

Agenda for January 21, 2020  
Loda Township Library  
Board Meeting  
5:00 p.m.

The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda or delay discussion on an item.

1. Call to Order
2. Roll Call
3. President's Report
4. Secretary's Report: Approve Minutes of November 18, 2019 meeting.

*\*Public comment- copies of written comments may be given to the Board's Secretary for inclusion in the library's public records. No discussion or action may be taken on any matter raised under this public comment section until the matter has been specifically included on the agenda.*

5. Treasurer's Report: Nancy Johnson
  - a. Monthly Update
  - b. Yearly Update
6. Director's Report: Teri Hennessy
  - a. Librarian's Statistical report
  - b. Library Per Capital Grant 2020 and Expenditures Report for 2019 submitted to Illinois State Library
  - c. Illinois State Archives
7. Committee Reports
  - a. Building and Grounds
    - i. Furnace
    - ii. Electrical
8. Old Business
9. New Business
  - a. Policy Committee should meet to discuss adopting a Bloodborne Pathogens Policy. It is required by State Library
  - b. Public Library Health and Safety Policy
  - c. Annual Raises for employees
10. Adjournment

Public Comment Guidelines for the Loda Township Library

The purpose of these guidelines is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

Speak only when recognized by the President of the Board or person conducting the meeting.

Rise and state their name

Limit their public comment time to three (3) minutes

Make public comment that relates to library business only.

Next Meeting March 16, 2020

5:00 p.m.

Loda Township Library Reading Room