



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DEPUTY COMMISSIONER :::: TINSUKIA DISTRICT**  
**(AADHAAR BRANCH)**

No.TSK/AADHAAR/01/2021/175

Dated Tinsukia, the 17<sup>th</sup> of June, 2022

**ORDER**

In pursuance to the Govt. letter vide no. GAG(B)341/2019/215 dtd. 09/05/2022 and GAG(B)341/2019/2016 dtd. 19/05/2022, the following vendors are hereby directed to start Aadhaar enrolment process in the below mentioned venues along with no. of centers allotted against each venue by 21<sup>st</sup> of June, 2022 complete the entire process of enrolment as fixed by Govt. of Assam.

Sl.No	Name of Venue	No. of Centers	No. of Machine/Operators	Name of Verifiers	Name of Vendor
1.	Shree Krishna TE	1	1	Bikram Murah, Health Asstt. 9957020678	G Aid LLP
2.	Pengeree TE	1	1	Prasanta Hazarika Head Teacher 9957006164	
3.	Tongona TE	1	1	Promesh Baraik Teacher Tongona ME School 9954318894	
4.	Dholla TE	1	1	Suderson Tanti, Health Asstt. 9508123910	Utility Forms Pvt. Ltd
5.	Segunbari TE	1	1	Monuj Bora Office Staff 8638645684	
6.	Dehing TE	1	1	Ratul Nag, Health Asstt. 9101971532	Darwin Society
7.	Rupai TE	1	1	Dipok Sona Head Teacher No.1 LP School 7896187160	
8.	Hollonghabi TE	1	1	Sewali Gorh, School Teacher 9706636426	
9.	Chandmari TE	1	1	Partha Pratim Nath Head Clerk 9365496721	
10.	Koomsang TE	1	1	Deep Tanti, Teacher 8011037188	

The following terms and conditions are to be strictly adhered to by your organization in respect to Aadhaar enrolment in the above mentioned Tea Estates:-

1. The Aadhaar centers allotted to you must be fully functional by 21<sup>st</sup> of June, 2022.
2. The Aadhaar kits/machineries deployed at each centre for the purpose of enrolment should be new and in good working conditions which include computer/laptop, printer(preferably having toner model 12A or 88A), Finger print scanner, Iris scanner, Document scanner, camera, GPS device etc.
3. Important:- Kits/machineries should be wholly owned and serviced by your organization. No subletting of ownership of kits/machineries to local parties or any other person will be allowed.

4. Your organization will be responsible for the safety and security of the machineries. The District Administration will in no way be responsible for any theft, loss and damage of machines whatsoever.
5. Manpower and daily targets, timings of centers:-
  - i) Machine registration, operator's Id activation, on-boarding of machines must be completed before 21<sup>st</sup> of June, 2022.
  - ii) Since the Government has instructed to work in mission mode, daily enrolment by each operator should not be less than 50(fifty).
  - iii) A dedicated team must be put in place in the district comprising of coordinator, technical support team whose contact numbers should be shared with field operators and the district administration.
  - iv) The timings of the enrolment centers would initially be from 8:30 AM to 5:30 PM, 6 days a week excepting Sundays and other notified Government Holidays. However, any operator can work on any holidays at his/her own will if there are any pending application forms already been verified by designated verifier.
6. Your performance will be subject to review from time to time by the authorities.
7. All manpower deployed in the district including coordinators, technical support staff, operators will be under the Administrative control of the District Administration.
8. All conduct of the manpower engaged for the purpose including operators, must conform to the highest level of integrity and professional ethics in tune with the Government's objectives. Any lapse of conduct and ethics will invite severe penalties and instant termination of above approval.

This order will come into force with immediate effect.

  
Addl. Deputy Commissioner  
Tinsukia

Dated Tinsukia, the 17<sup>th</sup> of June, 2022

**Memo no. TSK/AADHAAR/01/2021/175**

Copy to :-

- 1) The Asst. Director General, UIDAI, Regional Office, Guwahati- for information.
- 2) The Inspector of School/DEEO, Tinsukia- for information with a request to inform the teachers regarding their appointment as verifiers.
- 3) Smt Dorothe Das, Labour Officer, Tinsukia- for information and necessary action.
- 4) CA to DC for kind appraisal of the Deputy Commissioner, Tinsukia.
- 5) The District Coordinator, G Aid LLP/Utility Forms Pvt. Ltd/Darwin Society-for information and necessary action.

  
Addl. Deputy Commissioner  
Tinsukia