

Chartered Arbitrator Application Form

Please complete all sections and return the completed form along with all supporting documents (as PDFs) via email to the Chartered Secretariat at [chartered@ciarb.org](mailto:chartered@ciarb.org). Application guidance document is available on our [website](https://www.ciarb.org/membership/routes-to-membership/chartered-adjudicator/). For assistance or information, please either email or call + 44 (0)20 7421 7447.

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| **SECTION ONE:** PERSONAL INFORMATION  See Part Two of the Guidance p.17 | |
| **Ciarb membership number** | [TYPE YOUR INPUT HERE] |
| **Title** | [TYPE YOUR INPUT HERE] |
| **Surname** | [TYPE YOUR INPUT HERE] |
| **Forename(s)** | [TYPE YOUR INPUT HERE] |
| **Email address**  ***\*Please use the email address that is linked to your Ciarb account*** | [TYPE YOUR INPUT HERE] |
| **Telephone number (including country code)** | [TYPE YOUR INPUT HERE] |
| **Country of residence** | [TYPE YOUR INPUT HERE] |
| **Postal address** | [TYPE YOUR INPUT HERE] |
| **Preferred time-zone for interview (if applicable)** | [TYPE YOUR INPUT HERE] |
| **Disability information (if applicable)** | [TYPE YOUR INPUT HERE] |
| **Additional request / Information (if applicable)** | [TYPE YOUR INPUT HERE] |

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| **SECTION TWO: NARRATIVE DESCRIPTION OF YOUR PROFESSIONAL WORK EXPERIENCE IN THE LAST TEN (10) YEARS.** (Max 1000 words)  Please refer to Part Two of the Guidance, p.17 for the types of information your statement should provide. |
| [TYPE YOUR INPUT HERE] |

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| **SECTION THREE: LIST OF IMPORTANT CASES COMPLETED IN THE LAST 10 YEARS**  The cases listed must address the eligibility criteria set out in Part One of the Guidance (p.7) and should provide the best evidence possible of excellence in your practice (refer to the Excellence Framework in Appendix 3 of the Guidance) | |
| **Section Three: Case One (1)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (Ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Two (2)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Three (3)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Four (4)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Five (5)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Six (6)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Seven (7)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Eight (8)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Nine (9)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Ten (10)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Eleven (11)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Twelve (12)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii)Elements that make the case difficult and complex | |

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| **Section Three: Case Thirteen (13)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Fourteen (14)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **Section Three: Case Fifteen (15)** | |
| Case name or case reference | [TYPE YOUR INPUT HERE] |
| Type of case | [TYPE YOUR INPUT HERE]  *(International or Domestic Arbitration)* |
| Sector to dispute relates to | [TYPE YOUR INPUT HERE]  *(e.g., Construction, Maritime, Banking, or others)* |
| Your role in the case | [TYPE YOUR INPUT HERE]  *(Sole Arbitrator / Co-Arbitrator / Chair of Tribunal)* |
| Did the case require you to manage one or more hearings in the capacity of sole arbitrator or chair? | [TYPE YOUR INPUT HERE]  Yes/No |
| Your route to being appointed as an arbitrator for the case | [TYPE YOUR INPUT HERE]  *(Arbitral Institution / Parties’ Agreement / Party nomination / Select by Co-Arbitrator)* |
| The start date for the case | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Completion date | [TYPE YOUR INPUT HERE] *(DD/MM/YYYY)* |
| Please provide a brief description of the case that: (i) does not reveal information that would breach the privacy and confidentiality of the dispute process; and (ii) explains the elements of the case that make it difficult and complex. | |
| [TYPE YOUR INPUT HERE]  (i) Case Summary  (ii) Elements that make the case difficult and complex | |

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| **SECTION FOUR: SELF-ASSESSMENT AGAINST THE CHARTERED ARBITRATOR EXCELLENCE FRAMEWORK**.  It is extremely important that you refer to the Chartered Arbitrator Excellence Framework (Appendix 3 of the Guidance) for examples and indicators of excellence in practice. Part Two of the Guidance, p.19, provide further information and guidance for completing this section  You are advised to use specific examples, cross-referencing to the cases identified in Section Three of this Form, though you may use examples from other cases. Identify situations that you have handled that exemplify excellence as opposed to competence.  The CSG does not need lengthy descriptions of cases and context, but rather enough case-specific information and detail to provide evidence of excellence. |
| **Competence A: Process and procedure**  **Plans, manages, and concludes the arbitration procedure, strategically, in accordance with applicable rules and principles, to maximise the opportunity for a legally sound and uncontested award.** |
| [TYPE YOUR INPUT HERE] |
| **Competence B: People and communication**  **Enables and enforces an environment of safe, fair, inclusive, and procedurally appropriate interaction.** |
| [TYPE YOUR INPUT HERE] |
| **Competence C: Outcome**  **Develops a view on the case and structures and evidence awards that are congruent with relevant rules, principles, and ethical standards.** |
| [TYPE YOUR INPUT HERE] |
| **Competence D: Equality, diversity and inclusion**  **Demonstrates cultural sensitivity and understanding of equality, diversity and inclusion (EDI) issues; and takes steps to promote diversity, equality and inclusion through arbitration proceedings and/or within the dispute resolution sector more broadly.** |
| [TYPE YOUR INPUT HERE] |
| **Competence E: Conduct and practice standards**  **Complies with ethical and practice standards and engages in reflective practice.** |
| [TYPE YOUR INPUT HERE] |

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| **SECTION FIVE**: **STATEMENT OF SIGNIFICANT CONTRIBUTION TO THE FIELD OF ARBITRATION AND/ OR THE STANDING OF ARBITRATORS, CIARB AND ITS MEMBERS OVER THE LAST TEN (10) YEARS.**  Refer to Part Two of the Guidance, p.21 which provides a non-exhaustive list of the types of activity that are relevant is provided in section 1.4 of Part Two of the Guidance for Applicants.  Please note that you are required to provide evidence of the difference your contributions have made as opposed to merely listing activities. |
| [TYPE YOUR INPUT HERE] |

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| **SECTION SIX: RECORD OF ONGOING LEARNING ACTIVITIES IN THE LAST THREE (3) YEARS.**  Refer to Part Two of the Guidance, p.22-23 | | | | |
| **No** | **Event / Training / Conference/Informal learning and development Description** | **Date (DD/MM/YYYY)** | **Hours Recorded** | **Organiser /Self study** |
| 01 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 02 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 03 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 04 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 05 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 06 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 07 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 08 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 09 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 10 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 11 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 12 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 13 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 14 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |
| 15 | [TYPE YOUR INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] | [TYPE INPUT HERE] |

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| **SECTON 6 continued: Explanation as to how your Ongoing Learning Activities undertaken in the last Three (3) years have influenced/benefited your more recent practice?**  Refer tp Part Two of the Guidance, p.22 |
| [TYPE YOUR INPUT HERE] |

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| **SECTION SEVEN: LIST OF REFEREES**    List of three (3) individuals who have given permission to be contacted by the Chartered Secretariat to provide a reference relating to the applicant in their role as an Arbitrator.  Please Refer to Part Two of the Guidance, p.24-26 for further information and guidance relevant to listing referees. |

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| **Section Seven: Referee One (1)** | |
| Referee Capacity | [TYPE YOUR INPUT HERE] (e.g., Co- Arbitrator, Case Counsel, Client or others) |
| Full Name | [TYPE YOUR INPUT HERE] |
| Email address | [TYPE YOUR INPUT HERE] |
| Telephone Number | [TYPE YOUR INPUT HERE] |
| Postal Address | [TYPE YOUR INPUT HERE] |
| Please indicate which one or more of the cases listed in Section Three of this Application Form the referee is likely to be familiar with. If the referee named is not familiar with any of the cases listed, please explain the context that enables the individual to provide a view of your performance as an arbitrator. | |
| [TYPE YOUR INPUT HERE] | |
| Any information about your relationship with the referees above that the Chartered Selection Group (CSG) should know about. | |
| [TYPE YOUR INPUT HERE] | |

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| **Section Seven: Referee Two (2)** | |
| Referee Capacity | [TYPE YOUR INPUT HERE] (e.g., Co- Arbitrator, Case Counsel, Client or others) |
| Full Name | [TYPE YOUR INPUT HERE] |
| Email address | [TYPE YOUR INPUT HERE] |
| Telephone Number | [TYPE YOUR INPUT HERE] |
| Postal Address | [TYPE YOUR INPUT HERE] |
| Please indicate which one or more of the cases listed in Section Three of this Application Form the referee is likely to be familiar with. If the referee named is not familiar with any of the cases listed, please explain the context that enables the individual to provide a view of your performance as an arbitrator. | |
| [TYPE YOUR INPUT HERE] | |
| Any information about your relationship with the referees above that the Chartered Selection Group (CSG) should know about. | |
| [TYPE YOUR INPUT HERE] | |

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| **Section Seven: Referee Three (3)** | |
| Referee Capacity | [TYPE YOUR INPUT HERE] (e.g., Co- Arbitrator, Case Counsel, Client or others) |
| Full Name | [TYPE YOUR INPUT HERE] |
| Email address | [TYPE YOUR INPUT HERE] |
| Telephone Number | [TYPE YOUR INPUT HERE] |
| Postal Address | [TYPE YOUR INPUT HERE] |
| Please indicate which one or more of the cases listed in Section Three of this Application Form the referee is likely to be familiar with. If the referee named is not familiar with any of the cases listed, please explain the context that enables the individual to provide a view of your performance as an arbitrator. | |
| [TYPE YOUR INPUT HERE] | |
| Any information about your relationship with the referees above that the Chartered Selection Group (CSG) should know about. | |
| [TYPE YOUR INPUT HERE] | |

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| **SECTION EIGHT: DECLARATION RELATING TO CONDUCT AND CHARACTER**  This information is held in confidence. Applications will be judged on an individual basis. Answering YES to any of these questions will not automatically exclude you from applying. Please delete it as necessary. | |
| (a)Have you, since the date of your last declaration with Ciarb, been subject to any investigation(s), finding(s), sanction(s) or action(s) by a regulatory or professional body? | YES / NO  Delete as necessary |
| (b)Since the date of your last declaration with Ciarb, have you or a company, partnership or other entity which you are in a position of authority or control over, threatened to suspend payment of debts, been unable to pay debts as they fall due or admitted an inability to pay your debts, in any jurisdiction? | YES / NO  Delete as necessary |
| (c)Since the date of your last declaration with Ciarb, are there any outstanding judgments against you? | YES / NO  Delete as necessary |
| (d)Have you, since the date of your last declaration with Ciarb, been cautioned, charged or convicted of any criminal offences, (other than a motoring offence that hasn’t resulted in disqualification), in any jurisdiction? You do not have to disclose a conviction if: (i) there is applicable legislation in the jurisdiction of the conviction, which allows the criminal record to be removed after a certain period of time; and (ii) that period of time has passed. | YES / NO  Delete as necessary |
| (e)Is there any requirement in the Ciarb Code of Professional and Ethical Conduct for members with which you have not fully complied? | YES / NO  Delete as necessary |
| (f)You are an active Fellow of Ciarb and have made payment for your 2024 membership. *(Please note that only those who have paid for membership at Fellow grade for 2024 can apply for Chartered status.)* | YES / NO  Delete as necessary |

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| If you have answered **YES** to any of the questions listed from (a) to (e), please provide brief details or clarification in this section. You may attach supporting documents to provide the CSG with better understanding of your matters. Include the supporting documents with your submission and label them as “Declarations Supporting Document”. For multiple documents, include numbering in the labelling. | | |
| [TYPE YOUR INPUT HERE] | | |
| If you have been subject to any investigation(s), finding(s), sanction(s) or action(s) by a regulatory or professional body, please provide the regulatory or professional body contact details for our information. | | |
| [TYPE ORGANISATION NAME HERE] | Category | [TYPE YOUR INPUT HERE] *Regulatory / Professional Body* |
| Contact person | [TYPE YOUR INPUT HERE] |
| Email address | [TYPE YOUR INPUT HERE] |
| Telephone number | [TYPE YOUR INPUT HERE] |
| Postal address | [TYPE YOUR INPUT HERE] |
| [TYPE ORGANISATION NAME HERE] | Category | [TYPE YOUR INPUT HERE] *Regulatory / Professional Body* |
| Contact person | [TYPE YOUR INPUT HERE] |
| Email address | [TYPE YOUR INPUT HERE] |
| Telephone number | [TYPE YOUR INPUT HERE] |
| Postal address | [TYPE YOUR INPUT HERE] |
| [TYPE ORGANISATION NAME HERE] | Category | [TYPE YOUR INPUT HERE] *Regulatory / Professional Body* |
| Contact person | [TYPE YOUR INPUT HERE] |
| Email address | [TYPE YOUR INPUT HERE] |
| Telephone number | [TYPE YOUR INPUT HERE] |
| Postal address | [TYPE YOUR INPUT HERE] |

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| **Application Declaration**  I hereby apply for the status of Chartered Arbitrator of the Chartered Institute of Adjudicators. I agree to comply with the [Code of Professional and Ethical Conduct](chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https:/www.ciarb.org/media/nuhbakdz/ciarb-code-of-professional-and-ethical-conduct-for-members.pdf), [the Royal Charter and Bye-laws](chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https:/www.ciarb.org/media/mrwod4ic/ciarb-royal-charter-and-bye-laws.pdf) (including Schedules and by any subsequent amendments and/or alterations that may be made) and by [regulations](chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https:/www.ciarb.org/media/aswfn5tj/ciarb-regulations.pdf) made or to be made for carrying them into effect.    I declare that, to the best of my knowledge, the information given on this form is correct. I understand and agree that if I make any false statements, submit false information, or fail to disclose information requested in this application that later comes to light, I may be subject to disciplinary action, and/or my application may be declined and/or any award of Chartered status may be removed at a later date.    If successful in my application, I request that you issue me the Chartered Certificate. I agree that the certificate will remain the property of the Institute and will undertake to return it if I cease to be a member. I understand that I will be required to return my Chartered certification along with my Membership certificate on cessation of membership and may no longer use the postnominal designatory letters, as only members who have paid their annual subscription are entitled to the Ordinary privileges of members.    I have read and agree with all the above declarations. |
| [TYPE YOUR FULL NAME HERE] |
| [TYPE THE DATE HERE] [DD/MM/YYYY] |

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| **SECTION NINE: PAYMENT METHOD**  Please note that a payment invoice will only be generated upon application submission. Applicants have seven (7) working days to complete the payment of £1500 using their preferred payment method upon receipt of the invoice. Please email chartered@ciarb.org once the payment has been made. | | |
| Option | Payment Instructions | Preference |
| MyCiarb  (Online payment via Credit Card) | An email will be sent once the payment invoice is generated in the system. To make the payment, log in to the [MyCiarb](https://ciarblive.b2clogin.com/ciarblive.onmicrosoft.com/b2c_1a_signup_signin/oauth2/v2.0/authorize?client_id=fb925505-347d-4aff-a5ce-0e9e69aa913a&redirect_uri=https%3A%2F%2Fwww.ciarb.org%2Fsignin-oidc&response_type=id_token&scope=openid%20profile&response_mode=form_post&nonce=638560229527619417.MGE5MDdiN2MtMmM0NS00NjI2LTkyMTUtZWQxYmFkYTM2OGJiNGRlMzc1MmEtNzUyMy00N2I0LTk3MmMtOWY1YjIwMjUyOTMw&client_info=1&x-client-brkrver=IDWeb.1.22.3.0&state=CfDJ8AGj5dCdChJFjhiQFijuC7CLU-A1VGZK2WUOTuvPV7cnGmlNzXWl1fOX954igBhA8aw3iKb4MKf-SoK4Man3UchxXaXciCmu2qJGmyqcrvhtqYVfiW4ZkapH1sE0cocaU_jx-qKdmhVjL0thzb0VvVIlWkMHQRSwh2j5EO9D5n2VWYzuJp15rEjVi8Xm22XJIOwxoZtg86exKYg49Jc8o7E6tEGJ9lis6GlS7jMshVTv2vQ9go8gCSG8PI9T5L0Xz2_m7cNT46scUKkPYc-n27onqJX8r3DhoVEL-_vK78lOhphwxWE3MVlCA01-MjiyqKGdV7dnHhD0ZDOY32wq-oi8Paw0stPko5I5vg7n2Uia&x-client-SKU=ID_NETSTANDARD2_0&x-client-ver=6.15.1.0) portal and proceed to the ‘basket’ option available at the top right corner. We accept MasterCard, Visa or American Express. | [YES / NO] |
| Bank Transfer | An email will be sent once the payment invoice is ready for payment. Upon receipt of the invoice, please make the fund transfer to the account below  Ciarb Bank Details  HSBC Bank, 31 Holborn, London, ECIN 2HR England  Sort Code: 40-05-03  Account Number: 31288784  International Bank Account Number (IBAN): GB75HBUK40050331288784)  Branch Identifier Code: HBUKGB4B  Please use the following format: ‘CArb’, your surname, and your membership number. For example, **CArbSmith23131** when submitting the payment. | [YES / NO] |
| Telephone | An email will be sent once the payment invoice is ready for payment. On receipt of the invoice, please telephone our Finance Department on +44 020 7421 2010 and have your payment card at hand to make the payment. Kindly quote your membership number and inform our Finance Department that you are applying for Chartered Adjudicator status to expedite the process. We accept MasterCard, Visa or American Express. | [YES / NO] |

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| **APPLICATION CHECKLIST**  Please ensure that all items on the checklist below are completed before submitting your application. The Chartered Secretariat reserves the right to decline or reject any application that does not meet the requirements or follow the specified format. | | | |
| **No** | **Submission Requirements** | | **Action** |
| **1.0** | **Application form** | Section One: Personal information section. | Completed / Outstanding |
| Section Two: Narrative description of practice  (1,000 words maximum). | Completed / Outstanding |
| Section Three: Self-assessment against the Chartered Arbitrator Excellence Framework. | Completed / Outstanding |
| Section Four: List of fifteen (15) arbitration cases with all the requested details. | Completed / Outstanding |
| Section Five: Statement of Significant Contribution to the field of arbitration and / or the standing of arbitrators, Ciarb and its member over the last ten (10) years. | Completed / Outstanding |
| Section Six: Details of ongoing learning activity undertaken in the last three (3) years. | Completed / Outstanding |
| Section Seven: List of three (3) referees’ nomination with all the requested details. | Completed / Outstanding |
| Section Eight: Declaration. | Completed / Outstanding |
| Application form saved in PDF format. | Completed / Outstanding |
| **2.0** | **Attachments** | Five (5) reasoned arbitration awards written by the applicant that have been redacted, saved in PDF format and files labelled according to the format requested: AA-[MembershipNumber]-[Surname]-CaseNumbe in your list of cases in section 3. | Completed / Outstanding |
| **3.0** | **Attachments** | Five (5) procedural orders written by the applicant that have been redacted, saved in PDF format and labelled according to the format requested: PO-[MembershipNumber]-[Surname]-Case Number in your list of cases in section 3 | Completed / Outstanding |
| **4.0** | **Payment method** | Payment method preference for the Chartered application fee of £1,500. | Completed / Outstanding |