**General Instructions:**

* **Ensure Accuracy:** Fill out every section of the form with accurate and current information. Inaccurate information can lead to misunderstandings or even disqualification.
* **Clarity and Conciseness:** Be clear and concise in your responses. Grant reviewers often have many applications to review, so make your application easy to read and understand.

**Section-wise Instructions:**

* **Date Submitted:** Fill in the date you are submitting the grant application.
* **Grant Name:** Specify the name of the grant you are applying for. This could be your Project Name.
* **Submitted By:** Include the name/address/email of the individual or organization submitting the grant application.

**Project Description Section:**

* **Statement of Problem to be Addressed:** Describe the problem that your project intends to solve. Be specific about the challenges and why it's important to address them.
* **Goals & Objectives:** Outline the goals of your project and the objectives that will help you achieve these goals.
* **Target Population:** Identify the specific group(s) of people that your project aims to help.
* **Project Activities:** List the key activities that will be carried out to meet your project's objectives.
* **Key Staff:** Mention the names and roles of the key personnel involved in the project.
* **Other Organizations or Partners:** List any other organizations or community partners on this project.

**Financial Overview Section:**

* **Total Budget of Project:** State the total budget required for the entire project.
* **Project Start & End Dates:** Specify the planned start and end dates for the project.
* **Total Organizational Budget:** If applicable, include the overall budget for your organization.
* **Budget Period Start & End Dates:** Detail the specific time frame that the budget covers.
* **Amount Requesting:** Indicate the amount of funding you are requesting with this grant.
* **Organization’s Tax ID:** Organization’s Federal Tax ID Number.

**What Makes This Grant Compelling:**

* **Unique Selling Points:** Highlight what makes your project unique and why it should be funded. Focus on the impact, innovation, and feasibility of your project.

**Additional Tips:**

* **Proofreading:** Before submitting, thoroughly proofread the form for any errors or omissions.
* **Supporting Documents:** Ensure you attach any required supporting documents or additional information that could strengthen your application.
* **Follow Guidelines:** Adhere to any specific guidelines provided by the grantor regarding the format, length, or submission process.

Using this form effectively involves clearly articulating the purpose, plan, and potential impact of your project, as well as demonstrating financial need and organizational capability. Good luck with your grant application!

|  |  |
| --- | --- |
| **DATE SUBMITTED:** | **GRANT/PROJECT NAME:** |
| **SUBMITTED TO:** | **INDIGO HOPE FOUNDATION, GREER SC** |
| **SUBMITTED BY:** | **<NAME, ADDRESS AND CONTACT EMAIL OF SUBMITTING PARTY>** |

1. **PROJECT DESCRIPTION**

|  |  |
| --- | --- |
| 1. STATEMENT OF PROBLEM TO BE ADDRESSED |  |
| 1. GOALS & OBJECTIVES |  |
| 1. TARGET POPULATION |  |
| 1. PROJECT ACTIVITIES |  |
| 1. KEY STAFF |  |
| 1. OTHER ORGANIZATIONS OR PARTNERS |  |

1. **FINANCIAL OVERVIEW**

|  |  |
| --- | --- |
| **TOTAL BUDGET OF PROJECT:** | **PROJECT START & END DATES:** |
| **TOTAL ORGANIZATIONAL BUDGET:** | **BUDGET PERIOD START & END DATES:** |
| **AMOUNT REQUESTING:** | **GRANT REQUEST DUE: September 30, 2025** |
| **ORGANIZATION’S TAX ID:** |  |

1. **WHAT MAKES THIS GRANT COMPELLING**

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| --- |
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