

# CMS PTSO General Meeting Minutes

## October 16, 2023

**Call to order** 6:05 p.m.

### 1. Introductions

Kelsey Boyd – president and teacher  
Desiree Kelley – vice president  
Trixie Hoda – web and merch  
Caitlin Bjornstad – fundraising chair  
Rachel Grenier – secretary  
Tari Power – treasurer  
Kristi Knoll, Assistant Principal  
Leah Boon, Dean of Students  
15 parents  
3 teachers

### 2. Drawing for swag

Congratulations, Leslie Edwards; Need to get to her later as display is locked

### 3. Minutes from September meeting approved

### 4. School report: Kristi and Leah

First assembly this coming Friday; put on 100% by WEB leaders

Spirit week next week – watch for details

6<sup>th</sup> graders – talking about what it is to be a middle schooler, great freedom = great responsibilities, working with parents on Canvas

CLIMB cards – positive behavior support effort, given out by teachers to reward when see good behavior, give prizes

Proud of locker policy – keeping things in lockers working well in terms of things getting lost or stolen; however, it has caused issues with organization. Due to COVID, went so far digitally, now kids don't have pages/papers, pencils, etc. Executive functioning must be taught. Gave kids a survey; based on results, school purchased binders, paper and pencil pouches. Also starting a family engagement night – first one on executive functioning on 11/7; details in last week's principal update; would like to look at planners next year, budget permitting.

## 5. Guest Speaker: Mr. G

Thank you to the board, staff and parents for support. Teaching design process – find a problem, create solutions, create prototypes, test. 130-140 kids – a lot of printing to create models. We are supporting with capacity – resin printers, 3d printers. Makes it a lot easier to run classroom. To show thanks, last year, held a student contest to create the best plaque for the PTSO! Mr. G presented to Kelsey.

## 6. Fundraising update: Caitlin/Tari

- a. Total raised to date/YOY comparison: \$6,475.90 as of 10/15/23; last year approximately \$2k more. Hoping it picks up. Goal was \$20k (based on same budget and goal as last year; it is hard to have benchmark due to “covid years”). We are going to be “reimagining” the fundraising campaign, as things change with economy and school demographics. The current campaign might be longer; we are also exploring other opportunities (such as restaurant nights). We are open to ideas and participation!
  - Applied for McMenamins friends and family night; receive 50% of total sales for the night
  - Sunriver Resorts – give back 10% of their stay to the PTSO, will be sending info out on this opportunity
  - Family movie night fundraiser, popcorn
- b. Donor banners – can get a banner \$250-\$1,000 donation
  - Now need to have school and district approval of banner prior to printing and posting
  - Will be reaching out to local businesses who have donated before; volunteer opportunity to reach out to those businesses
- c. Kelsey will share donation link and QR code with families and teachers so they can post on their social encouraging people to donate
- d. Exploring flyers and mailers
  - Considering a mailer to 6<sup>th</sup> grade class, \$150 to print and mail, asking for feedback on if parents think this would be a good investment
  - Parent asked if we can send home with students instead of mailing; concern that it will not get to parents
  - Can we do a parent survey on communications preferences?
  - Destiny to provide email click through rates. We are still working on a way to see an easy synopsis but it looks like a majority are opening the email.

## 7. Budget and tax update: Tari

- a. Taxes will be done in November, working with CPA, we don't pay taxes

- b. Not many expenses yet – banners, insurance, teacher grants are majority expenses (ipad insurance, resin printers, citizen math software, t-shirts); depending on what we fundraise affects the grant budget; nice roll over from past years, the more we can raise, the more we can provide to the teachers
- c. Budget and updates are available; just email the board

8. Grant requests: Desiree

- a. Review previously tabled requests:
  - Mr. G's Dremel 3D printer \$1,867.45; school funds not available to help with this purchase now, but Mr. G can reapply last in the year if funds are available; recommend a no vote
    1. Desiree moved to deny the grant request at this time
    2. Kelsey seconded
    3. Vote unanimously approved
- b. Review new requests:
  - \$320 additional to cover math curriculum (original, approved request was \$560)
    1. Caitlin motioned to approve
    2. Seconded
    3. Vote unanimously approved

9. Merchandise: Trixie

- a. Merch delivery arriving 10/20, send home with students, will reopen store so people can order more for the holidays
- b. We ordered some extras to meet minimums and have some extras for giveaways, samples
- c. Trixie to look into vinyl stickers

10. Web: Trixie

- a. Social media followers and shares/likes
  - In last 30 days
    1. 528 site visits
    2. 250 social views (Instagram and Facebook)
    3. 37 Instagram followers and 20 on Facebook
    4. Trixie to do a giveaway on Facebook and Instagram – every tag is an entry, randomly pick a winner
- b. How people can help get the info out (Kelsey)
  - Email sent to volunteer list – will send opportunities to this list first before sending to all-school list
  - Go follow PTSO on social
  - Visit and share website

11. Old Business

- a. None

## 12. New Business (Kelsey)

- a. PTO letter writing campaign to School Board
  - Been contacted by other PTSOs about how to support teachers working without a contract; shared postcard and letter; board going to explore how we can be involved; follow up with Desiree (VP) with questions; parents and students can be involved; ideas include tables at events and sharing a letter template. Support of this initiative moved, seconded and approved (with one abstention).
- b. Upcoming volunteer opportunities
  - Flower plater beautification – reach out to Kelsey or reply to SignUp Genius email
  - Provide food for Thursday breakfast for teachers – watch for email from SignUp Genius
  - Will send additional opportunities through SignUp Genius or email
  - Volunteer sign up on website asks if volunteers want to run a Mountain Time – that is OK to leave; teacher Melanie Craig attended to advocate for Mountain Time volunteers. Mountain Time is different from advisory (which is on Monday). Students sign up for Mountain Time on Mondays for week – parents encouraged to ask their student what they are doing. If behind on schoolwork or struggling with grades, students can do academic work; if caught up, they can sign up for “fun” ones. Would like to expand Mountain Time opportunities, but need support.
  - Volunteers also welcome in classrooms
- a. Discussion on how to involve families, students and teachers? Members encouraged to reach out and share any ideas.
  - Get more families in the door
    1. School health team action item around family engagement, discussing how to reach all the families, will have first family engagement night on 11/7
    2. Idea: Can we have a family engagement committee?
    3. Questions/concerns about Mountain Time signups – how and when?
    4. Questions about what is Canvas and how to use it? Discussed small group parent meetups, screenshare walk through video for social
    5. Suggestion to have “Mountain Time for parents”: Have parents come in, go over what is being taught, what parents need to know, how to help kids
    6. Send one document with details on everything:
      - a. Lunch money

- b. Bus
- c. Canvas
- d. Parent VUE
- e. Mountain Time
- f. Etc.

7. Conference sign ups go live on Friday

13. Next Meeting

- a. 1/22, 6 p.m.

14. Adjourn 7:03 p.m.