

CMS PTSO Board Meeting Agenda
January 13, 2026
Time: 5:15pm
Location: CMS Library

1. Call to order 5:24
2. Approval of [December Board Meeting Minutes](#)
3. Reports
 - President's report
 - Open Secretary Position
 - Interim through end of Fiscal Year
 - Vote in general meeting today
 - Open positions in the upcoming year: Fundraising, Web and Secretary
 - Concessions Planning
 - Create concessions committee. Kelsey to get basketball schedule for winter
 - Consider having an iPad that can be used for the concession stand, or go with Venmo QR code
 - Investing & Debit Card
 - May be able to open second account to allocate \$10k to for earning interest
 - Can add a debit card to the account and issue to board members. Will implement for next fiscal year
 - Adobe Express Premium PTSO account \$99 per year
 - Desiree to set up account and pay via ACH (or get a check for reimbursement)
 - Votes 5.37pm, passed unanimously
 - Motion by Trixie, seconded by Breanne
 - Vice president's report
 - Grants
 - Headphones: cost per unit is estimated at \$11-\$20 per unit. Propose \$1,100 from Admin Grants

- Dance: \$300 for decorations for Feb 13 dance.
 - Holly \$999: Spanish classroom furnishings. Propose \$525 for initial purchases, attempt to source other items through donations
 - Erin Macintosh: CAPS project in May 2026: \$1100 for buses, pizza and 3 all day subs. Propose: approve buses and pizza now, wait until closer time to see if this can be covered by the sub budget. Buses and pizza are \$500
- Staff Appreciation Week (SAW)
 - Create a committee
- Treasurer's report
 - [Bank Account Balance as of 1-12-26](#)
 - [Budget vs Actuals 1-12-26](#)
 - [Statement of Financial Position 1-12-26](#)
 - Desiree motioned to amend budget for printing expenses (\$300) that are not for fundraising. Angela seconded, unanimous vote
- Secretary's report
- Fundraising report

- Dine outs:

- **Burgerville** on 1/21. Flyer available to market. Need help with Reader board and any flyer pass out we can do!
 - Summary of the year below

Who	Contact	Contact name	Info	When	Amount Raised
Kona				CLIMB Day	\$210.00
Mod Pizza	web form		Confirmed; Host event for 20% of sales for the day. modpizza.forc	9/23	\$582.23
Pastini	web form		Confirmed 40%	11/6/25	\$1,076.94
Mountain Burger	sara.hobin@gmail.com	Sara Hobin	10% all day	12/15	\$412.00
Burgerville			Host event for 20% of sales.	1/21	
Red robin	Online Application		20% of sales	3/3	
Cuppa Yo	cuppayo@gmail.com	Crystal Lomeli	https://www.cuppayo.com/faq	4/16	

- Raffle-

- Raised \$1,540. Recommendation for next year- more lead time, longer sales duration. Zeffy seemed to work great. Big thanks to Breanne for setting it up!
 - Raffle prizes have all been distributed

- Merchandise chair report

- Re-open merch store, Desiree to share with incoming 6th graders PTAs and principals. Plan to close after Spring Break so that everything arrives by Spring Break
- Web chair report
 -
- Volunteer coordinator report
 - Upcoming:
 - Some outstanding math books to cover
 - Valentine's dance
 - Staff appreciation week
- Grants & Corporate Sponsorships report
 - [Cascade PTSO Grant Tracker](#). Grants to consider:
 - Kendall Cares: Proposal Submissions Open January 1st – March 31st, 2026
 - OnPoint Community Credit Union: February 1 – March 15
 - Cow Creek Umpqua Indian Foundation: Fill out the Letter of Inquiry (LOI) before the deadline date of March 1
 - Pacific Power: March 15 – Education/STEM
 - Costco Charitable Contributions: available year round
 - Goody's: available year round
 - McMenamin's Dine Out request update
 - Voicemail has been left, and I stopped by on 12/18 to try and speak with the manager (name is Jonny). He was in a meeting and I have not been contacted. Will reach out again this week
- Parent Liaison report
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- 4. Old Business
 -
- 5. New Business
 -
- 6. Upcoming Meetings

- Tuesday, February 10th 6:00pm CMS Library
- Tuesday, March 10th
 - Board 5:15
 - General 6:00

7. Adjourn 5.58pm

Attendees:

Desiree

Kelsey

Trixie

Angela

Jessica

Breanna

Natalie

Cidney