

**Cascade Middle School PTSO
Board Meeting Agenda - Minutes**

Date: April 14, 2026

Time: 5:15–6:00 PM

Location: CMS Library

1. Call to Order:	5:22pm
2. Approval of Minutes:	Minutes: January 2026 and February 2026 Motioned, seconded, passed
3. Reports:	<p>President's Report</p> <ul style="list-style-type: none"> ● Open Positions for 26-27: Fundraising, Web/Social Chair and Secretary <ul style="list-style-type: none"> ○ Board to spread the word to parents for possible commitment (esp. 6th year parents) ○ Nominations and voting in June meeting ○ Update bylaws to reduce voting requirement ● Concessions Planning <ul style="list-style-type: none"> ○ Only have one track meet left for Spring, skip util Fall ● 8th Grade Promotion & Celebration Planning <ul style="list-style-type: none"> ○ Meet after tonight's General meeting from 7-7.30pm ○ Rinse and repeat from last year's ○ Athletic Club is booked ○ Angela can help reach out for volunteers, but won't be able to attend tonight's meeting ○ Desiree to send recap ● Next General Board meeting will be June 2nd (subsequently revised to June 4th)
	<p>Vice President's Report</p> <ul style="list-style-type: none"> ● Grants <ul style="list-style-type: none"> ○ Mountain time DnD has been approved and check issued ○ Banner for Guitar Store in reciprocation for guitar donation. There are 2 different choices for banner design which is being finalized <ul style="list-style-type: none"> ■ Design to include "Thank you for donation" ■ Banner to stay up through the next school year ○ Part 2 for CAPS is pending ● Staff Appreciation Week (first full week of May) <ul style="list-style-type: none"> ○ Need to send out the signup form ○ Stock the fridge, decorate the lounge (Sunday before - 5/3), Kefi lunch, breakfast burritos, coffee cart ○ Check in with Carolyn regarding signs ○ Historically we have gathered raffle prizes, need support with this year. Need to gather raffle prizes and be at the school each morning for announcements to distribute. Goal would be 62 (minimum of 15) <ul style="list-style-type: none"> ■ Val to source items, Natalie and Cidney to gather and distribute ○ Gifts: Considering gifts (\$10 value). Budget is for \$5/teacher, however there is room in the budget for more. <ul style="list-style-type: none"> ■ Everyone to email Kelsey ideas for gift cards for teacher

	<ul style="list-style-type: none"> gifts <ul style="list-style-type: none"> ○ Kelsey and Trixie work together for poster
	Treasurer's Report: <ul style="list-style-type: none"> ● Bank Account Balance ● Budget vs. Actuals ● Statement of Financial Position
	Secretary's Report <ul style="list-style-type: none"> ● Bylaws Amendment ● Graduation Yard Signs <ul style="list-style-type: none"> ○ Table for next year
	Fundraising Report <ul style="list-style-type: none"> ● Upcoming Dine Outs: Cuppa Yo 4/16/2026 <ul style="list-style-type: none"> ○ Last fundraiser ○ 4-9pm on 4/16/2026 ○ No one available for flyer distribution at pick up ● 2026/2027 Banner sales to start July ● Upcoming fundraising policy from the School District is still influx
	Merchandise Chair Report <ul style="list-style-type: none"> ● Merch store currently open, plan to close after Spring Break
	Web/Social Media Chair Report <ul style="list-style-type: none"> ● Working on banner ● Will there be an annual report for this year?
	Volunteer Coordinator Report <ul style="list-style-type: none"> ● Staff Appreciation Week ● iPad Roll Out ● 8th Grade Ceremony/Promotion
	Grants & Corporate Sponsorships Report <ul style="list-style-type: none"> ● Open grants: <ul style="list-style-type: none"> ○ Pacific Power: March 15 – Education/STEM ○ Costco Charitable Contributions: available year round ○ Goody's: available year round
	Parent Liaison Report <ul style="list-style-type: none"> ● Science Fair/Career Fair <ul style="list-style-type: none"> ○ Potentially Fall 2026 (after Fall conferences)
4. Old Business:	<ul style="list-style-type: none"> ●
5. New Business:	<ul style="list-style-type: none"> ●
6. Upcoming Meetings:	Board: May 12, 2026 General Meeting: June 4th 2026
7. Adjourn:	5:58 PM

Attendees:	Desiree, Kelsey, Val, Breanne, Trixie, Natalie, Angela, Cidney
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