

Agenda for March 16, 2020
Loda Township
Library Board Meeting
5:00 p.m.

The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda or delay discussion on an item.

1. Call to Order
2. Roll Call
3. President's Report
4. Secretary's Report: Approve Minutes of January 21, 2020.
**Public comment- copies of written comments may be given to the Board's Secretary for inclusion in the library's public records. No discussion or action may be taken on any matter raised under this public comment section until the matter has been specifically included on the agenda.*
5. Treasurer's Report: Nancy Johnson
 - a.) Monthly Update
 - b.) Yearly Budget
6. Director's Report: Teri Hennessy
 - a.) Librarian's Statistical report
 - b.) Coronavirus – Handouts, website update, procedures for local outbreak
 - c.) Two newspaper articles printed – February and March
 - d.) Senior Companion Program here 1:00 on March 16, 2020
 - e.) Vacation/Sick days (April 13-16 and June 1-4)
8. Policy Committee Reports
 - a.) Blood Borne Pathogens
 - b.) Health and Safety
9. Old Business (possible action items)
 - a.) Marty Vance completed electrical work
10. New Business (possible action items)
 - a.) Blood Borne Pathogens Policy and Health Safety Policy vote
 - b.) Library Board Meeting Dates for 2020-2021
 - c.) Library Closed dates for 2020-2021
 - d.) Non-Resident Fee for 2020-2021
11. Adjournment

Public Comment Guidelines for the Loda Township Library

The purpose of these guidelines is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

Speak only when recognized by the President of the Board or person conducting the meeting. Rise and state their name

Limit their public comment time to three (3) minutes Make public comment that relates to library business only.

Next Meeting April 27, 2020 5:00 p.m.
Loda Township Library Reading Room