

Agenda for July 20, 2020  
Loda Township  
Library Board Meeting  
5:00 p.m.

The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda or delay discussion on an item.

1. Call to Order
2. Roll Call
3. Vice President's Report:
  - a. Resignation Letter from Beckie Green: read and vote to accept
  - b. Welcome to Susan Ingraham, new appointee for trustee (Pam Hamby's position up April, 2021)
  - c. Discussion and vote to fill the position of the Presidency
4. Secretary's Report: Approve Minutes of June 15, 2020.
5. *\*Public comment- copies of written comments may be given to the Board's Secretary for inclusion in the library's public records. No discussion or action may be taken on any matter raised under this public comment section until the matter has been specifically included on the agenda.*
6. Treasurer's Report: Nancy Johnson
  - a. Monthly Update
7. Director's Report: Teri Hennessy
  - a. Librarian's Statistical report
  - b. COVID-19 –update and reopening steps (IHLS)
  - c. Nonfunctioning computer -update
  - d. OMA – training, annually only for OMA designee (VP)
  - e. FOIA – new designee for FOIA requests (foia.ilattorneygeneral.net)
  - f. Virtual Summer Reading Program
8. Old Business – copy of insurance policy
9. New Business (possible action items)
  - a. Appointee for open trustee position (Beckie Green) to be discussed
  - b. Public Comment
10. Adjournment

Public Comment Guidelines for the Loda Township Library

The purpose of these guidelines is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that relates to library business only.

Next Meeting September 21, 2020, 5:00 p.m.  
Loda Township Library Reading Room