

VILLAGE OF MOSCOW REGULAR SESSION OF COUNCIL

December 2, 2019

Regular Council meeting called to order, pledge of allegiance at 6:10pm by Mayor Suter, with roll call by Bill Gilpin

Fischer - Present Forbes - Present Roark - Present
Turner - Present Gorth - Present Caudill - Present
Mayor Suter – Present Andrew Gephardt, Administrator - Present
Bill Gilpin, Fiscal Officer –Present Emily Supinger, Solicitor –Present

Also present – Deputy Brown, Gerald Mercer

*Motion to accept the minutes of the November 4, 2019 regular meeting by Roark, seconded by Fischer

Fischer – yea Forbes – yea Roark - yea
Turner - yea Gorth - yea Caudill - yea MC

*Motion to pay bills by Fischer, seconded by Caudill

Fischer – yea Forbes – yea Roark - yea
Turner - yea Gorth - yea Caudill - yea MC

GUEST SPEAKER: None

ADMINISTRATOR REPORT: Andrew Gephardt reports:

- **Cell Phone Allowance:** Finance committee is recommending a \$30 per month stipend for use of personal cell phone for village business, Resolution 2019-23
- **Zoning:** Permit issued for 115 Broadway for accessory building
- **Ohio State Capital Bond Process:** The deadline to apply is 01/10/20; process was reviewed; match requirements are unknown at this time
- **ProSource Contract Change:** Contract pricing for copier maintenance has been lowered by approximately 50%
- **Christmas Display Contest:** To be held on December 19 at 7pm

The CDBG grant application process was discussed with some new possibilities noted including improvements to village hall accessibility
Phil Turner requested having a special council work session meeting in January to discuss and plan for capital equipment replacement and related expenses.

*Motion to hold a special council meeting on January 11, 2020 at 10am to discuss capital planning needs by Fischer, seconded by Caudill

Fischer – yea Forbes – yea Roark - yea
Turner - yea Gorth - yea Caudill - yea MC

FISCAL OFFICER’S REPORT: Bill Gilpin reports:

Ordinance 2019-24 is for 2020 employee salaries with a 3% raise being recommended by the finance committee. Ordinance 2019-25 for 2020 temporary appropriations was reviewed. Our new insurance company has agreed to supply the mayor’s bond at no charge saving the village \$340.

SOLICITOR’S REPORT: Emily Supinger reports:

Ordinance 2019-22 is for her annual contract with no increase in fees included. Phil Turner asked what the rate was for items outside the scope of the retainer. Response was that it is typically \$150 per hour unless a specific specialty area attorney is needed.

MAYOR’S REPORT: Mayor Suter reports:

Reported that the waste water treatment plant is in need of a \$4610 repair for installing a new flow meter device. 201 2nd Street has an abandoned car left behind by an evicted tenant and the property owner has asked the village to remove it, which Emily Supinger approved. Deputy Brown will take care of it.

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*Motion to adopt Ordinance 2019-24 by Caudill, seconded by Gorth
Fischer – yea Forbes – yea Roark - abstain
Turner - yea Gorth – yea Caudill - yea MC

*Motion to adopt Ordinance 2019-24 as an emergency by Caudill, seconded by Gorth
Fischer – yea Forbes – yea Roark - abstain
Turner - yea Gorth – yea Caudill - yea MC

ORDINANCE 2019-25 – AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MOSCOW, CLERMONT COUNTY, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020

*Motion to waive the readings of Ordinance 2019-25 by Gorth, seconded by Caudill
Fischer – yea Forbes – yea Roark - yea
Turner - yea Gorth – yea Caudill - yea MC

*Motion to adopt Ordinance 2019-25 by Caudill, seconded by Gorth
Fischer – yea Forbes – yea Roark - yea
Turner - yea Gorth – yea Caudill - yea MC

OLD BUSINESS:

Cindy Gorth asked if there was any new information on the vacant lot owned by Duke Energy. Andrew Gephardt reported no new information is available
Phil Turner asked if any items have been listed on GovDeals. Andrew Gephardt reported that he is working with Steve Roark in preparation of listing some items.

NEW BUSINESS:

Cindy Gorth asked if lockable drop boxes could be installed outside the community center for people to leave items in for the village and church respectively; Andrew Gephardt will look into it.
Cindy Gorth reported preparations are nearly finished for the Christmas Eve program.
Gerald Mercer noted there are 2 cars on Broadway Street that haven't moved in a few years; it was noted that they are licensed and are moved occasionally.
Mayor Suter reported that Debbie Roark would like to step down from the finance committee in 2020 due to work requirements and asked if anyone would be interested in taking her place. Cindy Gorth asked if the other committee assignments would be staying the same. Mayor Suter noted that it will be discussed in the January meeting along with the need for council to select a vice mayor for 2020.

PUBLIC INPUT: None

*Motion to adjourn at 7:20 pm made by Fischer, seconded by Caudill
Fischer – yea Forbes -yea Roark - yea
Turner - yea Gorth – yea Caudill - yea MC

APPROVED BY: _____
TIM SUTER, MAYOR

ATTESTED BY: _____
BILL GILPIN, FISCAL OFFICER