

Welcome Neighbors!

FFCA Meeting 9/24/24



Our Agenda and Objectives

- Say hello to the neighbors seated around you
- Meeting ground rules, participant's role and meeting facilitator's role
- Introduction of FFCA Leadership Neighbors
- Safety/Crime Watch (15 minutes)
- Treasurer's Report (10 minutes)
- Vice President's Report (10 minutes)
- President's Report (20 minutes)
- Open Forum (20 minutes)
- Wrap up, next steps, and adjourn



Meeting Ground Rules

so the meeting runs smoothly and efficiently

- Participant's role:
 - Please resist the urge to have multiple conversations
 - One person speaks at a time
 - Please share your thoughts freely
 - Respect the thoughts of others
 - Understand that we are in our initial “relaunch” phase and things take time
 - Cell phones on vibrate mode
- Facilitator's role:
 - I volunteered because of my past experience speaking to groups
 - Time keeper and “rabbit hole” avoider
 - Ensure we cover all agenda items and complete our objectives
 - Parking lot of questions



Parking Lot of Questions

- You may have questions
- We may not have answers since we're just getting started
- We want to capture questions, comments, suggestions to guide us in the future
- Anything we don't have an answer for, or don't have time to address tonight goes in the Parking Lot



FFCA Leadership Neighbors

- Interim President- Michele Buckler
- Interim Vice President- Martin Nunlee
- Secretary- Monica Harrison
- Treasurer- Herb Konowitz
- Safety/Crime Watch- Roger Hollopeter
- Communications- Joe Hutter and Michele Buckler



Safety/Crime Watch Report (15 minutes)

Safety/Crime Watch- Roger Hollopeter



Treasurer's Report (10 minutes)

Treasurer- Herb Konowitz

- FFCA has incurred expenses, all paid for by Michele
- Income
- Expenses



| Income | | | |
|-----------------------------------------------------------|-------------|---------------|-----------------------|
| Name | Date | Amount | Description |
| | | | |
| Donations Before Feb. 7th meeting | | | |
| Jerry and Marie Cusick | Feb 5 2024 | 60.00 | Donation |
| Eric and Pel Warner | Feb 5 2024 | 50.00 | Donation |
| Total | | 110.00 | |
| | | | |
| Donations on Feb. 7, 2024 at the Community meeting | | | |
| Tina Miles | Feb 7 2024 | 60.00 | Donation |
| Monica and Larry Harrison | Feb 7 2024 | 30.00 | Donation |
| Chris Moore | Feb 7 2024 | 100.00 | Donation |
| Total | | 190.00 | |
| | | | |
| Donations at the Feb 7 Board Meeting | | | |
| Carol and Mike Apgar | Feb 7 2024 | 50.00 | Donation |
| Monica Harrison | Feb 7 2024 | 40.00 | Donation |
| Martin Nunlee | Feb 7 2024 | 25.00 | Donation |
| Total | | 115.00 | |
| | | | |
| Grand Total Income | | 415.00 | |
| | | | |
| In-kind Donations | | | |
| Herbert Konowitz | Jan 31 2024 | 100.00 | Traffic light meeting |
| Total | | 100.00 | Traffic light meeting |
| | | | |
| Grand Total In-kind Donations | | 100.00 | |



Expenses

| Name | Date | Amount | Description |
|-----------------------------|-----------|---------------|------------------------------|
| Website Creation | | | |
| Michelle Buckler | | | |
| Staples | 5/9/2023 | 1.12 | copies |
| Staples | 5/9/2023 | 7.46 | Legal envelopes |
| Staples | 5/9/2023 | 25.02 | copies |
| Staples | 5/9/2023 | 14.04 | copies |
| Staples | 6/1/2023 | 15.18 | copies |
| Go Daddy | 8/3/2023 | 130.05 | Website |
| Go Daddy | 8/8/2024 | 48.16 | URL through 2026 |
| Go Daddy | 8/26/2023 | 5.63 | email marketing |
| USPS | 5/7/2024 | 10.16 | Certified Letters dog owners |
| Go Daddy | 8/8/2024 | 324.04 | Website renewal |
| DE Corp Head Q | 8/10/2024 | 29.00 | Registered agent |
| State of DE | 8/25/2024 | 20.00 | 1993 franchise tax |
| State of DE | 8/27/2024 | 5.00 | Cert. for revival of charter |
| Total | | 634.86 | |
| Grand Total Expenses | | 634.86 | |



Vice President's Report (10 minutes)

Interim Vice President- Martin Nunlee



President's Report (20 minutes)

Interim President- Michele Buckler

- How Civic Associations differ from other homeowner associations
- Our Mission
- Recent FFCA Accomplishments
- Recent FFCA Events
- Future FFCA Events
- Communications
- Street Captains



How Civic Associations differ from other homeowner associations

- Civic associations exist to improve a neighborhood through the volunteer efforts of its members
- Civic associations are generally in areas that do not have homeowner associations
- Civic associations preserve, enhance, and plan for the orderly development of the neighborhood



How Civic Associations differ from other homeowner associations

- They promote the general welfare, safety, and civic spirit of the community
- Plan social events like annual picnics or neighborhood games
- Provides a mechanism through which the members can undertake discussions with the local government or within the community itself
- Civic associations often support local laws, rules, and ordinances, such as noise pollution rules



Our Mission

At Fairfield Farms, we strive to create a safe and welcoming community for all our residents. Our mission is to build a solid foundation for a Strong, Healthy, Civic Association, where together we can get to know our neighbors, find solutions to challenges, celebrate life's lighter moments, and enhance the quality of life for our community.



Recent FFCA Accomplishments

What we have done since the last meeting Feb 7, 2024

- We created a Board (Leadership Neighbors)
- We now have a Register Agent
- We have Registered that agent with the Corporation office
- We are current on our past Corporation taxes
- We opened a FFCA bank account with M&T Bank



Recent FFCA Events

Events that we have had since our last meeting in February

- April 26 & 27 Spring Community Yard Sale
- May 12th Sunset Stroll
- June 15th and 16th Mike LeNoir's Yard Sale
- June 16th Stroll
- June 21st Bike Ride



Recent FFCA Events

Events that we have had since our last meeting in February

- July 1st -7th Flag Out For Freedom
- September 13 & 14 Fall Community Yard Sale
- Sept 13th Fall Glow Ride
- Sept 15 National Neighborhood Day Sunset Stroll



Future FFCA Events

- The holidays are coming up, this would be a great time to plan some events for our neighbors
- We would like to plan a Block party for the 2025 National Neighborhood Day, which will be September 21st

<http://neighborhoodday.org/>

- We need a group of people who are willing to plan this event



Communications

Since we have started the FFCA we have come up with several outlets that we can tap into for communication

Website: www.FFCA.info

Newsletters - sign up through the website

Facebook Page -
facebook.com/groups/fairfieldfarmscivicassociation



Communications

- Since that has been put into place we have been able to have an open dialog about things that are happening in the neighborhood in real time
- That is something that we did not have before restarting the Civic Association
- A few incidences that this was extremely helpful:
 - Solicitors in the neighborhood
 - Homeless encampment on RT 13 behind Wildwoods
 - Rottweiler running at large
 - Storm and utility disruptions
 - Event reminders



Street Captains

Street Captain responsibilities:

- Introducing themselves to the neighbors in their territories+
- Get names, phone numbers, and, email addresses of the people in their territories
- Deliver newsletters in their territory
- Keep an eye out for anything unusual such as the garage door left open, the street light out, etc.
- Be the contact person for their territory, and report any event, problem, or need to the board
- More about past street captains in the Minutes Section of the website dated Nov. 15th, 2008



Thank you!

I want to Thank you for allowing me to be
your Fairfield Farms Civic Association President.

I know that together we can keep
Fairfield Farms a close-knit community that
we all enjoy being part of.



Open Forum/New Business (20 minutes)



FFCA Community Team

We are still welcoming neighbors interested in sharing time, talent, and ideas such as:

- Welcoming new neighbors to Fairfield Farms
- Good neighbor “check ins” and errand runners
- Community events
- Street captains
- Any other interests/talents you have that you want to share



FFCA Future Events

- Check out FFCA communication outlets:
 - FFCA.org
 - Calendar of events
 - Facebook
 - Newsletters
- Future event ideas:
 - “Idea people” are great but we need idea drivers



Wrap Up and Next Steps

- Contact Michele or another Neighbor Leader if you are interested in sharing your talents/ideas
- Contribute dues of \$25
- Topics you want to discuss next meeting please share via the website
- Next meeting is Monday, March 3rd @ 6:30 Troop 3



Thank you

Good Evening Neighbors!

