Depreciation

Business Name:

Asset	Date Purchased	Business Use Percentage	Cost	Date Placed in Service	Date Sold or Taken Out of Service	Selling Price	Trade-In Allowance

If this is your first year with our firm, please provide a depreciation schedule for all property placed in service in prior years.

Inventory	
Inventory at the beginning of the year	
Purchases	
Cost of labor	
Materials and supplies	
Other costs	
Minus: Inventory at the end of the year	
Total	

Car Expenses							
Mileage	ises						
Beginning of year odometer		Gas/oil					
End of year odometer		Insurance					
Business mileage		Parking fees/tolls					
Commuting mileage		Registration/fees					
Other mileage		Repairs/tires					
Retain a daily log to substantiate expenses.							

Contact Us

There are many events that occur during the year that can affect your tax situation. Preparation of your tax return involves summarizing transactions and events that occurred during the prior year. In most situations, treatment is firmly established at the time the transaction occurs. However, negative tax effects can be avoided by proper planning. Please contact us in advance if you have questions about the tax effects of a transaction or event, including the following:

- · Pension or IRA distributions.
- Significant change in income or deductions.
- · Job change.
- Marriage.
- Attainment of age 59½ or 73.
- Sale or purchase of a business.
- Sale or purchase of a residence or other real estate.

- · Retirement.
- Notice from IRS or other revenue department.
- Divorce or separation.
- Self-employment.
- Charitable contributions of property in excess of \$5,000.

This brochure contains general information for taxpayers and should not be relied upon as the only source of authority.

Taxpayers should seek professional tax advice for more information.

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Business Expenses Worksheet



Please pass this along to anyone interested Amy Weed, CPA - Tax & Accounting www.amyweedcpa.com P: 507-581-1943

E: amy@amyweedcpa.com



Business Expenses Worksheet

Business Name:

Advertising	Commissions and Fees	Contract Labor	Employee Benefit Programs	Insurance (other than health)	Interest	Legal and Professional Fees	Office Expense	Pension and Profit-Sharing Plans	Rent or Lease	Repairs and Maintenance	Supplies	Taxes and Licenses	Utilities	Wages	Other
	Advertising	Advertising Commissions and Fees	Advertising Commissions and Fees Contract Labor	Advertising Commissions and Fees and Fees Contract Labor Employee Benefit Programs	Advertising Commissions and Fees and Fees Employee Benefit Programs (other than health)	Advertising Commissions and Fees and Fees Employee Benefit Programs (other than health)	Advertising Commissions and Fees and Fees Employee Benefit Programs Insurance (other than health) Hiterest Fees	Advertising Commissions and Faes Benefit Programs Insurance (other than health) Faes and Faes Benefit Frograms Diffice Employee Fees Contract Labor Benefit Frograms Advertising	Advertising Commissions and Fees Benefit Programs Interest Interest Fees Expense Expense Fees Frees F	Advertising Countries land Contract Labor Contract Labor Employee Benefit Programs Interest Interest Contract Labor Contract Labor Contract Labor Contract Labor Contract Labor Benefit Programs Interest Contract Labor Con	Advertising Advertising and fees and fees and fees and fees Contract Labor Repairs and Pension and Pen	Adventising Adventisins Advent	Advertising Advertising and fees Commissions and fees Benefit Programs Programs Programs Programs Programs Programs Programs Repairs and Repairs and Maintenance Maintenance Maintenance Applies Supplies	Adventissions and Fees and Licenses Licenses Licenses Licenses Licenses	Adventising Advent

		Business	Use of Home			
Business Use Percenta	ge					
All taxpayers: Business	use area		/ Total area of home		(square feet)	
Daycare only: Hours use	ed for day car	·e	/ Total hours in year	[8,760 (2025)]		
Expenses						
	Direct	Indirect		Direct	Indirect	
Mortgage interest			Repairs & Maintenance			
Property taxes			Utilities			
Insurance			Other:			
Rent			Other:			
Depreciation of the Hor	ne					
Lower of cost or FMV			Improvements			
Value of land			Casualty loss			

Travel Expenses									
City Visited (for per diem)	Purpose	Dates	# of days	Travel Exp	Travel Expenses				
				Airfare					
				Bus, train, taxi					
				Lodging					
				Parking & tolls					
				Meals (actual receipts)					
				Other:					