Agenda for March 16, 2019

Loda Township Library

Board Meeting

8:30 a.m.

The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda or delay discussion on an item.

1. Call to Order
2. Roll Call
3. Approve Minutes of November 17, 2018. \*Public comment- copies of written comments may be given to the Board’s Secretary for inclusion in the library’s public records. No discussion or action may be taken on any matter raised under this public comment section until the matter has been specifically included on the agenda.
4. Treasurer's Report: Nancy Johnson
5. Monthly Update
6. Yearly Budget
7. Director's Report: Teri Hennessy
8. Building Maintenance – Dehumidifier, Bathroom Sink
9. Library Promotion: Show Your Love Food Drive – extended permanently
10. Librarian’s Statistical report

 d.) Book clubs

 e.) Per Capita Grant 2019

 f.) Website Updates – Your representatives

 g.) Director’s University – June 3-7, 2019

 7. President’s Report

 8. Committee Reports

 9. Old Business (possible action items)

a.) April Election 2019

b.) Gutter repair - any suggestions or action

c.) Stoop repair

d.) Sue Sawyer - Contact with Enersol regarding lighting

 10. New Business (possible action items)

a.) Bereavement Policy- See attached comments and sample policy

b.) Library Board Meeting Dates for 2019-2020

c.) Library Closed dates for 2019

c.) Maintenance schedule – cleaning, replacing, repairing, etc.

 11. Adjournment

Public Comment Guidelines for the Loda Township Library

The purpose of these guidelines are to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

* Speak only when recognized by the President of the Board or person conducting the meeting.
* Rise and state their name
* Limit their public comment time to three (3) minutes
* Make public comment that relates to library business only.

Next Meeting May 18, 2019

8:30 a.m.

Loda Township Library Reading Room