Nicole Coffey, and Legal Counsel Geoff Schroeder.

MINUTES
*Action Item – May 19, 2026, Regular Meeting Minutes

Commission Member William Roeder made a motion to approve May 19th, 2026, minutes. Commission Member Erika Pedroza seconded the motion. All in favor; aye. The motion passed by a unanimous vote.

RECOGNIZING PERSONS NOT ON THE AGENDA
Councilmen Scott Harjo was present to speak to the commission regarding Data Centers. The discussion included the huge impact a data center would have on the city, definitions, and state codes.

CONFLICT OF INTEREST DECLARATION
* Does any Commissioner, Commissioner's employer, or Commissioner's family member have an economic interest in any matter on the agenda? (Idaho Code 67-6506) - None
* Have any Commissioners received communications or engaged in discussions regarding matters on this agenda outside of this meeting? *None

PUBLIC HEARING AND ACTION
***None**

NEW BUSINESS
*None

OLD BUSINESS
***Action Item – Findings of Fact - Zoning Title Amendment – 9-6-2:**

A request to amend City Code 9-6-2: Amendment of the Comprehensive Plan: A. Amendments. Amending the code to allow the Planning and Zoning Commission to recommend amendments to the comprehensive plan to the governing board at any time. Aligning City Code with State Statute 67-6509. **(PZ-26-13)**

Commission Member William Roeder made a motion to approve Findings of Fact PZ-26-13. Commission Member Erika Pedroza seconded the motion. The votes go as follows: Commission Member Pedroza; aye, Commission Member Green; aye, Commission Member Roeder; aye, Commission Member Johnson; aye, Commission Member Wallaert; aye. The motion passed by a unanimous vote.

DEPARTMENT HEAD ITEMS

*Monthly Building Permit Report – May 2026
*Monthly Code Enforcement Report – May 2026
*Monthly GIS Report – May 2026

DECVELOPMENT IMPACT FEE ADVISORY COMMITTEE ITEMS

*Discussion/Decision-Action Item - Annual Impact Fee Report – October 2024 – September 2025
*Discussion/Decision-Action Item - Monthly Impact Fee Report – October 2025 – May 2026
*Memo regarding – 2026 proposed Development Impact Fee Study
*City/County Intergovernmental Agreement
*Resolution 9-2026R Adopting City CIP Amendments and a portion of County CIP relating to EMS into the City's Comprehensive Plan

There was a discussion regarding the population calculations data, and growth rates.

There was a discussion regarding when the impact fees that have been collected need to be expended.

There was a discussion regarding water and wastewater impact fees and why we don't collect them and if we will start. Currently we charge availability fees for water and wastewater, those availability fees have been the same for many years.

ITEMS REQUESTED BY COMMISSIONERS/STAFF

ADJOURN

Chairperson Kristopher Wallaert adjourned the meeting at 6:15 p.m.



Chair

MINUTES OF THE PLANNING AND ZONING COMMISSION REGULAR MEETING
CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO

Live Stream Viewing:

Tuesday, July 7th, 2026, at 5:30 PM Special Meeting

ESTABLISH A QUORUM
Commission Member Kristopher Wallaert noted a quorum present and called July 7, 2026, Special Meeting of the Planning and Zoning Commission to order. Attending were Planning and Zoning Commission Members, Kristopher Wallaert, William Roeder, Rob McCormick, Markus Green, and David Johnson.

Commission Member Erika Pedroza was not present.

Staff members attending were Senior City Planner Brenda Ellis, City Planner Nicole Coffey, and Legal Counsel Geoff Schroeder.

MINUTES
***None**

RECOGNIZING PERSONS NOT ON THE AGENDA
***None**

CONFLICT OF INTEREST DECLARATION
* Does any Commissioner, Commissioner's employer, or Commissioner's family member have an economic interest in any matter on the agenda? (Idaho Code 67-6506) - None
* Have any Commissioners received communications or engaged in discussions regarding matters on this agenda outside of this meeting? *None

PUBLIC HEARING AND ACTION
***None**

NEW BUSINESS
*None

OLD BUSINESS
***None**

DEPARTMENT HEAD ITEMS
***None**

DECVELOPMENT IMPACT FEE ADVISORY COMMITTEE ITEMS
*Presentation – Legal Counsel Geoff Schroeder – How To Impact Fees

There was a power point presentation regarding Impact Fees, what is expected from the DIFAC committee, what is lacking in the city infrastructure, what kinds of growth the city is facing, city's current water and wastewater capacity/ stormwater concerns, and population-based infrastructure.

*Discussion/Decision-Action Item – Colin McAweeny - Development Impact Fee Study Introduction

Colin McAweeny with TischlerBise gave a presentation Mountain Home 2026 Impact Fee & CIP Update.

ITEMS REQUESTED BY COMMISSIONERS/STAFF

ADJOURN

Chairperson Kristopher Wallaert adjourned the meeting at 7:08 p.m.

Chair

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON JULY 14th, 2026, AT 5:00 P.M.
AT MOUNTAIN HOME CITY HALL CHAMBERS
MOUNTAIN HOME, IDAHO

CALL MEETING TO ORDER/ESTABLISH A QUORUM

PUBLIC HEARING

1) Public Hearing on establishing the Miscellaneous Golf Fees

RECOGNIZING PERSONS IN THE AUDIENCE

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

CONSENT AGENDA

All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda.

ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1) Approval acceptance of minutes: Golf Advisory Committee Minutes — June 8, 2026
2) Approval acceptance of minutes: Special City Council Minutes — June 15, 2026
3) Approval acceptance of minutes: Regular City Council Minutes — June 23, 2026
4) Approval acceptance of minutes: Special City Council Minutes — June 24, 2026 AM
5) Approval acceptance of minutes: Special City Council Minutes — June 24, 2026 PM
6) Approval acceptance of minutes: Special City Council Minutes — June 25, 2026 AM
7) Approval acceptance of minutes: Special City Council Minutes — June 25, 2026 PM
8) Approval acceptance of minutes: Special City Council Minutes — June 29, 2026 AM
9) Approval acceptance of minutes: Special City Council Minutes — June 29, 2026 PM
10) Bills from 6/24/2026 to 7/14/2026 in the amount of $468,637.59
11) Approve payroll for the period of 05/22/2026 to 06/21/2026 in the amount of $895,490.23
12) Approve and authorize the Mayor, City Clerk, and Grant Administrator to sign and complete all required documents for grant application 2025/26-009.
13) Approve the proposed public hearing for the tie-down and parking fee at the Mountain Home Municipal Airport.
14) Approve the proposed public hearing for the recreation and swimming pool fees.

OLD BUSINESS

NEW BUSINESS

1) Action Item: Deliberation/Decision of Resolution 21-2026R Miscellaneous Golf Fees.
2) Action Item: Deliberation/Decision on Water Rate study and expending funds from FY26 contingency.
3) Action Item: Deliberation/Decision on Golf Course Pump House project and expending funds from FY26 contingency.
4) Action Item: Deliberation/Decision on the FY27 budget request for community-donation golf rounds.

FINAL COMMENTS

ADJOURN

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON JULY 14TH, 2026 AT 5:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3rd East, Mountain Home, Idaho, on July 14, 2026. A quorum was established with Councilmember Harjo, Councilmember Wirkkala, Councilmember McCarthy, Councilmember Sanders, and Mayor Sykes being present.

PUBLIC HEARING

1) Public Hearing on establishing the Miscellaneous Golf Fees

The Public Hearing opened at 5:01 P.M.

The Public Hearing closed at 5:02 P.M.

RECOGNIZING PERSONS IN THE AUDIENCE

No one came forward to speak at this time.

CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

No Council Members had anything to disclose.

CONSENT AGENDA

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12) Approve and authorize the Mayor, City Clerk, and Grant Administrator to sign and complete all required documents for grant application 2025/26-009.
13) Approve the proposed public hearing for the tie-down and parking fee at the Mountain Home Municipal Airport.
14) Approve the proposed public hearing for the recreation and swimming pool fees.

Councilmember Wirkkala requested clarification regarding revised library budget allocations included in the bill run.

Councilmember Harjo explained that the budget adjustments reallocated available grant funding to eligible event expenses, reducing the amount charged to the private contributions line item.

Councilmember McCarthy requested clarification regarding the tree removal expenditure included in the bill run and if it was what was being referenced in the staff memo.

Tiffany Belt, City Clerk, explained that the expenditure was for removing trees within a City right-of-way that were damaging private property and was unrelated to the separate tree removal matter discussed in a recent staff memorandum.

Councilmember Harjo made a motion to approve Consent Agenda as printed. Councilmember Sanders seconded the motion. The vote goes as follows: Councilmember Sanders; aye, Councilmember McCarthy; aye, Councilmember Wirkkala; aye, Councilmember Harjo; aye. The motion passed unanimously.

OLD BUSINESS

There was no Old Business to attend to.

NEW BUSINESS

1) Action Item: Deliberation/Decision of Resolution 21-2026R Miscellaneous Golf Fees.

Councilmember Wirkkala requested clarification regarding the proposed golf simulator fees included in the fee resolution. She

questioned why simulator fees were included when the City had not approved the purchase of a golf simulator and suggested the fees could be considered if a simulator were approved in the future.

Mayor Sykes said it was put there in case a simulator was approved in the future.

Councilmember McCarthy was in agreement with Councilmember Wirkkala on her feelings about the simulator fee.

Councilmember Wirkkala made a motion to pass Resolution 21-2026R Miscellaneous Golf Fees, excluding the proposed fees for the simulator. Councilmember Harjo seconded the motion. The vote goes as follows: Councilmember Harjo; aye, Councilmember Wirkkala; aye, Councilmember McCarthy; aye, Councilmember Sanders; aye. The motion passed unanimously.

2) **Action Item:** Deliberation/Decision on Water Rate study and expending funds from FY26 contingency.

Councilmember Harjo made a motion to approve Water Rate study and expending funds from FY26 contingency. Councilmember McCarthy seconded the motion.

Councilmember Wirkkala clarified for the public the reason they were doing this within the current fiscal year and not within the next was due to the City looks at potential water rate increases in January and the study would help determine if that needed to happen or not.

The vote goes as follows: Councilmember McCarthy; aye, Councilmember Wirkkala; aye, Councilmember Harjo; aye, Councilmember Sanders; aye. The motion passed unanimously.

3) **Action Item:** Deliberation/Decision on Golf Course Pump House project and expending funds from FY26 contingency.

There was discussion regarding the status of additional quotes for the proposed purchase.

Councilmember McCarthy made a motion to table Action Item 3: Deliberation/Decision on Golf Course Pump House project and expending funds from FY26 contingency to be brought back on July 28, 2026 with information on additional quotes. Councilmember Harjo seconded the motion. The vote goes as follows: Councilmember Wirkkala; aye, Councilmember Sanders; aye, Councilmember McCarthy; aye, Councilmember Harjo; aye. The motion passed unanimously.

4) **Action Item:** Deliberation/Decision on the FY27 budget request for community-donation golf rounds.

There was discussion regarding the proposed budget allocation for donated rounds of golf.

There was discussion regarding the proposed budget allocation for donated rounds of golf in which Councilmembers requested clarification on the administration of the program, eligible recipients, historical expenditures, and the inclusion of a donated season pass.

Staff explained that the donations primarily support nonprofit fundraising events and are administered on a first-come, first-served basis, with expenditures tracked for budgeting and auditing purposes.

Councilmember Harjo made a motion to approve request for community-donation golf rounds in the amount of $1,675. Councilmember Sanders seconded the motion. The vote goes as follows: Councilmember Sanders; aye, Councilmember Harjo; aye, Councilmember McCarthy; aye, Councilmember Wirkkala; aye. The motion passed unanimously.

FINAL COMMENTS

Councilmember Sanders requested that staff provide the questions submitted by contractors and the City's responses from the pre-bid conference for the 10th Street project.

Chris Curtis, Public Works Director, agreed to provide the requested information.

Councilmember Wirkkala asked for a reminder for the public on what the date would be for the Public Hearing on Bulk Water Usage.

Tiffany Belt advised that the item would likely return at the first meeting in August because the proposed resolution no longer reflected the Council's direction following discussion of the water rate provisions. She explained that staff needed additional time to revise the language and figures before bringing the item back for consideration.

Councilmember Harjo suggested that maybe for the next meeting discuss the fees that would be set for those and then set a public hearing.

Councilmember McCarthy asked about the progress being made toward coming to an agreement with the County on the dispatch agreement.

Mayor Sykes stated he had been out due to surgery, but he would reach out to get something scheduled sooner rather than later.

Councilmember McCarthy requested an update on coordinating a workshop with the Idaho Transportation Department (ITD).

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Chris Curtis advised that ITD had not yet responded and that he would follow up.

There was discussion regarding transportation improvements, funding concerns, and scheduling a workshop with ITD and the Elmore County Commissioners as soon as practicable.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 5:32 p.m. by orders from Mayor Sykes.

_____
Rich Sykes , Mayor

ATTEST: _____
Tiffany Belt, City Clerk

Report Criteria:
Invoices with totals above $0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
ADMINISTRATION							
01-415-31-00 Billing-Postage-Meter Expense							
11497	Quadient Finance USA, Inc	JULY-2026	postage - city hall	07/01/2026	539.97	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	monthly Statement (City Hall)	07/01/2026	10.48	.00	
Total 01-415-31-00 Billing-Postage-Meter Expense:					550.45	.00	
01-415-34-00 Telephone/Internet							
11836	Verizon Connect	623000091141	monthly statement - City Hall	07/01/2026	17.45	.00	
11836	Verizon Connect	623000091141	monthly statement - unused	07/01/2026	139.60	.00	
Total 01-415-34-00 Telephone/Internet:					157.05	.00	
01-415-35-00 Utilities-City Hall							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (City Hall)	07/01/2026	47.38	.00	
1045	Mountain Home Irrigation Dist	00156	Utilites	07/09/2026	183.00	.00	
Total 01-415-35-00 Utilities-City Hall:					230.38	.00	
01-415-35-10 Utilities-Museum							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Museum)	07/01/2026	32.63	.00	
Total 01-415-35-10 Utilities-Museum:					32.63	.00	
01-415-35-20 Utilities-Training Center							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Training)	07/01/2026	23.69	.00	
Total 01-415-35-20 Utilities-Training Center:					23.69	.00	
01-415-36-00 Repairs & Maint - Equipment							
1610	Wells Fargo Remittance Center	JULY-2026B	monthly Statement (City Hall)	07/01/2026	139.77	.00	
Total 01-415-36-00 Repairs & Maint - Equipment:					139.77	.00	
01-415-40-18 Repairs&Maint-Visitor Center							
10580	Lock Doc & Key 911	831115	service call, labor, visitor center	07/09/2026	150.00	.00	
Total 01-415-40-18 Repairs&Maint-Visitor Center:					150.00	.00	
01-415-40-20 Rent-Irrigation Dist Bldg							
1045	Mountain Home Irrigation Dist	00156	Utilites	07/09/2026	2,100.00	.00	
Total 01-415-40-20 Rent-Irrigation Dist Bldg:					2,100.00	.00	
01-415-41-00 Professional Services							
12507	Clearwater Financial, LLC	3520	travel cost: mileage for june 25th c	06/30/2026	62.35	.00	
10420	Hawley Troxell Ennis & Hawley LL	561709	judicial confirmation for Fiber LID	07/02/2026	2,829.50	.00	
11236	OpenGov, Inc	INV26910	accounting/finance export, assess	06/11/2026	8,305.43	.00	
Total 01-415-41-00 Professional Services:					11,197.28	.00	
01-415-43-00 Computer Software/Support							
1610	Wells Fargo Remittance Center	JULY-2026B	monthly Statement (City Hall)	07/01/2026	159.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-415-43-00 Computer Software/Support:					159.99	.00	
01-415-43-15 Tech Support & IT Support							
1610	Wells Fargo Remittance Center	JULY-2026B	monthly Statement (City Hall)	07/01/2026	216.15	.00	
Total 01-415-43-15 Tech Support & IT Support:					216.15	.00	
01-415-52-00 Supplies							
11399	Amazon Capital Services	JUN-2026	monthly statement - city hall	07/01/2026	290.28	290.28	07/15/2026
Total 01-415-52-00 Supplies:					290.28	290.28	
01-415-56-00 Meetings Travel & Dues							
101	Association of Idaho Cities	200014842	2026 awards banquet gala	06/04/2026	240.00	.00	
2423	Belt, Tiffany	JULY-2026	Reimburse: parking charge while	07/01/2026	15.00	15.00	07/15/2026
1610	Wells Fargo Remittance Center	JULY-2026B	monthly Statement (City Hall)	07/01/2026	625.00	.00	
Total 01-415-56-00 Meetings Travel & Dues:					880.00	15.00	
01-415-86-50 Railroad Park Co-Op URA							
10525	Guho Corp	250101054-03	railroad park project	07/09/2026	1,156,738.25	.00	
Total 01-415-86-50 Railroad Park Co-Op URA:					1,156,738.25	.00	
01-415-86-55 Railroad Park Funding-Co-Op							
9643	Core & Main	V000049914	6 PVC SDR35 90 GXG, 12 PVC S	07/01/2026	416.88	.00	
8755	Idaho Materials & Construction	6894111	commerical road base	07/01/2026	122.75	.00	
8755	Idaho Materials & Construction	6894177	washed concrete sand	07/02/2026	291.13	.00	
8755	Idaho Materials & Construction	6894183	pit run, commercial road base	07/02/2026	209.05	.00	
8755	Idaho Materials & Construction	6894185	crushed rock, commerical road ba	07/02/2026	286.03	.00	
8755	Idaho Materials & Construction	6895155	crushed rock, commerical road ba	07/06/2026	572.04	.00	
8755	Idaho Materials & Construction	6896169	pit run	07/07/2026	73.97	.00	
8755	Idaho Materials & Construction	6898897	washed concrete sand	07/10/2026	582.25	.00	
8755	Idaho Materials & Construction	6898913	commerical road base	07/10/2026	526.08	.00	
8755	Idaho Materials & Construction	6900068	pit run, commercial road base, cru	07/13/2026	1,382.53	.00	
8755	Idaho Materials & Construction	6900073	pit run, commercial road base	07/13/2026	179.19	.00	
8755	Idaho Materials & Construction	6900791	pit run, commercial road base	07/14/2026	921.43	.00	
Total 01-415-86-55 Railroad Park Funding-Co-Op:					5,563.33	.00	
01-415-90-10 Civic Support							
1610	Wells Fargo Remittance Center	JULY-2026B	monthly Statement (City Hall)	07/01/2026	103.01	.00	
Total 01-415-90-10 Civic Support:					103.01	.00	
01-415-90-30 Public Transit							
4335	Treasure Valley Transit	562	public transportation local match a	07/01/2026	2,916.67	.00	
Total 01-415-90-30 Public Transit:					2,916.67	.00	
Total ADMINISTRATION:					1,181,448.93	305.28	
DEVELOPMENT SERVICES							
01-416-31-00 Postage							
11497	Quadient Finance USA, Inc	JULY-2026	postage - building	07/01/2026	553.64	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Dev Serv)	07/01/2026	119.52	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-416-31-00 Postage:					673.16	.00	
01-416-31-10 Postage-Developers Mailings							
11497	Quadient Finance USA, Inc	JULY-2026	postage - developers	07/01/2026	41.76	.00	
Total 01-416-31-10 Postage-Developers Mailings:					41.76	.00	
01-416-34-00 Telephone/Internet							
11836	Verizon Connect	623000091141	monthly statement - dev serv	07/01/2026	34.90	.00	
Total 01-416-34-00 Telephone/Internet:					34.90	.00	
01-416-41-00 Professional Services							
11236	OpenGov, Inc.	INV26910	accounting/finance export, assess	06/11/2026	8,305.44	.00	
Total 01-416-41-00 Professional Services:					8,305.44	.00	
01-416-52-00 Supplies							
11399	Amazon Capital Services	JUN-2026	monthly statement - dev serv	07/01/2026	34.98	34.98	07/15/2026
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Dev Serv)	07/01/2026	43.45	.00	
Total 01-416-52-00 Supplies:					78.43	34.98	
01-416-53-00 Uniforms/Safety Clothing Items							
11399	Amazon Capital Services	JUN-2026	monthly statement - dev serv	07/01/2026	126.75	126.75	07/15/2026
Total 01-416-53-00 Uniforms/Safety Clothing Items:					126.75	126.75	
01-416-55-00 Code Enf-Prop Compliance							
10453	Matt's Lawn Maintenance	9560	cut down high yard clean up and h	06/26/2026	395.00	.00	
10453	Matt's Lawn Maintenance	9561	cut down weed and volunteer tree	06/26/2026	1,650.00	.00	
10453	Matt's Lawn Maintenance	9562	cut down high weed clean up and	06/26/2026	475.00	.00	
Total 01-416-55-00 Code Enf-Prop Compliance:					2,520.00	.00	
01-416-56-00 Meetings, Travel & Dues							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Dev Serv)	07/01/2026	1,807.81	.00	
Total 01-416-56-00 Meetings, Travel & Dues:					1,807.81	.00	
01-416-62-00 Planning & Zoning Expenses							
12837	Green, Markus	JULY-2026B	planning & zoning meeting	07/21/2026	60.00	.00	
12838	Johnson, David	JULY-2026B	planning & zoning meeting	07/21/2026	60.00	.00	
12178	McCormick, Robert	JULY-2026B	Planning & Zoning meeting	07/21/2026	60.00	.00	
8778	Wallaert, Kristopher	JULY-2026B	planning & zoning meeting	07/21/2026	60.00	.00	
Total 01-416-62-00 Planning & Zoning Expenses:					240.00	.00	
Total DEVELOPMENT SERVICES:					13,828.25	161.73	
POLICE							
01-421-31-00 Postage							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Police)	07/01/2026	25.35	.00	
Total 01-421-31-00 Postage:					25.35	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-421-34-00 Telephone/Internet							
1284	Century Link	JULY-2026	Monthly Statement (Police)	07/01/2026	388.20	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Police)	07/01/2026	457.05	.00	
Total 01-421-34-00 Telephone/Internet:					845.25	.00	
01-421-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Police Dept)	07/01/2026	33.74	.00	
Total 01-421-35-00 Utilities:					33.74	.00	
01-421-36-10 ILETS-Access & Usage Fee							
789	Idaho State Police	IN4156	ILETS access fee, ilets user fees	07/01/2026	3,231.25	.00	
Total 01-421-36-10 ILETS-Access & Usage Fee:					3,231.25	.00	
01-421-37-00 Repairs & Maint - Auto							
1036	Mountain Home Auto Parts	JUN-2026	Monthly Statement Police	07/01/2026	72.92	72.92	07/15/2026
1037	Mountain Home Auto Ranch	295041	vehicle inspection	07/01/2026	368.00	.00	
1037	Mountain Home Auto Ranch	94530	ac hose	06/25/2026	62.47	.00	
6353	O'Reilly Auto Parts	3014-146241	oil filter	07/13/2026	12.74	.00	
6353	O'Reilly Auto Parts	3014-146242	air filter, hepa filter, oil filter	07/13/2026	66.72	.00	
6353	O'Reilly Auto Parts	3014-146244	oil filter, 1qt motoroil, 5 qt motoroil	07/13/2026	57.72	.00	
6353	O'Reilly Auto Parts	3014-147054	air filter, oil filter	07/17/2026	46.42	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Police)	07/01/2026	28.76	.00	
Total 01-421-37-00 Repairs & Maint - Auto:					715.75	72.92	
01-421-40-00 Repairs & Maint - Building							
10104	A Steady Flow Plumbing	81235	toilet leak	07/09/2026	229.20	.00	
4991	Coltrin Central Vacuum Systems	127892	Vacuum, installation, parts, labor	07/21/2026	2,377.00	.00	
Total 01-421-40-00 Repairs & Maint - Building:					2,606.20	.00	
01-421-40-30 Janitorial Service							
12699	Barse, Solveig	7152026	MHPD janitorial services	07/15/2026	1,400.00	.00	
Total 01-421-40-30 Janitorial Service:					1,400.00	.00	
01-421-43-00 Computer Maint/Software							
11399	Amazon Capital Services	JUN-2026	monthly statement - police	07/01/2026	13.17	13.17	07/15/2026
Total 01-421-43-00 Computer Maint/Software:					13.17	13.17	
01-421-52-00 Supplies							
11399	Amazon Capital Services	JUN-2026	monthly statement - police	07/01/2026	817.10	817.10	07/15/2026
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Police)	07/01/2026	13.26	00	
Total 01-421-52-00 Supplies:					830.36	817.10	
01-421-53-00 Uniforms and accessories							
961	LN Curtis & Sons	INV1085521	dark navy apex pants	06/30/2026	80.00	00	
961	LN Curtis & Sons	INV1086792	navy patch, velcro backed, hook s	07/07/2026	105.00	00	
961	LN Curtis & Sons	INV1087436	ranger green ridge pants	07/09/2026	80.00	.00	
961	LN Curtis & Sons	INV1087688	dark navy flex-tac stryke pants	07/09/2026	76.00	00	
961	LN Curtis & Sons	INV1090341	danner dry military boot	07/16/2026	191.96	00	
961	LN Curtis & Sons	INV1090482	3 armor sets	07/17/2026	1,359.00	.00	
3270	Symbol Arts	0572493	Badge (12)	07/21/2026	1,519.50	00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-421-53-00 Uniforms and accessories:					3,411.46	.00	
01-421-55-00 Printing & Publications							
18	LexisNexis	49800329	idaho code 26 june shipment	06/17/2026	619.52	.00	
12463	Qwik-Law, LLC / DBA Qwik-Code	11210	idaho criminal code quick referenc	07/10/2026	671.07	.00	
Total 01-421-55-00 Printing & Publications:					1,290.59	.00	
01-421-56-00 Meetings, Travel,Dues & Equip							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Police)	07/01/2026	2,182.39	.00	
Total 01-421-56-00 Meetings, Travel,Dues & Equip:					2,182.39	.00	
01-421-57-00 Weapons & Ammunition							
8052	Salt Lake Wholesale Sports	111059	gr full metal jacket, federal a.e. bo	07/07/2026	1,817.80	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Police)	07/01/2026	46.96	.00	
Total 01-421-57-00 Weapons & Ammunition:					1,864.76	.00	
01-421-61-00 Com Policing/SRO Programs							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Police)	07/01/2026	1,375.00	.00	
Total 01-421-61-00 Com Policing/SRO Programs:					1,375.00	.00	
01-421-61-15 Grant-Body Armor							
961	LN Curtis & Sons	INV1090482	3 armor sets - Lakeman, nelson, d	07/17/2026	2,045.28	.00	
Total 01-421-61-15 Grant-Body Armor:					2,045.28	.00	
01-421-61-25 Grant-Match Body Armor							
961	LN Curtis & Sons	INV1090482	3 armor sets	07/17/2026	2,045.28	.00	
Total 01-421-61-25 Grant-Match Body Armor:					2,045.28	.00	
01-421-64-00 Investigative Expenses							
7869	ULine	210641078	tyvek coverall w/hood	07/15/2026	272.97	.00	
Total 01-421-64-00 Investigative Expenses:					272.97	.00	
01-421-90-10 Patrol Expense							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Police)	07/01/2026	3,169.83	.00	
Total 01-421-90-10 Patrol Expense:					3,169.83	.00	
01-421-99-20 Payment on LEB							
8822	Zions Bank	JULY-2026	idaho bond bank authority revenu	07/01/2026	114,323.37	.00	
Total 01-421-99-20 Payment on LEB:					114,323.37	.00	
Total POLICE:					141,682.00	903.19	
ANIMAL CONTROL							
01-422-34-00 Telephone/Internet							
11836	Verizon Connect	623000091141	monthly statement - animal	07/01/2026	17.45	.00	
Total 01-422-34-00 Telephone/Internet:					17.45	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-422-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Animal Shelte	07/01/2026	23.69	.00	
Total 01-422-35-00 Utilities:					23.69	.00	
01-422-37-00 Repairs & Maint - Auto							
6353	O'Reilly Auto Parts	3014-140371	core return invoice #3014-140369	06/10/2026	10.00-	.00	
Total 01-422-37-00 Repairs & Maint - Auto:					10.00-	.00	
01-422-40-00 Repairs & Maint - Building							
11399	Amazon Capital Services	JUN-2026	monthly statement - animal shelte	07/01/2026	153.97	153.97	07/15/2026
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Animal Shelte	07/01/2026	2,649.99-	.00	
Total 01-422-40-00 Repairs & Maint - Building:					2,496.02-	153.97	
01-422-52-00 Supplies							
11399	Amazon Capital Services	JUN-2026	monthly statement - animal shelte	07/01/2026	139.99	139.99	07/15/2026
Total 01-422-52-00 Supplies:					139.99	139.99	
01-422-67-00 Animal Supplies							
2432	Hill's Pet Nutrition Sales	257792668	adult & kitten food, puppy food	07/14/2026	89.00	.00	
Total 01-422-67-00 Animal Supplies:					89.00	.00	
01-422-99-10 Equip Inventory-$500 to $5000							
11399	Amazon Capital Services	JUN-2026	monthly statement - animal shelte	07/01/2026	918.35	918.35	07/15/2026
Total 01-422-99-10 Equip Inventory-$500 to $5000:					918.35	918.35	
Total ANIMAL CONTROL:					1,317.54-	1,212.31	
FIRE DEPARTMENT							
01-423-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Fire Dept)	07/01/2026	55.75	.00	
Total 01-423-35-00 Utilities:					55.75	.00	
01-423-35-50 Repairs & Maint-SCBA							
1036	Mountain Home Auto Parts	JUN-2026	Monthly Statement Fire	07/01/2026	11.51	11.51	07/15/2026
Total 01-423-35-50 Repairs & Maint-SCBA:					11.51	11.51	
01-423-36-00 Repairs & Maint - Equipment							
11399	Amazon Capital Services	JUN-2026	monthly statement - fire	07/01/2026	71.99	71.99	07/15/2026
Total 01-423-36-00 Repairs & Maint - Equipment:					71.99	71.99	
01-423-37-00 Repairs & Maint - Trucks							
6353	O'Reilly Auto Parts	3014-147578	battery	07/20/2026	202.99	.00	
Total 01-423-37-00 Repairs & Maint - Trucks:					202.99	.00	
01-423-52-00 Supplies							
11497	Quadient Finance USA, Inc	JULY-2026	postage - fire	07/01/2026	1.48	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 01-423-52-00 Supplies:					1.48	.00	
01-423-53-00 Uniforms/Safety Clothing Items							
382	Creative Reflections	315318	Embroidery for firefighter sweatsh	07/17/2026	55.50	.00	
961	LN Curtis & Sons	INV1089698	standard front cairns custom	07/16/2026	70.80	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Fire)	07/01/2026	419.39	.00	
Total 01-423-53-00 Uniforms/Safety Clothing Items:					545.69	.00	
01-423-59-00 Repairs & Maint - Radio							
818	Intermountain Communications	AR14991	xpr 5550e, kit mototrbo remote, re	06/23/2026	808.50	.00	
818	Intermountain Communications	AR15081	pager repair and maintenance	07/13/2026	268.00	.00	
818	Intermountain Communications	AR15082	pager repair and maintenance	07/13/2026	297.75	.00	
Total 01-423-59-00 Repairs & Maint - Radio:					1,374.25	.00	
01-423-85-00 Special Events-Misc							
8029	United Site Services	INV-6196263	4th of july service	07/06/2026	599.00	.00	
Total 01-423-85-00 Special Events-Misc:					599.00	.00	
Total FIRE DEPARTMENT:					2,862.66	83.50	
PARKS DEPARTMENT							
01-438-34-00 Telephone/Internet							
11836	Verizon Connect	623000091141	monthly statement - parks	07/01/2026	87.25	.00	
Total 01-438-34-00 Telephone/Internet:					87.25	.00	
01-438-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Parks)	07/01/2026	47.38	.00	
Total 01-438-35-00 Utilities:					47.38	.00	
01-438-36-00 Repairs & Maint - Equipment							
11399	Amazon Capital Services	JUN-2026	monthly statement - park	07/01/2026	167.50	167.50	07/15/2026
411	D & B Supply	JUN-2026	Monthly Statement-Parks	07/01/2026	219.99	219.99	07/15/2026
11463	En Route Tire Service	10500	flat repair, patch n plug	05/18/2026	96.04	.00	
11463	En Route Tire Service	10678	tl blk national, hp rubber valve ste	04/30/2026	231.94	.00	
11463	En Route Tire Service	10725	flat repair, patch n plug	06/12/2026	24.01	.00	
11463	En Route Tire Service	10762	slime sealant	06/16/2026	13.98	.00	
11463	En Route Tire Service	10873	flat repair, slime sealant	06/29/2026	27.00	.00	
11463	En Route Tire Service	10906	ATV dismount/repair, patch n plug	06/01/2026	23.99	.00	
706	Horizon Distributors, Inc.	3L272333	speed feed, trimmer heads	07/09/2026	237.18	.00	
Total 01-438-36-00 Repairs & Maint - Equipment:					1,041.63	387.49	
01-438-37-00 Repairs & Maint - Trucks							
20	Ace Glass Inc	75266	dbi12648 ypn, urethane, labor 1	07/07/2026	292.70	.00	
1036	Mountain Home Auto Parts	JUN-2026	Monthly Statement Parks	07/01/2026	260.22	260.22	07/15/2026
Total 01-438-37-00 Repairs & Maint - Trucks:					552.92	260.22	
01-438-38-00 Portable Service Contract							
8029	United Site Services	114-14256664	portable restroom service - baseb	07/08/2026	115.00	.00	
8029	United Site Services	114-14256710	portable restroom service - legac	07/08/2026	160.00	.00	
8029	United Site Services	114-14257	portable restroom service - Optimi	07/09/2026	370.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
8029	United Site Services	114-14257429	portable restroom service - bark p	07/09/2026	115.00	.00	
8029	United Site Services	114-14257431	portable restroom service - bark p	07/09/2026	115.00	.00	
8029	United Site Services	114-14257435	portable restroom service - E 8th	07/09/2026	115.00	.00	
8029	United Site Services	114-14257436	portable restroom service - railroa	07/09/2026	185.00	.00	
8029	United Site Services	114-14257826	portable restroom service - richard	07/10/2026	115.00	.00	
	Total 01-438-38-00 Portable Service Contract:				1,290.00	.00	
01-438-40-00 Repairs & Maint - Bldgs & Grnd							
644	Cox Signs	32393	no children signs - aluminum sign	07/14/2026	225.00	.00	
411	D & B Supply	JUN-2026	Monthly Statement-Parks	07/01/2026	29.57	29.57	07/15/2026
1430	Standard Plumbing Supply Co	AWQ512	pvc sch 80 nipple, pvc ss bushing	07/15/2026	13.38	.00	
1430	Standard Plumbing Supply Co	AWRP03	pinch clamp	07/16/2026	42.84	.00	
	Total 01-438-40-00 Repairs & Maint - Bldgs & Grnd:				310.79	29.57	
01-438-43-00 Computer Maint/Software							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Parks)	07/01/2026	330.00	.00	
	Total 01-438-43-00 Computer Maint/Software:				330.00	.00	
01-438-53-00 Uniform/Safety Clothing Items							
411	D & B Supply	JUN-2026	Monthly Statement-Parks	07/01/2026	109.99	109.99	07/15/2026
	Total 01-438-53-00 Uniform/Safety Clothing Items:				109.99	109.99	
01-438-56-00 Meetings, Travel & Dues							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Parks)	07/01/2026	99.00	.00	
	Total 01-438-56-00 Meetings, Travel & Dues:				99.00	.00	
01-438-70-00 Weed Killer & Fertilizer							
411	D & B Supply	JUN-2026	Monthly Statement-Parks	07/01/2026	264.95	264.95	07/15/2026
10027	Nutrien AG Solutions	58979895	40 pcu signature	06/30/2026	3,000.00	.00	
	Total 01-438-70-00 Weed Killer & Fertilizer:				3,264.95	264.95	
01-438-72-00 Tools & Supplies							
411	D & B Supply	JUN-2026	Monthly Statement-Parks	07/01/2026	56.46	56.46	07/15/2026
	Total 01-438-72-00 Tools & Supplies:				56.46	56.46	
	Total PARKS DEPARTMENT:				7,190.37	1,108.68	
	Total GENERAL FUND:				1,345,694.67	3,774.69	
STREET DEPARTMENT							
STREET DEPARTMENT							
02-431-32-00 Immunizations/Testing							
10016	St Luke's Health System	2657750	collection fee - palmer, gene	07/09/2026	15.00	.00	
	Total 02-431-32-00 Immunizations/Testing:				15.00	.00	
02-431-34-00 Telephone/Internet							
11836	Verizon Connect	623000091141	monthly statement - streets	07/01/2026	376.35	.00	
	Total 02-431-34-00 Telephone/Internet:				376.35	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
02-431-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Streets)	07/01/2026	50.74	.00	
Total 02-431-35-00 Utilities:					50.74	.00	
02-431-36-00 Repairs & Maint - Equipment							
1036	Mountain Home Auto Parts	JUN-2026	Monthly Statement Streets	07/01/2026	192.38	192.38	07/15/2026
Total 02-431-36-00 Repairs & Maint - Equipment:					192.38	192.38	
02-431-36-05 Copier & Printer Lease							
10304	US Bank Equipment Finance	586438418	Contract Payment	07/12/2026	40.64	.00	
Total 02-431-36-05 Copier & Printer Lease:					40.64	.00	
02-431-37-00 Repairs & Maint - Trucks							
12659	Freightliner Northwest	SR411030446	labor/repairs	07/17/2026	212.55	.00	
1036	Mountain Home Auto Parts	JUN-2026	Monthly Statement Streets	07/01/2026	13.59	13.59	07/15/2026
Total 02-431-37-00 Repairs & Maint - Trucks:					226.14	13.59	
02-431-52-00 Supplies							
11399	Amazon Capital Services	JUN-2026	monthly statement - streets	07/01/2026	32.89	32.89	07/15/2026
411	D & B Supply	JUN-2026	Monthly Statement-Streets	07/01/2026	37.96	37.96	07/15/2026
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Streets)	07/01/2026	64.65	.00	
Total 02-431-52-00 Supplies:					135.50	70.85	
02-431-53-00 Uniform/Safety Clothing Items							
1123	Norco Inc	0047020145	armor skin synthetic palm knit	06/10/2026	56.22	.00	
Total 02-431-53-00 Uniform/Safety Clothing Items:					56.22	.00	
02-431-56-00 Meetings, Travel & Dues							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Streets)	07/01/2026	356.36	.00	
Total 02-431-56-00 Meetings, Travel & Dues:					356.36	.00	
02-431-58-00 Paint							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Streets)	07/01/2026	139.99	.00	
Total 02-431-58-00 Paint:					139.99	.00	
02-431-72-00 Tools & Supplies							
411	D & B Supply	JUN-2026	Monthly Statement-Streets	07/01/2026	2,211.86	2,211.86	07/15/2026
Total 02-431-72-00 Tools & Supplies:					2,211.86	2,211.86	
02-431-75-00 Street Signs & Barricades							
1533	Traffic Safety Supply Co	INV093325	28" trimline cone, & 42" grab tube	07/15/2026	4,749.94	.00	
Total 02-431-75-00 Street Signs & Barricades:					4,749.94	.00	
02-431-85-00 Miscellaneous							
11399	Amazon Capital Services	JUN-2026	monthly statement - streets	07/01/2026	37.00	37.00	07/15/2026
Total 02-431-85-00 Miscellaneous:					37.00	37.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total STREET DEPARTMENT:				8,588.12	2,525.68	
	Total STREET DEPARTMENT:				8,588.12	2,525.68	
CEMETERY FUND							
CEMETERY							
04-442-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Cementery)	07/01/2026	23.69	.00	
	Total 04-442-35-00 Utilities:				23.69	.00	
04-442-36-00 Repairs & Maint - Equipment							
411	D & B Supply	JUN-2026	Monthly Statement-Cemetery	07/01/2026	49.99	49.99	07/15/2026
	Total 04-442-36-00 Repairs & Maint - Equipment:				49.99	49.99	
04-442-37-00 Repairs & Maint - Trucks							
1036	Mountain Home Auto Parts	JUN-2026	Monthly Statement Cemetary	07/01/2026	333.49	333.49	07/15/2026
	Total 04-442-37-00 Repairs & Maint - Trucks:				333.49	333.49	
04-442-38-00 Portable Service Contract							
8029	United Site Services	114-14257434	portable restroom service - cemet	07/09/2026	135.00	.00	
	Total 04-442-38-00 Portable Service Contract:				135.00	.00	
04-442-40-00 Repairs & Maint - Bldgs & Grnd							
411	D & B Supply	JUN-2026	Monthly Statement-Cemetery	07/01/2026	196.92	196.92	07/15/2026
	Total 04-442-40-00 Repairs & Maint - Bldgs & Grnd:				196.92	196.92	
	Total CEMETERY:				739.09	580.40	
	Total CEMETERY FUND:				739.09	580.40	
RECREATION FUND							
05-350-10-00 Individual Program Classes							
12856	Bridging the Gap Suicide Bullying	JULY-2026	2026 4th annual kids festival seller	07/01/2026	10.00	.00	
12857	Faith Lutheran Church	JULY-2026	20264th annual kids festival food	07/01/2026	45.00	.00	
12858	Scouts Troop 57	JULY-2026	2026 4th annual kids festival seller	07/01/2026	10.00	.00	
	Total 05-350-10-00 Individual Program Classes:				65.00	.00	
	Total :				65.00	.00	
RECREATION DEPARTMENT							
05-439-34-00 Telephone/Internet							
11836	Verizon Connect	623000091141	monthly statement - rec	07/01/2026	94.80	.00	
	Total 05-439-34-00 Telephone/Internet:				94.80	.00	
05-439-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Rec)	07/01/2026	2,582.48	.00	
	Total 05-439-35-00 Utilities:				2,582.48	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
05-439-38-00 Individual Program Expenses							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Rec)	07/01/2026	440.15	.00	
Total 05-439-38-00 Individual Program Expenses:					440.15	.00	
05-439-38-05 Team Sports							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Rec)	07/01/2026	1,706.40	.00	
Total 05-439-38-05 Team Sports:					1,706.40	.00	
05-439-38-10 Adventure Camp Expenses							
11399	Amazon Capital Services	JUN-2026	monthly statement - recreation	07/01/2026	25.97	25.97	07/15/2026
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Rec)	07/01/2026	2,145.46	.00	
Total 05-439-38-10 Adventure Camp Expenses:					2,171.43	25.97	
05-439-39-00 Officials-Instructors							
12855	Abrahamson, Dave	JULY-2026	Adult softball Ref: 6 Games	07/01/2026	240.00	.00	
12842	Bish, Mellisa	JULY-2026B	hydro aerobics	07/01/2026	600.00	.00	
9024	Bott, Lori	JULY-2026	pump jam class, june & july	07/01/2026	495.00	.00	
4842	Campbell, Douglas	JULY-2026	adult softball ref: 11 games	07/01/2026	440.00	.00	
4740	Chatman, Leroy	JULY-2026	adult softball ref: 12 games	07/01/2026	480.00	.00	
12779	Corona, Isabella	JULY-2026	baseball/softball: 22318.5,75 hrs	07/01/2026	318.50	.00	
12450	Davis, Hansel	JULY-2026	adult softball ref: 12 games, sched	07/01/2026	611.20	.00	
12843	Groggett, Christy	JULY-2026B	hydro aerobics	07/01/2026	600.00	.00	
12825	Niko, Amari	JULY-2026	baseball 2026, 16 hr @ 13/hr	07/01/2026	208.00	.00	
12827	Warf, MaKenna	JULY-2026	baseball/softball	07/22/2026	286.00	.00	
Total 05-439-39-00 Officials-Instructors:					4,278.70	.00	
05-439-39-50 Discovery Pre-School							
12476	Gordillo, Kiersten	JULY-2026	discovery preschool	07/01/2026	924.00	.00	
12860	Pippen, Christine	JULY-2026	discovery preschool	07/01/2026	924.00	.00	
Total 05-439-39-50 Discovery Pre-School:					1,848.00	.00	
05-439-40-00 Repairs & Maint - Bldgs & Grnd							
3265	Cintas Corporation	4276479269	maintenance restock	07/21/2026	248.66	.00	
Total 05-439-40-00 Repairs & Maint - Bldgs & Grnd:					248.66	.00	
05-439-40-10 Janitorial Service & Supplies							
10795	Delgado-Alcantar, Blanca Lidia	JULY-2026	cleaning-Park & Rec office & activi	07/01/2026	600.00	.00	
Total 05-439-40-10 Janitorial Service & Supplies:					600.00	.00	
05-439-42-00 Good Council Hall-Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Rec-Good Co	07/01/2026	80.66	.00	
Total 05-439-42-00 Good Council Hall-Utilities:					80.66	.00	
05-439-52-00 Supplies							
3265	Cintas Corporation	8408428617	first aid kit restock	06/30/2026	1,082.02	.00	
411	D & B Supply	JUN-2026	Monthly Statement-Rec	07/01/2026	9.99	9.99	07/15/2026
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Rec)	07/01/2026	99.14	.00	
Total 05-439-52-00 Supplies:					1,191.15	9.99	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
05-439-55-00 Publicity							
10933	Powell, Rebecca	JULY-2026	fall 2026 park & rec catalog	07/01/2026	1,625.00	.00	
12264	US Postal Service	JULY-2026	marketing mail	07/01/2026	2,527.06	.00	
Total 05-439-55-00 Publicity:					4,152.06	.00	
05-439-65-00 Repairs & Maint - Swim Pool							
11399	Amazon Capital Services	JUN-2026	monthly statement - recreation	07/01/2026	498.66	498.66	07/15/2026
12859	Heritage Pool Supply Group, Inc	311956	cp-1 chlorine sensor only includes	06/22/2026	1,038.56	.00	
12859	Heritage Pool Supply Group, Inc	314417	lighted flow cp-1 module, for bolt d	07/13/2026	484.73	.00	
1123	Norco Inc	0047037639	carbo-carbon dioxide fill, delivery	06/12/2026	173.25	.00	
5999	Paige Mechanical Group, Inc	45616	JB App#7 - remainder of payment	06/25/2025	7,891.70	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Rec)	07/01/2026	1,262.60	.00	
Total 05-439-65-00 Repairs & Maint - Swim Pool:					11,349.50	498.66	
05-439-65-25 Aquatic Equipment							
11399	Amazon Capital Services	JUN-2026	monthly statement - recreation	07/01/2026	199.90	199.90	07/15/2026
Total 05-439-65-25 Aquatic Equipment:					199.90	199.90	
05-439-85-50 Grants-Local awards							
6548	Herrboldt, Amy	JULY-2026	Zumba instructor	07/01/2026	250.00	.00	
12861	Shell-Potts, Aura	JULY-2026	Bailando fitness	07/01/2026	125.00	.00	
Total 05-439-85-50 Grants-Local awards:					375.00	.00	
05-439-97-00 Concessions/Special events							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Rec)	07/01/2026	1,195.58	.00	
Total 05-439-97-00 Concessions/Special events:					1,195.58	.00	
Total RECREATION DEPARTMENT:					32,514.47	734.52	
Total RECREATION FUND:					32,579.47	734.52	
LIBRARY FUND							
LIBRARY							
06-461-36-00 Repairs & Maint - Equipment							
11399	Amazon Capital Services	JUN-2026	monthly statement - library	07/01/2026	232.96	232.96	07/15/2026
Total 06-461-36-00 Repairs & Maint - Equipment:					232.96	232.96	
06-461-40-00 Repairs & Maint - Bldgs & Grnd							
11399	Amazon Capital Services	JUN-2026	monthly statement - library	07/01/2026	311.28	311.28	07/15/2026
3265	Cintas Corporation	JUN-2026LIB	first aid kit restock	07/10/2026	38.90	.00	
Total 06-461-40-00 Repairs & Maint - Bldgs & Grnd:					350.18	311.28	
06-461-40-10 Rep & Maint Bldg /Janitor							
445	Diamond Laundry	JUN-2026LIB	mat & rag service	06/30/2026	97.00	.00	
Total 06-461-40-10 Rep & Maint Bldg /Janitor:					97.00	.00	
06-461-43-00 Computer Maintenance/Software							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Library)	07/01/2026	66.00	00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 06-461-43-00 Computer Maintenance/Software:					66.00	.00	
06-461-52-00 Supplies							
11399	Amazon Capital Services	JUN-2026	monthly statement - library	07/01/2026	161.92	161.92	07/15/2026
Total 06-461-52-00 Supplies:					161.92	161.92	
06-461-52-25 Passport Supplies/Expenses							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Library)	07/01/2026	95.70	.00	
Total 06-461-52-25 Passport Supplies/Expenses:					95.70	.00	
06-461-56-00 Meetings, Travel & Dues							
12864	Peterson, Jennifer	JUN-2026LIB	share cost airbnb for arsl conferen	07/10/2026	392.96	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Library)	07/01/2026	1,430.99	.00	
Total 06-461-56-00 Meetings, Travel & Dues:					1,823.95	.00	
06-461-56-75 Consortium Dues							
4276	Lynx Library Consortium	JUN-2026LIB	consortium dues Qtr 3	07/22/2026	6,902.95	.00	
Total 06-461-56-75 Consortium Dues:					6,902.95	.00	
06-461-76-00 Programming							
11399	Amazon Capital Services	JUN-2026	monthly statement - library	07/01/2026	7.99	7.99	07/15/2026
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Library)	07/01/2026	12.99	.00	
Total 06-461-76-00 Programming:					20.98	7.99	
06-461-78-00 Books, Magazines, AV, Software							
11399	Amazon Capital Services	JUN-2026	monthly statement - library	07/01/2026	98.72	98.72	07/15/2026
11737	Children's Plus DBA Libraria	JUN-2026LIB	new releases, requests, backorde	07/06/2026	15.25	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Library)	07/01/2026	26.55	.00	
Total 06-461-78-00 Books, Magazines, AV, Software:					140.52	98.72	
06-461-90-00 Contributions - Private							
11703	Mann, Jessica	JULY-2026	mileage: meals on wheels	07/01/2026	8.34	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Library)	07/01/2026	68.79	.00	
Total 06-461-90-00 Contributions - Private:					77.13	.00	
06-461-96-00 Grants							
11399	Amazon Capital Services	JUN-2026	monthly statement - library	07/01/2026	9.99	9.99	07/15/2026
Total 06-461-96-00 Grants:					9.99	9.99	
Total LIBRARY:					9,979.28	822.86	
Total LIBRARY FUND:					9,979.28	822.86	
AIRPORT FUND							
AIRPORT							
07-437-34-00 Telephone/Internet							
11836	Verizon Connect	623000091141	monthly statement - airport	07/01/2026	17.45	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Airport)	07/01/2026	196.15	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 07-437-34-00 Telephone/Internet:					213.60	.00	
07-437-40-00 Repairs & Maint - Bldgs & Grnd							
411	D & B Supply	JUN-2026	Monthly Statement-Airport	07/01/2026	186.07	186.07	07/15/2026
4037	Iridium Protection, LLC	12472426	Annual fire extinguisher inspection	06/17/2026	725.70	.00	
Total 07-437-40-00 Repairs & Maint - Bldgs & Grnd:					911.77	186.07	
07-437-52-00 Supplies							
10304	US Bank Equipment Finance	586438418	Contract Payment	07/12/2026	40.65	.00	
Total 07-437-52-00 Supplies:					40.65	.00	
Total AIRPORT:					1,166.02	186.07	
Total AIRPORT FUND:					1,166.02	186.07	
FIRE DEVELOPMENT FUND							
FIRE DEVELOPMENT							
16-423-99-00 Construction/Equipment							
12734	TischlerBise, Inc	20260070028	capital improvement plan and imp	07/01/2026	3,358.00	.00	
Total 16-423-99-00 Construction/Equipment:					3,358.00	.00	
Total FIRE DEVELOPMENT:					3,358.00	.00	
Total FIRE DEVELOPMENT FUND:					3,358.00	.00	
POLICE DEVELOPMENT FUND							
POLICE DEVELOPMENT							
17-438-99-00 Construction							
12734	TischlerBise, Inc	20260070028	capital improvement plan and imp	07/01/2026	3,358.00	.00	
Total 17-438-99-00 Construction:					3,358.00	.00	
Total POLICE DEVELOPMENT:					3,358.00	.00	
Total POLICE DEVELOPMENT FUND:					3,358.00	.00	
PARK DEVELOPMENT FUND							
PARK DEVELOPMENT							
20-438-99-00 Construction							
12734	TischlerBise, Inc	20260070028	capital improvement plan and imm	07/01/2026	3,358.00	.00	
Total 20-438-99-00 Construction:					3,358.00	.00	
Total PARK DEVELOPMENT:					3,358.00	.00	
Total PARK DEVELOPMENT FUND:					3,358.00	.00	
GOLF COURSE FUND							
GOLF COURSE							
24-439-33-00 Gas & Oil							
692	Hiler Bros. Co	371298	bulk off road red diesel	07/10/2026	726.10	.00	
692	Hiler Bros. Co	371381	Bulk non-ethanol	07/14/2026	691.15	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 24-439-33-00 Gas & Oil:					1,417.25	.00	
24-439-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Golf Course)	07/01/2026	253.49	.00	
Total 24-439-35-00 Utilities:					253.49	.00	
24-439-36-00 Repairs & Maint - Equipment							
1545	Turf Equipment & Irrigation	770111-00	spring-torsion, belt-3v	07/07/2026	105.53	.00	
8275	Turf Solutions	6922	fariway bedknife, heavy duty fariw	07/07/2026	3,944.31	.00	
8275	Turf Solutions	770092-00	engine-honda	07/21/2026	1,114.41	.00	
8275	Turf Solutions	770157-00	blade service pack, 27	07/21/2026	310.46	.00	
Total 24-439-36-00 Repairs & Maint - Equipment:					5,474.71	.00	
24-439-38-10 Repairs & Maint - Clubhouse							
3265	Cintas Corporation	4275875713	mat, soap refill, hand sanitizer, pa	07/15/2026	322.35	.00	
3265	Cintas Corporation	5347581608	first aid kit restock	07/14/2026	153.43	.00	
Total 24-439-38-10 Repairs & Maint - Clubhouse:					475.78	.00	
24-439-40-00 Repairs & Maint - Bldgs & Grnd							
2897	Bideganeta Construction Inc	6640176	desert canyon rock removal, t&m	03/26/2026	2,383.50	.00	
411	D & B Supply	JUN-2026	Monthly Statement-Golf Course	07/01/2026	15.99	15.99	07/15/2026
1430	Standard Plumbing Supply Co	AVV004	Hp 5k wind a/c	07/08/2026	169.00	.00	
1430	Standard Plumbing Supply Co	AVX522	20 oz gap and crack foam	07/09/2026	22.98	.00	
Total 24-439-40-00 Repairs & Maint - Bldgs & Grnd:					2,591.47	15.99	
24-439-40-20 Irrigation Maintenance							
11251	Pacific Golf & Turf	P982033POR	wire connectors, freightsolenoid fo	07/15/2026	5,376.62	.00	
Total 24-439-40-20 Irrigation Maintenance:					5,376.62	.00	
24-439-52-00 Office Supplies							
11399	Amazon Capital Services	JUN-2026	monthly statement - golf	07/01/2026	142.30	142.30	07/15/2026
Total 24-439-52-00 Office Supplies:					142.30	142.30	
24-439-70-00 Weed Killer & Fertilizer							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Golf)	07/01/2026	261.67	.00	
Total 24-439-70-00 Weed Killer & Fertilizer:					261.67	.00	
Total GOLF COURSE:					15,993.29	158.29	
Total GOLF COURSE FUND:					15,993.29	158.29	
WATER MAINTENANCE FUND							
25-346-10-00 Metered Sales							
12862	McClellan Dawn Enterprises	JULY-2026	Refund deposit credit on closed a	07/01/2026	77.05	.00	
Total 25-346-10-00 Metered Sales:					77.05	.00	
Total:					77.05	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER DEPARTMENT							
25-434-31-10 Billing-Postage & Meter Expens							
11497	Quadient Finance USA, Inc	JULY-2026	postage - water	07/01/2026	63.15	.00	
Total 25-434-31-10 Billing-Postage & Meter Expens:					63.15	.00	
25-434-34-00 Telephone/Internet							
11836	Verizon Connect	623000091141	monthly statement - water	07/01/2026	104.70	.00	
Total 25-434-34-00 Telephone/Internet:					104.70	.00	
25-434-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Water)	07/01/2026	51.28	.00	
Total 25-434-35-00 Utilities:					51.28	.00	
25-434-37-00 Repairs & Maint - Trucks							
1036	Mountain Home Auto Parts	JUN-2026	Monthly Statement Water	07/01/2026	7.27	7.27	07/15/2026
Total 25-434-37-00 Repairs & Maint - Trucks:					7.27	7.27	
25-434-40-00 Repairs & Maint-Bldgs & Grnd							
11399	Amazon Capital Services	JUN-2026	monthly statement - water	07/01/2026	215.46	215.46	07/15/2026
12015	Big E's Services, LLC	866B	sprinkler system reparis, backflow	07/06/2026	1,985.00	.00	
5217	CDW Government, Inc	AJ9P65K	500VA 300W UPS	07/01/2026	292.80	.00	
644	Cox Signs	32392	public works water sign (Michael),	07/14/2026	250.00	.00	
411	D & B Supply	JUN-2026	Monthly Statement-Water	07/01/2026	1.65	1.65	07/15/2026
12844	Ubiquiti Store USA	US5782604	access G3 reader pro	07/08/2026	210.85	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Water)	07/01/2026	963.47	.00	
Total 25-434-40-00 Repairs & Maint-Bldgs & Grnd					3,919.23	217.11	
25-434-52-00 Supplies							
11399	Amazon Capital Services	JUN-2026	monthly statement - water	07/01/2026	200.06	200.06	07/15/2026
411	D & B Supply	JUN-2026	Monthly Statement-Water	07/01/2026	14.99	14.99	07/15/2026
6353	O'Reilly Auto Parts	3014-146796	1 gal carwash x2	07/16/2026	9.98	.00	
Total 25-434-52-00 Supplies:					225.03	215.05	
25-434-53-00 Uniform/Safety Clothing Items							
411	D & B Supply	JUN-2026	Monthly Statement-Water	07/01/2026	208.61	208.61	07/15/2026
Total 25-434-53-00 Uniform/Safety Clothing Items:					208.61	208.61	
25-434-56-00 Meetings, Travel & Dues							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Water)	07/01/2026	233.00	.00	
Total 25-434-56-00 Meetings, Travel & Dues:					233.00	.00	
25-434-72-00 Tools & Supplies							
411	D & B Supply	JUN-2026	Monthly Statement-Water	07/01/2026	93.14	93.14	07/15/2026
1430	Standard Plumbing Supply Co	AVRW96	dual volt noncon tester	07/08/2026	38.99	.00	
Total 25-434-72-00 Tools & Supplies:					132.13	93.14	
25-434-74-00 Chlorine							
8800	CH Spencer & Company	401063423	accu-tab chlorine tablets	07/16/2026	12,557.76	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 25-434-74-00 Chlorine:					12,557.76	.00	
25-434-75-25 Meter deposit refund							
12863	Iron Horse Excavation	JULY-2026	Hydrant meter refund	07/01/2026	58.22	.00	
Total 25-434-75-25 Meter deposit refund:					58.22	.00	
25-434-83-15 Idaho Bond Bank payment							
8822	Zions Bank	JULY-2026B	idaho bond bank authority revenu	07/01/2026	145,691.33	.00	
Total 25-434-83-15 Idaho Bond Bank payment:					145,691.33	.00	
25-434-84-00 Water Samples							
74	Analytical Laboratories Inc	2605689	routine samples	06/30/2026	3,786.25	.00	
Total 25-434-84-00 Water Samples:					3,786.25	.00	
25-434-91-00 Well Preventative Maintenance							
228	Branom Instrument Co	INV202606295	annual verification of 6 siemens m	07/08/2026	2,329.50	.00	
411	D & B Supply	JUN-2026	Monthly Statement-Water	07/01/2026	399.99	399.99	07/15/2026
1036	Mountain Home Auto Parts	JUN-2026	Monthly Statement Water	07/01/2026	18.00	18.00	07/15/2026
1430	Standard Plumbing Supply Co	AXDW84	20A 1 pole breaker bulk	07/20/2026	16.47	.00	
Total 25-434-91-00 Well Preventative Maintenance:					2,763.96	417.99	
Total WATER DEPARTMENT:					169,801.92	1,159.17	
Total WATER MAINTENANCE FUND:					169,878.97	1,159.17	
WASTEWATER MAINT. FUND							
26-347-10-00 Service Revenue							
12862	McClellan Dawn Enterprises	JULY-2026	refund deposit credit on closed ac	07/01/2026	11.96	.00	
Total 26-347-10-00 Service Revenue:					11.96	.00	
Total :					11.96	.00	
WASTEWATER DEPARTMENT							
26-435-34-00 Telephone/Internet							
11836	Verizon Connect	623000091141	monthly statement - wastewater	07/01/2026	139.60	.00	
Total 26-435-34-00 Telephone/Internet:					139.60	.00	
26-435-35-00 Utilities							
819	Intermountain Gas Co	JULY-2026	Monthly Statement (Public Works)	07/01/2026	25.37	.00	
Total 26-435-35-00 Utilities:					25.37	.00	
26-435-36-00 Repairs & Maint - Equipment							
1430	Standard Plumbing Supply Co	AWY299	Hm ind assort 50pk butt connecto	07/17/2026	39.69	.00	
Total 26-435-36-00 Repairs & Maint - Equipment:					39.69	.00	
26-435-37-00 Repairs & Maint - Trucks							
1036	Mountain Home Auto Parts	JUN-2026	Monthly Statement Waste Water	07/01/2026	191.82	191.82	07/15/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 26-435-37-00 Repairs & Maint - Trucks:					191.82	191.82	
26-435-38-00 Repairs & maint. Stormwater							
9643	Core & Main	INV0032555	Insight vision crawler/opticam loca	07/07/2026	1,496.40	.00	
Total 26-435-38-00 Repairs & maint. Stormwater:					1,496.40	.00	
26-435-39-00 Repairs & Maint - Collection							
1430	Standard Plumbing Supply Co	AWV579	VLV box grn, dura, 4pvc dwv slip c	07/16/2026	81.15	.00	
Total 26-435-39-00 Repairs & Maint - Collection:					81.15	.00	
26-435-39-05 Repairs & Maint-Lagoons							
411	D & B Supply	JUN-2026	Monthly Statement-Waste Water	07/01/2026	29.28	29.28	07/15/2026
Total 26-435-39-05 Repairs & Maint-Lagoons:					29.28	29.28	
26-435-40-00 Repairs & Maint - Bldgs & Grnd							
5217	CDW Government, Inc	AJ9P65K	500VA 300W UPS	07/01/2026	292.80	.00	
411	D & B Supply	JUN-2026	Monthly Statement-Waste Water	07/01/2026	15.98	15.98	07/15/2026
12844	Ubiquiti Store USA	US5782604	access G3 reader pro	07/08/2026	210.85	.00	
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Waste Water)	07/01/2026	963.47	.00	
Total 26-435-40-00 Repairs & Maint - Bldgs & Grnd:					1,483.10	15.98	
26-435-40-10 Repair & Maint - Farm							
228	Branom Instrument Co	INV202606295	annual verification/maintenance of	07/08/2026	2,329.50	.00	
Total 26-435-40-10 Repair & Maint - Farm:					2,329.50	.00	
26-435-56-10 GIS-Meetings, Schools & Dues							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Waste Water)	07/01/2026	400.00	.00	
Total 26-435-56-10 GIS-Meetings, Schools & Dues:					400.00	.00	
26-435-74-00 Chlorine							
1172	Oxarc Inc	0032612317	Chlorine Ton Container, fuel surch	07/10/2026	10,144.87	.00	
Total 26-435-74-00 Chlorine:					10,144.87	.00	
26-435-83-00 DEQ Loan #3 - Payment							
4533	Dept. of Enviromental Quality	1899-11	Wastewater loan # 1899-11	07/07/2026	209,852.95	.00	
Total 26-435-83-00 DEQ Loan #3 - Payment:					209,852.95	.00	
26-435-85-00 Miscellaneous							
11399	Amazon Capital Services	JUN-2026	monthly statement - waste water	07/01/2026	68.47	68.47	07/15/2026
Total 26-435-85-00 Miscellaneous:					68.47	68.47	
26-435-99-00 Capital Outlay - Over $5000							
1610	Wells Fargo Remittance Center	JULY-2026B	Monthly Statement (Waste Water)	07/01/2026	4,849.98	.00	
Total 26-435-99-00 Capital Outlay - Over $5000:					4,849.98	.00	
Total WASTEWATER DEPARTMENT:					231,132.18	305.55	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 50-434-53-00 Uniforms/Safety clothing items:					85.80	85.80	
Total Fiber Optic Fund Construction:					3,029.31	559.21	
Total Fiber Optic Fund:					3,029.31	559.21	
Grand Totals:					1,945,349.30	123,931.38	

Dated: _____

Mayor: _____

City Council: _____

City Clerk: _____

City Treasurer: _____

Report Criteria:
Invoices with totals above $0 included.
Paid and unpaid invoices included.

CITY OF MOUNTAIN HOME
TREASURER'S REPORT
FOR THE PERIOD ENDING JUNE 30, 2026

FUND NUMBER AND TITLE	BEGINNING CASH BALANCE	REVENUES	ANNUAL % REALIZED	EXPENDITURES	ANNUAL % EXPENDED	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
01 GENERAL FUND	1,902,205.12	941,446.97	34.52	740,524.14	32.58	(73,634.48)	2,176,762.43
02 STREET DEPARTMENT	2,165,000.18	18,055.96	15.39	117,085.23	17.24	(11,359.33)	2,077,330.24
03 STREET LIGHTING FUND	(11,019.31)	2,534.40	42.93	26,932.69	71.39	(13,368.74)	(22,048.86)
04 CEMETERY FUND	55,412.98	4,790.01	38.32	11,068.49	52.07	(908.42)	50,042.92
05 RECREATION FUND	(75,381.71)	77,659.64	23.23	121,539.63	18.20	(5,639.09)	(113,622.61)
06 LIBRARY FUND	(20,548.72)	30,388.49	55.58	73,666.77	66.62	(4,214.57)	(59,612.43)
07 AIRPORT FUND	(944,838.58)	313,253.71	17.26	405,062.82	45.59	(31,104.07)	(1,005,543.62)
16 FIRE DEVELOPMENT FUND	752,767.45	16,994.28	21.04	.00	.00	.00	769,761.73
17 POLICE DEVELOPMENT FUND	452,213.36	8,655.84	17.19	.00	.00	.00	460,869.20
20 PARK DEVELOPMENT FUND	465,520.42	14,024.07	20.32	.00	.00	.00	479,544.49
24 GOLF COURSE FUND	216,681.07	89,087.58	41.01	70,740.87	51.75	8,008.76	227,019.02
25 WATER MAINTENANCE FUND	7,734,413.73	483,698.54	18.99	377,720.47	16.32	(5,655.11)	7,846,046.91
26 WASTEWATER MAINT. FUND	3,156,833.69	340,870.34	7.15	172,376.05	4.76	(44,839.81)	3,370,167.79
27 SANITATION FUND	675,478.59	134,461.17	55.73	136,952.42	48.03	(1,907.47)	674,894.81
29 STREET DEVELOPMENT FUND	866,369.36	12,476.85	11.26	.00	.00	.00	878,846.21
45 LIBRARY SUPPLEMENTAL FUND	1,497.57	.00	.00	.00	.00	.00	1,497.57
46 TAP DEPOSIT FUND	164,215.60	.00	.00	.00	.00	(2,403.73)	166,619.33
47 WATER AVAILABILITY FUND	1,665,296.12	31,969.01	19.21	.00	.00	.00	1,697,265.13
48 WASTEWATER AVAILABILITY FUND	3,965,467.43	58,098.16	13.16	.00	.00	.00	4,023,565.59
50 FIBER OPTIC FUND	830,847.51	39,208.72	7.43	49,025.44	6.75	(18,930.63)	839,961.42
59 LID GUARANTEE FUND	442,768.02	8,225.12	6.89	.00	.00	.00	450,993.14
TOTAL	24,461,199.88	2,625,898.86	466.61	2,302,695.02	431.30	(205,956.69)	24,990,360.41

CITY OF MOUNTAIN HOME
TREASURER'S REPORT
FOR THE PERIOD ENDING JUNE 30, 2026

FUND NUMBER AND TITLE	BEGINNING CASH BALANCE	REVENUES	ANNUAL % REALIZED	EXPENDITURES	ANNUAL % EXPENDED	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
BANKS AND INVESTMENTS							
CASH - CHECKING US BANK							175,771.46
CASH - CHECKING WELLS FARGO							1,880,082.63
CASH - STATE TREASURER LGIP							22,818,153.72
CASH - OTHER INVESTMENTS							116,352.60
TOTAL BANKS AND INVESTMENTS							24,990,360.41

Memorandum

To: City Council
From: Paula Szafranski
Date: July 22, 2026
Subject: FY Budget Update and Public Hearing

The proposed budget documents have been finalized and are available in the shared folder for your review. The budget reflects the final numbers with one exception: the new construction tax roll has not yet been reported to the City and therefore has not been incorporated into the budget.

The shared folder includes the following supporting documents:

- Caselle Balancing Department GL
- Budget Worksheets
- Expense vs. Revenue Worksheets
- Capital Improvement Program (CIP) Descriptions

At this time, the contingency line item is holding **$792,779**. This amount has not yet been finalized and may change before the budget is adopted. There will not be any other adjustments after the July 28th meeting.

The public hearing on the proposed budget is scheduled for **August 25th**. Public notice will be published in the newspaper on **August 12th and August 19th**. The only anticipated change to the published Notice of Public Hearing will be the final contingency amount, once it has been determined.

Please review the budget materials in advance of the public hearing. If you have any questions or would like clarification on any of the budget documents, please let me know prior to August 1st.

Thank you,

Paula Szafranski

City Treasurer

To: City Council
From: Chief Mark Moore
Meeting Date: July 28, 2026
Subject: Approval to Use Fire Department Impact Fees for WUI Fire Engine and SCBA Purchases

Mayor and City Councilmembers,

The purpose of this memorandum is to request City Council approval to use Fire Department Impact Fee funds for the growth-related share of the purchase of a Wildland-Urban Interface (WUI) fire engine and Self-Contained Breathing Apparatus (SCBA). These purchases are identified in the adopted Capital Improvement Plan/Fire Department Impact Fee Priorities Study and are eligible for impact fee funding.

WUI Fire Engine

The total purchase price of the WUI fire engine is $725,359.00.

To date, a total of $304,078.00 has been paid toward the purchase, consisting of:

- City Share: $154,078.00
- Rural Fire District Share: $150,000.00

The remaining balance due on the apparatus is $421,281.00, which will be paid as follows:

- City Share (60%): $281,137.40 (impact fee eligible)
- Rural Fire District Share (40%): $140,143.60

Self-Contained Breathing Apparatus (SCBA)

The Fire Department is also requesting approval to purchase

(5) Self-Contained Breathing Apparatus (SCBA), which are essential life-safety equipment for firefighter respiratory protection during emergency operations. These SCBAs will be added to fully outfit the new Wildland-Urban Interface (WUI) fire engine, ensuring the apparatus is properly equipped for the service and that firefighters have the necessary safety equipment to respond effectively to wildland and structural fire incidents by NFPA standards.

The total cost of the SCBA purchase is $66,420.15, with the cost allocated as follows:

- City Share (60%): $39,852.09
- Rural Fire District Share (40%): $26,568.06

Staff recommends that the City Council approve the use of Fire Department Impact Fee funds for an expenditure of $66,420.15 with the City Share: $39,852.09 (60%) and Rural Fire District Share: $ 26,568.06 (40%) that will be reimbursed to the City back into the Fire Department impact fee budget line.

Approval of this request will allow the Fire Department to complete these critical public safety acquisitions while ensuring that growth-related costs are paid through impact fees in accordance with the City's adopted Impact Fee Priorities Study. This funding approach preserves the principle that new growth pays its proportionate share of capital improvements while the city remains responsible for the portion that benefits existing residents.

Respectfully Submitted,

Mark D. Moore
Fire Chief
208.587.2117 – O
208.861.1461 – C
mmoore@mountain-home.us

734,222.00	Beginning balance		
(3,162.00)	Change Order #2		
(1,622.00)	Change Order #3		
1,579.00	Change Order #5	Payment	
(5,658.00)	Discount	154,078.00	City
725,359.00		150,000.00	Rural
(304,078.00)	Payment	304,078.00	
421,281.00			

WUI engine	Rural remaining of the 40% split
421,281.00	140,143.60
(140,143.60)	
281,137.40	Rural-orginal amount from the $725,359
City remaining total	290,143.60 40%
	(150,000.00) pd
	140,143.60 remaining balance

Airpack

26,568.06	Rural 40%
39,852.09	City 60%
66,420.15	Total purchase

City total from impact fee

281,137.40
39,852.09
320,989.49

(877) 637-3473

Pro Forma Invoice

Order #	SO2342525
Date	07/14/2026
Terms	Net 30
PO #	Mark Moore
Sales Rep	Barton, Beau
Shipping Method	FedEx Ground
Customer	MOUNTAIN HOME FIRE DEPARTMENT (ID)
Customer #	C48482

Bill To
MOUNTAIN HOME FIRE DEPT.
PO BOX 10
Mountain Home ID 83647
United States

Ship To
MOUNTAIN HOME FIRE DEPARTMENT
220 SOUTH 2ND EAST
Mountain Home ID 83647
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
X5914026305304			3M™ Scott™ Air-Pak™ X3 Pro SCBA with Snap-Change X5914026305304, 4.5, E-Z Flo C5, QD Hose, UEBSS, Pak-Tracker, 2 ea	5	$9,475.36	$47,376.80
200129-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm)	10	$1,686.59	$16,865.90
FP1M40000000000			3M™ Scott™ Vision C5 Facepiece FP1M40000000000, Gen 2, 4-Strap, Kev, Medium	5	$435.49	$2,177.45

Thank you for your business!

Contact: C48482 MOUNTAIN HOME FIRE DEPARTMENT (ID) : Cory Hurley

Subtotal	$66,420.15
Shipping Cost	$0.00
Tax Total	$0.00
Total	$66,420.15

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee. Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

Wire/ ACH:
Routing#: 121000248
Acct#: 4865475180
Bank Name: Wells Fargo Bank, N.A.

Wire/ ACH Remittance Advice: AR@MESLIFESAFETY.COM
Please include Customer# and Invoice#

Please call us for invoice questions:
1-877-MES-FIRE (1-877-637-3473)

SO2342525

Remittance Slip

Customer	C48482 MOUNTAIN HOME FIRE DEPARTMENT (ID)
Order #	SO2342525
Amount Paid	_____

Make Checks Payable To

MES SERVICE COMPANY LLC
PO BOX 851792
MINNEAPOLIS, MN 55485-1792

July 8th, 2026

Mayor, Rich Sykes
City of Mountain Home
160S 3rd East
Mountain Home, ID 83647

Re: Exercise of Lease Extension Option – Bennett Mountain Industrial Sub-Staging Yard Lease

Mayor Sykes:

Pursuant to the terms of the lease agreement dated August 14, 2025, between City of Mountain Home and Idaho Power Company for the Bennett Mountain Industrial Sub-Staging Yard property, Idaho Power Company hereby exercises its option to extend the lease term for an additional five (5) years.

The current lease term expires on August 31, 2026. Accordingly, the lease term will be extended through August 31, 2031.

Please provide any lease extension or renewal documents required by the City to memorialize this extension. As the Idaho Power representative assigned to this matter, please send the documents directly to me for review and execution.

Sandi Rubio
Corporate Real Estate – Land Rights Dept.
Idaho Power Company
1221 W. Idaho Street
Boise, ID 83702

Alternatively, documents may be emailed to **srubio@idahopower.com** for initial review.
Upon receipt of the renewal documents, Idaho Power will review, execute, and return them promptly.

Please contact me if you have any questions.

Best regards,

Sandi Rubio
Corporate Real Estate – Land Acquisition Dept.
Ph: (208) 388-6049
Email: srubio@idahopower.com

1221 W. Idaho St. (83702)
P.O. Box 70
Boise, ID 83707

IDAHO POWER COMPANY
LEASE

THIS INDENTURE "**Lease**", Made this 14th day of August, 2025, by and between, CITY OF MOUNTAIN HOME, hereinafter referred to as "**Lessor**" and IDAHO POWER COMPANY, an Idaho corporation, and with its principal place of business therein at Boise, Ada County, Idaho, hereinafter called "**Lessee**".

WITNESSETH:

That Lessor does hereby lease to Lessee that certain parcel of land described as follows "**Premises**":

Described in the attached legal description and map as EXHIBIT A

TO HAVE AND TO HOLD the Premises for a period of One (1) year, commencing September 1, 2025, through and including August 31, 2026 "**Term**", with option to extend this Lease, at Lessee's discretion, for a period not to exceed FIVE (5) additional years(s) "**Option Term**" upon and subject to the following terms and conditions:

I

Lessee agrees to pay to Lessor the sum of TWELVE THOUSAND DOLLARS ($12,000.00) as rental, due and payable upon execution of this Lease for use and occupancy of the Premises during the above Term. Lessee Agrees to notify Lessor prior the expiration of each Option Term of its intention to extend the term and will make rental payment at that time.

II

Lessee shall have use of the Premises during the lease term or any extension thereof and Lessee may erect fences, gates, or other structures upon the Premises, and use the Premises as a staging area for heavy vehicles and materials, all such to be at Lessee's own cost and expense. Lessee shall retain ownership of all such fences and other structures upon termination of this lease or any extension thereof.

III

Lessee, at the expiration of the lease term or any extension thereof, shall quit the said Premises and surrender the same to Lessor in as good condition as they are now, with any damages resulting from fire, or from cause beyond the control of Lessee excepted.

IV

Fences, signs, and other structures which may be erected or placed upon the Premises by Lessee within the terms of this Lease shall be removed from the Premises by Lessee at Lessee's sole expense within ten (10) days from the termination of this Lease or any extension thereof.

V

It is understood and agreed that Lessor, its agents, or other persons authorized by it, shall have access to the Premises, with approval from Lessee; provided that, any Lessor use of the Premises shall not interfere with Lessee's use of the Premises hereunder.

VI

Lessee shall have the right to terminate this Lease and surrender its leasehold interest hereunder to Lessor at any time prior to the expiration of the Lease, or any extension thereof, upon giving 30 days' written notice to Lessor; provided that in the event Lessee terminates this Lease during the Term, it shall not be entitled to a refund of prepaid rentals.

Lessor shall have the right to terminate this Lease prior to the expiration of the Lease, or any extension thereof, upon giving 60 days' written notice to Lessee. Lessee shall be entitled to a prorated refund of any prepaid rentals.

VII

Upon delivery of possession of the Premises to Lessor in a condition consistent with that required by Section 3, after the expiration or any earlier termination of this Lease, Lessee shall be relieved from all further liability hereunder.

VIII

Lessee agrees to hold Lessor harmless for injury to persons or damage to property resulting from Lessee's negligent use of the Premises.

In any action at law or equity commenced under and pursuant to this Lease and upon which judgment is rendered, the prevailing party, as part of such judgment, shall be entitled to recover all costs, including reasonable attorney's fees, incurred on account of such action.

IX

This Lease shall be binding upon the heirs, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed the day and year first written.

LESSOR: CITY OF MOUNTAIN HOME

Signature

Rich Sykes, Mayor

Name and Title

LESSEE: IDAHO POWER CO

By

~~Chris Jacky – Corporate Real Estate Permitting Leader~~

Andrew Farnes CRE Manager

EXHIBIT "A"

PROPERTY DESCRIPTION
FOR
CITY OF MOUNTAIN HOME
PARCEL C

A parcel of land lying in portions of the S 1/2 of Section 19, Township 3 South, Range 7 East, Boise Meridian, Elmore County, Idaho, said parcel being more particularly described as follows:

Commencing at a Brass Cap marking the East 1/4 corner of said section 19; thence along the Latitudinal center line N.89°08'27"W. a distance of 2618.26 feet to a 5/8" iron marking the Center 1/4 corner of said section 19; thence, S.0°37'20"E. a distance of 838.94 feet to a 1/2" iron pin, said iron pin also being the POINT OF BEGINNING;

Thence continuing S.0°37'20"E. a distance of 473.41 feet to an 1/2" Aluminum Cap marking the S 1/16 corner of section 19;

Thence, N.89°06'26"W. a distance of 247.32 feet to a 1/2" iron pin marking of curvature to the right on the easterly Right-of-Way of Interstate I-84;

Thence along said curve to the right along said Right-of-Way, a distance of 943.50 feet, said curve having a delta of 3°05'28", a radius of 17488.74 feet, and a long chord that bears S.40°30'32"E. a distance of 943.39 feet to a 5/8" iron pin marking the ending of said curve;

Thence leaving said Right-of-Way, N.48°58'21"E. a distance of 352.45 feet to a 5/8" iron pin;

Thence, S.86°12'27"E. a distance of 141.49 feet to a 5/8" iron pin;

Thence, N.57°25'20"E. a distance of 0.22 feet to a point of curvature to the left.

Thence along said curve to the left, a distance of 36.01 feet, said curve having a delta of 11°27'44", a radius of 180.00 feet, and a long chord that bears N.85°48'10"E. a distance of 35.95 feet to a 5/8" iron pin;

Thence, N.80°08'00"E. a distance of 217.01 feet to a 5/8" iron pin marking a point of curvature to the right;

Thence along said curve to the right, a distance of 28.20 feet, said curve having a delta of 11°27'10", a radius of 141.10 feet, and a long chord that bears N.87°11'49"E. a distance of 28.16 feet to a 5/8" iron pin;

Thence, S.86°13'28"E."E. a distance of 368.81 feet to a 5/8" iron pin marking a point of curvature to the right;

Thence along said curve to the right, a distance of 116.16 feet, said curve having a delta of 17°31'18", a radius of 379.85 feet, and a long chord that bears S.77°34'06"E. a distance of 115.71 feet to a 5/8" iron pin;

Thence, S.68°48'28"E. a distance of 27.80 feet to 5/8" iron pin lying on the westerly Right-of-Way of highway 20;

Thence along said Right-of-Way, N.21°16'04"E. a distance of 90.48 feet to a 1/2" iron pin;

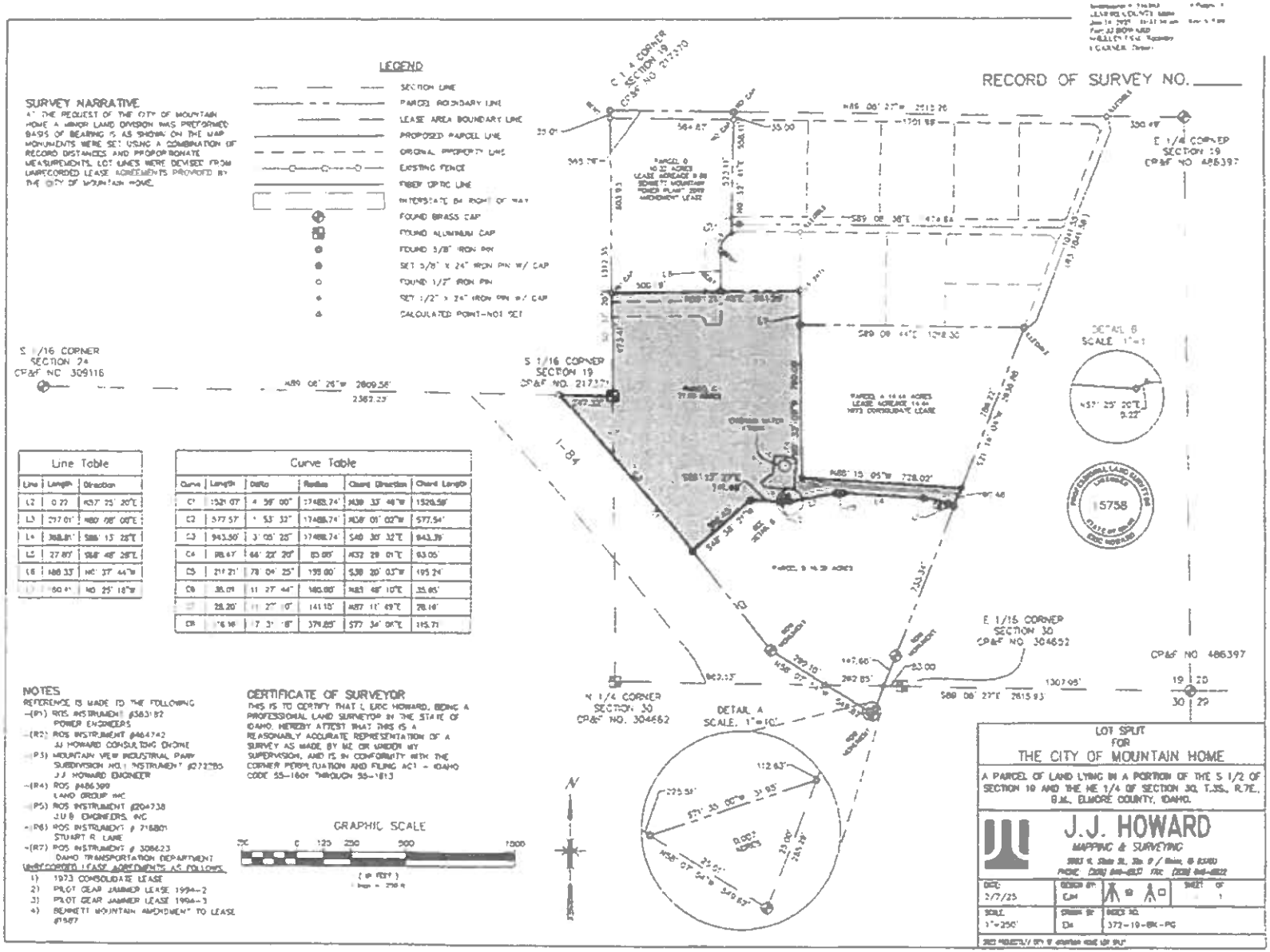
Thence leaving said Right-of-Way, N.86°15'05"W. a distance of 728.02 feet to a 1/2" iron pin;

Thence, N.0°32'09"W. a distance of 700.00 feet to a 5/8" iron pin marking the SW corner of lot 4 block 2 of Mountain View Industrial Park #1;

Thence, N.0°25'18"W. a distance of 160.41 feet to a 1/2" iron pin said iron pin marking the SE lot 5 block 2 of Mountain View Industrial Park #1;

Thence, S.89°21'48"W. a distance of 861.29 feet to a 1/2" iron pin, said iron pin also being the POINT OF BEGINNING;

Said parcel contains 21.69 acres, more or less, and is subject to all existing easements and right-of-ways of record or implied.



Line Table		
Line	Length	Direction
L2	0.22	N57° 25' 20"E
L3	217.01'	N80° 08' 00"E
L4	368.81'	S86° 13' 28"E
L5	27.87'	S86° 48' 28"E
L6	N86 33'	N0° 37' 44"W
L7	60.4'	N0° 25' 18"W

Curve Table					
Curve	Length	Delta	Radius	Chord Direction	Chord Length
C1	1521.07'	4° 56' 00"	17488.74'	N38° 33' 48"W	1520.58'
C2	577.57'	1° 53' 33"	17488.74'	N36° 01' 02"W	577.54'
C3	943.50'	3° 05' 25"	17488.74'	S40° 30' 32"E	943.39'
C4	88.67'	64° 22' 20"	85.00'	N32° 29' 01"E	83.05'
C5	219.21'	78° 04' 25"	159.00'	S38° 20' 03"W	195.24'
C6	38.09'	11° 27' 44"	190.00'	N83° 48' 10"E	38.05'
C7	28.20'	11° 27' 10"	141.15'	N83° 11' 49"E	28.16'
C8	76.98'	7° 31' 18"	379.85'	S77° 34' 09"E	195.71'

NOTES
REFERENCE IS MADE TO THE FOLLOWING
-(R1) ROS INSTRUMENT #563182 POWER ENGINEERS
-(R2) ROS INSTRUMENT #464742 JJ HOWARD CONSULTING ENGINE
-(R3) MOUNTAIN VIEW INDUSTRIAL PARK SUBDIVISION NO.1 INSTRUMENT #272785 J.J. HOWARD ENGINEER
-(R4) ROS #486399 LAND GROUP INC
-(R5) ROS INSTRUMENT #204738 JUB ENGINEERS, INC
-(R6) ROS INSTRUMENT # 716801 STUART R LANE
-(R7) ROS INSTRUMENT # 308623 IDAHO TRANSPORTATION DEPARTMENT
UNRECORDED LEASE AGREEMENTS AS FOLLOWS
1) 1973 CONSOLIDATE LEASE
2) PILOT GEAR JAMMER LEASE 1994-2
3) PILOT GEAR JAMMER LEASE 1994-3
4) BENNETT MOUNTAIN AMENDMENT TO LEASE #1587

CERTIFICATE OF SURVEYOR
THIS IS TO CERTIFY THAT I, ERIC HOWARD, BEING A PROFESSIONAL LAND SURVEYOR IN THE STATE OF IDAHO, HEREBY ATTEST THAT THIS IS A REASONABLY ACCURATE REPRESENTATION OF A SURVEY AS MADE, BY ME OR UNDER MY SUPERVISION, AND IS IN CONFORMITY WITH THE CORNER PERPETUATION AND FILING ACT - IDAHO CODE 55-1601 THROUGH 55-1613

PROFESSIONAL LAND SURVEYOR LICENSED 15758 STATE OF IDAHO ERIC HOWARD

AGREEMENT OF RENEWAL

OF WASTE COLLECTION SERVICES CONTRACT

THIS AGREEEMENT OF RENEWAL OF WASTE COLLECTION SERVICES CONTRACT (the "CONTRACT") is entered into this _____ day of June, 2026, by and between the CITY OF MOUNTAIN HOME, IDAHO, a municipal corporation of the County of Elmore, State of Idaho, (hereinafter the "CITY"), and ALLIED WASTE SERVICES OF NORTH AMERICA, LLC, a Delaware limited liability company qualified to do business in the State of Idaho, DBA Republic Services of Boise (hereinafter the "CONTRACTOR") for the purpose of accomplishing the collection of solid waste and recyclable materials from residences and commercial establishments in the City of Mountain Home, Idaho, as such boundaries exist on the effective day of this CONTRACT.

WHEREAS, by ordinance adopted and codified as Chapter 3, Title 7 of the Mountain Home City Code, the City has provided for its authority to grant contracts for waste management; and

WHEREAS, CONTRACTOR and the CITY entered into that certain Waste Collection Services Contract, the term of which commenced on October 1, 2011 and was set to terminate on September 30, 2016, at which time was extended for an additional 5-year period, and was set to terminate on September 30, 2021; at which time was extended for an additional 5-year period, and is set to terminate September 30, 2026;

WHEREAS, the CONTRACTOR submitted a proposal to extend waste collection services to the City of Mountain Home; and

WHEREAS, the CITY evaluated and selected the CONTRACTOR'S proposal to provide such services; and

WHEREAS, the Mayor of the CITY has found that for the necessary protection of public health and welfare and property the competitive bidding requirements of Idaho Code, Chapter 28, Title 67, should not be applicable to the renewal of this SOLID WASTE AND RECYCLABLE MATERIAL COLLECTION CONTRACT;

NOW THEREFORE, the parties, in consideration of the promises contained herein, agree as follows:

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A. GENERAL CONTRACT PROVISIONS

1.1 CONTRACT DOCUMENTS

This document consists of the following:

1. This CONTRACT;
2. Exhibit A -- Customer Rate Schedule
3. Exhibit B -- Price Escalation Factor

1.2 DEFINITION OF TERMS

For the purposes of this CONTRACT, all terms, phrases and words shall have the following meaning:

A. Appliances: Large metal items, including refrigerators, stoves, water heaters, washing machines, dryers, and dishwashers.
B. Bulky Waste: Furniture, and other waste materials with weights or volumes too great to be accommodated by the residential cart, which may be collected separately. Bulky waste does not include appliances, construction debris and demolition waste, dead animals, hazardous materials, or stable matter.
C. Carryout Service: A service by which Contractor's collection personnel enter a residential customer's property to collect solid waste and recyclable materials. This service may include an additional fee.
D. City: The City of Mountain Home, Idaho.
E. Commercial: An establishment used for sales, office, manufacturing, production, entertainment, service or a similar use, whether for profit or not. Includes for-profit and not-for-profit enterprises operated in residences or other structures, institutions, agricultural operations, short-term housing, such as hotels and motels, mobile home parks, and any apartment or other multi-unit complexes in excess of four residential units.
F. Construction Debris: Waste building materials resulting from construction, remodeling, repair, or demolition operations.
G. Container: A wheeled trash cart, trash can, or other authorized receptacle designed to prevent spillage or leakage of trash or recyclables. Containers must be Contractor-supplied, except for trash cans (35-gallons or smaller).
H. Contractor: Allied Waste Services of North America, LLC, DBA Republic Services
I. Council: Mountain Home City Council
J. County: The County of Elmore, Idaho
K. Customer: An occupant or owner of any residential or commercial premises, including a household, business, institution or other establishment in the service area for which solid waste and/or recycling service is or has been provided.
L. Excess Trash: The trash volume that exceeds the physical constraints (size and volume) of the container where it is placed for disposal.

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M. Force Majeure: Acts of God or the public enemy, fire, floods, epidemics, earthquakes, acts of terrorism, quarantine restrictions, labor stoppages, and strikes not created by Contractor.
N. Hazardous Materials: Any chemical, compound, mixture, substance, or article which is designated by the United States Environmental Protection Agency or appropriate agency of the State to be hazardous as defined by or pursuant to federal or state law.
O. Household: A separate dwelling or residence, including residential units up to a four-plex, located in the service area, occupied by a person or group of persons and not used for commercial purposes, which provides for trash and recycling collection in Contractor-supplied wheeled carts and trash cans (35-gallons or smaller) for overflow material. Each dwelling or residence is billed as an individual unit.
P. Medical Waste: Waste which may contain infectious agents generated or produced as a result of the diagnosis, treatment or immunization of human beings or animals, or related research, including but not limited to non-containerized sharps, infectious laboratory waste, waste from the production of bacteria, viruses or spores, human surgery specimens, infectious animal parts, or trace amounts of chemotherapeutic agents affixed to items used for the administration of same. This definition of Medical Waste excludes de minimis quantities of containerized sharps or other medical waste generated at households and which is not used for commercial purposes.
Q. Multi-Family Complex: A building or a group of buildings or structures in the service area with two or more units, with trash and recycling collection at the individual units (4 or fewer units), or in a centralized location. Trash and recycling collection may occur with Contractor-supplied wheeled carts and trash cans (35-gallons or smaller), or Contractor-supplied dumpsters. Multi-Family Complexes may be individually billed for housing complexes with four or fewer units or billed collectively on one bill if there are more than four units.
R. Recyclable Materials: Shall mean the materials set forth in Section 2.2.A.2 below which have passed through their originally intended usage, and which have been placed for collection by their owner in accordance with the methods prescribed in this Contract, whether or not such products have monetary value.
S. Resident or Owner: Every person, including lessees and occupants, in possession, charge, custody, or control of any residence or commercial establishment within the service area where solid waste and/or recyclable materials are accumulated.
T. Residential: Residential includes single-family units, duplexes, tri-plexes and four-plexes.
U. Service Area: Incorporated areas of the City of Mountain Home. Includes all properties owned by the City.
V. Solid Waste: Trash generated by residential, industrial, commercial, institutional and agricultural Customers.

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W. Solid Waste Contract Administrator: The person appointed by the City to oversee the City's solid waste management system and to administer this CONTRACT.
X. Stable Matter: All manure and other waste matter normally accumulated in or about a stable or any animal, livestock, or poultry enclosure, and resulting from the keeping of animals, poultry, or livestock. Stable matter is considered commercial waste.
Y. Trash: Solid matter of animal, vegetable, metal or other materials discarded for landfilling, including bulky waste, construction and demolition waste, dead animals weighing 10 pounds or less, and stable matter. The definition of trash specifically excludes materials that have been properly set aside because they contain hazardous materials, medical waste, and/or dead animals weighing over 10 pounds.
Z. Unacceptable Waste: means hazardous, radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, biohazardous, toxic or listed or characteristic hazardous waste as defined by applicable federal, state or local laws, regulations or permits.
AA. Yard: A measurement of the cubic volume of solid waste and recyclable material
BB. Yard Waste: Plant material (grass, branches, brush, flowers, tree wood waste, etc.) commonly thrown away in the course of maintaining yards and gardens, and other biodegradable waste, including leaves and Christmas trees.
CC. Waste Materials: Trash, Yard Waste, and Recyclable Materials and excluding all Unacceptable Waste.

1.3 AUTHORITY & PRIVILEGE GRANTED

A. Exclusivity: City hereby grants exclusively to Contractor the authority and privilege to engage in the business of collecting, transporting, processing and disposing of Solid Waste and Recyclable Materials kept or accumulated and placed for collection by households and commercial establishments within the corporate limits of the City of Mountain Home at the time of the execution of this contract and to perform all of the work called for and described in this CONTRACT.

B. Non-Exclusivity: Provided, however, that this exclusive authority and privilege does not extend where declared herein to be non-exclusive. Such authority and privilege granted to Contractor shall be non-exclusive with respect to the following:

1. Self-haul solid waste by residents and businesses in conformance with all appropriate health and safety regulations, ordinances and laws;

2. Federal, State, and County-owned facilities, such as military bases, except to the extent allowed by state and federal laws;

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3. Hazardous materials;

4. Medical waste;

5. Yard waste; and

6. Dead animals weighing over ten (10) pounds.

C. First Right of Refusal: If the City opts to contract for additional waste collection services for the non-exclusive hauling of solid waste, the City will offer Contractor first right of refusal to haul such materials.

1.4 TERM

A. Renewal Term: The term of this CONTRACT shall begin October 1st, 2026, and shall end at midnight, September 30th, 2031. The City and the Contractor agree that the execution of this CONTRACT is intended to effect the renewal of the term of service by the Contractor to the City under the Original Contract (as modified by the terms of this CONTRACT, and that any rights of renewal set forth in the Original Contract are hereby exercised by the execution of this CONTRACT.

B. Renewal Authority: This CONTRACT may be extended for additional five-year terms. The Contractor shall give the City five-months written notice of their desire to extend the CONTRACT. If the City and Contractor agree to extend the CONTRACT, the terms, conditions, and methods of payment in effect at the time of renewal shall apply during the extended period, provided that the CONTRACT may be amended by the parties from time-to-time pursuant to the provisions herein.

1.5 TERMINATION AND DEFAULT

A. Termination for Cause: Either party may terminate this CONTRACT for cause if the other party fails to perform or defaults on any of the responsibilities herein, except in the event that such party's default or failure to perform arises from an act or acts of Force Majeure.

B. Corrective Action: If, in the estimation of the non-defaulting party, the other party has failed to perform or defaulted on any or all of the responsibilities herein, the non-defaulting party shall provide the other party written notice by certified mail of intent to terminate this CONTRACT, detailing such party's failure to perform and/or default. The non-defaulting party shall grant the other party

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a period of thirty (30) days from receipt or delivery of written notice to correct said failure or default. If the party fails to correct said failure or default within thirty (30) days, the non-defaulting party may terminate this CONTRACT immediately by notifying the other party in writing by certified mail, as provided in Section 5.8 herein.

C. Bond Payments: In the event of termination due to Contractor's default, payment and performance shall be provided under the bonds as set forth in Section 2.13 herein, which shall not be the City's sole remedy.

1.6 CHANGE ORDERS

If unforeseen conditions require a change from this CONTRACT, or there is a substantial departure from the original conditions upon which this CONTRACT is based, such change shall be covered by a change order. The change order shall set forth in complete detail the nature of the change and reasons therefor and shall be effective when agreed to in writing by both the Contractor and the City. The compensation to be paid to the Contractor and whether it is an addition or a reduction with respect to the original CONTRACT costs shall also to be covered in detail and shall be effective when agreed to in writing by both the Contractor and the City.

2. 0 DUTIES OF THE CONTRACTOR

Contractor shall be responsible for furnishing skill, labor, vehicles, containers, equipment, materials, and supplies, in accord with solid waste services specified in this CONTRACT; and for performance of work under this CONTRACT by its officers and employees. Additionally, Contractor shall be responsible for informing Customers of proper setout procedures and other information relevant to duties of the Customer; for supplying all records and information required by this CONTRACT; for securing at Contractor's expense all governmental permits and licenses and required regulatory approvals applicable to the services being provided by Contractor hereunder; for paying all applicable taxes and fees; for complying with applicable laws and regulations, and other duties mutually agreed upon.

2.1 CONTRACTOR ASSURANCES

All payments to Contractor's workers and subcontractors are the responsibility of Contractor and in no event is the City a guarantor of any claim or demand or judgment against Contractor for wages or other payments.

2.2 SCOPE OF SERVICES

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A. RESIDENTIAL SERVICE

1. Residential Trash Collection: Residential service shall consist of weekly collection of trash properly set out by Customer in approved containers, as specified in Section 3 of this CONTRACT, on the designated collection day. Service includes collection of materials contained within the capacity of Contractor-provided carts, with any additional material contained in customer-owned trash cans (35-gallons or less). Materials exceeding container capacity or not properly prepared for collection may be subject to additional fees as provided in Exhibit A.

2. Bi-Weekly Recycling Service: Contractor shall collect recyclable materials separate from trash, on the same day as trash collection and at the same location, whether curbside, alley, or carryout, in Contactor-supplied wheeled carts. Contractor shall distribute one wheeled cart to each Customer with residential service. Recyclable materials generated by each individual household will be collected in wheeled cart which shall remain the property of Contractor. Contractor shall collect the following recyclable materials, which is not all inclusive, and may be modified in accordance with Section 3.1(A) 12, from residential Customers in the service area on a bi-weekly basis:

    a. Aluminum & steel (tin): Beverage cans, soup cans, pie pans
    c. Paper: Newspapers, magazines, paperboard (e.g. cereal boxes), and office paper (e.g. envelopes, copy paper)
    d. Corrugated Cardboard: Flatten to fit completely inside the recycling cart. No waxy cardboard.
    e. Plastics: Bottles and jugs labeled #1 and #2, and plastic food tubs labeled #5. Excludes anti-freeze, motor oil and other hazardous waste containers, and all plastic bags.
    k. Used motor oil – up to two gallons per household, per week. Must be placed next to the trash cart in clear one-gallon jugs with threaded necks, labeled "USED MOTOR OIL". An appropriate collection vehicle will pick up the oil.

3. Contractor shall remit one hundred percent (100%) of net residential recycling commodity revenue to the City, monthly, as defined below.
    a. Residential Recycling Commodity Rebate: Notwithstanding any other provision of this CONTRACT, one hundred percent (100%) of net residential recycling commodity revenue shall be remitted to the City.
    b. The Contractor shall guarantee that such annual recycling

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commodity rebate shall be not less than Forty Thousand Dollars ($40,000) per year, with historical performance averaging approximately Thirty Thousand Dollars ($30,000) annually for residential recycling revenue and Ten Thousand Dollars ($10,000) annual for commercial recycling revenue, with an annual maximum of Sixty-Five Thousand Dollars ($65,000).

c. Contractor shall report recycling revenues, including tons marketed, commodity pricing, and net revenue calculations, as part of the monthly and annual reporting requirements.

4. Appliances – Metal appliances (including those with refrigerant) will be collected curbside. Residents must call Republic Services customer service to schedule an appliance collection. Up to ten Bulky Items or non-Freon Appliances will be collected for free, per calendar year. One of the free Appliances or Bulky Items may contain Freon or other refrigerant. Additional Bulky Items or Appliances, above the ten accepted for free, will be charged a fee, as identified in Exhibit A. Refrigerant will be removed in accordance with applicable regulations from any Appliances with a regulated refrigerant.

5. Bulky Waste – Items too large to fit into the Contractor-provided cart will be picked up by the Contractor upon customer request. Bulky waste includes furniture such as couches, chairs, dressers, bed frames, dining sets, and mattresses. Ten bulky waste items per calendar year will be collected free of charge. Each individual item counts as one (e.g. a dining table and six chairs will count as seven bulky items).

6. Christmas Trees will be picked up by the Contractor during a specified one-week period in December or January (excludes wreaths, flocked trees, and trees with lights, ornaments and stands).

7. Carry-Out Service: Upon Customer request, Contractor's collection personnel shall provide carryout service for residential Customers. Contractor shall enter Customers' property to collect solid waste and/or recyclable materials collection only if containers are visible from the street or alley and reasonably accessible, gates are unlocked, and there is no threat to collection personnel from an unfriendly animal. Contractor shall not be required to enter locked gates.

8. Availability of Service: Contractor shall not refuse to provide residential service to any Customer who complies with the terms of this CONTRACT and all relevant statutes, ordinances, and regulations. Contractor may refuse to provide residential service to any Customer who fails to follow proper setout procedures and/or fails to use approved containers as specified in Section 3: Duties of the Customer, of this CONTRACT.

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A. COMMERCIAL SERVICE

1. Voluntary Service: Commercial service shall be voluntary. Commercial service within the service area shall be provided solely by City's Contractor. Contractor shall make commercial service available to all commercial establishments in the service area. Contractor may refuse to provide commercial service to any Customer who fails to follow the setout procedures specified in this CONTRACT under Section 3: Duties of the Customer.

    a. Trash Collection: Commercial service shall consist of trash collection in Contractor-supplied containers. Contractor shall provide the following types of commercial service: permanent, small business, residential units larger than a four-plex, and home business. Trash must be contained within the intended container volume and must comply with state and federal weight limits. Excess trash will be charged on a per-yard basis to the customer.

    b. Permanent Service: Customer-owned compactors (4-40 yards) or Contractor-supplied small containers (2-8 yards), compactors (4-40 yards), or roll-off boxes (10-40 yards) serviced a minimum of once and a maximum of five times per week, according to a consistent collection schedule.

    c. Additional On-Call Service: Customer-owned compactors (4-40 yards) or Contractor-supplied roll-off boxes (10-40 yards) serviced within one business day of Customer's request. Permanent on-call service shall not be provided in small containers (2-8 yards).

    d. Temporary Service: Contractor-supplied small containers (3 yards)
        1. Delivered within two business days of Customer payment or waiver of deposit specified in Exhibit A. On or before the date of delivery, Customers requesting temporary service shall sign a damage waiver holding Contractor and the City harmless in the event of damage to property during delivery or service of containers or boxes.

        2. Rented on a daily or monthly basis;

        3. Serviced within two business days of Customer request;

        4. Period of service not to exceed three (3) months from delivery date within one calendar year. Beyond the prescribed three-

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month temporary service period, Customers with temporary service shall be required to select a permanent regular service option in order to continue receiving solid waste collection.

e. Small Business: Contractor-provided wheeled trash cart serviced weekly. Available to businesses that meet the following criteria:

1. Lack physical space and/or do not choose to receive trash collection in a 3-yard or larger Contractor-supplied container;

2. Are not located along a residential route; and

3. Set out trash in a location that would require Contractor to depart from public streets, alleys, or rights of way.

2. Home business: Maximum of one Contractor-provided wheeled trash cart serviced weekly. Available to businesses that meet the following criteria:

1. Owner resides in same location;

2. Premises are located along a residential route; and

a. Contractor is not required to depart from public streets, alleys, or rights of way to provide collection.

3. Residential Multi-Units:

1. Regular: Customer-owned compactors (4-40 yards) or Contractor-supplied small containers (3-8 yards), or roll-off boxes (10-40 yards) serviced a minimum of once and a maximum of six times per week, according to a consistent collection schedule.

2. On-Call: Customer-owned compactors (4-40 yards) or Contractor- (10-30 yards) serviced within one business day of Customer's request. Permanent on-call service shall not be provided for small containers (3-8 yards).

3. Bulky Furniture will be picked up by the Contractor, upon request.

4. Availability of Service: Contractor shall not refuse to provide commercial service to any Customer who complies with the

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terms of this CONTRACT and all relevant statutes, ordinances, and regulations.

4. Recyclable Materials Collection: At the request of the business or commercial entity, for an additional fee, the following commercial recycling options are available:

    a. Business Recycling Service: Contractor shall make mixed (All-in-One) recycling service available to all businesses with commercial trash service. Contractor will provide businesses with containers ranging from a 95-gallon cart to a 40 cubic yard industrial container. Contractor shall collect the same recyclable materials listed in Section 2.2 of this CONTRACT. Businesses subscribing to this service will be subject to additional fees as outlined in the fee schedule.

    b. School Recycling: Contractor shall provide containers to schools for the purpose of collecting mixed (All-in-One) recycling, including the list of materials found in Section 2.2 of this CONTRACT. There will be no charge to the schools for this recycling service.

2.3 SPECIAL COLLECTION

Contractor may provide for the special collection of waste or recyclable materials excluded from this CONTRACT at its discretion and at a reasonable price negotiated with the Customer. Contractor shall be responsible for obtaining appropriate disposal facilities for any waste Contractor hauls which is not accepted at the County's approved landfill.

2.4 COMMUNITY INVOLVEMENT

A. Parks & Recreation Support: Contractor will provide $2,500.00 in financing annually for the purpose of supporting youth programs.

B. Community Recycling Education: Contractor will produce annual recycling collection magnets and solid waste updates about trash and recycling for distribution to residential Customers. Contractor will, at its discretion, print the flyers or cover the costs of having them commercially printed. Educational materials will be mailed out with the Mountain Home City utility/water bill. Any additional postage and handling charges incurred by the City of Mountain Home for mailing these flyers will be billed to the Contractor.

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C. School Recycling Presentations: Contractor will provide educational support and promotional materials to schools requesting classroom presentations or outreach.

D. Senior Celebration: Contractor will work with Mountain Home High School to establish a scholarship program and provide annual funding of $2,500.00 for such scholarship.

F. Air Force Appreciation Days: Contractor will supply as a donation to the City, two (2) 20-yard roll-off boxes, one (1) 8-yard recycling container, and fifty (50) trash carts annually for the purpose of waste removal during Air Force Appreciation Days. The City shall request services via e-mail at least two weeks prior to the event. The request shall include a contact name and number, the event dates and location(s), the number and size of containers, and container placement preference.

G. Parks Trash and Recycling Support: Contractor will donate service on up to fifty (50) trash or recycling carts for use during spring and summer in areas designated by the Parks and Recreation Department. A Parks and Recreation representative will notify the Contractor of the cart locations in spring, prior to service, for purposes of routing. Carts will be collected and returned to the Parks and Recreation's office each fall after seasonal use is complete.

H. School Recycling: Contractor will provide the appropriate level of weekly mixed (All-in-One) recycling collection of the materials listed in Section 2.2 of this CONTRACT at no charge.

I. Household Hazardous Waste Day: Contractor shall coordinate and fund two Household Hazardous Waste (HHW) Collection events annually for City residents. The scope, scheduling, and acceptable materials shall be mutually agreed upon by the City and Contractor.

J. Recycling Drop-Site: The Contractor will provide recycling collection at the Bennett Road Transfer Station, consisting of one 30-yard container designated for cardboard and one 30-yard container designated for glass.

K. Annual Community Contribution: In addition to other community support outlined herein, Contractor shall provide an additional annual community contribution of Ten Thousand Dollars ($10,000) to the city for community programs or initiatives as determined by the City.

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2.5 COLLECTION EQUIPMENT

Contractor shall furnish, during the period of this CONTRACT, enough people, trucks, and equipment to collect and dispose of the solid waste and recyclable materials contracted for collection in the City. Equipment shall be maintained and operated in a clean and sanitary condition at the expense of the Contractor.

A. VEHICLES

1. Vehicle Specifications: Contractor-shall furnish specially designed vehicles with watertight metal bodies and suitable covers of approved type for the collection and hauling of solid waste and recyclable materials. The equipment shall be clean, uniformly painted and clearly marked for its volume capacity and identified for use pursuant to this CONTRACT and equipped with warning devices, subject to review and approval by the City. All vehicles will be licensed, in good running order, lighted, and safety inspected for highway operations. The City shall not assume or bear any liability for any safety inspection or review of the Contractor's equipment and vehicles provided under this CONTRACT.

2. Inventory: Contractor shall maintain an inventory of equipment, showing each vehicle (type, capacity, approximate age) used in performing the CONTRACT. Contractor may change equipment from time to time and shall revise the inventory accordingly. Contractor shall maintain a vehicular fleet which will at all times be adequate to perform the responsibilities of this CONTRACT.

B. CONTAINERS

1. Residential Service: The Contractor shall supply a wheeled trash cart and a wheeled recycling cart at each residence with residential solid waste service, not to exceed 96-gallons in capacity. Customers may supply additional trash cans and recycling containers as specified in Section 3.1A of this Contract.

2. Commercial Service: Contractor shall supply trash and recycling containers to businesses and commercial establishments as identified by the approved fee schedule in Exhibit A. All containers shall meet or exceed industry standards.

2.6 COLLECTION PROCEDURE

A. Accessibility: This CONTRACT shall grant to the Contractor the right of ingress

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and egress, to cross all public streets, alleys and rights of way in the City. Collections shall be made on the streets and rights-of-way of the City in a manner of least delay and inconvenience to the public. Contractor shall use back-ways and alleys where operationally feasible.

B. Responsibilities of Collection Personnel: Contractor shall hire properly licensed, competent and skilled workers. Collection personnel shall follow the traveled portion of streets, alleys, and roadways, or the regular walks for pedestrians while on private property, and shall take care in loading of such Waste Materials so that none of the material to be collected is left upon the private property or the streets, alleys, parking lots or roadways. Collection personnel shall return the containers with all properly prepared and legal contents removed and replace lids thereon. In the course of carrying out this CONTRACT, Contractor shall not place any obstructions to traffic in any street or alley.

B. Hazardous Materials: Contractor shall not be required to collect and transport hazardous materials. If such materials are collected, disposal shall take place only under supervision or as required by an appropriate Health Protection Officer, or other public health official, as designated by the City. Contractor shall not knowingly dispose of hazardous materials at the Idaho Waste Systems Landfill or other County-approved landfill without appropriate notice to and approval by the City and compliance with all federal, state and local laws and regulations.

C. Disposal Site: Contractor shall haul all legally acceptable solid waste, yard waste, and recyclable material collected in the service area to an approved landfill, recycling center or compost facility.

D. Litter Prohibition: No roadside littering during collection or from Contractor's vehicles shall be allowed. Contractor shall immediately clean up any litter which results from the collection process.

E. Damage to Pavement: Contractor shall not be responsible for any damage to City's pavement, curbing or other driving surfaces resulting from Contractor's providing service at City locations, except to the extent caused by Contractor's negligence.

2.7 COLLECTION HOURS AND DAYS

A. Residential Service: Residential solid waste, yard waste, and recycling services shall be provided by Contractor after the hour of 6:00 a.m., Mondays through Saturdays.

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B. Commercial Service: Commercial solid waste and recycling services shall be provided by Contractor after the hour of 4:00 a.m., Mondays through Saturdays.

C. Sundays/Holidays: Service shall not be required on Sundays or on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Should any of the above holidays fall on a normal collection day, collection shall be made the following workday and, accordingly, the rest of the week's collection shall be a day later than usual.

2.8 CUSTOMER SERVICE

A. Local Office and Customer Service: Contractor shall maintain a local operational presence within or reasonably proximate to the City, including a hauling yard or similar facility to support services. Customer contacts, including complaints, service requests, and missed collection reports, shall be received and managed through Contractor's centralized Customer Resource Center (CRC), supported by local operations personnel as necessary. Contractor shall maintain accessible telephone and email communication channels for customer use. Office hours shall be 7:00 a.m. to 5:00 p.m. Monday through Friday, and Saturdays from 7:00 am until 2:00 pm on holiday weeks when service is delayed.

B. Public Information: Contractor shall prepare and distribute information regarding solid waste service in the service area to the public via website, newspaper, text message, utility bill inserts, and the local news media.

C. Resolution of Complaints: For each complaint or failure to make collection as scheduled or other alleged condition under this CONTRACT by any residential or commercial Customer, Contractor shall promptly and courteously make an evaluation and/or correction of such complaint within two (2) business days after receipt of the complaint or as otherwise agreed with the Customer.

2.9 DATA COLLECTION AND REPORTING

A. Monthly Report: Contractor shall submit to the Mayor and Council a monthly complaint log report and a comprehensive monthly report, including:

1. Total tons and types of recyclable material collected via the curbside

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recycling program;

2. Net Residential Recycling Revenue, if any;

3. Total Commercial Recycling Tons collected (green containers);

4. Net Commercial Recycling Revenue, if any;

5. Total tons and types of recyclable material collected at drop-sites managed by Republic Services;

6. Total Tons of Commercial Waste;

7. Total Tons of Residential Waste;

8. Donations (in-kind and cash).

B. Annual Report: Contractor shall submit to the City an annual complaint log report summarizing data reported in monthly reports. The annual report shall be due to the City within thirty (30) days following the end of the City's fiscal year. The annual report shall include a summary of the monthly report data and any changes to the fleet.

2.10 FAIR LABOR PRACTICES

Contractor shall guarantee fair labor and nondiscrimination practices in accordance with federal and state laws including but not limited to the FLSA, and shall be responsible for the public conduct of all personnel when acting within the scope of their employment.

2.11 INSURANCE

A. Required Insurance Levels: During the term of the CONTRACT, Contractor shall keep in effect at its own expense the following insurance, with limits on an occurrence basis no less than those shown below:

1. Commercial General Liability and Property Damage Insurance.

   Minimum Limits:
   Bodily Injury $5,000,000
   Property Damage $5,000,000

2. Automobile Liability (owned, non-owned, and hired)

   Minimum Limits:

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Bodily Injury	$5,000,000
Property Damage	$5,000,000

3. Employer's Liability Insurance covering each employee in the execution of the work to the extent that such employee is not covered by worker's compensation.

Minimum Limits:	
Per Accident	$3,000,000

B. Worker's Compensation Insurance: Secure and maintain at least the statutory amounts of worker's compensation insurance in accordance with the laws of the State of Idaho.

C. Additional Insured: Contractor shall name the City, its officials, employees, and agents, as well as the City, as additional insureds (except Worker's Compensation).

D. Notification: Such insurance, except Worker's Compensation, shall provide at least thirty (30) calendar days' notice in writing to the City before such policy is canceled.

E. Proof of Insurance: Contractor shall provide the City with a certificate of acceptable insurance at limits listed above to: City Clerk, City of Mountain Home, P.O. Box 10, Mountain Home, ID 83647. Insurance shall be placed with carriers admitted or authorized to write insurance in Idaho.

F. Failure to Comply: Contractor and City agree that the City may cancel this CONTRACT at any time on written notice and without any further obligation to Contractor should Contractor fail to maintain and keep in full force and effect such insurance herein required.

2.12 INDEMNIFICATION

Contractor and its employees are independent contractors and are not employees or agents of the City. To the fullest extent permitted by law, Contractor shall indemnify, defend, and hold harmless the City and its officers, officials, employees, and agents from and against any and all claims, damages, losses, and expenses, including reasonable attorneys' fees, but only to the extent caused by the negligent acts, errors, or omissions of the Contractor, its employees, agents, or subcontractors in the performance of services under this CONTRACT. Contractor shall not be obligated to indemnify the City for any claims, damages, losses, or expenses arising out of the sole negligence or willful misconduct of the City.

City shall indemnify, defend, save and hold harmless Allied Waste Services of North America, LLC, DBA Republic Services, and all other parent, subsidiary and affiliated companies, corporations and other related entities of Republic Services and all of their respective officers, directors, employees and agents, past and present, and all of their respective successors and assigns, against all actions, claims, demands,

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costs, damages or expenses of any kind, including, without limitation, attorney's fees and costs of defense, arising out of any conduct or omission by the City, the City's employees or agents.

2.13 PERFORMANCE BOND

A. Performance Bond: Contractor shall provide and maintain at all times a valid Contractor's Performance Bond in the amount of two hundred sixteen thousand dollars ($216,000.00). The bond shall be issued for a period of not less than one year and must be renewed annually for the term of this CONTRACT, and the Contractor shall provide a new bond, or evidence satisfactory to the City of renewability, at least sixty (60) calendar days before the bond in effect expires. The bond shall be for the use and benefit of the City.

Said Performance Bond shall cover Contractor's failure to faithfully perform all of the provisions of this CONTRACT. Said bond shall contain appropriate recitations that it is issued pursuant to this CONTRACT and, that it shall be construed to meet all requirements of this CONTRACT. This bond shall obligate the surety to undertake or cause to be undertaken the work required to be performed pursuant to this CONTRACT for the term of the bond.

B. Proof of Bond: Contractor shall submit bond to: City Clerk, City of Mountain Home, P.O. Box 10, Mountain Home, ID 83647. The bond shall be obtained from a surety company authorized to do business in the State of Idaho and acceptable to the City.

C. Renewal: In the event the City and Contractor agree in writing to renew this CONTRACT for any additional periods, Contractor shall provide new performance bonds satisfying the requirements of Section 2.13 to the City at least 90 days before the expiration of the current term.

D. Failure to Comply: Contractor and City agree that the City may terminate this CONTRACT at any time on written notice and without any further obligation to Contractor should Contractor fail to maintain and keep in full force and effect such bonds herein required.

E. Independent Contractor Relationship: The Parties intend that their relationship under this CONTRACT is an independent contractor relationship. The Parties agree that Contractor and its employees, agents, subcontractors and independent contractors retained by Contractor shall not be considered to be employees of the City for any purpose. The Parties further intend that the City and its employees, agents, subcontractors and independent contractors retained by the City (other than Contractor) shall not be considered to be employees of Contractor for any purpose.

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F. Cooperation: The parties agree to cooperate in executing all documents and taking all action reasonably necessary to carry out the terms of this Contract. The Parties further acknowledge and agree that any provision of Equipment and/or Facility by Contractor in accordance with the terms of this CONTRACT shall not be, and shall not be construed to be, an admission by Contractor of any Material Breach or other wrongdoing, nor a waiver of the Contractor's right to dispute any such contention.

G. Assignment: The City reserves the right to increase the amount of the performance bond upon any assignment or transfer of rights or responsibilities under this CONTRACT to a new Contractor.

2.14 OWNERSHIP OF SOLID WASTE

Title to acceptable solid waste as defined in this CONTRACT shall pass to the Contractor when placed in Contractor's collection vehicle, removed by Contractor from a container or removed by Contractor from Customer's premises, whichever occurs last. Title to acceptable trash as defined by this CONTRACT shall pass to Sawtooth Regional Landfill at the time of disposal at Sawtooth Regional Landfill. Title to acceptable Recyclable Materials as defined by this CONTRACT shall pass to Contractor when placed in a suitable container at the Customer's designated setout location or one of Contractor's recycling center drop-sites. Ownership of acceptable Recyclable Materials will pass from Contractor to the recycling processor upon payment to Contractor for materials delivered. In accordance with Subtitle C of the Resource Conservation and Recovery Act of 1976, as amended, title to all hazardous waste and otherwise prohibited waste remains with the generator; title to and liability for any and all Unacceptable Waste shall similarly remain with the generator and not pass to Contractor – this is unnecessary. Nothing provided herein limits any recourse Contractor or City may have against any generator for disposal of any hazardous or prohibited waste.

2.15 COMPLIANCE WITH REGULATIONS

A. Contractor shall comply with all applicable federal laws, rules and regulations, the statutes of the State of Idaho, the regulations and ordinances of the County and the City, including but not limited to Chapter 3, Title 7 of the Mountain Home City Code; the regulations and standards of the Solid Waste Division of the Department of Health and Welfare of the State of Idaho and of Central District Health; and all rules and regulations, including applicable federal and state agency regulations relating to hazardous waste, covering the collection and transportation of solid waste and recyclable materials as those statutes, ordinances, and regulations now exist or may hereafter be amended.

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B. Contractor shall comply with the Federal Occupational Safety and Health Act of 1970 (OSHA) and all other applicable federal, state, county, and city health and safety laws, ordinances and rules and regulations.

C. Contractor guarantees City that it will provide all services, programs, or activities under this CONTRACT in accordance with all applicable federal, state, and local statutes, regulations, and requirements. Further, Contractor agrees to indemnify and defend the City for any loss, expense, or damage of any type experienced by the City as a result of the Contractor's violation of the guarantees given in this section.

2.16 RESIDENTIAL COLLECTION ROUTE PLANS

A. Contractor shall maintain residential route collection plans and schedules in its office.

B. Contractor shall have the right to amend residential plans and schedules upon written approval from the City, so long as Customer service is not otherwise affected.

3.0 DUTIES OF THE CUSTOMER

The Customer is responsible for properly preparing and setting out Solid Waste and Recyclable Materials as specified in Section 3 herein; for properly disposing of hazardous or otherwise prohibited waste; and for paying according to prescribed payment schedule for services rendered.

3.1 PREPARATION OF WASTE & RECYCLABLE MATERIALS

Residential and commercial Customers shall prepare waste and Recyclable Materials for collection as specified herein. Contractor may from time to time propose changes in setout procedures, subject to review and approval by City.

A. RESIDENTIAL SERVICE

1. Set-Out Time: Residential Customers shall set out all solid waste and recyclable materials no later than 6 a.m. for collection by Contractor on the designated collection day. At the Customer's request, Contractor shall service containers set out after 6 a.m. on the designated or following workday, subject to the late-can procedures outlined herein and the additional charge specified in Exhibit A.

2. Trash Container Size/Weight: Residential Customers shall set out

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trash in Contractor-supplied wheeled carts not to exceed 96-gallons in capacity; Customer-owned trash cans with lids not to exceed 35 gallons in capacity; and customer-supplied large (Kraft) paper bags strong enough to prevent spillage of contents under normal handling. All trash must be containerized. Plastic bags are not permitted to be set out separately outside of Contractor-supplied carts. Contractor-supplied carts must be filled prior to any additional approved containers being placed out for collection. Total weight per Customer-supplied container and contents shall not exceed thity-five (35) pounds. Contractor may refuse to service Customer-supplied containers exceeding specified size and weight limitations. Contractor shall leave behind a customer feedback card explaining why containers were not serviced. Smaller, 65- and 48-gallon containers are available upon customer request.

3. Recycling Cart: Contractor shall supply one recycling cart, not to exceed 96-gallons, to each household at no additional charge. Residential Customers shall set out recyclable materials in Contractor-supplied carts. If volume of recyclable materials exceeds capacity of one Contractor-supplied cart, Customer may rent additional recycling carts to contain overflow materials for a monthly fee, or place materials in a Customer-supplied rigid container labeled “Recycling”.

4. Recycling Setout Procedures: Customer shall ensure all accepted recyclables are empty and dry. Caps and lids smaller than 2” shall be discarded or affixed to the appropriate container. Recyclable materials must be set out for collection in Contractor-supplied cart. Customer shall flatten cardboard boxes for recycling and place in the recycling cart. Contractor may refuse to service recycling carts containing unacceptable materials. Contractor shall leave behind a customer feedback card explaining why the cart was not serviced.

5. Appliances: Appliances shall be free of all food and contaminants. Doors must be disabled or secured before collection. Customers must schedule Appliance collections which shall occur at the curb or in the alley.

6. Bulky Furniture: Customers must schedule Bulky Item collections which shall occur at the curb or in the alley.

7. Yard Waste: Tree trimmings, hedge clippings, and other wood waste shall be cut to a manageable length (a maximum of 4') and set

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out in compact piles or securely tied in bundles not more than eighteen inches (18") in diameter and not exceeding thirty-five (35) pounds in weight. Grass clippings, leaves, and garden debris shall be set out in carts, large Kraft paper bags or other similar containers weighing less than thirty-five (35) pounds. Sod, dirt and rocks are prohibited.

8. Christmas Trees: Christmas trees set out for collection shall be free of lights, ornaments, tinsel and stand, and cut to a length that will not, in the opinion of Contractor's collection personnel, damage collection vehicles or equipment (a maximum of 4'). Flocked trees and wreaths are prohibited.

9. Carry-Out Service: Residential Customers with carry-out service shall set out containers in a location clearly visible from the street or alley and reasonably accessible to collection personnel. Gates shall be unlocked and animals shall be restrained.

10. Prohibited Materials: Customers shall not knowingly set out for collection by Contractor any materials prohibited from disposal at the County's Landfill, including but not limited to hazardous materials, liquids, medical waste, and vehicle tires.

11. Specifications for all Recyclable Material. Recyclable Material shall comply with any and all specifications provided by Contractor in order to meet quality thresholds for commodity markets and be free of contamination. To the extent any type of Recyclable Material is received within the City limits is rejected by the recycling facility or is not of the intended quality or grade, Contractor will notify the City.

12. Changes in Market Conditions. If market conditions develop that limit or inhibit Contractor from selling some or all of the Recyclable Material, Contractor may at its option and upon notice to City (i) redefine Recyclable Material, (ii) suspend or discontinue any or all Services, or (iii) dispose of the Waste Material in a landfill and update the pricing to City accordingly. Any such actions, if taken, may be reversed or further changed as market conditions dictate.

B. COMMERCIAL SERVICE

1. Trash & Recycling Containers: Trash shall be collected in containers specified in Section 2.2B, according to one of the types of commercial service offered. Customer-owned compactors shall be designed or

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modified to fit Contractor's collection vehicles and equipment at the Customer's expense.

2. Trash & Recycling Service Options: Small containers used for construction/demolition projects shall be limited to a capacity of three (3) yards. Non-construction and demolition waste containers will be available in 3, 6, or 8 cubic yards. Recycling containers may be 3, 6 or 8 cubic yards. Containers shall be of appropriate and adequate size, and service shall be scheduled as frequently as necessary to accommodate the volume of trash generated by commercial establishments. Contractor shall assist the commercial establishment owner/manager in determining the appropriate and adequate service.

3. Enclosures: At premises where large accumulations of trash occur, trash containers may be placed in enclosures. All enclosures shall be constructed or modified at Customer's expense to accommodate Contractor's collection vehicles and equipment. Customers shall be responsible for maintenance of enclosures. Customers may authorize Contractor to collect litter not generated in the collection process in and around enclosures at an additional charge specified in Exhibit A.

4. Prohibited Materials: Customers shall not knowingly set out for collection by Contractor any materials prohibited from disposal at an approved landfill, including but not limited to hazardous materials, liquids, medical waste, and vehicle tires.

5. Mixed (All-in One) Recycling: At commercial establishments where Mixed (All-in One) recycling service is provided, Customers shall empty and flatten boxes before placing in Contractor-supplied containers ranging from 95-gallons to 40 cubic yards.

3.2 PAYMENT FOR SERVICES RENDERED

The City shall bill its residential Customers and collect a fee to be set by the City for all residential waste/recycling collection services provided for under this CONTRACT. The City shall pay to Contractor the rates provided for in Exhibit A for waste/recycling collection services provided to residential Customers by Contractor. The City shall provide the number of residential Customers to Contractor before the end of each month for the prior month. City shall pay Contractor on or before the third Monday of each month for the prior month during the term of this CONTRACT pursuant to the residential service rates provided for below.

A. RESIDENTIAL SERVICE RATES

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All residences in the service area shall receive weekly trash and bi-weekly recycling collection. The following rates, as specified in Exhibit A, are authorized:

1. Trash & Recycling Collection: A flat fee per month per residence for one trash cart and one recycling cart.

2. Wheeled Cart Rental/Service: Upon Customer request, additional carts can be provided for solid waste collection at the fee listed in Exhibit A.

3. Carry-Out Service: Upon Customer request, an additional flat fee per household per month to provide carry-out household service in Customer-supplied containers or Contractor-owned wheeled trash carts.

4. Late Collection: A flat fee applied as follows: At any household where Customer fails to set out solid waste for collection by 6:00 a.m., Customer may authorize the return of the trash or recycling truck for the late-collection fee.

5. Appliance Collection: Each household is allowed up to ten free Appliance or Bulky Item collections per calendar year, including Freon appliances. A fee for additional Bulky Items or Appliances, outlined in Exhibit A, will apply for the removal of any Bulky Item or Appliance above the designated ten (10) Bulky Items or Appliances per calendar year.

6. Extra Yardage: Additional waste above the contracted container capacity will be charged a fee for the additional disposal. Any Extra Yardage fees will be documented with photos.

7. Bulky Item Collection: Each household is allowed up to ten free Bulky Item of Appliance collections per calendar year. A fee for additional Bulky Items or Appliances, outlined in Exhibit A, will apply for the removal of any Bulky Item or Appliance above the designated ten (10) Bulky Items or Appliances per calendar year.

8. Wheeled Trash Cart Replacement: Damaged or broken wheeled trash and recycling carts are replaced for free. A fee, identified in Exhibit A, applies for Customers requesting wheeled cart replacement for odor or appearance.

9. Cart Removal Fee: There is no fee for cart removal when accounts are closed. Cart removal fees for other purposes may be subject to a

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removal fee as identified in Exhibit A.

10. Cart Exchanges: There is no fee to exchange broken or damaged carts, or if the customer requests a different sized cart. There is a fee for cart exchanges, as requested by the customer, for odor or appearance.

B. COMMERCIAL SERVICE RATES

Contractor shall bill its commercial Customers and collect a fee as provided for herein for all commercial waste and/or recycling collection services. Owners or managers of commercial establishments may subscribe to Contractor-supplied solid waste and/or recycling collection services or haul their own waste to an approved disposal facility. The following rates, as specified in Exhibit A, are authorized for commercial establishments that subscribe to Contractor-supplied solid waste and/or recycling collection services. Commercial service rates shall be adjusted by Contractor at the same time and in the same percentage as this CONTRACT provides for adjustments for residential service rates.

1. Volume-Based Fee: Fees for collection of trash at commercial establishments based on the size of container and frequency of service selected by the owner or manager and/or by the type of waste generated. Excess trash (trash exceeding the intended container volume) will be collected and charged on per yard basis.

2. Container Rental Fee: A fee, including sales tax, for daily or monthly rental of Contractor-owned containers.

3. Container Delivery Fee: A fee for delivery of container to a location specified by the commercial establishment owner or manager.

4. Container Relocation Fee: A fee for relocation of container to a location specified by the commercial establishment owner or manager.

5. Business Recycling: Fees for separate collection of recycling at commercial establishments will be based on the container size and frequency of service as selected by the business owner or responsible party.

8. Lid-Lock Installation and Service: An additional fee authorized by the manager or owner, equivalent to three (3) 5-minute increments of additional service time as specified in Exhibit A, to install lid locks on containers at Customer's request. Businesses utilizing a lid-lock shall be assessed an additional monthly service fee as specified in Exhibit A.

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11. Clean-Up Service: An additional fee authorized by the owner or manager and levied in 5-minute increments specified in Exhibit A for additional service time to clean up in or around container enclosures. Contractor shall not be required to collect trash exceeding container capacity unless authorized by Customer.

12. Dry-Run Fee: An additional fee for services that could not be completed due to the containers not being available or accessible for service. Contractor will attempt to notify customer of inability to provide service to resolve the situation immediately at no charge.

10. Reinstatement of Service: An additional fee to restart service to any commercial establishment account that has been suspended due to non-payment. Contractor shall suspend collection at commercial establishment accounts delinquent by 60 or more days. A minimum of two weeks prior to suspending collection, Contractor shall notify Customer in writing of intention to suspend service due to non-payment and that a reinstatement fee shall be charged to reactive service.

11. Returned Check Charge: A flat fee for checks returned to Contractor for insufficient funds, closed accounts, or any other reason specified by financial institution.

4.0 DUTIES OF THE CITY

The City is responsible for overseeing this CONTRACT; for enforcing the solid waste and recycling ordinances and regulations in Chapter 3, Title 7 of the Mountain Home City Code; for monitoring Contractor performance and compliance; for establishing Customer rates as set forth below; for assisting Contractor in enforcement; and other duties mutually agreed upon.

4.1. REVIEW OF CONTRACTOR PERFORMANCE AND COMPLIANCE

The City shall be responsible for review of Contractor performance and compliance, provided that such review shall in no way relieve Contractor of any supervision, performance, or obligation required by this CONTRACT.

4.2 CUSTOMER RATES

A. ESTABLISHMENT

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The City shall establish Customer rates as set forth in Exhibit A, which shall be comprised of Contractor hauling charges, administrative and billing costs, disposal fees, container rental and sales tax on container rental (if applicable).

B. ADJUSTMENTS

The Customer rates specified in Exhibit A shall be subject to adjustment as set forth in Exhibit B. In no event during the term of this CONTRACT shall Customer rates be less than the base established in Exhibit A.

4.3 ENFORCEMENT

City shall assist Contractor in enforcing all provisions of this CONTRACT, including but not limited to Contractor's exclusive privilege and authority and mandatory residential solid waste service.

5.0 MISCELLANEOUS PROVISIONS SUPERVISION

Contractor shall provide full-time key personnel to oversee provision of services prescribed herein. Contractor and its employees are independent contractors and are not, under this CONTRACT, the employees or agents of the City.

A. NONDISCRIMINATION

The Contractor shall not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin. The Contractor will take affirmative action to insure that applicants and employees are treated during the application process and employment without regard to their race, creed, color, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post, in conspicuous places, available to employees and applicants for employment, its Non-Discrimination and Equal Employment policy.

5.1 ENTIRE AGREEMENT

This CONTRACT and all exhibits hereto embody the entire agreement of the parties with respect to the subject matter hereof. There are no promises, terms, conditions, or obligations other than those contained herein, and this CONTRACT supersedes all previous and contemporaneous communications, representations, or agreements, either verbal or written, between the parties with respect to the

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subject matter hereof.

5.2 SAVINGS CLAUSE

If any of the provisions of this CONTRACT or the related ordinance shall be held to be unenforceable, the remaining provisions shall nevertheless be enforceable and carried into effect.

5.3 BINDING ON SUCCESSORS

This CONTRACT shall be binding upon the parties hereto and their respective administrators, employees, successors, and approved assigns.

5.4 IDAHO LAW

This CONTRACT shall be construed and interpreted in accordance with the laws of the State of Idaho and the ordinances of the City of Mountain Home. No term or omission of language in this CONTRACT shall be construed to amend or waive any provision of the regulations or ordinances of the City of Mountain Home. The venue for any claim, litigation, or cause of action between the parties shall be in the Fourth District Court of the State of Idaho for Elmore County.

If any litigation is commenced under this CONTRACT, the successful party shall be entitled to recover, in addition to such other relief as the court may award, its reasonable attorneys' fees, expert witness fees, litigation related expenses, and court or other costs incurred in such litigation or proceeding.

5.5 FORCE MAJEURE

Except for the City's obligation to pay amounts due to Contractor, neither party hereto shall be liable for its failure to perform hereunder, in whole or in part, due to contingencies beyond its reasonable control, including but not limited to Acts of God or the public enemy, fire, floods, epidemics, earthquakes, quarantine restrictions, labor stoppages, and strikes not created by Contractor, whether now existing or hereafter created.

5.6 NOTIFICATION

Notices required or contemplated under this CONTRACT shall be in writing and shall be deemed received when mailed by certified mail, postage prepaid, return receipt requested, to the respective parties at the following addresses:

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CITY: City Clerk
City of Mountain Home
P.O. Box 10
Mountain Home, ID 83647

CONTRACTOR: General Manager
Allied Waste Services of North America, LLC
11101 West Executive Drive
Boise, ID 83713

With a copy to: General Counsel
Republic Services, Inc.
18500 N. Allied Way
Phoenix, AZ 85054

Any change of address for either party shall be immediately made known to the other party in writing as above provided.

5.7 ALTERATION OF TERMS

No amendment, alteration, or modification of this CONTRACT shall be effective unless made in writing and duly executed by the parties.

5.8 EXECUTION IN COUNTERPARTS

This CONTRACT shall be executed simultaneously in triplicate, each copy of which shall be deemed an original, and it shall not be necessary in making proof of this CONTRACT to produce or account for more than one such document.

5.9 TRANSFER OF INTEREST

It is agreed by the parties hereto that this CONTRACT may be assigned or transferred, in whole or in part, as may any right, title, or related interest in this CONTRACT, by the Contractor to any person shown to be qualified to carry out the CONTRACT or portion thereof to be assigned, subject to the prior written consent of the City, which consent shall not be unreasonably withheld subject to adequate assurances; provided, however, that Contractor may assign this Agreement without consent to an affiliate of Contractor or in connection with the sale of Contractor's business.

5.10 PUBLIC RECORDS

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All reports, information, and data generated or submitted pursuant to this CONTRACT are public records subject to the Open Records Law, Idaho Code Chapter 3, Title 9.

DATED this____day of June, 2026.

City of Mountain Home

By:_____
Rich Sykes, Mayor

ATTEST:

_____
Tiffany Belt, City Clerk

Contractor

By:_____
Ryan Lawler, Vice President
Allied Waste Services of North America, LLC, DBA Republic Services

STATE OF IDAHO)
) ss.
County of _____)

On this _____ day of _____, 2026, before me, a notary public, personally appeared, Ryan Lawler, known or identified to me to be the [_____] of Allied Waste Services of North America, LLC, limited liability company that executed the instrument or the person who executed the instrument on behalf of said limited liability company, and acknowledged to me that such limited liability company executed the same.

_____
Notary Public for Idaho
Residing at:

CONFIDENTIAL

EXHIBIT A

Rates

CONFIDENTIAL

EXHIBIT B

Price Escalation Factor

The Contractor will receive a yearly rate adjustment effective each January 1st. This adjustment will be based on the change in the Consumer Price Index (CPI) for the previous twelve-month period ending in October. The Consumer Price Index to be used shall be the US City Average- All Urban Consumers Index, Expense Category Garbage/Trash, as published by the U.S. Department of Labor, Bureau of Labor Statistics. Additionally, the Contractor may increase the rates effective each January 1st to adjust for any increase in: (a) disposal costs; (b) transportation costs due to a change in location of the disposal facility used by Contractor; (c) the average weight per cubic yard of Waste Materials above the number of pounds per cubic yard upon which the rates provided in this Agreement are based; (d) recycling, sorting, processing and related costs; (e) costs related to resident's failure to separate Recyclable Materials from Waste Materials, the contamination of the Recyclable Materials, of other decreases in the value of the Recyclable Materials; or (f) Contractor's costs due to changes in Applicable Laws. Contractor may increase rates for reasons other than those set forth above with City's consent, which may be evidenced verbally, in writing or by the parties' actions and practices.

CONFIDENTIAL

BEFORE THE CITY COUNCIL
FOR THE CITY OF MOUNTAIN HOME

IN RE:	)	
	)	
Zoning Title Amendment:	)	
Amending City Code section	)	**FINDINGS OF FACT**
9-6-2:	)	**CONCLUSIONS OF LAW**
Amendment Of The Comprehensive Plan:	)	
A: Amendments	)	
	)	

This matter came for deliberation and decision before the City Council of the City of Mountain Home on the 23rd day of June, 2026 following a public hearing before the Planning and Zoning Commission held pursuant to notice as required by law with a recommendation for approval rendered on the 19th day of May 2026, , on a request to amend City Code 9-6-2: A. Amendment of the Comprehensive Plan, striking not more frequently than every six (6) months to correct errors in the original plan or to recognize substantial changes in the actual conditions in the area, and providing: At any Time. Having heard from the Applicant in support of the application, the City Council having adopted the Staff Report and the Commission's findings recommendation and nothing that no members of the public appeared to speak regarding the proposed amendment, the City Council, being fully advised in the matter, issues the following Findings of Fact, Conclusions of Law:

FINDINGS OF FACT

1. The City of Mountain Home has applied to Amend City Code 9-6-2: A. (Attachment A: Draft Ordinance)
2. Relevant criteria and standards for consideration of this application are set forth in Mountain Home City Code Section:
    a. 9-6-10: Public Hearing Procedure and Idaho Code 67-6509.
        i. A notification was sent to twenty-nine (29) Public Entities on 4/29/2026.
        ii. Notice of Public Hearing was in the Mountain Home News on 4/29/2026 and 5/6/2026.

3. The amendment complies and is in alignment with State Statue 67-6509. d. allowing the commission to recommend amendments to the comprehensive plan at any time.
4. The proposed amendment is consistent with and advances the intent, goals, and implementation framework of the Comprehensive Plan by improving the City's ability to effectively administer, maintain, and implement long-range planning policies, and supports the core purpose of coordinated growth management, responsive governance, infrastructure planning, and orderly community development, keeping the Comprehensive Plan current and responsive to changing conditions.

CONCLUSIONS OF LAW

1. Relevant criteria and standards for consideration of this application are set forth in State Code 67-6511 and 67-6509:
2. Relevant criteria and standards for consideration of this application are set forth in Mountain Home City Code Sections 9-6-10: Public Hearing Procedure.
3. Both the City Council and Planning and Zoning Commission voted unanimously in favor of the proposed Zoning Title Amendment on the forgoing findings and conclusions.
4. The City Council for the City of Mountain Home has applied the applicable state statutes and city ordinances and hereby enters its decision with the following decision:

DECISION

The City Council for the City of Mountain Home having reviewed the staff report, Planning and Zoning Commission Findings, and having considered the presentation of the applicant hereby AFFIRMS the Planning and Zoning Commission's recommendation and hereby APPROVES the proposed amendment adopting the amendment to City Code, Title 9; Land Use and Development, Chapter 6: Procedures, Section 2: Amendment of the Comprehensive Plan, Subsection A., of the City Code for the City of Mountain Home, Idaho.

DATED this ___th day of May 2026.

CITY OF MOUNTAIN HOME

By_____
Rich Sykes, Mayor

ATTEST:

_____
Tiffany Belt, City Clerk

ORDINANCE NO._____

AN ORDINANCE OF THE CITY OF MOUNTAIN HOME, IDAHO, AMENDING SUBSECTION A OF SECTION 9-6-2, CHAPTER 9, TITLE 6, SECTION 2: AMENDMENT OF THE COMPREHENSIVE PLAN: A., OF THE MOUNTAIN HOME CITY CODE BY STRIKING: NOT MORE FREQUENTLY THAN EVERY SIX (6) MONTHS TO CORRECT ERRORS IN THE ORIGINAL PLAN OR TO RECOGNIZE SUBSTANTIAL CHANGES IN THE ACTUAL CONDITIONS IN THE AREA, AND PROVIDING: AT ANY TIME; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF MOUNTAIN HOME, IDAHO, as follows;

SECTION 1: That Section 9-6-2, Chapter 9, Title 6, of the City Code of Mountain Home, Idaho, be and the same is hereby amended to provide as follows:

9-6-2: AMENDMENT OF THE COMPREHENSIVE PLAN:

A. Amendments: ~~As per Idaho Code,~~ the Planning and Zoning Commission may recommend amendments to the comprehensive plan to the City Council ~~not more frequently than every six (6) months to correct errors in the original plan or to recognize substantial changes in the actual conditions in the area.~~ at any time.

SECTION 2: This ordinance shall be in full force and effect after its passage, approval and publication.

PASSED by the City Council of the City of Mountain Home, Idaho, this ____day of _____, 2026.

APPROVED by the Mayor of the City of Mountain Home, Idaho, this ____day of _____, 2026.

_____
Rich Sykes, Mayor

ATTEST:

_____
Tiffany Belt, City Clerk

DRAFT

MOUNTAIN HOME POLICE DEPARTMENT

2775 E. 8th North Street, Mountain Home, ID 83647
Phone 208.587.2101 ● Fax 208.587.0180 ● www.mhpd.net

Interim Chief Ty Larsen

TO: City Council Members

FROM: Interim Chief Larsen, Interim Assistant Chief Dudley, and Amy Pearson

DATE: July 20, 2026

RE: Request to Purchase Six Vehicle Radios

The Mountain Home Police Department respectfully requests City Council approval to purchase six (6) Motorola APX 4500 Enhanced mobile radios with encryption capabilities in the total amount of $23,244.18.

The Department requests that this purchase be funded using the remaining balances from the following budget line items:

01-421-59-00 Repairs and Maint. – Radio	$3,880.00
01-421-99-00 Capital Outlay – Over $5,000	$1,051.18
01-421-99-10 Equipment Inventory-$500 to $5,000	$18,313.00

These radios will be installed in the new patrol vehicles previously approved by the City Council as part of the FY 2026/2027 vehicle replacement project.

Additionally, the Mountain Home Police Department recently began working with Elmore County on a countywide radio system modernization project that will be implemented over the next five years. As part of this initiative, agencies will transition to a platform with encryption capabilities to improve interoperability, enhance officer safety, and provide secure communications throughout the county.

Because mobile radios typically have a service life exceeding ten years, purchasing the upgraded radios now will ensure the new patrol vehicles are equipped with technology that is fully compatible with the future countywide radio system. This proactive approach avoids the need to replace relatively new equipment in the near future and positions the Department to transition a portion of our radios seamlessly as the project progresses.

The enhanced digital radios are significantly more expensive than the analog models originally anticipated during the FY 2026/2027 budget development. As a result of this taking place within the last two weeks, the additional cost was not included in the budget presented during the budget hearings.

Rather than requesting additional funding, the Department is requesting authorization to utilize the remaining available funds within the three budget line items listed above. This approach allows the Department to maximize existing budget resources, remain within the overall approved Police Department budget, and equip the six newly approved marked patrol vehicles with the upgraded radios without increasing the overall project budget. Utilizing these remaining funds this fiscal year will also allow the Department to budget for and replace the radios in the two unmarked vehicles with the same upgraded models during the next fiscal year, ensuring consistency, compatibility, and long-term cost efficiency across the fleet while remaining within the proposed budget.

The Mountain Home Police Department respectfully requests the City Council's approval of this purchase.

MOTOROLA SOLUTIONS

QUOTE-3286346
APX 4500 UHF Conventional x 1

Billing Address:
MOUNTAIN HOME POLICE DEPT
2775 E EIGHTH N ST
MOUNTAIN HOME, ID 83647
US

Quote Date:09/04/2025
Expiration Date:09/11/2026
Quote Created By:
Kimberly Main
MR Sales Rep
kim@intermountaincomm.com
208-509-2232

End Customer:
MOUNTAIN HOME POLICE DEPT
Jake Dudley
jdudley@MHPD.net
208-587-2107

Contract: 19860 - NASPO 00318

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
	APX™ 4500 Enhanced						
1	M22QSS9PW1BN	MOBILE RADIO APX4500 ENHANCED UHF R1	6	$2,356.00	27.0%	$1,719.88	$10,319.28
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	6	$216.00	0.0%	$216.00	$1,296.00
1b	G66BF	ADD: DASH MOUNT O2 APXM	6	$148.00	27.0%	$108.04	$648.24
1c	Q811BU	ADD: SOFTWARE P25 CONVENTIONAL	6	$765.00	27.0%	$558.45	$3,350.70
1d	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	6	$71.00	27.0%	$51.83	$310.98
1e	G843AH	ADD: AES ENCRYPTION AND ADP	6	$560.00	27.0%	$408.80	$2,452.80
1f	GA00804AA	ADD: APX O2 CH (GREY)	6	$579.00	27.0%	$422.67	$2,536.02
1g	G444AH	ADD: APX CONTROL HEAD SOFTWARE	6	$0.00	0.0%	$0.00	$0.00
1h	W22BA	ADD: STD PALM MICROPHONE APX	6	$85.00	27.0%	$62.05	$372.30
1i	QA09113AB	ADD: BASELINE RELEASE SW	6	$0.00	0.0%	$0.00	$0.00
1j	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	6	$388.00	27.0%	$283.24	$1,699.44

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
1k	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	6	$0.00	0.0%	$0.00	$0.00
1l	G428AD	ADD: ANT 3.5DB 450-470 MHZ	6	$59.00	27.0%	$43.07	$258.42

Subtotal	$31,362.00
Total Discount Amount	$8,117.82
Grand Total	$23,244.18(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Proposal

To: Desert Canyon Golf Course Date: 6-8-2026

RE: Pumphouse

We propose to construct a 12' x 22' x 10' high pumphouse over the new pump station as follows:

- Concrete
  - 16" x 8" footing, 6" x 24" foundation wall
  - Top of foundation wall approximately 6" above existing grade
- 2 x 4 exterior wall framing with 7/16" OSB sheathing
- 3-0 x 6-8 metal clad door with lockset and deadbolt
- Pre-engineered wood trusses with 7/16" OSB sheathing
- Siding and roofing to be 26 gauge metal
- No interior finishes
- Electrical, plumbing, or mechanical by others
- Roof hatch to accommodate removal of pumps

The amount to perform the work listed above is…$18,500.00

SPECIAL NOTES:

1. IF STATED ABOVE AS A UNIT PRICE CONTRACT. THE CONTRACT AMOUNT IS BASED ON ESTIMATED QUANTITIES. ACTUAL PAYMENT WILL BE ON FINAL QUANTITIES COMPLETED.
2. ACCESS FOR WORKERS AND EQUIPMENT MUST BE PROVIDED.
3. UNLESS OTHERWISE NOTED, THIS QUOTE DOES NOT INCLUDE DESIGN, PERMITTING, BONDING, SURVEYING, MATERIAL TESTING, SOIL AND EROSION CONTROL DESIGN OR IMPLEMENTATION, TRAFFIC CONTROL, PAVEMENT MARKINGS, HERBICIDE OR PESTICIDE PRE-TREATMENT, DEWATERING, OR COLD WEATHER PROTECTION.
4. NO WORK WILL BE SCHEDULED OR BEGIN UNTIL SIGNED PROPOSAL OR CONTRACT HAS BEEN RETURNED TO OUR OFFICE. THIS INCLUDES ADDITIONAL WORK OR CHANGE ORDERS
5. ROCK EXCAVATION AND REMOVAL IS EXCLUDED, IF ENCOUNTERED ROCK WILL BE EXCAVATED AND REMOVED FOR $350 PER YARD.
6. THIS CONTRACT COVERS ONLY THE WORK NOTED ABOVE. IT DOES NOT INCLUDE UNFORESEEN CONDITIONS OR ADDITIONAL WORK ITEMS. BCI IS NOT RESPONSIBLE FOR DAMAGE, COSTS, OR IMPACT CAUSED BY OR TO ANY HIDDEN OR UNKNOWN ITEMS. ALTERATIONS, CHANGES, ADDITIONAL WORK, UNFORESEEN IMPACTS, OR DEVIATIONS FROM THIS PROPOSAL WILL BECOME AN ADDITIONAL CHARGE, DUE AND PAYABLE.
7. ADDED WORK AND/OR CHANGES WILL NOT BE SCHEDULED OR COMMENCED WITHOUT A SIGNED PROPOSAL OR CONTRACT.

All material and work is guaranteed to be as specified. Plans and specifications, if incorporated into the project, are a part of this proposal. All agreements and warranties expressed or implied are only as attached in written form. Any alterations or deviations from project specifications involving extra costs, or any additional quantities, will become an additional charge over and above this proposal.

Any required sub-grade repairs beyond what is stated in this proposal will be charged at time and materials. BCI is not responsible for unforeseen conditions or design problems.

This agreement is binding upon heirs, assignors, and successors in interest.

Prices quoted are good for Thirty (30) days from the date noted at the top of this proposal, but may change due to significant material and/or subcontractor prices.

Progress payments will be made if project duration exceeds 30 days. Full payment is due and payable on completion of work. Payments are due within 10 days of date of invoice. Interest will be charged at 1.5% per month or 18% A.P.R. for delayed payments. All expenses BCI incurs in the collection of money due will be reimbursed to BCI including attorney and consultant fees.

Price is based on nothing preventing BCI from full production. No standby is included in price.

Bideganeta Construction, Inc.

Owner's Acceptance of Proposal Date

Office: 208 587-5679
2527 Canyon Creek Road, Mountain Home, ID 83647

Outlook

Fwd: pumphouse golf course

From jacob olsen
Date Wed 7/15/2026 9:53 AM
To Paula Szafranski <pszafranski@mountain-home.us>

Caution: External (
Internal Name Match Details

Safe Spam Phish More... FAQ

---------- Forwarded message ---------
From: **John Cristobal** <
Date: Wed, Jul 15, 2026, 9:51 AM
Subject: pumphouse golf course
To: , John Cristobal

Hello Jake,

Here is some guesstimate. Very rough budget numbers. 24x14x10' tall .

$25-$30,000 depending on many items probably very plain Jane. . Overhead doors ? man doors ? Insulated ? lights ? Heat / cool ? Exhaust fans ? Controls ?Concrete designs? Assumed to be a wood frame building. Hopefully footings could be dug to a proper depth ? We would not be able to do this until late fall at best.

Thank you

John

Memorandum

To: Mayor and City Council
From: Paula Szafranski, City Treasurer
Date: July 7, 2026
Subject: Payment Processing Fee Policy – Customer-Paid Convenience Fees

Recommendation

Council is asked to consider changing the City's payment processing model so that customers, rather than the City, pay the transaction processing fees associated with online credit card and ACH/EFT payments.

This change would eliminate the City's responsibility for merchant processing costs while maintaining electronic payment options for customers.

Background

Currently, the city absorbs all payment processing fees for online utility and other customer payments.

InvoiceCloud has presented two options that would transfer these fees to customers:

Option 1 – Full Submitter Model

Payment Type	Current (City Pays)	Proposed (Customer Pays)
Credit Card	2.70%	3.15% with a $2.95 minimum
ACH/EFT	$1.50	$2.95
Maximum Transaction	$125,000	$125,000

Option 2 – Hybrid Submitter Model

Payment Type	Current (City Pays)	Proposed (Customer Pays)
Credit Card	2.70%	3.15% with a $2.95 minimum
ACH/EFT	$1.50	$1.95
Maximum Transaction	$125,000	$125,000

Comparison of Options

Option 1 – Full Submitter Model

Pros

- Eliminates payment processing costs for the City.
- Provides predictable processing expenses (none paid by the City).
- Places the cost on the customer choosing the convenience of electronic payment.
- May encourage customers to use lower-cost payment methods such as in-person or mailed payments.

Cons

- Highest cost to customers.
- ACH fee nearly doubles from the City's current cost ($1.50 to $2.95).
- Customers making small payments may view the minimum fee as excessive.
- Potential for customer complaints.
- May discourage online payments.

Option 2 – Hybrid Submitter Model

Pros

- Eliminates most or all payment processing costs to the City.
- Lower ACH fee ($1.95) is more customer-friendly.
- Less likely to discourage electronic payments.
- Better balances customer impact with City savings.

Cons

- Credit card fee remains the same as Option 1.
- Customers still pay a convenience fee.
- Some customer dissatisfaction is expected.
- The city will continue absorbing the fee ACH auto payments

Financial Considerations

Current Model

The City pays:

- 2.70% on every credit card payment
- $1.50 for every ACH payment

These expenses increase as electronic payment usage increases.

Proposed Models

Customers choosing to pay online would pay the processing fees directly.

The City would no longer absorb these transaction costs.

Potential Impacts

Delinquent Accounts

One consideration is whether convenience fees may increase delinquent utility accounts.

Potential impacts include:

Possible Increase

- Some customers may delay payment to avoid paying the convenience fee.
- Customers making minimum payments could find the fee burdensome.
- Households already experiencing financial hardship may postpone payment.

Possible Minimal Impact

- Most utilities and municipalities already charge convenience fees.
- Customers generally value the convenience of paying online.
- Customers may choose alternative payment methods that do not include processing fees.

Overall, staff expects only a modest impact on delinquency, but the City should monitor delinquent account trends after implementation.

Cash Flow

Passing the fees to customers does **not** increase City revenue.

Instead, it:

- Eliminates processing expenses.
- Allows the City to receive the full payment amount.
- Simplifies reconciliation since merchant fees are not deducted from City revenue.

There is no additional revenue generated—only expense avoidance.

Advance Payment to the City

The proposal does not materially change when the City receives customer payments.

Therefore, there is little financial benefit from a cash flow perspective beyond eliminating merchant fee expenses.

Summary of Pros and Cons

Pros	Cons
Eliminates merchant processing expense	Customers pay convenience fees
Reduces operating costs	Possible increase in delinquent accounts
City receives full payment amount	Potential increase in customer complaints
Aligns with many municipalities that pass fees to users	Some customers may stop using online payments
Budget savings become predictable	Small payments become more expensive due to minimum fee

Staff Recommendation

If Council wishes to transfer payment processing costs to users while minimizing the impact on customers, **Option 2 (Hybrid Submitter Model)** offers the best balance.

Although both options remove processing of the credit cards fees from the City, Option 2 maintains a lower ACH/EFT fee ($1.95 versus $2.95), reducing the financial impact on city while still achieving the City's objective of eliminating payment processing expenses. Staff recommends monitoring online payment usage, delinquent account trends, and customer feedback after implementation to evaluate the effectiveness of the change.

The Hybrid Submitter Model also provides flexibility for the future. If Council determines that additional cost recovery is necessary, the city can transition to the Full Submitter Model at a later date. Beginning with the Hybrid Model allows both customers and City staff to adjust gradually to the new payment structure, reducing the likelihood of customer confusion or dissatisfaction during implementation.

Additionally, automatic ACH/EFT payment customers would continue to experience a relatively low transaction fee under the Hybrid Model, helping preserve participation in the City's Auto Pay program while easing the transition to customer-paid processing fees. This phased approach provides an opportunity to evaluate customer response and operational impacts before considering any future changes.

The Hybrid Model would only pass on the credit card fees to the customer, the ACH fees would continue to be absorbed by the City.

InvoiceCloud®

Submitter Pricing Model Change

Mountain Home, ID | July 2026

Agenda

1. Overview
2. Option 1: Full Submitter Model
3. Option 2: Hybrid Submitter Model
4. Savings Analysis
5. Terms Glossary
6. Marketing & Resources
7. Next Steps

Overview

Mountain Home, ID currently absorbs credit card and e-check transaction costs on all payer transactions.

You now have the option to shift some or all of that cost to your payers by moving to a submitter pricing model — lowering your annual processing spend.

Two options for the board to consider

- Full Submitter Model — payers cover both credit card and ACH/EFT transaction fees
- Hybrid Submitter Model — payers cover credit card fees; the biller continues to absorb a lower ACH/EFT fee
- Both options preserve the current $125,000 maximum transaction amount

Option 1: Full Submitter Model

Fee Type	Current: Absorbed Model	Proposed: Full Submitter Model
Credit Card	2.70% per transaction	3.15% with a $2.95 minimum fee per transaction
ACH/EFT	$1.50 per transaction	$2.95 per transaction
Max Transaction Amount	$125,000	$125,000

Please allow 6-8 weeks for InvoiceCloud to implement this change once approved.

Option 2: Hybrid Submitter Model

Fee Type	Current: Absorbed Model	Proposed: Hybrid Submitter Model
Credit Card	2.70% per transaction	3.15% with a $2.95 minimum fee per transaction
ACH/EFT	$1.50 per transaction	$1.95 per transaction
Max Transaction Amount	$125,000	$125,000

Please allow 6–8 weeks for InvoiceCloud to implement this change once approved.

Savings Analysis: Full vs. Hybrid

Metric	Full Submitter	Hybrid Submitter
Current CC/EC Split	70/30	70/30
Projected CC/EC Split	65/35	61/39
Projected Attrition	22%	1%
Current Annual Biller Spend	$182,979.74	$182,979.74
Projected Annual Spend	$0	$40,128.62
Annual Biller Savings	**$182,979.74**	**$142,852.13**

Marketing & Resources to Support You

If you choose to move forward, InvoiceCloud provides free marketing materials to help you communicate this change to your payers before it takes effect.



Payer Data Sheets

Plain-language handouts explaining the pricing change and what it means for payers.



Communication Templates

Ready-to-use email and statement messaging templates you can customize and send.



Dedicated Support

Your InvoiceCloud team is available throughout the 6–8 week transition period.

Next Steps

Let us know which pricing model the board selects, and we'll prepare a Price Change Form for signature to begin the transition.

6–8 wks

Estimated implementation timeline

1

Signed Price Change Form required

2

Pricing models to choose from: Full or Hybrid

Free

Marketing resources included to support your payers

Terms Glossary

Non-Submitter

A biller that absorbs credit card fees, interchange fees, dues/assessments, and e-check fees — payers aren't charged.

Submitter

A biller whose payers pay the credit card and e-check transaction fees themselves.

Hybrid Submitter

A blend of both models — for example, payers cover credit card fees while the biller absorbs ACH/EFT fees.

ACH

Automated Clearing House — a batch-processed EFT network used for bill payments, payroll, and government benefits.

EFT

Electronic Funds Transfer — the umbrella term for any electronic money movement, including ACH, wires, and debit cards.

Interchange Fee

A per-transaction fee set by the payment brands, based on card type, transaction type, and risk — billed separately on your statement.

NOTICE OF PUBLIC HEARING

The Mountain Home City Council will hold a Public Hearing at its regular meeting on August 25, 2026, at 5:00 p.m., in the City Council Chambers, 160 South 3rd East, Mountain Home, Idaho. The purpose of the hearing is to obtain citizen input and public comment on an increase to Bulk Water fee as follows:

Current Fee:

Bulk Delivery: The charge for miscellaneous bulk delivery of water, to be hauled by the purchaser, shall be five dollars and ninety-eight cents ($5.98) for each one thousand (1,000) gallons of water, with a minimum charge of ten dollars and seventy-three cents ($10.73) per load.

Proposed Fee:

Bulk Delivery: The charge for miscellaneous bulk ~~delivery of~~ water, to be hauled by the purchaser, shall be *five dollars and ninety-eight cents ($5.98)* for each one thousand (1,000) gallons of water, with a minimum charge of ten dollars and seventy-three cents ($10.73) per load.

Anyone who wishes to comment, but is unable to attend the hearing, may submit written comments prior to the meeting. Address comments to City of Mountain Home, City Hall, Attention City Clerk, P.O. Box 10, Mountain Home, ID 83647

The City of Mountain Home will provide for reasonable accommodations for persons with disabilities. Any person needing an interpreter or special accommodations are urged to contact the City of Mountain Home Title VI Coordinator at 208-580-2091.

Se les informan a las personas que necesitan servicios especiales o un intérprete para comunicarse con la ciudad de Mountain Home Coordinador del Título VI al 208-587-2104.

_____
Tiffany Belt, City Clerk

First Publication: August 5th, 2026
Second Publication: August 12th, 2026

CITY OF MOUNTAIN HOME
ELMORE COUNTY, IDAHO
RESOLUTION NO. #03-2025R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, ESTABLISHING WATER RATES EFFECTIVE AS OF MARCH 1, 2025.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, as follows:

1. WATER RATES.

As provided and permitted by Mountain Home City Code Section 7-1A-2, Chapter 1A, Title 7, the following water rates are hereby established to be effective March 1, 2025.

A. General: The monthly service charge of the waterworks department shall be the sum of thirty-one dollars and eighty-nine cents ($31.89) per month for up to the first five thousand (5,000) gallons of water and the additional sum of one dollar and eighty-one cents ($1.81) per one thousand (1,000) gallons of water furnished over and above the amount of five thousand (5,000) gallons per month up to the amount of forty-five thousand (45,000) gallons per month. The water service charge for the monthly use of water exceeding forty-five thousand (45,000) gallons per month shall be two dollars and twenty-four cents ($2.24) per one thousand (1,000) gallons of water furnished over and above the amount of forty-five thousand (45,000) gallons per month. The minimum monthly charge shall be thirty-one dollars and eighty-nine cents ($31.89) per month per equivalent dwelling unit as provided in Section 7-1D-1, Chapter 1D, Title 7 of the Mountain Home City Code.

B. Bulk Delivery: The charge for miscellaneous bulk delivery of water, to be hauled by the purchaser, shall be five dollars and ninety-eight cents ($5.98) for each one thousand (1,000) gallons of water, with a minimum charge of ten dollars and seventy-three cents ($10.73) per load.

C. Water Leaks: Within a reasonable time after a leak in a water line beyond the water meter is suspected by the city, the city will notify the account holder of the potential leak. After the account holder has been notified by the city of the potential water leak, the account holder shall be responsible to have the leak fixed as soon as possible and to pay the fees for any water that registers through the meter from that point forward. For accounting and auditing purposes all water that registers through the meter prior to notification by the city of the potential leak shall not be removed from the account, but a billing adjustment will be made charging the account holder the minimum rate of thirty-one dollars and eight-nine cents ($31.89) per equivalent dwelling unit for that water. After notification of the potential leak by the city to the account holder, the city shall hold the account holder responsible for all of the water that registers through the meter at the rate of one dollar and eighty-one cents ($1.81) per one

thousand (1,000) gallons up to forty-five thousand (45,000) gallons and an additional rate of two dollars and twenty-four cents ($2.24) per one thousand (1,000) gallons over and above the forty-five thousand (45,000) gallons per month. If the account holder does not fix the leak before the next monthly billing cycle, the account holder will be charged the minimum amount of thirty dollars and eighty-nine cents ($31.89) per month for the first five thousand (5,000) gallons per equivalent dwelling unit and the rate of one dollar and eighty-one cents ($1.81) per one thousand (1,000) gallons of water furnished over and above the amount of five thousand (5,000) gallons per month up to forty-five thousand (45,000) gallons and an additional rate of two dollars and twenty-four cents ($2.24) per one thousand (1,000) gallons over and above the forty-five thousand (45,000) gallons per month.

PASSED by the City Council of the City of Mountain Home, Idaho, this 11th day of February, 2025.

APPROVED by the Mayor of the City of Mountain Home, Idaho, this 12th day of February 2025.

Rich Sykes, Mayor

ATTEST:

Tiffany Belt, City Clerk

(SEAL)



		Percentage Increase		Suggested Fee
Current Bulk Rate	**$ 5.98**			
per 1,000 gallon	$ 0.30	5%		$ 6.28
	$ 0.60	10%		$ 6.58
	$ 1.20	20%		$ 7.18
	$ 2.99	50%		$ 8.97
	$ 3.59	60%		$ 9.57
	$ 4.19	70%		$ 10.17
	$ 4.78	80%		$ 10.76
	$ 5.38	90%		$ 11.36
	$ 5.98	100%		$ 11.96
	$ 8.97	150%		$ 14.95
	$ 11.96	200%		$ 17.94
	$ 14.95	250%		$ 20.93
	$ 17.94	300%		$ 23.92
	$ 20.93	350%		$ 26.91
	$ 23.92	400%		$ 29.90
	$ 26.91	450%		$ 32.89
	$ 29.90	500%		$ 35.88
	$ 32.89	550%		$ 38.87
	$ 35.88	600%		$ 41.86
	$ 38.87	650%		$ 44.85
	$ 41.86	700%		$ 47.84
	$ 44.85	750%		$ 50.83

		Percentage Increase		Suggested Fee
Minimum charge	**$ 10.73**			
	$ 0.54	5%		$ 11.27
	$ 1.07	10%		$ 11.80
	$ 2.15	20%		$ 12.88
	$ 5.37	50%		$ 16.10
	$ 6.44	60%		$ 17.17
	$ 7.51	70%		$ 18.24
	$ 8.58	80%		$ 19.31
	$ 9.66	90%		$ 20.39
	$ 10.73	100%		$ 21.46
	$ 16.10	150%		$ 26.83
	$ 21.46	200%		$ 32.19
	$ 26.83	250%		$ 37.56
	$ 32.19	300%		$ 42.92
	$ 37.56	350%		$ 48.29
	$ 42.92	400%		$ 53.65
	$ 48.29	450%		$ 59.02
	$ 53.65	500%		$ 64.38
	$ 59.02	550%		$ 69.75
	$ 64.38	600%		$ 75.11
	$ 69.75	650%		$ 80.48
	$ 75.11	700%		$ 85.84
	$ 80.48	750%		$ 91.21

P.O. Box 10 ● Mountain Home, ID 83647
www.mountain-home.us

July 23, 2026

Subject: Elmore County Cooperative Agreement – Dispatch Services

Meeting Date: July 28, 2026

Mayor and Council,

Attached for your review are two versions of the proposed Cooperative Agreement between the City of Mountain Home and Elmore County for dispatch services.

Version 1 was emailed to all City Council members by the Mayor on Friday, July 17, 2026, following the Elmore County Commission meeting. At that time, City staff and several elected officials believed the agreement represented the final negotiated version.

Following additional discussions on Tuesday afternoon with the Elmore County Sheriff and County staff, Elmore County expressed concerns regarding the long-term financial sustainability of the agreement. Specifically, the County requested consideration of language addressing annual increases in employee-related costs, noting that personnel expenses have historically increased by approximately five percent (5%) annually. As a result, Version 2 was drafted to incorporate language intended to address those concerns.

City staff is requesting City Council direction regarding which version of the agreement the Council wishes to move forward with for consideration and further action.

Thank you.

Cooperative Agreement Between Elmore County and the City of Mountain Home for Dispatch Services

This cooperative agreement between Elmore County and the City of Mountain Home for Dispatch Services (the Agreement) is made and entered into the _____ day of _____, 2026, by and between Elmore County (the County), a political subdivision of the State of Idaho, and the City of Mountain Home (the City), an Idaho municipal corporation.

Recitals:

A. The City and County have found it to be in the best interest of both parties to cooperate in the provision of Law Enforcement support services, including but not limited to the provision of the communication and dispatch of Police Department (MHPD) Officers for the City (Dispatch Services); and

B. The County is best suited to provide such Dispatch Services; and

C. The City desires to contract with the County for the performance of Dispatch Services; and

D. The County is agreeable to providing such Dispatch Services on the terms and conditions hereinafter set forth.

Agreements:

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, it is mutually agreed as follows:

1. Commencing on the effective date, the County agrees to provide Dispatch Services to the City which shall include, but not be limited to, Law Enforcement dispatch communications support services for the MHPD to the extent and in the manner set forth in this Agreement. Said services shall encompass duties and functions of the type directly related to, or incidental to, those duties and functions customarily rendered by the Elmore County Sheriff's Office (ECSO) Communications Division. The Dispatch Services shall include those related to, and incidental to, the field of public safety communications in the form of telephone, radio, and event history reports in data format.

2. The ECSO will provide the MHPD with ILETS inquiry services 24 hours a day/seven (7) days a week and will also provide ILETS entry services after normal MHPD business hours or any time their ILETS staff is unavailable. All printed documentation designated for MHPD will be put in a designated place for pick-up by MHPD staff, at which time the ECSO will no longer be responsible. The number of queries ran by MHPD through the CAD will be used to calculate a percentage of the total ILETS transactions for the prior calendar year. This percentage will then be applied to the ILETS usage fee and added to the calculations in section 13 below.

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3. The ECSO will provide Dispatch Services for the City on a 24 hour per day/seven (7) days a week basis during the term of this Agreement. Emergency Communications Officers (ECO) will receive calls for service and will dispatch City Officers at the time the call is received, or in a timely manner if all Officers are already on calls and cannot be disturbed. If an on-duty Officer cannot be reached the ECO will notify the Chief of Police or their designee, If an Officer is sent on a mutual aid call (agency assist) outside of city limits the Chief or their designee will also be notified as soon as practical. All calls for service will be entered into the Computer Aided Dispatch (CAD) software in use by the Communications Center. A copy of the event and/or recording of the corresponding phone call may be requested by the City. Digital copies will be provided whenever possible, otherwise a hard copy, paper, and CD respectively, will be provided by the County.

4. Access to reports and information shall remain open. Personnel needing information will contact the appropriate person in the agency for the required data. Each agency is solely responsible for the custody of its own records.

5. Motorola Flex Server – This section is in regard to MHPD's Records Management System (RMS), Evidence Management System (Evidence), and all other MHPD records and modules purchased directly by MHPD through Motorola that are stored on the Motorola Flex server housed at ECSO. This is to ensure that MHPD has constant and uninterrupted access to their data and records and pertains to issues that are not the responsibility or fault of Motorola.

    a. Backup Agent Installation – MHPD requires the installation and operation of a backup agent on the Motorola Flex server hosted by ECSO. The backup agent installed will be communicated to the Elmore County IT department, and any change of agent will require notification to both parties.

    b. Network Connectivity – ECSO shall provide and maintain a stable and secure network connection to the server, ensuring that the backup agent can reliably transmit data to MHPD's designated backup destination. The network connection must support the bandwidth and security requirements for MHPD's backup agent, RMS, Evidence, and all other modules to function correctly.

    c. Service Availability – ECSO guarantees a minimum service availability to the Motorola Flex server of 99.9% per calendar month, excluding scheduled or emergency maintenance periods. Service availability is defined as the total number of minutes in a month minus the total number of minutes of unscheduled downtime, divided by the total number of minutes in a month.

        i. Availability will be in relation to ECSO's network only. Any lack of connectivity as a result of external networks or connections outside the

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control and/or scope of the Elmore County IT Department are not to be considered when applying this definition.

d. Response Time – ECSO agrees to respond to and begin addressing any Critical Issue within one hour of notification by MHPD. Non-Critical Issues shall be responded to within four hours of notification.

   i. Critical Issue: An issue that severely impacts MHPD's operations, such as a complete service outage or significant degradation affecting more than 50% of MHPD users or the RMS and/or Evidence programs.

   ii. Non-Critical Issue: An issue that causes inconvenience but does not significantly impact MHPD operations.

e. Resolution Time – ECSO shall resolve Critical Issues within four hours and Non-Critical Issues within 24 hours, so long as it does not disrupt the reporting services to any prosecutorial entity. If additional time is required, ECSO must notify MHPD with an estimated resolution of time.

f. Motorola Flex Maintenance Agreements – Each agency will maintain and pay their own maintenance agreement plans with Motorola.

g. Support - ECSO shall offer reasonable and timely technical support to address any connectivity or other issues related to RMS, Evidence, and/or the backup agent installation and operation.

6. The ECSO Communications Center will receive and record facsimiles that come into the Communications Center. Any which are addressed to City personnel will be placed in the City inbox to be picked up by a City representative.

7. The ECSO will continue to monitor and assist the City's Citizens On Patrol (COP) volunteer program as it relates to Dispatch Services.

8. Non-emergency Dispatch Services include, but are not limited to, the following: in-person complaints at the ECSO or MHPD; concerns received via telephone by either agency; routine and emergency Police radio traffic; responses to requests for warrants, registration, driver's license checks, criminal backgrounds and other history (NCIC/IHOT/ILETS); keeping a record of routine traffic stops; recording Officers on/off-duty times; recording Officers actions and locations throughout their shift.

9. When the Communications Center gets busy, the on-duty ECO may request Officers use their MDT for initiating traffic stops as well as performing their own driver's license checks, registration checks, and the like. The Elmore County Sheriff will coordinate directly with the Mountain Home Chief of Police or their designee, prior to the implementation of any policy change.

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10. MHPD will be able to utilize the Primary, Secondary, Event, and Car-to-Car radio channels for communication. The City and County will share these channels with other emergency response agencies as necessary. If an Officer desires to switch to a channel other than Primary, they will first check with the on-duty ECO to ensure staffing and workload can support the change. Any equipment purchased by either agency for use in conjunction with communications on these channels will remain the sole property of the agency which originally purchased the items regardless of its use by other agencies on the shared channel.

11. The incident and manner of such services, standards of performance, and discipline of ECSO Communications Center personnel, as well as other matters incidental to the performance of such services, and control of personnel so employed by the ECSO, shall remain with the County.

12. The City shall provide its own two-way radio communications equipment and maintain that equipment compatibility such to allow the County ECOs to access the City's or the County's radio communications on the County network. This will allow Communications Center personnel to communicate directly with law enforcement, fire, and emergency medical personnel, and response vehicles.

13. In consideration of the County providing Dispatch Services for the City, the City shall pay the County the sum of ninety thousand dollars and 00/100s ($90,000.00) (labor and other costs) and an additional ten thousand dollars and 00/100s ($10,000.00) (ILETS percentage from Section 2), for a total of one hundred thousand dollars ($100,000.00) (the Fee). This Fee will cover Dispatch Services rendered for the period from October 1, 2026, to September 30, 2027 (and continuing through September 30, 2031). If, during the duration of the agreement, the costs of staffing or other additional actual costs to deliver Dispatch Services exceed the agreed upon sum of $90,000 annually, the Elmore County Sheriff may communicate and coordinate with the Chief of Police at the quarterly meetings (Section 15) to propose amendments to the terms of this section, in preparation for presentation to the governing bodies of both the City and the County ahead of the fiscal year budget cycle. Any such amendment must comply with Section 20 of this agreement.

    The Fee shall be paid annually in a single payment of $100,000.00; payment shall be made within 60 days of receipt of the invoice and each subsequent year for the duration of the agreement. Elmore County shall issue an invoice the City of Mountain Home for the Fee, and in the event of a mutual agreement to terminate this Agreement, the Fee shall be pro-rated accordingly.

    In addition, each February, the ILETS percentage fee from Section 2 shall be recalculated based on the prior year's data by ECSO. If the recalculated fee results in an additional amount exceeding ten thousand dollars and 00/100s ($10,000), that fee shall be added to the following year's agreement in addition to the Fee of one hundred thousand dollars ($100,000.00). In the event of a mutual agreement to terminate this Agreement, a separate

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invoice for any excess ILETS percentage fees shall be issued by Elmore County with payment due within 60 days.

14. The ECSO and MHPD also agree to the following, with reference to their employees:
    a. Any problems which may arise involving Officers or ECOs in their duties will be handled through the Sheriff and Chief of Police, or their designee, respectively.

    b. It shall be the responsibility of the Sheriff or Chief of Police to discipline their own employees and correct existing problems.

15. The parties agree to meet on a regular basis, including hosting meetings quarterly, to foster improved communication and collaboration. These meetings will address the Communications Center, the Center's workload, computer system compatibility, and other related issues, with the goal of enhancing efficiency, resolving challenges, and ensuring that all parties are aligned in their efforts to better serve the citizens.

16. The City shall save, indemnify, defend, and hold harmless the County and all its Officers, Agents, and employees from all claims whatsoever that might arise against the County, its Officers, Agents, or employees, by reason of any acts or failures to act undertaken by the City, its Officers, Agents, or employees pursuant to the terms of this Agreement. The County shall save, indemnify, defend, and hold harmless the City and all its Officers, Agents, and employees from all claims whatsoever that might arise against the City, its Officers, Agents, or employees, by reason of any acts or failures to act undertaken by the County, its Officers, Agents, or employees pursuant to the terms of this Agreement.

17. In the event either party hereto desires to terminate this Agreement prior to the expiration date with or without cause, such party may do so by giving two (2) years written notice to the other party to allow the other party to appropriately equip and budget for such changes to public safety services. Within one (1) year of the expiration of this agreement, the parties shall express its intention to renew for additional terms.

18. Should any provision, clause, sentence, or paragraph of this Agreement be held to be invalid, such invalidity shall not affect the other provisions or the application of the remaining provisions of this Agreement, which can be given effect without the invalid portions and within the intent of the parties.

19. This Agreement shall become effective on the Effective Date and shall end on, and including, September 30, 2031. The Agreement is intended to be renewed for an additional year at the end of its Effective Date upon a mutually executed written and signed agreement by the parties, and may or may not be executed, depending on timing, if one of the parties has opted to exercise their rights in Section 17 above.

20. This Agreement shall not be assigned, enlarged, modified, amended, or altered except in writing, signed by both of the parties hereto.

21. This Agreement contains the entire Agreement between the parties with respect to the subject

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matter hereof and supersedes all prior or contemporaneous oral and written agreements and understandings.

22. In the event any action is filed in relation to this Agreement the unsuccessful party in the action shall pay the successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful party's costs, expenses, and attorney's fees.

The Agreement was executed as of the Effective Date.

County:

By:_____
Albert Hofer, Chairperson

By:_____
Franklin L. Corbus, Commissioner

By:_____
Crystal Rodgers, Commissioner

ATTEST:

_____
Julie Kennedy, Elmore County Clerk

Elmore County Sheriff's Office:

_____
Mike Hollinshead, Elmore County Sheriff

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The City of Mountain Home:

By:_____
Rich Sykes, Mayor

ATTEST:

_____
Tiffany Belt, City Clerk

Mountain Home Police Chief

_____
Ty Larsen, Police Chief

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Cooperative Agreement Between Elmore County and the City of Mountain Home for Dispatch Services

This cooperative agreement between Elmore County and the City of Mountain Home for Dispatch Services (the Agreement) is made and entered into the _____ day of _____, 2026, by and between Elmore County (the County), a political subdivision of the State of Idaho, and the City of Mountain Home (the City), an Idaho municipal corporation.

Recitals:

A. The City and County have found it to be in the best interest of both parties to cooperate in the provision of Law Enforcement support services, including but not limited to the provision of the communication and dispatch of Police Department (MHPD) Officers for the City (Dispatch Services); and

B. The County is best suited to provide such Dispatch Services; and

C. The City desires to contract with the County for the performance of Dispatch Services; and

D. The County is agreeable to providing such Dispatch Services on the terms and conditions hereinafter set forth.

Agreements:

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, it is mutually agreed as follows:

1. Commencing on the effective date, the County agrees to provide Dispatch Services to the City which shall include, but not be limited to, Law Enforcement dispatch communications support services for the MHPD to the extent and in the manner set forth in this Agreement. Said services shall encompass duties and functions of the type directly related to, or incidental to, those duties and functions customarily rendered by the Elmore County Sheriff's Office (ECSO) Communications Division. The Dispatch Services shall include those related to, and incidental to, the field of public safety communications in the form of telephone, radio, and event history reports in data format.

2. The ECSO will provide the MHPD with ILETS inquiry services 24 hours a day/seven (7) days a week and will also provide ILETS entry services after normal MHPD business hours or any time their ILETS staff is unavailable. All printed documentation designated for MHPD will be put in a designated place for pick-up by MHPD staff, at which time the ECSO will no longer be responsible. The number of queries ran by MHPD through the CAD will be used to calculate a percentage of the total ILETS transactions for the prior calendar year. This percentage will then be applied to the ILETS usage fee and added to the calculations in section 13 below.

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3. The ECSO will provide Dispatch Services for the City on a 24 hour per day/seven (7) days a week basis during the term of this Agreement. Emergency Communications Officers (ECO) will receive calls for service and will dispatch City Officers at the time the call is received, or in a timely manner if all Officers are already on calls and cannot be disturbed. If an on-duty Officer cannot be reached the ECO will notify the Chief of Police or their designee, If an Officer is sent on a mutual aid call (agency assist) outside of city limits the Chief or their designee will also be notified as soon as practical. All calls for service will be entered into the Computer Aided Dispatch (CAD) software in use by the Communications Center. A copy of the event and/or recording of the corresponding phone call may be requested by the City. Digital copies will be provided whenever possible, otherwise a hard copy, paper, and CD respectively, will be provided by the County.

4. Access to reports and information shall remain open. Personnel needing information will contact the appropriate person in the agency for the required data. Each agency is solely responsible for the custody of its own records.

5. Motorola Flex Server – This section is in regard to MHPD's Records Management System (RMS), Evidence Management System (Evidence), and all other MHPD records and modules purchased directly by MHPD through Motorola that are stored on the Motorola Flex server housed at ECSO. This is to ensure that MHPD has constant and uninterrupted access to their data and records and pertains to issues that are not the responsibility or fault of Motorola.

    a. Backup Agent Installation – MHPD requires the installation and operation of a backup agent on the Motorola Flex server hosted by ECSO. The backup agent installed will be communicated to the Elmore County IT department, and any change of agent will require notification to both parties.

    b. Network Connectivity – ECSO shall provide and maintain a stable and secure network connection to the server, ensuring that the backup agent can reliably transmit data to MHPD's designated backup destination. The network connection must support the bandwidth and security requirements for MHPD's backup agent, RMS, Evidence, and all other modules to function correctly.

    c. Service Availability – ECSO guarantees a minimum service availability to the Motorola Flex server of 99.9% per calendar month, excluding scheduled or emergency maintenance periods. Service availability is defined as the total number of minutes in a month minus the total number of minutes of unscheduled downtime, divided by the total number of minutes in a month.

        i. Availability will be in relation to ECSO's network only. Any lack of connectivity as a result of external networks or connections outside the

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control and/or scope of the Elmore County IT Department are not to be considered when applying this definition.

d. Response Time – ECSO agrees to respond to and begin addressing any Critical Issue within one hour of notification by MHPD. Non-Critical Issues shall be responded to within four hours of notification.

   i. Critical Issue: An issue that severely impacts MHPD's operations, such as a complete service outage or significant degradation affecting more than 50% of MHPD users or the RMS and/or Evidence programs.

   ii. Non-Critical Issue: An issue that causes inconvenience but does not significantly impact MHPD operations.

e. Resolution Time – ECSO shall resolve Critical Issues within four hours and Non-Critical Issues within 24 hours, so long as it does not disrupt the reporting services to any prosecutorial entity. If additional time is required, ECSO must notify MHPD with an estimated resolution of time.

f. Motorola Flex Maintenance Agreements – Each agency will maintain and pay their own maintenance agreement plans with Motorola.

g. Support - ECSO shall offer reasonable and timely technical support to address any connectivity or other issues related to RMS, Evidence, and/or the backup agent installation and operation.

6. The ECSO Communications Center will receive and record facsimiles that come into the Communications Center. Any which are addressed to City personnel will be placed in the City inbox to be picked up by a City representative.

7. The ECSO will continue to monitor and assist the City's Citizens On Patrol (COP) volunteer program as it relates to Dispatch Services.

8. Non-emergency Dispatch Services include, but are not limited to, the following: in-person complaints at the ECSO or MHPD; concerns received via telephone by either agency; routine and emergency Police radio traffic; responses to requests for warrants, registration, driver's license checks, criminal backgrounds and other history (NCIC/IHOT/ILETS); keeping a record of routine traffic stops; recording Officers on/off-duty times; recording Officers actions and locations throughout their shift.

9. When the Communications Center gets busy, the on-duty ECO may request Officers use their MDT for initiating traffic stops as well as performing their own driver's license checks, registration checks, and the like. The Elmore County Sheriff will coordinate directly with the Mountain Home Chief of Police or their designee, prior to the implementation of any policy change.

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10. MHPD will be able to utilize the Primary, Secondary, Event, and Car-to-Car radio channels for communication. The City and County will share these channels with other emergency response agencies as necessary. If an Officer desires to switch to a channel other than Primary, they will first check with the on-duty ECO to ensure staffing and workload can support the change. Any equipment purchased by either agency for use in conjunction with communications on these channels will remain the sole property of the agency which originally purchased the items regardless of its use by other agencies on the shared channel.

11. The incident and manner of such services, standards of performance, and discipline of ECSO Communications Center personnel, as well as other matters incidental to the performance of such services, and control of personnel so employed by the ECSO, shall remain with the County.

12. The City shall provide its own two-way radio communications equipment and maintain that equipment compatibility such to ~~allow the County ECOs to~~ access the City's ~~or~~ and the County's radio communications on the County network. This will allow Communications Center personnel to communicate directly with law enforcement, fire, and emergency medical personnel, and response vehicles.

13. In consideration of the County providing Dispatch Services for the City, the City shall pay the County the sum of ninety thousand dollars and 00/100s ($90,000.00) (labor and other costs) and an additional ten thousand dollars and 00/100s ($10,000.00) (ILETS percentage from Section 2), ~~for a total of one hundred thousand dollars ($100,000.00) (the Fee).~~ This Fee will cover Dispatch Services rendered for the period from October 1, 2026, to September 30, 2027 ~~(and continuing through September 30, 2031).~~ ~~If, during the duration of the agreement, the costs of staffing or other additional actual costs to deliver Dispatch Services exceed the agreed upon sum of $90,000 annually, the Elmore County Sheriff may communicate and coordinate with the Chief of Police at the quarterly meetings (Section 15) to propose amendments to the terms of this section, in preparation for presentation to the governing bodies of both the City and the County ahead of the fiscal year budget cycle. Any such amendment must comply with Section 20 of this agreement.~~

Each subsequent fiscal year, the labor and other costs portion of the fee shall increase by Five Percent (5%) annually, continuing through September 30, 2031, as per the table below:

Fiscal Year	Annual Fee	Increase Amount
FY27	$90,000.00	
FY28	$94,500.00	$4,500.00
FY29	$99,225.00	$4,725.00
FY30	$104,186.25	$4,961.25
FY31	$109,395.56	$5,209.31

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The Fee shall be paid annually in a single payment ~~of $100,000.00~~ per the table above. Payment shall be made within 60 days of receipt of the invoice and each subsequent year for the duration of the agreement. Elmore County shall issue an invoice the City of Mountain Home for the Fee, and in the event of a mutual agreement to terminate this Agreement, the Fee shall be pro-rated accordingly.

In addition, each February, the ILETS percentage fee from Section 2 shall be recalculated based on the prior year's data by ECSO. If the recalculated fee results in an additional amount exceeding ten thousand dollars and 00/100s ($10,000), that fee shall be added to the following year's agreement. ~~in addition to the Fee of one hundred thousand dollars ($100,000.00)~~. In the event of a mutual agreement to terminate this Agreement, a separate invoice for any excess ILETS percentage fees shall be issued by Elmore County with payment due within 60 days.

14. The ECSO and MHPD also agree to the following, with reference to their employees:
    a. Any problems which may arise involving Officers or ECOs in their duties will be handled through the Sheriff and Chief of Police, or their designee, respectively.

    b. It shall be the responsibility of the Sheriff or Chief of Police to discipline their own employees and correct existing problems.

15. The parties agree to meet on a regular basis, including hosting meetings quarterly, to foster improved communication and collaboration. These meetings will address the Communications Center, the Center's workload, computer system compatibility, and other related issues, with the goal of enhancing efficiency, resolving challenges, and ensuring that all parties are aligned in their efforts to better serve the citizens.

16. The City shall save, indemnify, defend, and hold harmless the County and all its Officers, Agents, and employees from all claims whatsoever that might arise against the County, its Officers, Agents, or employees, by reason of any acts or failures to act undertaken by the City, its Officers, Agents, or employees pursuant to the terms of this Agreement. The County shall save, indemnify, defend, and hold harmless the City and all its Officers, Agents, and employees from all claims whatsoever that might arise against the City, its Officers, Agents, or employees, by reason of any acts or failures to act undertaken by the County, its Officers, Agents, or employees pursuant to the terms of this Agreement.

17. In the event either party hereto desires to terminate this Agreement prior to the expiration date with or without cause, such party may do so by giving two (2) years written notice to the other party to allow the other party to appropriately equip and budget for such changes to public safety services. Within one (1) year of the expiration of this agreement, the parties shall express its intention to renew for additional terms.

18. Should any provision, clause, sentence, or paragraph of this Agreement be held to be invalid, such invalidity shall not affect the other provisions or the application of the remaining provisions of this Agreement, which can be given effect without the invalid portions and within the intent of the parties.

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19. This Agreement shall become effective on the Effective Date and shall end on, and including, September 30, 2031. The Agreement is intended to be renewed for an additional year at the end of its Effective Date upon a mutually executed written and signed agreement by the parties, and may or may not be executed, depending on timing, if one of the parties has opted to exercise their rights in Section 17 above.

20. This Agreement shall not be assigned, enlarged, modified, amended, or altered except in writing, signed by both of the parties hereto.

21. This Agreement contains the entire Agreement between the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous oral and written agreements and understandings.

22. In the event any action is filed in relation to this Agreement the unsuccessful party in the action shall pay the successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful party's costs, expenses, and attorney's fees.

Version #2- 7/28/2026

The Agreement was executed as of the Effective Date.

County:

By:_____
Albert Hofer, Chairperson

By:_____
Franklin L. Corbus, Commissioner

By:_____
Crystal Rodgers, Commissioner

ATTEST:

_____
Julie Kennedy, Elmore County Clerk

Elmore County Sheriff's Office:

_____
Mike Hollinshead, Elmore County Sheriff

The City of Mountain Home:

By:_____
Rich Sykes, Mayor

ATTEST:

_____
Tiffany Belt, City Clerk

Mountain Home Police Chief

_____
Ty Larsen, Police Chief

Version #2- 7/28/2026

CITY OF MOUNTAIN HOME
ELMORE COUNTY, STATE OF IDAHO

RESOLUTION No. 22-2026R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN HOME:

- **Making findings; and**
- **Consenting to participate in a new proposed ambulance service district and dissolution of the Elmore County Ambulance District; and**
- **Directing the City Clerk; and**
- **Setting an Effective Date.**

Section 1. Findings: The City Council makes the following findings:

1.1 The Mayor and the City Council have been presented with the *Petition to Form an Ambulance Service District Pursuant to Idaho Code § 31-3911 and to Dissolve the Elmore County Ambulance District pursuant to Idaho Code Section 31-3908(1)(f).* A true and correct copy of this petition is attached hereto marked "Exhibit A" (the "Petition"); and

1.2 The City of Mountain Home is an incorporated city within the boundaries of the proposed ambulance service district as stated in the Petition; and

1.3 It is required by Idaho Code § 31-3911(2) that certified copies of all city council resolutions, by any incorporated city that lies within the proposed boundaries of the proposed ambulance service district consenting to participate in the ambulance service district, must be filed by the petitioners together with the Petition; and

1.4 The Mayor and the City Council find that it is in the best interests of the residents and persons found within the boundaries of the City, that the City Council support the Petition, and agree to participate in the proposed new ambulance service district as set forth in the Petition, and consent to the dissolution of the Elmore County Ambulance District subject to voter approval of the proposed new ambulance district.

NOW, THEREFORE, BE IT RESOLVED by the City Council as follows:

Section 2. Action:

2.1 The Mayor and City Council of the City of Mountain Home do hereby consent to participate in the proposed ambulance service district as stated in the Petition, and consent to the Board of County Commissioners dissolving the existing Elmore County Ambulance District; if the voters approve the formation of the new proposed Elmore County Ambulance EMS District.

Section 3. Directing the Clerk:

3.1 The Clerk is hereby directed to file this Resolution forthwith in the official records of this City; and to certify this resolution to the Petitioners of the Petition for filing with the Elmore County Clerk together with the Petition.

SECTION 4. Effective Date:

4.1 This resolution shall be in full force and effect after its passage and approval

PASSED BY THE CITY COUNCIL of the City of Mountain Home this ____ day of _____, 2026.

Signed:_____
Rich Sykes, *Mayor*

ATTEST:

I certify that the above Resolution was duly adopted by the City Council of the City of Mountain Home on the _____ day of _____, 2026 by the following vote:

Ayes: _____
Nos: _____
Absent: _____

By:_____
Tiffany Belt, *City Clerk*

EXHIBIT A

PETITIONER SIGNATURE LINES NOT INCLUDED FOR PURPOSES OF THIS EXHIBIT

CITY OF MOUNTAIN HOME

Certification of Resolution _____

STATE OF IDAHO)
: ss.
County of Elmore)

I certify that this is a true and correct copy of Resolution _____, an original record of the City of Mountain Home, in the possession of Tiffany Belt, City Clerk of the City of Mountain Home.

Dated: _____

_____
Signature of Notary Public

My commission expires:_____

[seal]

W:\Work\E\Elmore County Ambulance District 26832\Formation .001\Ambulance District Formation Documents\02- A City of Mountain Home Resolution - Agreeing to Participate in new Ambulance District -wfg 6.25.26.docx

city of Mountain Home
P.O. Box 10 • Mountain Home, ID 83647
www.mountain-home.us

July 22, 2026

Subject: CHEMS Response Unit – Opioid Settlement Funding Request

Meeting Date: July 28, 2026

City Councilmembers,

I am requesting the City Council's consideration of Elmore County's request for a contribution toward the purchase of a Community Health Emergency Medical Services (CHEMS) response unit. The unit will be utilized throughout the City of Mountain Home and Elmore County to support opioid abatement efforts by providing outreach, intervention, and connections to treatment and recovery services.

Attached for your review are Elmore County's request and the Idaho Opioid Settlement Allocation Agreement, which outlines the eligible use of these funds. As of the date of this memorandum, the City has an available balance of $94,573.86 in Account No. 01-415-86-30 (Idaho Opioid Settlement Funds).

The requested City contribution is $40,000.00, to be paid from the City's opioid settlement funds if approved by the Council. I respectfully request that you all approve this contribution of $40,000.00 from Account No. 01-415-86-30 (Idaho Opioid Settlement Funds) to Elmore County for the purchase of a CHEMS response unit, as presented.

Respectfully,

Mayor Rich Sykes

ELMORE AMBULANCE SERVICE
2259 E 8th N, Mountain Home, ID 83647
Phone: 208-580-0413 Fax: 208-580-9450

June 3, 2026

Request to use Opioid funds for purchase.

New vehicle for the use by CHEMS program in the daily duties of their program.

Per the Opioid Abatement strategies program item A line 5 and Item B line 7 we feel this is an approvable item for funding.
Review has been given by the County Prosecutor as well for approval.

2026 ½ ton 4wd, 4dr, short bed truck with the necessary accessories to be a useful response unit for primary use by the CHEMS program to include fiberglass shell, pull out tray, emergency lighting, identifying logos, radios, cradlepoint, tablet, mounts, and any other associated equipment.

Partial funding from County Opioid funds
Partial funding from City of MH Opioid funds

Total not to exceed 80,000.00

Thank you

Alan Roberts, Director
Elmore County Emergency Services
208-941-2423
aroberts@elmorecountyid.gov

IDAHO OPIOID SETTLEMENT INTRASTATE ALLOCATION AGREEMENT BETWEEN THE STATE OF IDAHO, HEALTH DISTRICTS, AND ELIGIBLE LOCAL GOVERNMENTS

The State, by and through the Attorney General, and the undersigned Participating Local Governments and Participating Health Districts, in consideration of the promises and the mutual covenants set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, enter into this Idaho Opioid Settlement Intrastate Allocation Agreement ("Agreement") and covenant and agree as follows:

General Principles

Capitalized terms not defined below have the meanings set forth in the Definitions section of this Agreement.

- The people of the State of Idaho and Idaho communities have been harmed by the opioid epidemic, which was caused by misconduct committed by certain entities within the Pharmaceutical Supply Chain.

- The State of Idaho, *ex rel.* Lawrence Wasden, Attorney General (the "State"), and certain Participating Local Governments are separately engaged in litigation seeking to hold the Pharmaceutical Supply Chain Participants accountable for the damage they caused.

- The State, Health Districts, and the Participating Local Governments share a common desire to abate and alleviate the impacts of the Pharmaceutical Supply Chain Participants' misconduct throughout the State of Idaho.

- Settlements resulting from the investigations and litigation with Johnson & Johnson, AmerisourceBergen, Cardinal Health, and McKesson have taken the form of National Settlement Agreements.

- This Agreement is intended to facilitate compliance by the State and by the Participating Local Governments with the terms of the National Settlement Agreements and, to the extent appropriate, with other settlements related to the opioid epidemic reached by both the State and Participating Local Governments.

- Idaho's share of settlement funds from the National Settlement Agreements will be maximized only if all Idaho Local Governments of a certain size participate in the settlements.

- The National Settlement Agreements will set a default allocation between each State and its political subdivisions unless they enter into a state-specific agreement regarding the distribution and use of settlement amounts (a "State-Subdivision Agreement"), and this Agreement is intended to serve as such a State-Subdivision Agreement under the National Settlement Agreements.

- The State and certain Participating Local Governments are also involved in ongoing litigation with other Pharmaceutical Supply Chain Participants and the aforementioned investigations and litigation have caused some Pharmaceutical Supply Chain Participants

to declare bankruptcy, and they may cause additional entities to declare bankruptcy in the future.

- This Agreement is also intended to serve as a State-Subdivision Agreement for future resolutions of claims through settlement or in bankruptcy court where both the State and Participating Local Governments have filed suit concerning alleged misconduct in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic and the resolution of such claims provide for payments (including payments through a trust) to both the State and Participating Local Governments and allow for the allocation between a state and its political subdivisions to be set through a state-specific agreement ("Future Resolutions"). This includes but is not limited to serving as a Statewide Abatement Agreement under the bankruptcy resolutions in *In re Purdue Pharma L.P., et. al.*, Case No. 19-23649 (RDD) (Bankr. S.D.N.Y.) and *In re Mallinckrodt PLC, et al.*, Case No. 20-12522 (JTD) (Bankr. D. Del.).

- The State is participating in litigation and investigations of certain other Pharmaceutical Supply Chain Participants for which Participating Local Governments are not involved and resolution of such claims are not subject to this Agreement.

A. Definitions

As used in this Agreement

1. The terms "Future Resolutions," "State," and "State-Subdivision Agreement" are defined under General Principles in this Agreement.

2. "Approved Purpose(s)" shall mean those uses identified in the agreed Opioid Abatement Strategies attached as Exhibit A.

3. "Governing Body" means (1) for a county, the board of county commissioners; (2) for a municipality, the city council; and (3) for a health district, the district board of health.

4. "Health Districts" shall mean the seven regional public health districts created pursuant to Title 39, Chapter 4, Idaho Code.

5. "Litigating Participating Local Governments" means the Participating Local Governments that filed an initial complaint in the Opioid Litigation by September 1, 2020.

6. "MDL Litigation" means the matter captioned *In re: National Prescription Opiate Litigation*, MDL 2804 (N.D. Ohio).

7. "National Settlement Agreements" means the national opioid settlement agreements dated July 21, 2021, with Settling Defendants Johnson & Johnson and Distributors AmerisourceBergen, Cardinal Health and McKesson as well as their subsidiaries, affiliates, officers, and directors named in the National Settlement Agreements, including all amendments thereto.

8. "Non-Litigating Participating Local Governments" means the Participating Local Governments who are not Litigating Participating Local Governments.

9. "Non-Participating Health District" means a Health District who is not a Participating Health District.

10. "Non-Participating Local Government" means a city or county who is not a Participating Local Government.

11. "Opioid Funds" shall mean monetary amounts obtained through the National Settlement Agreements and Future Resolutions as defined in this Agreement. Not included are funds paid to the State to resolve State claims against Pharmaceutical Supply Chain Participants for which Participating Local Governments were not a party or did not otherwise participate. Also not included are funds paid to Participating Local Governments solely to resolve Participating Local Governments' claims against Pharmaceutical Supply Chain Participants, not claims by the State.

12. "Opioid Litigation" means existing or potential legal claims against Pharmaceutical Supply Chain Participants seeking to hold them accountable for the damage caused by their misfeasance, nonfeasance, and malfeasance relating to the unlawful manufacture, marketing, promotion, distribution, or dispensing of prescription opioids.

13. "Participating Local Government" shall mean a county or city within the geographic boundaries of the State who participates in this Agreement and who participates in the National Settlement Agreements and/or Future Resolutions. A Local Government may be a Participating Local Government under the National Settlement Agreements and not for some or all Future Resolutions or vice versa if it does not choose to participate in the National Settlement Agreements or some or all Future Resolutions. Eligible local governments include: (1) all counties within the State of Idaho; and (2) cities within the State of Idaho who are either involved in Opioid Litigation or who have a population of over 10,000.[1] For the avoidance of doubt, a county or city must sign this Agreement to become a "Participating Local Government."

14. "Participating Health District" shall mean a Health District who agrees to participate in this Agreement and in the National Settlement Agreements and/or Future Resolutions. A Health District may be a Participating Health District under the National Settlement Agreements and not for some or all Future Resolutions or vice versa if it does not choose to participate in the National Settlement Agreements or some or all Future Resolutions. For the avoidance of doubt, a Health District must sign this Agreement to become a "Participating Health District."

15. "Parties" shall mean the State, Participating Health Districts, and Participating Local Governments.

16. "Pharmaceutical Supply Chain" shall mean the process and channels through which licit opioids are manufactured, marketed, promoted, distributed, or dispensed.

[1] All references to population in this Agreement shall refer to published U. S. Census Bureau population estimates as of July 1, 2019, released March 2020, and shall remain unchanged during the term of this Agreement. These estimates can currently be found at https://www.census.gov/data/datasets/time-series/demo/popest/2010s-counties-total.html.

17. "Pharmaceutical Supply Chain Participant" shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution, or dispensing of licit opioids.

18. "Public Health District Fund" means the fund established under Idaho Code § 39-422.

19. "State-Directed Opioid Settlement Fund" means the fund established under Idaho Code § 57-825.

B. Allocation of Settlement Proceeds

1. All Opioid Funds shall be divided with forty percent (40%) to the State ("State Share"); forty percent (40%) to the Participating Local Governments ("LG Share"); and twenty percent (20%) to the Participating Health Districts ("HD Share").[2]

2. All Opioid Funds, regardless of allocation, shall only be utilized for Approved Purposes included in Exhibit A. Compliance with this requirement shall be verified through reporting, as set out in Section D of this Agreement. The parties acknowledge that under the terms of the National Settlement Agreements there are certain allowed non-Opioid Remediation expenditures which require additional reporting under those agreements. Additionally, the parties acknowledge that under the National Settlement Agreements no less than eighty-five percent (85%) of the funds must be used for Opioid Remediation with at least seventy percent (70%) of funds used solely for future Opioid Remediation.

3. **Receipt and Distribution of the State Share**: Funds will be deposited into the State-Directed Opioid Settlement Fund after payment of attorney's fees and costs to the State's outside counsel as provided in Section C.

4. **Receipt and Distribution of the LG Share**: The LG Share shall be paid by check or wire transfer directly to the Participating Local Governments after payment of funds into the Idaho Attorney Fee Back-Stop Fund as provided in Section C.5. Each Participating Local Government will be allocated the percentage of the remaining LG Share as set forth in Exhibit B. Payments will be made directly to each Participating Local Government, and subject to the mechanisms for auditing and reporting set forth below to provide accountability and transparency to the public to verify appropriate use of the funds. Each Participating Local Government may elect to have its share reallocated to the Participating Health District within which it is located. Any funds allocated to a Non-Participating Local Government or to Participating Local Government that cannot be paid under the terms of this Agreement, the National Settlement Agreements, or a Future Resolution shall be allocated to the Participating Health District in which the Local Government is located. A county and some or all of its incorporated cities, in so far as all are Participating Local Governments, may enter into a separate intracounty allocation agreement to modify how the total funds available to said county and cities under Exhibit B are allocated amongst themselves. For the avoidance of doubt, a county or city must agree in writing in order to have its share reallocated under an intracounty allocation agreement. Such an agreement shall not modify any of the other terms or requirements of the National Settlements, Future Resolutions, or this Agreement.

[2] This Agreement assumes that any opioid settlement for Native American Tribes will be dealt with separately.

5. **Receipt and Distribution of the HD Share:** The HD Share shall be paid directly to the Public Health District Fund after payment of attorney's fees and costs to the State's outside counsel as provided in Section C. Funds would be allocated among each Participating Health District based on the aggregate of the percentages allocated to the Local Governments within each such Health District as determined pursuant to paragraph 4 above, and as set forth specifically in Exhibit C. These funds would also be subject to the mechanism for auditing and reporting set forth below to provide accountability and transparency to the public to verify appropriate use of the funds. Any funds allocated under Exhibit C to a Non-Participating Health District shall be allocated to the Participating Health Districts in proportion to the allocation set forth in Exhibit C. If any Participating Health District ceases to exist, the funds shall be allocated between the remaining Participating Health Districts as provided for in this paragraph. If all Participating Health Districts cease to exist, the HD Share will be split equally between the State Share and the LG Share.
6. The State, Participating Health Districts, and Participating Local Governments may coordinate for implementation of opioid remediation strategies. The Parties agree that collaboration promotes the effective use of Opioid Funds and that they will coordinate with trusted partners to collect and share information about successful regional and other high-impact strategies and opioid treatment programs.

C. Payment of Counsel and Opioid Litigation Expenses

1. The Parties recognize that the funds being shared under this agreement were obtained through significant effort by outside counsel retained by the State and Litigating Participating Local Governments in the Opioid Litigation.

2. The National Settlement Agreements provide for the payment of all or a portion of the attorney's fees and legal expenses owed by the State and Litigating Participating Local Governments to outside counsel retained for Opioid Litigation. To effectuate this the court in the MDL Litigation has established a common benefit fund to compensate attorneys for services rendered and expenses incurred that have benefitted plaintiffs generally in the litigation (the "Common Benefit Fund"). The Parties anticipate that Future Resolutions may also provide for the payment of all or a portion of attorney's fees and legal expenses.

3. If funds for attorney's fees and expenses under the National Settlement Agreements, Future Resolutions, and the Common Benefit Fund are insufficient to cover the attorney fee obligations of the State and Litigating Participating Local Governments (as modified by Judge Polster's August 6, 2021 Order in the MDL Litigation), the deficiencies will be covered as set forth in further detail below.

4. Deficiencies for outside counsel for the State shall be paid as follows:

    a. As a means of covering any deficiencies in payment for outside counsel retained by the State specifically for Opioid Litigation, five percent (5%) of the State Share and five percent (5%) of the HD Share from the National Settlements and Future Resolutions not exempt under Section C.7 shall be sent to outside counsel prior to payment to the State-Directed Opioid Settlement Fund and the Public Health

District Fund. No funds from the LG Share shall be used to pay attorney's fees for outside counsel for the State.

b. Outside counsel for the State shall maintain the funds in a separate trust account, not comingled with other funds. Outside counsel for the State shall make application to the Idaho Attorney General's Office for payments out of the trust account for a deficiency, meaning the difference between what their fee agreements would entitle them to (as limited by this Section) minus what they have already collected from attorney fee funds established under the National Settlement Agreements and Future Resolutions and the Common Benefit Fund.

c. Any remaining funds in the account in excess of the amounts needed to cover the deficiency in attorney's fees as provided in this Section shall revert back to the State Share and HD Share and shall be allocated as provided in Section B.

d. Outside counsel for the State shall make a report to the Idaho Attorney General's Office every two (2) years setting forth the balance of the trust account and any outstanding potential deficiencies in order for the Idaho Attorney General's Office to assess whether the trust fund is overfunded and funds should be reverted or underfunded and more funding should be provided.

5. Deficiencies for outside counsel for Litigating Participating Local Governments shall be paid as follows:

a. As a means of covering any deficiencies in payment for outside counsel retained by Participating Local Governments specifically for the Opioid Litigation, a supplemental Idaho Attorney Fee Back-Stop Fund shall be established.

b. The Idaho Attorney Fee Back-Stop Fund shall be funded by ten percent (10%) of the LG Share from the National Settlement Agreements and Future Resolutions not exempt under Section C.7. No funds from the State Share and HD Share shall be used to pay attorney's fees to counsel for the Litigating Participating Local Governments. If some or all of the Participating Local Governments believe that ten percent (10%) will not be sufficient to cover a deficiency in attorney's fees those Participating Local Governments can enter into an agreement to hold back an additional amount of up to two and one-half percent (2.5%) of the LG Share allocated to those Participating Local Governments under Exhibit B to be put into the Idaho Attorney Fee Back-Stop Fund. For the avoidance of doubt, no funds above the original ten percent (10%) shall be held back to fund the Idaho Attorney Fee Back-Stop Fund from the share allocated to a Participating Local Government under Exhibit B without their express written agreement, and in no circumstance may the overall amount withheld exceed tweleve and one-half percent (12.5%).

c. Payments out of the Idaho Attorney Fee Back-Stop Fund shall be determined by majority vote of a committee ("Idaho Attorney Fee Back-Stop Fund Committee") consisting of three members:

i. One (1) member appointed by the Litigating Participating Local Governments;

ii. One (1) member appointed by the Non-Litigating Participating Local Governments; and

iii. One (1) member jointly appointed by all of the other members listed above.

d. Outside counsel retained by Litigating Participating Local Governments may apply to the Idaho Attorney Fee Back-Stop Fund only for a deficiency, meaning the difference between what their fee agreements would entitle them to (as limited by this Section) minus what they have already collected from attorney fee funds established under the National Settlement Agreements and Future Resolutions and the Common Benefit Fund. For the avoidance of doubt, collectively, outside counsel for Litigating Participating Local Governments are limited to being paid, at most, and assuming adequate funds are available under the National Settlement Agreements, Future Resolutions, the Common Benefit Fund and the Idaho Attorney Fee Back-Stop Fund, attorney's fees totaling fifteen percent (15%) of the LG Share.

e. Any funds remaining in the Idaho Attorney Fee Back-Stop Fund in excess of the amounts needed to cover the deficiency in attorney's fees as provided in this Section shall revert back to the LG Share and shall be allocated as provided in Section B.

f. Applications for funds from the Idaho Attorney Fee Back-Stop Fund must be supported by an affidavit of the attorney setting forth the basis and method of computation for the attorney's fees request. The Idaho Attorney Fee Back-Stop Fund Committee may also request additional documentation to support an application.

g. The Idaho Attorney Fee Back-Stop Fund Committee shall meet at least once annually to review applications and determine whether to release and/or revert funds. Every two (2) years, the Idaho Attorney Fee Back-Stop Fund Committee shall assess the amount remaining in the fund to determine if it is overfunded or underfunded.

6. The Parties agree that should a Future Resolution not provide for any payment of attorney's fees, the parties will confer and in good faith consider an amendment to this Section to provide for additional funds.

7. This Section (Section C) shall not apply to settlements involving McKinsey or the bankruptcy proceedings *In re Purdue Pharma L.P., et. al.*, Case No. 19-23649 (RDD) (Bankr. S.D.N.Y.) and *In re Mallinckrodt PLC, et al.*, Case No. 20-12522 (JTD) (Bankr. D. Del) or other Future Resolutions in so far as the express terms limit the payment of attorney's fees and would not allow for the payment of attorney's fees from the State Share, LG Share, and HD Share.

D. Compliance Reporting and Accountability

1. Participating Health Districts, Participating Local Governments, and the State shall maintain, for a period of at least five (5) years, records of Opioid Fund expenditures and documents underlying those expenditures, so that it can be verified that funds are being or have been utilized in a manner consistent with the National Settlement Agreements, Future Resolutions, and this Agreement. During and after the term of this Agreement, the Attorney General shall have access to persons and records related to this Agreement and expenditures of Opioid Funds.

2. Opioid Funds can only be used for an Approved Purpose when the Governing Body of a Participating Local Government or Participating Health District includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Funds for that Approved Purpose during a specified period of time. The budget or resolution should: (1) indicate that it is an authorization for expenditure of Opioid Funds, (2) state the specific Approved Purpose the governing body intends to fund as identified in Exhibit A, and (3) state the amount dedicated to each Approved Purpose for a stated period of time.

3. Opioid Funds are subject to the financial audit requirements for Participating Local Governments and Participating Health Districts as provided under Idaho Law, and shall be separately accounted for in any such audit. If any such audit reveals an expenditure inconsistent with the terms of this Agreement, the Participating Local Government or Participating Health District shall immediately report the finding to the Idaho Attorney General.

4. For every fiscal year in which a Participating Local Government or Participating Health District receives, holds, or spends Opioid Funds, the Local Government or Health District must submit an annual financial report specifying the activities and amounts it has funded. The annual financial report shall be provided to the Idaho Attorney General by emailing the report to opioidsettlement@ag.idaho.gov within ninety (90) days of the last day of the state fiscal year covered by the report. Each annual financial report must include the following information: (1) the amount of Opioid Funds available at the beginning of the fiscal year; (2) the amount of Opioid Funds received during the fiscal year; (3) the amount of Opioid Funds disbursed or applied during the fiscal year, broken down by Approved Purposes set forth in Exhibit A; (4) the amount of Opioid Funds available at the end of the fiscal year. The annual financial reports provided to the Idaho Attorney General will be made publically available by publication on the Idaho Attorney General's website https://www.ag.idaho.gov/consumer-protection/opioid-settlement/ and be maintained on that webpage for a period not less than five (5) years. The Attorney General will also post annual reports of State expenditures of Opioid Funds on the Idaho Attorney General's website and maintain said reports on the webpage for a period not less than five (5) years.

5. If the National Settlement Agreements or any Future Resolutions require that a Participating Local Government or Participating Health District file, post, or provide a report or other document beyond those described in this Agreement, or if any Participating Local Government or Participating Health District communicates in writing

with any national administrator or other entity created or authorized by the National Settlement Agreements or any Future Resolutions regarding compliance with the National Settlement Agreement or Future Resolutions, the Participating Local Government or Participating Health District shall email a copy of any such report, document, or communication to the Idaho Attorney General at opioidsettlement@ag.idaho.gov.

6. Every Participating Local Government and Participating Health District shall make a good faith effort to comply with all of its reporting obligations under this Agreement. A Participating Local Government or Participating Health District that engages in a good faith effort to comply with its reporting obligations under Section D.7 and D.8 but fails in some way to report information in an accurate, timely, or complete manner shall be given an opportunity to remedy this failure within a reasonable time. A Participating Local Government or Participating Health District that does not engage in a good faith effort to comply with its reporting obligations under this Agreement, or that fails to remedy reporting issues within a reasonable time, may be subject to action for breach of contract. Notwithstanding anything to the contrary herein, a Participating Local Government or Participating Health District that is in substantial compliance with the reporting obligations in this Agreement shall not be considered in breach of this Agreement.

7. If it appears to the State that a Participating Local Government or Participating Health District is using or has used Opioid Funds for non-Approved Purposes, the State may on written request seek and obtain the documentation underlying the report(s) described in this Section (Section D), as applicable. The Participating Local Government or Participating Health District receiving such request shall have fourteen (14) days to provide the requested information. The State and the Participating Local Government or Participating Health District receiving such request may extend the time period for compliance with the request only upon mutual agreement.

8. Following a request made pursuant to D.7, if the State determines that a Participating Local Government or Health District spent any Opioid Funds on an expenditure inconsistent with the terms of this Agreement, the State shall send notice to the Participating Local Government or Participating Health District of such determination and allow sixty (60) days to cure the inconsistent expenditure through budget amendment or repayment. If a Participating Local Government or Participating Health District does not make the cure within sixty (60) days, the State may (i) reduce future Opioid Fund payments to that Participating Local Government or Participating Health District by an amount equal to the inconsistent expenditure; and (ii) to the extent the inconsistent expenditure is greater than the expected future stream of payments, initiate a process up to and including litigation to recover the overage. The State may recover any litigation expenses incurred to recover the funds. Any recovery or redistribution shall be distributed consistent with Section B.4 above.

E. Other Terms

1. This Agreement shall become effective at the time a sufficient number of local governments have joined the Agreement to qualify this Agreement as a State-Subdivision

Agreement under the National Settlement Agreements or any Future Resolutions. If this Agreement does not thereby qualify as a State-Subdivision Agreement, this Agreement will have no effect. Once effective, this Agreement will remain in effect until at least one (1) year after the last date on which any Opioid Funds are spent by Participating Local Governments and Participating Health Districts pursuant to the National Settlement Agreements and any Future Resolutions.

2. The Parties agree to make such amendments as necessary to implement the intent of this agreement. After this Agreement becomes effective, amendments may only be made to this Agreement if approved in writing by the Attorney General and at least two-thirds of the Participating Local Governments and Participating Health Districts.

3. This Agreement shall be governed by and construed under the laws of the State of Idaho using Idaho law. Any action related to the provisions of this Agreement, except as otherwise provided in the National Settlement Agreements or Future Resolutions, must be adjudicated by the Idaho state courts of Ada County in the State of Idaho.

4. This Agreement does not supersede or alter the terms of the National Settlement Agreements or any Future Resolutions except to the extent those terms allow for a State-Subdivision Agreement to do so.

5. If any part of this Agreement is declared invalid or becomes inoperative for any reason, such invalidity or failure shall not affect the validity and enforceability of any other provision.

6. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall be considered one and the same agreement. A signature transmitted by facsimile or electronic image shall be deemed an original signature for purposes of executing this Agreement.

7. Each person signing this Agreement represents that he or she is fully authorized to enter into the terms and conditions of, and to execute, this Agreement on behalf of the named governmental entity, and that all necessary approvals and conditions precedent to his or her execution have been satisfied.

FOR THE STATE OF IDAHO

LAWRENCE G WASDEN
ATTORNEY GENERAL
STATE OF DAHO

DATE: October 25, 2021

[Other Signature Pages to Follow]

Exhibit A
Approved Opioid Abatement Strategies

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following[1]:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.

2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions

3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.

4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.

5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.

6. Treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.

7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

[1] As used in this Exhibit A, words like "expand," "fund," "provide" or the like shall not indicate a preference for new or existing programs. Priorities will be established through the mechanisms described in the Public Creditor Trust Distribution Procedures.

8. Training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.

9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.

10. Fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.

11. Scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD or mental health conditions, including but not limited to training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.

12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.

13. Dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.

14. Development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.

2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.

3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved mediation with other support services.

5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.

6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.

7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.

8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.

9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.

10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.

11. Training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.

12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.

14. Create and/or support recovery high schools.

15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)

Provide connections to care for people who have – or at risk of developing – OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

Exhibit A
Approved Opioid Abatement Strategies

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.

2. Fund Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.

3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.

4. Purchase automated versions of SBIRT and support ongoing costs of the technology.

5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.

6. Training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.

7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.

8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.

9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.

10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.

11. Expand warm hand-off services to transition to recovery services.

12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.

13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.

15. Engage non-profits and the faith community as a system to support outreach for treatment.

16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:

    1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);

    2. Active outreach strategies such as the Drug Abuse Response Team (DART) model;

    3. "Naloxone Plus" strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;

    4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model;

    5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or

    6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.

2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.

3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.

5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.

7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (NAS), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.

2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.

3. Training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.

4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.

6. Child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.

7. Enhanced family supports and child care services for parents with OUD and any co-occurring SUD/MH conditions.

8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.

9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including but not limited to parent skills training.

10. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Fund medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).

2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.

3. Continuing Medical Education (CME) on appropriate prescribing of opioids.

4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.

5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:

1. Increase the number of prescribers using PDMPs;

2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or

3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.

6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.

7. Increase electronic prescribing to prevent diversion or forgery.

8. Educate Dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Fund media campaigns to prevent opioid misuse.

2. Corrective advertising or affirmative public education campaigns based on evidence.

3. Public education relating to drug disposal.

4. Drug take-back disposal or destruction programs.

5. Fund community anti-drug coalitions that engage in drug prevention efforts.

6. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).

7. Engage non-profits and faith-based communities as systems to support prevention.

8. Fund evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school

employees, school athletic programs, parent-teacher and student associations, and others.

9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.

10. Create of support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.

11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.

12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.

2. Public health entities providing free naloxone to anyone in the community.

3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.

4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.

5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.

6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.

8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.

9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.

10. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.

11. Support mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.

12. Provide training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.

13. Support screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. I. FIRST RESPONDERS

In addition to items in section C, D and H relating to first responders, support the following:

1. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid-

or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.

3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.

2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.

2. Research non-opioid treatment of chronic pain.

3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.

5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.

6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).

7. Epidemiological surveillance of OUD-related behaviors in critical populations including individuals entering the criminal justice system, including but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (ADAM) system.

8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.

9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

EXHIBIT B
ALLOCATION OF LOCAL GOVERNMENT SHARE

Local Government	Percentage of Local Government Share
Ada County, Idaho	13.2776278333%
Adams County, Idaho	0.1446831902%
Ammon City, Idaho	0.0812916024%
Bannock County, Idaho	3.0595589832%
Bear Lake County, Idaho	0.6082712041%
Benewah County, Idaho	0.6526829809%
Bingham County, Idaho	1.6421270812%
Blackfoot City, Idaho	0.6283857401%
Blaine County, Idaho	0.9137717551%
Boise City, Idaho	12.7586409110%
Boise County, Idaho	0.3309644652%
Bonner County, Idaho	2.5987361786%
Bonneville County, Idaho	3.7761253875%
Boundary County, Idaho	0.8788284447%
Burley City, Idaho	0.4485975363%
Butte County, Idaho	0.1839745518%
Caldwell City, Idaho	1.1958553249%
Camas County, Idaho	0.0422073443%
Canyon County, Idaho	5.0120113688%
Caribou County, Idaho	0.4396183832%
Cassia County, Idaho	0.7270235866%
Chubbuck City, Idaho	0.4841935447%
Clark County, Idaho	0.0420924425%
Clearwater County, Idaho	0.4890418390%
Coeur D'Alene City, Idaho	2.7593778237%
Custer County, Idaho	0.2133243878%
Eagle City, Idaho	0.1711876661%
Elmore County, Idaho	0.8899512165%
Franklin County, Idaho	0.5753624958%
Fremont County, Idaho	0.5716071696%
Garden City, Idaho	0.5582782838%
Gem County, Idaho	1.3784025725%
Gooding County, Idaho	0.6966472013%
Hayden City, Idaho	0.0047132146%
Idaho County, Idaho	0.8474305547%
Idaho Falls City, Idaho	3.8875027578%
Jefferson County, Idaho	0.9842670749%
Jerome City, Idaho	0.4169017424%
Jerome County, Idaho	0.6223444291%
Kootenai County, Idaho	5.6394798565%
Kuna City, Idaho	0.1849461724%

Local Government	Percentage of Local Government Share
Latah County, Idaho	1.2943861166%
Lemhi County, Idaho	0.4880814284%
Lewis County, Idaho	0.2882543555%
Lewiston City, Idaho	2.0176549375%
Lincoln County, Idaho	0.1930184422%
Madison County, Idaho	1.2748404845%
Meridian City, Idaho	2.4045650754%
Minidoka County, Idaho	0.9140620922%
Moscow City, Idaho	0.6590552650%
Mountain Home City, Idaho	0.5706694591%
Nampa City, Idaho	3.3274647954%
Nez Perce County, Idaho	1.2765833482%
Oneida County, Idaho	0.2371656647%
Owyhee County, Idaho	0.5554298409%
Payette County, Idaho	1.2750728102%
Pocatello City, Idaho	2.9494898116%
Post Falls City, Idaho	0.6781328826%
Power County, Idaho	0.3505171035%
Preston City, Idaho	0.1496220047%
Rexburg City, Idaho	0.1336231941%
Shoshone County, Idaho	1.2841091340%
Star City, Idaho	0.0001322772%
Teton County, Idaho	0.4258195211%
Twin Falls City, Idaho	1.8245765222%
Twin Falls County, Idaho	3.3104301873%
Valley County, Idaho	0.8074710814%
Washington County, Idaho	0.4917358652%

EXHIBIT C
ALLOCATION OF HEALTH DISTRICT SHARE

Health District	Percentage of Health District Share
District 1 (Panhandle)	14.50%
District 2 (North Central)	6.87%
District 3 (Southwest)	13.38%
District 4 (Central)	31.95%
District 5 (South Central)	10.11%
District 6 (Southeastern)	11.31%
District 7 (Eastern)	11.88%

IDAHO OPIOID SETTLEMENT INTRASTATE ALLOCATION AGREEMENT BETWEEN THE STATE OF IDAHO, HEALTH DISTRICTS, AND ELIGIBLE LOCAL GOVERNMENTS

SIGN-ON

By signing below I represent that I am fully authorized to enter into the Idaho Opioid Settlement Allocation Agreement on behalf on the named governmental entity, and that all necessary approvals and conditions precedent to my execution have been satisfied.

Signature: _____

Name: Rich Sykes

Title: Mayor

Governmental Entity: City of Mountain Home

Date: 12/3/21

VOLUNTARY REALLOCATION

[DO NOT FILL OUT UNLESS YOUR GOVERNMENT HAS SIGNED ON ABOVE AND WISHES TO VOLUNTARILY REALLOCATE ITS SHARE OF FUNDS TO ITS REGIONAL PUBLIC HEALTH DISTRICT]

By signing below I represent that the named governmental entity does not wish to receive the funds allocated to it under the Idaho Opioid Settlement Allocation Agreement and has authorized that its share of funds instead be allocated to the following regional public health district established under Title 39, Chapter 4, Idaho Code.

Name of Public Health District: _____

Signature: _____

Name: _____

Title: _____

Governmental Entity: _____

Date: _____

STATE OF IDAHO

OFFICE OF THE ATTORNEY GENERAL

LAWRENCE G. WASDEN

October 25, 2021

Dear Mayor and City Council:

On or around September 13, 2021, you received a letter from me regarding the nationwide opioid settlements with Johnson & Johnson and three major opioid distributors, AmerisourceBergen, Cardinal Health and McKesson, asking you to join the State in participating in those settlements.

I am writing now to inform you that the State has drafted a proposed intrastate allocation agreement, with input from legal counsel, for some local governments who are participating in the opioid litigation. If enough local governments agree, this agreement will govern how funds from the nationwide settlements and other opioid-claim resolutions will be split between the State and local governments. I believe this allocation agreement provides a better framework for distributing funds within the State than the default provisions in the nationwide settlement and other pending opioid-claim resolutions, and I ask you to join the State in signing this agreement.

Attached is a copy of the allocation agreement, a sign-on form, and fact sheet summarizing the agreement. If your city wishes to sign on to the allocation agreement, please send an executed sign-on form to opioidsettlement@ag.idaho.gov by **December 3, 2021**.

Sincerely,

LAWRENCE G. WASDEN
Attorney General

LGW

Attachments

P.O. Box 83720, Boise, Idaho 83720-0010
Telephone: (208) 334-2400, FAX: (208) 854-8071
Located at 700 W. Jefferson Street, Suite 210

STATE OF IDAHO
OFFICE OF THE ATTORNEY GENERAL
LAWRENCE G. WASDEN

FACT SHEET

IDAHO OPIOID SETTLEMENT INTRASTATE ALLOCATION AGREEMENT

The Attorney General of the State of Idaho has joined nationwide settlements resolving opioid-related claims with Johnson & Johnson and three major opioid distributors. These nationwide settlements and other pending opioid-claim resolutions allow the State and participating local governments to enter into an agreement to govern how settlement funds will be allocated within the State. The Attorney General's Office has drafted a proposed Idaho Opioid Settlement Intrastate Allocation Agreement ("Agreement") with some input from local governments involved in the opioid litigation. The purpose of this document is to summarize the primary terms of the Agreement and to anticipate questions that you may have.

What Opioid Settlements Does the Agreement Apply to?

The Agreement is intended to govern the distribution of settlement funds obtained through the nationwide settlements with Johnson & Johnson and three major opioid distributors (Cardinal Health, Inc., McKesson Corp., and AmerisourceBergen Corp.) ("Nationwide Settlements"), the Purdue Pharma L.P. ("Purdue") bankruptcy, the Mallinckrodt PLC ("Mallinckrodt") bankruptcy, and any additional settlements relating to opioid litigation that involve both the State and Idaho local governments and that allow for an allocation agreement.

How Are Settlement Funds Split Between the State and Local Governments Under the Agreement?

The Agreement provides that settlement funds will be split with forty percent (40%) to the State, forty percent (40%) to participating local governments, and twenty percent (20%) to participating regional public health districts. The funds allocated to local governments will be allocated among participating counties and cities based on certain opioid metrics, as provided in Exhibit B to the Agreement. The funds allocated to the regional health districts will be allocated among participating health districts in proportion to the allocation of funds to the counties and cities within each health district's boundaries, as provided in Exhibit C to the Agreement. The Agreement also provides for funds taken from each of the above shares to compensate attorneys who have been hired by the State and local governments involved in the opioid litigation that have put in significant effort to obtain these settlement funds.

How Can a Local Government Calculate How Much Money It Will Receive Under the Agreement?

Assuming all eligible cities and counties participate in the Nationwide Settlements and the State receives the full $120 million over 18 years, a city or county can estimate the total funds it would receive by calculating the local government share, taking forty percent (40%) of $120 million ($48 million), and then multiplying that amount by the percentage assigned to the city or county in Exhibit B to the Agreement. For example, if Exhibit B shows that County A would receive 10%, that county would receive 10% of the Local Government share (estimated $48 million), totaling an estimated $4.8 million. It is important to emphasize that each local government's share will be less if there is less than full participation from eligible cities and counties in the Nationwide Settlements. The State and local governments must come together and participate in these Nationwide Settlements to maximize the benefit for the citizens of the State.

How Can Local Governments Spend Funds Allocated Under the Agreement?

The funds allocated under the Agreement must be spent on approved opioid-abatement activities as set forth in Exhibit A to the Agreement. These approved activities include strategies, programming, and services used to expand the availability of treatment for individuals impacted by Opioid Use Disorder or co-occurring Substance Use Disorder or Mental Health conditions. The approved activities listed in Exhibit A

were developed nationally, consulting with public health officials in multiples states, experts for the states and subdivisions, and officials within the United States Department of Health and Human Services. This limitation on use of funds is also required under the Nationwide Settlements and the pending Purdue and Mallinckrodt bankruptcy plans. The Agreement includes requirements for annual reporting of spending of opioid settlement funds and other provisions to ensure compliance with this spending limitation.

Who is Eligible to Sign-On to the Agreement?

All counties and cities who are eligible to participate in the Nationwide Settlements are eligible to sign on to and receive funds under the Agreement. This includes: (1) all counties; (2) cities who currently have pending claims against Johnson & Johnson and the three distributors; and (3) all other cities with a population of 10,000 or greater. A list of eligible counties and cities can be found at https://www.ag.idaho.gov/consumer-protection/opioid-settlement/. Additionally, the seven regional public health districts established under Title 39, Chapter 4, Idaho Code are eligible to sign on and receive funds under the Agreement.

What Happens if a Local Government Does Not Sign on to the Agreement?

Under the Nationwide Settlements and the pending Purdue and Mallinckrodt bankruptcy plans, an intrastate allocation agreement must be signed by the State and local governments whose aggregate populations either: (1) total more than sixty percent (60%) of the population; or (2) total more than fifty percent (50%) of the population and include fifteen percent (15%) of counties within the State. If this threshold is not met, the allocation agreement is not effective and the default allocation terms of the Nationwide Settlements and the pending Purdue and Mallinckrodt bankruptcy plans will govern distribution of funds within the State. If the above threshold is met and a local government does not sign on, it will not be entitled to receive funds under the terms of the Agreement.

What if a Local Government Does Not Want to Administer Opioid Settlement Funds?

The sign-on form for the Agreement allows for a local government to sign on to the Agreement but have its share of funds under the Agreement reallocated to its regional public health district. This allows for the local government to participate in the Nationwide Settlements, which increases the overall amount of money available to distribute in Idaho, and to sign on to the Allocation Agreement and have its participation counted toward the minimum participation threshold, but not have to directly administer funds. The decision to reallocate is completely voluntary and solely within the discretion of the local government.

How do the Allocation Terms in the Agreement Compare to the Default Allocations Under the Nationwide Settlements and the Purdue and Mallinckrodt Bankruptcy Plans?

The Idaho Attorney General's Office believes the Agreement provides for more consistent and better terms than the default allocation methods. The Nationwide Settlements provide for different allocation methods than the Purdue and Mallinckrodt bankruptcy plans. Under the Nationwide Settlements' defaults, settlement funds allocated to Idaho would be split with fifteen percent (15%) to the State, fifteen percent (15%) to participating local governments, and seventy percent (70%) to a trust fund. The trust fund would be managed by a committee including both local and State representatives and used to fund opioid abatement programs, with the ultimate spending authority being held by the State. Under the Purdue and Mallinckrodt bankruptcy plans, seventy percent (70%) of the funds are to be split regionally based on regions designated by the State, with only local governments with a population of more than 400,000 directly receiving funds. The remaining thirty percent (30%) is allocated to the State. Future settlements may contain completely different default allocation methods. Under the Agreement, local governments will receive more direct funds and there will be a lower administrative burden by having a consistent distribution method across settlements.

How Can I Learn More About the Agreement?

More information is available at https://www.ag.idaho.gov/consumer-protection/opioid-settlement/.

If you have further questions, you may also contact the Consumer Protection Division of the Idaho Attorney General's Office at **(208)-334-2424 or opioidsettlement@ag.idaho.gov**

IDAHO OPIOID SETTLEMENT INTRASTATE ALLOCATION AGREEMENT BETWEEN THE STATE OF IDAHO, HEALTH DISTRICTS, AND ELIGIBLE LOCAL GOVERNMENTS

SIGN-ON

By signing below I represent that I am fully authorized to enter into the Idaho Opioid Settlement Allocation Agreement on behalf on the named governmental entity, and that all necessary approvals and conditions precedent to my execution have been satisfied.

Signature: _____

Name: _____

Title: _____

Governmental Entity: _____

Date: _____

VOLUNTARY REALLOCATION

[DO NOT FILL OUT UNLESS YOUR GOVERNMENT HAS SIGNED ON ABOVE AND WISHES TO VOLUNTARILY REALLOCATE ITS SHARE OF FUNDS TO ITS REGIONAL PUBLIC HEALTH DISTRICT]

By signing below I represent that the named governmental entity does not wish to receive the funds allocated to it under the Idaho Opioid Settlement Allocation Agreement and has authorized that its share of funds instead be allocated to the following regional public health district established under Title 39, Chapter 4, Idaho Code.

Name of Public Health District: _____

Signature: _____

Name: _____

Title: _____

Governmental Entity: _____

Date: _____

DocuSign Envelope ID: 37CCA348-306D-4690-B173-F9A786EE8023

PARTICIPATION INSTRUCTIONS

Thank you for registering your subdivision on the national settlement website and for considering participating in the proposed Settlement Agreement with Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (collectively "Janssen"). This virtual envelope contains a Participation Form including a release of claims. The Participation Form in this envelope must be executed, without alteration, and submitted in order for your subdivision to be considered potentially "participating."

The sign-on period for subdivisions ends on January 2, 2022. On or after that date, the states (in consultation with the subdivisions) and the Settling Distributors will determine whether the subdivision participation rate is sufficient for the settlement to move forward. If the deal moves forward, your release will become effective. If it does not, it will not.

As a reminder, if you have not already started your review of the settlement documentation, detailed information about the Settlements may be found at: https://nationalopioidsettlement.com/. This national settlement website also includes links to information about how the Settlements are being implemented in your state and how settlement funds will be allocated within your state, including information about, and links to, any applicable allocation agreement or legislation. This website will be supplemented as additional documents are created. If you have questions, please contact your counsel (if you have counsel on opioids matters) or the Idaho Attorney General's Office at opioidsettlement@ag.idaho.gov.

DocuSign Envelope ID: 37CCA348-306D-4690-B173-F9A786EE8023

Settlement Participation Form

Governmental Entity: Mountain Home city		State: ID
Authorized Signatory: Mayor Rich Sykes		
Address 1: 160 s 3rd east		
Address 2:		
City, State, Zip: Mountain Home	Idaho	83647
Phone: 2085872104		
Email: mayor@mountain-home.us		

The governmental entity identified above ("Governmental Entity"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated July 21, 2021 ("Janssen Settlement"), and acting through the undersigned authorized official, hereby elects to participate in the Janssen Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Janssen Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Janssen Settlement and become a Participating Subdivision as provided therein.

2. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed.

3. The Governmental Entity agrees to the terms of the Janssen Settlement pertaining to Subdivisions as defined therein.

4. By agreeing to the terms of the Janssen Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.

5. The Governmental Entity agrees to use any monies it receives through the Janssen Settlement solely for the purposes provided therein.

6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Janssen Settlement.

7. The Governmental Entity has the right to enforce the Janssen Settlement as provided therein.

8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Janssen Settlement, including but not limited to all provisions of Section IV (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Janssen Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Janssen Settlement shall be a complete bar to any Released Claim.

9. In connection with the releases provided for in the Janssen Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

> **General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Janssen Settlement.

10. Nothing herein is intended to modify in any way the terms of the Janssen Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Janssen Settlement in any respect, the Janssen Settlement controls.

I swear under penalty of perjury that I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: DocuSigned by: Rich Sykes 83A8271CC951441...

Name: Rich Sykes

Title: Mayor

Date: 11/19/2021

P.O. Box 10 ● Mountain Home, ID 83647
www.mountain-home.us

July 22, 2026

Subject: Request for Proposals – Desert Canyon Golf Course Operation and Management

Meeting Date: July 28, 2026

Mayor and Council,

Attached for your review are the current draft versions of the Request for Proposals (RFP) for the operation and management of Desert Canyon Golf Course.

At this time, there are three draft versions for consideration:

- A draft prepared by Councilman McCarthy;
- A draft prepared by Mayor Sykes; and
- Additional proposed language submitted by the City Clerk's Office for possible inclusion in the RFP.

These drafts are being provided for your review and discussion. Staff is requesting Council direction regarding the preferred content and any revisions prior to finalizing and issuing the RFP.

Please review the attached drafts before the upcoming discussion so that any desired changes can be incorporated into the final document.

Thank you.

Tiffany Belt
City Clerk

REQUEST FOR PROPOSALS (RFP)
Golf Course Management and Operations Services
City of Mountain Home, Idaho
Issue Date: TBD
Proposal Due Date: TBD

1. Introduction

The City of Mountain Home, Idaho ("City") is soliciting proposals from qualified and experienced golf course management firms to provide comprehensive management, operation, maintenance, marketing, and financial administration of the City's municipal golf course.

The City seeks an experienced operator that can deliver exceptional customer service, maintain high-quality playing conditions, increase rounds and revenues, and reduce the City's annual operating costs while preserving the golf course as an important community asset.

The successful proposer will demonstrate financial stability, operational expertise, and a proven record of successfully managing public golf facilities.

2. Background

The municipal golf course is owned by the City of Mountain Home and serves residents, visitors, leagues, tournaments, youth golf programs, and community organizations.

The City intends to retain ownership of the golf course while contracting with a qualified private operator responsible for all day-to-day operations.

3. Objectives

The City's objectives include:

- Reduce all annual operating costs.
- Improve financial sustainability.
- Maintain or improve course conditions.
- Increase rounds of golf and customer satisfaction.
- Expand tournaments, leagues, instructional programs, and community use.
- Improve marketing and customer engagement.
- Protect the City's long-term investment in the golf course.
- Maintain affordable public access.

4. Contract Term

The proposed contract shall be for an initial term of three (3) years with two optional one-year extensions, for a maximum contract term of five (5) years, subject to satisfactory performance and City approval.

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5. Scope of Services

The selected contractor shall provide complete management and operation of the golf course including, but not limited to:

A. Golf Operations

- Daily golf operations
- Tee sheet management
- Customer service
- Reservations
- Tournament administration
- League management
- Point-of-sale systems
- Merchandise sales
- Cart fleet management
- Driving range operations
- Practice facilities

B. Golf Course Maintenance

Provide all labor, supervision, equipment, and materials necessary for:

- Greens maintenance
- Fairway maintenance
- Tee maintenance
- Rough mowing
- Irrigation management
- Fertilization
- Pest management
- Weed control
- Tree maintenance
- Bunker maintenance
- Cart path maintenance
- Landscape maintenance
- Snow removal as applicable

Maintenance standards shall meet or exceed recognized municipal golf course best practices.

C. Personnel

The contractor shall recruit, hire, supervise, train, compensate, and manage all employees required for operation of the facility.

Responsibilities include:

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- General Manager
- Golf Professionals
- Maintenance Superintendent
- Grounds staff
- Pro shop staff
- Seasonal employees
- Food and beverage personnel (if applicable)

D. Financial Management

The contractor shall:

- Collect all revenues.
- Maintain accurate financial records.
- Provide monthly financial reports.
- Provide annual operating budgets.
- Manage purchasing.
- Control operating expenses.
- Maintain inventory controls.

E. Marketing

Develop and implement marketing initiatives including:

- Website management
- Social media
- Tournament promotion
- Corporate outings
- Membership growth
- Junior golf
- Women's golf
- Community events
- Advertising
- Sponsorship opportunities

F. Capital Planning

Provide annual recommendations regarding:

- Equipment replacement
- Irrigation improvements
- Clubhouse improvements
- Maintenance equipment
- Cart fleet replacement
- Capital improvements

6. Performance Expectations

The City expects the contractor to:

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- Maintain excellent playing conditions.
- Increase annual rounds.
- Increase customer satisfaction.
- Maintain positive community relationships.
- Reduce annual operating costs.
- Improve operational efficiency.
- Maintain safe facilities.
- Protect City assets.

7. Minimum Qualifications

Proposers shall demonstrate:

- Minimum five years managing public golf facilities.
- Experience with municipal golf operations.
- Financial stability.
- Experienced management personnel.
- Positive references.
- Ability to provide required insurance.
- Ability to obtain required Idaho business licenses.

8. Proposal Requirements

Each proposal shall include:

Company Information

- Company history
- Ownership structure
- Years in business
- Office locations

Experience

Provide descriptions of similar municipal golf facilities currently or previously managed.

Include:
Facility size
Annual rounds
Contract duration
Client references

Management Team

- Identify proposed:
- General Manager
- Golf Superintendent
- Regional Manager

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- Executive leadership

Include resumes.

Operations Plan
Describe:

- Staffing
- Maintenance program
- Customer service
- Marketing
- Equipment management
- Safety program
- Technology systems

Financial Proposal
Provide:

- Proposed management fee
- Revenue sharing (if applicable)
- Operating assumptions
- Budget projections
- Cost savings opportunities

Transition Plan
Describe the first 90 days including:

- Employee transition
- Operational startup
- Equipment inspection
- Financial controls
- Customer communication

9. Evaluation Criteria

Proposals may be evaluated using the following criteria:

Criteria	Points
Relevant Experience	25
Qualifications of Management Team	20
Operations Plan	20
Financial Proposal	20
References	10
Interview (if conducted)	5

Total Possible Points: 100

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10. Insurance Requirements

The successful contractor shall provide evidence of:

- Commercial General Liability
- Workers Compensation
- Automobile Liability
- Professional Liability (if applicable)
- Umbrella Liability

Coverage limits shall be established by the City prior to contract execution.

11. Reporting Requirements

The contractor shall submit monthly reports including:

- Financial statements
- Revenue summary
- Expense summary
- Rounds played
- Membership statistics
- Maintenance activities
- Capital improvements
- Marketing activities
- Customer complaints
- Safety incidents

12. Proposal Submission

Proposals shall include:

- Cover letter
- Technical proposal
- Financial proposal
- References
- Required certifications
- Insurance information

Late proposals may not be considered.

13. Reservation of Rights

The City reserves the right to:

- Reject any or all proposals.
- Waive informalities.
- Request additional information.
- Conduct interviews.
- Negotiate with one or more proposers.
- Cancel the solicitation at any time.
- Award the contract in the City's best interest.

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14. Contact Information

City of Mountain Home
Attn: City Clerk- Tiffany Belt
160 South 3rd East
Mountain Home, Idaho 83647
Phone: (208) 587-2104
Email: tbelt@mountain-home.us

Appendix A

Desired Performance Metrics

The City anticipates annual reporting on measurable performance indicators including:

- Annual rounds played
- Net operating income
- Revenue per round
- Customer satisfaction
- Tournament participation
- Membership growth
- Pace of play
- Water usage
- Maintenance quality
- Employee retention
- Safety performance
- Capital improvement completion

These metrics will be reviewed annually and may be incorporated into performance evaluations and future contract extensions.

Addendum to Scope of Services and Financial Responsibilities

The following sections shall be incorporated into the Request for Proposals and shall become mandatory requirements of any agreement awarded under this solicitation.

Contractor Financial Responsibility

The City of Mountain Home intends to enter into an agreement with a qualified operator that assumes full financial responsibility for the operation of the golf course. The selected contractor shall operate the facility at its own expense, except as specifically identified in the final agreement.

The successful proposer shall provide all labor, equipment, vehicles, supplies, operating capital, maintenance equipment, and other resources necessary to successfully operate the golf course.

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The City shall not provide operational funding or subsidies unless expressly approved in writing by the City Council.

Golf Cart Fleet

The successful proposer shall furnish, purchase, lease, maintain, insure, repair, replace, and operate a complete fleet of golf carts at its sole expense.

The City will not provide golf carts, lease golf carts, purchase golf carts, or contribute financially toward the acquisition or maintenance of the golf cart fleet.

The contractor shall maintain a sufficient number of golf carts to meet customer demand throughout the contract term. -Minimum of 50 carts

Utilities

The successful proposer shall be solely responsible for payment of all water costs associated with irrigation and operation of the golf course.

The contractor shall establish and maintain utility accounts as required and shall pay all charges directly to the utility provider unless otherwise directed by the City.

The contractor shall also be responsible for implementing sound water conservation practices and maintaining the irrigation system in an efficient operating condition.

Driving Range

The City shall retain ownership and control of all revenues generated from the driving range unless otherwise modified by written agreement.

Although the City will retain the driving range revenue, the successful proposer shall be responsible for all routine operational and maintenance functions associated with the driving range, including:

- Mowing and maintaining the driving range turf.
- Maintaining teeing areas.
- Collecting driving range golf balls.
- Cleaning and washing golf balls.
- Sorting and separating damaged golf balls from usable inventory.
- Returning cleaned golf balls to the range dispenser or designated storage area.
- Maintaining the appearance and cleanliness of the driving range facility.
- Repairing divots and maintaining safe playing conditions.

No separate compensation will be provided by the City for these services. The proposer shall include these responsibilities within its financial proposal.

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Course Maintenance

The successful proposer shall provide all maintenance necessary to preserve the golf course in first-class playing condition.

The contractor shall furnish, at its sole expense:

- All labor.
- Maintenance equipment.
- Fertilizers.
- Chemicals.
- Irrigation repairs.
- Fuel.
- Parts.
- Shop supplies.
- Safety equipment.
- Grounds maintenance equipment.
- Replacement tools.
- Turf maintenance materials.

Operational Expenses

Except where specifically identified in the final agreement, the successful proposer shall be responsible for all costs of operating the golf course, including but not limited to:

- Employee wages and benefits.
- Payroll taxes.
- Insurance.
- Golf cart fleet.
- Fuel.
- Utilities, including irrigation water.
- Equipment maintenance.
- Office supplies.
- Point-of-sale systems.
- Merchant processing fees.
- Marketing and advertising.
- Merchandise inventory.
- Tournament operations.
- Maintenance materials.
- Licenses and permits.

Proposal Pricing

Proposers shall submit pricing based upon the understanding that they are responsible for providing all operational funding necessary for successful management of the golf course.

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The City expects proposals to clearly identify:

- Management fees, if any.
- Revenue-sharing proposals.
- Capital investments proposed by the contractor.
- Equipment to be furnished by the contractor.
- Golf cart acquisition plan.
- Staffing plan.
- Financial assumptions.
- Estimated annual operating budget.

Evaluation Preference

Preference may be given to proposals that demonstrate:

- Minimal financial risk to the City.
- No requirement for City operating subsidies.
- Proven ability to operate municipal golf facilities profitably.
- Investment in new golf carts and equipment.
- Long-term capital improvement plans.
- Innovative strategies to increase revenue while maintaining affordable public golf.

Acknowledgment

Submission of a proposal constitutes acknowledgment that the proposer understands and accepts that:

1. The City will not furnish golf carts.
2. The contractor shall provide the golf cart fleet at its own expense.
3. The contractor shall pay the golf course irrigation water bill.
4. The contractor shall maintain the driving range grounds.
5. The contractor shall collect, clean, sort, and manage driving range golf balls at its own expense.
6. The City retains ownership of the driving range and its associated revenues unless otherwise modified by contract.
7. The contractor is responsible for substantially all costs associated with operating the golf course.

Default

Failure to make the required Guaranteed Payment or revenue-sharing payment when due shall constitute a material breach of the agreement and may result in termination of the contract, recovery of damages, and forfeiture of any performance security required by the City.

Evaluation Preference

Preference may be given to proposals that:

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- Offer a higher Minimum Annual Guaranteed Payment.
- Offer a higher percentage of Gross Revenue.
- Demonstrate the financial capacity to operate the golf course without City subsidy.
- Include significant capital investment in the facility.
- Provide new or late-model golf carts and maintenance equipment.
- Present a realistic business plan that improves the long-term financial sustainability of the golf course.

The City reserves the right to select the proposal that provides the greatest overall value to the City, considering financial return, operational experience, qualifications, and long-term benefits, and is not obligated to accept the highest monetary offer.

Lease Payment and Revenue Sharing Requirements

Minimum Annual Guaranteed Payment

As a condition of submitting a proposal, each proposer shall offer a Minimum Annual Guaranteed Payment (MAGP) to the City of Mountain Home.

The Minimum Annual Guaranteed Payment shall be paid regardless of the golf course's financial performance and shall not be reduced because of weather, economic conditions, or operating losses, except as expressly provided in the final agreement.

The Guaranteed Payment shall be paid in equal monthly installments unless otherwise approved by the City.

The Guaranteed Payment offered by the proposer shall be considered during proposal evaluation.

The City reserves the right to negotiate the Guaranteed Payment prior to contract award.

Percentage of Gross Revenue

In addition to the Minimum Annual Guaranteed Payment, proposers shall offer a percentage of Gross Revenue payable to the City.

For purposes of this RFP, Gross Revenue shall include, at a minimum:

- Green fees
- Cart rental fees
- Memberships and season passes
- Tournament and league fees
- Merchandise sales
- Food and beverage revenue (if operated by the contractor)
- Golf instruction revenue
- Club rental revenue
- Practice facility revenues controlled by the contractor

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- Sponsorships and advertising revenue
- Any other golf course operating revenue received by the contractor

The City reserves the right to exclude certain taxes or pass-through charges from the Gross Revenue calculation in the final agreement.

Revenue-sharing payments shall be remitted monthly together with a certified Gross Revenue report.

Proposal Pricing Form

Each proposer shall include the following information:

Item	Proposed Amount
Minimum Annual Guaranteed Payment	$_____
Monthly Guaranteed Payment	$_____
Percentage of Gross Revenue Paid to City	_____%
Proposed Initial Capital Investment	$_____
Value of Golf Cart Fleet to be Furnished	$_____
Other Capital Improvements Proposed	$_____

Financial Reporting

The successful contractor shall provide monthly financial statements detailing:

- Gross Revenue by category
- Revenue-sharing calculation
- Guaranteed payment made
- Operating expenses
- Net operating income
- Year-to-date financial performance

The City reserves the right to audit the contractor's books and records at any time during the contract term and for up to three (3) years following contract expiration.

Default

Failure to make the required Guaranteed Payment or revenue-sharing payment when due shall constitute a material breach of the agreement and may result in termination of the contract, recovery of damages, and forfeiture of any performance security required by the City.

Evaluation Preference

Preference may be given to proposals that:

- Offer a higher Minimum Annual Guaranteed Payment.

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- Offer a higher percentage of Gross Revenue.
- Demonstrate the financial capacity to operate the golf course without City subsidy.
- Include significant capital investment in the facility.
- Provide new or late-model golf carts and maintenance equipment.
- Present a realistic business plan that improves the long-term financial sustainability of the golf course.

The City reserves the right to select the proposal that provides the greatest overall value to the City, considering financial return, operational experience, qualifications, and long-term benefits, and is not obligated to accept the highest monetary offer.

Performance Security

Performance Bond or Irrevocable Letter of Credit

As a condition of contract award, the successful proposer shall furnish and maintain, at its sole expense, a Performance Bond issued by a surety authorized to do business in the State of Idaho or an Irrevocable Standby Letter of Credit issued by a federally insured financial institution acceptable to the City.

The amount of the Performance Bond or Letter of Credit shall be not less than $500,000, unless the City establishes a different amount prior to contract execution.

The Performance Bond or Letter of Credit shall remain in effect throughout the term of the agreement, including any approved extensions or renewal periods.

The purpose of the Performance Security is to protect the City against financial loss arising from the contractor's failure to perform its contractual obligations.

The Performance Security may be used by the City, subject to the terms of the contract and applicable law, to recover costs associated with:

- Failure to make the required Minimum Annual Guaranteed Payment.
- Failure to make required revenue-sharing payments.
- Failure to maintain the golf course to the standards established in the contract.
- Failure to pay utility costs, including irrigation water charges.
- Failure to maintain required insurance.
- Failure to provide or maintain an adequate golf cart fleet.
- Abandonment of the facility or cessation of operations.
- Failure to maintain the driving range as required.
- Damage to City-owned property resulting from negligence or failure to perform contractual obligations.
- Costs incurred by the City to stabilize, secure, or temporarily operate the golf course following a contractor default.

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If the City draws upon the Performance Bond or Letter of Credit, the contractor shall restore the security to its full required amount within thirty (30) calendar days.

Failure to maintain the required Performance Security shall constitute a material breach of the agreement and may result in termination of the contract.

Financial Qualifications

Each proposer shall provide evidence demonstrating its financial capacity to perform the contract, including:

- Audited financial statements for the three (3) most recent fiscal years, if available.
- Evidence of available operating capital sufficient to fund golf course operations.
- Banking references.
- Disclosure of any bankruptcies, receiverships, or insolvency proceedings within the past ten (10) years.
- Disclosure of any contract terminations for default within the past ten (10) years.
- Evidence of the ability to obtain the required Performance Bond or Irrevocable Letter of Credit.

The City reserves the right to reject any proposal from a firm that cannot demonstrate sufficient financial stability or the ability to provide the required Performance Security.

Contractor Investment

The successful proposer shall acknowledge that it is entering into this agreement as an independent operator and shall make all investments necessary to perform the contract, including, but not limited to:

- Furnishing and maintaining the golf cart fleet.
- Purchasing or leasing maintenance equipment as needed.
- Providing all operational equipment and supplies.
- Paying all operating expenses assigned to the contractor under the agreement.
- Maintaining sufficient working capital to operate the golf course without financial assistance from the City.
- No City funds shall be committed to support the contractor's operating expenses unless expressly approved by the City Council through a written amendment to the agreement.

Termination, Default, and City Step-In Rights

Contractor Default

The occurrence of any of the following shall constitute an Event of Default by the Contractor:

- Failure to pay the Minimum Annual Guaranteed Payment when due.

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- Failure to pay the required percentage of Gross Revenue to the City.
- Failure to pay irrigation water charges or other utilities for which the Contractor is responsible.
- Failure to maintain the golf course in accordance with the maintenance standards established in the Agreement.
- Failure to maintain required insurance coverage.
- Failure to maintain the required Performance Bond or Irrevocable Letter of Credit.
- Failure to furnish and maintain an adequate golf cart fleet.
- Abandonment of the golf course or cessation of operations without the City's written approval.
- Failure to maintain staffing levels necessary for safe operation of the facility.
- Material violation of federal, state, or local law.
- Bankruptcy, insolvency, assignment for the benefit of creditors, or appointment of a receiver.
- Fraud, theft, or intentional misrepresentation involving the operation of the golf course.
- Any other material breach of the Agreement that remains uncured following written notice from the City.

Notice and Opportunity to Cure

Except in the case of an emergency or circumstances requiring immediate action to protect public health, safety, or City property, the City shall provide written notice describing the default.

The Contractor shall have thirty (30) calendar days to cure the default unless the Agreement specifies a different cure period or the City determines that immediate action is necessary to protect the public interest.

If the default cannot reasonably be cured within thirty (30) days, the City may extend the cure period if the Contractor has promptly begun corrective action and is diligently pursuing completion.

Immediate Termination

The City may terminate the Agreement immediately, without providing a cure period, if the Contractor:

- Abandons the golf course.
- Ceases operations.
- Commits fraud or criminal misconduct related to the Agreement.
- Loses the required insurance coverage and fails to restore it immediately.
- Fails to maintain the required Performance Bond or Letter of Credit after notice.

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- Creates conditions that present an immediate threat to public safety or significant damage to City property.

City Step-In Rights

Upon an Event of Default or termination of the Agreement, the City may immediately assume temporary possession and operational control of the golf course to ensure uninterrupted public access and protect City property.

The City's exercise of Step-In Rights shall not be considered a breach of the Agreement.

During the Step-In period, the City may, as permitted by law and the Agreement:

- Enter and occupy the clubhouse, maintenance facility, maintenance yard, and other City-owned buildings.
- Take possession of City-owned equipment, furnishings, keys, access cards, gate controls, and security devices.
- Access all operating records, financial reports, maintenance records, irrigation records, customer reservation systems, vendor information, employee schedules, and other records necessary to continue operations.
- Continue golf course operations using City staff or a temporary management contractor.
- Secure the premises and protect City-owned assets.
- Complete emergency repairs or maintenance.
- Use amounts available under the Performance Bond or Irrevocable Letter of Credit to pay reasonable costs incurred as a result of the Contractor's default, consistent with the terms of those instruments and applicable law.

Transition Assistance

Following notice of termination, the Contractor shall fully cooperate with the City during the transition of operations.

At a minimum, the Contractor shall:

- Deliver all City-owned equipment and property.
- Return all keys, passwords, access credentials, and security devices.
- Provide current vendor lists and service contracts.
- Provide employee rosters and contact information, to the extent permitted by law.
- Deliver all maintenance records.
- Deliver all irrigation records.
- Deliver tournament schedules and reservation information.
- Transfer all customer deposits held for future events.
- Provide an inventory of supplies and equipment located on the premises.
- The Contractor shall continue to perform its contractual obligations until the effective termination date unless otherwise directed by the City.

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Survival of Obligations

Termination of the Agreement shall not relieve the Contractor of obligations that accrued prior to termination, including payment obligations, indemnification duties, audit requirements, warranties, and responsibility for damages arising from the Contractor's acts or omissions.

City Ownership of Assets

All real property, buildings, irrigation systems, maintenance facilities, utilities, fixtures, and any equipment owned by the City shall remain the sole property of the City at all times.

Any permanent improvements constructed or installed by the Contractor on City property shall become the property of the City upon installation unless the Agreement expressly provides otherwise.

Records and Audit

The Contractor shall maintain complete financial and operational records throughout the contract term.

The City may inspect and audit such records upon reasonable notice during the contract term and for three (3) years following expiration or termination of the Agreement.

Liquidated Damages

If the Contractor abandons operations or materially defaults, the City reserves the right to recover actual damages allowed by law. If the final agreement includes liquidated damages, they shall represent a reasonable estimate of anticipated losses and shall not operate as a penalty.

No Interruption of Public Service

The Contractor acknowledges that the golf course is a public recreational facility. In the event of default or termination, the Contractor shall take no action that interferes with the City's ability to continue operations, including withholding records, disabling software or equipment, restricting access to City property, or preventing an orderly transition to the City or a successor operator.

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Request for Proposals for Operation and Management of Desert Canyon Golf Course

Mountain Home, Idaho
July 28, 2026

Pursuant to the Idaho Code, the City of Mountain Home (the City) is authorized to invite proposals from private companies, firms or any persons interested in undertaking the management and operations of Desert Canyon Golf Course.

The City hereby serves notice that, for a period of four weeks from the date of publication of this request, it is inviting proposals from private companies, firms or other interested parties. **All proposals must be received by the City no later than Friday, August 28, 2026 (5:00 p.m.) local prevailing time.**

The City will only consider proposals that have been completed in accordance with the developed RFP, clearly demonstrate the proposer's financial and legal ability to carry out said proposal and which further meet the City's restrictions and requirements. The City may accept such proposal or proposals as it deems in the public interest, may reject all proposals, or may further negotiate for such proposal or proposals as may be acceptable in the public interest.

The selected proposer will be required to sign an agreement with the City that complies with all Idaho public bidding laws and statutes, public professional and personal services contracts, and public contracts in general, and will otherwise be required to abide by all laws, rules, and regulations that govern the City of Mountain Home and the State of Idaho in the performance of this agreement.

For additional information, interested persons may contact:

City Hall
City of Mountain Home
Tiffany Belt, City Clerk
160 S 3rd E Street
Mountain Home, Idaho 83647
(208) 587-2104

Announce: Monday, August 3, 2026

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Proposed Schedule

A schedule has been provided in an effort to inform prospective proposers with information about the process. Throughout the selection process, the City may be required to make adjustment to the timeline outlined below. Should this occur, addendums will be provided by the City.

Date	Event
August 3, 2026	City to advertise for proposals
August 17, 2026 10am	Pre-proposal conference onsite – Desert Canyon Golf Course
August 18, 2026 12pm	Deadline for written questions
August 20, 2026	Final addendum issued, if necessary
August 28, 2026	**Completed RFP due by 5:00pm**
Week of Aug. 31, 2026	City to review proposals
Week of Sept 7, 2026	City's selection committee along with the Golf Advisory Committee to conduct interviews of selected proposers (if necessary)
September 28, 2026	Ranked list of qualified candidates/firms presented to City Council for its review
September 29, 2026	City to commence contract negotiation with selected proposer
October 27, 2026	City staff to present negotiated contract to City Council for review, discussion and consideration
On or before Jan. 1, 2027	Anticipated first day of contract

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Desert Canyon Golf Course Operation and Management Request for Proposals (RFP) Details

City of Mountain Home RFP for Desert Canyon Golf Course Operation and Management

A. Purpose

The purpose of this Request for Proposal (RFP) is to determine the private sector interest in entering into an Operation and Management Agreement for the management of the Desert Canyon Golf Course. The City is interested in receiving proposals that will allow for the maximization of this community asset and accompanying assets; which include club house, pro shop, driving range, practice putting green, chipping area, and more.

This process is intentionally open and broad, allowing all interested responders the opportunity to be creative and innovative in their approach.

The City may reject any or all proposals submitted in response to the RFP. The City shall not be liable for any costs incurred in connection with preparation and submittal of any proposal. The failure to address the standards outlined in the request for proposal forms will render the proposal non-responsive.

In the event the City accepts the proposal, an Operation and Management Agreement may be awarded to the proposer who has submitted the proposal deemed to be in the best interest of the City. Selection of the highest rated, responsive proposal will be made on the basis of the criteria set forth in this RFP. The City reserves the right to negotiate the final terms of the Agreement with one or more of the highest rated, responsive proposers.

B. Course Assets

Desert Canyon Golf Course's assets include:

- 18 hole, par-71 course
- Pro shop
- Driving range
- Golf Cart Storage
- Lawn mowers and greens care equipment
- Full shop and equipment shed
- Simulator Building

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C. Background

Desert Canyon Golf Course is the challenging, yet fair, golf course you have been looking for. Established in 1963, Desert Canyon started as a 9-Hole Golf Course built in the deserts of Mountain Home, Idaho. In 1998, the back nine was built. The back nine fully utilizes the canyons and streams that it was built around.

At Desert Canyon, you get to experience what feels like two different golf courses. The older and more experienced front nine offers large trees and elevated greens, while the younger back nine ha four holes built around a large canyon with water in play on five holes.

Today the course also includes a non-lighted driving range, putting green, chipping area, a contracted-out restaurant and bar, pro-shop, cart storage facilities, and parking lot. **EXHIBIT A** illustrates the courses' configuration and layout.

The City of Mountain Home is proud to offer a well maintained, challenging and affordable golf course for the community to enjoy. Members of our community have free access to the putting and chipping greens. We value player development and continue to provide support to young players through junior discounts and providing high school golf and junior golf programs. We are looking for a partner who shares these values and will maintain this community asset for the next generation of golfers.

At the present time the City of Mountain Home is managing the operations and management of the course with a mixture of permanent and seasonal employees. The City has contracted out the operation of the restaurant and bar area of the club house through a lease agreement in 2025.

D. Fee Schedule

A longstanding goal of the City is to create affordable recreational programs for its residents. The City believes there is a direct correlation to the rates assessed and the amount of play that occurs at Desert Canyon Golf Course. The successful proposer will have the opportunity to recommend fee adjustments to the Mountain Home Golf Advisory Committee. The Committee's recommendation will be forwarded to the City Council for consideration, which will retain the authority to modify any and all assessed fees and rates. The Consumer Price Index All Urban Consumers (CPI-U) will be used as a guide when considering fee increases.

Below is the fee schedule for the 2026 golf season. All applicable taxes are assessed and are a part of the fee table listed below. Typically, fees for the upcoming season are evaluated in November/December. The current fees for the 2026 season are in **EXHIBIT B**.

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Financial Information

Financial information for the past five fiscal years (October 1 to September 30) is attached hereto and labeled as **EXHIBIT C.** Additional information may be obtained by contacting Tiffany Belt, City Clerk (contact information provided on the first page of this RFP).

E. Operation and Management Agreement

The City shall negotiate the terms of an agreement with the selected proposer. This agreement will comply with all Idaho public bidding laws and statutes, public professional and personal services contracts, and public contracts in general. Selected proposer will be required to abide by all laws, rules, and regulations that govern the City of Mountain Home and the State of Idaho in the performance of this agreement.

Due to the substantial investment of funds, the City anticipates the proposer's need for a long-term concession arrangement. The City is proposing an initial term of the Agreement not less than five (5) years. The final term of the Concession Agreement will be negotiated based on the amount of investment made by the proposer, and the length of time required to amortize capital funds and receive a fair return on the investment.

At a minimum, the terms of the Agreement shall include the following:

1. The initial fee shall be negotiated and will remain in effect until an adjustment has been successfully negotiated. No adjustment to the Base-Bid prices shall occur before January 1, 2029.
2. Fees shall be negotiated in good faith by both parties.
    a. Term (a) Years 1 through 3 (Commencement Date January 1, 2027) Minimum Annual Rate as proposed, and open to further negotiation with the City once selected including defraying some costs of operation.
    b. Term (b) For the remainder of the Agreement Minimum Annual Rate as proposed, and open to further negotiation with the City once selected.
    c. Proposers must submit a **COST PROPOSAL** that includes a compensation structure for the successful Proposer. It is expected that the compensation proposal shall include provisions to incentivize the successful Proposer to increase course revenues and/or reduce course-operating costs. During the initial phase, the City is willing to work with the successful Proposer by defraying some initial operating costs. The City wants a successful relationship built for the long term. A graduated payment schedule could be adjusted to offset significant capital commitments if proposed or contemplated. The successful Proposer at minimum shall maintain and provide to the City monthly and annual operating statements reflecting net operating income. It is preferred by the City that the successful Proposer take its monthly compensation

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from monthly gross revenues and take any remaining annual compensation or incentive pay at the end of the contract year. It is also expected that the operator will have the financial capacity to operate the course during the slow season.

3. Late payments may be a cause for termination of the Agreement.
4. Depending on the type of proposal submitted to the City for its review, the proposer may be asked to provide the City with complete Financial Statements on a quarterly, semi-annual or annual basis. The timelines for submittal shall be included in the negotiation.

F. Minimum Qualifications

In order to be considered for award of the Concession Agreement for Desert Canyon Golf Course, a responsive proposer must:

1. Be, or intend to employ onsite, a PGA Class A professional.
2. Have a minimum of five years' experience as a Pro or Assistant Pro managing a golf course, preferably one that is public in scope.
3. Possess sufficient knowledge of:
    - golf course operations and management; clubhouse and pro shop operations, including driving range, golf carts, and restaurant
    - golf course and greens maintenance
    - program development, and
    - customer service and methods to measure customer satisfaction
4. Have the financial capacity fund start-up costs to operate the golf course facility (excluding the restaurant and clubhouse which is currently contracted-out), as well as, provide five (5) pull-carts, eight (8) sets of rental golf clubs of varying sizes, and assume all costs including maintenance associated with the City's leased (#) golf carts.
5. Possess a record of employment or history of contract service demonstrating experience managing or operating a similar golf facility.
6. Possess a thorough understanding of accounting principles and practices, including knowledge of internal controls, risk management practices, and experience preparing detailed financial reports.
7. Ability to provide evidence of sustained profitability in past business ventures related to golf course management or similar enterprises.
8. Possess experience in strategic financial planning and creating and managing budgets that reflect cost-effective use of resources.
9. Possess knowledge of industry-specific financial challenges.

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10. In the event that a corporation, S Corporation, partnership, LLC, or trust is proposing to operate the course, the corporation must verify the individual that will be employed as the "manager" will meet or exceed the above-listed qualification.

G. Minimum Operating Standards

The proposer will be required to provide a level of operation and service at least equal to other Treasure Valley courses, public or private, including but not limited to:

1. Operate and keep the golf course facilities open to the public on a daily basis, year-round, weather permitting.
2. Deliver high-quality golf course services, conducting business in a manner accepted and established by the United States Golfers Association ("USGA") and the City of Mountain Home.
3. Report to the Golf Advisory Committee monthly with summary of daily attendance, fees collected, memberships, usage and tournaments/special events.
4. Maintain regular communication with the Parks and Recreation Director regarding course operation, maintenance, marketing and other terms of the Operation and Management Agreement.
5. Maintain the golf course and related facilities in good condition and repair in accordance with the accepted USGA and American guidelines and Golf Course Superintendents Association of America ("GCSAA") standards.
6. Provide adequate staffing, supplies and equipment to ensure smooth operations, including a full-time experienced PGA Class A professional for golf course operations and an experienced Class A superintendent for the course maintenance.
7. Offer a full-service pro shop to include merchandise sales, tee-time bookings, starter services, and the day-to-day custodial services, maintenance, and repairs of the equipment.
8. Maintain an inventory of golf carts, hand carts and clubs for rent.
9. Offer player development programs including junior and adult instruction, group and individual lessons, special events, tournaments, league play, individual, and group play.
10. Coordinate with local high schools for team practices, matches and tournaments.
11. Comply with City of Mountain Home operation expectations.
12. Market and promote the course and amenities to increase rounds played, retain current customers and attract tournament and league play.
13. Assist with planning and execution of capital improvements. Identify a level of financial commitment that you would be willing to provide and what facility improvements you currently see as the most necessary.

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14. Formulate and implement operating programs, business plans, and budgets.
15. Prepare and provide quarterly financial information to designated City officials.

H. Representations

1. The City shall not be bound by any representations that are not set forth in the RFP.
2. The proposer is responsible for making all necessary investigations and examinations of documents, operations and demised premises affecting performance. Failure to do so will relieve any portion of the Operation and Management Agreement or the above documents. It is mutually agreed that the submission of a proposal shall be considered conclusive evidence that the proposer has made such investigations and examinations.
3. Any reasonable inquiry to determine the responsibility of a proposer may be conducted. The submission of a proposal shall constitute permission by the proposer for the City to verify all information contained therein. If the City deems it necessary, additional information may be requested from the proposer. The unreasonable failure of a proposer to promptly supply information in connection with such inquiry, including but not limited to; information regarding past performance, financial stability, and ability to perform on schedule, may be grounds for a determination that a proposer is non-responsive, and disqualified from further consideration.
4. The proposer may withdraw its proposal at any time prior to the date and time set forth herein as the deadline for acceptance of proposals, upon written request to the City.
5. All proposals shall be firm offers and may not be withdrawn for a period of thirty (30) days following the date to receive proposals.

I. Submission of proposals

One hard copy of the proposal packet and an electronic copy in the form of PDF on a USB drive shall be submitted to:

City of Mountain Home
RFP Desert Canyon Golf Course Operation and Management
Attn: Tiffany Belt, City Clerk
160 South 3rd East
Mountain Home, Idaho 83647

Pre-proposal conference will be held at Desert Canyon Golf Course, Monday, August 17, 2026, at 10am.

Questions must be submitted in writing by Tuesday, August 18, 2026, at 1pm.

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If necessary, a final Addendum will be issued Thursday, August 20, 2026. The City will accept all proposals **received on or before 5:00 pm (local prevailing time) Friday, August 28, 2026.** Original signatures required; faxed copies will not be accepted. A proposer shall bear all risks associated with delays in the US Mail or other parcel carrier.

J. Required Information, Forms and Documents to be Submitted

In order to be considered to be fully responsive, each proposer must complete and submit the following forms and documents as part of a complete proposal.

1. Cover Sheet and Acknowledgment (Form found in **Exhibit D**).
2. Cover letter describing interest and highlighting proposer's unique experience.
3. Course Management and Operation Proposal to include but not limited to:
    a. Overall management and operation plan
        i. Include staff organization chart, identify roles and responsibilities and key persons
        ii. Describe intended form of business (sole proprietor, partnership, corporation or joint venture)
    b. Golf course maintenance plan, including knowledge, methods and approach
    c. Description of qualifications (including any partners, project manager or others included in proposal)
    d. Description of proposer's experience
    e. List of memberships, certifications including PGA class
    f. Marketing plan
    g. Transition plans and schedules
4. Examples of monthly, quarterly, and annual financial reports that illustrate the proposer's ability to accurately track revenues, expenditures, and net profit.
5. Evidence of sustained profitability in past business ventures related to golf course management or similar enterprises.
6. Statement of personal history (Form found in **Exhibit D**).
7. Authorization to release information (Form found in **Exhibit D**).
8. Cost Proposal as outlined in section E.

Cost proposal shall be provided in a separate sealed envelope marked with the proposers name and "RFP-Desert Canyon Golf Course Operation and Management Cost Proposal" and included within the overall proposal packet/envelope.

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After the preferred proposer has been selected, the City will ask for additional information, including but not limited to the following:

Additional content from previous item (J. Required Information, Forms and Documents to be Submitted):

1. Financial statements for the last two calendar years, and a cash flow analysis and pro forma for the next two years.
2. Business references, including contact information.
3. Proof of comprehensive general liability coverage as follows: at least five hundred thousand dollars ($500,000.00) per person per occurrence bodily injury, five hundred thousand dollars, ($500,000.00) per occurrence aggregate bodily injury, and five hundred thousand dollars ($500,000.00) per occurrence aggregate property insurance.

K. Selection Process and Evaluation Criteria

Evaluation

Proposals will be evaluated by a selection committee that will include City staff, the Golf Advisory Committee and may include elected and/or appointed city officials, and/or representatives from the community. Proposers may not contact City of Mountain Home officials or employees regarding this RFP. The selection committee will score the proposals received. Cost proposals will be opened for viable proposers. Cost proposal scores will be added to the existing scores to determine proposer ranking.

Evaluation Criteria

The City is interested in selecting a qualified firm with the ability to maximize net income to the City while providing a well-maintained golf facility and a quality golf experience. The following criteria will bear significant weight on the selection. Experience and capabilities must be verified and documented. Proposals will be evaluated according to the following:

Evaluation criterion	**Points**
Submit 1 original and a copy in pdf format on a USB	P/F
Cost proposal in separate sealed envelope	P/F
Experience in golf course operations	10
Financial stability and capacity of proposer	10

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Knowledge of accounting principles	5
Operational capabilities: golf course, building and landscape maintenance; food and beverage services, including alcohol sales; golf tournaments and events; retail sales and lessons	20
History of customer service and approach to measuring customer satisfaction	5
History of compliance with obligations and responsibilities assumed for similar golf course operations	5
Intended management team and staffing levels	5
Nature and extent of golf programs and related services to be offered and plan for maximizing use of facility	20
Cost proposal	20

Contract Negotiation

Following final ranking (with or without interviews), the City will begin negotiations with the highest-ranked Proposer. Should the City not be able to negotiate a Proposer with the highest ranked Proposer, the City will terminate negotiations with that Proposer and begin negotiations with the next highest-ranked Proposer, and so on, until a successful Agreement is reached.

Award of contract

The successful Proposer will be recommended for award to the Mountain Home City Council.

L. Proposer Interviews

The City may elect to conduct informal discussions and interviews with qualified proposers. If the Committee elects to conduct interviews, it will short list proposals and invite the highest-ranked Proposers for interviews. Interviews may occur virtually or in-person. The Project Manager named in the Proposal Cover Sheet (Form found in **Exhibit D**) will be required to attend the interview. The interview score will be added to the initial evaluator score and Proposers will be ranked.

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Exhibit A Course Layout, Desert Canyon Golf Course

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Exhibit B Course 2026 Desert Canyon Golf Course Fees

City of Mountain Home

Resolution #22-2025R

A RESOLUTION OF THE CITY OF MOUNTAIN HOME, IDAHO, GOLF FEES FOR THE 2026 GOLF SEASON. BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MOUNTAIN HOME, IDAHO, as follows:

1. GOLF FEES.

The fees for the City of Mountain Home Golf Course were established on November 13, 2025, for the 2026 Golf Season as follows:

Effective as of November 13, 2025 for January 1st, 2026 Season
APPROVED BY CITY COUNCIL ON NOVEMBER 12, 2025
Public Hearing None (4.9% increase)
**** November 12, 2025, City Council meetings discussed the topic, providing staff direction.***

Current

GREEN FEES	9 HOLES	18 HOLES	FEE	Tax	Total
**Weekday- Monday through Thursday / Weekend - Friday, Saturday, Sunday & Holiday*					
Adult Weekday*	$ 21.82			$ 1.31	$ 23.13
Adult Weekday*		$ 31.17		$ 1.87	$ 33.04
Adult Weekend*	$ 31.17			$ 1.87	$ 33.04
Adult Weekend*		$ 37.40		$ 2.24	$ 39.64
Junior Rate Age 6 - 18 (9 or 18 holes)			$ 14.55	$ 0.87	$ 15.42
Twilight Fees (9 or 18 holes) *Twilight Fees are 2 hours before sunset/7 days a week*			$ 20.78	$ 1.25	$ 22.03

GREEN FEES SENIOR RATE STARTING AT *AGE 60*	9 HOLES	18 HOLES		Tax	Total
Senior rates ONLY apply Monday through Thursday and excludes all Holidays					
Senior Rate	$ 19.73			$ 1.18	$ 20.91
Senior Rate		$ 24.93		$ 1.50	$ 26.43

GREEN FEES MILITARY DISCOUNT	9 HOLES	18 HOLES		Tax	Total
Military rates Weekday- Monday through Thursday / Weekend - Friday, Saturday, Sunday & Holiday					
Military Rate *Weekday*	$ 19.73			$ 1.18	$ 20.91
Military Rate *Weekday*		$ 24.93		$ 1.50	$ 26.43
Military Rate *Weekend*	$ 21.82			$ 1.31	$ 23.13
Military Rate *Weekend*		$ 28.05		$ 1.68	$ 29.73

SEASON PASSES **All Passes Cover tournaments and League play greens fee**	FEE			Tax	Total
Adult	$ 770.94			$ 46.26	$ 817.20
Adult (1 month Pass)	$ 140.27			$ 8.42	$ 148.69
Weekday Only ** Pass is Valid Monday through Friday*	$ 396.85			$ 23.81	$ 420.66
Student Pass (age 6-23) (19-23 School ID Req.)	$ 184.26			$ 11.06	$ 195.32
MHHS Golf Team participants **Pass is Valid only during the Idaho High School Activity Association's designated sports season*	$ -			$ -	$ -

Punch Cards	FEE			Tax	Total
10 Rounds (9 Hole) ***PUNCH CARD**	$ 209.88			$ 12.59	$ 222.47
10 Rounds (18 Hole) ***PUNCH CARD**	$ 280.53			$ 16.83	$ 297.36

CART STORAGE & TRAIL FEES				Tax	Total
(Must pay trail fee with tax when renting shed with or without a cart)	STORAGE	TRAIL FEE			
All Cart Types	$ 311.02			$ 18.66	$ 329.68
		$ 245.20		$ 14.71	$ 259.91
				Total payment	$ 589.59

TRAIL FEES (Per Cart)	FEE			Tax	Total
Annual Trail Fees (Sticker provided for Cart)	$ 245.20			$ 14.71	$ 259.91
Daily Trail Fees	$ 20.78			$ 1.25	$ 22.03

DAILY CART RENTAL	FEE			Tax	Total
Cart Rental per person *(9 hole)*	$ 10.39			$ 0.62	$ 11.01
Cart Rental per person *(18 hole)*	$ 20.78			$ 1.25	$ 22.03
Pull Carts (9 or 18 holes)	$ 4.15			$ 0.25	$ 4.40

ANNUAL CART LEASE (Per Seat)	FEE			Tax	Total
Annual Cart Lease (Per Seat)	$ 630.67			$ 37.84	$ 668.51

Exhibit C Financials for FY 2021-2025

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Exhibit D Required Forms

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Request for Proposals

Operations and Management of

Desert Canyon Golf Course

Proposal Due: August 28, 2026, by 3 P.M. local time

Clerk Request text 7/28/2026

July 22, 2026

Dear Respondent:

The City of Mountain Home, Idaho, is seeking proposals for qualified business enterprises for the operation and management of Desert Canyon Golf Course. This proposal excludes the concession agreement that is established in the clubhouse located at 1880 East 8th North, Mountain Home, Idaho.

This RFP provides basic guidelines for the respondent; however, those interested should feel free to use creative approaches and suggest ways of making this venture successful for the City of Mountain Home, the public, and the operators.

Statements of Qualifications (SOQ) must be submitted electronically prior to 3 p.m. local time on August 28, 2026, at this email address: bids@mountain-home.us. Submittals will be evaluated based on qualifications as specified in this Request for Proposal (RFP). A selection committee will evaluate each of the submittals and may choose to conduct interviews with one or more of the candidates.

The City of Mountain Home reserves the right to reject any and all submittals, to waive any irregularities in the submittals received, and to accept the submittal that is in the best interest of the agency and the public. The issuance of this RFP and the receipt and evaluation of submittals does not obligate The City of Mountain Home to award a contract. The City of Mountain Home will pay no costs incurred by Respondents in responding to this RFP. The City of Mountain Home, in its discretion, may cancel this process at any time prior to the execution of a contract without liability.

The City of Mountain Home appreciates your interest in meeting the needs of the agency and the citizens of Mountain Home.

Tiffany Belt
City Clerk

Clerk Request text 7/28/2026

INSTRUCTION TO RESPONDENTS

1.1 Submittal Information

Please follow these instructions for submitting an SOQ.

SUBMITTAL DEADLINE is 3:00 p.m. local time, August 28, 2026

RFP must be submitted electronically by email to: bids@mountain-home.us

Please include this subject line in the email:

"RFP SUBMITTAL: OPERATION & MANAGEMENT – Desert Canyon Golf Course "

All required submittal documents must be signed and dated and must be submitted by email either in one PDF or a separate PDF of each required document. Late or incomplete submittals will not be accepted; The City of Mountain Home takes no responsibility for submittals received after the submittal deadline or incomplete in any way. Respondent assumes full responsibility for the timely submission of all documents via email.

Minimum Requirements

Certain minimum requirements have been established to qualify business enterprises for consideration for the contract described in this Request for Proposal (RFP):

Business enterprises must be professionally and legally organized to operate in the State of Idaho and hold all pertinent licenses and certificates required in Idaho. If the business operation is newly formed, the business must have access to professional accounting and business operation advisory services. Though not required, it is preferred that one or more years of experience provide the basis for sound operation.

After the operator is selected, the City reserves the right, in its sole discretion, to negotiate a contract with the vendor.

Insurance

The City will carry building insurance. The operator will carry liability insurance with the City named as additional insured. The operator will also carry business personal property insurance covering any of their equipment/ inventory and workers' compensation insurance as required by law. The City will not be responsible for theft, damage, or loss of personal property.

Licensing

The operator will be responsible for securing, maintaining in full force, and displaying, when applicable, all licenses required by the City of Mountain Home, the State of Idaho, and/or other applicable authorities to operate the course. The operator will also be

Clerk Request text 7/28/2026

responsible for the total cost and renewal of such licenses during the course of the lease.

Employee Standards:

The vendor will employ an on-site supervisor for all hours of operation. Service should be timely, attentive, and friendly. The operator is to recruit, train, supervise, and direct the optimum number of employees to match the work requirements of the course operations. Each employee is required to be clean and well-groomed; be professional, courteous, and friendly to the public; pass background screening before employment at the golf course to ensure the safety of golf course patrons and staff; and meet or exceed general standards required of a City employee. Golf management and operations employees will be required to wear appropriate identification during their shift hours.

Basic Requirements of the Proposal

The successful respondent will address all the issues outlined below:

- Describe background and experience;
- Show recommended staffing schedule for one month;
- Explain standards for maintaining a quality-run operation
- Provide contact information for two business references;
- Explain, in narrative form, what qualities are possessed to enable the establishment of a successful operation that complements its unique setting in the Desert Canyon Golf Course;

Please include any photos of operations, as well as any other information that will assist the City in determining your ability and suitability to provide these service.

Upon selection, the Vendor must supply all of the items listed below:

- Describe your employee selection process;
- Provide a financial plan for the operation, including the source of funding to be used for start-up;
- State the lease arrangement that you propose to the City;
- Provide contact information for at least three credit references, including at least one banking reference;

Selection Process

The City may establish a standing Operations and Management Selection Committee to rank the responses received and determine the three best proposals. Attention will be

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given to the following:

- Adherence to the specifications outlined in the RFP;
- Vision of the operation;
- Recommendations;

At the City's discretion, a Selection Committee may interview the three top candidates and may make site visits, as appropriate, to other operations run by the business. Prospective businesses should be prepared to make a presentation outlining the business plan, the philosophy of service, and the criteria for evaluation of performance.

The Selection Committee will make a recommendation for the award of a contract to the City Council on or before September 22nd. The matter will be placed on a City Council Meeting agenda on a date that is still to be determined at the City Council Chambers, City Hall, 160 South 3rd East, Mountain Home, Idaho.

Modification or Withdrawal of Submittal

A proposal may be modified or withdrawn by the Respondent prior to the submission deadline set forth in this RFP. After the submission deadline, the submittal shall remain in effect for a minimum of 90 days for evaluation and contracting purposes.

QUESTIONS

Direct questions to

_____

EXHIBITS TO THIS RFQ:

A: RFP Submittal Cover Sheet – *Required for Submission*

B: RFP Waiver and Release - *Required for Submission*

C: Supplemental Questionnaire for Respondents - *Required for Submission*

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EXHIBIT A
RFP: GOLF OPERATIONS & MANAGEMENT – Desert Canyon Golf Course
SUBMITTAL COVER SHEET

(REQUIRED FOR SUBMISSION)

TO: City of Mountain Home
Attn: Tiffany Belt, | City Clerk
P.O. Box 10
Mountain Home, ID 83647

FROM:
Company Name:_____

Mailing Address:_____

_____

Physical Address:_____

_____

Telephone: _____ Fax: _____

E-mail Address: _____

Company officer responsible to the City of Mountain Home for Golf Operations & Management of Desert Canyon Golf Course contemplated by this RFP:

SIGNATURE: X _____

Print Name and Title: _____

License Information: State of Idaho EIN # _____

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EXHIBIT B
REQUIRED WAIVER & RELEASE
(REQUIRED FOR SUBMISSION)

The undersigned has read this waiver and release and fully accepts the City of Mountain Home's discretion and non-liability as stipulated herein, and expressly for, but not limited to, the City of Mountain Home's decision to proceed with a qualification-based selection process in response to the Request for Proposal (RFP) to select a company to supply Golf Opertations and Management at Desert Canyon Golf Course for the City of Mountain Home.

A. Discretion of the City of Mountain Home: The Proposer submitting a response to this Golf Operations and Management at Desert Canyon Golf Course RFP agrees that the City of Mountain Home has the right to, unless contrary to applicable state law:
    a. Modify or suspend any and all aspects of the process seeking proposals and making any decisions concerning the Golf Operations and Management at Desert Canyon Golf Course RFP;
    b. Obtain further information from any person, entity, or group regarding the Proposer, and to ascertain the depth of the Proposer's capability and experience for Golf Operations and Management at Desert Canyon Golf Course and in any and all other respects to meet with and consult with any Proposer or any other person, entity, or group;
    c. Waive any formalities or defects as to form, procedure, or content with respect to the City of Mountain Home's RFP to select a Golf Operations and Management at Desert Canyon Golf Course and any response by any Proposer thereto;
    d. Accept or reject any sealed proposal received in response to the RFP, including any sealed proposal submitted by the undersigned; or select any one proposal over another in accordance with the selection criteria; and
    e. Accept or reject all or any part of any materials or statements, including, but not limited to, the nature and type of proposal.

B. Non-Liability of the City of Mountain Home:
    a. The undersigned agrees that the City of Mountain Home shall have no liability whatsoever of any kind or character, directly or indirectly, by reason of all or any decision made at the discretion of the City of Mountain Home as identified above.
    b. The undersigned, including all team members, have carefully and thoroughly reviewed the RFQ and have found it to be complete and free from ambiguities and sufficient for their intended purpose.

Proposer's Signature: **X** _____
Print Name:_____
Print Title: _____
Name of Business:_____
Date:_____

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EXHIBIT C

Supplemental Questionnaire for Respondents

(REQUIRED FOR SUBMISSION)

Please complete the following questionnaire and return with the other required information and related materials.

Organizational Identification:

1. Legal name: _____
2. Operating name(s) (dba): _____
3. Address:_____
4. Telephone:_____ Mobile: _____
5. Fax: _____ 6.Federal ID:_____
6. Ownership (check one) ___Corporation ___Partnership ___Sole Proprietor ___Other
   a. List parent company if applicable:_____
   b. Year the business was established:_____
7. If a corporation, please answer the following:_____
   a. List of principal shareholders and percentage of stock held: _____
8. List all officers and directors of the corporation:_____
   _____
   _____
9. If a partnership, list the general and limited partners and, if applicable, officers: _____
   _____
   _____
   _____
   _____
10. Current number of employees: Full time_____ Part time_____ Total _____

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11. Name and contact info for current liability insurer: _____

12. Are you or your business currently meeting all state, federal, local, sales and payroll taxes?

___Yes ___No If no, please explain:_____

13. Are you or your business currently involved in any lawsuits?

___Yes ___No If yes, please explain:_____

Current Operations:

List names, locations, and years of consecutive operation (under your ownership) for your current Golf Operations and Management.

Name	Location	Years in Operation

Provide a general breakdown of your expected capital investment for the Golf Opertations and Management at Desert Canyon Golf Course: _____

_____

_____

_____

_____

Clerk Request text 7/28/2026

ORDINANCE NO. 1823

AN ORDINANCE OF THE CITY OF MOUNTAIN HOME, IDAHO, AMENDING SUBSECTION A OF SECTION 9-6-2, CHAPTER 9, TITLE 6, SECTION 2: AMENDMENT OF THE COMPREHENSIVE PLAN: A., OF THE MOUNTAIN HOME CITY CODE BY STRIKING: NOT MORE FREQUENTLY THAN EVERY SIX (6) MONTHS TO CORRECT ERRORS IN THE ORIGINAL PLAN OR TO RECOGNIZE SUBSTANTIAL CHANGES IN THE ACTUAL CONDITIONS IN THE AREA, AND PROVIDING: AT ANY TIME; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF MOUNTAIN HOME, IDAHO, as follows;

SECTION 1: That Section 9-6-2, Chapter 9, Title 6, of the City Code of Mountain Home, Idaho, be and the same is hereby amended to provide as follows:

9-6-2: AMENDMENT OF THE COMPREHENSIVE PLAN:

A. Amendments: ~~As per Idaho Code,~~ the Planning and Zoning Commission may recommend amendments to the comprehensive plan to the City Council ~~not more frequently than every six (6) months to correct errors in the original plan or to recognize substantial changes in the actual conditions in the area.~~ at any time.

SECTION 2: This ordinance shall be in full force and effect after its passage, approval and publication.

PASSED by the City Council of the City of Mountain Home, Idaho, this ____day of _____, 2026.

APPROVED by the Mayor of the City of Mountain Home, Idaho, this ____day of _____, 2026.

_____
Rich Sykes, Mayor

ATTEST:

_____
Tiffany Belt, City Clerk

city of Mountain Home
P.O. Box 10 • Mountain Home, ID 83647
www.mountain-home.us

July 22, 2026

Subject: Desert Canyon Golf Course Marketing Promotions – Summer/Fall 2026

Meeting Date: July 28, 2026

To provide the Mayor and City Council with several proposed marketing initiatives designed to increase rounds of play, attract new golfers, encourage repeat customers, and maximize utilization of the Desert Canyon Golf Course during the late summer and early fall season.
As the golf season transitions into the latter part of the year, staff believe targeted promotional pricing can help increase weekday play while maintaining revenue through cart rentals and concession sales. The following promotions have been developed to encourage participation during historically slower periods while introducing new golfers to the course.

Proposed Promotions

1. Weekday Afternoon Group Special- Effective:
   Immediately through September 30, 2026
   - Monday through Thursday
   - Valid from 12:00 p.m. to 4:00 p.m.
   - Buy Three (3) Green Fees, Get One (1) Green Fee Free
   - Cart rental is not included and must be purchased separately if desired.

2. Monday & Thursday Afternoon Buy One, Get One
   Effective: July 1, 2026 – September 30, 2026

   - Mondays and Thursdays only
   - Valid from 2:00 p.m. to 4:00 p.m.
   - Buy One Green Fee, Get One Green Fee Free
   - Both golfers must pay applicable cart rental fees if using a golf cart.

3. Junior Golfer Promotion
   Effective: Through September 30, 2026

   - Golfers 17 years of age and younger
   - $5 Green Fee
   - Must be accompanied by a paying adult.
   - Cart rental is not included.

This promotion is intended to encourage youth participation in the game while providing an affordable family recreation opportunity.

4. Loyalty Punch Card Program
   Effective: Upon implementation

- Purchase five (5) rounds of golf and receive one (1) complimentary round.
- Complimentary round includes green fees only.
- Cart rental is not included.

This program is intended to encourage repeat play and build customer loyalty throughout the season.

5. Two-Person Monday & Thursday Special
   Effective: August 1, 2026 – September 30, 2026

- Mondays and Thursdays only
- Two golfers receive Buy One Green Fee, Get One Green Fee Free
- Both golfers are required to rent a shared golf cart, with both cart seats paid.

This promotion is designed to increase weekday tee times while maintaining golf cart rental revenue.

Staff recommend implementing these promotional offerings on a trial basis through September 30, 2026. At the conclusion of the promotion period, staff will evaluate participation levels, rounds played, revenue impacts, and customer feedback and provide a summary to the Mayor and City Council with recommendations regarding future marketing initiatives.

These promotions are intended to increase utilization of the golf course during slower weekday periods, attract new and returning golfers, and support overall operational and financial performance at Desert Canyon Golf Course.

Respectfully,

Tiffany Belt and Golf Course Staff

P.O. Box 10 ● Mountain Home, ID 83647
www.mountain-home.us

July 22, 2026

Subject: Desert Canyon Golf Course Revenue Comparison

Meeting Date: July 28, 2026

Mayor and Council,

Attached are reports generated from the Desert Canyon Golf Course point-of-sale system comparing operating revenue for the same period in 2024–2025 and 2025–2026.

The reports reflect the following total operating revenue:

2024–2025: $263,665.03
2025–2026: $337,817.83

This represents an increase of $74,152.80, or approximately 28.1%, over the previous year's operating revenue.

If you notice any discrepancies or have questions regarding the reports or the data presented, please let staff know. We would be happy to review the information and provide any additional details the Council may need.

Thank you.

Mini Profit & Loss Report

From: October 1, 2025
To: July 23, 2026

Sales

City

Cart Fees	106,833.20
Green Fees	212,868.92
Sub Total:	$319,702.12

Pro

Range/Club Rentals	184.88
Sub Total:	$184.88
Section Sub Total:	**$319,887.00**

Departmental Credits $319,887.00

Sales Tax	**$17,930.83**
Sales Tax 2	**$0.00**
Tips	**$0.00**
Svc Chrg	**$0.00**
Total Credits	**$337,817.83**

Payment Types

	Reported
Cash	$26,983.36
Credit Card	$277,813.89
Check	$32,805.58
Debit Card	0.00
Sub-Total	**$337,602.83**
Gift Certificate	$215.00
Event Credit	0.00
Member Acct	0.00
Tour Acct Usage	0.00
Rain Check	0.00
Punch Card	0.00
Special Order	0.00
Internet	0.00
Pre-Paid	0.00
Layaway	0.00
Coupon	0.00
Room Charge	0.00
Custom	0.00
Points	0.00
sZen Card	0.00
Sub-Total	**$215.00**
Total Pymts	**$337,817.83**

Mini Profit & Loss Report

From: October 1, 2024
To: July 23, 2025

Sales

City

Cart Fees	82,570.18
Green Fees	166,409.89
Sub Total:	$248,980.07

Section Sub Total: $248,980.07

Departmental Credits $248,980.07

Sales Tax	**$14,684.96**
Sales Tax 2	**$0.00**
Tips	**$0.00**
Svc Chrg	**$0.00**

Total Credits $263,665.03

Payment Types

	Reported
Cash	$18,539.52
Credit Card	$229,954.84
Check	$15,170.67
Debit Card	0.00
Sub-Total	**$263,665.03**
Gift Certificate	0.00
Event Credit	0.00
Member Acct	0.00
Tour Acct Usage	0.00
Rain Check	0.00
Punch Card	0.00
Special Order	0.00
Internet	0.00
Pre-Paid	0.00
Layaway	0.00
Coupon	0.00
Room Charge	0.00
Custom	0.00
Points	0.00
sZen Card	0.00
Sub-Total	**$0.00**

Total Pymts $263,665.03

MEMORANDUM

To: Mayor and City Council
Cc: Tiffany Belt
From: Dennis Pings
Date: July 21, 2026
Subject: Recreation Utility and Pool Salary Budget Adjustments

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Recreation Utility Budget

Mayor and City Council,

The Recreation Utility budget has exceeded the amount allocated, and we still have approximately 3½ months remaining in the current fiscal year. When the budget was developed for this year, we had not yet operated the new city pool for a full season and therefore did not have an accurate understanding of the impact it would have on utility costs.

To address this issue moving forward, we have requested an increase in the Recreation Utility budget for the upcoming fiscal year, from **$18,000 to $40,000**. This adjustment should more accurately reflect the actual operating costs associated with the pool and help prevent similar budget shortfalls in the future.

For the remainder of the current fiscal year, I respectfully request approval to transfer funds from another Recreation budget line item, such as **Professional Services** or another account that is projected to have an available balance, to cover the utility budget overage.

Recreation Pool Salary Budget

At the beginning of this pool season, we knew the Pool Salary budget would not be sufficient to cover the entire operating season. When the Fiscal Year 2026 budget was prepared, the city had not operated the pool for five years and therefore relied on the 2020 operating budget as the basis for salary projections. As a result, the budget did not accurately reflect current staffing needs and operating costs.

Fortunately, the Recreation Department anticipates having excess funds remaining in the **Summer Seasonal Salaries** budget line due to staffing efficiencies and vacancies. I respectfully request approval to use those remaining salary funds to cover the additional payroll expenses incurred during the remainder of the pool season.

Thank you for your consideration of these requests. Your support will help ensure the Recreation Department can continue to provide quality services while maintaining responsible fiscal management.

Respectfully,

Dennis Pings
Recreation Superintendent