

CMS PTSO Board Meeting Minutes

September 9, 2025

Time: 5:00 PM

Location: CMS Library

1. Call to Order 5:14pm

2. Approval of June Minutes

Take a moment to review and approve. Hot spot set up during review. Conversations regarding June minutes.

Motion approve, second, unanimous approval

3. President's Updates

- Calendar 2025-26 working on academizing calendar for PSTO and school events in one place
- Upcoming Events:
 - Fall Sports Concessions Oct 8 and Oct selling concessions at Home football games. Pizza from Costco \$2/slice, popcorn machine, candy. Ok money maker. Covered cost of score board last year. What should funds go to? Open of floor-what other events do we sell concessions? Try to keep it outside the gym out of respect to janitor. Any current athletic requests? Grant request for workout equipment. Worked well last year. Should we spend money on insulated pizza bag? Will reach out to athletic director for needs for concession income.
 - iPad Rollout- 7th-8th roll out covered. 6th grade slots still need more coverage
 - Fall Bash- Oct 24 5:30-7:30, Friday before Halloween. Costumes allowed at bash. Not at school. Will need volunteers. Kelsea working on decorations. Looking at doing Valentine's dance

3. Vice President's Update

- Grant requests 1. Calculators. Approved and funded. Check given. New plan set up for calculator return. 2. Paul Trundler running new elective. Asked for \$3000 for weight room equipment. Kettle bells and strength and flexibility equipment. Provided itemized list. Should look into in-kind donations. Will propose \$500 now with understanding of seeking in-kind gifts and the opportunity to request more funds later in the year.
- Staff appreciation committee will seek other catering options. Coffee cart will come out of teacher appreciation budget.
 - Ideas for catered lunch-

- Everyone signed into Cascade PTSO

4. Treasurer's Update

- **2025-26 Budget: Current and Expected Expenses, cash flow-** updated QB subscription. Updated budget report. Will present budget vs actuals each month.
- Will ask at bank signing meeting if there is a way to earn any interest.

5. Secretary's Update will work on annual report and meeting announcements

6. Fundraising Update Banner sales. All repeat banners.

Giving Campaign going out next week. How often do we communicate? Once every couple of weeks for fundraising.

Dineout- 4 confirmed upcoming- working on three others. Will be included in calendars going out to families

7. Web Update no update

8. Volunteer Coordinator Update Ipad rollout, mathbook project should work differently- maybe volunteer assisting in class.

9. Grants & Corporate Sponsorships Update McMens app submitted. Kendal Cares

10. Merchandise Update online store still open. Need to order more merch. Bulletin board. Can we set up display by gym.

11. Old Business Adjourned 5:59pm.

12. New Business

13. Upcoming Meetings

- **October Board Meeting: Tuesday, October 14th**
- **November Meeting (Board & General): Wednesday, November 12th**
- **December Board Meeting: *Tentatively December 9th***
 - *Note: Conflicts with choir winter concert. Alternative date/location needed.*

15. Adjourn

Meeting materials and updates will be distributed prior to each session.