

## CENTER TOWNSHIP BOARD MEETING MINUTES

09/01/2020

Called to order at 12:03 pm in the Conference Room at the Center Township Trustee's Office.

### **Present:**

Jada Ray  
Zack Light  
Alicia Albertson  
Jami Pratt

### **CCSO Request:**

- Clinton County Sheriff Rich Kelly mailed a letter asking for funding from all of Clinton County Township Trustees for AED's (Automated External Defibrillator) for patrol cars, transport vehicles, and building sections. This was an item that was tabled from the 08/03/2020 meeting because we needed more information. Jami spoke with Ashley Kelly and she stated that one AED cost around \$1,350 and they needed roughly 32 of them. Sheriff Kelly was willing to sign a Community Services Agreement also. Jada Ray made a motion to approve the Community Services Agreement and to give enough funds for one AED. Zack Light seconds. Motion unanimously approved, 2-0.

### **Excess Levy Resolution:**

- DLGF informed Jami Pratt that we received a levy in excess of 100% of the certified property taxes in 2018 payable in 2019. Because of this we needed to transfer a total of \$4200 into the Excess Levy account. This breaks down as \$3547 from Fire (1111) and \$455 from Cum Fire (1190). Zack Light made a motion to approve the Resolution and to transfer the funds needed, Jada Ray seconds. Motion unanimously approved, 2-0.

### **Approval of Board Minutes:**

- Jami Pratt presented the minutes from the last meeting which was on 08/03/2020. Zack Light motioned to approve, Jada Ray seconds. Motion unanimously approved, 2-0.

### **Bids for Odd Fellows Cemetery Work:**

- Due to recent storms a homeowner had a limb fall on her house from the cemetery. Instead of filing a claim against the Township insurance, she requested we do some maintenance on the tree line next to the houses at Odd Fellows Cemetery.
- Jami Pratt presented the Board with 3 estimates. The first one from 2 Brothers Tree Service, LLC totaling \$5,200. The second from Baber's Honest John Tree Service, LLC totaling \$15,000 and the third from Dean's Tree Service totaling \$10,500. Jada Ray made a motion to approve the bid from 2 Brother's Tree Service, LLC contingent upon verifying the bid cost included removing all debri from the cemetery. Zack Light seconds. Motion unanimously approved, 2-0.

### **Movement of Funds:**

- Jami Pratt asked the Board to approve a movement of funds to cover costs incurred from purchasing supplies for the Township office because of Covid-19. The total would be \$500 and breaks down as follows: \$400.00 from line Item 3K, Training in PR-Administration to line item 2B Operating Supplies in PR-Administration. \$100.00 from line item 3K, Training in PR-Administration to linte item 2A Supplies in PR-Administration. Zack Light made a motion to approve the movement of funds, Jada Ray seconds. Motion unanimously approved, 2-0.

### **Full-Time Position for Front Desk:**

- Jami Pratt asked the Board to approve changing the current Front Desk position from Part-Time to Full-Time and amending the salary ordinance from it being \$12.50 an hour to \$30,000/year. She stated the money left from the Trustee Assistant salary line item would cover the cost difference of \$3,818.82 since she did not fill her old position when she became Trustee. Zack Light motioned to approve changing the position to Full-Time and amending the salary ordinance to reflect the new pay rate, Jada Ray seconds. Motion unanimously approved, 2-0.

Next board meeting is set for 12:00 pm on Thursday, October 1, 2020 in the conference room at the Center Township Trustee's Office. Meeting was adjourned at 12:19 pm. Minutes typed by Jami Pratt