**Agenda for May 17, 2021**

**Loda Township Library**

**Board Meeting @ 5:00 p.m.**

**Anyone Attending The Meeting From The Public Must Wear A Mask**

**& Remain 6ft Away From The Board Members**

The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda or delay discussion on an item.

1. Call to Order

2. Roll Call

3. \*Public comment – copies of written comments may be given to the Board’s Secretary for inclusion in the library’s public records. No discussion or action may be taken on any matter raised under this public comment section until the material has specifically been included on the agenda.

4. President’s Report

5. Secretary’s Report: Approve Minutes of March 15, 2021

6. Treasurer’s Report: Approve Treasure’s Report

7. Library Director’s Report:

a. 2021 Summer Reading Program Update

b. All Staff has received COVID19 Vaccinations  
 c. Per Capita Grant/Mary Helen Roberts Grant/IPLAR

8. Old Business:

a. Filing Cabinet - Replaced

b. Basement Steps - Repaired

c. Bookcase repairs/Cleaning of all book shelves/Merging of books in stacks area

d. Check Signing at Federated Bank

e. Building & Grounds Committee - Seasonal Maintenance

Committee Meeting on Bylaws:

1. Created Book/Material Circulation Policy

2. Created Policy concerning age limit of 17 & over for checking out Rated R Movies

3. Created Bloodborne Pathogens Policy

9. New Business:

a. Swearing in of Newly Elected Board Members

b. Election of Officers

c. Review Treasurer’s Bond

d. Vote to accept Book/Material Circulation Policy

e. Vote to accept Policy for Rated R Movies

f. Vote to accept Bloodborne Pathogens Policy

g. Vote for Mahlah The Comfort Dog attending Summer Reading

h. Vote on Keeping/Utilizing Old Filing Cabinet

i. Review/Update Library Committees

j. Discussion of Officer Terms

k. OMA Training for All Trustees (http://foia.ilattorneygeneral.net)

l. Discussion/Questions from Standards For Illinois Public Library Booklet (Chapters 1-5)

10. Meeting Adjourned

Public Comment Guidelines for the Loda Township Library

The purpose of these guidelines is to ensure that interested parties representing various points of view are allowed time to express their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include the agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in full view at the meeting and shall:

• Speak only when recognized by the President of the Board or person conducting the meeting.

• Rise and state their name

• Limit their public comment time to three (3) minutes

• Make public comment that relates to library business only

Next Meeting July 19, 2021 - In the Loda Township Library Reading Room