

Middletown Bocce Ball League

Capo Responsibilities

There is a Capo for each team. **The two Capos involved in each match should coordinate the following activities** in order to insure an enjoyable match.

NOTE: Allow enough time for the match to start at 6:00 P.M..

A. Pre-Match Court Preparation

1. Turn on the water on the side of the church.
2. Turn on the faucet on the tree at the courts.
3. Unlock the shed.
4. Remove leaves and other debris from your court.
5. Groom the court with the court broom.
6. Wet down the court (no puddles)
7. Roll the court.
8. Install the scoreboard.

B. Score Keeping

1. The scoresheet must be kept complete during the match – do not rely on memory!
2. Each Capo should review and sign the scoresheet at the end of the match.
3. Leave the scoresheet in the shed. Scoresheets will be picked up at the end of the week and posted online over the weekend.

4. NO SCORE SHEET or SCORESHEET NOT SIGNED? – THE MATCH WAS NOT PLAYED!

C. Post-Match Cleanup

1. Pick up the trash.
2. Put away the bocce balls.
3. Put away the scoreboard.
4. Turn off the water at the tree.
5. Turn off the water on the church building.
6. Open the drain valve across the road from the church.
7. Check that the bathroom at the church is locked.

D. Importance of Capos

A critical element for the smooth running and success of MBBL is its "middle management" comprised of our team Captains or, more correctly, our team Capos. MBBL Board members will try to be present at all competitions, but we can't be everywhere at once, so we rely on the knowledge and experience of our Capo corps.

Each team selects its Capo before the Spring Season of play commences, and that Capo represents the team's interests at meetings and competitions. The same Capo can serve during subsequent Seasons, but no Capo can serve for more than four consecutive Seasons. In this way, we will develop members with less experience and knowledge into Capos who can take the reins as MBBL expands in the future.

E. Overall Capo Responsibilities A team Capo is expected to:

1. Designate a team member as Assistant Capo to act in his place if needed
2. Attend the annual kick-off meeting which precedes commencement of the Spring or Fall Session
3. Facilitate communications among their team members and between the team members and the MBBL Board
4. Ensure that all team members have read and understood our Bocce Rules and Regulations and our Rules of Conduct
5. Endeavor to resolve any rules or scoring disputes with the Capo of the opposing team during a Match
- 6. Ensure that team members remove all of their trash when exiting our facilities

- 7. Act as a Court Manager and/or a Conduct Manager when needed
- 8. When acting as a Court Manager, resolve any disputes between Capos of other teams.
- 9. When acting as a Conduct Manager and following a verbal warning, report to the MBBL Board any member's violation of our Rules of Conduct

F. Capo Authorities

When acting as a Court Manager:

1. When competition disputes are unresolved by other team Capos, make final rulings on distance measurements, order of play, foot faults, dead balls, and similar items as defined in our Bocce Rules and Regulations
2. Direct a member to cease further competition in a Match if the member repeats the same Bocce Rules and Regulations violation during a Match. Teams so affected may use a substitute for the remainder of the Match.
3. Issue a verbal warning to members when they violate any of our Rules of Conduct
4. Eject a member from the premises for flagrant or repeated violations of our Rules of Conduct. Teams so affected may use a substitute for the remainder of the Match.

I acknowledge the receipt, reading and understanding of these three pages.

Member Name (Printed) _____

Member Signature _____ Date _____