**Agenda for September 20, 2021**

**Loda Township Library**

**Board Meeting @ 5:00 p.m.**

**Anyone Attending The Meeting From The Public Must Wear A Mask**

**& Remain 6ft Away From The Board Members**

The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda or delay discussion on an item.

1. Call to Order

2. Roll Call

3. \*Public comment – copies of written comments may be given to the Board’s Secretary for inclusion in the library’s public records. No discussion or action may be taken on any matter raised under this public comment section until the material has specifically been included on the agenda.

4. President’s Report

5. Secretary’s Report: Approve Minutes of July 19, 2021

6. Treasurer’s Report: Approve Treasure’s Report

7. Library Director’s Report:

a. Mary Helen Roberts Grant update

b. CPR training completed by staff

8. Old Business:

a. Building & Grounds Committee – Bush Trimming & Trim Repair in Glass Area Above Front Door (Marty Vance)

b. Discussion of Advertising for Library

c. Mask Requirement

9. New Business:

a. Building & Grounds Committee – Bush Trimming & Trim Repair in Glass Area Above Front Door (Marty Vance)

b. Advertising for Library

c. Mask Requirement

d. Children’s Programs

e. OMA Training for All Trustees (http://foia.ilattorneygeneral.net)

f. Discussion/Questions from Standards For Illinois Public Library Booklet (Chapters 6-10)

10. Meeting Adjourned

Public Comment Guidelines for the Loda Township Library

The purpose of these guidelines is to ensure that interested parties representing various points of view are allowed time to express their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include the agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in full view at the meeting and shall:

• Speak only when recognized by the President of the Board or person conducting the meeting.

• Rise and state their name

• Limit their public comment time to three (3) minutes

• Make public comment that relates to library business only

Next Meeting November 15, 2021 - In the Loda Township Library Reading Room