



**Mountain Valley Counseling, LLC**

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**INTAKE PAPERWORK**

Thank you for requesting an appointment with me. I am pleased that you have chosen me, and I am committed to giving you the best care possible. As a new client of Mountain Valley Counseling, LLC, you are asked to complete intake paperwork electronically in [Mountain Valley Counseling's Therapy Portal](#). New clients will be provided login credentials to access their account online. The intake paperwork is thorough; however, it is necessary for quality evaluation and management of treatment. Please complete everything included.

The following forms must be completed electronically in Therapy Portal **prior to** your intake appointment:

1. Client Information Form
2. Client Emergency & Other Contacts Form
3. Client Insurance Form
4. Client History Form
5. Notice of Privacy Policies
6. Consent for Services
7. Consent for Use of Artificial Intelligence (optional)
8. Consent for Non-Secure Messaging (optional)
9. Release of Information Form (optional)

If you have any questions about these forms or your services at Mountain Valley Counseling, please email me at [info@mountainvalleycounseling.com](mailto:info@mountainvalleycounseling.com) or call me at 205-382-8550. It is an honor to work with you!