

## BHVA Board Meeting July 23, 2019

MEETING CALLED TO ORDER: 3:07 PM

ROLL CALL: (PRESENT) Marina Watts, Barbara Adamski, Bob Erbe, Lauren White, RitaAnne Tripp & Jim Borrego;  
(ABSENT) Emil Yappert

READING OF THE MINUTES: The June 2019 minutes had been emailed to the Board for review prior to the 7/23/19 meeting. Bob moved to approve with corrections; Jim seconded.

### TREASURER'S REPORT:

1. The Board voted unanimously to approve RitaAnne as Treasurer for the next 6 months.
2. The Board unanimously approved RitaAnne Tripp as primary signer for the Bay Federal accounts in place of JoAnna Rottke.
3. RitaAnne presented the Cash Flow Statement for June 2019. Barbara moved to accept, Lauren seconded.
4. \$16,065 dues assessments have been received to date (50% of the total due) with \$2,294 donations to the levee.
5. RitaAnne presented the Bay Village Revenue and Expense Report for 2019 (attached). Lauren moved to accept, Bob seconded.
6. The Board discussed and agreed to pay an invoice from JoAnna Rottke for bookkeeping for 5 weeks (6/26/19-7/30/19) as per her contract of \$300 per week.

NEWSLETTER REPORT: The Board discussed various article ideas for the next newsletters. Articles for the newsletter will need to be to JoAnna Rottke via email to [bvhaeditor@gmail.com](mailto:bvhaeditor@gmail.com) by September 1, 2019. To conserve funds, the Board decided to forego printed newsletters in favor of electronic newsletters effective January, 2020. In the future, the twice-yearly newsletter will be available from the Bay Village website [www.watsonvillebayvillage.com](http://www.watsonvillebayvillage.com).

WEBSITE LIASON: Barbara worked with Melody to make a few corrections to the website.

LEVEE REPORT: As Emil was absent, there was not a levee report.

ARCHITECTURAL/COMPLAINT REPORT: The Board reviewed two current complaints and one new complaint; action on the remaining current complaints was discussed. Two complaints were closed since the last board meeting. One "Application for Required Written Approval for Improvements/Alterations and /or Paint Colors for Painting of Homes in Bay Village" had been approved since the previous board meeting.

PHONE REPORT: Bob provided a list of Bay Village calls having been received as follows: 3 Architectural/Complaint Committee-related calls, 18 real-estate related calls, 3 dues-related calls and 2 "general" calls from 5/20/19-7/22/19.

MEETING ADJOURNED: 5:02 PM

### ATTACHED:

BVHA Monthly Cash Flow Statement June 1-30, 2019

BVHA Revenue and Expenses July 1, 2018-June 30, 2019

BAY VILLAGE HOMEOWNERS ASSOCIATION  
MONTHLY CASH FLOW STATEMENT  
JUNE 1 - 30, 2019

| OPERATIONS        |                | BEGINNING BALANCE | (114.46)                       |
|-------------------|----------------|-------------------|--------------------------------|
| Deposits          |                |                   |                                |
| Assessments       |                |                   |                                |
| RE Sale Transfers | 40.00          |                   |                                |
| Other             |                |                   |                                |
|                   | 40.00          | total deposits    |                                |
| Expenses          |                |                   |                                |
| 6/10 CHK 1048     |                | (20.19)           | AT&T voicemail                 |
| 6/13 debit card   |                | (240.00)          | Melody Sharp - web maintenance |
| 6/19 debit card   |                | (59.88)           | GoDaddy - email renewal        |
| 6/21 debit card   |                | (96.13)           | Office Max - supplies          |
| 6/25 CHK 1049     |                | (1,421.34)        | PV Printing - annual docs      |
| 6/25 CHK 1050     |                |                   | (see Levee)                    |
| 6/29 bank charge  |                | (10.00)           | bank maintenance fee*          |
|                   | total expenses | (1,847.54)        |                                |
| *O=outstanding    |                | ENDING BALANCE    | (1,922.00)                     |

| LEVEE         |                | BEGINNING BALANCE       | 2,956.67            |
|---------------|----------------|-------------------------|---------------------|
| Deposits      |                |                         |                     |
| Donations     | 0.00           |                         |                     |
| Expenses      |                |                         |                     |
| 6/25 CHK 1050 |                | (540.00)                | Emil - labor reimb. |
|               | total expenses | (540.00)                |                     |
|               |                | ENDING BALANCE          | 2,416.67            |
|               |                | RECONCILED BANK BALANCE | 2,456.01            |

| MEMBER SAVINGS (not available) |      | BEGINNING BALANCE | 0.00 |
|--------------------------------|------|-------------------|------|
| CU membership hold             | 5.00 |                   |      |
|                                |      | BALANCE           | 5.00 |

| LEGAL RESERVE       |       | BEGINNING BALANCE | 84,429.96 |
|---------------------|-------|-------------------|-----------|
| Deposits            |       |                   |           |
| Interest            | 38.18 |                   |           |
| Acct. Transfers in  | 0.00  |                   |           |
| Acct. Transfers out |       | 0.00              |           |
|                     |       | ENDING BALANCE    | 84,468.14 |

TOTAL CASH AVAILABLE 84,962.81

\*reversed in July

2019 BUDGET

BAY VILLAGE HOMEOWNERS ASSOCIATION REVENUE AND EXPENSES  
 JULY 1, 2018 THRU JUNE 30, 2019

| OPERATIONS  | Insurance | Legal     | Office | Postage  | Printing | Phone  | Web      | Rent     | Misc.  | Total     |
|-------------|-----------|-----------|--------|----------|----------|--------|----------|----------|--------|-----------|
| Budgeted    | 3,400.00  | 11,150.00 | 600.00 | 2,000.00 | 5,000.00 | 400.00 | 1,000.00 | 1,500.00 | 750.00 | 25,800.00 |
| July        |           |           | 303.36 | 390.20   | 1,812.24 | 24.70  | 770.00   |          | 36.04  | 3,275.80  |
| August      |           | 550.00    |        | 70.50    |          | 20.19  |          |          |        | 681.24    |
| September   |           | 475.00    | 15.27  |          |          | 40.19  |          |          |        | 510.46    |
| October     |           |           |        | 360.65   | 529.86   | 40.19  |          |          | 116.19 | 2,473.89  |
| November    |           | 425.00    | 47.45  | 77.20    |          | 41.28  |          |          |        | 590.93    |
| December    |           |           |        | 20.00    |          | 20.19  | 160.00   |          | 21.50  | 221.69    |
| January     | 281.00    |           |        |          |          | 54.76  |          |          | 29.99  | 365.75    |
| February    | 3,672.00  | 550.00    |        |          |          | 20.19  |          |          |        | 4,242.19  |
| March       | (281.00)  | 1,000.00  |        |          |          | 20.19  |          |          | 3.95   | 743.14    |
| April       |           | 470.00    |        |          |          | 25.19  |          |          |        | 495.19    |
| May         |           |           |        | 545.00   | 576.09   | 20.19  |          |          |        | 1,141.28  |
| June        |           |           | 96.13  |          | 1,421.34 | 20.19  | 240.00   |          | 69.88  | 1,847.54  |
| Total Spent | 3,672.00  | 3,470.00  | 462.21 | 1,463.55 | 4,339.53 | 307.26 | 1,170.00 | 1,427.00 | 277.55 | 16,589.10 |
| Balance     | (272.00)  | 7,680.00  | 137.79 | 536.45   | 660.47   | 92.74  | (170.00) | 73.00    | 472.45 | 9,210.90  |

| LEVEE            | Donations | Expenses | Balance  |
|------------------|-----------|----------|----------|
| Carry-fwd Jun 30 |           |          | 2,502.82 |
| July             | 1,827.00  | 0.00     | 4,329.82 |
| August           | 1,467.90  | 280.00   | 5,517.72 |
| September        | 116.90    | 0.00     | 5,634.62 |
| October          | 124.32    | 77.15    | 5,681.79 |
| November         | 0.00      | 208.49   | 5,473.30 |
| December         | 0.00      | 1,250.00 | 4,223.30 |
| January          | 0.00      | 256.54   | 3,966.76 |
| February         | 0.00      | 0.00     | 3,966.76 |
| March            | 0.00      | 581.83   | 3,384.93 |
| April            | 74.00     | 46.86    | 3,412.07 |
| May              | 0.00      | 455.40   | 2,956.67 |
| June             | 0.00      | 540.00   | 2,416.67 |

| LEGAL RESERVE    | In        | Out      | Balance   |
|------------------|-----------|----------|-----------|
| Carry-fwd Jun 30 |           |          | 25,000.68 |
| July             | 46,191.91 |          | 71,192.59 |
| August           | 13.91     |          | 71,206.50 |
| September        | 13.46     |          | 71,219.96 |
| October          | 15,019.14 |          | 86,239.10 |
| November         | 21.27     |          | 86,260.37 |
| December         | 21.98     |          | 86,282.35 |
| January          | 21.99     |          | 86,304.34 |
| February         | 22.98     | 2,000.00 | 84,327.32 |
| March            | 25.07     |          | 84,352.39 |
| April            | 38.14     |          | 84,390.53 |
| May              | 39.43     |          | 84,429.96 |
| June             | 38.18     |          | 84,468.14 |