

CMS PTSO General Meeting Agenda
January 13, 2026

Time: 6 p.m.

Location: CMS Cafeteria

1. Call to order: 6.02pm
2. Approval of [November General Meeting](#) Minutes
3. Reports
 - Administration report (Ms Schmidt or Ms Boon)
 - Guest teacher
 - Heather Michael: 6th grade math. Going great, a lot of parent support from home, kids returned from break being very motivated. 7th and 8th graders are needing more motivation. Students and Teachers are happy on campus, January is a good month.
 - Student/WEB speaker (Ben Veres and Annabelle Hardy)
 - Ben: Web leader, 8th grade, has been here all 3 years. Likes his classes, gets to be creative as well as learn. Web splits into 3 groups - 1 is with 6th graders, other 2 groups plan events. Currently working on hot cocoa to congratulate on finishing the first semester.
 - President's report
 - Book Fair recap
 - 1 . First week in December. This was 2nd book fair. Hosting an event of that caliber right after break didn't have the momentum for the event. Raised almost \$700. Students and teachers really liked it, good volunteer turn out
 - 8th Grade Promotion Planning
 - 1 . Dates being firmed up currently. Starting a committee, hoping to meet in the next few weeks. Look for Kelsey to send the email tomorrow. Second email will go out later after going through translation service. Nothing has been booked yet. Last year's event showed that there were too many people at CMS. Admin is looking to see if it can be held at a different location, otherwise if it's hosted onsite, may make a ticketed event for each 8th grader to have a certain amount of tickets for guests

- 2. Party will be at the Athletic Club on the last day of school (6/11)
 - 3. Promotion will be 6/10
 - 4. 8th grade promotion committee will need 6th and 7th grade parents, so 8th grade parents are able to watch the ceremony
- Winter & Spring Concessions
 - 1. Girl's basketball and wrestling in the winter, track in the Spring
 - 2. Would like to form a committee for concessions
- Upcoming Board Vacancies
 - 1. Secretary recently resigned, by-laws requires posting. Trixie will post on Instagram. Board will elect interim Secretary
 - 2. Fundraising and Web Chair positions will open for the next Fiscal Year

- Vice president's report
 - Intro from Kelsey

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 - Grant requests
 - 1. Headsets
 - a. Proposing up to \$1100, which is 3 class sets
 - b. Exact price for headphones is
 - c. Needed for testing sessions
 - d. From Admin Grants
 - e. Motion to approve: Cidney. Seconded. Passed unanimously
 - 2. Dance decorations
 - a. Web asked for \$300 for decorations. Anything over \$300 will go to pizza
 - b. Web has been asked to source pizza from the communication
 - c. Motion to approve, and Cidney seconded. Passed unanimously
 - 3. Ms. Starkmann
 - a. Spanish classroom, requested \$999 for furnishing
 - b. Proposing \$525 for chair pockets, ipad charger and folding tables. Items must stay at Cascade, they don't leave with the teacher

- c. Other items are rugs, twinkle lights, other types of lighting and shelf. We will reach out to community to attempt to source and then come return to grant
 - d. Motioned, seconded by Breanne. Passed unanimously
 - 4 . CAPS (community action project): 8th graders. Kids go downtown to present to community members. Requested bus, pizza and funding to cover 3 subs
 - a. Proposing \$500 to cover bus and pizza now,
 - b. Motion to approve: Cidney, seconded by Breanne. Passed unanimously
- Staff appreciation planning
 - 1 . Kelsey asked for connections in the community for items we provide
 - 2 . Breakfast burritos, coffee cart, in the past there was an in-chair massager but that is not financially feasible
 - 3 . Swag suggestions?
 - 4 . First full week of May
- Treasurer's report
 - Into from Breanne
 - [Bank Account Balance as of 1-12-26](#)
 - [Budget vs Actuals 1-12-26](#)
 - [Statement of Financial Position 1-12-26](#)
 - Surpassed annual general giving by over \$9000
 - Within budget on all items
 - Have \$42,000 in bank account
 - No updates from the District regarding upcoming fundraising policy changes. District is looking to revise fundraising policy for PTO and PTAs. Have not provided Desiree an update
 - 1 . Goal of making it more equitable across organizations
- Secretary's report
- Fundraising report
 - 3 dine outs so far, Pastini raised the highest amount
 - Need to get flyers printed and handed out. For Burgerville, flyer or mention Cascase Middle School for the fundraiser to get the funds
 - Dine outs:

1. **Burgerville** on 1/21. Flyer available to market. Need help with Reader board and any flyer pass out we can do!
2. Summary of the year below

Who	Contact	Contact name	Info	When	Amount Raised
Kona				CLIMB Day	\$210.00
Mod Pizza	web form		Confirmed; Host event for 20% of sales for the day. modpizza.forc	9/23	\$582.23
Pastini	web form		Confirmed 40%	11/6/25	\$1,076.94
Mountain Burger	sara.hobin@gmail.com	Sara Hobin	10% all day	12/15	\$412.00
Burgerville			Host event for 20% of sales.	1/21	
Red robin	Online Application		20% of sales	3/3	
Cuppa Yo	cuppayo@gmail.com	Crystal Lomeli	https://www.cuppayo.com/faq	4/16	

- Raffle-
 1. Raised \$1,540. Recommendation for next year- more lead time, longer sales duration. Zeffy seemed to work great. Big thanks to Breanne for setting it up!
 2. Raffle prizes have all been distributed

- Merch/web report
 - Merch went out. Will reopen store after holiday break. Possibly wrestling/basketball games.
 - Will reopen store through Spring Break for upcoming 6th graders
 - We do have merch in stock, and will include for sale with concession
 - We use GoDaddy and Adobe Express, if anyone is interested for next year

- Volunteer coordinator report
 - Upcoming opportunities/needs -
 - Math book covering
 1. There are still math books which need to be covered in tape. 2nd math book for the curriculum
 2. 6th and 8th graders need the by the end of the semester
 - Dance
 1. Volunteers needed. All school, Feb 13.
 - Teachers would love extra support, reach out to them directly. Especially during mountain time (esp math), per Ms Michaels
 - Grants- sourcing grant opportunities. Main focus STEM grants for Robotics Club.

4. Old Business

- No old business

5. New Business

- Secretary Position announcement
- Valentine's Day Dance with WEB
- Cascade Cares Day
 - Had trouble with vandalism this year, Admin has spoken about how can we create a sense of ownership of the building
 - Paint walls, plant flowers, involve the students

6. Open Floor

- Thank you letter to PTSO from math department for covering the books
- Can the front window area be decorated? Aide volunteers may be able to do that
- Can we do the sticker event again? Two years ago, ran sticker event where students voted on designs and printed the stickers
- Question regarding requirements for grants

7. Upcoming Meetings

- General Meeting, Tuesday, March 10th 6:00pm CMS Library

8. Adjourn at 6.51pm