

**BHVA Board Meeting
May 22, 2018**

MEETING CALLED TO ORDER: 3:25 PM

ROLL CALL: (PRESENT) JoAnna Rottke, Emil Yappert, Bob Erbe, Jan Carter, Marina Watts, Josie Seymour & Lauren White; (ABSENT) Jan Vyeda (on medical leave) & Sarah Cartwright

READING OF THE MINUTES: Lauren read the minutes from the April 17, 2018 meeting. Jan C moved to approve as read with correction, Bob seconded.

TREASURER'S REPORT: Josie announced she has decided to step down as Treasurer. In the interim, JoAnna will take over the Treasurer's duties. JoAnna read the Treasurer's Report dated April 1-30, 2018 as corrected. Josie moved to approve, Bob seconded.

FINANCIAL STATEMENT: April 1-30, 2018		
OPERATIONS BEGINNING BALANCE		\$27,543.15
INCOME:		
2 Transfers	\$80.00	
Interest	\$1.24	
TOTAL DEPOSITS	<u> </u>	<u>\$81.24</u>
EXPENSES:		
4/6 Online filing IRS 990-N	<\$39.95>	
4/3 #1192: Melody Sharp Web Design	<\$189.00>	
4/16 Bank chg: check registers	<\$6.52>	
4/17 #1193 AT & T (voicemail)	<\$35.38>	
4/17 #1194: Emil Yappert	See Levee Fund below	
4/17 #1195: USPS stamps + newsletter	<\$167.80>	
4/30 #1196: Print spring newsletters	<\$671.89>	
4/30 #1197: USPS stamps + newsletter	<\$558.00>	
TOTAL EXPENSES	<u> </u>	<u><\$1,668.54></u>
OPERATIONS ENDING BALANCE		\$25,955.85
LEVEE FUND BEGINNING BALANCE		\$2,871.42
Expenses: #1194 Emil Yappert	<u> </u>	<u><\$132.00></u>
LEVEE FUND ENDING BALANCE		\$2,739.42
LEGAL RESERVE FUND BALANCE (includes \$2.27 interest)		\$46,115.21
TOTAL CASH AVAILABLE		\$74,810.48

ARCHITECTURAL/COMPLAINT COMMITTEE REPORT: The Architectural/Complaint report was presented by Jan C. There were 3 applications from owners to approve exterior property changes and 2 complaints regarding (possible) underage residents.

NEWSLETTER EDITOR'S REPORT: JoAnna reported that printing the newsletter in color is approximately twice as expensive as black and white printing. Jan C made a motion to use black and white printing on colored paper for the next newsletter as well as continuing to use colored paper for the "annual meeting reminder" postcard sent two weeks later. Marina seconded.

LEVEE REPORT: Emil reported the annuals have finished blooming while the perennials continue to bloom.

PHONE REPORT: JoAnna received and acted upon 2 architectural/complaint-related, 2 dues-related and 2 "general" phone calls from 4/17/18-5/22/18. Bob will be taking over checking the voice mail moving forward.

NEW BUSINESS:

1. Josie moved to elect JoAnna as the new BVHA Treasurer, Marina seconded.
2. JoAnna moved to elect Marina as the new BVHA President, Josie seconded.
3. Jan V hasn't responded to repeated requests to see if she wants to remain on the BVHA board. Bob moved to formally remove Jan V from the Board, JoAnna seconded.
4. The Board decided to move all BVHA documents to the secure off-site storage space.
5. The Board decided to remove the second extension from voicemail; this will save approximately \$14.00/month.

Our next meeting is June 12, 2018 at 3:15 PM

MEETING ADJOURNED: 5:12 PM