



**CMS PTSO General Meeting Minutes**  
**November 17, 2022 | 5:30 PM | Via Zoom**

Present: Caitlyn Bjornstad, Trixie Hoda, Colleen Goldbatt, Jaime Gerlitz, Desiree Kelley, Mariah Staats

Absent:

Minutes from October 20, 2022 meeting reviewed. Motion to approve MS/CG

Fundraising Update: Significantly lower from 2021. Two banners in the works. Caitlyn estimates we will be at roughly \$13,000 via paypal.

Cold calling to previous business list? Is that an option, was it successful? Caitlyn to divide list up and send out to each of us to call. Colleen did a quick review of the budget approved so we know where we are at in comparison to fundraising. Caitlyn stated she would feel comfortable if we could reach \$15,000. Email to go out on 11/18. Need to set a time for sign hanging - 7 being printed. Mariah going to check with Gabe on when is a good day/time.

Treasurer Update: Rules around grant requests. We as a group can approve anything under \$1,000. Anything over has to go to a vote at a general meeting that everyone is invited to.

General Meeting: December 8th 6pm via zoom (2nd Thursday of every other month for general meetings. December 8/February 9/ April 20)

Website Update: Trixie added grant request form and it is being used. Trixie will put the meeting dates on the events calendar online. Mariah asked if a thermometer or graphic could be put on the website or a link to the fundraising updates. Thermometer graphic to be posted at 80%.

Apparel/Merch Update: Successful this year. People received what they ordered. Note for next year to ensure that the size chart is highlighted and remind people that they are available. Looking at opening up again in February for a spring order. Jaime to check in with Gabe on when 6th grade orientation is in the spring so we could possible have an order window then. Discussion of offering youth sizing as well. Need to compile an inventory list and determine what items to donate to FAN.

Grant requests discussion: How do we want to approach grant requests? Colleen recommended grants need administration support before we bring them for a vote.

Stock the Fridge: Sparkling waters, snacks. Keep

Adjourn 5:56 pm