

Agenda for November 17, 2018
Loda Township Library
Board Meeting
8:30 a.m.

The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda or delay discussion on an item.

1. Call to Order
2. Roll Call
3. Approve Minutes of September 15, 2018.
4. *Public comment- copies of written comments may be given to the Board's Secretary for inclusion in the library's public records. No discussion or action may be taken on any matter raised under this public comment section until the matter has been specifically included on the agenda.
5. Treasurer's Report: Nancy Johnson
6. Director's Report: Teri Hennessy
 - a.) Building Maintenance
 - a. Ready for winter
 - b. Dehumidifier in basement
 - c. Brick and roof gutter repairs
 - b.) Patron Confidentiality Ordinance/Policy. See attached sample
 - c.) New computer, monitor, keyboard/mouse, desk and overhead projector
 - b.) Librarian's Statistical report
 - c.) Library Promotion: Holiday Book Sale
 - d.) Website Updates
7. President's Report
8. Old Business (possible action items)
 - a.) April Election 2019
 - b.) Snow removal
 - c.) Dehumidifier for stacks
9. Committee Reports
10. New Business (possible action items)
 - a.) Christmas bonuses
 - b.) Per Capita Grant Requirement 2019
11. Adjournment

Public Comment Guidelines for the Loda Township Library

The purpose of these guidelines are to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that relates to library business only.

Next Meeting January 19, 2019
8:30 a.m.
Loda Township Library Reading Room