

Agenda for September 21, 2020  
Loda Township  
Library Board Meeting  
5:00 p.m.

The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda or delay discussion on an item.

1. Call to Order
2. Roll Call
3. President's Report
  - a. The election of new officers – Vice President and Secretary and welcome to new board members, Mary Walczak and Susan Ingraham
  - b. Resignation Letter from Teri Hennessy
4. Secretary's Report: Approve Minutes of July 20, 2020
5. *\*Public comment – copies of written comments may be given to the Board's Secretary for inclusion in the library's public records. No discussion or action may be taken on any matter raised under this public comment section until the material has specifically been included on the agenda.*
6. Treasurer's Report: Nancy Johnson
7. Director's Report: Teri Hennessy
  - a. Librarian's Statistical Report
  - b. Covid-19 Update, October 1<sup>st</sup> full hours resume, still no one under 16 years of age
  - c. Computers – evaluated and updated, old tower to be recycled
  - d. Per Capita Grant of \$1,826.25 received
8. Old Business: Policy Committee Meeting on Bylaws to be delayed
9. New Business: hiring of a new director

Public Comment Guidelines for the Loda Township Library

The purpose of these guidelines is to ensure that interested parties representing various points of view are allowed time to express their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include the agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in full view at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that relates to library business only

Next Meeting November 16, 2020  
In the Loda Township Library Reading Room