

VILLAGE OF MOSCOW REGULAR SESSION OF COUNCIL

December 6, 2021

Regular Council meeting called to order, pledge of allegiance at 6:00pm by Mayor Suter, with roll call by Bill Gilpin

English - Present Forbes - Present Roark – Absent  
Turner - Present Gorth - Present Caudill - Present  
Mayor Suter – Present Andrew Gephardt, Administrator - Present  
Bill Gilpin, Fiscal Officer –Present Emily Supinger, Solicitor –Absent

Also present – Deputy Brown, Lisa Nichols, Joe DaGiau, Tracey Suter, Cheryl Richards, Jeff Richards, Gerald Mercer, Jeffrey Levine of Strauss Troy

\*Motion to accept the minutes of the November 1, 2021 meeting by English, seconded by Forbes

English – yea Forbes – yea Roark - absent  
Turner - yea Gorth - yea Caudill - yea MC

\*Motion to pay bills by Gorth, seconded by Caudill

English – yea Forbes – yea Roark - absent  
Turner - yea Gorth - yea Caudill - yea MC

**GUEST SPEAKER:** None

**ADMINISTRATOR REPORT:** Andrew Gephardt reports:

- **Retaining Wall:** Easement Agreements
- **Utility Bill Late Fees:** Consideration for waiving utility payment late fees
- **Walking Paths:** Pre-construction meeting scheduled soon

Phil Turner asked what the pre-construction meeting would entail. Andrew Gephardt replied that is to review the plans, timelines, etc.

After a brief discussion it was the consensus of council to waive the late fees for the first quarter billing for utilities.

\*Motion to waive all late fees for the first cycle of utility billing by English, seconded by Gorth

English – yea Forbes – yea Roark - absent  
Turner - yea Gorth - yea Caudill - yea MC

**FISCAL OFFICER’S REPORT:** Bill Gilpin reports:

Reported attending year end procedures training for continuing education requirements; the 2022 temporary appropriations were reviewed in detail during the finance committee meeting. The consensus was not to have a finance committee meeting in December due to the timing of the holidays and no pressing need to hold the meeting.

**FINANCE COMMITTEE REPORT:** Phil Turner reports:

Reported that the village has made several budget cuts that will result in our fund balances only dropping by approximately \$30k this year, with more severe cuts to come in the future as revenue continues to drop.

**SOLICITOR’S REPORT:** Emily Supinger reports:

Absent, no report

**MAYOR’S REPORT:** Mayor Suter reports:

Mayor Suter reported receiving a call from the county sheriff assuring him that the village will continue to be covered adequately after the current contract expires; negotiations are ongoing on a possible sale of the Zimmer Plant; new light fixtures will be installed along the front of the community center; new council members will be sworn in at the January meeting; Sheila DuFau has indicated that the first round of utility billing went well.



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RESOLUTION 2021-32 – A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COMMISSIONERS OF CLERMONT COUNTY FOR ROAD RESURFACING

\*Motion to waive the readings of Resolution 2021-32 by English, seconded by Gorth  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill – yea            MC

\*Motion to adopt Resolution 2021-32 by Gorth, seconded by English  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill – yea            MC

ORDINANCE 2121-33 – AN ORDINANCE ACCEPTING AN EASEMENT FOR RETAINING WALL IMPROVEMENTS WITH DOUGLAS LIPSCOMB AND CONNIE LIPSCOMB AND DECLARING AN EMERGENCY

\*Motion to waive the readings of Ordinance 2021-33 by Gorth, seconded by English  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill – yea            MC

\*Motion to adopt Ordinance 2021-33 by Gorth, seconded by Caudill  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill - yea            MC

\*Motion to adopt Ordinance 2021-33 as an emergency by Gorth, seconded by Caudill  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill - yea            MC

ORDINANCE 2121-34 – AN ORDINANCE ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FOR RETAINING WALL IMPROVEMENTS WITH STEVEN KAPPES AND DECLARING AN EMERGENCY

\*Motion to waive the readings of Ordinance 2021-34 by English, seconded by Gorth  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill – yea            MC

\*Motion to adopt Ordinance 2021-34 by Caudill, seconded by Gorth  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill - yea            MC

\*Motion to adopt Ordinance 2021-34 as an emergency by Forbes, seconded by English  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill - yea            MC

ORDINANCE 2121-35 – AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MOSCOW, CLERMONT COUNTY, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022

\*Motion to waive the readings of Ordinance 2021-35 by Gorth, seconded by Caudill  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill – yea            MC

\*Motion to adopt Ordinance 2021-35 by Turner, seconded by English  
English – yea            Forbes – yea            Roark - absent  
Turner - yea            Gorth – yea            Caudill - yea            MC

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**OLD BUSINESS:**

Cindy Gorth reported that herself, Tracey Suter, Todd English and Andrew Gephardt will be judging the Christmas lights on December 23; also noted that the Christmas Eve event is hoping to be funded by donations rather than village resources.

Jeff Richards thanked Steve Roark for doing a great job repairing and restoring an area near his house.

Tim Forbes asked about the street light project. The consensus was to remove approximately 6 fixtures from the current arrangement and proceed with the project on a seven year payback schedule.

Cindy Gorth asked if a water fountain could be installed for use by fitness center members.

**NEW BUSINESS:**

Todd English asked council to consider installing signage and a crosswalk near the newly installed playground equipment.

**PUBLIC INPUT:**

Deputy Brown reported a very low crime trend in the county for last month.

Mayor Suter thanked Tim Forbes for his many years of service to the village.

\*Motion to adjourn at 6:48 pm made by Gorth, seconded by Caudill

English – yea	Forbes -yea	Roark - absent	
Turner - yea	Gorth – yea	Caudill - yea	MC

APPROVED BY: \_\_\_\_\_  
TIM SUTER, MAYOR

ATTESTED BY: \_\_\_\_\_  
BILL GILPIN, FISCAL OFFICER