



Contract of Services

This agreement between Mobile Memories Disc Jockey Services and The Client as specified below. Upon acceptance of this agreement, Mobile Memories Disc Jockey Service, agrees to perform at the date, time and place specified. Mobile Memories Disc Jockey Service shall furnish a complete sound system and a selection of recorded music as requested by The Client at the time and location specified.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Performance Date: \_\_\_\_\_

Location: \_\_\_\_\_

Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Your rate: \_\_\_\_\_

Retainer: \_\_\_\_\_ *(A retainer fee of 20% is required at the time of booking, with the balance due PRIOR to your event)*

Balance: \_\_\_\_\_

**TERMS** *(Please be sure to read in its entirety)*

To insure that the performance begins on time, The Client is requested to (1) designate in advance an area at least 6 feet x 6 feet for the performance; (2) locate the nearest 110 volt AC outlet and check its operation; (3) select the most direct route for unloading equipment to the performance area by the means of a small hand truck; (4) arrange to have two reasonably strong tables, 2 feet x 5 feet or larger for our use. If this event is a wedding reception, dinner for 2, (dj and an assistant) should be included in your planning.

In the event the Disc-Jockey is unable to perform during the entire agreed upon time period, either due to travel, equipment or some other unforeseen difficulty, liability is limited to providing The Client with a compensation performance: (1) time equal to the time lacking or (2) a refund of seventy-five dollars per hour that the Disc-Jockey did not perform. Except for situations where the performance is incomplete due to the fault of the Disc-Jockey service, The Client is expected to pay the total rate for the agreed upon start time to the agreed upon stop time, PRIOR to the event.



In order to prevent liability from accidental injury to any individual attending this performance, Mobile Memories Disc Jockey Service reserves the right to deny any guest access to recordings or equipment owned or leased by Douglas Fetzer. If the Disc-Jockey feels a hazardous situation arising, it will be the responsibility of the client, UPON NOTIFICATION, to take action to remedy the situation. If no action is taken, the Disc-Jockey may, in extreme instances, delay the performance or as a last resort, shut down and cancel the performance. The Disc-Jockey assumes no liability for injuries to The Client and/or guests, unless injury is due to the fault of the Disc-Jockey.

Mobile Memories Disc Jockey Service encourages The Client to request specific music selection for play during this performance and to submit request at least 30 days before the performance date. The Disc-Jockey service will make every effort to play all requests but cannot be held responsible if specific selections are not played due to lack of availability. Unless otherwise specified by The Client, the remaining music selections will be based on popularity, dance and demographic appeal.

A Disc-Jockey/Master of Ceremonies will be available throughout the performance to make announcements on behalf of The Client or will make available to The Client, a microphone for the purpose of general announcements.

The stated rate for this service includes a retainer fee of which is to be submitted with this agreement. The balance is due IN CASH OR CERTIFIED CHECK prior to the performance. If The Client wishes to extend the Disc-Jockey's service, the said rate is \$100 per hour of overtime performance.

Please note: *The retainer fee is non-refundable if the performance is canceled for any reason.*

I agree to the terms listed in this agreement and wish to purchase Mobile Memories Disc Jockey Service.

Purchaser of Services: \_\_\_\_\_ Date: \_\_\_\_\_

Email address \_\_\_\_\_

Mobile Memories Disc Jockey Service: \_\_\_\_\_ Date: \_\_\_\_\_

\* Thank you for choosing Mobile Memories Disc Jockey Service for your entertainment. For our convenience, please make all checks payable to: **Douglas F. Fetzer**

Checks and contract should be mailed to:

Douglas F. Fetzer  
8 Fetzer Lane  
Lock Haven, PA 17745