



Welfare Health and Safety Statement

APRIL WELL LIMITED — Company No. 11924473

Registered office: Unit 39c St Olavs Court Business Center, Lower Road, London, England, SE16 2XB

Director / Legal Representative: Xiaoying Chi

Designated Safeguarding Lead (DSL): Xiaoying Chi

(Deputy DSL: n/a – temporarily covered by the DSL)

24/7 emergency: 07930416543

Email: info@aprilwell.co.uk

This policy is publicly available. It may be shared with parents, agents, partner schools and inspectors on request.

Document Control

Title: Welfare Health and Safety Statement

Owner: Xiaoying Chi, Director / DSL

Approved by: Xiaoying Chi

Document ID: AWP-WHS-01

Version: v1.2 (December 2025)

Issue date: 15 December 2025

Next review: December 2026 (or earlier if law/policy changes)

Status: Public

Distribution: Company website; Student/Parent Handbooks; provided to schools and inspectors on request.

This document is reviewed annually in December and whenever statutory guidance or

AEGIS Standards change.

Table of Contents

| | |
|-------------------------------|----------|
| <i>Statement</i> | 1 |
| <i>Responsibilities</i> | 1 |
| <i>Procedure</i> | 1 |
| <i>Review</i> | 3 |

Statement

April Well Limited places the highest priority on ensuring the welfare, health and safety of the students we support. We are a small guardianship organisation. Students supported by April Well normally live in boarding accommodation at their schools or with their parents. April Well Limited does not currently arrange homestay or private fostering accommodation and does not place students with host families.

Day-to-day responsibility for the welfare, health and safety of students in their accommodation rests with their school and/or their parents. However, April Well Limited maintains an overview of student welfare, responds promptly to concerns raised by students, parents or schools, and works in partnership with schools and other agencies to promote a safe environment for all students.

If, in future, April Well Limited arranges homestay accommodation for any student, the minimum health and safety standards set out in this statement will apply to any such homestays.

Responsibilities

The member of staff responsible for welfare, health and safety issues at April Well Limited is the Director and Designated Safeguarding Lead (DSL), Xiaoying Chi.

She can be contacted on:

24/7 emergency telephone: +44 (0)7930 416543

Email: info@aprilwell.co.uk

Procedure

For students in school boarding accommodation, April Well Limited relies on the school's welfare, health and safety policies and procedures, including their risk assessments, fire safety arrangements and medical and first aid provision. April Well Limited expects schools to comply with all relevant UK legislation and national minimum standards and to inform us promptly of any serious incidents affecting the welfare, health or safety of our students.

If, in future, April Well Limited arranges homestay accommodation for any student, we will carry out health and safety checks on all proposed homestay accommodation before placing any students there. An initial assessment visit in person will be conducted to each homestay before placing any students within the household. During this visit, suitable health and safety checks will be conducted and a simple risk assessment of the property undertaken, along with a check on the suitability of the accommodation. Comprehensive notes of this visit will be recorded within the homestay file.

This procedure will also be followed for any homestays that we may source via a third party, where this is applicable.

For students staying with their parents or another responsible adult, parents remain responsible for the welfare, health and safety of their children. April Well Limited will share information, guidance and expectations with parents and will respond to any concerns about the student's welfare, health or

safety, in line with our Safeguarding and Child Protection Policy, Complaints Policy and Emergency Procedure.

If homestays are used in future, the minimum health and safety checks will be undertaken. These are in line with the AEGIS requirements. April Well Limited will:

- check that the home has a minimum of one smoke alarm installed on every storey;
- check that a carbon monoxide alarm is installed in any room containing a gas, liquid or solid fuel burning appliance;
- check that an annual landlord gas safety check has been undertaken by a Gas Safe registered engineer (a copy of the certificate must be provided to April Well Limited);
- check that the electrical system appears safe, e.g. sockets and light fittings are secure and not overloaded and any appliances used by the student are safe;
- check that the homestay discusses possible evacuation routes from the property with students on a regular basis, and that if doors or windows are locked students know where to find the key in the event of a fire;
- check that, where fire extinguishers and fire blankets are provided, these have been suitably serviced;
- check that, where open fires are used, suitable fire guards are in place when the fire is lit;
- check that any matches and lighters are appropriately stored;
- check that a basic first aid kit is available. This should include plasters, sterile eye pad, triangular bandage, safety pins, non-medicated wound dressing, disposable gloves and a leaflet giving guidance on first aid;
- check that any prescription medication and drugs are kept safely, especially when hosting young students;
- check that alcohol is appropriately stored and out of reach of students;
- check that the homestay has an awareness of basic food hygiene when preparing meals for students.

As advisory guidance, we will advise students to use UK plugs only and not to use overseas adaptors as these can be a source of fire. UK mobile phone and laptop adaptors are relatively easy and inexpensive to obtain in most cases.

If homestays are used, April Well Limited will conduct at least an annual visit in person to each homestay held on our records. During this visit, support will be offered to the homestay and suitable checks for safety and suitability will be undertaken to ensure any changes since the last visit are properly recorded and considered acceptable. Comprehensive notes of this visit will be recorded within the homestay file.

Any issues in relation to the welfare, health or safety of students should be reported immediately to:

Name: Xiaoying Chi

Job title: Director and Designated Safeguarding Lead (DSL)

Email: info@aprilwell.co.uk

Telephone: +44 (0)7930 416543

A full investigation will take place, and action will be taken where necessary. A full record of the concern and action taken as a result will be maintained in April Well Limited's welfare, health and safety records.

Review

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: 04/12/2025

Signed: 

Name: Xiaoying Chi

Role: Director and Designated Safeguarding Lead (DSL)

Date: 04/12/2025