

## Recruiting Lived Experience Representatives for the Fast Track Cities London Leadership Group



### I. Purpose of this Document

This document explains how we will select two Lived Experience Representatives to join the Fast Track Cities London Leadership Group (FTC-LG). These representatives will bring first-hand perspectives as people living with HIV and work alongside existing Voluntary & Community Sector (VCS) representatives.

### II. Background

1. The HIV London Voluntary Sector Forum met on 20<sup>th</sup> September 2024 to discuss increasing representation within the Fast Track Cities Leadership Group (FTC-LG).
2. FTC-LG has traditionally included representatives from the Voluntary & Community Sector (VCS) as well as a community representative. With our previous rep moving on to a new role it has now been agreed to recruit two representatives who have lived experience of HIV.
3. These new representatives will ensure that the voices of people directly affected by HIV are central to discussions and decision-making.

### III. The Role

#### What is the Fast Track Cities London Leadership Group?

The FTC-LG leads the Fast Track Cities initiative in London. It brings together the NHS, local government, commissioners, voluntary sector, and people living with HIV to improve HIV prevention, treatment, and care.

#### What will Lived Experience Representatives do?

##### Lived Experience Representatives will:

1. **Advocate** for the rights, needs, and priorities of people living with HIV in London.
2. **Ensure** that real-life experiences shape discussions and decisions in FTC-LG meetings.

3. **Engage** with HIV networks and support groups to gather insights and share information.
4. **Work** alongside VCS representatives to strengthen the voices of people with lived experience.
5. **Communicate** key decisions from FTC-LG back to the community.
6. **Challenge stigma and discrimination** by ensuring policies reflect the realities of people living with HIV.

#### IV. Person Specification

##### Who should apply?

**We are looking for people living with HIV who:**

##### Essential Skills & Experience:

- ✓ Are comfortable sharing their lived experience to improve HIV policies and services.
- ✓ Live and access HIV care and treatment in London
- ✓ Are involved in HIV-related networks, support groups, advocacy, or community work.
- ✓ Can represent the needs of the wider community, beyond their own experiences.
- ✓ Feel confident speaking up in meetings and advocating for change.
- ✓ Are good listeners and clear communicators, ensuring diverse voices are represented.
- ✓ Are willing to challenge decisions constructively when necessary.
- ✓ Can work professionally and collaboratively with others, including health services and policymakers.

##### Desirable (but not essential) Skills & Experience:

- ✓ Experience in public speaking, leadership, or advocacy in the HIV sector.
- ✓ Understanding of how health and social care services work for people with HIV.
- ✓ Familiarity with London's HIV policies and services.
- ✓ Experience working on boards, panels, or advisory groups.

#### V. Time Commitment & Other Considerations

◆ Representatives should be available on average for 1 day a month but could be up to 2 days per month maximum at busy times, which will include:

- FTC Leadership Group meetings (including reading of reports in advance)
- Briefing & debriefing sessions with other representatives
- Community engagement activities

◆ The role requires a minimum commitment of two years, with an option to extend for one more year.

◆ Some travel within London and the UK and possibly occasional international travel may be required.

### **Fee/Payment**

Remuneration will be provided according to [NHS England's PPI policy](#), at a rate of £75 per half day or £150 per full day.

### **Diversity & Representation**

We want this role to be open and accessible to a diverse range of people. We strongly encourage applications from:

- ✓ People from ethnically diverse communities, especially those most affected by HIV.
- ✓ Women, trans, and non-binary individuals.
- ✓ People from key affected populations, including migrants, sex workers, people who use drugs, and LGBTQ+ individuals.

### **VI. Selection Process & Timeline**

How will representatives be selected?

A selection panel will choose the new representatives based on the criteria above. The panel will:

1. Review applications.
2. Meet to discuss candidates.
3. Try to agree together, but if needed, they will make a decision by vote.

### **How to apply**

📌 To apply, send a one-page (A4) statement explaining how you meet the criteria.

✉ Send your application to [rf-tr.londonftci@nhs.net](mailto:rf-tr.londonftci@nhs.net) by 18<sup>th</sup> March.

We look forward to receiving applications and working together to ensure that the voices of people living with HIV are heard at the highest levels of decision-making in London.

### **What's Next?**

If you have any questions or want to talk about the role, please contact Garry Brough, who is a former Community Representative and now part of the Fast-Track Cities London programme team at [garry.brough1@nhs.net](mailto:garry.brough1@nhs.net).

Visit [www.fasttrackcities.london](http://www.fasttrackcities.london) to find out more about our work.