

General Convention Rules & Policies

Registration Fees

Registration fee includes access to all general lectures, presentations, breakout classes, entry to exhibit area, 2 luncheons and refreshment breaks.

Registration and Badges

Attendance to TOAM 2019 and the events within requires a badge. Please note that all official registration points will be clearly identified with signage. Please bring a printed copy of your confirmation email to the Badge & Program Pickup counters.

Badges must be worn and visible while at the event (including staff, volunteers, and guests). Your badge identifies you as a paying customer; the staff and security will approach anyone without visible identification.

Early Bird Rates

TOAM Partner / Registered Student Rate ~ *Expires: January 31st, 2019*

\$249.00 Payment must be paid in full

TOAM Partner / Registered Student Rate ~ *after January 31st, 2019*

\$299.00 Payment must be paid in full

Early Bird Rates

Non - Partner Professional Rate ~ *Expires: December 31st, 2018*

\$349.00 Payment must be paid in full

Non- Partner Professional Rate ~ *after December 31st, 2018*

\$399.00 Payment must be paid in full

Early Bird / Group Rates (requires 5 or more people to register)

Group Rate ~ *Expires: December 31st, 2018*

\$300.00/per person - Payment must be paid in full

Registration for (5) or more must be paid in a single transaction by December 31st, 2018

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Group Rate ~ *after December 31st, 2018*

\$350.00/per person - Payment must be paid in full

The Refund Policy

No Refund/Transfer Policy

Registration for this event acknowledges that you understand and agree to the policies outlined in this section. The convention committee sets their budget on the number registered.

Unfortunately, refunds are not available, NO exceptions.

However, convention registration transfers are allowed less an administration transfer fee of \$35.00. Requests to transfer your event registration to another person must be submitted in writing to the Conference Director, Katrina Pleasant at trichologistsonamission@gmail.com, no later than **March 15th, 2019**.

Photography & Filming

“Filming equipment” is broadly defined as cameras (film or digital), camera phones, or camcorders. TOAM prohibits video recording in all general sessions, training rooms and break out classes. Failure to comply with such restrictions may result in an attendee’s removal from the venue, without a right of readmission, reimbursement or other compensation.

Speaker & Stage Etiquette

TOAM prohibits all speakers, sponsors and vendors from selling from the stage, including general sessions, training rooms and break out classes. The term “selling” includes stating prices, cost of goods and services, plus offering discounts. We will issue (1) warning if this occurs, additional occurrences will result in dismissal from the stage and/or event. In this scenario, no refunds will be issued or allowed.

Unauthorized Solicitation and Distribution of Materials

Solicitation of business on the premises of the convention by anyone other than official TOAM conference exhibitors is strictly prohibited. Solicitation of business in sessions and meetings is entirely prohibited.

Distribution of flyers, pamphlets, notices and brochures in any session of the TOAM convention, without the prior written consent of TOAM director, is expressly prohibited.

We reserve the right to deny admission, or to require a person already admitted to leave without refund, liability, or compensation if we consider that the circumstances require.

Speaker/Exhibitor Endorsements

The ideas and opinions offered at educational programs presented during this convention are solely those of the speakers and do not necessarily reflect the position, policy or opinion of TOAM. The ideas and opinions presented in these education sessions and the products and

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services displayed by exhibitors at the trade expo associated with the conference should not be construed as a recommendation or endorsement of the ideas, opinions, products or services by TOAM. In issues affecting legal, financial or accounting matters, members should also consult trained professionals to address their individual situations.

Video and Photo Consent

TOAM will be conducting video recording and still photography of meetings, sessions and events during the Convention & Expo for use in connection with convention live and future educational, promotional and marketing activities of the organization. Your participation in the TOAM Convention & Expo constitutes your consent to be photographed and video and audio recorded and to all uses of the images and recordings so created.

Education Session Policies

Seating is on a first-come, first-served basis, holding seats is prohibited. Cell phones should be silenced. TOAM reserves the right to remove any guest who is disruptive, regardless of paid registration. Presentation materials are copyrighted by the speakers, their companies or others from whom they have received permission to use.

Accommodating Disabilities

The following policies apply to attendees with disabilities:

Companions or personal assistants may accompany attendees to education sessions, special events and the expo at no cost as a reasonable accommodation. Accessible seating is reserved at the general session, breakout classes and expo for individuals with physical disabilities. Please see a TOAM staff member for more information.

Weapons and Conceal and Carry

TOAM convention and events are held in gun-free zones. Attendees are required to adhere to venue policies regarding firearms and weapons and are also required to adhere to all federal, state and local laws regarding firearms.

Force Majeure

In the event, TOAM should find it necessary to cancel or postpone the 2019 annual convention for any reason, including but not limited to low registration, strikes, acts of nature, war, terrorist acts or other circumstances beyond TOAM's control; TOAM's liability shall be limited to a refund of paid registration fees only.

Conference rules and regulations are subject to change without notice.

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TOAM is not responsible for lost or stolen property. Please monitor your property closely and do not leave unattended. Security personnel are responsible for the safety of all our attendees while helping to maintain an enjoyable atmosphere. Please promptly adhere to all recommendations that Security provide.

By completing the registration process, I understand & agree to all convention policies as posted and enclosed.