

Professional Disclosure Statement and Consent for Coaching with Christine Donovan, PCI® Certified Parent Coach

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If you have any questions regarding any documents that you have received please feel free to discuss them with me.

Informed Consent: You will be asked to sign the last page of this document. Your signature verifies that you have been given this document, are clear about your rights, and that you consent to coaching with Christine Donovan. It also acknowledges that you are aware of the following:

** Christine Donovan is certified through the Parent Coaching Institute and is not a licensed Professional Counselor nor an attorney at law.*

Confidentiality: The information that you share with me is generally considered confidential by SC statute law and regulations. Your file CAN be requested by subpoena in SC through a court order (signed by a judge) but is considered privileged in the federal court system. I *am mandated* by state and federal regulations _though duties to warn/protect- to breach confidentiality if discover: 1) you are threatening to self-harm or suicide; 2) you are threatening to harm another or commit homicide; 3) a child has been or is being abused or neglected; a vulnerable adult has been or is being abused or neglected; and/or 5) you have broken or intend to break a law or laws. Finally, if you wish your protected health information (defined by HIPPA) released to someone 1. Psychiatrist, Physician) you must sign a specific *Release of Information*. *Christine Donovan agrees to abide by the Coaching Ethics set forth by the International Coaching Federation (ICF)*

Cancellations: Christine Donovan reserves time for your personal coaching. The inability to keep this reserved appointment time without 24-hour notice makes it difficult for another family desiring coaching services. In an effort to continue to provide accessible coaching, appointments may be cancelled prior to 24 hours before session without a charge. *Cancellations with less than 24 hours will be charged for the session.*

Fees: It is customary to pay for professional services at the time that they are rendered. The fee for the initial intake session is \$250.00 and generally lasts 90 minutes. The fee for individual or couples and coaching is \$225.00 per session and generally lasts 60 minutes. I do not currently accept insurance as a method of payment and coaching is not typically covered by health insurance.

The coaching process is on-going and client(s) understand that to achieve the full benefit, a commitment to a minimum of 12 sessions is necessary. If at any time, coach or client chooses to discontinue coaching, there is no obligation to continue.

Availability and Contact: I strive to be as responsive as possible and to help meet the individual needs of my clients in a reasonable amount of time. While participating in the coaching process, I will provide up to one additional 10-15-minute telephone coaching conversation per week as needed. All attempts are made to respond to requests within 24 hours.

Email: Many clients will use email as a way to communicate information to me prior to or in between sessions. Please be aware that the internet is not always 100% secure and that everything written in emails remains in your files. Please allow up to 24 hours for return emails.

Texting: Texting is the quickest way to contact me. It can be useful for scheduling or rescheduling appointments or a request for a quick phone call for parenting issues. I do my best to respond quickly.

I acknowledge that I have received and read Christine Donovan's **Professional Disclosure Statement and Consent for Coaching**. My signature below confirms that I understand and accept all of the information contained in the Professional Disclosure and Consent for Coaching Document, including the requirement to cancel appointments at least 24 hours in advance to avoid being billed for the session.

Name(s):

Signature(s):

Date: