

## Midtown Academy Board Meeting

September 19, 2023

7:00 p.m.

Via teleconference

**Attendees:** Michael Booth, Monica LaVorgna, Tony Waddell, Kim Davis, Malukah Al-Uqdah, Pauline Lowenthal, Denia Payton, Lorenzo Bryant, Becky Eisen, Tim Lewis

Called to order: 7:00 PM

Adjourned: PM

**APPROVAL OF MINUTES, as circulated** – minutes approved

**PRINCIPAL'S REPORT** – Kim Davis

### **Staffing**

We are currently fully staffed as related to teaching staff.

*Vacancy as of 9/29/2023 - 1 Paraprofessional position*

### **Enrollment and Efforts**

Slated Enrollment for SY 23/24 198 students

Currently Enrolled 181 students

**17** open seats

Grade	Currently Enrolled	Open Seats
K	19	3
1	20	2
2	15	7
<b>3</b>	<b>22</b>	<b>0</b>
4	20	2
5	21	1
<b>6</b>	<b>22</b>	<b>0</b>
<b>7</b>	<b>22</b>	<b>0</b>
8	20	2

### **Efforts to Meet Enrollment**

Calls to families on lottery list -

Number of Students	Reason for Decline
9	No Reply
12	Chose another school
1	Moved out of state
4	Moved to the county
2	Needs Esol

- Door to door canvassing with fliers on Friday, September 15, 2023 (CSC, SGC, Principal)
- Fliers shared with the Union Baptist HeadStart Program - Friday, September 15, 2023
- Will continue to make calls this week

*\*Budget - If we do not make enrollment, we will move one to 1 1/2 staffing position to ESSER funding to cover the loss.*

### **Staff Professional Development Schedule**

Month	Topic	Facilitator
September	Classroom Management Instructional Expectations SST Referral Process Suicide Training School Transition Update	Davis Davis Cole Crawford B.Eisen
October	Instructional Framework Data Anti Bullying SLO Infinite Campus	Davis Teaching Teams District Daly Self Paced (blackboard)
November	SLO Check-In Data Analysis Classroom Management	Daly Teaching Teams Teaching Teams
December	Instructional Expectations	Teaching Teams

## Data

### **K-2 Academic Goals**

By June 2024, students in grades K-2 will increase ELA proficiency from 45% to 50% as measured by Amplify Mclass and classroom assessments

*K-2 will begin using iReady as a formalized math assessment.*

### **Grades K-2nd ELA Data**

<b>SY</b>	<b>Assessment</b>	<b>%Proficient</b>	<b>Goal</b>	<b>Strategies</b>
2022-2023	mClass	45%	?	Unknown
2023-2024	mClass	In progress		<ul style="list-style-type: none"><li>• Small group instruction</li><li>• Individualized instruction</li><li>• Home connections</li><li>• Targeted support with Enrichment in classes</li><li>• Teacher PD</li><li>• Literacy night</li><li>• Review accommodations on IEP's</li></ul>

***Grades K-2 Math Data - TBD (Choose a standardized program for assessment) - iReady - possibility***

### **3rd - 8th Academic Goals**

By June 2024, students in grades 3-8 will increase ELA proficiency from 44% to 49% as measured by state assessments and classroom assessments.

### **Grades 3rd - 8th ELA**

<b>SY</b>	<b>Assessment</b>	<b>%Proficient</b>	<b>Goal</b>	<b>Strategies</b>
2021-2022	MCAP	50%	?	Unknown

2022-2023	MCAP	44%	49%	<ul style="list-style-type: none"> <li>• Small group instruction</li> <li>• Individualized instruction</li> <li>• Home connections</li> <li>• Targeted support with Enrichment block in classes</li> <li>• Teacher PD</li> <li>• Literacy night</li> <li>• Check accommodations on IEP's</li> <li>• Peer to Peer Collaboration</li> <li>• Projects</li> </ul>

By June 2024, students in grades 3-8 will increase Math proficiency from 9% to 14% as measured by state assessments and classroom assessments.

### Grades 3-8 Math Data

SY	Assessment	% Proficient	Goal	Strategy
2021-2022	MCAP	11%	?	Unknown
2022 - 2023	MCAP	9%	14%	<ul style="list-style-type: none"> <li>• Small group instruction</li> <li>• Support with Enrichment</li> <li>• Review materials</li> <li>• Intensive data analyses</li> <li>• Zearn - practice platform</li> <li>• Teacher PD</li> <li>• Math Night</li> <li>• Review IEP accommodations</li> </ul>

By June 2024, students in grades 5 and 8 will increase Science proficiency from 20% proficiency to 25% proficiency as measured by MISA.

<b>SY</b>	<b>Assessment</b>	<b>%Proficient</b>	<b>Goal</b>	<b>Strategies</b>
2021-2022	MISA	32%	?	Unknown
2022-2023	MISA	20%	25%	<ul style="list-style-type: none"> <li>• Teacher professional development around management</li> <li>• Exposure to experiments</li> <li>• Projects</li> <li>• Peer to Peer Collaboration</li> <li>• Individualized instruction</li> <li>• Connect new teacher with long standing practicing Science instructor</li> </ul>

### **Climate Goals**

Ensure a safe and secure learning environment by maintaining office referrals at less than 50.

Ensure a safe and secure learning environment by decreasing school suspensions from 12 to 7.

### **Strategies**

- Support and monitor teacher interventions and responses as outlined in the Code of Conduct
- Communicate and implement administrative interventions and responses as outlined in the Code of Conduct
- Professional development targeting classroom management
- Wholeness and restorative practices shared during professional development
- Teacher to teacher modeling and support
- Build relationships with students and families

### **Climate Data**

<b>Date</b>	<b>Description</b>		<b>Resolution</b>
8/30/2023	Fighting		3-day suspension
8/30/2023	Recorded and posted on Social Media		3-day suspension
8/30/2023	Recorded and posted on Social Media		3-day suspension

Follow up with: Guidance Counselor, daily check-in with students, conference with parents/guardians

**Facilities Updates**

Date	Issue	Contractor	Status
8/2023	K and 1st grade Classrooms/Moisture Paint, Sealant	Tito	Resolved (Invoice paid)
8/2023	Boys bathroom, office level, leaking sink	Mr. Kozzee	Will fix 9/20/23
8/2023	Refrigerator replaced	M. LaVorgna ordered	Resolved
8/2023	No electricity in kindergarten and 1st classroom on the 3rd floor	Milton Electric	Resolved
8/2023	No electricity under steam table in Cafeteria	Milton Electric	Resolved
8/2023	Custodial Concerns (Share Proposal for a new company) <a href="https://drive.google.com/file/d/1_BdZjew6zAXJdycsjN0VAGKUvlpqSWpR/view?usp=sharing">https://drive.google.com/file/d/1_BdZjew6zAXJdycsjN0VAGKUvlpqSWpR/view?usp=sharing</a>	City Wide	Remaining Concerns
9/2023	ADT - Alarm not working	ADT	Scheduled Monday 25th
9/2023	Cameras need to be reset	unknown/ADT	Scheduled Monday 25th
9/2023	A/C unit in Conference Rm near Cafeteria leaking	Dynastics HVAC	Resolved Dynastics

9/2023	Key Card monitor beeping	ACS Security Systems	Company cannot find account Still researching
9/2023	Door knob on boys bathroom near cafeteria needs to be replaced	Tito	Assessed 9/19 and will repair
9/2023	Bathroom in basement - leak and ceiling fell in	Tito	Assessed 9/19 and will repair
9/2023	Loose Floor Tile in basement near bathroom	Tito	Assessed 9/19 and will repair

### **Schoolwide Communication**

[https://docs.google.com/document/d/1Yw9qlpJLub3OqY\\_uv4VCPn-vG6PLt-k9/edit?usp=sharing&ouid=100216731240524362889&rtpof=true&sd=true](https://docs.google.com/document/d/1Yw9qlpJLub3OqY_uv4VCPn-vG6PLt-k9/edit?usp=sharing&ouid=100216731240524362889&rtpof=true&sd=true) (Weekly Family Newsletter)

[https://docs.google.com/document/d/1gbyJV1Bh\\_jcK38tNwjco9GvfAGoiG1ukmO1KUg0FSIU/edit?usp=sharing](https://docs.google.com/document/d/1gbyJV1Bh_jcK38tNwjco9GvfAGoiG1ukmO1KUg0FSIU/edit?usp=sharing) (Weekly Staff Newsletter)

### **Enrichment**

We are developing a partnership with the Beloved Community Corporation who works closely with the Robotics initiative of BCPSS. Mr. Oliver, our physical education teacher will be coaching Robotics for 2 teams of 3 or 4 students. Students will practice after school with Mr. Oliver and prepare for a variety of State competitions throughout the school year.

## Upcoming Events

Date/Time	Event	Audience	Location
9/26 5-7pm	Intermediate Back to School Night	Staff, students, families	Virtual - Will provide link
9/27 5-7pm	Primary Back to School	Staff, students, families	MPR In Person
9/28 5-7pm	Middle School Back to School <i>BCPSS Food Truck will provide dinner</i>	Staff, students, families	MPR In-Person
10/7 11am-5pm	Festival on the Hill Midtown Choir will perform at 11am Drink/Snack Stand	Everyone	1300 Block Bolton St
<b>NOW!!</b>	Midtown Spirit Wear On Sale <a href="https://midtown2023-2024.itemorder.com">https://midtown2023-2024.itemorder.com</a>	Everyone	

### Celebrations

- 6th grade earned a Pizza Party lunch for modeling cafeteria norms and expectations
- 11 students (across grade levels) earned a \$10 gift card to McDonalds for consistently demonstrating integrity by turning in their cell phones without prompting
- We will continue to create opportunities for our scholars to be acknowledged when they go above and beyond

### New Partners

Beloved Community Services Corporation  
Providence Baptist Church

### Note:

Staff will leave the building at 12:30pm on Friday, September 22,2023 due to road closures for ArtScape. (Approved by Tracye Carter, ILED)  
No aftercare on this Friday as well.



## **COMMITTEE REPORTS & UPDATES:**

### **A) Existing facility - Monica**

- Stairwell door work completed waiting on \$16k invoice; Occupancy Permit obtained from Fire Marshall; Chris from HCM has completed architect letter and Michael has forwarded all to AOB/Parrish
- Side breezeway water penetration work, ground floor 1<sup>st</sup> grade/Kindergarten has been completed and we see no further water leaks. The total \$26k has been approved for ESSER grant \$\$ to pay Tito Construction. Denia submitted invoices to BCPS for payment
- 2<sup>nd</sup> floor A/C window unit will be installed by Tito Construction (purchased by Midtown)
- Ground floor office in-line A/C unit serviced by Dynastics (condensation leak)
- Ground floor bathroom had ceiling tile break and fall to ground due to leak. Need window tile replaced (Tito?)

### **B) Facilities / Site Committee - Mike**

#### **1. Swing Space**

- Mike and Whitney working with ONI and will get sub-committee together for next week (Denia, Pauline, Kim, Mike, Whitney)

*Board moved to closed session to discuss potential site updates, one of which required members to sign a non-disclosure agreement with the district.*

*Closed session ended.*

### **C) Strategic Needs Committee – Becky**

- Introducing a Work Book (321.Midtown Academy Solutioning 30.60.90) for tracking progress...Strategic Action Items for Board committee members to go through and update status
- Building Search committee needs to update please for next Board meeting
- Board and school staff engagement (Malikah)
- Friday folder announcements from Board
- Angela Harrell, new community engagement person and marketing plan...SWOT assessment getting drafted for marketing campaign
- Becky meeting with school community this Friday to go over SWOT analysis
- Would like the Board to add an information that they may have on some of the other schools that we will be comparing to

**D) Nominating Committee** (Pauline, Whitney, Mike North seems to have dropped) — We need more Board members

**New Business**

- No PTO Chair yet

**Next Meeting: Tuesday, October 17<sup>th</sup>**