

Government of Manipur
Office of the Zonal Education Officer, I/W, Zone-I
Khoyathong, Imphal-795004.

No. 1/5/2017-ED/ZEO/Z-I:

Imphal, the 2nd June, 2022.

To

The Heads of Schools (Govt./Govt. Aided/Pvt./Other Management)
Zone-I, Imphal West.

Subject: Facilitation for Aadhaar Enrolment and Biometric Updation of school going children.

Sir/Madam,

Considering the importance and need of Aadhaar for school children to avail admissions, obtain scholarships, attend examinations, participate in competitive exams etc it is necessary for all schools to organise Aadhaar Enrolment /Updation drives atleast twice a year (refer circular F.No.4(4)/57/146/2012/E&U). Children not only should do their Aadhaar Enrolment but also mandatory updation of biometrics in Aadhaar is required on attaining the age of 5 years and 15 years to ascertain the validity of their Aadhaar number previously assigned.

It is the responsibility of schools under regulation 12A of Aadhaar (Enrolment & Updation) Regulations to arrange for Aadhaar Enrolments and Biometric Updation of its students (refer point no. 4 of circular).

In order to avoid any hardship to children in availing various benefits for want of Aadhaar, the Director of Education (S) has instructed all schools to organise Aadhaar Enrolment drives in co-ordination with the Indian Bank branches located across various districts of the state. Both Aadhaar Enrolment and mandatory Biometric Updation shall be done absolutely FREE OF COST. Printout charges (if any) shall be borne as per UIDAI approved rate chart (copy enclosed).

School Heads are requested to coordinate with their nearest Indian Bank branch and its coordinator Ms. Jasmine Yambem (9612457658) from Darwin Society for Aadhaar Enrolment /Updation drive of your students.

Enclosures:

1. Circular F.No.4(4)/57/146/2012/E&U.
2. UIDAI Rate Chart.
3. List of Indian Bank Branches.

Yours faithfully

Sucheta Khumukcham
2/5/2022
(Sucheta Khumukcham)

Zonal Education Officer, I/W, Zone-I
Government of Manipur.

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Government of Manipur
Office of the Zonal Education Officer, Zone-II
Porompat, Imphal East

NOTIFICATION

Porompat, the 31st May, 2022

Subject: **Aadhaar enrolment service (E&MBU) to students of various schools of the State at free of cost.**

No.3/4/2017-ED(ZEO-II)Pt.II: In continuation of this Office Notification No. of even no dated 31st May, 2022, it is to informed to all the Principal/Headmaster/Headmistress of all Govt./Govt. Aided/Private Schools under the administrative jurisdiction of ZEO, Zone-II, Imphal East that **Darwin Society, Guwahati, Assam** is an empanelled organization under Unique Identification Authority of India (UIDAI) with EA Code: 1571 which is running Aadhaar enrolment to school students of various states in East India at **free of cost in co-ordination with the Indian Bank Branches** located across various districts of the state.

In this regard, the members of Darwin Society, Guwahati, Assam and a team of nearest Indian Bank Branch will be visiting the school for Aadhaar Enrolment (children with no Aadhaar) and mandatory biometric updation (children attaining 5/15 years to ascertain validity of the Aadhaar number assigned earlier) to the school students.

Therefore, all the Heads of Institutions concerned are hereby requested to kindly **extend full cooperation to the visiting members of Darwin Society, Guwahati, Assam and Indian Bank Branch Team.** Further, the Heads of Institutions are also requested to make necessary arrangement to bear the print out charges of Rs. 30 (if any) for each student.



(M. Premchandra Singh)

Zonal Education Officer, Zone-II
Imphal East, Porompat

Copy to:

1. The Director of Education (S), Manipur.
2. All D.Is/A.Is concerned to do the needful.
3. Ms. Jasmine Yambem, State Coordinator, Darwin Society.
4. The AGM, Zonal Head, Indian Bank
5. All the Head of Institutions concerned for compliances.
6. Notice Board.
7. Guard File.

**GOVERNMENT OF MANIPUR
DIRECTORATE OF EDUCATION (S)**

No. 17/3/1-259/2022-DE(S)Misc:

Imphal, the 25th May, 2022.

To

1. All The Zonal Education Officers, &
2. All the Heads of Schools,
Department of Education(S), Manipur.

Sub: Aadhaar enrolment service (E&MBU) to students of various schools of the State at free of cost.

Sir,

I am to invite a reference to the above subject and to state that Darwin Society, Guwahati, Assam is an empanelled organization under Unique Identification Authority of India (UIDAI) with EA Code: 1571 which is running Aadhaar enrolment to school students of various states in east India at free of cost.

2. In this regard, I am to request you to kindly cooperate the members of Darwin Society, Guwahati, Assam in aadhaar enrolment and mandatory biometric updation services to the school students under your jurisdiction at free of cost.

Yours faithfully,



(L. Nandakumar Singh)
Director of Education(S)

Copy to:

1. Ms. Jasmine Yambem, State Coordinator, Darwin Society.
2. AGM, Zonal Head, Indian Bank

F.No. 4(4)/57/146/2012/E&U
Government of India
Ministry of Electronics and Information Technology
Unique Identification Authority of India

UIDAI Hqrs, 7th Floor, Bangla Sahib Road,
New Delhi-110001

Dated: 5th September, 2018

Circular

Sub :- No denial of admission in schools for want of Aadhaar and Organising special Aadhaar Enrollment/update camps at schools - reg.

As you are aware, Aadhaar number is being asked from school children for availing admissions obtaining scholarships, attending various Board and other examinations, participating in various competitive examinations. It is therefore necessary on schools to provide Aadhaar enrolment and biometric update facilities to students without causing any hardship to them or their parents.

2. Also, mandatory update of Biometrics in Aadhaar is also required for children on attaining the age of 5 /15 years to ascertain validity of their Aadhaar number assigned earlier.

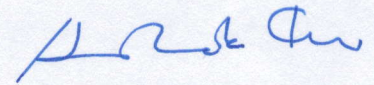
3. It must be ensured that no children are deprived/denied of their due benefits or rights for want of Aadhaar. Some instances have come to our notice that few schools are denying admission to children for want of Aadhaar. Such denials are invalid and not permitted under the law. It is also to be ensured that no child should be denied admission and other facilities for lack of Aadhaar.

4. For children who are not yet assigned an Aadhaar number or whose biometrics in Aadhaar database is not updated, it shall be the responsibility of the schools under Regulation 12A of Aadhaar (Enrolment and Update) Regulations to arrange to provide for Aadhaar enrolments and biometric update of such students. This should be facilitated by the schools by organizing special camps in their premises in coordination with local banks, post offices, state education department and district administration.

Till Aadhaar number is assigned or biometrics are updated for such students all facilities should be extended through alternate means of identification and by following the exception management process as laid down in Cabinet Secretariat's OM Dated 19th December 2017 (Annexure - A).

5. In order to avoid any hardship to children in availing the benefits or other purpose as mentioned above for want of Aadhaar, it is obligatory on State Government/s to arrange through its education department and district administration to organise Aadhaar enrolment camp in all the schools, at least twice a year by making school-wise roster for the same. In order to augment the state effort in organising enrolment camp, the State/s may also co-ordinate with banks and post offices either to organise camp in nearby schools or children may be arranged to be taken to Aadhaar Enrolment and Update centre/s located at nearby banks/post offices. The list of Aadhaar centres in banks and post offices are provided at www.uidai.gov.in.

6. This has approval of Competent Authority.



(Ashok Kumar)

Assistant Director General (E&U-I)

To

1. The Chief Secretaries of States/ Lt. Governor of UT.

Copy to

1. Secretary, School Education Department, Ministry of HRD.
2. All UIDAI Regional Offices.
3. UIDAI Tech. centre, Bangaluru.
4. All the Registrars and Enrolment Agencies including banks and post offices.
5. File.

6-2

No. D-26011/04/2017-DBT
Government of India
Cabinet Secretariat
(DBT Mission)

Dated: 19th December 2017

Office Memorandum

Subject: Use of Aadhaar in Benefit Schemes of Government - Exception Handling - Regarding.

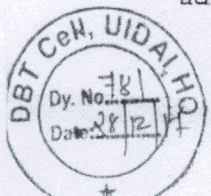
Aadhaar based DBT is a significant governance reform to ensure greater transparency and accountability in public service delivery through effective use of technology. Aadhaar as an identity proof obviates the need for producing multiple documents for proving one's identity, thereby simplifying procedures and eliminating fake/ ghost beneficiaries through de-duplication.

2. However, Government is sensitive to the fact that the Aadhaar enrolment process has not been completed and infrastructure constraints may pose difficulty in online authentication. To ensure that bona fide beneficiaries are not deprived of their due benefits, sufficient provisions have been made in the Aadhaar Act, 2016. UIDAI has also issued regulations to handle exceptions, ensuring that no beneficiary is denied benefits for want of Aadhaar, vide circular dated 24th October, 2017 (*copy enclosed for ready reference*). In accordance with the guidelines issued by UIDAI from time to time, the following may be considered:

A. For extending benefits to beneficiaries who do not possess Aadhaar, the following mechanism may be adopted:

- i. The beneficiary shall be provided subsidy, benefit or service based on alternate identification document as notified in the relevant notifications issued under the provisions of Section 7 of the Aadhaar Act, 2016.
- ii. Efforts should be made to ensure that all such beneficiaries are facilitated for enrolment under Aadhaar. The concerned Department through its Implementing Agencies may offer Aadhaar enrolment facilities for such beneficiaries at convenient locations through centres in the respective Block/ Taluka/ Tehsil (including through Post Offices, Banks, ICDS Centres etc).
- iii. As per regulation 12 of Aadhaar (Enrolment and Update) Regulations, 2016, the State Government/ Implementing Agencies should also make special arrangements for bed ridden, differently-abled, or senior citizens, who are unable to visit the registration centre(s), to get them enrolled for Aadhaar.
- iv. Till such time Aadhaar is assigned to a beneficiary, a separate register, preferably electronic, shall be maintained for recording such transactions, whenever the beneficiary is provided benefits/ services on the basis of alternative identification documents. This register may be periodically reviewed and audited.

B. In all such cases where Aadhaar authentication fails, the following mechanism may be adopted:



3232/CEP/UIDAI
26/12/2017

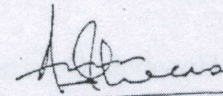
ADG(DBT)

DDG(NB)
A. [Signature]
27/12/17
D.D(DBT) - on leave 28/12/17
Soc DBT

- i. Departments and Bank Branches may make provisions for IRIS scanners along with fingerprint scanners, wherever feasible.
- ii. In cases of failure due to lack of connectivity, offline authentication system such as QR code based coupons, Mobile based OTP or TOTP may be explored.
- iii. In all cases where online authentication is not feasible, the benefit/ service may be provided on the basis of possession of Aadhaar, after duly recording the transaction in register, to be reviewed and audited periodically.

3. In view of above, DBT implementing Ministries/ Departments and State Governments are requested to implement proper exception handling mechanism in conformity with the Aadhaar Act 2016 and subsequent regulations and guidelines issued from time to time. A robust mechanism for ensuring their compliance and its periodic monitoring may also be put in place.

Enclosure: As above



(Arun Sharma)
Director (DBT)

Tel - (011) 23343860 Ext: 318

To:

1. Secretaries to all Ministries/ Departments of Government of India
2. Chief Secretaries of all States/ Administrators of all UTs
3. CEO, UIDAI

Copy to:

1. Coordinators, DBT Cells in all Ministries / Departments
2. Coordinators, DBT Cells in all States / UTs.

F. No. 4(4)/57/372/2016/E&U-I
 Government of India
 Ministry of Electronics & IT (MeitY)
 Unique Identification Authority of India (UIDAI)
 (Enrolment & Update-I)
 7th Floor, UIDAI Headquarters,
 Bangla Sahib Road, Behind Kali Mandir,
 Gole Market, New Delhi-01
 Dated : 12th April, 2021

Office Memorandum

Subject : - Charges to be applicable to the Residents for various Aadhaar services at all Aadhaar Enrolment and Update Centers-reg.

Ref:- 1. OM No. 4(4)/57/372/2016-E&U-I dated 09.05.2020 &
 2. OM No. 4(4)/57/372/2018-E&U-I dated 12.10.2020

The maximum amount of fee to be charged by Registrars/EAs/ ASKs/ Aadhaar Kendras for various Aadhaar related services from residents are as follows:-

Services	Rate of fee to be collected from Residents by Registrar/EA (incl. GST)
Aadhaar Enrolment	Free of Cost
Mandatory Biometric Update (MBU)/MBU along with demographic update	Free of Cost
Biometric Update with or without Demographic update*	Rs. 100.00
Demographic Update*	Rs. 50.00
e-Aadhaar download and color print on A4 Sheet	Rs. 30.00

*Update of more than one field on single instance will be considered as one update.

2. The above rates will be applicable at all Aadhaar Enrollment and update Centres across the country.

3. This issues with the approval of Competent Authority.

Signed by Prabhakaran
C.r.
Date: 12-04-2021 16:32:42
Reason: Approved

(Prabhakaran C. R.)
 Deputy Director (E&U-I)

To,

- 1) All Registrar/Enrolment Agencies/ASK Service Providers
- 2) Regional offices of UIDAI
- 3) Technology Center, Bengaluru
- 4) Guard File.

फा.सं0 4(4)/57/372/2016/ई एवं यू-1
भारत सरकार
इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी मंत्रालय (एमईआईटीवाई)
भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)
(नामांकन एवं अद्यतन-1)

7वां तल, यूआईडीएआई मुख्यालय,
बंगला साहिब रोड, काली मंदिर के पीछे,
गोल मार्किट, नई दिल्ली-01
दिनांक: 12 अप्रैल, 2021

कार्यालय ज्ञापन

विषय:- सभी आधार नामांकन और अद्यतन केंद्रों पर विभिन्न आधार सेवाओं के लिए निवासियों द्वारा दिए जाने वाले शुल्क के संबंध में।

- संदर्भ:- 1. का. ज्ञा. सं0 4(4)/57/372/2016/ई एवं यू-1 दिनांक 09.05.2020 और
2. का. ज्ञा. सं0 4(4)/57/372/2018/ई एवं यू-1 दिनांक 12.10.2020

निवासियों द्वारा विभिन्न आधार संबंधित सेवाओं के लिए रजिस्ट्रार/नामांकन एजेंसियों/आधार संपर्क केंद्रों/आधार केंद्रों द्वारा शुल्क की अधिकतम राशि इस प्रकार है:-

सेवाएं	रजिस्ट्रार/नामांकन एजेंसियों द्वारा निवासियों से वसूल की जाने वाली शुल्क की दर (जीएसटी सहित)
आधार नामांकन	निःशुल्क
अनिवार्य बायोमेट्रिक अद्यतन (एमबीयू)/जनसांख्यिकीय अद्यतन के साथ एमबीयू	निःशुल्क
जनसांख्यिकीय अद्यतन* के साथ या बिना बायोमेट्रिक अद्यतन	100.00 रुपए
जनसांख्यिकीय अद्यतन*	50.00 रुपए
ई-आधार डाउनलोड और ए4 शीट पर रंगीन प्रिंट करना	30.00 रुपए

*एक अनुरोध पर एक से अधिक फील्ड के अद्यतन को एक अद्यतन माना जाएगा।

- उपरोक्त दरें देश के सभी आधार नामांकन और अद्यतन केंद्रों पर लागू होंगी।
- इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जा रहा है।

प्रभाकरन

(प्रभाकरन सी.आर.)
उप-निदेशक (ई एवं यू-1)

सेवा में,

- सभी रजिस्ट्रार/नामांकन एजेंसियां/आधार संपर्क केंद्र सेवा प्रदाता
- क्षेत्रीय कार्यालय, यूआईडीएआई
- प्रौद्योगिकी केंद्र, बेंगलुरु
- गार्ड फाइल

F No. 4(4)/57/372/2018/E&U-I.
Government of India
Ministry of Electronics & IT (MeitY)
Unique Identification Authority of India (UIDAI)
(Enrolment & Update-I)

7th Floor, UIDAI Headquarters,
Bangla Sahib Road, Behind Kali Mandir
Gole Market, New Delhi-01
Dated :12th October, 2020

Office Memorandum

Sub: Introduction of expanded and paid online Aadhaar update service-reg.

At present SSUP portal allows residents to update their address free of cost. To allow more options to the residents to update their demographic data online, UIDAI has revisited the policy and decided to enhance the service with permission to update of the following demographic details, in addition to address update through SSUP with immediate effect:

S.No.	Demographic field	Condition	Authentication required
1.	Name (minor changes) a. Spelling correction (phonetically same) b. Sequence change c. Short form to full form d. Name change after marriage	Twice in life time (PoI document required).	Aadhaar OTP
2.	Gender	Once in life time.	Aadhaar OTP
3.	DoB (only for declared/unverified DoB i.e. without document)	Once in life time (DoB document required).	Aadhaar OTP
4	Language change	No restrictions.	Aadhaar OTP

2. Now, address update as well as above mentioned other demographic updates submitted through SSUP shall be chargeable @ Rs. 50/- per update. Update of more than one field on single instance will be considered as one update and the fee to be paid through online mode, at the time of submitting the request.

3. This issues with the approval of Competent Authority.



(Prabhakaran C. R.)
Deputy Director (E&U-I)

1. Regional Offices of UIDAI
2. BPO Service Provider.
3. Technology Center, Bengaluru
4. Guard File



भारत सरकार

Government of India

Ministry of Electronics & Information Technology (MeitY)

इलेक्ट्रॉनिक्स और सूचना प्रौद्योगिकी मंत्रालय (एम.ई.आई.टी.वाई)

Unique Identification Authority of India (UIDAI), 3rd Floor South Wing, Khanija Bhavan,
No.49, Race Course Road, Bengaluru – 560001

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) 3 मंजिल, दक्षिण विंग, खानिजा भवन,
संख्या 49, रेस कोर्स रोड, बेंगलुरु – 560001

PRESS RELEASE

Date – 27 May 2022

Caution

Do not share photocopy of your Aadhaar with any organizations because it can be misused. Alternatively, please use a masked Aadhaar which displays only the last 4 digits of your Aadhaar number. It can be downloaded from UIDAI official website <https://myaadhaar.uidai.gov.in>. Please select the option “Do you want a masked Aadhaar” and proceed to download.

The existence of any Aadhaar number can be verified at <https://myaadhaar.uidai.gov.in/verifyAadhaar>. To verify offline, you can scan the QR code on e-Aadhaar or Aadhaar letter or Aadhaar PVC card using QR code scanner in the mAadhaar mobile application.

Please avoid using a public computer at an internet café/kiosk to download e-Aadhaar. However if you do so, please ensure that you delete all the downloaded copies of e-Aadhaar permanently from that computer.

Only those organizations that have obtained a User License from the UIDAI can use Aadhaar for establishing the identity of a person. Unlicensed private entities like hotels or film halls are not permitted to collect or keep copies of Aadhaar card. It is an offence under the Aadhaar Act 2016. If a private entity demands to see your Aadhaar card, or seeks a photocopy of your Aadhaar card, please verify that they have valid User License from the UIDAI.