

## Hancock County Early Learning Center

### Parents and Community

If an emergency occurs during preschool hours:

- Do not drive to the school unless it is safe to do so and/or you have been directed by the preschool staff to pick up your child.
- It may be difficult to get through to the preschool via telephone because of damage to phone lines or cell phone tower outage. **Staff will contact parents as soon as possible.**
- The preschool requests that parents do not call their child's school in times of emergency as it is important to keep phone lines free for emergency communications. Circumstances may prevent parents from picking up their children or may require that children be picked up at a location other than the preschool facility.
- **Parents should check the following sources for information and status reports in times of emergency. General information will be shared with the community through major radio and television stations:**

**Radio**            (WSDC 88.5 FM)   (WIVK 107.7)   (WIMZ 103.5)

**Television**        (WATE⑥)   (WBIR⑩)   (WVLT⑧)

*The safety of children and staff is our first priority. Our second priority is the reunification of parents with their children. The staff of the Hancock County Early Learning Center will strive to preserve and protect life, reduce emotional trauma, minimize personal injury, and cooperate with the local emergency preparedness agencies.*

### Evacuation

**On-site evacuation** - Examples are weather incidents or threats of violence in or outside the building (intruder).

*HCELC designated Safe Places: classroom, interior hallway, kitchen area and the Director of Schools office area of the building.*

**Off-Site Evacuation** – Examples are fire, bomb, or incidents that had affected the safety of the building.

HCELC designated Safe Places:

- Playground and Community Center Site
- Bus Garage Site
- Baseball field
- Hancock County Sheriff's Department
- Area Churches and Schools