

CMS PTSO Board Meeting Minutes

March 11, 2024

Time: 5:20 p.m.

Location: CMS Library

1. Call to order 5:24 p.m.
2. Approval of February board minutes
 - Desiree motioned to approve
 - Tari seconded
 - Approved
3. Updates
 - President's update
 1. 5th grade night went well, every incoming 6th grader got a sticker, 6th grade class looks like it will be big
 2. No updates on end of year celebration dates yet (celebration, dance, graduation); have not had a graduation in the past but administration is open to it, PTSO couldn't put it on but could support it
 3. Have sticker designs from design class to show at general meeting; will send curated list out to kids to make the final decision
 4. Solicited ideas from 8th grade council on bracelet wording, no feedback, just move forward with "CMS Mountaineers"
 - Vice president's update
 1. Color run – not going to do this year, cost of shirts higher than expected, not enough time to organize it, would need to get a sponsor to facilitate, talk about doing something in the fall; explore event that involves families like back to school carnival event
 2. Concessions and payment processors – Options are Square and Quickbooks, \$50-\$100 for scanner, credit card processing fees the same, require an app on a device, buy a tablet for the PTSO is an option rather than board member using personal device; cash concessions or Venmo are other options; or parents could pre-purchase tickets and kids get tickets to redeem; board liked the idea of a buying a tablet and setting up payment processor, and possibly doing the pre-purchase tickets as well
 3. 6th, 7th, 8th grade dance – look at hosting dance on 4/26 (original color run date)
 4. Staff appreciation week – 5/6 – 10, \$3,500 budget, Desiree talked to staff at 5th grade night and some teachers expressed interest in zip-up hoodie, Trixie to look into bulk discount
 1. Monday: Coffee bar

2. Tuesday: Smoothies
 3. Wednesday: Breakfast burrito and juice bar
 4. Thursday: Lunch (Bow Tie Catering, CMS “alumni” family)
 5. Friday: Hoodie gift with thank you notes lunch
 6. Also stock the fridge (Sunday), daily raffles (need to solicit donations early), art classes make signs, student thank you notes
 7. Other ideas: chair massages, staff lounge refresh – new paint, couches, lamps
 8. Kelsey will solicit volunteers once needs are known
5. Grant requests – review and vote at general meeting

- Treasurer’s update
 1. \$4,000 left before we hit what we budgeted for teacher grants, not including \$5,000 administrative grants
 2. Donations slowed except for \$20 recurring, raised just under \$14k to date
 3. Caitlin to email Tari about a parent request for a tax letter
- Secretary’s update
 1. No update
- Fundraising chair update
 1. No update
- Merch/web chair update
 1. Trixie to put amended bylaws on website
 2. Added Sunriver 10% to the ways to give on the website, will also share on social, Kelsey to also send out via email to families

4. Old Business

- End-of-year member survey
- Board member manual development – table to summer meeting
- Fundraising policy development – table to summer meeting
- Pine Ridge partnership

5. New Business

- 2024-2025 board seats – tabled to April meeting

6. Upcoming Meetings

- 4/15: 5:30 p.m. board, library
- 5/13: 5:20 p.m. board, 6 p.m. general, library
- June TBD

7. Adjourn 6 p.m.